



APPLICATION FOR PERMISSION TO CONNECT TO A COUNCIL SERVICE

SC No.....(Office Use Only)

RON No.....

Utilities Contractor Details

(Check with your local Council Office to see if you are on the 'Approved Utilities Contractors Register')

Name: _____

Postal Address: _____

Phone Number (work): _____ Phone Number (home): _____

Fax Number: _____ Email Address: _____

Details of address to be supplied

Property Owner Name: _____

Street Number: _____ Name: _____ Town: _____

Valuation Number: _____ or Property Description: Lot: _____ DP: _____

Type of Connection required

Residential * Commercial / industrial * * (Please enclose sketch of proposed works)

Description of Development (e.g. 3 townhouses on cross lease title, block of shops, warehouse, etc)

Service Connection(s) required - \$28 (incl. GST) for each connection (approved utilities contractors) \$110 (inc. GST) for each connection (non-approved contractors)

Water	Number <input type="text"/>	Sewer	Number <input type="text"/>	Stormwater	Number <input type="text"/> (reticulation not kerb)
<u>Pipe size:</u> ¹		<u>Pipe size:</u> ²		On-site disposal if residential	
20mm if residential		100mm if residential		On-site disposal / by design if commercial / industrial	
25mm if commercial / industrial		100/150mm if commercial / industrial			

Backflow Prevention (for all water connections)

Assessed risk category: Low / Medium / High (please circle as appropriate)

Type of preventer to be installed³,
(i.e. Acuflo double check valve on residential, low risk)

Road Opening Notice Enclosed⁴

Traffic Management Plan Submitted

¹ If different pipe size required, please refer to Council

² If different pipe size required, please refer to Council

³ Medium and High risk backflow preventers require inspection certificate to be attached to UCN

⁴ A requirement when road or road reserves are opened to connect to Council services

Connection Date

(Please allow 10 working days for processing of application)

Statement

Approved Contractors

I understand that my 'approved contractor' status will be lost for any of the following reasons:

- Failure to obtain all relevant approvals (including RONS) prior to carrying out works.
- Sub-standard pipe installations as assessed by Council's maintenance contractor resulting from random inspections by them.
- Failure to produce Utility Completion Notices and associated satisfactory as-builts.

I also understand the following:

- That I am responsible for all costs associated with physical works, legal costs and reinstatements once I have gained Council approval.
- That development and financial contributions may be payable in addition to connection fees.

Non-approved Contractors

- I understand that Council does not make any service connections for me, and that I am responsible for using suitably qualified contractors.
- I understand that Council's maintenance contractors, Delta Utilities Ltd, have to check all mains connections before they are reinstated.
- I understand that I am responsible for all costs associated with physical works, legal costs and reinstatements once I have gained Council approval.
- I understand development and financial contributions may be payable in addition to connection fees.

Name: _____ Date: _____

Signature: _____

*Within ten working days of Council receiving this completed form, you will receive advice of approval to connect to the relevant Council services, including a Utilities Completion Notice to be certified (once the work has been completed) by yourself if you are an Approved Contractor or by Delta Utilities Ltd if you are **not** an Approved Contractor. However, if your situation is complex, you may be contacted for further details.*

Please note that this application to Connect to a Council Service will expire 6 months from the date of approval. Refunds will be at Council's discretion.

If you have any queries regarding this form, please contact the Assets Administration Officer on (03) 440 0056.

Checklist – Have you included?

- | | |
|--|--|
| <input type="checkbox"/> Contact Details | <input type="checkbox"/> Road Opening Notice (if applicable) |
| <input type="checkbox"/> Relevant sketch of proposed works | <input type="checkbox"/> Traffic Management Plan (if applicable) |
| <input type="checkbox"/> Payment for all connections | <input type="checkbox"/> Completed application form |

SERVICE CONNECTION FEE CODES

WATER	G/L CODE
Alexandra*	2571 1220
Cromwell / Bannockburn*	3572 1220
Clyde	4571 1220
Omakau / Ophir	4575 1220
Ranfurlly	5573 1220
Naseby	5574 1220
Roxburgh / LRV	7572 1220
Patearoa*	5571 1220

SEWER	G/L CODE
Alexandra	2551 1220
Cromwell / Bannockburn*	3552 1220
Clyde	<i>Not available</i>
Omakau (only)	4554 1220
Ranfurlly	5551 1220
Naseby	5552 1220
Roxburgh / LRV	7552 1220
Patearoa	<i>Not available</i>

STORMWATER	G/L CODE
Alexandra	2792 1220
Cromwell	3794 1220
Earnsclough/Manuherikia	4792 1220
Maniototo	5796 1220
Roxburgh	7792 1220

OFFICE USE SECTION (to be completed by Central Otago District Council Staff)

Connection Type	Number	Approved Contractor Fee	Non-Approved Contractor Fee	Cost (GST incl)
Water	@	\$28	\$110	
Sewer	@	\$28	\$110	
Stormwater	@	\$28	\$110	
RON	@	No Charge	No Charge	
TMP	@	No charge	No Charge	

TOTAL _____

Invoice No: _____	Receipt No: _____	Date: _____
Officer: _____	Debtor No: _____	

For Assets Administration Officer use only

<input type="checkbox"/> Application Approved	Signature: _____ Date: _____
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DEVELOPMENT AND FINANCIAL CONTRIBUTIONS

Area	Service	\$ Amount (GST incl)	G/L Code
Alexandra	Water	4,516	2571 1232
	Wastewater	1,275	2551 1232
Bannockburn	Wastewater Treatment	1,125	3552 1232
	Sewer extension	3,375	3552 1232
Clyde	Water	3,464	4571 1232
	Wastewater	n/a	-
Cromwell Urban	Water	1,554	3572 1232
	Wastewater	3,429	3552 1232
Outer Cromwell	Water	2,770	3572 1232
	Wastewater	2,764	3552 1232
Lowburn/Pisa Mooring Sewer Ext	Wastewater	4,110	3552 1232
Omakau/Ophir	Water	2,923	4575 1232
	Wastewater	518	4554 1232
Patearoa	Water	1,233	5571 1232