



# APPLICATION FOR PERMISSION TO CONNECT TO A COUNCIL SERVICE

SC No.....(Office Use Only)

RON No.....

## Utilities Contractor Details

(Check with your local Council Office to see if you are on the 'Approved Utilities Contractors Register')

Name: \_\_\_\_\_

Postal Address: \_\_\_\_\_

Phone Number (work): \_\_\_\_\_ Phone Number (home): \_\_\_\_\_

Fax Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

## Details of address to be supplied

Property Owner Name: \_\_\_\_\_

Street Number: \_\_\_\_\_ Name: \_\_\_\_\_ Town: \_\_\_\_\_

Valuation Number: \_\_\_\_\_ or Property Description: Lot: \_\_\_\_\_ DP: \_\_\_\_\_

## Type of Connection required

Residential \*  Commercial / industrial \*  \* (Please enclose sketch of proposed works)

## Description of Development (e.g. 3 townhouses on cross lease title, block of shops, warehouse, etc)

## Service Connection(s) required - \$28 (incl. GST) for each connection (approved utilities contractors) \$110 (inc. GST) for each connection (non-approved contractors)

Water	Number <input type="checkbox"/>	Sewer	Number <input type="checkbox"/>	Stormwater	Number <input type="checkbox"/> (reticulation not kerb)
<u>Pipe size:</u> <sup>1</sup>		<u>Pipe size:</u> <sup>2</sup>		On-site disposal if residential	
20mm if residential		100mm if residential		On-site disposal / by design if commercial / industrial	
25mm if commercial / industrial		100/150mm if commercial / industrial			

## Backflow Prevention (for all water connections)

Assessed risk category: Low / Medium / High (please circle as appropriate)

Type of preventer to be installed<sup>3</sup>,  
(i.e. Acuflo double check valve on residential, low risk)

Road Opening Notice Enclosed<sup>4</sup>

Traffic Management Plan Submitted

<sup>1</sup> If different pipe size required, please refer to Council  
<sup>2</sup> If different pipe size required, please refer to Council  
<sup>3</sup> Medium and High risk backflow preventers require inspection certificate to be attached to UCN  
<sup>4</sup> A requirement when road or road reserves are opened to connect to Council services

**Connection Date**

(Please allow 10 working days for processing of application)

**Statement**

**Approved Contractors**

I understand that my 'approved contractor' status will be lost for any of the following reasons:

- Failure to obtain all relevant approvals (including RONS) prior to carrying out works.
- Sub-standard pipe installations as assessed by Council's maintenance contractor resulting from random inspections by them.
- Failure to produce Utility Completion Notices and associated satisfactory as-builts.

I also understand the following:

- That I am responsible for all costs associated with physical works, legal costs and reinstatements once I have gained Council approval.
- That development and financial contributions may be payable in addition to connection fees.

**Non-approved Contractors**

- I understand that Council does not make any service connections for me, and that I am responsible for using suitably qualified contractors.
- I understand that Council's maintenance contractors, Delta Utilities Ltd, have to check all mains connections before they are reinstated.
- I understand that I am responsible for all costs associated with physical works, legal costs and reinstatements once I have gained Council approval.
- I understand development and financial contributions may be payable in addition to connection fees.

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_

*Within ten working days of Council receiving this completed form, you will receive advice of approval to connect to the relevant Council services, including a Utilities Completion Notice to be certified (once the work has been completed) by yourself if you are an Approved Contractor or by Delta Utilities Ltd if you are **not** an Approved Contractor. However, if your situation is complex, you may be contacted for further details.*

*Please note that this application to Connect to a Council Service will expire 6 months from the date of approval. Refunds will be at Council's discretion.*

*If you have any queries regarding this form, please contact the Utility Services Officer on (03) 440 0056.*

**Checklist – Have you included?**

- |  |  |
|--|--|
| <input type="checkbox"/> Contact Details                   | <input type="checkbox"/> Road Opening Notice (if applicable)     |
| <input type="checkbox"/> Relevant sketch of proposed works | <input type="checkbox"/> Traffic Management Plan (if applicable) |
| <input type="checkbox"/> Payment for all connections       | <input type="checkbox"/> Completed application form              |

## SERVICE CONNECTION FEE CODES

WATER	G/L CODE
Alexandra*	2571 1220
Cromwell / Bannockburn*	3572 1220
Clyde	4571 1220
Omakau / Ophir	4575 1220
Ranfurlly	5573 1220
Naseby	5574 1220
Roxburgh / LRV	7572 1220
Patearoa*	5571 1220

SEWER	G/L CODE
Alexandra	2551 1220
Cromwell / Bannockburn*	3552 1220
Clyde	<i>Not available</i>
Omakau (only)	4554 1220
Ranfurlly	5551 1220
Naseby	5552 1220
Roxburgh / LRV	7552 1220
Patearoa	<i>Not available</i>

STORMWATER	G/L CODE
Alexandra	2792 1220
Cromwell	3794 1220
Earnsclough/Manuherikia	4792 1220
Maniototo	5796 1220
Roxburgh	7792 1220

### OFFICE USE SECTION

(to be completed by Central Otago District Council Staff)

Connection Type	Number	Approved Contractor Fee	Non-Approved Contractor Fee	Cost (GST incl)
Water	@	\$28	\$110	
Sewer	@	\$28	\$110	
Stormwater	@	\$28	\$110	
RON	@	No Charge	No Charge	
TMP	@	No charge	No Charge	

TOTAL \_\_\_\_\_

Invoice No: _____	Receipt No: _____	Date: _____
Officer: _____	Debtor No: _____	

#### For Utility Services Officer use only

<input type="checkbox"/> Application Approved	Signature: _____ Date: _____
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**DEVELOPMENT AND FINANCIAL CONTRIBUTIONS**

<b>Area</b>	<b>Service</b>	<b>\$ Amount (GST incl)</b>	<b>G/L Code</b>
Alexandra	Water	4,516	2571 1232
	Wastewater	1,275	2551 1232
Bannockburn	Wastewater Treatment	1,125	3552 1232
	Sewer extension	3,375	3552 1232
Clyde	Water	3,464	4571 1232
	Wastewater	n/a	-
Cromwell Urban	Water	1,554	3572 1232
	Wastewater	3,429	3552 1232
Outer Cromwell	Water	2,770	3572 1232
	Wastewater	2,764	3552 1232
Lowburn/Pisa Mooring Sewer Ext	Wastewater	4,110	3552 1232
Omakau/Ophir	Water	2,923	4575 1232
	Wastewater	518	4554 1232
Patearoa	Water	1,233	5571 1232