

CENTRAL OTAGO DISTRICT COUNCIL

CROMWELL COMMUNITY BOARD

MINUTES of a meeting of the Cromwell Community Board held in the Cromwell Service Centre, 42 The Mall, Cromwell on **MONDAY 1 FEBRUARY 2010** commencing at 9.12am.

PRESENT: N J Gillespie (Chairperson), C Crawford, T C Emmitt, H E Hucklebridge, M MacMillan and G M Stewart

IN ATTENDANCE: P Melhopt (Chief Executive Officer), His Worship the Mayor Dr J M Macpherson, M Washington (Manager, Assets and Contracts), S Finlay (Corporate Services Manager), A Wilson (Management Accountant), P Greenwood (Utility Services Manager), B Smith (Engineering Cadet) and E Bisset (Community Facility Officer)

Note: J Muir (Roading Manager), G Smail (Parks and Reserves Manager), A Pullar (District Development Manager), M Kerr (Property Manager) and G Easthope (District Aquatic Centres Manager) were also in attendance during the meeting.

10.1.1 **Confirmation of Minutes**

RESOLVED that the minutes of the Cromwell Community Board meeting held on 14 December 2009, as circulated, be confirmed as a true and correct record.

Hucklebridge / Stewart

10.1.2 **Cromwell Water Supply Manganese Issue (INF 08-62-52)**

A report from the Utility Services Manager relating to the new community water supply bore, had been circulated.

A. RESOLVED that the report be received and the level of significance be accepted.

Stewart / Emmitt

B. RESOLVED that:

1. The capital expenditure of \$200,000 be approved for the installation of a replacement bore for the Cromwell water supply.

2. An overspend of \$100,000 be approved in the Cromwell Water Supply Non Pipe Renewals Account.
3. The funding to be provided from the Cromwell Water Supply Investment Account.

Stewart / Emmitt

10.1.3 **Lowburn Pumping Station Upgrade (INF 08-62-52)**

A report from the Utility Services Manager relating to funding for the upgrade of the Lowburn Bridge sewage pumping station, had been circulated.

- A. RESOLVED that the report be received and the level of significance be accepted.

Stewart / Emmitt

- B. RESOLVED that the Board agrees that the approximate additional expenditure of \$315,000 to decommission the Lowburn Bridge Pumping Station and upgrade the Lowburn Hall Pumping Station, be considered as part of the 2010/11 Annual Plan process.

Stewart / Emmitt

10.1.4 **Anderson Park Irrigation Bore (COM 07-62-01)**

A report from the Utility Services Manager and the Parks and Reserves Manager relating to the Anderson Park irrigation bore, had been circulated.

- A. RESOLVED that the report be received and the level of significance be accepted.

MacMillan / Crawford

Note: The Parks and Reserves Manager and the District Development Manager joined the meeting at 10am.

- B. RESOLVED that the Board approves Option 2 to connect Anderson Park and Cromwell College irrigation to a bore supply with a capital expenditure of \$145,000 to be provided as follows:

1. Stage 1 - \$58,000 – to be provided as an overspend within the Anderson Park Account with funding to be provided from the Cromwell Reserves Contribution Account.

2. Stage 2 - \$87,000 – to be considered as part of the 2010/11 Annual Plan process.

MacMillan / Crawford

10.1.5 **Annual Plan 2010/11 (GAD 05-99-08)**

A report from the Management Accountant relating to the draft estimates, fees and charges and capital and changes sheets for the Cromwell Ward budgets for the 2010/11 financial year, had been circulated.

- A. RESOLVED that the report be received.

Crawford / Hucklebridge

Note: The meeting adjourned at 10.27am.

Note: The meeting reconvened at 10.38am.

Note: His Worship left the meeting at 11.15am.

Note: His Worship rejoined the meeting at 11.35am.

Note: The Roding Manager joined the meeting at 11.45am.

Note: The Utility Services Manager and the Engineering Cadet left the meeting at 11.48am.

Note: The Board deferred further discussion on item 10.1.5., Annual Plan 2010/11 to enable item 10.1.7., Carpark off Waenga Drive, to be considered prior to the consideration of the Non Subsidised Roding budgets.

10.1.7 **Carpark off Waenga Drive (INF 04-99-62)**

A report from the Roding Manager relating to the location of additional off street car parking off Waenga Drive, had been circulated.

- A. RESOLVED that the report be received and the level of significance be accepted.

MacMillan / Stewart

- B. RESOLVED that:

1. The Community Board approves an overspend of \$60,000 against cost centre 3753 7691 and an under spend of \$60,000 against cost centre 3461 77233 for the purpose of undertaking car parking improvements within Anderson Park under the existing Roding contract.

2. The Community Board confirms the location of additional car parking off Waenga Drive as in Option 2 – extending and reconfiguring the existing car park between the fountain and playground.

MacMillan / Stewart

Note: Discussion on item 10.1.5., Annual Plan 2010/11, resumed at 12.15pm.

Note: The meeting adjourned at 12.34pm.

Note: The Manager Assets and Contracts and Mr Emmitt left the meeting at 12.34pm.

Note: The meeting reconvened at 1.05pm.

Note: Mr Emmitt rejoined the meeting at 1.12pm.

Note: The Property Manager joined the meeting at 1.18pm.

Note: The District Aquatic Centres Manager joined the meeting at 1.20pm.

Note: The Property Manager left the meeting at 2.15pm.

Note: Mr Emmitt declared an interest in the Cromwell Cemetery budget discussion and refrained from participating in the discussion.

Note: The Parks and Reserves Manager and the District Development Manager left the meeting at 2.25pm.

Note: The Chairperson advised at 3pm that a resolution was required under clause 3.3.7 of the Standing Orders, to enable the Community Board meeting to continue beyond the six hour duration.

10.1.5 **Annual Plan 2010/11 cont**

- B. RESOLVED that pursuant to clause 3.3.7 of the Standing Orders, the Community Board agrees to continue the meeting to enable the LTCCP and other agenda items to be considered.

Hucklebridge / Emmitt

Note: The Property Manager rejoined the meeting at 3.05pm.

Note: The District Development Manager rejoined the meeting at 3.29pm.

Note: The meeting adjourned at 3.30pm.

Note: The meeting reconvened at 3.45pm.

Note: Mr Emmitt declared an interest in the Cromwell Promotions budget discussion and refrained from participating in the discussion.

Note: The District Development Manager left the meeting at 3.50pm.

Note: His Worship the Mayor left the meeting at 3.51pm.

10.1.5 C. RESOLVED that it be recommended to Council that the draft estimates and fees and charges schedule for the Cromwell Community Board, as amended, be included within Council's draft Annual Plan 2010/11.

Gillespie / Hucklebridge

Note: Mr Emmitt declared an interest in item 10.1.6., Cromwell Mall Christmas Decorations – Grant.

10.1.6 **Cromwell Mall Christmas Decorations – Grant (GAD 02-62-33)**

A report from the Community Facility Officer relating to the Mall Christmas Decoration project, had been circulated.

A. RESOLVED that the report be received and the level of significance be accepted.

MacMillan / Hucklebridge

B. RESOLVED that:

1. (a) The Board approves an additional payment of \$10,000 to partially cover the deficit that the Group incurred for Stage 1 of the Cromwell Mall Christmas Decorations project.
- (b) Funding to be provided from the 2009/10 Cromwell General Grants – Cromwell Promotions Budget of \$20,000.
2. (a) The Board approves the Promotion Group's request for permission to purchase and store a container at the Cromwell Racecourse for the purpose of storing the Mall Christmas Decorations.
- (b) The Board agrees to provide funding of up to \$4,500 to cover the cost of purchasing and storing the container at the Racecourse.

- (c) Funding be provided from the Cromwell General Grants – Cromwell Promotions Account.
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- 3. (a) The Board provides funding of up to \$7,000 for the cost of installing the decorations prior to Christmas, the packdown of the decorations late in January each year and any incidentals that may occur.
 - (b) Funding to be provided as follows:
 - (i) Cromwell Town Centre – Landscaping and Beautification Account 2009/10 budget - \$3,497
 - (ii) Cromwell General Grants – Cromwell Promotions - \$3,503
 - (c) Funding to be provided in future budgets for these costs.
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- 4. The Mall Christmas Decorations to become the property of the Board.
 - 5. The Board to be responsible for future work and costs incurred with the Mall Christmas Decorations.

MacMillan / Hucklebridge

Note: Mr Emmitt refrained from participating in the discussion and refrained from voting on the matter.

10.1.8 **Financial Reports for the Period Ended 30 November 2009**

A report from the Accountant on the financial performance of the Community Board, statement of capital expenditure and investment for the period ended 30 November 2009, had been circulated.

RESOLVED that the report be received.

MacMillan / Crawford

10.1.9 **Chairperson's Report**

The Chairperson requested that a letter of thanks be sent to Delta thanking them for their contribution to beautifying our town during the festive season with the Christmas tree lights.

The Chairperson also reported that the rabbit problem in the Bell Avenue area had escalated. As the owner of land in that area, the Council needed to

ensure that it was being a responsible landowner by participating in rabbit eradication programmes.

RESOLVED that:

1. The Chairperson's report be received.
2. The Board sends a letter of thanks to Delta for their contribution towards beautifying our town with the festive tree lighting.

Gillespie / MacMillan

10.1.10 **Members' Reports**

1. Mr Crawford reported that the Cromwell and District Promotion Group was holding its monthly meeting on 2 February 2010.
2. Mr Stewart reported on the following matters:
 - Public meeting to be held in Bannockburn to discuss street lighting issues.
 - Gully Road and Cornish Point Road sealing preparation underway
 - Old Cromwell Toilets signage
 - Cromwell Wastewater options meeting
3. Mrs Hucklebridge reported on the following matters:
 - Water meter installation problems
 - Mexican Food Hawker
 - Forestry pruning heaps on Bannockburn Road verge
 - Dead trees on section corner of Alpha Street and Sunhaven Cove

RESOLVED that the Members' reports be received.

Crawford / Stewart

10.1.11 **Council Report**

1. Cr Stewart reported that the Clutha Management Committee at a meeting held on 29 January 2010, considered the following matters:
 - Concerns about Freedom Campers around the lake
 - Lake weed spraying programme
 - Toilets vandalism
 - Waitika boat
 - Silt build-up at Cromwell jetties
2. Cr Gillespie reported on the following matters:
 - Executive Estimates Meeting
 - Clutha Management Meeting – Sanders Inlet traffic issues and

Freedom Camping issues
- Community Lakeshore cleanup

3. Cr Emmitt reported that there had been no Hearings Panel meetings since December.

RESOLVED that:

1. The Council reports be received.
2. A letter signed by the Chairpersons of the Community Board and the Clutha Management Committee, be forwarded to the Cromwell Community Plan Group thanking the members for their recent efforts in clearing the lakeshore areas.

Crawford / Stewart

10.1.12 **Monthly Activity Report**

The monthly activity report for the month of November 2009 had previously been circulated.

RESOLVED that the monthly activity report for the month of November 2009, as circulated, be received.

Emmitt / Stewart

THE BOARD IN CLOSED MEETING

RESOLVED that the public be excluded from the following part of the proceedings of the meeting, namely item 10.1.13.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

	General subject of each matter to be considered.	Reason for passing this resolution in relation to each matter.	Ground(s) under section 48(1) for the passing of this resolution.
10.1.13	Delegation to Cromwell Property Development Sub-Committee – Sale of unit titles Cromwell Medical Centre / Commercial Office Development	To enable the Community Board to carry on negotiation without prejudice or disadvantage. (The premature disclosure of the identity of the parties and financial structure would detrimentally affect the Council's position in the negotiation).	Section 48(1)

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act or section 6 or section 7 or section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above (in brackets) with respect to each item.

NOTE:

Section 48(4) of the Local Government Official Information and Meetings Act 1987 provides as follows:

- "(4) Every resolution to exclude the public shall be put at a time when the meeting is open to the public, and the text of that resolution (or copies thereof) -
- (a) Shall be available to any member of the public who is present;
 - and
 - (b) Shall form part of the minutes of the local authority."

Hucklebridge / MacMillan

Note: The public was excluded at 6.00pm.

Note: The public was readmitted at 6.12pm.

The meeting closed at 6.12pm.

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CHAIRPERSON / /