

CENTRAL OTAGO DISTRICT COUNCIL

ROXBURGH COMMUNITY BOARD

MINUTES of a meeting of the Roxburgh Community Board held in the Meeting Room, 120 Scotland Street, Roxburgh on **THURSDAY 11 November 2010** commencing at 2.00pm.

PRESENT: S F Jeffery, J T Lane, H Pinder and C R Parker

IN ATTENDANCE: P Melhopt (Chief Executive Officer) and C McGarry (Community Facility Officer)

10.7.1 **Declaration of office (GAD 04-01-07)**

Each member took the Declaration of Office. The Chief Executive Officer officiated during the ceremony.

10.7.2 **Appointment of Chair and Deputy Chair (GAD 04-65-60)**

A report from the Chief Executive Officer relating to the voting procedures for positions on Community Boards that need to be used for the appointment of the Chairperson or Deputy Chairperson, had been circulated.

A. RESOLVED that the report be received and the level of significance be accepted.

Lane / Jeffery

B. RESOLVED that the Board selects System B for the appointment of the Chairperson and Deputy Chairperson of the Board, or a representative of the Board.

Lane Parker

10.7.3 **Election of Chairperson**

The Chief Executive Officer called for nominations for the position of Chairperson.

MOVED Parker SECONDED Pinder
That Mr Jeffery be nominated as Chairperson.

The Chief Executive Officer PUT the motion which was carried unanimously.

The Chief Executive declared Mr Jeffery elected as Chairperson.

10.7.4 **Confirmation of Minutes**

The minutes of the meeting of the Roxburgh Community Board held on 7 October 2010, had been circulated for members information.

RESOLVED that the information be received.

Lane / Pinder

10.7.5 **Election of Deputy Chairperson**

The Chairperson called for nominations for the position of Deputy Chairperson.

MOVED Jeffery SECONDED Lane
That Mrs Pinder be elected as Deputy Chairperson.

The Chairperson PUT the motion which was carried unanimously.

The Chairperson declared Mrs Pinder elected as Deputy Chairperson.

10.7.6 **Statutory Advice and Code of Conduct (GAD 04-01-01)**

A report from the Chief Executive Officer to provide members with advice concerning statutes relevant to the role of an elected member, had been circulated.

A. RESOLVED that the report be received.

Pinder / Lane

B. RESOLVED that the Code of Conduct as approved by Council on 27 October 2010, be adopted by the Board.

Jeffery / Lane

10.7.7 **Adoption of Standing Orders (GAD 04-01-06)**

A report from the Corporate Services Manager relating to the adoption of New Zealand Standard Model Standing Orders NZS 9202:2003, had been circulated.

A. RESOLVED that the report be received and the level of significance be accepted.

Lane / Parker

- B. RESOLVED that the Board re-adopts its existing Standing Orders.

Lane / Parker

10.7.8 **Council Organisations (GAD 04-65-60)**

A report from the Corporate Services Manager to advise the Board on the effect of appointing members to serve on its behalf on outside organizations, had been circulated.

- A. RESOLVED that the report be received and the level of significance be accepted.

Pinder / Lane

- B. RESOLVED that the Board makes appointments as recommended elsewhere in the agenda, in light of the contents of this report.

Jeffery / Lane

10.7.9 **Appointments to Sub-Committees and other Community Organisations (GAD 04-65-60)**

A report from the Community Facility Officer relating to the appointment of members to sub-committees and other community organisations, had been circulated.

- A. RESOLVED that the report be received and the level of significance be accepted.

Lane / Parker

- B. RESOLVED that:

1. The Millers Flat Recreation Reserve Sub-committee be re-established with Cliff Parker being the Elected Member appointed.
2. The Teviot Valley Walkways Committee be re-established with Helen Pinder being the Elected Member appointed.
3. The Roxburgh Swimming Pool Committee be re-established with Helen Pinder being the Elected Member appointed.
4. The Roxburgh Swim Centre Project Team be re-established with Stephen Jeffery and Helen Pinder being the representatives from the Community Board.

Pinder / Lane

- C. RESOLVED that the Board appoints Stephen Jeffery as the member to the Clutha Management Committee.

Parker / Lane

- D. RESOLVED that the Board appoints members each of the following Community Organisations.:
- Roxburgh Cemetery Trustee Committee – Cliff Parker
 - Roxburgh Entertainment Centre Marketing and Promotions group – to be determined at a later date if necessary
 - Roxburgh and District Medical Services Trust – Stephen Jeffery
 - Teviot Museum Committee – Cliff Parker
 - Tuapeka County Bursary Fund Committee – Cliff Parker
 - Roxburgh Events Centre Trust – Helen Pinder
 - Millers Flat Swimming Pool Committee to be determined at a later date if necessary
 - I and H MacPhail Charitable Trust - Cliff Parker and Helen Pinder
 - Ida McDonald Charitable Trust Helen Pinder and the vacancy to be determined by the bi -election
 - Roxburgh and Teviot Valley Community Plan Group – Stephen Jeffery and Helen Pinder

Pinder / Parker

10.7.10 **Elected Members Remuneration (GAD 04-65-60)**

A report from the Accountant to propose a remuneration and expenses basis for elected members, effective from October 2010, had been circulated.

- A. RESOLVED that the report be received and the level of significance be accepted.

Lane / Pinder

- B. RESOLVED that the Board requests a re-assessment of the relative work load attributable to Community Boards be recommended to Council at the 15 December 2010 meeting.

Lane / Parker

- C. RESOLVED that the Board Chair make a formal submission to His Worship the Mayor.

Lane / Parker

10.7.11 **Nomination for Office of Community Boards' Executive Committee Representative (GAD 04-65-60)**

A report from the Chief Executive Officer to consider nominating a representative to the New Zealand Community Board's Executive Committee to represent Zone 6, had been circulated.

- A. RESOLVED that the report be received and the level of significance be accepted.

Pinder / Jeffery

10.7.12 **Monthly Activity Report**

The monthly activity report for September 2010, had been circulated.

RESOLVED that the monthly activity report for September 2010, as circulated, be received.

Lane / Pinder

10.7.13 **Community Group Reports**

Reports from the Roxburgh and Districts Community Plan Working Group minutes from 14 September 2010 and 12 October 2010 meetings, had been circulated.

RESOLVED that the information be received.

Jeffery / Parker

10.7.14 **Proposed Roxburgh Swim Centre Project (PRO 04-2010-05)**

A report from the Community Facility Officer updating the Board on the status of the Roxburgh Swim Centre project and requesting approval for a funding application be made to Central Lakes Trust, had been circulated.

- A. RESOLVED that the report be received and the level of significance be accepted.

Parker / Lane

- B. RESOLVED that:

1. The Board support the funding application to Central Lakes Trust for an amount to be determined.
2. The project team report back to the Board on the design of the proposed swim centre.

Lane / Pinder

Note: The meeting adjourned at 3.25pm.

Note: The meeting reconvened at 3.30pm.

THE BOARD IN CLOSED MEETING

RESOLVED that the public be excluded from the following part of the proceedings of the meeting, namely items 10.7.15 and 16.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
10.7.15	Proposed Roxburgh Swim Centre Project – Expressions of Interest (PRJ 04-2010-05)	To enable the Community Board to carry on negotiations without prejudice or disadvantage. (The premature disclosure of the identity of the parties and financial structure would detrimentally affect the Council's position in the negotiations) and to maintain legal and professional privilege.	Section 48(1)(a) and (i)
10.7.16	Amendment to part of previous resolution 10.5.5 (PRO 65-7059-L1)	To enable the Community Board to carry on negotiations without prejudice or disadvantage. (The premature disclosure of the identity of the parties and financial structure would detrimentally affect the Council's position in the negotiations) and to maintain legal and professional privilege.	Section 48(1)(a) and (i)

This resolution is made in reliance on section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act or section 6 or section 7 or section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above (in brackets) with respect to each item.

NOTE:

Section 48(4) of the Local Government Official Information and Meetings Act 1987 provides as follows:

“(4) Every resolution to exclude the public shall be put at a time when the meeting is open to the public, and the text of that resolution (or copies thereof)

(a) Shall be available to any member of the public who is present; and

(b) Shall form part of the minutes of the local authority.”

Lane / Pinder

Note: The public was excluded at 3.30pm.

Note: The public was readmitted at 4.15pm.

Note: Resolutions on item 10.7.16B included:

3. *This report and the minutes relating to it may be released as publicly available information not earlier than one month following settlement of any sale and purchase of the land.*

THE BOARD IN OPEN MEETING

RESOLVED that the public be readmitted to the meeting.

Parker / Lane

The meeting closed at 4.15pm.

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CHAIRPERSON