



# NOTIFICATION OF CHANGE OF USE OF A BUILDING

Section 115, Building Act 2004

A change of use to a building may require upgrading of the building in relation to:

- a. Means of escape from fire
- b. Protection of other property
- c. Sanitary facilities
- d. Structural performance
- e. Access and facilities for people with disabilities

## OWNER AND BUILDING LOCATION

Name: _____	Site Address: _____
Postal Address: _____	_____
_____	Date: _____
Phone Number: _____	Signature: _____
_____	_____

## DESCRIPTION OF EXISTING USE OF BUILDING


## DESCRIPTION OF PROPOSED USE OF BUILDING AND EXPECTED OCCUPANT NUMBERS [Attach plan(s) which demonstrate how the proposed new use will comply with the Building Act.]


Please return application to Central Otago District Council, PO Box 122, ALEXANDRA.

## OFFICE USE ONLY

### BUILDING CONTROL OFFICERS COMMENTS AND RECOMMENDATION


- Letter sent requiring a building consent application
- Letter sent approving change of use
- Decision recorded in NCS

Authorised by: \_\_\_\_\_ Date: \_\_\_\_\_  
Senior Building Control Officer