DIRECT DEBIT AUTHORITY

CENTRAL OTAGO DISTRICT COUNCIL

Return to : Central Otago District Council, P O Box 272, Alexandra

Your Payment Option: please tick	☐ Monthly	☐ Quarterly	☐ Annual
	Rates, Water & Debtors 20th of the month	*Rates only - Last day for payment without penalty*	*Rates only - 20th of August, less 2.5% discount*

Ratepayer Name:
The name that appears on the rates account

Ratepayer Postal Address:

Contact Daytime Phone:

Valuation Number: *10 digit account number beginning with 28….*	Water Account no(s): *5 digit number - If applicable*	Location of Property:
2 8 -		
2 8 -		
2 8 -		
2 8 -		

BANK ACCOUNT INSTRUCTIONS

➔ Please attach an encoded deposit slip to ensure your number is loaded correctly

Name of Bank Account :

Bank Account Number:

Bank *Branch* *Account number* *Suffix*

AUTHORITY TO ACCEPT DIRECT DEBITS
(Not to operate as an assignment or agreement)

AUTHORISATION CODE
0 2 0 4 1 3 8

To the Bank Manager :	
Bank	
Branch	
Bank Address	

I/We authorise you until further notice, to debit my/our account with all amounts which **CENTRAL OTAGO DISTRICT COUNCIL** (Hereinafter referred to as the Initiator) the registered Initiator of the above Authorisation Code, may initiate by Direct Debit. I/We acknowledge and accept that the bank accepts this authority only upon the conditions listed on the bottom of this form.

INFOMRMATION TO APPEAR ON BANK STATEMENT:

C O D C R A T E S

Payer Particulars *Code* *Reference*

Your Signature : **Date :**

CENTRAL OTAGO DISTRICT COUNCIL (The Initiator)

a) Has agreed to give written advance notice of the net amount of each direct debit and the due date of debiting **at least one week before** (but not more than 4 calendar months) the date the direct debit will be initiated. The advance notice will include a message along the lines of:-
"Unless advice to the contrary is received by you, the amount of $…….. will be directly debited to your bank account on (initiating date)."

b) The Council will terminate the authority upon receiving written advice from the customer. It is the responsibility of the customer to notify the bank that the authority has been cancelled.

THE CUSTOMER MAY:

a) At any time, terminate this Authority as to future payments by giving written notice of termination to the Bank and to the Initiator.

b) Stop payment of any direct debit to be initiated under this authority by the Initiator by giving written notice to the Bank prior to the direct debit being paid by the Bank

THE CUSTOMER ACKNOWLEDGES THAT:

a) This authority will remain in full force and effect in respect of all direct debits made from me/our account in good faith notwithstanding my/our death, bankruptcy or other revocation of this authority until actual notice of such event is received by the Bank.

b) In any event this authority is subject to any arrangement now or hereafter existing between me/us and the Bank in relation to my/our account.

c) Any dispute as to the correctness or validity of an amount debited to my/our account shall not be the concern of the Bank except in so far as the direct debit has not been paid in accordance with this authority. Any other disputes lie between me/us and the Initiator.

d) Where the Bank has used reasonable care and skill in acting in accordance with this authority, the Bank accepts no responsibility or liability in respect of:-
i) The accuracy of information about Direct Debits on Bank statements
ii) Any variations between notices given by the Initiator and the amounts of Direct Debits

e) The Bank is not responsible for, or under any liability in respect of the Initiator's failure to give written advance notice correctly nor for the non-receipt or late receipt of notice by me/us for any reason whatsoever. In any such situation the dispute lies between me/us and the Initiator.

f) The customer acknowledges that where the bank account holder information from which the direct debit is authorised, differs from the rate payer detail held in the Rating Information Database, the required advice notice will be posted to the address in the Rating Information Database.

THE BANK MAY:

a) In its absolute discretion conclusively determine the order of priority of payment by it of any monies pursuant to this or any other authority, cheque or draft properly executed by me/us and given to or drawn on the Bank.

b) At any time terminate this authority as to future payments by notice in writing to me/us.

c) Charge its current fees for this service in force from time-to-time.