

# **CENTRAL OTAGO DISTRICT COUNCIL**

## **POLICY: NAMING OF A PUBLIC ROAD FOR THE FIRST TIME**

This policy was adopted by a resolution of the Roding Hierarchy Committee on 5 August 2003.

### ***Purpose***

- To set a policy and procedure for naming a new or previously unnamed Public Road.

### ***Statutory and Legal***

The Local Government Act 1974 Section 319A, Initial naming of roads, states:

*“ Where the Council names any road for the first time, it shall, as soon as conveniently may be after doing so, -*

- (a) Advise the District Land Registrar of the land registration district within which the land is situated, who shall note his records accordingly; and*
- (b) Advise the Chief Surveyor of the land district within which the land is situated. ”*

### ***Policy***

Approving of names for new or previously unnamed public roads shall be the responsibility of the relevant Community Board.

All new legal road reserves shall be required to be named by subdividers and this will be managed as part of the resource consent process.

All requests for naming of existing unnamed roads shall be managed by the Roding Manager.

### ***Costs***

All costs associated with naming a new road shall be met by the applicant.

No charge will be made for naming of existing unnamed roads.

## *Procedure*

### Naming of New Roads

The subdivider is required to provide suggested names with their background to the Roding Manager.

The Roding Manager will keep a list of any suggestions made by the public for names for new roads which can be provided to the subdivider.

The Roding Manager is to check the suggested names to ensure they do not duplicate or cause confusion with existing road names within the District.

The Roding Manager shall prepare a report for the Community Board. Following resolution by the Community Board the Roding Manager shall notify the subdivider and Council's Rates Officer of the Community Board's decision.

The Council is responsible for notifying the District Land Registrar and Chief Surveyor of the name.

### Naming of Existing Unnamed Roads

A report will be prepared by the Roding Manager for the relevant Community Board. The report shall include the background of the proposed name and consider duplications and potential confusion with existing road names within the District.

The report is to be supported by a resolution of the relevant Community Board.

Following approval by the Community Board, the Roding Manager shall notify the District Land Registrar and Chief Surveyor of the name.

The Roding Manager shall notify the applicant and Council's Rates Officer of the Community Board's decision.