

Large Promotions Grant Application Form

These grants support the experience of locals and/or visitors by helping fund a wide range of activities in the district, including one-off events. These grants are funded from targeted rates in each ward.

This form is for applications of more than \$10,000

About you

Name of organisation

Contact person

Phone number

Email

Address

Suburb/Town

Postcode

Please tell us if your organisation is an unincorporated membership group, an incorporated society, a trust, a charitable trust, a company.

About the project

Name of project.

The idea

(Please provide a brief but detailed description of your project.)

The process

(How will the project happen? Please give a clear outline and vision for the future of the project. Please also indicate the impact Council funding will have on the project.)

What are you seeking funding for?

(e.g. venue hire, operational costs etc.)

When does the project start?

When does the project finish?

Has the project/event happened before?

Yes No

What is the frequency of the project/event?

One-off Biennial (every 2 years)

Annual (every year)

Other

Are you aware of any other events happening in the area at the same time as your project?

If yes, how will you mitigate any impacts of this.

The people

(Tell us about the key people and/or the groups involved (who are you serving, who will benefit in the community, how many of the people benefitting live in Central Otago.)

The criteria

(Tell us how this project supports the four well-beings (social, economic, environmental, cultural) and meets the criteria of the grants policy. The degree of fit will help to determine eligibility and the level of funding allocated.)

Project success factors

(What measures will you look at to determine if your project has been successful?)

Funding Strategic Criteria

(We expect that your project will contribute to some of the Council's strategic priorities. Please explain how you will meet at least three of the strategic priorities outlined in the Funding Strategic Criteria. It is not expected your project will align with every priority – please select the strategy and comment on those which are most applicable.)

The bigger picture

(Describe the economic and or social benefit of your project to the wider community.)

Your budget

Please include below the cost of your project, including your contributions, and how much you are asking the Council to fund.

Goods and services (Estimated \$ value)

In kind donations (e.g. volunteer hours)

Total cost of the activity (Estimated \$ value)

Amount of funding being sought

Please provide a cost breakdown of what the funding will be used for

Have you or your group previously received funding from the Central Otago District Council?

Yes

No If yes how much?

Have you applied for any other grants to help fund this project?

Yes

No

If yes please list below

Which Community Board are you applying to?

Declaration:

By completing this application, you certify and understand that:

- All information provided is complete and correct.
- You have read and acknowledge the standard Central Otago Terms and Conditions of Grant Funding

- You acknowledge that your application will be assessed in accordance with the principles and objective contained in the Grants Policy and that Council's representative funding committee is the final decision-making authority.
- Information about your application (including the applicant's name, project title, and a summary of the proposal) and any approved funding may be made publicly available by Council.
- If successful, the grantee will be required to report on the success or otherwise of the event following completion of the project or at a time to be agreed.

Name

Date

Signature

Attachments

Please attach the following supporting documents:

- A detailed budget for your project
- Quotations for intended purchases
- Your latest financial accounts
- Project plan
- Any letters of support