

CENTRAL OTAGO DISTRICT COUNCIL

ROXBURGH COMMUNITY BOARD

MINUTES of a meeting of the Roxburgh Community Board held in the Meeting Room, 120 Scotland Street, Roxburgh on THURSDAY 29 April 2010 commencing at 2.00pm.

PRESENT: S F Jeffery (Chairperson), K M Kerr, J T Lane,
C R Parker, H L Pinder

IN ATTENDANCE: His Worship the Mayor Dr J M Macpherson,
P Melhopt (Chief Executive Officer), and
C McGarry (Community Facility Officer)

Note: MF Washington (Manager, Assets and Contracts), A Pullar (District Development Manager), P Greenwood (Utility Services Manager), N Saunders (Utility Services Engineer), I Temple (Visitor Information Centres Manager) and G Easthope (District Aquatic Centres Manager) were also in attendance during the meeting.

10.3.1 **Confirmation of Minutes**

RESOLVED that the minutes of the Roxburgh Community Board meeting held on 18 March 2010, as circulated, be confirmed as true and correct record.

Parker /Kerr

Note: The Manager, Assets and Contracts, Utility Services Manager, Utility Services Engineer and the District Aquatic Centres Manager joined the meeting at 2.03pm.

10.3.2 **Roxburgh Visitor Information Centre (EDT 03-99-65)**

A report from the Visitor Information Centre Manager providing information to the Board regarding the future of the Roxburgh Visitor Information Centre, had been circulated.

A. RESOLVED that the report be received and the level of significance be accepted.

Lane / Kerr

- B. RESOLVED that the Board recommends to Council to retain and staff the information centre in its current location within the Service Centre, and review the location and operation once the cycleway is complete.

Lane / Kerr

Note: The District Development Manager and the Visitor Information Centre Manager left the meeting at 2.14pm

10.3.3 **Drinking Water Strategy**

A report from the Utility Services Engineer updating the Board on progress towards the drinking water strategy including an update on the installation of water meters, had been circulated.

- A. RESOLVED that the report be received and the level of significance be accepted.

Kerr / Parker

- B. RESOLVED that:

- 1 The zero rated allocation be set at **365** units for the Roxburgh Ward schemes.
- 2 The Roxburgh Community Board confirms the meter installation programme as outlined.
- 3 Billing of extraordinary connections commence on 1 July 2011.
- 4 All water accounts are billed or coded to an appropriate ward account to ensure that metered water accounts are managed transparently and equitably.
- 5 The water allocation relating to the historic agreements at Lake Roxburgh Village be addressed expeditiously.

Lane / Kerr

Note: The Manager, Assets and Contracts, Utility Services Manager and the Utility Services Engineer left the meeting at 2.50pm.

10.3.4 **Financial Reports for the period ended 28 February 2010**

A report from the Accountant relating to the financial performance of the Community Board, statement of capital expenditure and investment for the period ended 28 February 2010, had been circulated.

RESOLVED that the report be received.

Pinder / Kerr

10.3.5 **Proposed Roxburgh Pool (COM 10-99-65)**

A report from the Community Facility Officer informing the Board of a new joint proposal for the proposed Roxburgh Swim centre, had been circulated.

A. RESOLVED that the report be received and the level of significance be accepted.

Pinder / Lane

B. RESOLVED that:

1. The Chief Executive Officer set up a project team made up of the District Aquatic Centres Manager, Property Manager or representative, Roxburgh Community Board representatives and Roxburgh Area School Board of Trustee representatives to agree on a design brief for the proposed swim centre.
2. The project team invite pool designer/consultants to visit Roxburgh and provide expertise on the design of the swim centre.
3. The project team obtains in writing a formal agreement with the Ministry of Education outlining their involvement in the project.
4. Funding for the initial design be from the Horseshoe Bend account.

Jeffery / Lane

Note: The District Aquatic Centres Manager left the meeting at 2.50pm.

10.3.6 **Teviot District Museum – Application for a grant
(COM 03-02-65)**

A report from the Community Facility Officer requesting the Board consider a grant application from the Teviot District Museum Committee towards the costs of repairs to the museum, had been circulated.

- A. RESOLVED that the report be received and the level of significance be accepted.

Parker / Pinder

- B. RESOLVED that:

1. Approve a grant of \$1,000 to the Teviot District Museum Committee towards the cost of the project.
2. The grant be funded from the Roxburgh Grants General Account.

Parker / Kerr

Note: His Worship the Mayor left the meeting at 3.27pm.

10.3.7 **Chairperson's Report**

The Chairperson reported on the following:

- Proposed Swim Centre meetings
- Millers Flat Residents Committee meeting
- Roxburgh and Districts Medical Services Trust
- Town Hall Promotion Group meeting
- Alexandra to Roxburgh Gorge trail
- Roxburgh Bowling Club Grant application meeting
- Roxburgh and District Community Plan Trust
- Workshop with Parks and Reserves Manager
- Attendance at ANZAC service
- Clutha Management Committee – site tour
 - Lack of signage Boards in the ward
- Trust Power Awards meeting
- Letter received from Ian Lambeth regarding the sign off of the Ettrick Water Scheme
- Roxburgh Toilet roof proposal
- Deer fence overspend
- Wastewater discharge to land consent process
- Millers Flat Water Scheme Annual General meeting
- Staff action list

RESOLVED that the Chairperson's report be received.

Jeffery / Parker

10.3.8 **Members' Report**

Mr Kerr reported he had been approached by a land owner to have goats on his hill behind Roxburgh.

Mrs Pinder reported on the following:

- Proposed Swim Centre meetings
- Workshop with Parks and Reserves Manager
- Roxburgh and District Community Plan Trust
 - Error in tourism brochure
 - Teviot Valley signs – funding complete
 - Cycleway progress
 - Scottish week 4 – 12 September 2010
- Teviot Valley Walkways Committee
 - Pest control at Commissioners Flat track
 - Ladysmith track issues
- Millers Flat Residents Committee meeting
- New website being developed

Mr Parker reported on the following:

- Millers Flat Residents Committee meeting
- Complaints about Delta contractors placement of tobies
- Parking outside Tussock Hills
- Millers Flat Recreation Reserve Committee funding
- Tobies cut into footpath space
- Cemetery Strategy – reserved plots
- Rubbish bin incident
- Clutha Gold Trail Trust
- Lake Dunstan toilets

RESOLVED that the Members' report be received.

Jeffery / Lane

10.3.9 **Monthly Activity Report**

The monthly activity report had been circulated.

RESOLVED that the monthly activity reports for February and March 2010, as circulated, be received.

Jeffery / Lane

10.3.10 **Community Group Reports**

Reports from the following groups, had been circulated.

- Roxburgh and Districts Community Plan working group
- Teviot Valley Walkways Committee

RESOLVED that the information be received.

Jeffery / Kerr

10.3.11 **Council Report**

Cr Lane reported on the 30 March Council meeting:

- Adoption of the Draft 20010/11 Annual Plan
- Central Otago Cycleway projects update
- Public Health South representation on smoke free
- Footpath Management Policy
- Plan Changes 6A – 6B of the Central Otago District Plan

RESOLVED that the Council report be received.

Lane / Kerr

The meeting closed at 4.48pm.

.....
CHAIRPERSON / /