



Application for Land Information Memorandum (LIM)

Important Information for the Applicant

1. Address, valuation number and legal description are the minimum requirement for a LIM application.
2. A separate application is required for each portion of land held under separate valuation references.
3. Fees are non-refundable and must be paid before this application can be processed.
4. Council reserves the right to make an additional charge where search requirements are complex or extensive.

Application Information

Full Name/Company Name	
Client's Name	
Mailing address	
Telephone (Day)	
Mobile	
Email address	

LIM Type

- Residential Standard LIM (email copy provided within 10 working days) \$180.00
- Residential Urgent LIM (email copy provided within 5 working days) \$225.00
- Commercial Standard LIM (email copy provided within 10 working days) \$250.00
- Commercial Urgent LIM (email copy provided within 5 working days) \$330.00

Paper Copy

All LIMs are provided by email. Paper copies are available upon request with an additional fee of \$30.00 applicable.

- Yes, I would like a paper copy of my LIM. Please phone me to collect it from a CODC Service Centre.
- Yes, I would like a paper copy of my LIM. Please post this to my nominated mailing address.
- No, I do not want a paper copy of my LIM.

Payment of Fees (include property address as a reference for payment)

<input type="checkbox"/> Internet banking	CODC BNZ Account 02 0916 0081744 00
<input type="checkbox"/> Online Credit Card	Go to www.codc.govt.nz and select 'PAY IT'
<input type="checkbox"/> Cash/Eftpos/Cheque	

Property Information

Address:

Valuation number:

Owner:

Legal Description:

Other information:

Applicant Declaration

Declaration: I/we (the applicant/s) hereby apply for a Land Information Memorandum in respect of the Residential or Commercial property. I understand that if the LIM is cancelled, Central Otago District Council will not be obligated to refund any fees already paid.

Signature:

Date:

Please send completed application to Central Otago District Council, PO Box 122, Alexandra or info@codc.govt.nz

Council Use Only

Application Received

/ /

Fee Paid

\$

Property File Ordered

Yes N/A

LIM Number

Debtor Number

Invoice Number