

SS 12.2 - FM Radio Frequency Systems & Infrared Beam Transmission Systems

Address:			
Building Name:			
Provided by (name):			
	Make	Model	Location
1			
2			
3			
4			
Installation Standard:		<input type="checkbox"/> Specifically Designed Alternate Solution <input type="checkbox"/> Other (Historical)_____	
Inspections & Maintenance Standard:		<input type="checkbox"/> Compliance Schedule Handbook <input type="checkbox"/> Specifically Designed Alternate Solution <input type="checkbox"/> Other (Historical)_____	
Frequency:		<input type="checkbox"/> Six -monthly	<input type="checkbox"/> IQP
Inspections & Maintenance: Minimum Maintenance and Testing as Specified in Compliance Schedule Handbook.			
Six-Monthly Inspections:		<ul style="list-style-type: none"> • Signal transmission and strength • FM transmission and availability of good reception in the indicated public area-any coverage blank spots should be eliminated or marked • Receiver settings- these should be set for the transmission channel used at the venue. • Where only FM transmission is available and users provide their own receivers, the system should be tested for proper operation and full area coverage • Where receiver units and relevant listening devices are available for public hire, they should be inspected to ensure, • the specific number of receivers are available for use, and • The following items should be tested to ensure they are functioning properly, being used correctly, and in good condition. <ul style="list-style-type: none"> • cords • connectors • teleloop (where used) • stethoclip, ear plugs, head set 	
Reporting:		<p>The owner must keep records of all inspection, maintenance and repairs undertaken in the previous 24 months. The records must be kept on site and as a minimum, include:</p> <ul style="list-style-type: none"> • details of any inspection, test or preventative maintenance carried out, including dates, work undertaken, faults found, remedies applied, and the person who performed the work • details of any other faults found or maintenance and repair work undertaken to maintain the system in working order, including dates, work undertaken, faults found, remedies applied and the person who performed the work 	

The information above is used to help generate the compliance schedule. If you are unsure how to complete this form please consult an IQP who is registered for the system above.