NOTICE is hereby given that a meeting of Central Otago District Council is to be held in Council Chambers, William Fraser Building, 1 Dunorling Street, Alexandra on Wednesday, 25 September 2019 commencing at the conclusion of the Waste and Property Infrastructure Committee.

MEMBERS: His Worship the Mayor T Cadogan, Councillor N Gillespie (Deputy), Councillors V Bonham, S Calvert, L Claridge, S Duncan, S Jeffery, N McKinlay, M McPherson, M Topliss and B Wills

APOLOGIES:

IN ATTENDANCE: S Jacobs (Chief Executive Officer), L Macdonald (Executive Manager - Corporate Services), J Muir (Executive Manager – Infrastructure Services), L van der Voort (Executive Manager – Planning and Environment), S Righarts (Chief Advisor) and R Williams (Governance Manager)

AGENDA

19.8.1 Confirmation of Minutes

RECOMMENDED that the minutes of the Council meeting held on 14 August 2019 be received and confirmed as a true and correct record.

19.8.2 Declaration of Interest

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

19.8.3 Status Report – Chief Executive Officer

Attached is a report from the Chief Executive Officer to provide Council with an update on resolutions.

RECOMMENDED that the report be received.
19.8.4  **Status Report – Corporate Services**

*Attached* is a report from the Executive Manager – Corporate Services to provide Council with an update on resolutions.

**RECOMMENDED** that the report be received.

19.8.5  **Status Report – Infrastructure Services**

*Attached* is a report from the Executive Manager – Infrastructure Services to provide Council with an update on resolutions.

**RECOMMENDED** that the report be received.

19.8.6  **Status Report – Planning and Environment**

*Attached* is a report from the Executive Manager – Planning and Environment to provide Council with an update on resolutions.

**RECOMMENDED** that the report be received.

19.8.7  **August Revised Forecast Full Year 2019/20 (Doc ID 426460)**

*Attached* is a report from the Management Accountant to show the revised budget based on information missed from the Annual Plan 2019/20.

**RECOMMENDED** that the report be received and recommendations therein be adopted.

19.8.8  **Responsible Camping 2019/20 (Doc ID 425320)**

*Attached* is a report from the Policy Advisor to discuss the approach to managing camping this summer and seek endorsement to bring forward the development of a responsible camping strategy.

**RECOMMENDED** that the report be received and recommendations therein be adopted.

19.8.9  **Minister of Conservation Consent to Council Granting a Lease – Clyde Recreation Reserve (Com 07-05-003)**

*Attached* is a report from the Parks and Recreation Manager for Council to consider giving consent on behalf of the Minister of Conservation to the granting of a lease for the operation of the Clyde Holiday Park.

**RECOMMENDED** that the report be received and that the recommendations therein be adopted.
19.8.10 Consideration of New Zealand Standard (NZS) 4404:2010 (Doc ID 422658)

Attached is a report from the Environmental Engineering Manager to consider adopting NZS 4404:2010 as Council's subdivision standard.

RECOMMENDED that the report be received and recommendations therein be adopted.

19.8.11 Declaring a Climate Emergency (Doc ID 425231)

Attached is a report from the Executive Manager – Infrastructure Services to provide background information at a high level regarding the declaration of a climate emergency in Central Otago.

RECOMMENDED that the report be received and recommendations therein be adopted.

19.8.12 Elected Member Childcare Allowance (Doc ID 426552)

Attached is a report from the Governance Manager to acknowledge the recent introduction of clause 14 in the Local Government Members (2019/20) Determination 2019, and to consider adopting a policy on the reimbursement of childcare payments by elected members.

RECOMMENDED that the report be received and recommendations therein be adopted.

19.8.13 Delegations During the Interim Election Period (Doc ID 424948)

Attached is a report from the Chief Executive Officer to consider delegating certain duties and powers of the Council to the Chief Executive Officer during the interim election period.

RECOMMENDED that the report be received and recommendations therein be adopted.

19.8.14 Committee Reports

RECOMMENDED that the minutes of the following Committee be received:

Hearings Panel 11 December 2018
Hearings Panel 29 January 2019
Hearings Panel 12 February 2019
Hearings Panel 12 March 2019
Assessment Committee 21 March 2019
Hearings Panel 09 April 2019
Hearings Panel 14 May 2019
Hearings Panel 06 June 2019
19.8.15  **Community Board Reports**

RECOMMENDED that the minutes of the following Community Board meetings be received:

- Teviot Valley Community Board  11 July 2019
- Cromwell Community Board  23 July 2019

19.8.16  **Sealing Report**

RECOMMENDED that the sealing register as at 9 September 2019 as attached, be received.

RECOMMENDED that the report be received.

19.8.17  **Mayor's Report**

Attached is a report from His Worship the Mayor on issues and functions attended from 26 July 2019.

RECOMMENDED that the report be received.

**THE COUNCIL IN CLOSED MEETING**

RECOMMENDED that the public be excluded from the following part of the proceedings of the meeting, namely item 19.8.18 to 19.8.22 The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<table>
<thead>
<tr>
<th>General subject of each matter to be considered.</th>
<th>Reason for passing this resolution in relation to each matter.</th>
<th>Ground(s) under Section 48(1) for the passing of this resolution.</th>
</tr>
</thead>
<tbody>
<tr>
<td>19.8.18  Status Report on Resolutions – Planning and Environment</td>
<td>To enable the Council to carry out, without prejudice or disadvantage, commercial activities (The premature disclosure of the financial information would detrimentally affect the Council's position in the negotiation)</td>
<td>Section 48 (1) (a)</td>
</tr>
<tr>
<td>Date</td>
<td>Item Description</td>
<td>Purpose</td>
</tr>
<tr>
<td>--------</td>
<td>----------------------------------------------------------------------------------</td>
<td>--------------------------------------------------------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>19.8.19</td>
<td>Draft Non-Audited Annual Report 2018/2019 (Doc ID 426409)</td>
<td>To enable the Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</td>
</tr>
<tr>
<td>19.8.20</td>
<td>Renewal for Contract for Valuation Services (Doc ID 424935)</td>
<td>To enable the Council to carry out, without prejudice or disadvantage, commercial activities (The premature disclosure of the financial information would detrimentally affect the Council’s position in the negotiation)</td>
</tr>
<tr>
<td>19.9.21</td>
<td>Purchase All or Part of 27 Sunderland Street, Clyde (Doc ID 426221)</td>
<td>To enable the Council to carry out, without prejudice or disadvantage, commercial activities (The premature disclosure of the financial information would detrimentally affect the Council’s position in the negotiation)</td>
</tr>
<tr>
<td>19.9.22</td>
<td>Chief Executive Officer Performance Objectives (Doc ID 427424)</td>
<td>The withholding of the information is necessary to protect the privacy of the natural persons, including that of deceased natural persons. (To protect the privacy of a natural person)</td>
</tr>
</tbody>
</table>

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act or section 6 or section 7 or section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above (in brackets) with respect to each item.

**NOTE:**

Section 48(4) of the Local Government Official Information and Meetings Act 1987 provides as follows:

"(4) Every resolution to exclude the public shall be put at a time when the meeting is open to the public, and the text of that resolution (or copies thereof) -

(a) Shall be available to any member of the public who is present; and

(b) Shall form part of the minutes of the local authority."
ITEMS TO BE CONSIDERED WHILE THE PUBLIC IS EXCLUDED

19.8.18 Status Report – Planning and Environment

Attached is a report from the Executive Manager – Planning and Environment to provide Council with an update on resolutions.

RECOMMENDED that the report be received.


Attached is a report from the Finance Manager to update members on the status of the Annual Report, for the year ended 30 June 2019.

RECOMMENDED that the report be received and that the recommendations therein be adopted.

19.8.20 Renewal for Contract for Valuation Services (Doc ID 424935)

Attached is a report from the Finance Manager to seek Council approval to roll over the existing contract for valuation services with Quotable Value Limited to 28 February 2025.

RECOMMENDED that the report be received and that the recommendations therein be adopted.

19.8.21 Purchase All or Part of 27 Sunderland Street, Clyde (Doc ID 426221)

Attached is a report from the Property Officer – Statutory to consider purchasing all, or part of, the property at 27 Sunderland Street, Clyde, known as the Clyde Butchery and Sausage Alley, for roading purposes.

RECOMMENDED that the report be received and that the recommendations therein be adopted.

19.8.22 Chief Executive Officer Performance Review (Doc ID 427424)

Attached is a report from the Chief Executive Officer to note the progress of the Chief Executive Officer’s (CEO) performance objectives agreed by Council in March 2019.

RECOMMENDED that the report be received and that the recommendations therein be adopted.
RECOMMENDED that the public be readmitted.
MINUTES of a meeting of Central Otago District Council held in Council Chambers, William Fraser Building, 1 Dunorling Street, Alexandra on Wednesday, 14 August 2019 commencing at 11.49 am.

PRESENT: His Worship the Mayor T Cadogan, Councillor N Gillespie (Deputy), Councillors V Bonham, S Calvert, L Claridge, S Duncan, S Jeffery, N McKinlay, M Topliss and B Wills

APOLOGIES: Councillor M McPherson

Cadogan / Wills

IN ATTENDANCE: S Jacobs (Chief Executive Officer), L Macdonald (Executive Manager - Corporate Services), J Muir (Executive Manager – Infrastructure Services), L van der Voort (Executive Manager – Planning and Environment), S Righarts (Chief Advisor) and R Williams (Governance Manager)

Note: J Kasibante (Finance Manager), K McCulloch (Management Accountant), G Bailey (Parks and Recreation Manager), L Webster (Regulatory Services Manager) and Maria De Cort (Communication Coordinator) also attended.

Note: With the agreement of the meeting, items 19.7.2, 19.7.9, 19.7.10 and 19.7.11 were brought forward for consideration.

19.7.2 Confirmation of Minutes
RESOLVED that the minutes of the Council meeting held on 26 June 2019 be received and confirmed as a true and correct record.

Calvert / Claridge

Note: The Finance Manager joined the meeting at 11.49 am.

A report from the Contract Financial Accountant for the information of Council which included the Finance Summary for the ten months ending 31 May 2019 had been circulated.
Amendment to the Fees and Charges 2019/20 schedule (Doc ID 385311)

A report from the Finance Manager to amend the Fees and Charges 2019/20 schedule that was resolved at the 15 May 2019 Council meeting had been circulated.

A. **RESOLVED** that the report be received and the level of significance accepted.

B. **RESOLVED** that changes are made to the Fees and Charges 2019/20 from an excerpt detailed in Appendix 1.

Budget Carryovers (Doc ID 386712)

A report from the Management Accountant to consider the carryover of certain operating and capital budgets into the 2019/20 financial year had been circulated.

A. **RESOLVED** that the report be received and the level of significance accepted.

B. **APPROVED** the additional carryover of capital expenditure totalling $13,593,607.

The Finance Manager and Executive Manager Corporate Services left the meeting at 12.14 pm.

Cr McKinlay returned to the meeting at 12.14 pm.

The meeting adjourned at 12.14 pm.
Note: The meeting reconvened at 1.30 pm.

19.7.1 Public Forum – St Gerard’s School Children

Children from St Gerard’s School spoke to the Council about climate change. They shared their concerns, discussed what they were already doing to address the issue and provided some suggestions for Council to consider. The children asked Council to be courageous and to declare a climate emergency.

The Mayor thanked the children for their presentation and advised that he had asked staff to prepare a report for the next Council meeting to consider to issue.

Note: The meeting adjourned at 1.45 pm.

Note: The meeting reconvened at 3.17 pm.

19.7.3 Declaration of Interest

There were no additional declarations of interest.

19.7.4 Status Report – Chief Executive Officer

A report from the Chief Executive Officer to provide Council with an update on resolutions had been circulated.

RESOLVED that the report be received.

Wills / Bonham

19.7.5 Status Report – Corporate Services

A report from the Acting Executive Manager – Corporate Services to provide Council with an update on resolutions had been circulated.

RESOLVED that the report be received.

Cadogan / Gillespie

19.7.6 Status Report – Infrastructure Services

A report from the Executive Manager – Infrastructure Services to provide Council with an update on resolutions had been circulated.

RESOLVED that the report be received.

Calvert / Gillespie
19.7.7  Status Report – Planning and Environment

A report from the Executive Manager – Planning and Environment to provide Council with an update on resolutions had been circulated.

RESOLVED that the report be received.

Gillespie / Wills

Note: Councillors Gillespie and Jeffery withdrew for item 19.7.8.

19.7.8  Appointment of Hearings Panel Commissioners (Doc ID 388022)

A report from the Executive Manager – Planning and Environment to outline the transitional arrangements so that Council can maintain the resource function in the immediate period following the elections had been circulated.

A. RESOLVED that the report be received and the level of significance accepted.

B. RESOLVED that Neil Gillespie be appointed as Chair of the Hearings Panel, Martin McPherson be appointed as the Deputy Chair to the Hearings Panel, and Stephen Jeffrey be appointed as Commissioner to the Hearings Panel. These appointments to be in place until 20 December 2019 or until such time as the appointment of the new Hearings Panel, whichever is the earlier.

Wills / Calvert

Note: The Regulatory Services Manager joined the meeting at 3.25 pm along with Senior Sargent Derek Ealson of the New Zealand Police and Steph Bekhuis-Pay, Health Promotions Advisor from the Southern District Health Board.

19.7.12  Alcohol Restrictions in Public Places Bylaw 2019 (Doc ID 386534)

A report from the Regulatory Services Manager to adopt the Alcohol Restrictions in Public Places Bylaw 2019 had been circulated.

A correction was noted to bullet point a) on page 66 of the report, where Cromwell had been inadvertently included.

A. RESOLVED that the report be received and the level of significance accepted.

Cadogan / Bonham

B. NOTED the submissions received and the submitters’ recommendations.

C. AGREED that clause 11 of the bylaw applies to the Alcohol Restriction Zones identified in Schedule 1, 2 and 3 to authorise the police to exercise the powers of arrest, search and seizure.
D. ** AGREED** to adopt and implement the Alcohol Restrictions in Public Places Bylaw 2019 from 1 September 2019.

E. **APPROVED** the additional un-budgeted funding of $10,000 from the general reserve.

Cadogan / McKinlay

19.7.13  
**Harbourmaster – Deed of Transfer (Doc ID 386315)**

A report from the Regulatory Services Manager to relinquish the transfer of powers regarding the harbourmaster functions, duties and powers back to the Otago Regional Council had been circulated.

A. **RESOLVED** that the report be received and the level of significance accepted.

B. **AGREED** that Council wish to relinquish the Deed of Transfer (dated 16 June 2006) back to Otago Regional Council.

C. **AGREED** to delegate the operational function to relinquish the Deed of Transfer to the Chief Executive and to update Council on its progress.

D. **RESOLVED** to acknowledge the contribution made, and work done by, the Enforcement and Education Officer (Shayne Hitchcock) for many years.

Gillespie / Cadogan

19.7.14  

A report from the Regulatory Services Manager to inform of the dog control policy and practices undertaken in the 2018/19 financial year, in accordance with Section 10A of the Dog Control Act 1996 had been circulated.

A. **RESOLVED** that the report be received and the level of significance accepted.

Claridge / Bonham


D. **AGREED** staff to forward a copy of the report to the Secretary for Local Government.

Wills / Jeffery
19.7.15  **Litter Offences and Infringement System (Doc ID 386310)**

A report from the Regulatory Services Manager to adopt the litter offences and infringement system had been circulated.

A. **RESOLVED** that the report be received and the level of significance accepted.

B. **APPROVED** the adoption of the litter offences and infringement system.

Wills / Cadogan

**Note:** The Regulatory Services Manager left the meeting at 3.45 pm.

**Note:** The Community and Engagement Manager joined the meeting at 3.46 pm.

19.7.16  **Residents’ Survey 2019 (Doc ID 387465)**

A report from the Communications Officer to review the summary of the Central Otago District Council 2019 Residents’ Survey had been circulated.

**RESOLVED** that the report be received.

Calvert / Gillespie

**Note:** The Community and Engagement Manager left the meeting at 3.56 pm.

**Note:** The Policy Advisor joined the meeting at 3.56 pm.

19.7.17  **Grants Policy (Doc ID 387804)**

A report from the Policy Advisor to provide the grants policy for discussion and endorsement by Council had been circulated.

It was noted that the policy should also reference the delegations to Community Boards alongside Council in the document.

**Note:** Cr Topliss left the meeting at 4.09 pm.

A. **RESOLVED** that the report be received and the level of significance accepted.

B. **RESOLVED** that the grants policy be adopted.

C. **NOTED** that moving to an online application process has been considered as part of this project, and due to financial implications this would be put up for consideration as part of the next Annual Plan.
D. **NOTED** that there will be an informal review of the grants policy after six months of its implementation, and a formal review after three years.

Calvert / Bonham

**Note:** The Policy Advisor left the meeting at 4.15 pm.

19.7.18 **Community Board Reports**

**RESOLVED** that the minutes of the following Community Board meetings be received:

- Vincent Community Board 7 May 2019
- Teviot Valley Community Board 28 May 2019
- Cromwell Community Board 29 May 2019
- Maniototo Community Board 30 May 2019
- Cromwell Community Board 25 June 2019
- Vincent Community Board 2 July 2019

Wills / Duncan

19.7.19 **Sealing Register**

**RESOLVED** that the sealing register as at 24 July 2019 as circulated, be received.

Cadogan / Gillespie

19.7.20 **Mayor's Report**

A report from His Worship the Mayor on issues and functions attended from 28 June 2019 had been circulated.

**RESOLVED** that the report be received.

Cadogan / Gillespie

19.7.21 **Date of Next Meeting**

The date of the next scheduled meeting is Wednesday, 25 September 2019.
RESOLVED that the public be excluded from the following part of the proceedings of the meeting, namely item 19.7.22. The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

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<td>To enable the Council to carry out, without prejudice or disadvantage, commercial activities (The premature disclosure of the financial information would detrimentally affect the Council’s position in the negotiation)</td>
<td>Section 48 (1) (a)</td>
</tr>
</tbody>
</table>

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act or section 6 or section 7 or section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above (in brackets) with respect to each item.

NOTE:

Section 48(4) of the Local Government Official Information and Meetings Act 1987 provides as follows:

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(a) Shall be available to any member of the public who is present;

and

(b) Shall form part of the minutes of the local authority."

Wills / Duncan

The public were excluded at 4.19 pm.
ITEMS TO BE CONSIDERED WHILE THE PUBLIC IS EXCLUDED

19.7.22 Status Report – Planning and Environment

A report from the Executive Manager – Planning and Environment to provide Council with an update on resolutions had been circulated.

RESOLVED that the report be received.

Cadogan / Jeffery
THE COUNCIL IN OPEN MEETING

RESOLVED that the public be readmitted.

Cadogan / Calvert

Note: The public was readmitted at 4.23 pm.

The meeting closed at 4.23 pm.

CHAIR / /
<table>
<thead>
<tr>
<th>Name</th>
<th>Member’s Declared Interests</th>
<th>Spouse/Partner’s Declared Interests</th>
<th>Council Appointments</th>
</tr>
</thead>
</table>
| Victoria Bonham | • STOP Trashing our Planet S.T.O.P.  
• NZ First (member)  
• Mainland Environmental Trust (Chair)                                        |                                    | • Manorburn Recreation Reserve Committee                                             |
| Tim Cadogan    | • Alexandra Musical Society (member)  
• Breen Construction Company (family Connection)  
• Otago Chamber of Commerce Central Otago Advisory Group member | • Victim Support Worker             | • Airport Reference Group  
• Maniototo Curling International Inc (Board member)  
• Eden Hore Steering Group  
• Tourism Central Otago Advisory Board | |
| Shirley Calvert | • Central Otago Health Services Ltd (Employee)  
• Cromwell Rotary (director)  
• Cromwell and District Community Trust |                                    | • Central Otago Wilding Conifer Control Group  
• Cromwell and Districts Promotion Group  
• Creative Communities NZ Committee | |
| Lynley Claridge | • Affinity Funerals (Director)  
• Central Otago Chamber of Commerce (Advisory Panel) | • Affinity Funerals (Shareholder)  | • Central Otago Health Inc.                                                          |
| Stuart Duncan  | • Wedderburn Cottages (Owner)Dairy Farm (Owner)                                             | • Maniototo Hospital Board (Board member)  
• Wedderburn Cottages (Owner)         | • Maniototo Ice Rink Committee                                                        |
| Neil Gillespie | • Contact Energy (Project Manager)  
• Clyde & Districts Emergency Rescue Trust (Secretary and Trustee)  
• Cromwell Volunteer Fire Brigade (Deputy Chief Fire Officer)  
• Rural Advisory Forum - Fire Emergency New Zealand |                                    | • Lowburn Hall Committee  
• The Cromwell Property Development Sub-committee  
• QLDC District Licensing Committee member | |
<table>
<thead>
<tr>
<th>Name</th>
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<th>Spouse/Partner’s Declared Interests</th>
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</tr>
</thead>
</table>
| Stephen Jeffery | • G & S Smith family Trust (Trustee)  
• K & EM Bennett’s family Trust (Trustee)  
• Roxburgh Gorge Trail Charitable Trust (Chair)  
• Roxburgh and District Medical Services Trust (Trustee)  
• Central Otago Clutha Trails Ltd (Director)  
• Teviot Prospects (Trustee)  
• Teviot Valley Community Development Scheme Governance Group  
• Central Otago Queenstown Network Trust | | • Teviot Prospects |
| Nigel McKinlay  | • Transition To Work Trust (Board member)  
• Gate 22 Vineyard Ltd (Director)  
• Everyday Gourmet (Director)  
• Central Otago Wine Association (member) | | • Bannockburn Community Centre Management Committee  
• Bannockburn Recreation Reserve Management Committee  
• The Cromwell Property Development Sub-committee |
| Martin McPherson| • Alexandra Blossom Festival (Employee)  
• CODC (Employee) | | • Creative Communities NZ Committee |
| Malcolm Topliss |                                                                                      | | • Alexandra District Museum Inc  
• Ophir Welfare Association Committee (Treasurer)  
• Omakau Recreation Reserve Committee  
• Airport Reference Group  
• Central Otago Heritage Trust |
<table>
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</tr>
</thead>
</table>
| Barrie Wills  | • Central Environmental Services (Principal)  
• Coastguard Clyde (Secretary)  
• Central Otago Underwater Club (Secretary)  
• Roxburgh Gorge Trail Charitable Trust (Secretary)  
• Manorburn Curling Club and Combined Curling Club (Secretary)  
• NZ Association of Resource Management (member)  
• NZ Grassland Association (member)  
• Central Computer Consultants (Partner)  
• B&B Portfolio Co Ltd (Director)  
• Central Boers (member)  
• NZ Rhododendron Society (member and Editor)  
• Central Otago Astronomical Society (Secretary)  
• Clutha Mata au River Parkway Group (Forum member)  
• Otago Polytech Permanent External Advisory Committee (Natural Resources Rep)  
• Jolendale Park (Trustee)  
• Guardians of Lake Wanaka (member)  
• Central Otago Clutha Trails Ltd (Director) | • Keep Alexandra Clyde Beautiful (member)                                                                                                                             | • Otago Regional Transport Committee  
• Alexandra District Historical Association Inc  
• Manorburn Recreation Reserve Committee  
• Alexandra Suspension Bridge 1882 Working Group  
• Keep Alexandra Clyde Beautiful |
Status Report on Resolutions – Chief Executive Officer

Purpose of Report
To provide an update on Council resolutions.

Recommendations
A. **Recommended** that the report be received.

Resolution 19.7.17 – August 2019
Grants Policy (Doc ID 387804)

A. **RESOLVED** that the report be received and the level of significance accepted.

B. **RESOLVED** that the grants policy be adopted.

C. **NOTED** that moving to an online application process has been considered as part of this project, and due to financial implications this would be put up for consideration as part of the next Annual Plan.

D. **NOTED** that there will be an informal review of the grants policy after six months of its implementation, and a formal review after three years.

STATUS

*September 2019 – The new grants policy was presented at the September Community Board meetings to explain relevant changes and seek input on dates for funding rounds. Application forms to reflect the new policy are under development. Minor amendments have been made to the policy to reflect delegations to Community Boards.*

*August 2019 – Action memo sent to the Policy Advisor.*

Resolution 18.13.13 – December 2018
Freedom Camping Summer 2018-19 Programme and Long-Term Policy Development

A. **RESOLVED** that the report be received and the level of significance accepted.

B. **NOTED** that Central Otago District Council, in conjunction with partner agencies, has adopted an enforcement, educational and infrastructure improvement programme for Summer 2018/19.

C. **AGREED** not to trespass freedom campers from council owned and managed land as part of the summer 2018/2019 programme.
D. **NOTED** that insights from our summer programme for 2018/19 will help inform the development of a robust responsible camping policy for Central Otago.

E. **NOTED** that the summer programme is consistent with the approach recommended by the Ministry of Business Innovation and Employment and the Ministerial Responsible Camping Group.

F. **NOTED** the Government are intending to develop a nationwide approach to responsible camping in 2019.

G. **AGREED** that the development of a robust policy on responsible camping that is consistent with any national policy development is added to the draft policy work programme that will be presented to Council at its February 2019 meeting for discussion and prioritisation.

**STATUS**

**MATTER CLOSED**

September 2019 – A report has been provided to the September Council meeting.

August 2019 – A meeting was held between CODC, LINZ, NZTA and QLDC in early July to discuss LINZ’s proposal to charge for their sites around Lake Dunstan. In advance of a second meeting late in August, officers are collating the relevant information to inform discussions at this meeting (such as assessing the council land that may be impacted and identifying alternative freedom camping sites).

June 2019 – Teleconference held between CODC, LINZ and DOC to have an initial discussion about the approach for 19/20 summer. Application to MBIE for funding to support the summer programme has been submitted.

February 2019 – Development of a responsible camping strategy was prioritised on the strategy and policy work programme (pending the development of a national position).

February 2019 – Report on summer initiatives presented to Council at the February meeting.

January 2019 – Data is being collated on freedom camping activity over the summer period. A report will be provided to Council at the February meeting detailing how the summer programme initiatives performed in managing the freedom camping issue.

January 2019 – Action Memo sent to the Chief Advisor.

**Resolution 17.5.7 – May 2017**

**Manuherikia River Minimum Flow Economic Impact Study (COM 27-03-001)**

A. **RESOLVED** that the report be received and the level of significance accepted.

B. **AUTHORISED** a study of the economic impact on the Central Otago District of flow settings for the Manuherikia River based on lower and upper minimum flows shown in the Otago Regional Council Plan.

**STATUS**

September 2019 - Work is planned before the end of the calendar year. An update will be provided once this commences.
August 2019 – No further update at this stage.

June 2019 – No further update at this stage.

May 2019 – Work is underway to confirm the best model to use for the hydrology report before the study is commissioned. It has been recommended that the Goldsim model that has been developed is modified so that it can be used for this study. Currently waiting for advice before we proceed.

January 2019 – a verbal update provided at the meeting.

November 2018 – Work is still progressing taking into consideration recent decisions by Otago Regional Council. Further update will be given at next meeting.

August 2018 – Work is still underway with the contractor to determine the flows of the Manuherikia that should be modelled.

July 2018 - A hydrology model is now available that is able to provide the information on the hydrology of the main catchment. Work is now under way with the contractor to determine the flows of the Manuherikia that will be modelled and to refine other aspects of the project. The contract will then be reconfirmed.

June 2018 – Awaiting updated hydrology report to progress this project.

February 2018 – Work is under way to gain more information on the hydrology of the main catchment necessary to inform economic modelling.

September 2017 – Commissioning study, Short Form Agreement has been approved for the contractor to commence work.

July 2017 – Economic Development Manager is arranging a meeting with Compass Agribusiness to commence this process.

June 2017 – Action memo sent to Economic Development Manager.

June 2019 – No further update at this stage.

May 2019 – Work is underway to confirm the best model to use for the hydrology report before the study is commissioned. It has been recommended that the Goldsim model that has been developed is modified so that it can be used for this study. Currently waiting for advice before we proceed.

January 2019 – a verbal update provided at the meeting.

November 2018 – Work is still progressing taking into consideration recent decisions by Otago Regional Council. Further update will be given at next meeting.

August 2018 – Work is still under way with the contractor to determine the flows of the Manuherikia that should be modelled.

July 2018 - A hydrology model is now available that is able to provide the information on the hydrology of the main catchment. Work is now under way with the contractor to determine the flows of the Manuherikia that will be modelled and to refine other aspects of the project. The contract will then be reconfirmed.

June 2018 – Awaiting updated hydrology report to progress this project.

February 2018 – Work is under way to gain more information on the hydrology of the main catchment necessary to inform economic modelling.
September 2017 – Commissioning study, Short Form Agreement has been approved for the contractor to commence work.

July 2017 – Economic Development Manager is arranging a meeting with Compass Agribusiness to commence this process.

June 2017 – Action memo sent to Economic Development Manager.

Report author:

Sanchia Jacobs
Chief Executive Officer
16/09/2019
Council
25 September 2019
Report for Information

Status Report on Resolutions – Corporate Services

Purpose of Report
To provide an update on Council resolutions.

Recommendations
A. **Recommended** that the report be received.

Resolution 19.7.10 – August 2019
Amendment to the Fees and Charges 2019/20 schedule (Doc ID 385311)
A. **RESOLVED** that the report be received and the level of significance accepted.
B. **RESOLVED** that changes are made to the Fees and Charges 2019/20 from an excerpt detailed in Appendix 1

**STATUS**
**MATTER CLOSED**

August 2019 – Amendment to the Fees and Charges 2019/20 schedule has been updated in the online document and an excerpt has been placed in all hard copy documents to show the changes.

August 2019 – Action memo sent to the Finance Manager.

Resolution 19.7.11 – August 2019
Budget Carryovers (Doc ID 386712)
A. **RESOLVED** that the report be received and the level of significance accepted.
B. **APPROVED** the additional carryover of capital expenditure totalling $13,593,607.

**STATUS**
**MATTER CLOSED**

August 2019 – Action memo sent to the Management Accountant.
Resolution 18.11.8 – October 2018
Central Stories Feasibility Study (PRJ 04-2018-13)

A. **RESOLVED** that the report be received and the level of significance accepted.

B. **RESOLVED** that Council approve the development of a business case for the Central Stories Development project to be funded from the balance of the scoping study budget.

**STATUS**

*Sept 2019 – A report will be submitted at the next ‘ordinary’ meeting of Council following the election.*

*July 2019 – The consultant is currently completing a write-up of their report.*

*June 2019 – The consultant is holding his final whiteboard session with the working group in June; the report will be finalised for presentation after this.*

*April 2019 – Draft business case is being developed by the consultant.*

*February 2019 – Workshop undertaken and Consultant compiling results.*

*January 2019 – Workshops to be held mid-January 2019.*

*November 2018 – A facilitated workshop process has been organised in January 2019 with an external consultant and key staff to determine strategic direction and responsibilities.*

*November 2018 – Action memo sent to the Executive Manager – Corporate Services.*

Report author:

Leanne Macdonald
Executive Manager – Corporate Services
6/09/2019
Report for Information

Status Report on Resolutions – Infrastructure Services

**Purpose of Report**
To provide Council with an update on resolutions.

**Recommendations**
A. **Recommended** that the report be received.

**Resolution 10.10.7 – December 2010**
*Updated Standard for Land Development and Subdivision Engineering NZS 4404:2010, and Review of Council’s Addendum to NZS 4404:2004 (ENV 03-04-11)*

A. **RESOLVED** that the report be received and the level of significance accepted.

B. **RESOLVED** that:
   1. The Council takes no steps towards adoption of NZS4404:2010 in the immediate future.
   3. A review of Council’s addendum to NZS4404:2004 be undertaken as follows:
      a. Review is limited to issues that need clarification or correction, and is not a fundamental review of the whole document
      b. Review process to include consultation with invited external consultants and contractors that act for developers, as well as affected Council departments
      c. The draft review be reported to Council for acceptance
      d. Intended date of implementation of reviewed addendum is 1 July 2011
   4. The Chief Executive Officer be authorised to do all that is necessary to give effect to the resolutions

**STATUS**

*September 2019 – A report on the NZS 4404:2010 has been provided.*

*August 2019 – Developers have been surveyed regarding their views on NZS 4404:2010 and NZS 4404:2004. Drafting of the new addendum under NZS 4404:2010 has commenced, starting with the water, wastewater and stormwater sections. A report will be presented to Council on 25 September outlining the differences between the 2004 and 2010 versions.*
versions and feedback received from developer’s agents. The addendum is expected to be complete in November and presented to Council for adoption on 18 December.

June 2019 – No change.

May 2019 – No change.

January 2019 – No change.

November 2018 – Survey responses have been received and are currently being analysed.
August 2018 – Survey for Developers and Surveyors will be circulated late September to identify support for change to NZS 4404:2010

July 2018 – We have engaged the consultant to work through changes to the existing addendum. Preliminary consultation to be held with developers by end of August 2018.

May 2018 – Review is now under way again.

June 2017 – Completion of this project has been deferred until infrastructure staff have completed the Activity Management Plans for Audit in November 2017.

January 2017 – This work is now under way. It will include reviewing Council Subdivision Engineering Inspections. The expected completion date is 30 June 2017.

November 2016 - Meetings with Council activity groups are planned for 13 December 2016 to identify issues that need to be addressed in the next document.

October 2016 – Have engaged Consultant to progress this work. Using QLDC standards as a start point and adapting where necessary to suit CODC environment.

May 2016 – Position still vacant, exploring other option to progress this work, including collaborating the QLDC on joint engineering standards. Council will be updated when progress made.

March 2016 – Applications closed Friday, currently in the shortlisting phase.

January 2016 – Awaiting appointment of new Development Engineer, re-advertising position.

November 2015 - Review in progress.

January 2015 - Report to come to Council by the end of 2015.


April 2013 – Revised date December 2015.

December 2012 – Work in progress.

November 2012 – Revised date June 2013.

November 2011 - Not critical due to low subdivision applications at current time. Revised date 1 July 2012.

December 2010 - Action memo sent to Development Engineer.
Report author:

Julie Muir
Executive Manager – Infrastructure Services
29/08/2019
Status Report on Resolutions – Planning and Environment

Purpose of Report
To provide Council with an update on resolutions.

Recommendations

A. **Recommended** that the report be received.

Resolution 19.7.8
Appointment of Hearings Panel Commissioners (Doc ID 388022)

A. **RESOLVED** that the report be received and the level of significance accepted.

B. **RESOLVED** that Neil Gillespie be appointed as Chair of the Hearings Panel, Martin McPherson be appointed as the Deputy Chair to the Hearings Panel, and Stephen Jeffrey be appointed as Commissioner to the Hearings Panel. These appointments to be in place until 20 December 2019 or until such time as the appointment of the new Hearings Panel, whichever is the earlier.

STATUS MATTER CLOSED

September 2019 – Action memo sent to the Executive Manager Planning and Environment.

Resolution 19.7.12
Alcohol Restrictions in Public Places Bylaw 2019 (Doc ID 386534)

A. **RESOLVED** that the report be received and the level of significance accepted.

B. **NOTED** the submissions received and the submitters’ recommendations.

C. **AGREED** that clause 11 of the bylaw applies to the Alcohol Restriction Zones identified in Schedule 1, 2 and 3 to authorise the police to exercise the powers of arrest, search and seizure.

D. **AGREED** to adopt and implement the Alcohol Restrictions in Public Places Bylaw 2019 from 1 September 2019.

E. **APPROVED** the additional un-budgeted funding of $10,000 from the general reserve.
STATUS

September 2019 – New signage has been ordered to reflect the new bylaw. The public have been notified that Council adopted the bylaw. All submitters have also been notified.

August 2019 – Action memo sent to the Regulatory Services Manager.

Resolution 19.7.13
Harbourmaster – Deed of Transfer (Doc ID 386315)

A. **RESOLVED** that the report be received and the level of significance accepted.

B. **AGREED** that Council wish to relinquish the Deed of Transfer (dated 16 June 2006) back to Otago Regional Council.

C. **AGREED** to delegate the operational function to relinquish the Deed of Transfer to the Chief Executive and to update Council on its progress.

D. **RESOLVED** to acknowledge the contribution made, and work done by, the Enforcement and Education Officer (Shayne Hitchcock) for many years.

STATUS

September 2019 – Letter sent to Otago Regional Council requesting to relinquish the deed of transfer agreement.

August 2019 - Action memo sent to the Regulatory Services Manager.

Resolution 19.7.14
Dog Control Policy and Practices Report 2018 (Doc ID 386362)

A. **RESOLVED** that the report be received and the level of significance accepted.


D. **AGREED** Staff to forward a copy of the report to the Secretary for Local Government.

STATUS

September 2019 – Contact has been made with the Secretary for Local Government and arrangements have been made to publicly notify the report, in addition to the report being placed on the Council’s website.

August 2019 - Action memo sent to the Regulatory Services Manager.
Resolution 19.7.15
Litter Offences and Infringement System (Doc ID 386310)

A. RESOLVED that the report be received and the level of significance accepted.
B. APPROVED the adoption of the litter offences and infringement system.

STATUS MATTER CLOSED

September 2019 – Litter Control Officers have been appointed and the infringement books have been ordered.

August 2019 - Action memo sent to the Regulatory Services Manager.

Resolution 19.6.11
Review of Local Approved Products Policy (Doc ID 381622)

A. RESOLVED that the report be received and the level of significance accepted.
B. AGREED to adopt the reviewed local approved products policy.

STATUS MATTER CLOSED

September 2019 – The new policy has been placed on the Council’s website.

July 2019 – Action memo sent to Regulatory Services Manager.

Resolution 18.13.7 – December 2018
Lighting Policies to Reinforce Council’s Position on Dark Skies Protection (COM 01-02-021)

A. RESOLVED that the report be received and the level of significance accepted.
B. RESOLVED that Council commits to the development of a Lighting Policy for the Central Otago District owned and managed or administered building facilities and infrastructure which promotes lighting standards that comply with current International Dark Sky Association requirements.
C. RESOLVED that Council commits to promoting lighting standards that comply with current International Dark Sky Association requirements, into the first draft of the new Central Otago District Plan.

STATUS

May 2019 – Further scoping work for Naseby is occurring with Council’s Community Development Manager and Planning Team. Update to be provided in Spring 2019.

Report author: Executive Manager - Planning and Environment
April 2019 – Council adopted a lighting policy for Council-owned assets in February 2019. Planning staff are reviewing recommended International Dark Skies lighting requirements and their potential fit into the Central Otago District Plan.

January 2019 - Council staff are preparing a lighting policy on Council-owned infrastructure and this is scheduled for presentation to the February 2019 Council meeting. Naseby Vision has circulated a newsletter on IDA lighting standards to residents over the Christmas period and are collecting signatures from people who are willing to adhere to these standards on their own properties.

January 2019 – Action Memo sent to the Community Development Manager.

Resolution 18.8.8 – August 2018
Road Stopping and Legalisation – Coal Creek Road (INF 04-99-01)

A. RESOLVED that the report be received and the level of significance be accepted.

B. RESOLVED that a notice be issued pursuant to sections 114,116,117 and 120(3) of the Public Works Act declaring that;

(a) The portion of road described in part (i) of the First Schedule be stopped and amalgamated with the adjoining title OT246/187.
(b) The portion of land described in part (ii) of the First Schedule, be taken for road.
(c) The portion of land described in part (iii) of the First Schedule, be taken for severance and disposed of by amalgamation with the adjoining title OT246/187.

First Schedule: Otago Land District.

i. Road to be stopped and amalgamated
Area: approx. 0.3697ha Section 9 SO 520815
Area: approx. 0.0403ha Section 10 SO 520815
Area: approx. 0.1085ha Section 11 SO 520815

ii. Land to be acquired for road
Area: approx. 0.0137ha Section 2 SO 520815
Area: approx. 0.2710ha Section 4 SO 520815
Area: approx. 0.2996ha Section 7 SO 520815

iii. Severance
Area: approx.0.0673ha Section 5 SO 520815
Area: approx. 0.1007ha Section 8 SO 520815

STATUS

September 2019 – Awaiting return of executed variation from Harliwich, before forwarding on to the second landowner involved for their execution also.

July 2019 – Redrafted agreement expected to be executed by end of July.

Report author: Executive Manager - Planning and Environment
June 2019 – Agreement redrafted due to error in one parties details on original, now needs to be re-executed.

May 2019 – Mortgagee Consent Documentation returned to LINZ accredited supplier along with instruction to complete registration/legalisation.

April 2019 – Waiting on Mortgagee Consent Documentation required for Gazette registration.

March 2019 – Waiting on The Property Group to advise on the Gazettal.

January 2019 – Road stoppings are now managed by Property Officer - Statutory. An update will be provided once the file is reviewed.

October 2018 – Awaiting response from supplier. Update to be provided once this has been received.

September 2018 – Waiting on response from supplier.

August 2018 – LINZ accredited supplier preparing Gazette Notice for registration.

August 2018 – Action memo sent to the Property and Facilities Manager.

Resolution 18.8.7 – August 2018
Council Owned Earthquake Buildings (PRJ 04-2017-21)

A. RESOLVED that the report be received and considered.

B. ADOPTED the recommendation from the Audit and Risk Committee that management develop a risk framework for earthquake prone buildings as a priority.

C. ADOPTED the recommendation from the Audit and Risk Committee that the Cromwell Memorial Hall be looked at initially to see what action should be taken against that framework.

D. APPROVED that all users of those buildings that have been identified as earthquake prone by an existing detailed seismic assessment are notified of the current seismic capacity.

STATUS

September 2019 – A workshop presenting options for the risk framework was completed with Council on 14 August. Council’s Property Team requested to present to Community Boards for feedback on the options for the risk framework, and then report back to Council for final decision. Reports scheduled to Community Boards at the first available meetings after elections. Report to Council likely to be in early 2020.

July 2019 – Presentation is being prepared for 14 August workshop.

Report author: Executive Manager - Planning and Environment
June 2019 – Council workshop is being scheduled in August to discuss options for finalising draft risk framework. Informal notices have been installed for all Council owned buildings that have been identified as earthquake prone by a Detailed Sesimic Assessment. The notice informs building users of the NBS% rating and the same information has been included in Terms and Conditions of Hire if applicable.

May 2019 – Further work was required on the draft framework. Meeting scheduled with Executive Manager and Regulatory Manager at end of June 2019 to discuss.

April 2019 – Draft framework to be discussed with Executive Team before arranging workshop with Council.

March 2019 – Draft framework to be discussed at Executive Team meeting before arranging workshop with Council.

January 2019 – Development of framework delayed due to advice required from Emergency Management Officer and MBIE regarding definition of ‘priority building’ under the Building Act.

October 2018 – Development ongoing. Update to be provided once this has been completed.

September 2018 – Risk framework development ongoing.

August 2018 – Risk framework to be developed over next five months including workshop with Council. Terms and Conditions of Hire being updated to include earthquake prone information for buildings that have been identified as earthquake prone by detailed seismic assessment.

Resolution 18.7.11 – June 2018
Lanes Dam Reserve Land Exchange (PRO 61-2130-00)

A. **RESOLVED** that the report be received and the level of significance accepted.

B. **APPROVED** the proposed exchange of approximately 440m2 of recreation reserve land at Lanes Road Dam, Alexandra for the same approximate area of adjacent land owned by April Construction.

B. **AUTHORISED** the Chief Executive to do all that is necessary to give effect to the resolution.

**STATUS**

September 2019 – Gazetteal process underway for the reserve exchange.
July 2019 – Survey Plan is being lodged by the end of July.

June 2019 – Subdivision consent has been approved. Surveyed plan will now be lodged with LINZ.

May 2019 – Subdivision resource consent in progress.

April 2019 – Sale and Purchase Agreement completed and conditional on subdivision consent. Subdivision consent for the portion of reserve land has been lodged.

March 2019 – Sale and purchase agreements for land exchange are still with April Construction for consideration and signing. April Construction advised it had overlooked this so will be signing as soon as possible. April Construction has arranged surveying of areas of exchange for subdivision consent.

January 2019 – Ministry of Conservation approved. Sale and purchase agreements for land exchange are with April Construction for consideration and signing. April Construction to carry out surveying of areas of exchange for subdivision consent.

October 2018 – One response received from Iwi and forwarded to MOC. Draft Sale and Purchase agreement with April Construction for consideration.

September 2018 – Iwi consultation underway.

August 2018 – Approval for exchange requested from Ministry of Conservation. MOC have advised that under the Conservation Act Council will also need to consult with local runaka for their cultural views on the exchange. Council’s solicitor is drafting a Sale and Purchase Agreement for the exchange for nil value (as two areas of land are equal in value) and subject to MOC approval.

July 2018 – Action memo sent to the Property Officer.

Resolution 18.4.7 – April 2018
Omakau Waste Water Treatment (PRJ 04-2018-01, PRO 61-6020-00)

A. RESOLVED that the report be received and the level of significance accepted.

B. AGREED to enter into negotiations to acquire an easement for Council over the existing gravel road described as Part Section 54 Block I Tiger Hill Survey District for right of access, and power infrastructure.

C. AUTHORISED the Chief Executive to do all that is necessary to give effect to this resolution.

STATUS

September 2019 – Negotiations underway with Grantor regarding the proposed variation to the easement.
July 2019 – Negotiations still in progress regarding the amendment to the agreement. An offer has been made. Awaiting response.

June 2019 – New negotiations underway to have the right to convey water added to the existing agreement – registration of existing document on hold in the interim.

May 2019 – Signed Authority and Instruction Certificate returned to GCA Legal for registration

April 2019 – With CEO for signature. Registration to follow.

March 2019 – This now sits with Property Officer – Statutory. Waiting on survey to be approved, then the Easement documents can be registered.

January 2019 – Owners have been contacted and are still reviewing documentation. Update to be provided once the documentation has been signed.

October 2018 – Awaiting owner to return the signed documents.

September 2018 – The owner has reviewed the documentation and an onsite meeting has occurred. The document has been amended where appropriate. The agreement is now with the owners to sign.

August 2018 – Owner is reviewing documentation. Extra time required, as owner had a family bereavement.

July 2018 – Easement agreement sent to owner. Owner is currently reviewing documentation.

June 2018 – Meeting with landowner has occurred. Lawyer drafting agreement for owner to review.

May 2018 – Meeting with the landowner set for late May.

April 2018 – Action memo sent to the Property and Facilities Officer – Vincent and Teviot Valley.

Resolution 17.9.9 – October 2017
Council Owned Land, Pines Plantation Area North of Molyneux Park Netball Courts, Alexandra – Consider Sale/Development by Joint Venture of Residential Land (PRO 61-2079-00)

A. RESOLVED that the report be received and the level of significance accepted.

B. AGREED to the sale of part of Lot 25 DP 3194 and part of Lot 6 DP 300663, located south of the Transpower corridor at the north end of Alexandra and adjacent to the Central Otago Rail trail.
C. **APPROVED** the Vincent Community Board’s recommendation for sale of the land by way of a joint venture development and sale of Lots, the minimum terms and conditions including:

- The joint venture partner funding development with no security registered over the land.
- Council receiving block value.
- Council receiving 50% of the net profit, with a minimum guaranteed of $500,000.

**Priority order of call on sales income:**

**First:** Payment of GST on the relevant sale.

**Second:** Payment of any commission and selling costs on the relevant sale.

**Third:** Payment to the Developer of a fixed portion of the estimated Project Development Costs per lot as specified in the Initial Budget Estimate and as updated by the Development Costs Estimate breakdown.

**Fourth:** Payment of all of the balance settlement monies to Council until it has received a sum equivalent to the agreed block value.

**Fifth:** Payment of all of the balance settlement monies to Council until it has received an amount equivalent to the agreed minimum profit share to Council.

**Sixth:** Payment of all of the balance to the Developer for actual Project Costs incurred in accordance with this Agreement.

**Seventh:** Payment of all of the balance amounts (being the Profit Share) to be divided 50 / 50 (after allowance for payment of the Minimum Profit to Council).

D. **AGREED** to delegate to the Chief Executive the authority to select the preferred joint venture offer and negotiate “without prejudice” a joint venture agreement.

E. **AGREED** that the Chief Executive be authorised to do all necessary to achieve a joint venture agreement.

**STATUS**

**September 2019** - The affected party consultation process with NZTA, Transpower and DOC for the application to connect Dunstan Road to the State Highway is almost complete. The developer is also close to finalising the subdivision plan to allow for the resource consent to be lodged.

**July 2019** – Subdivision consent expected to be lodged in August.

**June 2019** – Tree felling complete. Subdivision consent expected to be lodged in July or August.

**May 2019** - Tree felling commenced 20 May and is expected to take up to 6 weeks to complete. Subdivision scheme plan close to being finalised before resource consent application.
April 2019 – Security fencing has been completed. Felling of trees expected to commence in the next month. Concept plan is in final draft. Next step is for the surveyor to apply for resource consent.

March 2019 – Concept plan is in final draft. Next step is for the surveyor to convert to a scheme plan and apply for resource consent. The fencer is booked in for March.

January 2019 – Development agreement was signed by AC & JV Holdings before Christmas. Subdivision plan now being developed for resource consent application and removal of trees expected to start mid to late January.

October 2018 – The development agreement is with the developer's accountant for information. Execution imminent.

September 2018 – The development agreement is under final review.

August 2018 – Risk and Procurement Manager finalising development agreement to allow development to proceed.

June 2018 – Preferred developer approved. All interested parties being advised week of 11 June. Agreement still being finalised to enable negotiation to proceed.

April 2018 – No change.

March 2018 – Staff finalising the preferred terms of agreement.

February 2018 – Requests received. Council staff have been finalising the preferred terms of agreement to get the best outcome prior to selecting a party, including understanding tax implications.

December 2017 – Request for Proposals was advertised in major New Zealand newspapers at the end of November 2017 with proposals due by 22 December. Three complying proposals received.

November 2017 – Council solicitor has provided first draft of RFI document for staff review.

November 2017 – Action Memo sent to the Property Officer.

Report author:

Louise van der Voort
Executive Manager – Planning and Environment
9/09/2019
Council
25 September 2019

Report for Decision

August Revised Forecast Full Year 2019/20 (Doc ID 426460)

Purpose of Report
Revised budget based on information missed from Annual Plan 2019/20.

Recommendations

A. **Recommended** that the report be received and the level of significance accepted.

B. **Recommended** that Council resolves to approve the changes to the revised budget as detailed in the proposed forecast.

Background
Post setting of the 2019-20 Annual Plan operational budget, there has been a number of changes to the council’s operational and capital budgets as a result of changes in timing of spend or more clarity in information for our business requirements.

(i) The revised operational budget, in Table 1, includes Council-approved carry forwards and use of reserves that impact on the operational budget.

(ii) In addition, through Council or Committee approvals in August, a further $515,175 (net) use of reserves has been approved.

(iii) The forecast requiring approval is a further $1,009,746 of reserves for the operational spend.

(iv) Table 2 details the Council-approved carry-forwards and resolutions which have been added to the revised budget of $13,593,607 and $160,829 respectively.

(v) A further $603,902 of capital spend is being sought to complete this year’s programme of works. The majority of this is for roading projects that were not included in the initial carry-forwards.

Appendix One and Two contains explanations for the proposed changes across the divisions.

Graph One details the changes across the Business Units.
Table One: 2019/20 Proposed Operational Forecast

<table>
<thead>
<tr>
<th></th>
<th>Income (Additions)</th>
<th>Expenditure (Additions)</th>
<th>Closing Balance (Additions)</th>
</tr>
</thead>
<tbody>
<tr>
<td>2019/20 Annual Plan</td>
<td>$67,294,956</td>
<td>$45,283,236</td>
<td>$22,011,720</td>
</tr>
<tr>
<td>(i) Carry Forward</td>
<td></td>
<td>$52,000</td>
<td>($52,000)</td>
</tr>
<tr>
<td>Approved Resolutions</td>
<td></td>
<td>$160,829</td>
<td>($160,829)</td>
</tr>
<tr>
<td>2019/20 Revised Budget</td>
<td>$67,294,956</td>
<td>$45,496,065</td>
<td>$21,798,891</td>
</tr>
<tr>
<td>(ii) Additional Revisions</td>
<td>$35,288</td>
<td>$550,463</td>
<td>($515,175)</td>
</tr>
<tr>
<td>2019/20 Forecast Budget</td>
<td>$67,330,244</td>
<td>$46,046,528</td>
<td>$21,283,716</td>
</tr>
<tr>
<td>(iii) Proposed Forecast Budget</td>
<td>$70,839</td>
<td>$1,080,585</td>
<td>($1,009,746)</td>
</tr>
<tr>
<td>2019/20 Proposed Budget</td>
<td>$67,401,083</td>
<td>$47,127,113</td>
<td>$20,273,970</td>
</tr>
</tbody>
</table>

Table Two: 2019/20 Proposed Capital Forecast

<table>
<thead>
<tr>
<th></th>
<th>Expenditure (Additions)</th>
</tr>
</thead>
<tbody>
<tr>
<td>2019/20 Annual Plan</td>
<td>$24,283,230</td>
</tr>
<tr>
<td>(iv) Carry Forward</td>
<td>$13,593,607</td>
</tr>
<tr>
<td>Approved Resolutions</td>
<td>$606,941</td>
</tr>
<tr>
<td>2019/20 Revised Budget</td>
<td>$38,483,778</td>
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<tr>
<td>Additional Revisions</td>
<td>$0</td>
</tr>
<tr>
<td>2019/20 Forecast Budget</td>
<td>$38,483,778</td>
</tr>
<tr>
<td>(v) Proposed Forecast Budget</td>
<td>$630,902</td>
</tr>
<tr>
<td>2019/20 Proposed Budget</td>
<td>$39,114,680</td>
</tr>
</tbody>
</table>

Graph One: August Forecast change by Business Unit

Report author: Management Accountant
Option 1 (recommended)
Approve the changes to the 2019-20 forecast as detailed in the proposed forecast (detailed in table one and table two).

Advantages:
- Earlier year’s programmes of work can be completed
- Committee recommendations can be endorsed by Council
- Where there have been cost increases, or revenue decreases, the full programme of work can continue
- No impact of future year’s programmes of work
- Community satisfaction.

Disadvantages:
- Previous years reserve funds are used
- Council staff have to coordinate additional outputs.

Option 2
Do not accept the proposed changes detailed in the forecast.

Advantages:
- Prior year reserves remain in the balance sheet
- Council officers do have to manage increased work outputs in their divisions.

Disadvantages:
- Future years programmes of work are impacted
- Community concerned with delays in council meeting their expectations.

Discussion
Annual Plan budgets are set well ahead of the commencement of programmes of work, or tranches within programmes of work. Consequently costs increase, or unforeseen additional tasks within the programmes are discovered. In some situations, delays in prior years create a cascading effect, resulting in the need to carry-forward activities or adjust the timing of the programme. Furthermore business as usual costs, such as increased insurances can be difficult to predict. While there have been some increases in funding such as the Civic Assurance dividend and the Department of Internal Affairs grant, the amended programmes of work exceed the additional revenue.

Risk Analysis
The greatest risk is not meeting community expectations. There are impacts on the timing of cash-flow, and timing of council officers work-loads, but not meeting community expectation is the most significant risk.

Proposal
Option One; Council adopt the proposed forecast which feeds into further changes to the 2019/20 Revised Budget.

Implementation Plan
Staff managing the programmes of work have ensured they have sufficient resources to meet the required outputs.
Attachments
1: 2019/20 Proposed Operational Forecast
2: 2019/20 Proposed Capital Forecast

Report author: Kim McCulloch
Management Accountant
6/09/2019

Reviewed and authorised by:
Leanne Macdonald
Executive Manager - Corporate Services
6/09/2019
## Attachment 1: 2019/20 Proposed Operational Forecast

<table>
<thead>
<tr>
<th>Division</th>
<th>Revised Budget 2019/20</th>
<th>Approved Changes</th>
<th>2019/20 Proposed Revision</th>
<th>Total Forecast</th>
<th>2019/20 Proposed Revision</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>(21,798,891)</td>
<td>515,175</td>
<td>1,009,746</td>
<td>1,524,921</td>
<td>(20,273,970)</td>
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</tr>
<tr>
<td><strong>Income</strong></td>
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<td></td>
<td></td>
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<td></td>
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<tr>
<td>Community Services</td>
<td>(2,651,747)</td>
<td>(35,288)</td>
<td>(35,288)</td>
<td>(2,687,035)</td>
<td>DIA Grant</td>
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<tr>
<td>Infrastructure</td>
<td>(31,175,826)</td>
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<td>0</td>
<td>(31,175,826)</td>
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<td></td>
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<tr>
<td>Planning and Environment</td>
<td>(17,893,737)</td>
<td>5,550</td>
<td>5,550</td>
<td>(17,888,187)</td>
<td></td>
<td>Reduction in rental income from Molynue Park House offset by additional revenue from Cromwell Airport new leases</td>
</tr>
<tr>
<td>Corporate Services</td>
<td>(1,398,618)</td>
<td>0</td>
<td>0</td>
<td>(1,398,618)</td>
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<td></td>
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<tr>
<td>CEO</td>
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<td>0</td>
<td>0</td>
<td>(2,132,433)</td>
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<td></td>
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<tr>
<td>Funding</td>
<td>(12,042,595)</td>
<td>(76,389)</td>
<td>(76,389)</td>
<td>(12,118,984)</td>
<td></td>
<td>Dividend Civic Assurance relates to sale of commercial building</td>
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<td><strong>Total Income</strong></td>
<td>(67,294,956)</td>
<td>(35,288)</td>
<td>(70,839)</td>
<td>(106,127)</td>
<td>(67,401,083)</td>
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<tr>
<td><strong>Expenditure</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Community Services</td>
<td>2,672,374</td>
<td>45,463</td>
<td>252,676</td>
<td>298,139</td>
<td>2,970,513</td>
<td>$35k Offset above by DIA Grant Balance relates to Central Otago NZ Website Redevelopment &amp; Central Otago Touring Route to be funded from Carry forwards</td>
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<tr>
<td>Infrastructure</td>
<td>24,600,163</td>
<td>317,124</td>
<td>317,124</td>
<td>24,917,287</td>
<td></td>
<td>Road Safety programme discussed with NZTA, balance relates to Emissions trading costs which have increased plus forecasting cost of alternative recycling facilities</td>
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<tr>
<td>Planning and Environment</td>
<td>14,745,910</td>
<td>460,000</td>
<td>452,864</td>
<td>912,864</td>
<td>15,658,774</td>
<td>$300k approved by Cromwell Community Board Resolutions March 19 for Cromwell Eye to the Future Masterplan PRJ 04-2018-03. $160k approval to overspend for Plan change 13 report Cromwell Community Board Aug 19. $250k CODC Plan Review Doc to Planning &amp; Envrn Committee requesting overspend, remaining relating to maintenance and earthquake strengthening</td>
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<td>Corporate Services</td>
<td>1,397,278</td>
<td>34,386</td>
<td>34,386</td>
<td>1,431,664</td>
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<td>Additional costs relating to increase in Insurance and vehicle costs</td>
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<tr>
<td>CEO</td>
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<td>45,000</td>
<td>23,534</td>
<td>68,534</td>
<td>2,187,089</td>
<td>Carryforward from approved Council resolution relating to Manuherika Irrigation study</td>
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<td>Funding</td>
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<td>(38,215)</td>
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<td></td>
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<td><strong>Total Expenditure</strong></td>
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<td>550,463</td>
<td>1,080,585</td>
<td>1,631,048</td>
<td>47,127,113</td>
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Report author: Management Accountant
## Attachment 2: 2019/20 Proposed Capital Forecast

<table>
<thead>
<tr>
<th>Division</th>
<th>*Revised Budget 2019/20</th>
<th>Approved Changes</th>
<th>2019/20 Proposed Revision</th>
<th>Total Forecast</th>
<th>2019/20 Proposed Budget</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
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<td>Community Services</td>
<td>240,573</td>
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<td>240,573</td>
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<tr>
<td>Infrastructure</td>
<td>29,008,769</td>
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<td>597,142</td>
<td>29,605,911</td>
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<td>Missed CFWD from FY18/19 project started but not completed</td>
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<td>Planning and Environment</td>
<td>7,118,351</td>
<td>30,761</td>
<td>2,999</td>
<td>7,152,111</td>
<td></td>
<td>$30k rewire of Clyde Memorial Hall funded from depreciation reserves balance relates to additional costs with plant at Alexandra Airport</td>
</tr>
<tr>
<td>Corporate Services</td>
<td>2,062,917</td>
<td>0</td>
<td>0</td>
<td>2,062,917</td>
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<td>IS records digitisation and renewals across council</td>
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<tr>
<td>CEO</td>
<td>53,168</td>
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<td>0</td>
<td>53,168</td>
<td></td>
<td>Civil defence satelite devices</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>38,483,778</strong></td>
<td><strong>30,761</strong></td>
<td><strong>600,141</strong></td>
<td><strong>39,114,680</strong></td>
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</table>
Council
25 September 2019

Report for Decision

Responsible Camping 2019/20 (Doc ID 425320)

Purpose of Report
To discuss the approach to managing camping this summer and seek endorsement to bring forward the development of a responsible camping strategy.

Recommendations
A. **Recommended** that the report be received and the level of significance accepted.

B. **Note** that funding of $377,338 has been received from the Ministry of Business, Innovation and Employment for responsible camping initiatives during the 2019/20 peak season.

C. **Note** that this funding will be used to run a monitoring, education and enforcement programme to manage camping this summer.

D. **Recommended** that the proposal to begin developing a responsible camping strategy in the absence of the national policy direction be endorsed.

Background
Council and Land Information New Zealand (LINZ) work together to manage camping on LINZ-owned land surrounding Lake Dunstan. Camping is currently allowed at four sites (Bendigo, Lowburn, Jacksons Inlet and Champagne Gully) around the Lake and these sites are in high demand during summer months.

Last year, Central Otago District Council received funding from the Ministry of Business Innovation and Employment (MBIE) to implement a number of responsible camping initiatives around Lake Dunstan including education, monitoring and enforcement activities. Last summer’s activities were effective in managing camping in the district.

Following the success of last summer’s responsible camping initiatives, Council submitted a funding application to MBIE to implement a similar monitoring, education and enforcement
programme over the 2019/20. This application was successful, and Council has been granted $377,338.

Responsible camping is recognised as an important issue both at the local and national levels. Nationally, the Responsible Camping Working Group was established in 2018 to recommend both long term policy change and short term practical action. This group returned a set of recommendations which underlined the opportunity for camping to be better regulated while preserving the right of New Zealanders to visit and use our public spaces. This group has begun trialling some initiatives such as working with CamperMate to use their App to highlight camping zones in the Kaikoura District.

Locally, this Council recognises that camping is something which needs to be managed responsibly. This was confirmed through the adoption of the Strategy and Policy Work Programme in February which noted that, depending on the approach taken by Government, the development of a responsible camping strategy be prioritised on the work programme.

At the time of presenting the Strategy and Policy Work Programme, it was anticipated that national direction on responsible camping would be available before this summer. However, this national direction is now appearing increasingly unlikely in the short term and as such Council officers wish to bring forward the development of a strategy. It is anticipated that by bringing forward the development of the strategy, that this will be in place for summer 2020/21.

Options Considered

Option 1 (Recommended)
Endorse bringing forward the development of a responsible camping strategy and note the approach to be taken for this summer.

Advantages:
- Allows for the development of a formal Council position on responsible camping
- Would be consistent with neighbouring councils who all have either a bylaw or strategy to address responsible camping
- Provides an opportunity for the lessons which have come from implementing responsible camping initiatives to be integrated into a district strategy
- Will allow any adverse environmental and social effects associated with camping to be managed.

Disadvantages:
- May be inconsistent with the final national position.

Option 2
Decline to endorse bringing forward the development of a responsible camping strategy and note the approach to be taken for this summer.

Advantages:
- Will provide for further information to be collected to inform the strategy
- Allows for Council to develop a strategy which will conform with a national approach.

Disadvantages:
- Leaves Council unprepared in the event of MBIE funding no longer being available
• An opportunity to implement the lessons from previous responsible camping initiatives will be delayed.

Discussion
The four designated free campsites at Lake Dunstan are popular during the peak summer season with approximately 8,000 people visiting the sites during January 2019 alone. These campers are a mix of tourists and seasonal workers, and one of the primary reasons they stay at Lake Dunstan sites is because these are free (2018/19 Council Responsible Camping Survey).

Given the success of the responsible camping programme in managing these sites, Council again applied to MBIE for funding and has been awarded $377,338 to carry out a responsible camping programme over the 2019/20 summer season. The funded programme will build on the success of last summer and ensure the social and environmental impacts of camping are both fully understood and mitigated. This year’s programme includes funding for carrying out education, monitoring, enforcement and the installation of Wi-Fi at select sites. A full breakdown of the funding awarded is attached to this report (Appendix 1).

Given that New Zealand remains a popular camping destination, and visitor numbers are only projected to increase, local government needs to consider how to best respond to the impacts of camping on local communities. This is particularly so when legislation expressly allows free camping and Central Otago needs to consider how camping can be managed effectively to preserve the district for future generations.

To respond to this challenge, Council officers seek approval to bring forward the development of a responsible camping strategy for Central Otago. This strategy will be a collaborative project in which Council will work closely with key stakeholders such as LINZ, MBIE, Department of Conservation and Contact Energy.

Risk Analysis
There are no risks to Council in the proposed approach for managing camping this summer. It may be that some amendments are required to the strategy when the national approach is developed. However, the benefit of having an agreed cross-agency approach in place for the summer of 2020/21 (and thereafter) is likely to outweigh the negative consequences of any additional work that may be required.

Financial Implications
There are no financial implications resulting from this decision.

This decision supports the purpose of local government outlined in s10 of the Local Government Act 2002. The recommended option supports the environmental well-being of the community by minimising any adverse environmental effects of camping by monitoring and managing campers at designated sites.

Council Policies / Plans / Procedures
The following Council Policies were considered:
• Camping Strategy 2010 – To consider how the different approaches to managing or promoting camping have been looked at in the past. While this strategy made clear
that the problem at the time was to do with demand outstripping supply. Nine years on the issues have evolved, and any new strategy needs to consider in more detail the social, cultural, economic and environmental impacts of camping.

- Tourism Strategy – The recommended option is consistent with some of the key goals of the tourism strategy. It ensures that there is a mix of products/experiences matched to community aspirations and the needs of our target markets.

Proposal
Option 1: Endorse bringing forward the development of a responsible camping strategy and note the approach to be taken for this summer.

Implementation Plan
Noting that the implementation of the summer initiatives is underway, Council officers will commence the planning and development of a responsible camping strategy (if the recommended option is approved) to be in place for the following summer.

Consultation and Engagement
This decision does not trigger the requirements in the Significance and Engagement Policy for public consultation.

Communication
The Minister for Tourism recently announced that government funding had been awarded to councils across New Zealand to manage camping. In response to this announcement, Central Otago District Council released a media statement announcing that we had been successfully awarded $377,338 and outlining the activities we will be undertaking in partnership with LINZ.

Attachments

Report author: Reviewed and authorised by:

Matthew Adamson          Saskia Righarts
Policy Advisor           Chief Advisor
10/09/2019                10/09/2019
## APPENDIX 1

### CENTRAL OTAGO DISTRICT COUNCIL RESPONSIBLE CAMPING INITIATIVES – PEAK SEASON 2019/20

<table>
<thead>
<tr>
<th>INITIATIVE</th>
<th>ACTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vehicle Counters</td>
<td>Installation, monitoring and removal of vehicle counter — Bendigo, Lowburn, Champagne Gully, Jacksons inlet, Pinders Pond.</td>
</tr>
<tr>
<td>Education, monitoring and compliance</td>
<td>Installation of signage, Responsible Camping survey, education and enforcement by contractor.</td>
</tr>
<tr>
<td>Servicing and maintenance of campsites</td>
<td>Rubbish collection and toilet cleaning, septic tank servicing, additional cleaning costs.</td>
</tr>
<tr>
<td>Installation of temporary facilities to cope with increased demand at campsites</td>
<td>Provision of Portaloos — Bendigo</td>
</tr>
<tr>
<td></td>
<td>Installation of Wi-Fi — Lowburn, Champagne Gully and Bendigo.</td>
</tr>
<tr>
<td></td>
<td>Provision of Portaloos — Lowburn.</td>
</tr>
</tbody>
</table>
Council
25 September 2019

Report for Decision

Minister of Conservation Consent to Council Granting a Lease - Clyde Recreation Reserve (COM 07–05-003)

Purpose of Report
For Council to consider giving consent on behalf of the Minister of Conservation to the granting of a lease for the operation of the Clyde Holiday Park, over Lot 3 DP 22165, Sections 1-12 26-27, Part Sections 1, 3, 34, Block IV Sections 3-5 30-33, Part Sections 26-29 34, Block VII Part Sections 54 57, Block XXIII Section 126, Block XXVI Section 4, Part Section 1, Block XLIX, Part Town Belt of Clyde Town of Clyde, being part of the Clyde Recreation Reserve.

Recommendations

A. Recommended that the report be received and the level of significance accepted.

B. Agree on behalf of the Minister of Conservation to Council granting a lease for the operation of the Clyde Holiday Park, over Lot 3 DP 22165, Sections 1-12 26-27, Part Sections 1, 3, 34, Block IV Sections 3-5 30-33, Part Sections 26-29 34, Block VII Part Sections 54 57, Block XXIII Section 126, Block XXVI Section 4, Part Section 1, Block XLIX, Part Town Belt of Clyde Town of Clyde, being part of the Clyde Recreation Reserve.

Background
The Vincent Community Board (the Board) has agreed to renegotiate a lease for the operation of the Clyde Holiday Park which occupies a portion of the Clyde Recreation Reserve.

Under section 54(1) (a) of the Reserves Act 1977, the granting of a lease by Council is subject to the consent of the Minister of Conservation.

The Minister has delegated authority to the Council to grant consent for the lease. The lease is contemplated within the Clyde Reserve Management Plan so does not require public notification. This report proposes that consent be granted.

Options
Option 1 - Recommended
To give consent on behalf of the Minister of Conservation to the granting of an easement for the operation of the Clyde Holiday Park over a part of the Clyde Recreation Reserve.

Report author: Parks and Recreation Manager
Advantages:
- Due process has been followed.
- As the camp has been operating on this land for many years under a lease agreement, the existing camp operation will continue.

Disadvantages:
- The reserve land the camp is occupying could be utilised for other recreational activities that are consistent with the Reserves Act 1977.

Option 2
Decline to give consent on behalf of the Minister of Conservation to the granting of an easement for the operation of the Clyde Holiday Park over a part of the Clyde Recreation Reserve.

Advantages:
- The land the camp is occupying could be utilised for other recreational activities that are consistent with the Reserves Act 1977.

Disadvantages:
- Due process has been followed and there are no material reasons why the lease should not be granted.
- This may result in the closing of the Clyde Holiday Park.

Discussion
The Clyde Holiday Park was formally operated by the Clyde Recreation Reserve Committee. In December 2018, the Board resolved to recommend to Council to remove the delegation of the Clyde Recreation Reserve Committee and to lease the Clyde Holiday Park out on a commercial basis for a period of ten years.

The removal of the Committee's delegations will be considered when the delegations register is reviewed by Council following the local body elections.

The Holiday Park is currently managed directly by Council.

Since the Board's resolution, Council have been working through the process of formally leasing the operations of the Clyde Holiday Park. This has involved a call for registrations of interest and subsequent request for proposal. Following interviews, Council is now at the stage of negotiating the lease with a preferred candidate.

As the lease is over a recreation reserve governed by the Reserves Act 1977, the granting of such a lease is required to be approved by the Minister of Conservation, who has subsequently delegated this authority to Council.

As there is an existing lease for the Holiday Park and the lease is contemplated within the Clyde Recreation Reserve Management Plan 2018, public notification is not required.

The existing lease will terminate and the new lease will replace it.

Report author: Parks and Recreation Manager
Risk Analysis
There is minimal risk with this proposal as it is following due process set out in the Reserves Act 1977.

Financial Implications
Granting this lease will result in a guaranteed annual rental payment being made to Council.


(1) The purpose of local government is—

(a) to enable democratic local decision-making and action by, and on behalf of, communities; and

(b) to promote the social, economic, environmental, and cultural well-being of communities in the present and for the future.

The granting of the lease will help to meet social and cultural wellbeing needs of the camping community regarding provision of camping facilities. It will also contribute to the economic wellbeing of the Clyde.

Council Policies / Plans / Procedures

Proposal
To adopt Option 1 being to give consent on behalf of the Minister of Conservation to the granting of an easement for the operation of the Clyde Holiday Park over a part of the Clyde Recreation Reserve

Consultation and Engagement
The granting of an easement over a reserve requires the Minister of Conservation’s consent in terms of Section 48 of the Reserves Act 1977.

Section 54(2) of the Act requires the granting to be publicly notified unless:
(a) is in conformity with and contemplated by the approved management plan;

The Clyde Recreation Management Plan refers to the camping ground being managed under a lease. Further, the activity is a long standing practice.

Communication
A suitable media statement will be made once the lease is finalised.
Report author:  

Gordon Bailey  
Parks and Recreation Manager  
30/08/2019  

Reviewed and authorised by:  

Louise van der Voort  
Executive Manager - Planning and Environment  
9/09/2019
Council
25 September 2019

Report for Decision

Consideration of New Zealand Standard (NZS) 4404:2010 (Doc ID 422658)

Purpose of Report
To consider adopting NZS 4404:2010 as Council’s subdivision standard.

Recommendations

A. Recommended that the report be received and the level of significance accepted.

B. Agree to adopt NZS 4404:2010 as Council’s subdivision standard subject to the development of an updated addendum for local conditions.

Background
A report to Council on 15 December 2010 considered Council’s approach to the updated standard for Land Development and Subdivision Engineering NZS 4404:2010, and Council’s addendum to NZS 4404:2004. The full report can be found in Appendix A.

Council made the decision to take no steps towards adoption of NZS 4404:2010 in the immediate future, and to reconsider its approach to NZS 4404:2010 by June 2013. A limited review of the addendum, intended to address matters that need clarification or correction was also proposed. A copy of the resolution can be found below.

Res:10.10.7


A report from the Development Engineer relating to the updated standard for Land Development and Subdivision Engineering NZS 4404:2010, and Council’s associated addendum to NZS 4404:2004 had been circulated.

A. RESOLVED that the report be received and the level of significance be accepted.

Lane / Stewart
B. **RESOLVED** that:

1. The Council takes no steps towards adoption of NZS 4404:2010 in the immediate future.


3. A review of Council’s addendum to NZS 4404:2004 be undertaken as follows:
   a. Review is limited to issues that need clarification or correction, and is not a fundamental review of the whole document
   b. Review process to include consultation with invited external consultants and contractors that act for developers, as well as affected Council departments
   c. The draft review be reported to Council for acceptance
   d. Intended date of implementation of reviewed addendum is 1 July 2011

4. The Chief Executive Officer be authorised to do all that is necessary to give effect to the resolutions

    Lane / Stewart

**Changes from NZS 4404:2004 to NZS 4404:2010**
The standard for Land Development and Subdivision Engineering NZS 4404:2010 provides local authorities, developers, and their professional advisors with criteria for design and construction of land development and subdivision infrastructure.

NZS 4404:2010 encourages sustainable development, modern liveable design, environmental quality, better land-use planning and integrated transport/land-use outcomes. Urban design and sustainability were key drivers for the revision of NZS 4404, to help raise the quality of design for infill and new subdivisions. There is a new section on climate change and more flexibility in the selection and use of materials to create streets and establish infrastructure such as stormwater and utilities.

There are some key changes from NZS 4404:2004:
- Road design needs to consider land-use ‘context’ and community liveability by emphasising ‘place’ in the road design process.
- Community-focused roads should achieve slower operating speeds to improve traffic safety.
- Stormwater is to be managed and treated ‘before it gets into a pipe’.
- There is a new section on climate change and potential sea level rise.
- Grassed swales, natural or artificial waterways, ponds and wetlands may, in certain circumstances, be a preferred solution as well as being part of the stormwater system.
- Sections on landscaping and reserves have been combined and significantly rewritten.
- Section 8, on utility services, has been greatly advanced in accordance with the latest network authorities’ codes.

**Survey**
A survey sent to surveyors and developers who undertake development within the Central Otago District resulted in 8 responses. In summary, there is support from the small number of respondents to move to the 2010 version of NZS 4404 with an addendum to deal with specific local variations. The survey summary can be found in Appendix B.

**Other Councils**
Subdivision standards across neighbouring Councils is varied.
Dunedin City Council approved its Code of Subdivision and Development 5 July 2010 using the New Zealand Standard NZS 4404:2004 as the base document for meeting minimum requirements. This is supported by Dunedin City Council Code that provides specific design information and requirements that differ from those in NZS 4404:2004. Dunedin City Council stated it would be reviewing its code in light of the revised Standard (NZS 4404:2010) once it has had an opportunity to assess its implications for Dunedin. There is no evidence that this has progressed.


Southland District Council’s subdivision, land use and development bylaw adopted in 2012 is based on NZS 4404:2010 with local amendments.

Invercargill City Council developed a bylaw in 2016. The Code of Practise for Land Development and Subdivision Infrastructure adopted NZS 4404:2010 and amended it to suit the requirements of the Invercargill City Council.

**Options Considered**

**Option 1 - Continue to use NZS 4404:2004 as Council’s subdivision standard**

*(Not Recommended)*

Advantages:
- The development community are familiar with these standards.

Disadvantages:
- The existing standards are out of date and do not reflect current best practice. They give rise to inconsistencies and contain aspects which are irrelevant or out of date.

**Option 2 - Adopt NZS 4404:2010 as Council’s subdivision standard without an addendum.**

*(Not Recommended)*

Advantages:
- Councils standard will reflect engineering best practice and be aligned to the national standard for subdivision and land development.

Disadvantages:
- There would be no provision for amendments to address the specific requirements of the Central Otago District Council that vary from the standard.

**Option 3 - Adopt NZS 4404:2010 as Council’s subdivision standard with an updated addendum.** *(Recommended)*

Advantages:
- Councils standard will reflect engineering best practice and be aligned to the national standard for subdivision and land development.
- An addendum to NZS 4404:2010 allows Council to align to national standards while addressing specific requirements of the Central Otago district.
Disadvantages:
• None

Discussion
NZS 4404:2010 has been developed at a national level and is the most up to date document detailing best practise infrastructure standards.

The current standard NZS 4404:2004 and Council’s 2008 addendum which is now 11 years old is not delivering the best outcomes for Council and the community. Feedback from developers and surveyors indicated that we are using a standard that is out of date and no longer relevant.

Developers have started proposing the use of NZS 4404:210 for their sub-divisions siting the improved outcomes as a benefit.

The next stage of work will be updating Council’s addendum to NZS 4404:2010. It is anticipated that many of the current provisions in the 2008 addendum will be included except where they are no longer needed because they are either already incorporated in NZS 4404:2010, or they no longer represent current practice. In this way the local amendments which are working well can be retained. The development and consultation requirements of the updated addendum is discussed in the implementation plan.

Financial Implications
The decision to adopt NZS 4404:2010 in principle will have no immediate financial impact.

There is potential for a reduction in on-going maintenance costs associated with vested assets by adopting current national standards for best practice.

Risk Analysis
The adoption of NZS 4404:2010 in principle subject to the development of an addendum of the updated standard is considered low risk for Council. The standard will provide Council, developers, and their professional advisors with criteria for design and construction of land development and subdivision infrastructure that is considered best practice.

Adoption of Council’s addendum to NZS 4404:2010 which is the next step following acceptance of the updated standard will require a more detailed risk analysis.

Consultation and Engagement
The adoption of NZS 4404:2010 in principle is not a significant decision and does not need consultation under the Significance and Engagement Policy. The adoption of NZS 4404:2010 and an updated Council Addendum is significant, and a formal consultation process is included in the implementation plan.

Council Policies / Plans / Procedures
The following Council Policies were considered:
• District Plan
• NZS 4404:2004 and Council’s 2008 Addendum

(1) The purpose of local government is—

(a) to enable democratic local decision-making and action by, and on behalf of, communities; and

(b) to promote the social, economic, environmental, and cultural well-being of communities in the present and for the future.

This decision promotes the environmental well-being of communities in the present and for the future.

Implementation Plan

2. Draft addendum presented to Council with a statement of proposal for consultation - 18 December 2019
3. Consultation period commences - 27 January
4. Submissions close - End of February
5. Report to Council on submissions including public presentation of submissions - March 2020
6. Updated addendum presented to Council for adoption.

Communication

A media statement has been prepared.

Attachments

Appendix 1: Council Report 15 December 2010
Appendix 2: Summary of survey responses

Report author: Reviewed and authorised by:

Quinton Penniall Julie Muir
Environmental Engineering Manager Executive Manager -
Infrastructure Services

27/08/2019 28/08/2019
CENTRAL OTAGO DISTRICT COUNCIL

REPORT TO: Council

FROM: Development Engineer

DATE: 15 December 2010


Purpose

To consider Council’s approach to the updated standard for Land Development and Subdivision Engineering NZS 4404:2010, and Council’s associated addendum to NZS 4404:2004

Background

Council’s current engineering standard for development is NZS 4404:2004 as modified by the CODC addendum dated July 2008. The addendum approach has proved very successful and has allowed Council to use an industry standard whilst retaining an ability to accommodate local variations that suit this Council’s needs.

The updated standard NZS 4404:2010 is now available and the Council should consider its attitude to adoption of this update, and also the need to review its addendum depending on the standard it wishes to adopt.

The Updated Standard NZS 4404:2010

The updated standard has been through a national process of consultation over recent times and Council staff have attended presentations and workshops to gain familiarity with the changes. The changes to the standard are significant and the foreword notes that some of the key changes from NZS 4404:2004 are:

a) That road design needs to allow ‘context’ or ‘place’ to be given significant emphasis, and to require roads to achieve safe (slower) operating speeds;

b) An emphasis on managing and treating stormwater ‘before it gets into a pipe’, together with a requirement to consider climate change and potential sea level rise

c) Grassed swales, natural or artificial waterways, ponds and wetlands, for example, may in certain circumstances be not only part of the stormwater system, but also be a preferred solution, especially if low impact on receiving waters downstream is critical;

d) The sections on landscaping and reserves have been combined and significantly rewritten; and

e) The section on utility services has also been significantly amended in accordance with the latest network authorities’ codes.
In particular the new approaches to roading and stormwater will take some working through, and in overall terms it may prove to be a major process to achieve a Council view on the desirability or otherwise of adoption of the new standard, and the corresponding needs of an addendum. By way of illustration of the changes, the current standard lays down a limited number of prescriptive solutions for road geometry etc depending on the hierarchy and type of the road. Under the new standard there is a much broader approach to establishing the functions of a road and resolving the layout and geometry on a case by case basis, with an emphasis on corridor use rather than simple traffic considerations.

The extent of uptake of the new standard is unknown at this stage. Prior to the new code being available many larger councils produced their own complete standards, whilst many others have adopted the CODC approach of implementing NZS4404:2004 plus their own addendum to cover local conditions and practices. It will take most councils some time to decide whether and when to adopt the new standard.

In pragmatic terms it is doubtful whether there is value in CODC embarking on a detailed assessment of the new standard in isolation and there will no doubt be lessons to be learned from the experience of councils or other groups that choose to consider adoption early in the piece.

**Council’s NZS 4404 Addendum**

In an ideal world the Council would leave its current addendum unchanged until the major review necessary for the new standard was undertaken. There are however issues with the current addendum that arise from time to time and these create uncertainty and problems now. These include standards and processes for private drinking water supplies, defects liability processes, rights-of-way etc and a range of matters that evolve over time and drive a need for clarification of specific standards. Developers and Council alike both require certainty on standards thus some amendments need to be undertaken now.

When the addendum was last reviewed in 2007/2008, consultation was undertaken on an invited basis to consultants and contractors actively involved in local developments. The consulted updated addendum was then adopted by Council on 14 May 2008 for implementation on 1 July 2008.

If Council chooses to adopt NZS 4404:2010 now, a new addendum would be required to be developed to recognise the new standard. This would be a major undertaking.

If the Council chooses to delay consideration of NZS 4404:2010, and retain NZS 4404:2004 as its standard in the interim, there are two possible approaches to an addendum review:

1) Undertake a limited review to address known issues and specific standards clarifications
2) Undertake a fundamental review to revisit Councils approach to engineering standards

The resource requirements and timing issues for those approaches are significantly different.

**Significance**

This decision is not considered significant as it is procedural.

No further analysis of impacts or community views is deemed necessary.
Options

The options are discussed in two categories

Options for Consideration of updated standard NZS 4404:2010:

1. That Council adopts NZS 4404:2010 now as its engineering standard for development and prepares a new addendum to provide for specific CODC requirements as additions and amendments to the standard

   The advantages are:
   - All efforts would be concentrated on one solution with no effort required to evaluate and consider alternatives

   Disadvantages are:
   - Council has had no advice as to the suitability or practicability of the new standard for CODC circumstances
   - There has been no consultation with Council’s agents or local developers on the suitability of the standard
   - There is no budget for preparation of a new addendum

   This option is not supportable, and is not recommended

2. That Council undertakes investigation and consultation on its intention to consider adoption NZS 4404:2010 as its engineering standard for development together with a new addendum

   The advantages are:
   - All efforts would be concentrated on one solution with no effort required to evaluate and consider alternatives
   - Council would be able to take a considered view on the adoption of the new standard based on consultation

   Disadvantages are:
   - There is no budget for consultation on a major change to engineering standards or for preparation of a new addendum
   - At this early stage in the life of the new standard Council has no information as to the likely extent of adoption throughout the country and the local area
   - Taking this action now would mean that Council would have limited opportunities to benefit from the experiences of others and would therefore have to fund an expensive process on its own

   This option is supportable, but not recommended

3. That the Council takes no steps towards adoption of NZS 4404:2010 in the immediate future, and reconsiders its approach to NZS 4404:2010 by June 2013

   The advantages are:
   - The Council would not be embarking on a detailed assessment of the new standard in isolation and would benefit from lessons to be learned from the
experience of councils or other groups that choose to consider adoption early in the piece.

- Council’s current resources could be focussed on tidying the addendum to the current standard
- The approach can be accommodated within Council’s budget provision

Disadvantages are:

- Possible advantages from the new standard would not be realised in the immediate future

**This option is supportable, and is recommended**

**Options for review of Council’s addendum**

4. Undertake a limited review of the addendum, intended to address matters that need clarification or correction

*The advantages are:*

- Would support an existing process that is generally working satisfactorily
- Could be undertaken in time for implementation by July 2011
- Could be undertaken within existing resource and budget provisions

*Disadvantages are:*

- Would not address any fundamental principles that might benefit from review

**This option is supportable, and is recommended**

5. Undertake a comprehensive review of the addendum, intended to address fundamental principles and direction

*The advantages are:*

- May be benefits to the development environment from a review of principles

*Disadvantages are:*

- There are no clear drivers for a major review of principles at this time.
- There is no budget for a major review
- Scale of such a review could not be undertaken within existing resources and unlikely to be completed by July 2011
- Would be likely to cover matters that will ultimately be canvassed when Council considers NZS 4404:2010

*This option is supportable, but not recommended*

**Implementation Plan**

The process to undertake a limited review would be similar to the 2007/2008 review. Consultation would be undertaken with invited external parties including construction companies, engineering consultants and developers agents together with Council staff and advisers. A reviewed addendum would then be reported to the Council in May or June 2011 for adoption with effect from July 2011. The major resource would be Council staff time, and
although the timescale is tight with several competing priorities it is felt that the timetable can be met.

**Recommendations**

A. **RECOMMENDED** that the report be received and the level of significance be accepted.

B. **RECOMMENDED** that:

1. The Council takes no steps towards adoption of NZS4404:2010 in the immediate future.


3. A review of Council’s addendum to NZS4404:2004 be undertaken as follows:
   a. Review is limited to issues that need clarification or correction, and is not a fundamental review of the whole document
   b. Review process to include consultation with invited external consultants and contractors that act for developers, as well as affected Council departments
   c. The draft review be reported to Council for acceptance
   d. Intended date of implementation of reviewed addendum is 1 July 2011

4. The Chief Executive Officer be authorised to do all that is necessary to give effect to the resolutions

Peter Morton  
Development Engineer
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</thead>
<tbody>
<tr>
<td>Stuart Garmonsway</td>
<td>Paterson Pitts</td>
<td>Cromwell</td>
<td>Surveyor clear cut, practical</td>
<td>Sometimes too prescriptive - not outcome based enough when ‘standard solutions’ were not the best option for a particular problem.</td>
<td>More based toward provision of infrastructure, lies on liveability.</td>
<td>No liveability is a very vague term and means many different things to many different people. Most people equate liveability more with the built environment (housing/ fencing) than roads/ underground infrastructure.</td>
<td>It can be difficult to know what is acceptable to the TA as the potential options are not well defined. Often what is an acceptable solution under 2010 is NOT acceptable to the TA for some ‘political’ reason.</td>
<td>Yes if the acceptable parameters within which to work were well defined and not subject to random change / interpretation by council.</td>
</tr>
<tr>
<td>Alex Burtt</td>
<td>Alexandra Surveyor</td>
<td></td>
<td>Lack of flexibility for alternative solutions.</td>
<td>I don’t think it plays a large part.</td>
<td>Yes extra landscaping i.e. specimen trees, water features</td>
<td>Yes Live and play is becoming the theme for subdivisions within the central lakes area by creating open spaces. To some extent security elements of living creating the desire to interact with the community.</td>
<td>Personally I don’t see a need as we are well served by 2004 and Council’s addendum to 2004. Changing to 2010 will likely require significant reworking of the Addendum at ratepayer cost.</td>
<td></td>
</tr>
<tr>
<td>Hamish Weir</td>
<td>Landpro</td>
<td>Cromwell</td>
<td>Surveyor</td>
<td>Good practice guidelines. I like the setting of minimum pipe sizes, grades etc for different situations, very helpful in designing subdivisions.</td>
<td>Three different sources of conflicting information being the original standard, the addendum and the district plan is unacceptable. Engineering standards should be removed from the district plan - examples are 12.7.1, 12.7.2, 12.7.3, 7.3.6 (III b)(ii) should be included within the engineering details in the addendum. If engineering details are to be left in the district plan, they should reflect details from the Addendum. Lots of words from the district plan should be either alternatively shown or additionally shown as a diagram.</td>
<td>It simply provides infrastructure as a requirement. Until developers or their agents can sit down with council staff and have a reasonable conversation about a block of land, it’s constraints and its potential, developers requirements and Councils requirements then the best result for the end user will likely not be reached. The term ‘liveability’ to me is hugely dependent on reserve areas, building density, roading and pedestrian networks, none of which CDC have acceptable standards for (that I have come across).</td>
<td>People live in housing developments, so liveability is by far the primary concern. Cost of construction is a temporary problem, liveability is for ever. Churning through changes is of little concern. People want to build to the minimum standard, so the minimum standard needs to ensure people can live and grow in a usable, liveable, healthy environment.</td>
<td>Not too sure on the 2010 standard, but the building needs to be condemed in it!</td>
</tr>
<tr>
<td>Wally Sanford</td>
<td>Landpro</td>
<td>Cromwell</td>
<td>Designer, Surveyor, Engineer to Contract</td>
<td>Sewer and water design parameters very clean.</td>
<td>Three different sources of conflicting information being the original standard, the addendum and the district plan is unacceptable. Engineering standards should be removed from the district plan - examples are 12.7.1, 12.7.2, 12.7.3, 7.3.6 (III b)(ii) should be included within the engineering details in the addendum. If engineering details are to be left in the district plan, they should reflect details from the Addendum. Lots of words from the district plan should be either alternatively shown or additionally shown as a diagram.</td>
<td>It simply provides infrastructure as a requirement. Until developers or their agents can sit down with council staff and have a reasonable conversation about a block of land, it’s constraints and its potential, developers requirements and Councils requirements then the best result for the end user will likely not be reached. The term ‘liveability’ to me is hugely dependent on reserve areas, building density, roading and pedestrian networks, none of which CDC have acceptable standards for (that I have come across).</td>
<td>People live in housing developments, so liveability is by far the primary concern. Cost of construction is a temporary problem, liveability is for ever. Churning through changes is of little concern. People want to build to the minimum standard, so the minimum standard needs to ensure people can live and grow in a usable, liveable, healthy environment.</td>
<td>Not too sure on the 2010 standard, but the building needs to be condemed in it!</td>
</tr>
<tr>
<td>Peter Dymock</td>
<td>Landpro</td>
<td>Cromwell</td>
<td>Surveyor</td>
<td>Lack of flexibility</td>
<td>It is an engineering, not an urban design standard</td>
<td>No</td>
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**Appendix 2**
Council
25 September 2019

Report for Decision

Declaring a Climate Emergency (Doc ID 425231)

Purpose of Report
The purpose of this report is to provide background information at a high level regarding the declaration of a climate emergency in Central Otago.

Recommendations

A. **Recommended** that the report be received and the level of significance accepted.

B. **Decline** to declare a climate emergency in Central Otago.

or

C. **Agree** to declare a climate emergency in Central Otago.

and

D. Council acknowledges:
   i. the climate emergency;
   ii. that all levels of government need to act;
   iii. that business as usual transition is not fast enough; and
   iv. calls for fast action (10 years or less) to reach negative emissions.

Background

On 14 August, pupils from St Gerards School made a presentation to Council requesting that Council declare a climate emergency in Central Otago.

A number of Councils in New Zealand have recently considered similar requests. The following information provides background to these requests, and has been taken from a report to the Dunedin City Council on 25 June 2019.
“Approximately 500 councils in Australia, the United States, the United Kingdom, Canada and Switzerland have recently declared a climate emergency. As outlined in the proposal, the declaration of a climate emergency:

- recognises we are in a climate emergency;
- acknowledges emergency action is needed by all levels of government; and
- commits to strong action.

The term climate emergency recognises that the Earth has reached key climate tipping points and that incremental action (i.e. gradual reduction of emissions over several decades) is no longer a reasonable course of action if we want a future for ourselves and our children.

Such a declaration is seen by its proponents as urging global action to: move to negative and zero emissions as soon as possible; draw down excess greenhouse gases on an ‘industrial’ scale; and place a priority focus on strategies that create cooling.”

Options Considered
Option 1 – Support declaring a climate emergency in Central Otago

This option supports a climate emergency declaration while acknowledging work Council has progressed to date with the Sustainability Strategy, and noting that the elements of a Climate Emergency Plan as listed in the declaration would be progressed through the existing initiatives and plans Council has for mitigation and adaptation.

Advantages:
- Raises awareness about climate impacts in Central Otago
- Increases recognition of the extent and speed of change needed to adequately address climate change
- Highlights greater focus on climate change actions
- Potentially creates a greater mobilisation of resources, in particular, among community groups, non-government and private sector stakeholders
- Would highlight Council’s commitment to sustainability.

Disadvantages:
- Raises community concern around emergencies at a time of recent flooding, severe weather events, and earthquakes
- Commits Council at a time when work is already underway to respond, adapt to and mitigate climate change in Central Otago
- Could undermine the level of engagement and support from the community to date on existing initiatives.

Option 2 – Status Quo - Do not support declaring a climate emergency in Central Otago

Council does not support the declaration of a climate emergency.

Advantages:
- Highlights existing initiatives already in place
- Reduces confusion around ‘emergencies’, in particular, severe weather events and natural disasters.

Disadvantages:
- Reduces the opportunity to raise awareness on climate change, and generate support from community groups, and non-government and private sector stakeholders.
Discussion
Central Otago District Council’s Response to Climate Change

It is important to note that Council is committed to providing climate change leadership regardless of any decision around a declaration.

Council has been working on understanding, mitigating and adapting to the impacts of climate change since 2017.

Council commissioned a report on climate change implications for the Central Otago District Council in 2017. This was prepared by Bodeker Scientific and is titled “The Past, Present, and Future Climate of Central Otago: Implications for the District. This includes the scenario under the worst case or highest warming scenario as well as the implications this may have for the district. The worst case scenario is based on no behaviour change occurring to lessen the impacts of climate change.

A resilience plan is currently being prepared to identify risks to critical council infrastructure, that will include actions and funding required to improve the resilience to events such as those caused by climate change.

Council adopted the Sustainability Strategy in February 2019. This strategy outlines steps that Council will take to be more sustainable, and includes measuring Council’s carbon footprint through the Certified Emissions Management and Reduction Scheme (CEMARS) and then setting a goal for reduction of carbon emissions.

Other specific actions that have been taken recently are:

- Installation of publicly accessible electric vehicle charging stations on Council land within Alexandra, Cromwell, Ranfurly, and Roxburgh
- Replacement of 1850 street lights with LED lights which use 60% less electricity
- Contribution to a heat transfer system between the Molyneux pool and IceInLine which is reducing the energy consumption for both of these facilities
- Replacement of 40% of the Council vehicle fleet with hybrid vehicles
- Support for an application from the Otago Polytech to the United Nations to develop a regional centre of excellence to deliver projects aligned with the Global Sustainable Development Goals
- Support for Local Government New Zealand to lobby Government for the following:
  - Local Government representation at all levels of policy development on climate change
  - Funding for research on nitrates in drinking water
  - Encouragement to consider using environmentally friendly weed control methods
  - Phasing out single use polystyrene
  - Development of an independent expert group to develop a funding policy framework for climate change adaption
  - Signatory to the Local Government Leaders climate change declaration.

Advantages and Disadvantages of Supporting a Climate Emergency Declaration

Key advantages of a declaration include:
- Raising awareness about climate impacts
• Increasing recognition of the extent and speed of change needed to adequately address climate change
• A greater focus on climate change actions
• and potentially a greater mobilisation of resources

Key disadvantages of a declaration include:
• Uncertainty about what declaring an emergency would mean
• Level of preparedness for council to act at the scale that a declaration of emergency may expect
• and raising community concern at a time when the district has already experienced recent flood emergencies and severe weather events.

These disadvantages could undermine the level of engagement and support from the community.

Risk Analysis
There are no known health and safety, or immediate legal risks.

Financial Implications
There may be financial implications for future decisions. These have not been quantified.

This decision promotes the environmental well-being of communities in the present and for the future.

Council Policies / Plans / Procedures
There are no immediate implications for the Long Term Plan/Annual Plan, Financial Strategy and Infrastructure Strategy beyond the existing climate change-related commitments in these documents.

There are no implications for the Sustainability Strategy, as the actions required are included in this strategy.

Proposal
That Council consider whether to declare a climate change emergency.

Implementation Plan
Work will continue on implementing the Sustainability Strategy, and understanding the actions and funding required to adapt to climate change.

Collection of data to measure Council’s carbon footprint will be completed by the 30 September, and Council will then set targets for reduction of emissions. An independent audit will then be undertaken to verify that the information is accurate and complete. Council will also consider options to offset unavoidable greenhouse gas emissions to become carbon neutral.

If Council declares an emergency then it may decide to commit funding to:
• set a target of net negative emissions considering an emergency timeframe
• identify what the community can do toward reaching the target
• ensure governance prioritises the response
• continue to communicate the climate emergency and engage the community so the community can support entry to emergency mode.

Consultation and Engagement
The St Gerards School pupils addressed council on 14 August 2019. There has been no further communication or engagement with the community on this proposal.

Communication
A media statement is attached.

Report author: Reviewed and authorised by:

Julie Muir Sanchia Jacobs
Executive Manager Chief Executive Officer
Infrastructure Services
28/08/2019 16/09/2019
Council to consider Climate Emergency declaration at upcoming meeting

The Central Otago District Council will consider whether to declare a climate emergency in Central Otago at its meeting on 25 September.

On 14 August pupils from St Gerard’s School in Alexandra made a presentation to Council requesting that Council declare a climate emergency in Central Otago. A number of councils in New Zealand have recently considered similar requests.

The report to Council [link report] by Executive Manager – Infrastructure Services Julie Muir notes that “Council is committed to providing climate change leadership regardless of any decision around a declaration”.

Council has been working on understanding, mitigating and adapting to the impacts of climate change since 2017 when it commissioned a report on climate change implications for the Central Otago district by Bodeker Scientific.

A resilience plan is currently being prepared to identify risks to critical council infrastructure, and actions and funding required to improve the resilience to events such as those caused by climate change.

Council adopted a Sustainability Strategy in February this year [insert link to strategy] that outlines steps it will take to be more sustainable, and includes measuring Council’s carbon footprint through the Certified Emissions Management and Reduction Scheme and then setting a goal for reduction of carbon emissions.

Other specific actions taken recently include installation of publicly accessible electric vehicle charging stations; the introduction of hybrid vehicles to Council’s fleet; district wide replacement of streetlights with LED lights, and contributing to a heat transfer system between the Molyneux Aquatic Centre and Ice Inline.

Central Otago District Council also supports Local Government New Zealand’s plans to lobby government, and is a signatory to the Local Government Leaders’ climate change declaration.
Council  
25 September 2019

Report for Decision

Elected Member Childcare Allowance (Doc ID 426522)

Purpose of Report
The purpose of this report is to acknowledge the recent introduction of clause 14 in the Local Government Members (2019/20) Determination 2019, and to adopt a policy on the reimbursement of childcare payments that are made by elected members to enable them to undertake normal Council business.

-------------------------------------------------------------------------------------

Recommendations

A. **Recommended** that the report be received and the level of significance accepted.

B. **Recommended** to adopt a policy to reimburse elected members for childcare allowance payments where these payments are incurred to enable elected members to undertake the following activities:

   i. Attendance at Council, Committee or Community Board meetings where the elected member is either a member of the Committee or Community Board, or is a Council appointee to the Committee; and
   
   ii. Attendance at portfolio or working party meetings to discuss items of Council business.

C. **Agree** that the maximum value for reimbursement is set at the Living Wage per hour (plus GST if applicable), per child, and that

   i. The child is to be under 14 years of age; and
   
   ii. Payments made to a family member for childcare is not allowed; and
   
   iii. Evidence of payment made and received are to be appended to any expense claim; and
   
   iv. The maximum accrual allowance is to be $6,000 (plus GST if applicable) per qualifying child; and

D. **Approve** the inclusion of these provisions in the Elected Members Allowances and Reimbursement Policy.

E. **Recommended** that the maximum accrual amount for eligible elected members be included in the budget forecast, once known after the October election.

-------------------------------------------------------------------------------------

Report author: Governance Manager
Background
The Remuneration Authority sets allowances for the Mayor and elected members of Council. In the Local Government Members (2019-20) Determination 2019, provision has been made for Council to decide whether or not to pay a contribution towards childcare to elected members. The allowance is capped and is subject to certain conditions outlined in clause 14 of the Determination (see Appendix 1). The Determination was gazetted on 20 June 2019 and the legislation came into effect on 1 July 2019.

Options Considered

Option 1 – (recommended)
Adopt a policy to reimburse elected members for childcare allowance payments where these payments are incurred to enable elected members to undertake the following activities:

i. Attendance at Council, Committee or Community Board meetings where the elected member is either a member of the Committee or Community Board, or is a Council appointee to the Committee; and

ii. Attendance at portfolio or working party meetings to discuss items of Council business.

Set the maximum value for reimbursement at the Living Wage per hour (plus GST if applicable), per child, and that

i. The child is to be under 14 years of age; and

ii. Payments made to a family member for childcare is not allowed; and

iii. Evidence of payment made and received are to be appended to any expense claim; and

iv. The maximum accrual allowance is to be $6,000 (plus GST if applicable) per qualifying child; and

If this option is adopted, the Elected Members Allowances and Reimbursement Policy would be updated to reflect this as attached at Appendix 2.

Advantages:
• The intent of the change is to create a system that would facilitate more diverse representation in local government, with women with young families specifically referenced. A detailed response to councils from the Chair of the Remuneration Authority (Hon Dame Fran Wilde) is attached at Appendix 3.

Disadvantages:
• There would be an additional cost to the Central Otago District Council to implement this policy.
• The allowance does not extend to carers of other dependants.

Option 2
Do not adopt a policy to reimburse elected members for childcare allowance.

Advantages:
• There would be no additional costs.
• Carers of other dependants would not be treated differently.
Disadvantages:
- Parents and guardians would have to meet the entire costs of childcare to participate in the business of Council.

Discussion
As this is a new provision, there is no guidance on what best practice is or should be. Local authorities are all currently working through the application of this new legislation. Councils that have already considered this legislation have typically supported it with only two councils known to date not adopting a child care policy. Councils that have adopted a policy have either taken the approach of setting it at the living wage (currently $21.15 plus GST per hour), or setting a nominal hourly rate at between $15 and $20 per hour.

Childcare allowance can be incurred by members for a range of activities, including formal meetings and council related events, some of which are at evenings. Childcare costs vary from on-going day arrangements, to shorter-notice evening arrangements. Given the difficulty in ascertaining an appropriate benchmark on which to base the childcare contribution on, it is recommended that Council follow good employment practices and set it at the living wage.

Officers are asking Council to consider this issue now as no member is directly affected by this decision and it will enable officers to budget for this, pending Council’s endorsement of the policy.

Risk Analysis
There are no significant risks associated with this report.

Financial Implications
The cost of the childcare allowance is met from outside the governance remuneration pool available to elected members and would need to be budgeted for specifically.

This is not currently included in the budget and it is difficult to predict what amount would be required before the outcome of the election is known.

For example, if there were three elected members with three children under 14 each, the maximum cost to the Council per annum would be $54,000. It is proposed that, pending agreement of the policy by Council, the actual amount is included in the appropriate budget forecast, at the first practical opportunity.

(1) The purpose of local government is—
   (a) to enable democratic local decision-making and action by, and on behalf of, communities; and
   (b) to promote the social, economic, environmental, and cultural well-being of communities in the present and for the future.

This proposal would facilitate greater ability of parents and guardians of young children to participate in local decision-making.

Council Policies / Plans / Procedures
The following Council Policies were considered:
Proposal
Option 1 is proposed – to adopt a childcare allowance policy.

Implementation Plan
If approved, the updated Elected Members Allowances and Reimbursement Policy would take effect from the date of the election.

Consultation and Engagement
No additional consultation has been undertaken.

Communication
A media release will be issued if the policy is adopted.

Attachments
Appendix 1: Clause 14 of the Local Government Members (2019/20) Determination 2019
Appendix 2: The Central Otago District Council’s Elected Members Allowances and Reimbursement Policy
Appendix 3: Email from the Chair of the Remuneration Authority, Hon Dame Fran Wilde

Report author: Governance Manager
Reviewed and authorised by: Governance Manager
Sanchia Jacobs
Chief Executive Officer
28/08/2019 28/08/2019
Clause 14

14 Childcare allowance

(1) A local authority may pay a childcare allowance, in accordance with subclauses (2) and (3), to an eligible member as a contribution towards expenses incurred by the member for childcare provided while the member is engaged on local authority business.

(2) A member is eligible to be paid a childcare allowance in respect of childcare provided for a child only if –
   (a) the member is a parent or guardian of the child, or is a person who usually has responsibility for the day-to-day care of the child (other than on a temporary basis); and
   (b) the child is aged under 14 years of age; and
   (c) the childcare is provided by a person who –
      (i) is not a family member of the member; and
      (ii) does not ordinarily reside with the member; and
   (d) the member provides evidence satisfactory to the local authority of the amount paid for the childcare.

(3) A local authority must not pay childcare allowances to a member that total more than $6,000 per annum, per child

(4) In this regulation family member of the member means –
   (a) a spouse, civil union partner, or de factor partner:
   (b) a relative, that is, another person connected with the number within 2 degrees of a relationships, whether by blood relationship or adoption.
ELECTED MEMBERS’ ALLOWANCES AND REIMBURSEMENT

DEPARTMENT: Governance
RESPONSIBILITY: Governance Support
ADOPTED: 14th December 2016
REVIEW: Every three years, or as required
CONSULTATION: None required

POLICY OBJECTIVE
To provide a framework for allowances, expenses claimed, and resources available to elected members during their term of office.

DEFINITIONS
Actual: means as evidenced by the original receipt attached to the claim form.

All elected members: includes the Mayor, members of Council and members of the Community Boards.

Council Offices: includes the Council office at 1 Dunorling Street, Alexandra as well as the Community Board meeting chambers at Cromwell, Ranfurly and Roxburgh.

Council business: includes: formal Council and Community Board meetings, committee meetings, workshops, seminars, statutory hearings, training courses, site visits, meetings with staff, meetings with community groups, meetings with members of the public. It does not include events where the primary focus is on social activity.

Entertainment and hospitality: covers a range of items such as tea, coffee, and catering including meals. It also includes non-catering items such as entry to sporting or cultural events.

Family member of the member: means (a) a spouse, civil union partner, or de facto partner; (b) a relative, that is, another person connected with the member within 2 degrees of a relationship, whether by blood relationship or by adoption.

Reasonable: means that it is within the amount specified by this policy or as deemed reasonable by the Mayor and/or Chief Executive.

Remuneration authority: is the body established by the Remuneration Authority Act 1977, with responsibilities under the Local Government Act 2002 to determine remuneration and expense/allowance rules for local authority members.

Elected Members’ Allowances and Reimbursement
Adopted 14th December 2016
TBC
1. INTRODUCTION

This policy sets out rules on the claiming of expenses by elected members and the resources that will be available to them during their term of office.

2. CONTACT PERSON

Contact person for queries is: Senior Officer, Governance Manager, Governance Support
Email: Sandra.hewerdine@codc.govt.nz, rebecca.williams@codc.govt.nz
Telephone: 03 440 0056

3. AUTHENTICATION OF EXPENSE REIMBURSEMENTS AND ALLOWANCES

3.1 From time to time elected members incur expenses on the Council’s behalf, which need to be reimbursed. This reimbursement and the use of council supplied resources apply only to elected members personally, and only while they are acting in their official capacity as elected members.

3.2 Costs for expenses must have a justifiable business purpose, be moderate and conservative having regard to the circumstances, and be appropriate in all respects.

3.3 The process for reimbursement of claims includes the following principles:
   - any expenses to be reimbursed must be on an actual and reasonable basis and in line with Council policy;
   - expense claims are approved by the Senior Officer, Governance Manager, Governance Support and full original receipts are required; and
   - cost reimbursements will be made via the payroll system.

3.4 In the case of one-off expenditure such as travel to conferences, the process and prior approvals required are detailed in this policy.

3.5 In the case of vehicle mileage, travel time and communications, all limits set in this document do not exceed the Remuneration Authority’s Determination.

3.6 The Council’s internal audit work programme includes sampling expense claims and allowances paid to elected members and staff.

3.7 All expenditure that falls under this policy is approved on the condition that it can be met within relevant budget provisions.
### 4. ALLOWANCES AND EXPENSES BY GROUP OF MEMBERS

<table>
<thead>
<tr>
<th>Position</th>
<th>Expense/Allowance</th>
<th>Description</th>
</tr>
</thead>
</table>
| All elected members           | Taxis                              | Taxis may be used for council business, instead of private vehicles or public transport, for the following reasons:  
  a) safety/security reasons, and  
  b) when travelling outside the district if a taxi is the most appropriate form of transport.  
  Taxis may not be used if significant travel distances mean that use of a taxi is not the most cost effective option. Rental cars booked by Governance staff should be considered as an option in such circumstances.  
  Costs paid for directly by the individual for travel within in New Zealand or for international travel will be reimbursed on presentation of actual receipts. |
| Travel and attendance at conferences/ seminars/training programmes | Prior approval is required for all attendances.  
All elected members are entitled to payment of actual and reasonable registration, travel, accommodation, meal and related incidental expenses (including travel insurance) incurred in attendance at these events, held both within New Zealand and overseas, subject to:  
  a) related expenditure being accommodated within existing budgets, and  
  b) the appropriate approvals as outlined in this policy  
and excluding reimbursement for purchases from hotel mini-bars and charges for in-room video or cable movies.  
All travel and accommodation arrangements for elected members are to be made by Governance Support officers with the Council’s preferred travel agents, at the most economic cost available (when possible) at the time of booking, unless all travel costs are being met privately or by an outside party. |
<table>
<thead>
<tr>
<th>Position</th>
<th>Expense/Allowance</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>All elected members</td>
<td>Exceptional circumstances for council related meetings</td>
<td>Staff may arrange overnight accommodation when travel or business requirements do not allow for the return on the same day, e.g. if it is unreasonable for an elected member to travel to their home after a late meeting.</td>
</tr>
<tr>
<td>Domestic air travel</td>
<td>All elected members are entitled to utilise domestic air</td>
<td>As a general policy all elected member international air travel is by way of economy class, where all or part of the costs of the fares are to be met by the Council. The approval of the Council is required for exceptions, e.g. where Premium Economy or the equivalent air travel is desirable for health or other compelling reasons.</td>
</tr>
<tr>
<td>International air travel</td>
<td>All elected members are entitled to utilise domestic air</td>
<td>As a general policy all elected member international air travel is by way of economy class, where all or part of the costs of the fares are to be met by the Council. The approval of the Council is required for exceptions, e.g. where Premium Economy or the equivalent air travel is desirable for health or other compelling reasons.</td>
</tr>
<tr>
<td>Air points</td>
<td>Council will not provide or maintain ‘airpoints’ or ‘airdollars’ subscriptions or programmes for elected members.</td>
<td></td>
</tr>
<tr>
<td>Private accommodation provided by friends/relatives</td>
<td>a) $75 per night payment when staying in private accommodation, to cover accommodation, breakfast and dinner; or b) $50 per night payment when staying in private accommodation to cover accommodation only. It is intended that at least a portion of this allowance is paid to the accommodation provider.</td>
<td></td>
</tr>
<tr>
<td>Parking expenses</td>
<td>Reimbursement of casual carparking costs related to</td>
<td>Reimbursement of casual carparking costs related to community board or council business. This will be on receipt of a signed claim accompanied by a receipt.</td>
</tr>
<tr>
<td>Childcare allowance</td>
<td>Reimbursement for childcare allowance payments where these payments are incurred to enable elected members to undertake the following activities: i. Attendance at Council, Committee or Community Board meetings where the elected member is either a member of the Committee or Community Board, or is a Council appointee to the Committee; and ii. Attendance at portfolio or working party meetings to discuss items of Council business.</td>
<td></td>
</tr>
</tbody>
</table>
The maximum value for reimbursement is set at the Living Wage per hour (plus GST if applicable), per child, and that:

1. The child is to be under 14 years of age; and
2. Payments made to a family member for childcare is not allowed; and
3. Evidence of payment made and received are to be appended to any expense claim; and

The maximum accrual allowance is to be $6,000 (plus GST if applicable) per qualifying child.
<table>
<thead>
<tr>
<th>Position</th>
<th>Expense/Allowance</th>
<th>Description</th>
</tr>
</thead>
</table>
| Mayor                            | Car                                                    | The Mayor will be provided with a vehicle that will also be available for his/her private use.  
A deduction will be made from his/her salary as determined by the Remuneration Authority.  
The Mayor will not be able to claim for vehicle mileage. |
|                                  | Travel and attendance at conferences / seminars / training programmes | The prior approval of the Chief Executive is required for travel within New Zealand for: council business; attendance at conferences / courses / training events / seminars; other purposes associated with the position of Mayor.  
The prior approval of the Council is required for all international travel, where costs or partial costs are paid for by council funds.  
Where the Mayor or the Mayor’s authorised representative is accompanied by his/her partner on international travel, the Council will only meet the cost of the partner’s travel, accommodation and incidental costs where the partner’s involvement directly contributes to a clear council business purpose. |
|                                  | Telephone costs                                        | A cellphone for council business is provided; or  
Full payment by the council of:  
a) home telephone toll charges relating to council business, and  
b) cellphone based call charges relating to council business. |
|                                  | Airline club                                            | Given frequent travel requirements for the role, payment of an Air New Zealand Koru Club subscription is available.                                                                                           |
|                                  | Entertainment and hospitality                          | The Mayor may hold a credit card to pay directly for any entertainment or hospitality expenses incurred while carrying out council business.  
Full receipts and details of the names of parties entertained and reasons for the entertainment are to be provided.  
All expenditure on this card is approved by the Chief Executive. |
<table>
<thead>
<tr>
<th>Position</th>
<th>Expense/Allowance</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mayor, Councillors</td>
<td>Car parking</td>
<td>The Mayor has an assigned carpark and limited parking is available for Councillors at the Dunorling Street office for use on council business.</td>
</tr>
<tr>
<td>Rental Cars</td>
<td>Rental cars may be utilised when attending meetings or conferences in other centres, where this is the most cost effective travel option.</td>
<td></td>
</tr>
</tbody>
</table>
| Mayor, Councillors and Community Board Chairs | Communications equipment | The Remuneration Authority states that Council may allow for either of the following options:  
  a) provision of a tablet computer. Full technical support is provided for council business; or  
  b) provision of an annual allowance for any or all equipment provided by the elected member, as follows:  
    i) $40 for a printer (with or without a scanner)  
    ii) $60 for a telephone (mobile or handset)  
    iii) $150 personal computer  
    iv) $150 electronic tablet  
    v) $250 for internet connection  
(These annual allowance values are provided from the Remuneration Authority).  
Remuneration for personal computer or electronic tablet is not available as council has chosen to provide elected members with tablets. |
| Stationery and consumables | Supply of reasonable amounts of paper and printer consumables required for Council business. |
| Councillors | Travel and attendance at conferences / seminars and training programmes | The conference, course, seminar or training event must contribute to the Councillor’s ability to carry out council business.  
Attendance at these events when held in New Zealand must be approved by both the Mayor (or the Deputy Mayor) and the Chief Executive. Attendance at these events when held overseas must be approved by the Council. |
<p>| Entertainment and hospitality | Reimbursement of costs incurred while hosting official visitors to the council, or while travelling on council business. |</p>
<table>
<thead>
<tr>
<th>Position</th>
<th>Expense/Allowance</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Board Chairs</td>
<td>Special events</td>
<td>Events such as payment of koha, or purchasing a wreath for attendance at a commemorative event.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Prior approval by the Chief Executive Officer for the expenditure is required.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>The items should be appropriate to the occasion and expenditure should be moderate and conservative.</td>
</tr>
<tr>
<td>Councillors, Community Board members</td>
<td>Vehicle mileage</td>
<td>Members living more than 15 kilometres away from the Council office may claim the allowance for distances in excess of the normal commuting distance, i.e. a round trip distance of 30 kilometres in any one day.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>The 30 kilometre threshold applies only to travel from the member’s home to a council office.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>For other travel by members, no threshold distance will apply.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Mileage will be paid up to the maximum rate per kilometre as set out in the current Remuneration Authority Determination.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Mileage will be paid to eligible members on receipt of a completed and signed mileage claim, and approved by the Senior Officer Governance Manager, Governance Support.</td>
</tr>
<tr>
<td></td>
<td>Landline and broadband connection</td>
<td>Monthly reimbursement (on production of invoice) for the usage costs that can be identified as relating to council business.</td>
</tr>
<tr>
<td>Position</td>
<td>Expense/Allowance</td>
<td>Description</td>
</tr>
<tr>
<td>--------------------------------------</td>
<td>---------------------------------</td>
<td>-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Councillors, Community Board members</td>
<td>Travel time</td>
<td>Reimbursement at $37.50 per hour for travel time (including travel to and from the member’s residence) for travel undertaken on any one day to attend a Council or Community Board related meeting or event with a minimum threshold of one hour of time travelled. Only time in excess of this threshold will qualify for payment and only if the travel is by the quickest form of transport reasonable in the circumstances. The hourly reimbursement rate is as per the Remuneration Authority - Local Government Travel Time Allowance.</td>
</tr>
<tr>
<td>Community Board members</td>
<td>Travel and attendance at conferences / seminars and training programmes</td>
<td>Attendance at conferences, courses, seminars and training programmes requires the prior approval of the relevant community board. All expenditure will be approved on the condition that it can be met within relevant budget provisions. Exceptions to approval of the community board being required are: a) when a board member is to be the Council’s representative at a conference or event; in such cases the approval of the Council is required, and b) for RMA hearings training, as there is a separate budget for such training which is managed by staff.</td>
</tr>
</tbody>
</table>
Greetings Mayors, Regional Chairs and CEOs

This is a detailed response to councils regarding our consultation on childcare payments. Although the childcare allowance was introduced in the recent determination, I thought it would be useful to write to you in response to the submissions we received. I would be grateful if you could circulate this letter to all your councillors, community/local board members and to the staff in your council who have responsibility for this area.

Firstly I wanted to take the opportunity to thank all those who responded to the proposal. The responses gave us much to consider and will be useful in future years as the policy is re-assessed.

Most of those who responded supported the proposal and there were a number of proposals for changes. Some opposed it and gave their reasons. I have commented on the most common themes below.

- One common suggestion was that the allowance be made mandatory, with council discretion removed. We considered this, but as all our allowances are payable at the discretion of the councils, we concluded that this allowance should receive the same treatment.

- There were several comments about the hourly rate that we suggested, with respondents pointing out that it was below the minimum wage hourly rate. We do not see the allowance as paying the entire cost of childcare at any one time – it is a contribution to the cost. In setting the figure we also looked at the different levels of Work and Income Childcare subsidies that are available.

- One suggestion we did take up was to make the allowance an annual rate so it can be used in as flexible a way as possible. This allows individual councils to set an hourly rate so long as the total amount paid per annum to an elected member does not exceed the annual limit shown in the determination.

- Some councils asked about the ‘source” of the funding: i.e. is it from the council governance remuneration pool that will cut in following the elections later this year or is it from councils budget for councillor support. It is definitely the latter as it is an allowance not remuneration.

- We were asked to clarify the criteria to be used when a council agrees to the allowance. From our perspective the council needs to use the same definition of council business that it would ordinarily use when looking at other allowances.

- We were asked to clarify the use of the word “allowance” versus “reimbursement” We used the word “allowance” because that is what is used in all our determinations even though some of the other allowances might be seen by some elected members as partial reimbursement for money spent.

- In terms of the timing of the period covered at any one time (the example we were given was if a carer was engaged for eight hours and the meeting unexpectedly finished early) – councils need to use their judgement under these circumstances.
• Clarification of the word “temporary” was sought and there were questions as to whether the allowance applied to live-in au pair workers. We modelled our proposal on the Work and Income provisions which do not apply to live-in staff.

• One big issue that came through was questioning why the allowance should apply only to childcare and not to carers of other dependents such as elderly or ill parents. Our proposal was made in response to significant feedback we received on our previous consultation about the major changes to remuneration. Many of you told us that you wanted a system that would facilitate more diverse representation, with women with young families mentioned in particular. We did look at the possibility of extending this to carers in general but decided that in the first instance it would be for child care only.

• Similarly, we were asked why we were not taking account of elected members who, for example, owned a business and were required to pay staff to cover for them while they were on council business. We acknowledge this is an issue and in fact we discussed it in our major paper issued last year. However, as explained above, the childcare provision is an attempt to facilitate a greater diversity of candidates for local government.

Generally there were also comments about the need for a more comprehensive approach. It is important that elected members understand that the Remuneration Authority makes its decisions within a prescribed legal framework and that some of the issues (which are commonly raised!) are not decided by us. One such example is the IRD treatment of elected local government members as independent contractors. This has implications for our decisions.

Finally I want to thank you again for your interest in this issue. We will be watching its implementation by the sector with great interest.

Regards

Fran

Fran Wilde
CHAIR

fran.wilde@remauthority.govt.nz | Telephone: +64 (04) 499 3068 | Mobile: +64 (021) 888 075
PO Box 10084, Level 11, Midland Chambers, 45 Johnston St, Wellington 6011, New Zealand

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Council
25 September 2019

Report for Decision

Delegations During the Interim Election Period (Doc ID 424948)

Purpose of Report
For Council to consider delegating certain duties and powers of the Council to the Chief Executive Officer during the interim election period.

Recommendations
A. **Recommended** that the report be received and the level of significance accepted.

B. **Recommended** that Council delegates to the Chief Executive Officer all of its responsibilities, duties and powers except those set out in paragraphs (a) to (h) of clause 32(1), Schedule 7 of the Local Government Act 2002 for the limited time period between the declaration of the election result and the first meeting of the new Council. This is subject to the requirement that the Chief Executive Officer:

1. may only act after consultation with the person elected to the position of Mayor
2. may only attend to those matters that cannot reasonably wait until the first meeting of the new Council
3. report back any such actions to the first meeting of the new Council.

Background
Clause 14, Schedule 7 of the Local Government Act 2002 provides that a person newly elected to Council may not act until they have made the necessary declaration at the first meeting of Council. This provision combines with sections 115 and 116 of the Local Electoral Act 2001 to the effect that from the day after the declaration of election results until the new members' declaration, neither the outgoing nor the incoming elected members can act in their capacity as members of the Council. The previous members leave office at the same time as the new members come into office.

Relevant legislation from the Local Electoral Act 2001:

Report author: Chief Executive Officer
s115 When members come into office

(1) Candidates at a triennial general election who are declared to be elected come into office on the day after the day on which the official result of the election is declared by public notice under section 86.

s116 When members leave office

(1) Every member of a local authority or community board, unless vacating office sooner, vacates office,—
   (a) in a case where the member's office is the subject of an election, when the members elected at the next election come into office;
   (b) in a case where provision is made by any enactment to fill a vacancy by appointment, when the member's successor comes into office.

(2) Despite subsection (1)(a), if a member's office is the subject of an election, and neither the member nor any other person is elected at the election to that office, the member vacates office at the same time as any other member of the local authority who is not re-elected at the election.

It is prudent to establish a mechanism for dealing with urgent Council business from the day after the election until the newly elected members are sworn in at the first Council meeting (from Sunday 13 October 2019 to Wednesday 23 October 2019). The Council delegated to the Chief Executive Officer all of its responsibilities, duties and powers (except for certain powers which are not able to be delegated) prior to the 2016 election.

Paragraphs (a) to (h) of clause 32(1) of Schedule 7 of the Local Government Act 2002 outlines the powers that are not able to be delegated:

32 Delegations

(1) Unless expressly provided otherwise in this Act, or in any other Act, for the purposes of efficiency and effectiveness in the conduct of a local authority's business, a local authority may delegate to a committee or other subordinate decision-making body, community board, or member or officer of the local authority any of its responsibilities, duties, or powers except—
   (a) the power to make a rate; or
   (b) the power to make a bylaw; or
   (c) the power to borrow money, or purchase or dispose of assets, other than in accordance with the long-term plan; or
   (d) the power to adopt a long-term plan, annual plan, or annual report; or
   (e) the power to appoint a chief executive; or
   (f) the power to adopt policies required to be adopted and consulted on under this Act in association with the long-term plan or developed for the purpose of the local governance statement; or
   (g) [Repealed]
   (h) the power to adopt a remuneration and employment policy.

Options Considered

Option 1 - (recommended)
Council delegates its responsibilities, duties and powers to the Chief Executive Officer, except for those contained in Clause 32(1) of Schedule 7 of the Local Government Act 2002.
Advantages:
- Continuity of service and ability to act promptly.

Disadvantages:
- Decisions are not made with the majority of Council.

Option 2
Council does not delegate its responsibilities, duties and powers to the Chief Executive Officer, except for those contained in Clause 32(1) of Schedule 7 of the Local Government Act 2002.

Advantages:
- No decision will be made without the majority vote of Council but decisions will be delayed and there may be no continuity of service.

Disadvantages:
- It does not provide any ability to act promptly or provide continuity of service.

Discussion
This delegation is for the limited time period between the day after declaration of the election result and the first meeting of the new Council. This is subject to the requirement that the Chief Executive Officer may only act after consultation with the person elected to the position of Mayor, and may only attend to those matters that cannot reasonably await the first meeting of the new Council. The Chief Executive Officer would be required to report any decision to the first meeting of Council on 23 October 2019.

It is noted that at its meeting held on 14 August 2019, Council appointed Neil Gillespie, Martin McPherson and Stephen Jeffery as Commissioners to the Hearings panel as a transitional arrangement which would complement this delegation (resolution 19.7.8).

Risk Analysis
No inherent risk to Council if it agrees with the recommendation as it will allow for business as usual to continue.

Financial Implications
There are no financial implications as financial delegations would remain unchanged.

Delegating these duties and powers to the Chief Executive in the interim election period would allow Council to continue to act consistently with the purpose of the Local Government Act 2002.

Council Policies / Plans / Procedures
All Council policies, plans and procedures will be followed.

Proposal
That Council delegate powers to the Chief Executive Officer.
Implementation Plan
This decision will be implemented during the interim election period.

Consultation and Engagement
No consultation or engagement will be undertaken. This decision comes under section 4 of the Significance and Engagement Policy: *When Council Won’t Consult or Engage – Organisation Decisions (such as staff changes and operational matters) that do not materially change a level of service.*

Communication
No public communication is required.

Report author:

Sanchia Jacobs
Chief Executive Officer
23/08/2019
18.13.1 Confirmation of Minutes

RESOLVED that the minutes of the Hearings Panel meeting held on 20 November 2018, be received and confirmed as a true and correct record.

McPherson / Jeffery

18.13.2 Application for Resource Consent – RC180338 – Central Dental Properties Limited – 102B Barry Avenue, Cromwell – (2850707506)

An application for land use consent to establish a dental clinic and office in the Residential Resource Area that also breaches car parking requirements at 102B Barry Avenue, Cromwell. The site subject to the application is currently described as Lot 1 DP 521820, as contained in Certificate of Title 826403, at the Otago Land Registry.

Also circulated was the report of the planner in relation to the application.

Note: Jake Woodward (Planning Consultant), John Schmidt (Breen Construction) and Ben Paterson (Applicant) were in attendance from 9.30am

RESOLVED that the report of the planner be received.

Jeffery / Gillespie

Note: J Woodward, J Schmidt and B Paterson left the meeting at 9.42am

Note: The meeting was adjourned at 9.42am

Note: The meeting reconvened at 9.43am

The above have made application for land use consent to establish a restaurant/café at the Freeway Orchard Site. The restaurant/café will be known as The Stoaker Room. The site subject to the application is described as Lot 1 Deposited Plan 18843, held in Computer Freehold Register OT10A/376 and comprising an area of 8.8225 hectares (ha) more or less.

Also circulated was the report of the planning consultant in relation to the application.

Note: Pam Broadhead and Quinton Quider (Applicant) were in attendance from 9.43am

RESOLVED that the report of the planning consultant be received.

Jeffery / McPherson

Note: P Broadhead and Q Quider left the meeting at 9.51am

Note: The meeting was adjourned at 9.51am

Note: The meeting reconvened at 9.53am

18.13.4  Application for Resource Consent – RC180273 – Mt Difficulty Wines Limited – 73 Felton Road, Bannockburn – (2844100106)

An application for a land use consent to undertake a retail activity – winery (on and off licences and sale of food ancillary to the consumption of wine on the site), a commercial activity (function centre) and earthworks exceeding more than 3000m³ in volume and covering more than 2000m² in area. The site subject to the application is legally described as Lot 1 Deposited Plan 417047 Computer Freehold Register 467462 and comprises an area of 2.2270 hectares (ha) more or less.

Also circulated was the report of the planning consultant in relation to the application.

Note: Peter Dymock (Consultant) and Matt Dicey (Applicant) were in attendance from 9.53am

RESOLVED that the report of the planning consultant be received.

Gillespie / Jeffery

Note: P Dymock and M Dicey left the meeting at 10.07am

Note: The meeting was adjourned at 10.07am

Note: The meeting reconvened at 10.10am
18.13.5 Application for Resource Consent – RC180276 – B Blue & N Parker-Webb – 167 Pukerangi Drive, Queensberry - (2842107714)

An application for a two lot non-complying subdivision consent and land use consent for two building platforms on the land legally described as Lot 14 Deposited Plan 328097, held in Computer Freehold Register 1144556 and comprising an area of 8.04 hectares (ha). There is a potential skyline breach for proposed Lot 2. The land is owned by the applicants.

Also circulated was report of the planning consultant in relation to the application.

Note: Nicola Parker-Webb (Applicant) was in attendance from 10.10am

RESOLVED that the report of the planning consultant be received.

McPherson / Jeffery

Note: N Parker-Webb left the meeting at 10.19am

Note: The meeting was adjourned at 10.19am

Note: The meeting reconvened at 10.20am

18.13.6 Application for Resource Consent – RC180316 – Off Road Expeditions Queenstown Limited – 28 Derwent Street, Naseby – (2836013001)

An application for land use consent to operate a restaurant and bar commercial activity, on land legally described as Section 8 Block II and Section 22 Block 11 and Section 23 Block II, Town of Naseby, held in Computer Freehold Register 133548 and comprising an area of 4924 square metres (m2) more or less.

Also circulated was the report of the planning consultant in relation to the application.

Note: Jennifer Carter was in attendance from 10.20am

RESOLVED that the report of the planning consultant be received.

Gillespie / McPherson

Note: J Carter left the meeting at 10.35am

Note: The meeting was adjourned at 10.35am

Note: The meeting reconvened at 10.43
RESOLVED that the public be excluded from the following parts of the proceedings of the meeting, namely items 18.13.2

Gillespie / McPherson

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<table>
<thead>
<tr>
<th>General subject of each matter to be considered.</th>
<th>Reason for passing this resolution in relation to each matter.</th>
<th>Ground(s) under section 48(1) for the passing of this resolution.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Application for Resource Consent – RC180338 – Central Dental Properties Limited – 102B Barry Avenue, Cromwell – (2850707506)</td>
<td>To enable the Panel to deliberate in private on its decision or recommendation in any proceedings where the right of appeal lies to any Court or tribunal against the final decision of the local authority in those proceedings.</td>
<td>Section 48(1)(a)</td>
</tr>
</tbody>
</table>

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act or section 6 or section 7 or section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above (in brackets) with respect to each item.

NOTE:
Section 48(4) of the Local Government Official Information and Meetings Act 1987 provides as follows:

“(4) Every recommendation to exclude the public shall be put at a time when the meeting is open to the public, and the text of that resolution (or copies thereof) -

“(a) Shall be available to any member of the public who is present;

and

(b) Shall form part of the minutes of the local authority.”
RESOLVED that S Davidson (Planning Officer), D Whitney and K Lindsay (Planning Consultants) be permitted to remain during the closed session because of their knowledge that would be of assistance to the Panel in its deliberations.

THE PANEL IN OPEN MEETING

McPherson / Jeffery

Note: The meeting reconvened at 10.43am

18.13.7 Application for Resource Consent – RC180428 – Bramwell & Schumack – Nevis Road, Nevis Valley – (2844113201)

An application for land use consent to allow for travellers accommodation and ancillary activities (sale of food and beverages to guests) at the former Ben Nevis Station in the Nevis Valley. The site subject to the application is described as Section 4 SO 475739 which is held with Section 1-3, 5-11 and 21 SO 475739 in Identifier [Certificate of Title] 676072, at the Otago Land Registry.

Also circulated was the report of the planning consultant in relation to the application.

Note: James Aoake (Planner) was in attendance from 10.43

RESOLVED that the report of the planning consultant be received.

Gillespie / Jeffrey

Note: J Aoake left the meeting at 11.00am

Note: The meeting was adjourned at 11.00am

THE PANEL IN CLOSED MEETING

RESOLVED that the public be excluded from the following parts of the proceedings of the meeting, namely items 18.13.3 to 18.13.7

Gillespie / McPherson

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

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To enable the Panel to deliberate in private on its decision or recommendation in any proceedings where the right of appeal lies to any Court or tribunal against the final decision of the local authority in those proceedings. Section 48(1)(a)

18.13.4 Application for Resource Consent – RC180273 – Mt Difficulty Wines Limited – 73 Felton Road, Bannockburn – (2844100106)

To enable the Panel to deliberate in private on its decision or recommendation in any proceedings where the right of appeal lies to any Court or tribunal against the final decision of the local authority in those proceedings. Section 48(1)(a)

18.13.5 Application for Resource Consent – RC180276 – B Blue & N Parker-Webb – 167 Pukerangi Drive, Queensberry - (2842107714)

To enable the Panel to deliberate in private on its decision or recommendation in any proceedings where the right of appeal lies to any Court or tribunal against the final decision of the local authority in those proceedings. Section 48(1)(a)

18.13.6 Application for Resource Consent – RC180316 – Off Road Expeditions Queenstown Limited – 28 Derwent Street, Naseby – (2836013001)

To enable the Panel to deliberate in private on its decision or recommendation in any proceedings where the right of appeal lies to any Court or tribunal against the final decision of the local authority in those proceedings. Section 48(1)(a)

18.13.7 Application for Resource Consent – RC180428 – Bramwell & Schumack – Nevis Road, Nevis Valley – (2844113201)

To enable the Panel to deliberate in private on its decision or recommendation in any proceedings where the right of appeal lies to any Court or tribunal against the final decision of the local authority in those proceedings. Section 48(1)(a)
This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act or section 6 or section 7 or section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above (in brackets) with respect to each item.

NOTE:
Section 48(4) of the Local Government Official Information and Meetings Act 1987 provides as follows:

“(4) Every recommendation to exclude the public shall be put at a time when the meeting is open to the public, and the text of that resolution (or copies thereof) -

“(a) Shall be available to any member of the public who is present;

and

(c) Shall form part of the minutes of the local authority.”

RESOLVED that S Davidson (Planning Officer), D Whitney (Planning Consultant) and K Lindsay (Planning Consultant) be permitted to remain during the closed session because of their knowledge that would be of assistance to the Panel in its deliberations.

Gillespie / McPherson

The meeting closed at 11.45am

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CHAIRPERSON / /
ITEMS TO BE CONSIDERED WHILST THE PUBLIC IS EXCLUDED

18.13.2 Application for Resource Consent – RC180338 – Central Dental Properties Limited – 102B Barry Avenue, Cromwell – (2850707506)

The Panel considered the application, submissions and decision thereon.

RESOLVED that pursuant to sections 104 and 104B of the Resource Management Act 1991, the application be granted for the reasons appended hereto.

McPherson / Jeffery


The Panel considered the application, submissions and decision thereon.

RESOLVED that pursuant to sections 104, 104B and 104D of the Resource Management Act 1991, the application be granted for the reasons appended hereto.

Jeffery / McPherson

18.13.4 Application for Resource Consent – RC180273 – Mt Difficulty Wines Limited – 73 Felton Road, Bannockburn – (2844100106)

The Panel considered the application, submissions and decision thereon.

RESOLVED that pursuant to sections of 104 and 104D of the Resource Management Act 1991, the application be granted for the reasons appended hereto.

Gillespie / McPherson

18.13.5 Application for Resource Consent – RC180276 – B Blue & N Parker-Webb – 167 Pukerangi Drive, Queensberry - (2842107714)

The Panel considered the application and decision thereon.

RESOLVED that pursuant to sections of 104, 104B and 104D of the Resource Management Act 1991, the application be granted for the reasons appended hereto.

McPherson / Jeffery
18.13.6 Application for Resource Consent – RC180316 – Off Road Expeditions Queenstown Limited – 28 Derwent Street, Naseby – (2836013001)

The Panel considered the application, submissions and decision thereon.

RESOLVED that pursuant to sections 104 and 104B of the Resource Management Act 1991, the application be granted for the reasons appended hereto.

McPherson / Gillespie

18.13.7 Application for Resource Consent – RC180428 – Bramwell & Schumack – Nevis Road, Nevis Valley – (2844113201)

The Panel considered the application and decision thereon.

RESOLVED that pursuant to sections 104 and 104B of the Resource Management Act 1991, the application be granted for the reasons appended hereto.

Gillespie / Jeffery

THE PANEL IN OPEN MEETING

RESOLVED that the public be readmitted to the meeting.

Gillespie / McPherson

Note: The public was readmitted at 11.45am
MINUTES of a meeting of the Hearings Panel held in the Council Chambers, William Fraser Building, 1 Dunorling Street, Alexandra, on Tuesday 29 January 2019 commencing at 9.30 am.

PRESENT: N Gillespie (Chair), M R McPherson, S Jeffery

IN ATTENDANCE: D Gibson (Planning Manager and Environment), D Whitney (Planning Consultant), S de Jong (Minute Secretary).

19.1.1 Confirmation of Minutes

RESOLVED that the minutes of the Hearings Panel meeting held on 11 December 2018, be received and confirmed as a true and correct record.

McPherson / Jeffery

19.1.2 Application for Resource Consent – RC180395 – Swann Road Farm Limited – 274 Swann Road, Lowburn – (2842113100)

An application for subdivision consent to create 15 allotments to be held in thirteen titles on a property located at Swann Road near Lowburn had been circulated.

Also circulated was the report of the planning consultant in relation to the application.

Note: Zoe McCormack (Consultant, Landpro), Walt Denley (Planner, Landpro) and Tim O’Sullivan (Applicant) and submitters Jude Kagan, Anna Nielsen, Mitten McLean, Dave McLean and Greg Sinnott were in attendance from 9.30am.

RESOLVED that the report of the planning consultant be received.

McPherson / Jeffery

Note: The meeting was adjourned at 11.05am

Note: The meeting reconvened at 11.20am

Note: The meeting was adjourned at 12.25pm

Note: The meeting reconvened at 1.00pm
**THE PANEL IN CLOSED MEETING**

RESOLVED that the public be excluded from the following parts of the proceedings of the meeting, namely items 19.01.2

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

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<tr>
<td>19.1.2 Application for Resource Consent – RC180395 – Swann Road Farm Limited – 274 Swann Road, Lowburn – (2842113100)</td>
<td>To enable the Panel to deliberate in private on its decision or recommendation in any proceedings where the right of appeal lies to any Court or tribunal against the final decision of the local authority in those proceedings.</td>
<td>Section 48(1)(a)</td>
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</table>

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act or section 6 or section 7 or section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above (in brackets) with respect to each item.

**NOTE:**
Section 48(4) of the Local Government Official Information and Meetings Act 1987 provides as follows:

“(4) Every recommendation to exclude the public shall be put at a time when the meeting is open to the public, and the text of that resolution (or copies thereof) -

“(a) Shall be available to any member of the public who is present;

and

(b) Shall form part of the minutes of the local authority.”
RESOLVED that W D Whitney (Planning Consultant) be permitted to remain during the closed session because of his knowledge that would be of assistance to the Panel in its deliberations.

Gillespie / Jeffery

The meeting adjourned at 2.22pm

The meeting closed on 14 February 2019.

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CHAIRPERSON           /       /
ITEMS TO BE CONSIDERED WHILST THE PUBLIC IS EXCLUDED

19.1.1 Application for Resource Consent – RC180395 - Swann Road Farm Limited – 274 Swann Road, Lowburn – (2842113100)

The Panel considered the application, submissions and decision thereon.

RESOLVED that pursuant to sections 104 and 104B of the Resource Management Act 1991, the application be granted for the reasons appended hereto.

McPherson / Jeffrey

THE PANEL IN OPEN MEETING

RESOLVED that the public be readmitted to the meeting.

Gillespie / Jeffrey
MINUTES of a meeting of the Hearings Panel held at the Alexandra Community House, 12-14 Centennial Avenue, Alexandra, on Tuesday 12 February 2019 commencing at 9.30 am.

PRESENT: N Gillespie (Chair), M R McPherson, S Jeffrey

IN ATTENDANCE: D Campbell (Planning Manager), D Whitney (Planning Consultant) K Lindsay (Planning Consultant), S de Jong (Minute Secretary).

19.2.1 Application for Resource Consent – RC180508 – Minaret Resources Limited – Pukerangi Drive, Queensberry (2842107872)

The above have made application for subdivision consent to undertake a two lot subdivision and for land use consent to establish residential building platforms on the allotments and to breach the skyline in respect to both allotments; and to cancel consent notice conditions. The site subject to the application has frontage to Pukerangi Drive at Queensberry and is described as Lot 22 DP 504734, as contained in Identifier [Certificate of Title] 760080, at the Otago Land Registry.

Also circulated was the report of the planning consultant in relation to the application.

Note: Peter Dymock (Paterson Pitts) and Murray Frost (applicant) were in attendance from 9.30am

RESOLVED that the report of the planning consultant be received.

Note: Jeffrey / McPherson

Note: P Dymock and M Frost left the meeting at 9.42am

Note: The meeting was adjourned at 9.42am

Note: The meeting reconvened at 9.45am

19.2.2 Application for Resource Consent – RC180488 – Simon & Tammy Clegg – 16A Estrella Heights, Queensberry – (2842107635)

An application for subdivision consent to undertake a two lot subdivision; and implicit in the application is an application for land use consent to establish a residential building platform on one of the allotments and to breach the side [or rear] yard on that allotment. The site subject to the application is accessed via right of way (Estrella Heights Lane and an unnamed right of way) off Wailana Heights Drive above Pukekowhai Drive.
at Queensberry. The site is described as Lot 2 DP 399548, as contained in Identifier [Certificate of Title] 397164, at the Otago Land Registry.

Also circulated was the report of the planning consultant in relation to the application.

Note: Simon and Tammy Clegg (applicants) were in attendance from 9.45am

RESOLVED that the report of the planning consultant be received.

Note: Gillespie / Jeffrey

Note: S & T Clegg left the meeting at 9.51am

Note: The meeting was adjourned at 9.51am

THE PANEL IN CLOSED MEETING

RESOLVED that the public be excluded from the following parts of the proceedings of the meeting, namely items 19.2.2

Gillespie / Jeffrey

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

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<td>19.2.2 Application for Resource Consent – RC180488 – S &amp; T Clegg – 16A Estrella Heights, Queensberry (2842107635)</td>
<td>To enable the Panel to deliberate in private on its decision or recommendation in any proceedings where the right of appeal lies to any Court or tribunal against the final decision of the local authority in those proceedings.</td>
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This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act or section 6 or section 7 or section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above (in brackets) with respect to each item.
NOTE:
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“(a) Shall be available to any member of the public who is present;

and

(b) Shall form part of the minutes of the local authority.”

RESOLVED that W D Whitney (Planning Consultant) be permitted to remain during the closed session because of his knowledge that would be of assistance to the Panel in its deliberations

Jeffrey / McPherson

THE PANEL IN OPEN MEETING

RESOLVED that public be readmitted to the meeting

McPherson / Jeffrey

Note: The meeting reconvened at 10.00am

19.2.3 Application for Resource Consent – RC180427 – P J McGrath – Waikerikeri Valley Road, Springvale (2846201827)

An application for land use consent for a residential activity that breaches the height and skyline rules. The site subject to the application has frontage to Coal Pit Road and is located generally to the north of State Highway 8 above Clyde. The site is described as Lot 1 DP 306146, as contained in Identifier [Certificate of Title] 767465, at the Otago Land Registry.

Also circulated was the report of the planning consultant in relation to the application.

Note: Peter McGrath (Consultant) and Hugh Dendy were in attendance from 10.00am

RESOLVED that the report of the planning consultant be received.

Note: Jeffrey / Gillespie

Note: P McGrath and H Dendy left the meeting at 10.15am

Note: The meeting was adjourned at 10.15am
THE PANEL IN CLOSED MEETING

RESOLVED that the public be excluded from the following parts of the proceedings of the meeting, namely items 19.2.3

McPherson / Gillespie

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

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<td>Application for Resource Consent – RC180427 – PJ McGrath – Waikerikeri Valley Road, Springvale (2846201827)</td>
<td>To enable the Panel to deliberate in private on its decision or recommendation in any proceedings where the right of appeal lies to any Court or tribunal against the final decision of the local authority in those proceedings.</td>
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This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act or section 6 or section 7 or section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above (in brackets) with respect to each item.

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and

(c) Shall form part of the minutes of the local authority.”

McPherson / Gillespie
RESOLVED that W D Whitney (Planning Consultant) be permitted to remain during the closed session because of his knowledge that would be of assistance to the Panel in its deliberations

McPherson / Gillespie

THE PANEL IN OPEN MEETING

RESOLVED that public be readmitted to the meeting

Gillespie / Jeffrey

Note: The meeting reconvened at 10.28am

19.2.4 Application for Resource Consent – RC180443 – R Fowler & S Dawson – 81 Bannockburn Road, Bannockburn – (2842129401)

An application for subdivision consent to create eight allotments at a property that has frontage to Bannockburn Road and Richards Beach Road near Cromwell. Land use consent is sought to construct dwellings on each allotment that conform to bulk and location controls proposed in the application. The site subject to the application is described as Lot 2 DP 333634, as contained in Identifier [Certificate of Title] 137860, at the Otago Land Registry.

Also circulated was the report of the planning consultant in relation to the application.

Note: Walt Denley (Planner, Landpro), Russell Fowler (applicant) Sue Wilson (applicant), Steve Rodgers (submitter) were in attendance from 11.04am

RESOLVED that the report of the planning consultant be received.

Note: Jeffery / McPherson

Note: Councillor Jeffrey declared an interest and refrained from any discussion.

Note: The meeting was adjourned at 12.37am

Note: The meeting reconvened at 1.00pm

Note: W Denley, R Fowler, S Wilson and S Rodgers left the meeting at 1.05pm

Note: The meeting adjourned at 1.05pm

Note: The meeting reconvened at 1.07pm

19.2.5 Application for Resource Consent – RC180406 – SLB Property Limited – 44 Centennial Avenue & 23 Ventry Street, Alexandra–(2852211500 & 2852212900)

An application for subdivision and land use consent on the site located at 44 Centennial Avenue and 23 Ventry Street, Alexandra. The applicant
seeks to create two lots from two existing titles and establish a commercial/industrial activity on Lot 1. The land use activity will involve commercial activity and bulk storage.

Also circulated was the report of the planning consultant in relation to the application.

Note: Stuart Calder (Consultant), Richard Needham (Surveyor), Warwick Ball Paul Piebenga (applicants), Donald Lamont and Noeline Kinraid (submitters) were in attendance from 1.07pm

RESOLVED that the report of the planning consultant be received.

Note: McPherson / Jeffrey

Note: S Calder, R Needham, W Ball, P Piebenga, D Lamont and N Kinraid left the meeting at 2.02pm

Note: The meeting was adjourned at 2.02pm

Note: The meeting reconvened at 2.05pm

19.2.6 Application for Resource Consent – RC180445 – C Williamson & L Coker – 210 Burn Cottage Road, Cromwell (2842117901)

An application for subdivision consent to undertake a two lot subdivision; and for land use consent to establish a residential building platform on one of the allotments. The site subject to the application is located at 210 Burn Cottage Road and is described as Lot 1 DP 301147, as contained in Identifier [Certificate of Title] 5058, at the Otago Land Registry.

Also circulated was the report of the planning consultant in relation to the application.

Note: Tony Cox (Consultant) and Lara Coker (applicant) were in attendance from 2.05pm

RESOLVED that the report of the planning consultant be received.

Note: Gillespie / Jeffrey

Note: T Cox and L Coker left the meeting at 2.19pm

Note: The meeting was adjourned at 2.19pm

Note: The meeting reconvened at 2.20pm

19.2.7 Application for Resource Consent – RC180497- B Dawson & L Scurr – 9 Maddison Lane, Cromwell (2850668216)

The consent holder of RC180404 has objected to conditions 5, 6(a), 7(d), 10(c) and 10(h) in relation to Roading and Infrastructure.
Also circulated was the report of the planning consultant in relation to the application.

**Note:** Tony Cox (Consultant) and Brett Dawson (applicant) were in attendance from 2.20pm

**RESOLVED** that the report of the planning consultant be received.

**Note:** Jeffrey / McPherson

**Note:** T Cox and B Dawson left the meeting at 3.00pm

**Note:** The meeting was adjourned at 3.00pm

**THE PANEL IN CLOSED MEETING**

**RESOLVED** that the public be excluded from the following parts of the proceedings of the meeting, namely items 19.2.4 – 19.2.7

Gillespie / McPherson

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

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<td>19.2.4 Application for Resource Consent – RC180443 – R Fowler and S Dawson – 81 Bannockburn Road, Bannockburn (2842129401)</td>
<td>To enable the Panel to deliberate in private on its decision or recommendation in any proceedings where the right of appeal lies to any Court or tribunal against the final decision of the local authority in those proceedings.</td>
<td>Section 48(1)(a)</td>
</tr>
<tr>
<td>19.2.5 Application for Resource Consent – RC180406 – SLB Properties Limited – 44 Centennial Avenue &amp; 23 Ventry Street, Alexandra (2852211500 &amp; 2852212900)</td>
<td>To enable the Panel to deliberate in private on its decision or recommendation in any proceedings where the right of appeal lies to any Court or tribunal against the final decision of the local authority in those proceedings.</td>
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<tr>
<td>19.2.6 Application for Resource Consent – RC180445 – C Williamson &amp; L Coker – 210 Burn Cottage Road, Cromwell (2842117901)</td>
<td>To enable the Panel to deliberate in private on its decision or recommendation in any proceedings where the right of appeal lies to any Court</td>
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or tribunal against the final decision of the local authority in those proceedings.

19.2.7 Application for Resource Consent – RC180497 – B Dawson & L Scurr – 9 Maddison Lane, Cromwell (2850668216) To enable the Panel to deliberate in private on its decision or recommendation in any proceedings where the right of appeal lies to any Court or tribunal against the final decision of the local authority in those proceedings.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act or section 6 or section 7 or section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above (in brackets) with respect to each item.

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“(a) Shall be available to any member of the public who is present;

and

(d) Shall form part of the minutes of the local authority.”

RESOLVED that D Whitney (Planning Consultant) and K Lindsay (Planning Consultant) be permitted to remain during the closed session because of their knowledge that would be of assistance to the Panel in its deliberations.

Gillespie / McPherson

The meeting closed at 15.46pm
ITEMS TO BE CONSIDERED WHILST THE PUBLIC IS EXCLUDED

19.2.2 Application for Resource Consent – RC180488 – Simon & Tammy Clegg – 16A Estrella Heights, Queensberry – (2842107635)

The Panel considered the application of application and decision thereon.

RESOLVED that pursuant to sections 104, 104B, 104C and 221(3) of the Resource Management Act 1991; and as an application for a discretionary activity in terms of Regulation 11(2) of the NES, the application be granted for the reasons appended hereto.

McPherson / Jeffrey

19.2.3 Application for Resource Consent – RC180427 – P J McGrath – Waikerikeri Valley Road, Springvale (2846201827)

The Panel considered the application, submissions and decision thereon.

RESOLVED that pursuant to sections 104 and 104C of the Resource Management Act 1991; and as an application for a discretionary activity in terms of Regulation 11(2) of the NES, the application be granted for the reasons appended hereto.

Gillespie / McPherson

19.2.1 Application for Resource Consent – RC180508 – Minaret Resources Limited – Pukerangi Drive, Queensberry – (2842107872)

The Panel considered the application, submissions and decision thereon.

RESOLVED that pursuant to sections 104, 104B, 104C and 221(3) of the Resource Management Act 1991; and as an application for a discretionary activity in terms of Regulation 11(2) of the NES, the application be granted for the reasons appended hereto.

Gillespie / Jeffrey

19.2.7 Application for Resource Consent – RC180497 – B Dawson & L Scurr – 9 Maddison Lane, Cromwell – (2842107872)

The Panel considered the application and decision thereon.

RESOLVED that the application be refuse in part and grant in part.

Gillespie / Jeffrey
19.2.5 Application for Resource Consent – RC180406 – SLB Properties Limited – 44 Centennial Avenue & 23 Ventry Street, Alexandra – (2852211500 & 2852212900)

The Panel considered the application, submissions and decision thereon.

RESOLVED that pursuant to sections 104 and 104D of the Resource Management Act 1991, the application be granted for the reasons appended hereto.

McPherson / Jeffrey

19.2.4 Application for Resource Consent – RC180443 – R Fowler & S Dawson – 81 Bannockburn Road, Cromwell – (2842129401)

The Panel considered the application, submissions and decision thereon.

RESOLVED that pursuant to sections 104, 104B, 104C and 104D of the Resource Management Act 1991, the application be refused for the reasons appended hereto.

McPherson / Gillespie

19.2.6 Application for Resource Consent – RC180445 – C Williamson & L Coker – 210 Burn Cottage Road, Cromwell (2842117901)

The Panel considered the application and decision thereon.

RESOLVED that pursuant to sections 104, 104B, 104C and 104D of the Resource Management Act 1991, the application be granted for the reasons appended hereto.

Jeffrey / Gillespie

THE PANEL IN OPEN MEETING

RESOLVED that the public be readmitted to the meeting

Gillespie / McPherson

Note: The public readmitted at 15.46pm
MINUTES of a meeting of the Hearings Panel will be held in the Council Chambers, William Fraser Building, 1 Dunorling Street, Alexandra, on Tuesday 12 March 2019 commencing at 9.30 am.

PRESENT: N Gillespie (Chair), M R McPherson, S Jeffery.

IN ATTENDANCE: D Campbell (Planning Manager, Planning and Environment), D Whitney (Planning Consultant), O McIntosh (Planner), S de Jong (Minute Secretary).

19.3.1 Confirmation of Minutes

RESOLVED that the minutes of the Hearings Panel meeting held on 12 February 2019, be received and confirmed as a true and correct record.

McPherson / Jeffery

19.3.2 Application for Resource Consent – RC180513 – A Beattie & C Pickering – Symes Road, Fruitlands (2847602504)

An application for land use consent to erect a dwelling in the Rural Resource Area that will protrude onto the skyline when viewed from a public road at Symes Road, Fruitlands. The site subject to the application is currently described as Lot 1 DP 516255, as contained in Certificate of Title 804352, at the Otago Land Registry.

Also circulated was the report of the planning consultant in relation to the application.

Note: Chris Pickering (applicant) was in attendance from 9.30am

RESOLVED that the report of the planning consultant be received.

Jeffery / Gillespie

Note: C Pickering left the meeting at 9.34am

Note: The meeting was adjourned at 9.34am
THE PANEL IN CLOSED MEETING

RESOLVED that the public be excluded from the following parts of the proceedings of the meeting, namely items 19.3.2

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<table>
<thead>
<tr>
<th>General subject of each matter to be considered.</th>
<th>Reason for passing this resolution in relation to each matter.</th>
<th>Ground(s) under section 48(1) for the passing of this resolution.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Application for Resource Consent – RC180513 – A Beattie &amp; C Pickering – Symes Road, Fruitlands (2847602504)</td>
<td>To enable the Panel to deliberate in private on its decision or recommendation in any proceedings where the right of appeal lies to any Court or tribunal against the final decision of the local authority in those proceedings.</td>
<td>Section 48(1)(a)</td>
</tr>
</tbody>
</table>

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act or section 6 or section 7 or section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above (in brackets) with respect to each item.

NOTE:
Section 48(4) of the Local Government Official Information and Meetings Act 1987 provides as follows:

“(4) Every recommendation to exclude the public shall be put at a time when the meeting is open to the public, and the text of that resolution (or copies thereof) -

“(a) Shall be available to any member of the public who is present; and

(b) Shall form part of the minutes of the local authority.”

Gillespie / McPherson

RESOLVED that O McKintosh (Planner) be permitted to remain during the closed session because of his knowledge that would be of assistance to the Panel in its deliberations.

Gillespie / McPherson
THE PANEL IN OPEN MEETING

RESOLVED that the public be readmitted to the meeting

Gillespie / McPherson

The meeting reconvened at 9.55am

19.3.3 Application for Resource Consent – RC190019 – J May – Willowbank Road, Luggate (2842107819)

An application for cancellation of condition subject to Consent Notice in relation to RC 040311. At the time that RC 040311 was granted the site was described as Lot 11 DP 302685 and Lot 2 DP 330637 as contained in Certificate of Title 125945, at the Otago Land Registry. The plan of subdivision showed Lot 11 DP 302685 as “Lot 1”; and Lot 2 DP 330637 as “Lot 2”. It is important to note that the lot numbers were reversed on the deposited plan that resulted from RC040311. As a consequence “Lot 1” as referred to in the Council’s decision on RC 040311 is now Lot 2, being Lot 2 DP 347371; and “Lot 2” as referred to in the decision is now Lot 1, being Lot 1 DP 347371.

Also circulated was the report of the planning consultant in relation to the application.

Note: Scott Edgar (Planner) was in attendance from 9.55am

RESOLVED that the report of the planning consultant be received.

Jeffery / McPherson

Note: S Edgar left the meeting at 10.00am

Note: The meeting was adjourned at 10.00am

THE PANEL IN CLOSED MEETING

RESOLVED that the public be excluded from the following parts of the proceedings of the meeting, namely items 19.3.3

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<table>
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<tr>
<th>General subject of each matter to be considered.</th>
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<th>Ground(s) under section 48(1) for the passing of this resolution.</th>
</tr>
</thead>
<tbody>
<tr>
<td>19.3.3 Application for Resource Consent – RC190019 – J May – Willowbank Road, Luggate (2842107819)</td>
<td>To enable the Panel to deliberate in private on its decision or recommendation in any proceedings where the application is to be considered.</td>
<td>Section 48(1)(a)</td>
</tr>
</tbody>
</table>
right of appeal lies to any Court or tribunal against the final decision of the local authority in those proceedings.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act or section 6 or section 7 or section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above (in brackets) with respect to each item.

NOTE:
Section 48(4) of the Local Government Official Information and Meetings Act 1987 provides as follows:

“(4) Every recommendation to exclude the public shall be put at a time when the meeting is open to the public, and the text of that resolution (or copies thereof) -
“(a) Shall be available to any member of the public who is present; and
(c) Shall form part of the minutes of the local authority.”

Gillespie / Jeffery

RESOLVED that D Whitney (Planning Consultant) be permitted to remain during the closed session because of his knowledge that would be of assistance to the Panel in its deliberations.

Gillespie / Jeffery

THE PANEL IN OPEN MEETING

RESOLVED that the public be readmitted to the meeting

Gillespie / McPherson

The meeting reconvened at 10.24am

19.3.4 Application for Resource Consent – RC190018 – Dr H Raetz – 23 Aitken Road, Patearoa (2832016800)

An application has made an application for subdivision to create three allotments at a property that has frontage to Aitken Road at Patearoa.

Note: Peter Dymock (Paterson Pitts Group) was in attendance from 10.24am

Also circulated was the report of the planning consultant in relation to the application.
RESOLVED that the report of the planning consultant be received.
Gillespie / Jeffery

Note: P Dymock left the meeting at 10.48am
Note: The meeting adjourned at 10.48am
Note: The meeting reconvened at 10.55am

19.3.5 Application for Resource Consent – RC180480 – A J Devlin, C M & J M Robinson – 2 Ferry Lane, Pisa Moorings – (2842159800)

An application for subdivision consent to create 18 residential allotments on land that has frontage to Ferry Lane, Pisa Moorings Road and Wakefield Lane at Pisa Moorings. The sites subject to the application [which we describe as the “subject site” in this report] are described as Lot 2 DP 301154 and Lot 3 DP 301154, as contained in Identifiers [Certificates of Title] 5080 and 5081, respectively, at the Otago Land Registry.

Note: Claire Perkins (Planner) and Tony Clark (applicant) were in attendance from 10.50am

Also attached is the report of the planning consultant in relation to the application.

RESOLVED that the report of the planning consultant be received.

McPherson / Jeffery

Note: C Perkins and T Clark left the meeting at 11.21am
Note: The meeting adjourned at 11.21am

THE PANEL IN CLOSED MEETING

RESOLVED that the public be excluded from the following parts of the proceedings of the meeting, namely items 19.3.4 - 19.3.5.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<table>
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<tr>
<th>General subject of each matter to be considered</th>
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</tr>
</thead>
<tbody>
<tr>
<td>19.3.4 Application for Resource Consent – RC190018 – Dr H Raetz – 23 Aitken Road, Patearoa (2832016800)</td>
<td>To enable the Panel to deliberate in private on its decision or recommendation in any proceedings where the right of appeal lies to any Court or tribunal against the final</td>
<td>Section 48(1)(a)</td>
</tr>
</tbody>
</table>
This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act or section 6 or section 7 or section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above (in brackets) with respect to each item.

NOTE:
Section 48(4) of the Local Government Official Information and Meetings Act 1987 provides as follows:

“(4) Every recommendation to exclude the public shall be put at a time when the meeting is open to the public, and the text of that resolution (or copies thereof) -
 “(a) Shall be available to any member of the public who is present; and
 (d) Shall form part of the minutes of the local authority.”

RESOLVED that D Whitney (Planning Consultant) be permitted to remain during the closed session because of his knowledge that would be of assistance to the Panel in its deliberations.

Gillespie / McPherson

The meeting closed at 11.46am
19.3.2 Application for Resource Consent – RC180513 – A Beattie & C Pickering – Symes Road, Fruitlands (2847602504)

The Panel considered the application and decision thereon.

RESOLVED that pursuant to sections 104 and 104B and changes to a consent notice pursuant to section 221 of the Resource Management Act 1991 of the Resource Management Act 1991, the application be granted for the reasons appended hereto.

19.3.3 Application for Resource Consent – RC190019 – J May – Willowbank Road, Luggate (2842107819)

The Panel considered the application and decision thereon.

RESOLVED that pursuant to section 221(3)(b) of the Resource Management Act 1991 that Condition 1 as specified in consent notice CONO 6533994.3 be cancelled.

19.3.5 Application for Resource Consent – RC180480 – A J Devlin, C M & J M Robinson – 2 Ferry Lane, Pisa Moorings – (2842159800)

The Panel considered the application and decision thereon.

RESOLVED that pursuant to sections 104, 104B and 104D of the Resource Management Act 1991, and (in terms of Regulation 11(2) of the NES), the application be granted for the reasons appended hereto.

Note: The Chair invited Gordon Bailey (Parks and Recreation Manager) to join the closed session because of his knowledge that would be of assistance to the panel in its deliberations. G Bailey joined the meeting at 11.30am and left the meeting at 11.34am.

19.3.4 Application for Resource Consent – RC190018 – Dr H Raetz – 23 Aitken Road, Patearoa (2832016800)

The Panel considered application and decision thereon.

RESOLVED that pursuant to sections 104, 104B and 104D of the Resource Management Act 1991; and as an application for written consent pursuant to section 176(1)(b) of the Act the application be granted for the reasons appended hereto.

THE PANEL IN OPEN MEETING

RESOLVED that the public be readmitted to the meeting.

Gillespie / Jeffery
MINUTES of a meeting of the Assessment Committee held in the Alexandra Mata-Au Meeting Room, William Fraser Building, Dunorling Street, Alexandra on Thursday 21 March 2019 commencing at 10.00am.

MEMBERS: M McPherson (Chairperson), F Driver, R Kinney, T Goudie, M Huffadine, and R De Jong

APOLOGIES: S Calvert and K Moore

RESOLVED that the apologies be received

De Jong / Kinney

IN ATTENDANCE: Judith Whyte (Creative Communities New Zealand Administrator)

19.1.1 Confirmation of Minutes

RESOLVED that the minutes of the Central Otago District Creative Communities Assessment Committee meeting held on 25 September 2018 be received and confirmed as a true and correct record.

Huffadine / De Jong

19.1.2 Overview of the Financial Year (COM 01-01-52)

Attached is a report from the Council’s Creative New Zealand Communities Administrator, regarding the year’s events.

RESOLVED that the report be received and that the recommendations therein be adopted.

Goudie / Huffadine
19.1.3 **Report Forms (COM 01-01-52)**

Attached are the report forms from grant recipients from previous funding rounds, explaining how the funding was spent and the benefits that their event provided within their community.

Goudie / McPherson

19.1.4 **2018 Creative Communities Annual District Funding Round (COM 01-01-53)**

A report from the Council’s Creative Communities Administrator relating to the applications for financial assistance under the 2018 Creative Communities scheme.

A. **RESOLVED** that the report be received and that the recommendations therein be adopted.

Kinney / Huffadine

B. **RESOLVED** that the Assessment Committee allocated from Creative New Zealand Fund of $10,087.69 to applications listed in the attached table in a manner benefitting Creative New Zealand guidelines and eligibility criteria.

McPherson / Goudie

Note: Committee member T Goudie declared an interest in application number 2 and did not enter into the discussion

Note: Committee member R De Jong declared an interest in application number 11 and did not enter into the discussion.

<table>
<thead>
<tr>
<th>St John’s School &amp; Maniototo Area School</th>
<th>Dance Week</th>
<th>We want to bring a tutor from a well known educational Footsteps Dance Group in Auckland to Ranfurly for a week of dance lessons with our pupils.</th>
<th>Nil</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alexandra Support funding</td>
<td>Produce and</td>
<td>$1,500</td>
<td></td>
</tr>
<tr>
<td>Organization</td>
<td>Event/Activity Description</td>
<td></td>
<td></td>
</tr>
<tr>
<td>--------------</td>
<td>----------------------------</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Musical Society</td>
<td>deliver a professional show to our local community.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Central Otago Regional Orchestra</td>
<td>CORO is presenting a family concert in Alexandra.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cromwell Youth Trust</td>
<td>We want to run a creative workshop for young people, facilitated by a professional artist.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>The Teviot Valley Tartan Time Committee</td>
<td>Participants design original creations and model them down a cat-walk. The designs must meet set criteria in a number of different categories and all must incorporate some tartan fabric.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Robert Riddell</td>
<td>What is worth saving? A gathering of writers in the village of Oturehua to reflect on heritage and place together with experienced local tutors.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Central Otago Reap</td>
<td>Biennial Kapahaka inter-schools festival enables students to showcase their schools Kapahaka programmes to The community.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cromwell Film</td>
<td>Cinematic art</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Amount</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>$1,000</td>
<td>$2,000</td>
</tr>
<tr>
<td>$2,000</td>
<td>$749.80</td>
</tr>
<tr>
<td>Society Inc Operating as Arthur's Cinema</td>
<td>at Arthur's films exploring the creativity, design and emotion associated with fashion.</td>
</tr>
<tr>
<td>Connected Media Charitable Trust</td>
<td>The Outlook for Someday Free One-day Film-making workshop in Central Otago A free one-day film making and talent development workshop for young people.</td>
</tr>
<tr>
<td>The Thyme Festival</td>
<td>The Thyme Festival An annual community event with a focus on arts, creativity and sustainability</td>
</tr>
</tbody>
</table>

C. **RESOLVED** that St John School and Maniototo Area School application was not granted funding as this application does not meet the criteria. This project is part of the school curriculum. A letter to be written by the administrator to the schools.

Huffadine / Goudie

D. **RESOLVED** that The Thyme Festival be written to and sent a new application form for the September funding round and asked to provide the following: A financial statement just for Thyme Festival. To provide more clarity in their application around the arts focused project they are applying for. A specific budget to be supplied for the arts project which does not contain the Sustainability portion of the festival.

Kinney / Huffadine

E. **RESOLVED** that the remaining balance of $2,837.89 is to be carried over to the September funding round for distribution.

McPherson / Goudie
Meeting finished at 11am

----------------------------------
Chairperson / / 20
MINUTES of a meeting of the Hearings Panel was held in the Council Chambers, William Fraser Building, 1 Dunorling Street, Alexandra, on Tuesday 09 April 2019 commencing at 9.30am.

PRESENT: N Gillespie (Chair), M McPherson, S Jeffery.

IN ATTENDANCE: D Campbell (Planning Manager, Planning and Environment), D Whitney (Planning Consultant), A Vincent, (Planner), S Davidson, (Planner) S de Jong and S Smith (Minute Secretary).

19.4.1 Confirmation of Minutes

RESOLVED that the minutes of the Hearings Panel meeting held on 29 January 2019 and the meeting held on 12 March 2019, be received and confirmed as a true and correct record.

McPherson / Jeffery

19.4.2 Application for Resource Consent – RC190102 – Clyde Orchards (1990) Limited, 916 Earnscleugh Road, Alexandra (2845104900)

An application for land use consent to erect a retractable walled, steel framed shed on flood prone land in the Rural Resource Area had been circulated.

Also circulated was the report of the planning consultant in relation to the application.

Note: Kevin Paulin (applicant) was in attendance from 9.30am

RESOLVED that the report of the planning consultant be received.

Jeffery / McPherson

Note: K Paulin left the meeting at 9.36am

Note: The meeting was adjourned at 9.36am
**THE PANEL IN CLOSED MEETING**

**RESOLVED** that the public be excluded from the following parts of the proceedings of the meeting, namely items 19.4.2

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

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This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act or section 6 or section 7 or section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above (in brackets) with respect to each item.

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and

(b) Shall form part of the minutes of the local authority."

Gillespie / Jeffery

**RESOLVED** that A Vincent (Planning Officer) be permitted to remain during the closed session because of his knowledge that would be of assistance to the Panel in its deliberations

Gillespie / Jeffery
THE PANEL IN OPEN MEETING

RESOLVED that the public be readmitted to the meeting.

Gillespie / Jeffery

The meeting reconvened at 9.38am

19.4.3  
**Application for Resource Consent – RC190062 - A & R Jones, 29 Ritchies Road, Cromwell (2842123801)**

An application for a two lot non-complying subdivision in the Rural Resource Area had been circulated.

Also circulated was the report of the planning consultant in relation to the application.

**Note:** Tony Cox (C Hughes & Associates) was in attendance from 9.40am

RESOLVED that the report of the planning consultant be received.

Jeffery / McPherson

**Note:** T Cox left the meeting at 9.46am

**Note:** The meeting was adjourned at 9.46am

THE PANEL IN CLOSED MEETING

RESOLVED that the public be excluded from the following parts of the proceedings of the meeting, namely items 19.4.3

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

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</tr>
</thead>
<tbody>
<tr>
<td>19.4.3  Application for Resource Consent – RC190062A &amp; R Jones — 29 Ritchies Road, Cromwell (2842123801)</td>
<td>To enable the Panel to deliberate in private on its decision or recommendation in any proceedings where the right of appeal lies to any Court or tribunal against the final decision of the local authority in those proceedings.</td>
<td>Section 48(1)(a)</td>
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(c) Shall form part of the minutes of the local authority.”

Gillespie / Jeffery

RESOLVED that S Davidson (Planning Officer) be permitted to remain during the closed session because of her knowledge that would be of assistance to the Panel in its deliberations

Gillespie / Jeffery

THE PANEL IN OPEN MEETING

RESOLVED that the public be readmitted to the meeting.

Gillespie / McPherson

The meeting reconvened at 10.00am

19.4.4 Application for Resource Consent – RC180462 – Northburn Limited, Tarras-Cromwell Road, SH 8 (2841116400)

An application for a four lot subdivision and a land use consent to establish residential building platforms on two of the allotments and to construct an access track in the Rural Resource Area had been circulated.

Also attached is the report of the planning consultant in relation to the application.

Note: Walt Denley (Landpro), Tom Pinckney (applicant) and Steve Skelton (Landscape Architect) were in attendance from 10.00am

RESOLVED that the report of the planning consultant be received.

Jeffery / McPherson
The meeting was adjourned at 10.52am

The meeting reconvened at 11.08am

W Denley, T Pinckney and S Skelton left the meeting at 11.17am

The meeting was adjourned at 11.17am

THE PANEL IN CLOSED MEETING

RESOLVED that the public be excluded from the following parts of the proceedings of the meeting, namely items 19.4.4

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

19.4.4 Application for Resource Consent – RC180462 – Northburn Limited – Tarras Cromwell Road, SH 8 (2841116400) To enable the Panel to deliberate in private on its decision or recommendation in any proceedings where the right of appeal lies to any Court or tribunal against the final decision of the local authority in those proceedings.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act or section 6 or section 7 or section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above (in brackets) with respect to each item.

NOTE:
Section 48(4) of the Local Government Official Information and Meetings Act 1987 provides as follows:

“(4) Every recommendation to exclude the public shall be put at a time when the meeting is open to the public, and the text of that resolution (or copies thereof) -

“(a) Shall be available to any member of the public who is present; and

(d) Shall form part of the minutes of the local authority.”

Gillespie / Jeffery
RESOLVED that D Whitney (Planning Consultant) be permitted to remain during the closed session because of his knowledge that would be of assistance to the Panel in its deliberations.

Gillespie / Jeffery

The meeting closed at 11.38am

.................................................................

CHAIRPERSON / /
ITEMS TO BE CONSIDERED WHILST THE PUBLIC IS EXCLUDED

19.4.2 Application for Resource Consent – RC190102 – Clyde Orchards (1990) Limited – 916 Earnscleugh Road, Alexandra (2845104900)

The Panel considered the application and decision thereon.

RESOLVED that pursuant to sections 104, 104B, 104C and 104D of the Resource Management Act 1991, the application be granted for the reasons appended hereto.

McPherson / Jeffery

19.4.3 Application for Resource Consent – RC190062 - A & R Jones, 29 Ritchies Road, Cromwell (2842123801)

Consideration of application and decision thereon.

RESOLVED that pursuant to sections 104, 104B and 104D of the Resource Management Act 1991, the application be granted for the reasons appended hereto.

Gillespie / McPherson

19.4.4 Application for Resource Consent – RC180462 – Northburn Limited, Tarras-Cromwell Road, SH 8 (2841116400)

The Panel considered the application and submissions and decision thereon.

RESOLVED that pursuant to sections 104 and 104B of the Resource Management Act 1991, the application be refused.

Gillespie / Jeffery

THE PANEL IN OPEN MEETING

RESOLVED that the public be readmitted to the meeting.

Jeffery / McPherson
MINUTES of a meeting of the Hearings Panel held in the Council Chambers, William Fraser Building, 1 Dunorling Street, Alexandra, on Tuesday 14 May 2019 commencing at 9.30am.

PRESENT: N Gillespie (Chair), M McPherson, S Jeffery.

IN ATTENDANCE: D Campbell (Planning Manager, Planning and Environment), D Whitney (Planning Consultant), Sarah Davidson (Planner), Oli McIntosh (Planner) and S Smith (Minute Secretary).

19.5.1 Confirmation of Minutes

RESOLVED that the minutes of the Hearings Panel meeting held on 9 April 2019 be received and confirmed as a true and correct record.

Jeffery / McPherson

19.5.2 Application for Resource Consent – RC180543 – Kirstie Cairns & Maurice McDonald, 6 Clare Road, Galloway (28462 18402)

An application for subdivision consent for a two lot subdivision in the Rural Resource Area had been circulated.

Also circulated was the report of the planning consultant in relation to the application.

Note: Stuart Calder (Consultant, Calder Surveying Limited) and Maurice McDonald (Applicant) were in attendance from 9.30am.

RESOLVED that the report of the planning consultant be received.

Jeffery / McPherson

Note: Stuart Calder and Maurice McDonald left the meeting at 10.07am.

19.5.3 Application for Resource Consent – RC190053 - John, Linda and Nicola Esler, 51 Westreca Ridge Lane, Queensbury (28421 07618)

An application for subdivision consent for a two lot subdivision in a Rural Resource Area had been circulated.

Also circulated was the report of the planning consultant in relation to the application.
Note: Peter Dymock (Consultant, Patterson Pitts) was in attendance from 10.08am.

RESOLVED that the report of the planning consultant be received.

Gillespie / McPherson

Note: Peter Dymock left the meeting at 10.12am.

19.5.4 Application for Resource Consent – RC190120 & RC190121 - Inyanga Properties Limited, 16 Estrella Heights Lane, Queensberry (28421 07615)

An application to change conditions 9(b), 9(f), 9(g) and 9(h) of CON07963326.6 and subdivision consent for a two lot subdivision in the Rural Resource Area was circulated.

Also circulated was the report of the planning consultant in relation to the application.

Note: Dorothea and Kevin Drake (applicant) were in attendance from 10.13am.

RESOLVED that the report of the planning consultant be received.

McPherson / Jeffery

Note: Dorothea and Kevin Drake left the meeting at 10.19am.

Note: The meeting was adjourned at 10.19am.

Note: The meeting reconvened at 10.31am.

19.5.5 Application for Resource Consent – RC190014 - Foodstuffs (South Island) Properties Limited, 89 Centennial Avenue, Alexandra (28531 53700)

An application for land use consent to erect a shade sail to a commercial building in the Business Resource Area was circulated.

Also circulated was the report of the planning consultant in relation to the application.

Note: Kevin Ryan (Alexandra New World), Rebecca Parish (Foodstuffs) and Sandra Alexander (submitter) were in attendance from 10.31am.

RESOLVED that the report of the planning consultant be received.

Gillespie / Jeffery

Note: Kevin Ryan, Rebecca Parish and Sandra Alexander left the meeting at 11.07am.
19.5.6 **Application for Resource Consent – RC190011 - Night ‘n Day Foodstores Limited, 35 Jollys Road, Cromwell (28506 02700)**

An application for land use consent for a retail operation and illuminated signage in the Residential Resource Area was circulated.

Also circulated was the report of the planning consultant in relation to the application.

**Note:** Jake Woodward (Consultant, Southern Planning), Matthew Lane (Night ‘n Day), Derek Mclachlan (Legal Counsel), Cameron Lindsay (Lighting Specialist) and Brett Fahey (Owner, Night ‘n Day), Rachel and Murray Petrie (submitter representing MB & RA Cromwell Ltd, Dorothy Marshall and Mark Ridder) and Duncan and Jan Sangster (submitter) were in attendance from 11.07am.

**Note:** Neil Gillespie informed the hearing he is friends with the submitter Murray Petrie who is in attendance at the meeting. No objections were lodged.

**RESOLVED** that the report of the planning consultant be received.

Gillespie / McPherson

**Note:** The meeting was adjourned at 12.56pm.

**Note:** The meeting reconvened at 1.30pm.

**Note:** The meeting adjourned at 2.20pm.

**Note:** Jake Woodward, Matthew Lane, Derek Mclachlan, Cameron Lindsay, Brett Fahey, Rachel and Murray Petrie, Duncan and Jan Sangster left the meeting at 2.20pm.

**THE PANEL IN CLOSED MEETING**

**RESOLVED** that the public be excluded from the following parts of the proceedings of the meeting, namely items 19.5.2 – 19.5.3.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

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<tr>
<td>19.5.2 Application for Resource Consent – RC180543 – Kirstie Cairns &amp; Maurice McDonald, 6 Clare Road, Galloway (28462 18402)</td>
<td>To enable the Panel to deliberate in private on its decision or recommendation in any proceedings where the right of appeal lies to any Court or tribunal against the final decision.</td>
<td>Section 48(1)(a)</td>
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This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act or section 6 or section 7 or section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above (in brackets) with respect to each item.

NOTE:
Section 48(4) of the Local Government Official Information and Meetings Act 1987 provides as follows:

“(4) Every recommendation to exclude the public shall be put at a time when the meeting is open to the public, and the text of that resolution (or copies thereof) -

“(a) Shall be available to any member of the public who is present;

and

(b) Shall form part of the minutes of the local authority.”

RESOLVED that D Whitney (Planning Consultant), Sarah Davidson (Planner), Oli McIntosh (Planner) be permitted to remain during the closed session because of their knowledge that would be of assistance to the Panel in its deliberations.

Gillespie / Jeffery
ITEMS TO BE CONSIDERED WHILST THE PUBLIC IS EXCLUDED

19.5.2 Application for Resource Consent – RC180543 – Kirstie Cairns & Maurice McDonald, 6 Clare Road, Galloway (28462 18402)

Consideration of application and decision thereon.

RESOLVED that pursuant to sections 104, 104B and 104D of the Resource Management Act 1991, the application be declined.

Gillespie / Jeffery

Note: Martin McPherson requested it be noted he disagreed with the Panel’s decision.

19.5.3 Application for Resource Consent – RC190053 - John, Linda and Nicola Esler, 51 Westreca Ridge Lane, Queensbury (28421 07618)

Consideration of application and decision thereon.

RESOLVED that pursuant to sections 104, 104B and 221(3) of the Resource Management Act, the application be granted for the reasons appended hereto.

McPherson / Gillespie
**Note:** The meeting reconvened at 2.43pm.

**THE PANEL IN OPEN MEETING**

**RESOLVED** that the public be readmitted to the meeting.

Gillespie / Jeffery

**Note:** Jake Woodward, Matthew Lane, Derek Mclachlan, Cameron Lindsay, Brett Fahey, Rachel and Murray Petrie, Duncan and Jan Sangster joined the meeting at 2.43pm.

**Note:** The meeting was adjourned at 3pm.

**Note:** Jake Woodward, Matthew Lane, Derek Mclachlan, Cameron Lindsay, Brett Fahey, Rachel and Murray Petrie, Duncan and Jan Sangster left the meeting at 3pm.

**THE PANEL IN CLOSED MEETING**

**RESOLVED** that the public be excluded from the following parts of the proceedings of the meeting, namely items 19.5.4 – 19.5.6.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

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<td>To enable the Panel to deliberate in private on its decision or recommendation in any proceedings where the right of appeal lies to any Court or tribunal against the final decision of the local authority in those proceedings.</td>
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<td>19.5.5 Application for Resource Consent – RC190014 - Foodstuffs (South Island) Properties Limited, 89 Centennial Avenue, Alexandra (28531 53700)</td>
<td>To enable the Panel to deliberate in private on its decision or recommendation in any proceedings where the right of appeal lies to any Court or tribunal against the final decision of the local authority in those proceedings.</td>
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This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act or section 6 or section 7 or section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above (in brackets) with respect to each item.

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Gillespie / McPherson

RESOLVED that D Whitney (Planning Consultant), Sarah Davidson (Planner), Oli McIntosh (Planner) be permitted to remain during the closed session because of their knowledge that would be of assistance to the Panel in its deliberations.

Gillespie / McPherson

Note: The meeting reconvened at 3.31pm

THE PANEL IN OPEN MEETING

RECOMMENDED that the public be readmitted to the meeting.

Gillespie / McPherson

The meeting closed at 3.31pm.

.................................................................
19.5.6 Application for Resource Consent – RC190011 - Night ‘n Day Foodstores Limited, 35 Jollys Road, Cromwell (28506 02700)

Consideration of application and decision thereon.

RESOLVED that pursuant to sections 104, 104B of the Resource Management Act 1991, the application be granted for the reasons appended hereto.

McPherson / Jeffery

19.5.5 Application for Resource Consent – RC190014 - Foodstuffs (South Island) Properties Limited, 89 Centennial Avenue, Alexandra (28531 53700)

Consideration of application and decision thereon.

RESOLVED that pursuant to sections 104 and 104B of the Resource Management Act 1991, the application be granted for the reasons appended hereto.

Gillespie / Jeffery

19.5.4 Application for Resource Consent – RC190120 & RC190121 - Inyanga Properties Limited, 16 Estrella Heights Lane, Queensberry (28421 07615)

Consideration of application and decision thereon.

RESOLVED that pursuant to sections 104, 104B, 104C, 104D and 221(3)(a) of the Resource Management Act 1991, the application be granted for the reasons appended hereto.

Gillespie / Jeffery
MINUTES of a meeting of the Hearings Panel will be held in the Council Chambers, William Fraser Building, 1 Dunorling Street, Alexandra, on Thursday 6 June 2019 commencing at 9.30am.

PRESENT: N Gillespie (Chair), M McPherson, S Jeffery.

IN ATTENDANCE: D Campbell (Planning Manager, Planning and Environment), D Whitney (Planning Consultant), A Vincent (Planner), K Lindsay (Planning Consultant) S de Jong (Minute Secretary).

19.8.1 Confirmation of Minutes

RESOLVED that the minutes of the Hearings Panel meeting held on Tuesday 14 May 2019 be received and confirmed as a true and correct record.

Gillespie / McPherson

19.8.2 Application for Designation Alteration – D10005 – H P Raetz, 23 Aitken Road, Patearoa (2832016800)

An application to cancel Designation D143 and change zoning from Rural to Rural Residential Resource Area had been circulated.

Also circulated was the report of the planning consultant in relation to the application.

RESOLVED that the report of the planning consultant be received.

Jeffery / McPherson

RESOLVED that the report of the planning consultant be received.

Jeffery / McPherson

Note: The meeting was adjourned at 9.35am
THE PANEL IN CLOSED MEETING

RESOLVED that the public be excluded from the following parts of the proceedings of the meeting, namely items 19.8.2

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

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This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act or section 6 or section 7 or section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above (in brackets) with respect to each item.

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“(b) Shall form part of the minutes of the local authority.”

Gillespie / McPherson

RESOLVED that D Whitney (Planning Consultant), D Campbell (Planning Manager) and S de Jong (Minute Secretary) be permitted to remain during the closed session because of their knowledge that would be of assistance to the Panel in its deliberations.

Gillespie / McPherson
19.8.2 Application for Designation Alteration – D10005 – H P Raetz, 23 Aitken Road, Patearoa (2832016800)

Consideration of application and decision thereon.

RESOLVED that pursuant to section 181(3) of the Resource Management Act 1991 that the land designated D143 for “Refuse Management Purposes” (as depicted on Map 27 and listed in Schedule 19.2 of the Central Otago District Plan) be altered as shown on the plan attached to Form 20 and as stated in the amendment to Schedule 19.2 also attached to Form 20.

RESOLVED that pursuant to clause 20A of Schedule 1 to the Resource Management Act 1991 that Map 27 be amended to apply the Rural Residential notation to all of the Raetz property being Part Section 56 Block VII Upper Taieri Survey District.

Gillespie / Jeffery
The meeting reconvened at 9.36am

THE PANEL IN OPEN MEETING

**RESOLVED** that the public be readmitted to the meeting

McPherson / Jeffery

19.8.5 **Application for Designation Lapse – D10007 – Mark Laing Builders Limited, Eureka Street, Alexandra (2853239302)**

An application for confirmation that Designation 25 has lapsed.

Also circulated was the report of the Planning Manager in relation to the application.

**RESOLVED** that the report of the Planning Manager be received.

Gillespie / McPherson

The meeting was adjourned at 09.40am

THE PANEL IN CLOSED MEETING

**RESOLVED** that the public be excluded from the following parts of the proceedings of the meeting, namely items 19.8.5

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

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<td>19.8.5 Application for Designation Lapse – D10007 – Mark Laing Builders Limited, Eureka Street, Alexandra (2853239302)</td>
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This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act or section 6 or section 7 or section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the
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and
(c) Shall form part of the minutes of the local authority.”

Gillespie / McPherson

RESOLVED that D Campbell (Planning Manager) and S de Jong (Minute Secretary) be permitted to remain during the closed session because of their knowledge that would be of assistance to the Panel in its deliberations.

Gillespie / McPherson
ITEMS TO BE CONSIDERED WHILST THE PUBLIC IS EXCLUDED

19.8.5  Application for Designation Lapse – D10007 – Mark Laing Builders Limited, Eureka Street, Alexandra (2853239302)

Consideration of application and decision thereon.

RESOLVED that pursuant to Section 184A of the Resource Management Act 1991, the Council confirms the lapsing of Designation D25.
THE PANEL IN OPEN MEETING

RESOLVED that the public be readmitted

Jeffery / McPherson

19.8.3 Application for Resource Consent – RC190132 – Dunstan Hills Limited, 251 Strode Road, Earnscleugh (2845104902)

An application for land use consent to erect a farm building on flood prone land in the Rural Resource Area had been circulated.

Also circulated was the report of the planner in relation to the application.

RESOLVED that the report of the planner be received.

Jeffery / McPherson

THE PANEL IN CLOSED MEETING

RECOMMENDED that the public be excluded from the following parts of the proceedings of the meeting, namely items 19.8.3

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

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<td>19.8.3 Application for Resource Consent – RC190132 – Dunstan Hills Limited, 251 Strode Road, Earnscleugh (2845104902)</td>
<td>To enable the Panel to deliberate in private on its decision or recommendation in any proceedings where the right of appeal lies to any Court or tribunal against the final decision of the local authority in those proceedings.</td>
<td>Section 48(1)(a)</td>
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</tbody>
</table>

RESOLVED that A Vincent (Planner), D Campbell (Planning Manager) and S de Jong (Minute Secretary) be permitted to remain during the closed session because of their knowledge that would be of assistance to the Panel in its deliberations.
19.8.3 Application for Resource Consent – RC190132 – Dunstan Hills Limited, 251 Strode Road, Earnscleugh (2845104902)

Consideration of application and decision thereon.

RESOLVED that pursuant to sections 104, 104B and 104D of the Resource Management Act 1991, the application be granted for the reasons appended hereto.

Gillespie / Jeffery
Note: The meeting reconvened at 9.55am

THE PANEL IN OPEN MEETING

RESOLVED that the public be readmitted to the meeting.

Gillespie / McPherson

19.8.4 Application for Resource Consent – RC190086 – P R King, 73 Symes Road, Fruitlands (2847602300)

An application for subdivision consent to create 3 lots and land use consent to establish 2 building platforms in a Rural Resource Area within a Significant Amenity Landscape.

Also circulated was the report of the planning consultant in relation to the application.

Note: Anabelle Small (Planning Consultant) and Stuart Taylor (Surveyor) were in attendance from 9.55am

RESOLVED that the report of the planning consultant be received.

Note: McPherson / Jeffery

Note: A Small and S Taylor left the meeting at 10.15am

Note: The meeting was adjourned at 10.15am

THE PANEL IN CLOSED MEETING

RESOLVED that the public be excluded from the following parts of the proceedings of the meeting, namely items 19.8.4

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

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<td>To enable the Panel to deliberate in private on its decision or recommendation in any proceedings where the right of appeal lies to any Court or tribunal against the final decision of the local authority in those proceedings.</td>
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McPherson / Gillespie

RESOLVED that K Lindsay (Planning Consultant), D Campbell (Planning Manager) and S de Jong (Minute Secretary) be permitted to remain during the closed session because of their knowledge that would be of assistance to the Panel in its deliberations.

McPherson / Gillespie

THE PANEL IN OPEN MEETING

RESOLVED that the public be readmitted to the meeting.

Gillespie / McPherson

The meeting closed at 10.10am
ITEMS TO BE CONSIDERED WHILST THE PUBLIC IS EXCLUDED

19.8.4 Application for Resource Consent – RC190086 – P R King, 73 Symes Road, Fruitlands (2847602300)

Consideration of application and decision thereon.

RESOLVED that pursuant to sections 104, 104B and 104D of the Resource Management Act 1991, the application be granted for the reasons appended hereto.

Gillespie / Jeffery
CENTRAL OTAGO DISTRICT COUNCIL
TEVIOT VALLEY COMMUNITY BOARD

MINUTES of a meeting of the Teviot Valley Community Board held in Roxburgh Service Centre, 120 Scotland Street, Roxburgh on Thursday, 11 July 2019, commencing at 2.00 pm.

PRESENT: R A Gunn (Chair), C R Parker (Deputy), S Jeffery and J Pritchard

APOLOGIES: S Feinerman

Jeffery / Pritchard

IN ATTENDANCE: His Worship the Mayor T Cadogan, S Jacobs (Chief Executive Officer), S Righarts (Chief Advisor) and R Williams (Governance Manager)

Note: L Stronach (Statutory Property Officer), J Kasibante (Finance Manager), Sharleen Stirling-Lindsay (Manager, Alexandra and Districts Youth Trust), Caitlyn Richards (Youth Council), B Mackey (Hazards Analyst (Geologic), Otago Regional Council) and Jean-Luc Payan (Manager Natural Hazards, Otago Regional Council) also attended the meeting.

19.5.1 Confirmation of Minutes

RESOLVED that the minutes of the meeting of the Teviot Valley Community Board held on 28 May 2019 be received and confirmed as a true and correct record.

Pritchard / Jeffery

19.5.2 Declaration of Interest

Members were reminded of their obligation in respect of declaring any interest. No additional interests were declared.

Note: With the agreement of the meeting, item 19.5.4 was brought forward for consideration.
Otago Regional Council Update on Roxburgh Creeks

The Manager - Natural Hazards and Hazards Analyst (Geologic) from the Otago Regional Council gave an update to the Board on the Roxburgh Flood remediation work. They advised that the Regional Council had engaged the engineering firm, Golder Associates, to consider the options and report back to Council. They advised that the commissioned report was nearing completion and expected to be finalised over the following two weeks, when it would then be considered by the Regional Council.

Mr Mackey and Mr Payan were able to share the report’s high level findings with the Board, noting it had not yet been considered by the Otago Regional Council.

Mr Mackey advised that the report explored the history of events in the area as well as looked at options for the future. He then advised that the report noted three of the culverts (those near the golf course, the pump station north of town and Black Jacks Creek) were undersized based on the New Zealand Transport Agency’s (NZTA) criteria.

He advised that some of the dwellings were at quite high risk given their proximity to the creeks and that a combination of actions were required to address that risk. He noted that Reservoir Creek was of most interest and that the report would prioritise solutions based on benefit achieved.

He then spoke to a number of possible solutions that had been identified in the report including:

- Clearing the sediment by the Clutha that had been deposited in 2017
- Ensuring regular clearance of the channel
- Armouring the channel banks above the concrete flume with something like rock gabions or concrete walls
- Increasing the height of the walls along the flume
- Building levies
- Controlling the sediment at source

Mr Mackey noted that the NZTA had been contacted about the work, particularly the culverts. He noted that a suggestion had been made that one of the culverts was a heritage culvert, however it was found to not have heritage status.

The Board then spoke to the issues raised and advised that raising the channel walls and clearing the sediment at the bottom were the priorities in its view. The budget required and how it would be paid for was also discussed.
The Board voiced its concern about the length of time it had taken to reach this point and hoped it would not take another 18 months for decisions to be made and action to commence.

It was noted that the Regional Council had installed a rain gauge to be better prepared for any events in the future.

The Board reiterated its view that the clearing of the sediment and the raising of the walls were the priorities. It was noted that the affected dwellings had temporary fencing solutions in place which were causing health and safety issues and impeding on the resident’s quality of life.

The complexity of the issue was noted by the Regional Council staff and they advised that many of the options presented were very expensive. Accordingly they were working on providing a series of options to mitigate and reduce the risks as efficiently and as effectively as possible for their Council to consider.

Discussions with NZTA were noted, and it was hoped that NZTA would take heed of the report’s findings and take action, particularly in regard to the culverts that did not meet the agency’s own standards.

Next steps were then discussed and the Board requested a copy of the report once it was finalised. The Board recognised that some of the options proposed were large scale engineering solutions that required further work and suggested that some of the smaller scale options, such as clearing the sediment, happened more quickly.

It was agreed that the Teviot Valley Community Board would write to the Otago Regional Council, voicing its concerns and outlining the priorities as it sees them. The Board asked to be informed of when the report would be considered by the Regional Council as a deputation from the Board would attend that meeting of the Regional Council.

Note: B Mackey and J-L Payan from the Otago Regional Council left the meeting at 2.41pm.

Note: C Richards from the Youth Council and S Stirling-Lindsay (Manager, Alexandra and Districts Youth Trust) joined the meeting at 2.43 pm.

19.5.3 Youth Council Update

The Manager of the Alexandra and Districts Youth Trust (S Stirling-Lindsay) introduced Caitlyn Richards, the Roxburgh representative on the Youth Council to the Board. Miss Richards was in her second year on the Youth Council and was able to provide a youth voice on issues for the Board, if required.

The Chief Executive Officer noted that work had commenced on a forward work programme for the Council and that once completed, the Youth Council might like to consider it and decide what they would like to be involved in.
It was noted that the Youth Council was made up of 12 young people from Teviot Valley, Alexandra, the Maniototo and Cromwell. The Youth Council were planning on putting out a survey during the 1st week of term and it was suggested that Miss Richards could bring the results back to the Board once they were collated. The 2018 survey identified alcohol, drugs, mental health issues and a lack of transportation as the key issues for young people.

Note: C Richards and S Stirling-Lindsay left the meeting at 2.53pm.

19.5.5 Status Report on Resolutions – Planning and Environment

A report from the Executive Manager - Planning and Environment to provide an update on resolutions had been circulated.

RESOLVED that the report be received.

Jeffery / Parker

19.5.6 Mayor’s Report

His Worship the Mayor reported on the following:

28/29 May
• Filming video regarding water and wastewater projects

29 May
• Speaker Roxburgh Ladies Dinner Club

31 May
• Attended sod turning for Cromwell – Wanaka trail

5 June
• Speaker at Summerfruit NZ National Conference

6/7 June
• LGNZ Rural and Provincial sector meeting, Wellington

17 June
• Attended Otago Emergency Management and Chaired Otago Mayoral Forum meeting

19 June
• “Coffee and a Chat” 103 The Store Roxburgh

26 June
• Council Meeting

28 June
• Lunch with Air NZ Regional Development Manager Cromwell

7/9 July
• Attended LGNZ National Conference Wellington
10 July
• Roxburgh Business Breakfast

RESOLVED that the Mayor’s report be received.

Gunn / Jeffery

Note: The Statutory Property Officer joined the meeting at 2.58 pm.

19.5.7 Road Stopping – Cheviot Street, Roxburgh (PRO 65-7033-00)

A report from the Statutory Property Officer to consider stopping a portion of unformed legal road at Cheviot Street, Roxburgh, under the Public Works Act 1981 had been circulated.

There was a discussion about the cost of the road stopping and if the Board could consider picking up that cost.

A. RESOLVED that the report be received and the level of significance accepted.

B. APPROVED the proposal to stop an area of approximately 83 square metres of legal road known as ‘Cheviot Street’.

C. AGREED to the area of stopped road in Recommendation B being amalgamated with Council’s adjoining freehold title OT390/59.

D. AGREED that the Chief Executive be authorised to do everything required to complete the stopping and amalgamation of the stopped road.

Parker / Pritchard

E. AGREED that the that the costs of the Road Stopping be paid for by the Teviot Valley Community Board’s general reserve fund, up to a maximum of $7,000.

Jeffery / Pritchard

Note: The Statutory Property Officer and the Chief Executive Officer left the meeting at 3.30pm.

Note: The Finance Manager joined the meeting at 3.30pm.
19.5.8 Quarterly Financial Report Period Ending 31 March 2019 (GAD 05-01-58)

A report from the Financial Accountant to receive the financial information for the period ending 31 March 2019 had been circulated.

RESOLVED that the report be received.

Jeffery / Pritchard

Note: The Finance Manager left the meeting at 3.40 pm.

19.5.9 Quarterly Activities Report January to March 2019

The Quarterly Activities Report for the period January to March 2019 had been circulated.

RESOLVED that the report be received.

Gunn / Parker

19.5.10 Chair’s Report

Mr Gunn reported on the following:

- He had attended two Roxburgh swimming pool meetings
- 30 May – He had been interviewed by four young women from the Otago Polytechnic nursing school who were working a report on the Teviot Valley. The report “Improving health outcomes for residents of Teviot Valley: A sustainable rural health project” had since been published, with its key finding being low rates of immunisation locally.
- There had been two meeting of the Medical Services Trust, who were recruiting for new doctors.
- 17 June - He had attended a Teviot Resthome meeting.
- 22 June - He attended a function at the Fire Service were a certificate of appreciation was presented to the Central Otago District Council for their support of Fire and Emergency New Zealand.
- 27 June – He attended the community dinner held by the Medical Services Trust for residents over 85 still living in their own home. 35 residents had attended.
- 28 June – He had attended a site meeting between the Roxburgh Cemetery Trust and a neighbour about land boundaries. The neighbour had recently surveyed the property and discovered incorrect boundaries. He noted that the cemetery land was owned by the Department of Conservation (DoC), and the Central Otago District Council was working as an intermediary between the Trust and DoC. The Trust were hopeful of a speedy solution, however staff at the Alexandra office of DoC seemed to be less responsive that what was desirable.
• He had received a letter from Roxburgh Bowling Club dated 2 July, raising concerns about the potential loss of parking a skatepark may cause. It was agreed that the Chair and Cr Jeffery would meet with the Bowling Club on site.

**RESOLVED** that the Chair’s report be received.

Jeffery/ Prichard

19.5.11 **Members’ Reports**

Mr Pritchard reported on the following:

- He had also participated in the nursing student project.
- He had attended two meetings of the local business group.
- A number of applications had been received to fill the soon to be vacant doctors positions and the Medical Services Trust were preparing to make an offer, with a small, if any, time gap.

Mr Parker reported on the following:

- He was hopeful that work would soon begin on reinstating the Benger Burn walk bridge.
- He had attended the Millers Flat recreation committee meeting which had a large turnout of about 12 people. No one had offered to join the committee so a report regarding its future was expected soon.
- He expressed concern about the pedestrian lights that were out by the chemist in Roxburgh and how long it was taking to have them repaired. A suggestion had been made that part of the delay was due to a decision about LED lighting, however this was questioned.
- There had been a meeting of the Museum Committee, and they had employed someone to help _E-Hiving_ (electronic archiving) the collection at the museum.

Councillor Jeffery reported on the following:

- He had received a request to move the recycling bins near the bowling club.
- He had attended the business breakfast.
- He had attended the two meetings of the medical trust.
- He had attended a meeting of the Teviot Valley community development scheme and noted that decal would soon be up.
- The Broadband towers had been installed however they were putting a link from Millers Flat to Blue Mountains to safeguard the system. Once fully operative, a flyer would be put in the Bulletin.
- There would be a brainstorming session on 18 July about the heritage trail.
- Planning had begun on the next Cherry Chaos event.
RESOLVED that the members’ reports be received.

Gunn / Jeffery

19.5.12  **Council Report**

Councillor Jeffery reported on the following items:

- He had been away for the Council meeting held on 26 June, where the following items had been discussed:
  - The 2019/20 Annual Plan was adopted.
  - The Cromwell Spatial Plan was noted.
  - An update on the Heritage Trust had been provided.
  - An update on the William Fraser Office building had been provided.
- He had attended a meeting of the Hearings panel.
- He had met with Jacqui Dean to discuss siltation at Lake Dunstan.

RESOLVED that the Council report be received.

Jeffery / Parker

19.5.13  **Date of the Next Meeting**

The date of the next scheduled meeting is Thursday, 15 August 2019.

The meeting closed at 4.32pm.

..................................................
MINUTES of a meeting of the Cromwell Community Board held in the Cromwell Service Centre, 42 The Mall, Cromwell on Tuesday, 23 July 2019, commencing at 2.00 pm.

PRESENT: N Gillespie (Chair), S Calvert (Deputy Chair), A Blaikie, R Dicey, A Harrison, N McKinlay and W Murray

IN ATTENDANCE: His Worship the Mayor T Cadogan, J Muir (Executive Manager - Infrastructure Services), L van der Voort (Executive Manager – Planning and Environment), S Righarts (Chief Advisor), R Williams (Governance Manager) and P Singleton (Governance Support Officer)

Note: G Bailey (Parks and Recreation Manager), M Gordon (Parks Officer Projects), F Somerville (Roading Administrator) and M Kerr (Property and Facilities Manager) also attended.

19.6.1 Confirmation of Minutes

RESOLVED that the minutes of the meeting of the Cromwell Community Board held on 25 June 2019 be received and confirmed as a true and correct record.

Harrison / Dicey

19.6.2 Declaration of Interest

Members were reminded of their obligations in respect of declaring any interests. No changes to the interests noted in the agenda were declared.

19.6.3 Status Report on Resolutions – Community Services

A report from the Chief Executive Officer to provide an update on resolutions had been circulated.

RESOLVED that the report be received.

Dicey / Calvert
19.6.4 **Status Report on Resolutions – Infrastructure Services**

A report from the Executive Manager - Infrastructure Services to provide an update on resolutions had been circulated.

**RESOLVED** that the report be received.

Blaikie / Murray

19.6.5 **Status Report on Resolutions – Planning and Environment**

A report from the Executive Manager - Planning and Environment to provide an update on resolutions had been circulated.

**RESOLVED** that the report be received.

Gillespie / Calvert

19.6.6 **Mayor’s Report**

25 June
- Attended Coffee and a Chat in Tarras and Cromwell
- Visited the Chinese movie production in Clyde
- Met Prof Skelton, Ministry of the Environment investigator

26 June
- Attended the Council Meeting

28 June
- Lunched with Air NZ Regional Development Manager Cromwell

3 July
- Attended Cromwell Business Breakfast
- Attend Plan Change 13 hearing

7 to 9 July
- Attended LGNZ National Conference Wellington

16 July
- Met with the managers of Charlotte Jean birthing unit

18 July
- Met with the leader of “Lean On Me", Cromwell Mental Health Support group
- Attended a Chamber of Commerce Leaders Lunch
- Attended a Chamber Advisory meeting and Business After 5

19 July
- Officiated at a citizenship ceremony

**RESOLVED** that the Mayor’s report be received.

Gillespie / Calvert

19.6.7 **Members’ Reports**

Councillor Gillespie reported on the following:
26 June
- Attended a Council and committees meeting
- At the Community Services Committee meeting, Otago Museum and a report from Central Otago Heritage Trust were discussed
- At the Waste and Property Committee meeting, the overspend on the William Fraser Building upgrade was discussed and members were taken on a tour of the building to see the changes that have been made
- At the Council meeting, Cromwell Cultural Centre Trust gave a presentation, the Annual Plan was adopted and the rates were set, the Local Approved Products Policy was approved, as was the Litter Infringement System. The Clyde Gun was discussed and it is likely that the ownership and administration of the other various guns around the district will need to be reviewed. The Manuherikia deemed water permits and their renewal process were also discussed. The Council had made a submission to the Otago Regional Council on the Queenstown Lakes District Council’s (QLDC) wastewater discharge consent application.

27 June and 11 July
- Gave fortnightly Cromwell Community Board updates on Radio Central

28 June
- Attended the Local Government New Zealand Conference and amongst the publications received were two particularly interesting ones: “Reinvigorating Local Democracy” and “Urban Growth”

16 July
- Attended a Hearings Panel. Applications included Otago Polytechnic, who would like to expand their Bannockburn Road campus.

Also in July
- Attended a meeting of the Rural Fire Brigade, where the role of 16 local area committees was discussed. Seven of the committees are to be put in place in the next 12 months. Cromwell comes under region 5 and will have two area committees in the next 12 months
- Cromwell Goats Rugby team defeated Wakatipu in the Central Otago Club Rugby semifinal last weekend. The final is this Saturday, Cromwell vs Arrowtown: good luck to the Goats!

Councillor Calvert reported on the following:

26 June
- Attended a Council meeting. The Lode Lane public toilets’ wireless security camera and a report about charging for littering were discussed.

27 June
- Attended an Old Cromwell Town meeting

29 June
- Helped Mokihi Trust with planting

1 July
- Was pleased to receive some new equipment for the ambulance: a Pro-Lift stretcher

2 July
- Attended a Promotions Group meeting preparing for the Light up Winter Cromwell event

9 July
- Attended a Safer Communities hui
20 July

- Attended a Mokihi Trust working bee to help with planting native species at the 45th Parallel. The Trust began planting in 2016 and since then have planted, caged and mulched 3,141 plants.
- Attended Light up Winter Cromwell: another fantastic event from the Promotions Group

Ms Blaikie reported on the following:

2 July

- Attended a Cromwell Resource Centre meeting. The facility has been rebranded and is now known as Cromwell Community House

20 July

- Received some excellent feedback about the business and has been asked to be a keynote speaker at an upcoming event

22 July

- Attended a Cromwell Community House meeting. The group are looking for a new coordinator

Mr Dicey reported that he attended the CODC Plan Change 13 hearings and Light Up Winter Cromwell, which was very good.

Ms Harrison reported that she had been overseas and that she had attended a Museum Trust meeting on 22 July.

Mr Murray reported on the following:

Plan Change 13 Hearing

- Attended part of the second week of the hearings. The Council’s reporter made some valid and interesting points, especially about the District Plan

10 July

- Attended a Cromwell and District Community Trust meeting. The new community plan was discussed, along with a framework of values to base it on

20 July

- Attended Light up Winter Cromwell. The kids’ craft cave in the library was a highlight

22 July

- Attended a Museum Trust meeting. Discussions included how to involve schoolkids, new exhibitions, including a huge New Zealand eagle, a function for the volunteers and how to encourage even more, the award of third place in the Light Up Cromwell Window Display, a strategic plan for where displays are going to go, the success of the Winter series talks (there were 130 people at one of the lectures)

Councillor McKinlay reported on the following:

- The replacement of the security cameras at Lode Lane public toilets with state of the art technology. The cameras have proved invaluable in assisting the police
- The major refurbishment of the William Fraser building. The building is 30 year old. There is a growth in staff numbers and this is the first major refurbishment. The tour of the building at the Council meeting impressed all the members with the cost effective, good modern work facilities that have been created
RESOLVED that the members’ reports be received.

Harrison / Blaikie

Note: The Roading Assistant joined the meeting at 2.37 pm.

19.6.8 Application for Road Name Approval – Unnamed road off Maori Point Road, Tarras (INF 03-05-06)

A report from the Roading Administration Assistant to consider a proposal to name an unnamed public road, a public track and a private right of way off Maori Point Road, Tarras had been circulated

A. RESOLVED that the report be received and the level of significance accepted.

Murray / Dicey

Note: Johnny and Beau Trevathan joined the meeting at 2.41 pm.

Note: The Trevathans left the meeting at 2.54 pm.

Note: Ms Billee Marsh joined the meeting at 2.54 pm.

Note: Ms Marsh left the meeting at 3.03 pm.

Note: Ms Jackie O’Sullivan joined the meeting at 3.03 pm.

Note: Ms O’Sullivan left the meeting at 3.10 pm.

B. RESOLVED that an unnamed road running off Maori Point Road (shown in blue in appendix 2 of the report) remain a single road and be named Bowman Road.

Calvert / Blaikie

C. RESOLVED to name the fishermen’s access track (shown in green in appendix 2 of the report) Trevathan Way.

D. RESOLVED to name the right of way (shown in pink on appendix 2 of the report) Polson Terrace.

Gillespie / Dicey

Note: Mr Fin White (Cromwell Rotary Club) and the Parks and Recreation Manager and the Parks Officer Projects joined the meeting at 3.28 pm.

19.6.9 Rotary International Cromwell Clock Proposal (COM 07-62-018)

Councillor Calvert declared that she is a member of the Cromwell Rotary and sat on the clock committee but that she did not feel she had a conflict of interest
in this matter. The Chair noted that the declarations of conflicts of interest are for a member to decide on and that if in the same situation as Councillor Calvert he would be declaring a conflict of interest, but that was a decision for her to make. Councillor Calvert subsequently advised that she would not participate in the discussion or voting on the item.

A report from the Parks Officer – Projects to consider receiving the gift of a town clock on the Big Fruit Reserve, Cromwell had been circulated.

Note: With the agreement of the meeting, item 19.6.9 was left to lie on the table so that more information to determine the best location for the clock and the options for a power supply could be obtained.

Note: Mr White, the Parks and Recreation Manager and the Parks Officer Projects left the meeting at 4.12 pm.

19.6.10 Quarterly Activities Report January to March 2019

The Quarterly Activities Report for the period January to March 2019 had been circulated.

RESOLVED that the report be received.

Murray / Harrison

19.6.11 Date of the Next Meeting

The date of the next scheduled meeting is Tuesday, 20 August 2019.

THE BOARD IN CLOSED MEETING

RESOLVED that the public be excluded from the following part of the proceedings of the meeting, namely item 19.6.12 - 19.6.14. The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<table>
<thead>
<tr>
<th>General subject of each matter to be considered.</th>
<th>Reason for passing this resolution in relation to each matter.</th>
<th>Ground(s) under Section 48(1) for the passing of this resolution.</th>
</tr>
</thead>
<tbody>
<tr>
<td>19.6.12 Status Report on Resolutions – Chief Executive Officer</td>
<td>To enable the Community Board to carry out, without prejudice or disadvantage, commercial activities (The premature disclosure of the financial information would detrimentally affect the Council’s position in the negotiation)</td>
<td>Section 7(2)(h)</td>
</tr>
</tbody>
</table>
19.6.13 Status Report on Resolutions – Planning and Environment

To enable the Community Board to carry out, without prejudice or disadvantage, commercial activities (The premature disclosure of the financial information would detrimentally affect the Council’s position in the negotiation)

Section 7(2)(h)

19.6.14 Gair Estate, Cromwell – Council Residential Development Update

To protect information where the making available of the information would be likely to unreasonably to prejudice the commercial position of the person who supplied the information.

To enable the Community Board to carry out, without prejudice or disadvantage, commercial activities (The premature disclosure of the financial information would detrimentally affect the Council’s position in negotiations)

Section 7(2)(b)(ii) and 7(2)(h)

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act or section 6 or section 7 or section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above (in brackets) with respect to each item.

NOTE:

Section 48(4) of the Local Government Official Information and Meetings Act 1987 provides as follows:

"(4) Every resolution to exclude the public shall be put at a time when the meeting is open to the public, and the text of that resolution (or copies thereof) -

(a) Shall be available to any member of the public who is present;

and

(b) Shall form part of the minutes of the local authority."

Gillespie / Murray

Note: The public was excluded at 4.29 pm.
THE BOARD IN OPEN MEETING

RESOLVED that the public be readmitted.

Gillespie / Calvert

Note: The public was readmitted at 5.15 pm.

The meeting closed at 5.15 pm.

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CHAIR / /
# SEALING REGISTER

## to 9 September 2019

<table>
<thead>
<tr>
<th>Date</th>
<th>Details</th>
<th>Resolution</th>
</tr>
</thead>
<tbody>
<tr>
<td>1/8/2019</td>
<td>Section 77 Building Certificate</td>
<td>Hector Egger Holdings NZ Limited</td>
</tr>
<tr>
<td>9/8/2019</td>
<td>Section 77 Building Certificate</td>
<td>Fire and Emergency NZ</td>
</tr>
<tr>
<td>27/8/2019</td>
<td>Bylaw</td>
<td>Alcohol Restrictions in Public Spaces Bylaw 2019</td>
</tr>
<tr>
<td>26/8/2019</td>
<td>Building Act Certificate</td>
<td>Remarkable Motors Limited</td>
</tr>
<tr>
<td>3/9/2019</td>
<td>MoU Licence to Occupy Space</td>
<td>CODC and Sport Otago</td>
</tr>
</tbody>
</table>

Jackie Smith  
Governance Administration Assistant
Mayor’s Report

Recommendations

A. Recommended that the report be received.

Diary for Mayor

It does not seem like three years ago since the last election, but suddenly here we are at the last meeting of this Council. With a member leaving and a new seat being created around the table, the next Council will be different to this one.

It is my pleasure to thank Councillors for their hard work over this triennium. Much has been achieved in the three years, such as the pipes being laid right now to finally get lower-lime water to Alexandra, something the community has been calling for, for years, if not decades. The Clyde wastewater project will be the biggest environmental project this Council ever takes on and it is rewarding for all of us to see the work commence on that as well.

The Cromwell Masterplan, initiated by the Cromwell Community Board and supported around this table has provided a template on how to hear the community voice on dealing with the growth pressure we are facing across the district. Work remains for the new Council to determine what that consultation will look like in a District Plan change, alongside the work budgeted for at our last meeting to do the same in the Alexandra/Clyde area.

The opening of the Cromwell Wastewater plant, with its 1000x improved discharge, was a great day for the CODC, as was attending the opening of the new Maniototo Hospital where this Council backed the Maniototo Community Board in finding what I think is the fairest funding model to make that crucial project happen.

The response to the Roxburgh flood crisis was first rate but losing the fight for the retention of the Roxburgh Children’s Village was a low-point and something that still sticks in my craw today.

Our latest iteration of the 10 year plan has put us in great shape to provide what the community needs and some of what it wants as well as that which Wellington demands, into the future.

A heartfelt thanks to the staff who have worked to provide us with the best reports possible and to ensure the decisions made in this room turn into realities in our community.

While we do not know the exact composition of the next Council, we do know that Dr Barrie Wills won’t be sitting around that table. Barrie has been a VCB member for four terms and a Councillor for two. One way of measuring Barrie’s contribution to the community is to look at
his 17 (at last count) declared interests and five Council appointments, showing the breadth of his interests and the depth of his commitment. Barrie’s insights and diligence will be sorely missed, and I am sure you will join with me in wishing him and his wife Ann all the best for the future.

To the remaining Councillors and especially to my Deputy Mayor Neil Gillespie, thank you for your hard work, robust but fair and tempered discussions and debate and for the work you have put in to making our piece of paradise a great place to work, live and play in.

Ngā mihi

Prepared by:

Tim Cadogan
Mayor
9/09/2019
THE COUNCIL IN CLOSED MEETING

RECOMMENDED that the public be excluded from the following part of the proceedings of the meeting, namely item 19.8.18 to 19.8.22 The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

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<tr>
<td>19.8.18 Status Report on Resolutions – Planning and Environment</td>
<td>To enable the Council to carry out, without prejudice or disadvantage, commercial activities (The premature disclosure of the financial information would detrimentally affect the Council’s position in the negotiation)</td>
<td>Section 48 (1) (a)</td>
</tr>
<tr>
<td>19.8.19 Draft Non-Audited Annual Report 2018/2019 (Doc ID 426409)</td>
<td>To enable the Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</td>
<td>Section 48 (1) (a)</td>
</tr>
<tr>
<td>19.8.20 Renewal for Contract for Valuation Services (Doc ID 424935)</td>
<td>To enable the Council to carry out, without prejudice or disadvantage, commercial activities (The premature disclosure of the financial information would detrimentally affect the Council’s position in the negotiation)</td>
<td>Section 48 (1) (a)</td>
</tr>
<tr>
<td>19.9.21 Purchase All or Part of 27 Sunderland Street, Clyde (Doc ID 426221)</td>
<td>To enable the Council to carry out, without prejudice or disadvantage, commercial activities (The premature disclosure of the financial information would detrimentally affect the Council’s position in the negotiation)</td>
<td>Section 48 (1) (a)</td>
</tr>
<tr>
<td>19.9.22 Chief Executive Performance Objectives (Doc ID 427424)</td>
<td>The withholding of the information is necessary to protect the privacy of the natural persons.</td>
<td>Section 48 (1) (a)</td>
</tr>
</tbody>
</table>

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act or section 6 or section 7 or section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the
holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above (in brackets) with respect to each item.

NOTE:

Section 48(4) of the Local Government Official Information and Meetings Act 1987 provides as follows:

"(4) Every resolution to exclude the public shall be put at a time when the meeting is open to the public, and the text of that resolution (or copies thereof) -

(a) Shall be available to any member of the public who is present; and

(b) Shall form part of the minutes of the local authority."
THE COUNCIL IN OPEN MEETING

RECOMMENDED that the public be readmitted.