

20.1.1.1 Council Property 1990-1996

- Sample Documents (in pocket of file) as follows: Notice of Rejection, Notice of Change of Ownership or Occupancy, Agreement for Sale and Purchase of Real Estate, Memorandum of Transfer, Deed of Lease, Draft Sample of Agreement for Sale and Purchase of Real Estate re Sale of Rental Properties, Ranfurly
- Response fax to CODC Roxburgh Administration Officer from Director of Finance re Policy for the Disposal of Property – 22 March 1990
- Letter to the General Manager Queenstown Lakes District Council from CODC Director of Finance listing the Certificate of Titles being passed over that were held by CODC relating to their area of the old Vincent County Council – 4 April 1990
- Confirmation of receipt of Certificate of Title from QLDC – 9 April 1990
- Memo to the Director of Finance from the Administration Officer, Roxburgh re Council Property – Repairs and Maintenance – 3 May 1990
- Memo to the Administration Officer, Roxburgh from the Director of Finance re Council Property – Repairs and Maintenance – 9 May 1990
- Correspondence between Gallaway Haggitt & Sinclair re the Lowburn Hotel Relocation Site – December 1989 to 22 May 1990
- CODC – Property Sales Account – Additional Proposals (no date)
- Report to Earnsclough Manuherikia Committee re Property Sale Proceeds – 1 June 1990
- Receipt Copy, Lands and Deeds Lodgement Abstract – CT 11A/550, CC 653910/2 – August 1990
- Letter from Alexandra Winter Sports Club (Inc) re leasing of Council Reserve Land and response – 27 August 1990
- Memo to Administration Officer from Director of Operations re Lowburn Hall – Toilets 2 October 1990
- Memo to the Director of Finance from the Administration Officer, Cromwell re Lowburn Hall Toilets – 3 December 1990
- Letter to Gallaway Haggitt Sinclair from the General Manager re Endowment Land 13 February 1991
- Memo to the General Manager from the Administration Officer, Roxburgh re Community/School Library – 19 February 1991

- Correspondence between the General Manager CODC from Gallaway Haggitt Sinclair re their correspondence (Vincent County Council) with respect to the purchase of a parcel of land from Mr Paterson for the Council Sewerage Scheme in Bannockburn 12 March 1991
- Memo to the General Manager from the Director of Operations re proper control of property maintenance – 8 April 1991
- Meeting of the Alexandra Community Board – Late Business – Property Sales – 1 July 1991
- Correspondence from Hon Secretary Alexandra Ratepayers/Residents Association re Council Buildings and Upkeep – 5-8 August 1991
- Finance and General Committee – Report of items considered whilst the Public was excluded – Staff Housing – 27 November 1991
- Memo to Staff Tenants from General Manager re Staff Housing – 28 November 1991
- Letter from QLDC requesting Certificate of Title – Luggate Property Section 34 Block VI Tarras Survey District – 10 December 1991.
- Fax to QLDC from CODC forwarding a copy of QLDC letter dated 9 April 1990 acknowledging receipt of CT 306/132 – Section 34 Block VI Tarras SD - 17 December 1991
- Letter from Director of Operations to 4 Irrigation Companies inviting quotation for Irrigation System at recently purchased William Fraser Building – 12 February 1992
- Memo to the General Manager from the Director of Operations re Irrigation Scheme Easements – 24 February 1992
- Letter from Macalister Todd Phillips, Barrister and Solicitors, to the Manager CODC re Loss of Titles – Vincent County Council to Queenstown Lake District Council – 18 March 1992
- Letter to Macalister Todd Phillips re CT 306/132 – 19 March 1992
- Letter from the Director of Finance to the District Manager/Chief Surveyor re CT 14B/115 – 18 May 1992
- Copy of amended Declaration of Loss – Certificate Title 306/132, signed by the Director of Finance 14 July 1992
- Memo to the Maniototo Community Board Members from the General Manager re Housing – Ranfurly – 15 September 1992

- Memorandum of Transfer – Certificate Title 13A/143 Lot 1 DP 20555 – 4 November 1992
- Easement Transfer – Hawea Irrigation Company Ltd – Easement – 5-6 November 1992
- Letter from Gallaway Haggitt Sinclair & Partners – Legal opinion re beneficiary of Endowments created before amalgamation – 22 December 1992
- List of Properties sold 1992-1993
- List of Gravel Pits and Reserves – 5 April 1993
- Letter to Gallaway Haggitt Sinclair & Partners from the Director of Finance re Vesting Certificates – 14 May 1993
- Letter from the Department of Internal Affairs re Building Act Requirements for compliance schedules and building warrants of fitness – June 1993
- Copy of Kavanagh v Continental Shelf Company (No.46) from Bodkins Barristers and Solicitors to the General Manager CODC = 24 April 1993
- Copies and tax invoice re Land and Deeds Lodgement Abstract – 23 March 1994
- Correspondence re Dredge hole adjacent 10 Bruce Place, Alexandra – 6 April 1994
- Lists of property sold in the Alexandra ward since 1 November 1989
- Memo to Senior Clerk – Finance from Environmental Health and Building Officer re Jackson’s Orchard stability – 15 November 1994
- Letter from the Justice Department to CODC re the procedure that a plan follows subsequent to the approval by the Chief Surveyor
- Schedule of Council owned Land – Maniototo – 4 August 1995
- Response to Acting General Manager from Executive Officer re Land Endowment Properties acquired with “endowment funds” and are therefore “endowment lands” 22 January 1996
- Letter to Keep Alexandra Clyde Beautiful from Administration Officer re planting reserves – Winstone Place and Cemetery/Town Belt – 4 November 1996
- Memo to the Chief Executive from the Finance Manager re Property System implementation