



2017/18

ANNUAL PLAN

Central Otago District Council

Time to put our Plan into Action

Time to put our Plan into Action

We received 244 submissions in our 2017/18 Annual Plan consultation. Thank you to all those who took the time to get involved and share your views.

Below is an overview of the key issues raised through this consultation and decisions made.

Maniototo Healthcare Facility Project

Almost half of the issues raised in the submissions related to the Maniototo Community Healthcare Facility Project. Response on this issue showed a clear preference for \$2 million of funding by way of rates and land sales.

The Maniototo Community Board agreed to provide funding of \$2 million towards the Maniototo Healthcare Facility Project provided a mutually agreed project management structure is in place and there is no significant departure from the current proposal and costings. This funding will be provided for in future years after cash from company reserves and community fundraising are used.

That decision takes care of the 'how much' but the 'how' this will be funded is still to be explored further by Council.

Touring Route

The preferred Touring Route as proposed in the consultation document had 75% support from those submitters who commented on it.

Council agreed to fund the establishment of Touring Route between Queenstown and Dunedin via Cromwell, Alexandra, Omakau, the Ida Valley, Ranfurly, Middlemarch and Outram (the preferred option highlighted in the consultation document) to the value of \$187,000.

Cromwell Memorial Hall

Our Annual Plan consultation focused on the timing of the Hall upgrade timeline being pushed out to 2018/19 for completion. Resolutions made by the Board since the consultation document was published have resolved to explore new build options. While this is undertaken the refurbishment plan is on hold. Once information on new build options have been

reported to the Cromwell Community Board then a decision will be made. Dependant on the decision there may need to be a further round of consultation with the Cromwell community.

Central Stories Museum

Council resolved that support to Central Stories Museum and Art Gallery be increased by \$2,400 to cover increased rent upon proof of payment, and agreed to further consider \$5,000 for the refurbishment of the Bodkin Gallery once a business case has been provided

The Vincent Community Board agreed to increase its financial support to Central Stories by \$3,600, reflecting the established 60/40 Board - Council split.

Cromwell Community Board Grants

The Cromwell Community Board agreed to grant \$8,340 to the Cromwell Museum Trust for the 2017/18 year to support its work documenting and developing its museum collection.

This funding is a one-off arrangement. Any ongoing funding requests should be considered through next year's Long Term Plan process.

The Cromwell Community Board also agreed to a funding request of \$10,586.84 from the Lowburn Hall Society Inc. towards its projects to construct a storage space for hall furniture and the purchase of new hall furniture.

Molyneux Stadium Minor Redevelopment Project

The Vincent Community Board agreed to fund the minor redevelopment of the Molyneux Stadium changing rooms as per the New Zealand Merino Shearing Society's submission up to the value of up to \$22,000. Funding will come from the Recreation and Culture rate, with a cash contribution of \$10,400 to be received from the New Zealand Merino Shears Association.

District Grant to Life Education

Council agreed to funding of \$2,500 to the Life Education Trust to support its work in the field of community youth health and mental wellbeing education services.

LONG TERM PLAN

The Long Term Plan (LTP) sets out our strategic direction and work programme for the 10 years ahead. It outlines the services we will provide, the projects we will undertake, the cost of doing this work, how it will be paid for and how we will measure the quality and our effectiveness. The issues we face and the context within which we work are continuously evolving. For this reason, an LTP is produced every three years.

ANNUAL REPORT

At the end of each financial year we produce an Annual Report. This sets out how we performed for the year compared to what we said we would do. It lets you know what we delivered and analyses whether we met our budgets and performance targets.

ANNUAL PLAN

In each of the two years between LTPs we produce an Annual Plan. The Annual Plan takes a fresh look at the budgets and work programme that we planned for the year, according to the LTP, and considers whether adjustments are needed.

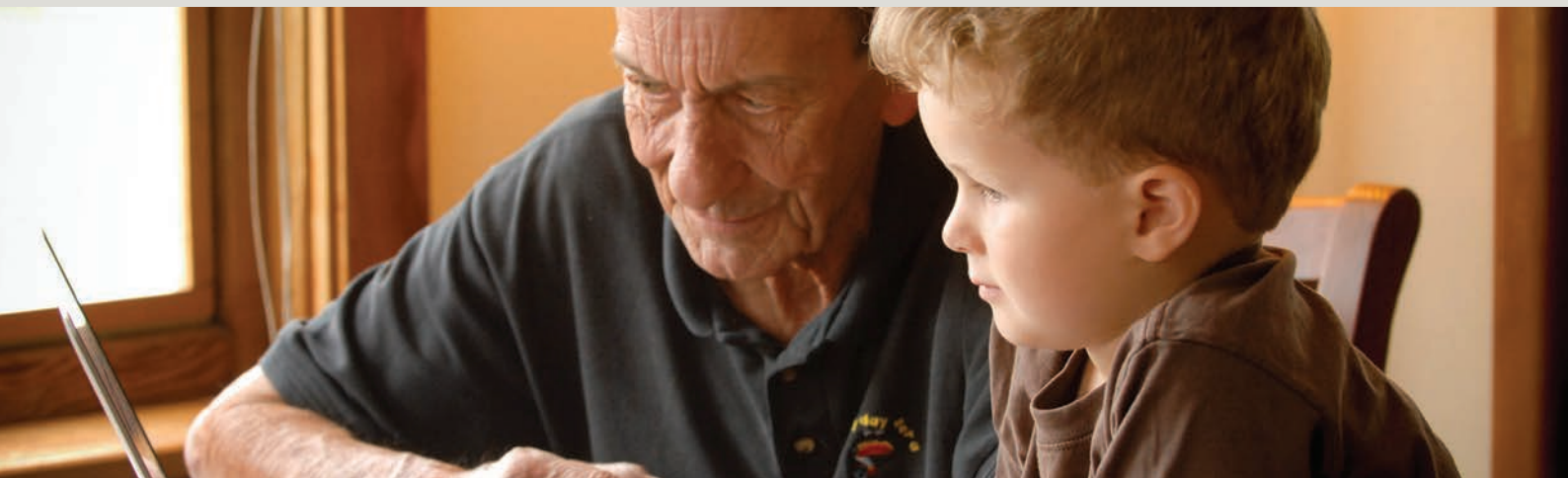
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IMAGINE YOUR COMMUNITY

Imagine your community in 10 years time. How would you like it to be?

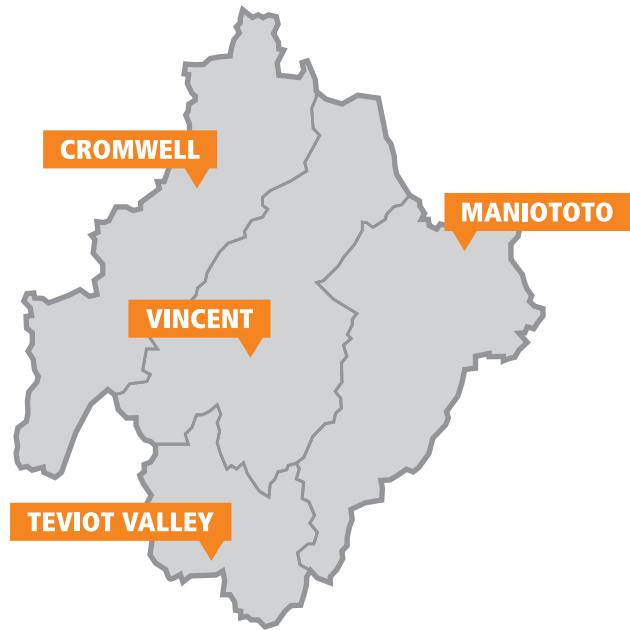
YOU CAN
get involved



OUR SPACE, OUR PLACE

The Central Otago District covers an area of 9968.5km² and encompasses the electoral wards Alexandra and Earnsclough-Manuherikia (Vincent), Cromwell, Maniototo and Teviot Valley. The main towns include Alexandra, Clyde, Cromwell, Roxburgh, Ranfurly and Naseby. Our population is 17,895. We have one of the lowest population densities in New Zealand.

The Central Otago district has a unique and diverse economy. While rural or primary industries still provide the backbone, Central Otago has become an attractive place to live and visit. This means that industries such as viticulture and tourism are playing an increasing part in local development, while service industries such as construction and business services have grown considerably.



Community Planning

The aspirations of our Central Otago community are central to our planning.

Central Otago District Council helps facilitate community planning. We currently have 14 community plans and each of these community plans help articulate what it is our communities want and need to ensure this district remains **a great place in which to live, work and play.**

Consultation with Maori

Council also continues to foster closer relations and improved communication channels with local iwi to contribute to Council's decision-making. Council is a signatory to the Te Ropu Taiao Otago governance charter. This charter formalises an agreement between Otago Runanga and Otago local authorities to work together at both a collective and individual council level.

OUR COMMUNITY OUTCOMES

THRIVING ECONOMY

A thriving economy that is attractive to both businesses and residents alike.

Economic Development

Promote Central Otago as a place to live. Help business get through the legislative requirements when developing business opportunities.

Tourism

A tourism industry that is well managed, which focuses on our natural environment and heritage with marketing plans that reflect this.

Ease of Doing Business

Have easy access to information, friendly business services with streamlined consent processes.

SUSTAINABLE ENVIRONMENT

An environment that provides a good quality of life. A community with a healthy balance between its natural and built environment.

Water

Ensure there is an appropriate allocation of water for irrigation while ensuring sustainable waterways. Provide certainty in the quality and availability of residential water supplies, as well as education on water conservation.

Waste Minimisation

Reduce the waste we generate and increase recycling.

Managing Development Impacts on Landscape & Natural Ecosystems

Understand and protect the inherent values of our landscape and natural ecosystems while having well defined areas for growth.

SAFE & HEALTHY COMMUNITY

A vibrant community with a range of services and facilities. A community that values and celebrates its rich heritage.

Maintain Services in Local Communities

Retain key services and facilities which are appropriate to the local community while retaining volunteer networks.

Safe Community

Retain our safe community.

Transport & Communication

Have a well-connected community through a safe roading system and communications network.

Recreation

Respect landowners' rights, while enjoying access to our lakes and recreational areas. Encourage walking and cycling for the community's health and wellbeing.

Arts & Culture

Provide places and spaces for arts and cultural expressions.

Heritage

Have clear guidelines for accessing, managing and preserving heritage within Central Otago while also identifying tourism opportunities.

Community outcomes are a high level set of goals that we aim to achieve. These outcomes seek to improve the social, economic, environmental and cultural well-being of our district, now and for the future.

Community outcomes are important to us at Council. They are used to guide and inform the planning process and set out priorities. They also help us focus on a vision for the district.

These are the **community outcomes** Council has a key role in.

They will be achieved by **working in partnership** with the whole community, including individuals, businesses, government agencies and community organisations.

Our region's values are what Councillors will draw on to guide good decision-making.

Regional Identity

Our regional identity expresses the things that are special about this district that ring true for those in every corner of the community. It reinforces those values that are special to Central Otago as a place to live, work and play, for now and for the future.

The regional identity is much more than a logo. It is about embracing those values – an image that will last and endure in the hearts and minds of both residents and visitors alike.

We have inherited a magnificent natural and historic wealth. **A WORLD OF DIFFERENCE.** We must celebrate and protect it.



The upper part of the symbol represents a solitary cloud whisked upward against a vast blue sky. The lower form represents both the landscape and the native falcon, the karearea. In symbolic language, this bird is associated with noble-natured people, strength, bravery, ingenuity and high spirits.

Our Region's Values

1. **MAKING A DIFFERENCE:** We will inspire and lead others with our special point of difference.
2. **RESPECTING OTHERS:** We will respect our culture and personal differences.
3. **EMBRACING DIVERSITY:** We will recognise differences and embrace diversity.
4. **ADDING VALUE:** We will always ask ourselves if there is a better way – one that achieves a premium status.
5. **HAVING INTEGRITY:** We will seek to be open and honest.
6. **LEARNING FROM THE PAST:** We will learn from past experiences with future generations in mind.
7. **MAKING A SUSTAINABLE DIFFERENCE:** We will make decisions in business with the community in mind and in harmony with the natural environment.
8. **PROTECTING OUR RICH HERITAGE:** We will protect and celebrate our rich heritage in landscapes, architecture, flora and fauna and different cultural origins.
9. **MEETING OBLIGATIONS:** We will meet legal obligations at both a local and national level.

PROGRESSING THE PLAN

Our Annual Plan 2017-18 represents Year 3 of our Long Term Plan (LTP) 2015-25. The 12 months ahead is very much about getting on with business, delivering services and implementing programmes as planned and budgeted for in our current LTP.

Our challenge, highlighted in our LTP, is to balance affordability with sustainability. We aim to keep rates and charges affordable now and into the future, while making sure that meaningful infrastructure investment continues to support a thriving and liveable Central Otago.

The local body elections in October 2016 brought with it a change of leadership with a new Mayor and a change in leadership style. As your Mayor it has been my aim to increase opportunities for community engagement between you and Council. I have instigated 'Coffee and a Chat with the Mayor' sessions, now being held regularly around the district, and we have introduced 'Councillor Connection' sessions prior to our six-weekly Council meetings. As your Council we have purposely left the scope wide open for these and people can bring their ideas, pressing concerns or questions to us directly.

We will continue this focus on accessibility of your elected representatives and being there to listen to the issues that matter to you. We hope more of our community will use these opportunities to be involved so we can all work together more effectively for the betterment of Central Otago. You can now make contact with Council directly from The Central App. This smart phone app is available free from your preferred app store. You will find the Council button under Community/Jobs. From there you will find five additional buttons to access a whole range of online resources, including a 'Report it' button. There is also a 'Consultation' button taking you to matters and issues currently up for public consultation. It's a handy, one stop shop to keep you up to date on Council matters.

Going forward we will continue our focus on excellent customer service. As a Council we realise that we are YOUR Council and we want to be of service to you. We want our people to deliver enhanced customer service as the norm. To assist in delivering this we need to more fully understand community needs, so we will continue to roll out new opportunities to provide us with customer feedback.

The significant workload ahead is preparing our next Long Term Plan and ensuring we engage and bring our community with us in that planning process.

The issue your Council believes is the biggest single concern to Central Otago's economy presently is finding the right balance in our future water use. The balance between the legitimate needs of the farmers and growers, who must have sufficient water to irrigate at an affordable cost, and the equally legitimate needs of the environment is at the centre of the debate regarding the future minimum flow that the Otago Regional Council will be setting for the Manuherikia River. The outcome of this debate will be, in your District Council's view, the most significant event in our district over the next five years. On your behalf we intend to be an active part of this discussion and decision-making.

The first two of our major infrastructure upgrades move into the project delivery phase in 2017/18. The Lake Dunstan Water Supply project, bringing improved water quality to Alexandra will go to tender and the Cromwell Wastewater Treatment Upgrade construction is expected to commence this year.

The year ahead will reveal the outcome of the strategic review currently being undertaken of Tourism Central Otago (TCO), which aims to balance the challenges of developing high value markets with managing the impact of growing visitor numbers on our region. The Central Otago Economic and Development Strategy is also due to be reviewed and updated this coming year.

Our commitment

In preparing this Annual Plan elected members and staff have worked together to present a plan that helps us progress along the path set out in our Long Term Plan. A path we believe will future proof our district and looks out for the interest of the district as a whole. We are committed to delivering the activities and services detailed on the following pages.

We look forward to working with our community to put our plans into action.



Tim Cadogan
Central Otago Mayor

Leanne E Mash
Chief Executive Officer

OUR ACTIVITIES

This section provides a detailed overview of the activities we will undertake over the next year. The groups of activities incorporate the core services we deliver. We give consideration to how these services contribute to community well-being in our decision-making process.

Governance and Corporate Services provides the internal processes and support required for the organisation to carry out its activities.

Within each group of activities you will find a description of each activity, our key challenges, what we have planned, what you can expect from us, and a breakdown of the costs involved.

<h2 style="text-align: center;">Three Waters</h2> <h3 style="text-align: center;">Water / Wastewater / Stormwater</h3> <p style="text-align: center;">Drinking Water Supply, Legislative Monitoring and Reporting, New Connections, Maintenance, Replacement, Renewals, Resource Consent Monitoring and Renewals, Treatment and Management, Trade Waste Management, System Development, Connections, Open Channel Maintenance, Drain Clearance, Reticulation Management</p>		
<h3>Transportation</h3> <p>Sealed and Unsealed Roads, Signage and Traffic Services, Bridges, Maintenance and Renewals, Drainage, Vegetation Control, Street Cleaning, Minor Improvement Projects, Footpaths and Carparks, Winter Maintenance, Emergency Works, Asset Management, Road Safety</p>	<h3>Other Infrastructure</h3> <p>Waste Minimisation, Elderly Persons' Housing, District/ Commercial Property, Public Toilets, Airports</p>	<h3>Community Services</h3> <p>Parks and Recreation, Cemeteries, Community Facilities, Libraries, Swimming Pools</p> <p>District Development: Economic Development, Tourism, Community Planning, Visitor Information Centres, Central Otago Regional Identity, Promotions and Grants</p>
<h3>Planning and Environment</h3> <p>Resource Management, Building Control, Alcohol Licensing, Dog Control and Registration, Environmental Health, Emergency Management</p>	<h3>Governance and Corporate Services</h3> <p>Elected Members' Support, Administration Buildings, Personnel, Communications, Customer Services and Administration, Financial Planning & Reports, Information Systems</p>	

DECISIONS MADE TODAY

Decisions made today will affect tomorrow

THREE waters



WATER

What we do

We manage nine public water supply schemes, servicing approximately 14,500 residents.

We **supply the community with treated water** at a suitable pressure and quantity. Each scheme is different but operates under the same basic process. Water is drawn from a lake, river or bore before being treated, typically by chlorination. This water is then pumped to elevated storage reservoirs for distribution.

The reservoirs **ensure sufficient quantities are available for consumption and firefighting** while the elevation produces the required pressure.

THIS ACTIVITY CONTRIBUTES TO THE FOLLOWING COMMUNITY OUTCOMES:

**THRIVING
ECONOMY**

**SUSTAINABLE
ENVIRONMENT**

**SAFE & HEALTHY
COMMUNITY**

“Most communities in Central Otago face major treatment upgrades to their water schemes within the next 10 years. We are now undertaking detailed planning for these projects.”

Challenges we face

Most communities in Central Otago face major upgrades to their ageing water schemes in order to comply with the national drinking water standards and to address underlying water quality issues. We've addressed the issue of affordability by introducing water metering and district funding. We now need to provide reliable, cost-effective solutions that meet the needs and expectations of our communities.

**Balance
sustainability with
affordability**

What we have planned

The Lake Dunstan Water Supply, which will provide drinking water to Alexandra and Clyde, has been through preliminary design investigations and is expected to enter a tendering phase for detailed design and construction in 2017/2018.

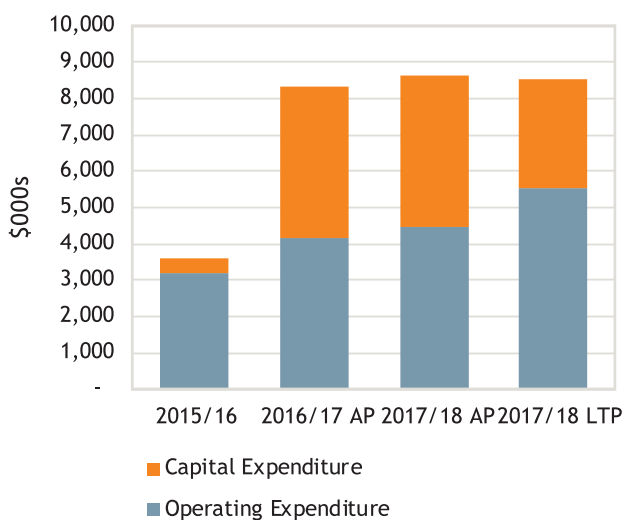
Analysis of options for the Omakau/Ophir and Naseby water supplies are progressing and detailed design and construction is expected to commence in 2017/18.

In the Teviot Valley, we are nearing completion of toby separations and network improvements. This will allow for the introduction of water metering for domestic residents in Roxburgh and Lake Roxburgh Village as part of the district-wide water demand management plan. Water meter charging is expected to begin by 2018/2019.

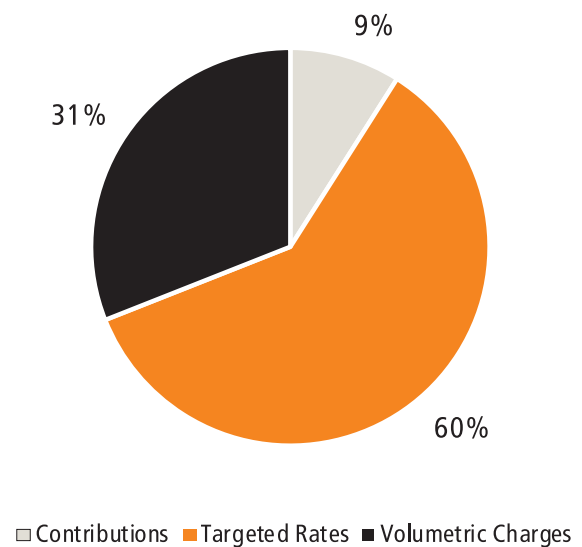
How we pay for water

12% of rates is spent on our water schemes.

How much does water cost?



How is water paid for?



What you can expect from us

We will strive to provide you with a reliable, safe and healthy water supply. The table below sets out the goals we will be able to measure our success by.

WATER				
Community Outcome	Our Objective Level of Service	How we Measure Success	2015/16 Result	Our Aim 2017/2018
A Thriving Economy	Provide a fully accessible and reliable water network	The percentage of real water loss from the network reticulation system (leaks, metering inaccuracies)	≤18%	Target Current Annual Real Losses from the networked reticulation system ≤ 20% of water produced
		Percentage of budgeted capital works completed annually	67%	To complete more than 90% of budgeted capital works
		Percentage of budgeted renewals completed annually	76%	To complete more than 90% of budgeted renewals
		Time with water per customer per annum (planned and unplanned)	99.9%	To maintain supply to customers for ≥ 99% of the time
A Sustainable Environment	Provide an efficient water network	Fault response time to urgent call-outs Attendance: Resolution:	Not Available	Target median time to get to site ≤ 120 minutes Target median time to resolve ≤ 480 minutes
		Fault response time to non-urgent call-outs Attendance: Resolution:	Median time same day. Median time 3 days.	Target median time to get to site ≤ 1440 minutes Target median time to resolve ≤ 4320 minutes
		The average consumption of water per day per resident	474L/person/day	To maintain water demand at <600 L/ person/day
		Total number of customer complaints for: •Water clarity •Water taste •Water odour •Water pressure and flow •Continuity of water supply •Responses to water service requests	5 per 1000 connections	≤ 13 per 1000 connections
A Safe and Healthy Community	Provide a safe and healthy water network	Compliance with the NZ Drinking Water Standards Pt4: Bacterial Pt5: Protozoal	Part 4: Bacterial All comply except Roxburgh. Part 5: Protozoal All do not comply.	All Council water schemes comply with Part 4: Bacterial No Council water schemes comply with Part 5: Protozoal except for Roxburgh

WASTEWATER

What we do

We manage eight public wastewater schemes, servicing approximately 12,500 residents. Each scheme **pumps, reticulates and treats the wastewater** generated by your household as well as from businesses and industrial processes. Wastewater is **treated to a statutory standard and then discharged into a nearby water body or onto land**. Privately owned septic tanks are used in townships without reticulated schemes.

THIS ACTIVITY CONTRIBUTES TO THE FOLLOWING COMMUNITY OUTCOMES:

**THRIVING
ECONOMY**

**SUSTAINABLE
ENVIRONMENT**

**SAFE & HEALTHY
COMMUNITY**

“Most communities in Central Otago face major upgrades to their wastewater schemes. We’ve done the planning for these and are now moving into the project delivery phase for the initial projects.”

Challenges we face

The quality of treated wastewater we discharge to the environment is generally good, but national and regional environmental standards are demanding we lift our game. After all, our environment is what makes Central Otago such a desirable place to live and visit. We’ve addressed the issue of affordability by introducing district funding. As many communities face these costly upgrades to more sophisticated wastewater treatment systems, much time and thought is being spent on considering options and the best value solutions to meet the required standards.

**Achieve treatment
standards and remain
affordable**

What we have planned

The Cromwell wastewater treatment plant upgrade project continues with the tender process completed and construction expected to commence in 2017.

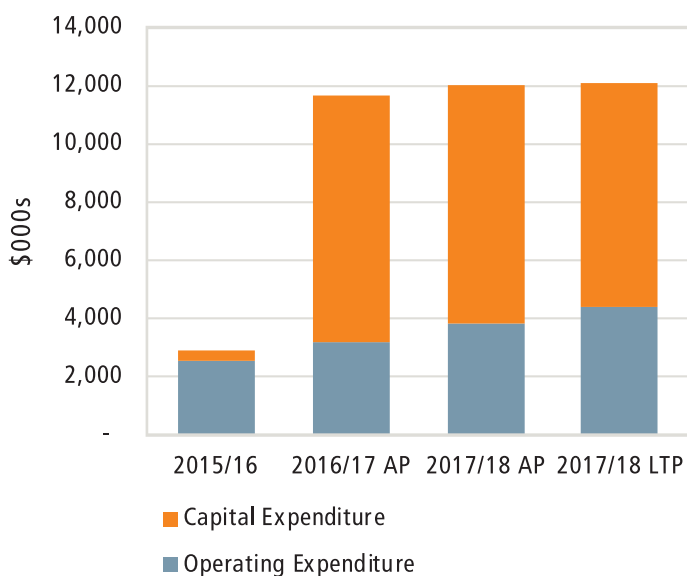
We are considering the longer term need for a wastewater scheme for Clyde, and investigating the options for this.

Upgrade options for septage reception at the Ranfurly wastewater treatment plant has been assessed and the improvements are required to be completed in 2017/18.

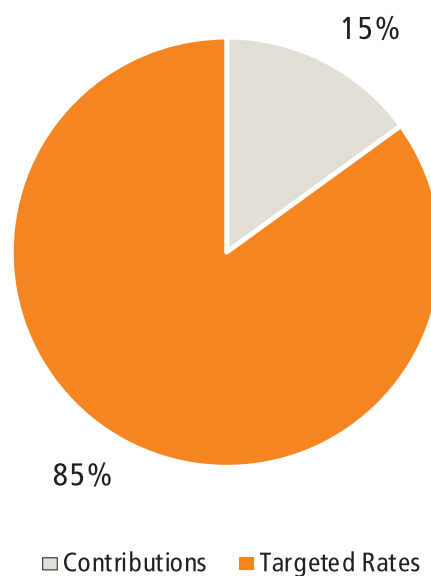
How we pay for wastewater

15% of rates is spent on our wastewater network.

How much does wastewater cost?



How is wastewater paid for?



What you can expect from us

We aim to deliver you an efficient, safe and compliant wastewater network. The table below sets out the goals we will be able to measure our success by.

WASTEWATER				
Community Outcome	Our Objective Level of Service	How we Measure Success	2015/16 Result	Our Aim 2017/2018
A Thriving Economy	Provide an efficient, accessible and reliable wastewater network	Number of complaints received from customers per 1000 connections	0.94 per 1000 connections	Number of sewage odour complaints \leq 1 per 1000 connections
			10.5 per 1000 connections	Number of sewerage system faults & blockage complaints \leq 11 per 1000 connections
			Nil	Number of complaints regarding responses to sewer service requests \leq 1 per 1000 Total number of customer complaints \leq 13 per 1000
		Percentage of budgeted capital works completed annually	78%	To complete more than 90% of budgeted capital
		Percentage of budgeted renewals completed annually	71%	To complete more than 90% of budgeted renewals
A Sustainable Environment	Provide a safe and compliant wastewater network	Compliance with discharge consents	Nil Non-compliance for all.	To have no enforcement actions
		Fault response times Attendance: Resolution:	Not captured. Median time to complete and close CSR – 2 days.	Target median time to get to site \leq 120 minutes Target median time to resolve the problem \leq 480 minutes
A Safe and Healthy Community	Provide a safe and compliant wastewater network	Number of dry weather sewerage overflows from sewerage scheme	0.7 per 1000 connections	Number of dry weather sewerage overflows \leq 1 per 1000 connections

STORMWATER

What we do

Our stormwater activity provides for the **safe removal of excess rainfall** that does not naturally permeate into the ground. We manage stormwater for 10 townships.

Stormwater is conveyed directly to waterways using piped infrastructure, natural water courses and open channels. We have a responsibility to **ensure communities are not adversely impacted by localised flooding**.

Flood risks from large catchments, like the Clutha and Taieri rivers for instance, are managed by the Otago Regional Council (ORC).

THIS ACTIVITY CONTRIBUTES TO THE FOLLOWING COMMUNITY OUTCOMES:

**SUSTAINABLE
ENVIRONMENT**

**SAFE & HEALTHY
COMMUNITY**

“While the frequency of rainfall is increasing, our existing system typically has the capacity to meet these events.”

Challenges we face

The Regional Council has indicated that Plan Change 6’s focus on rural water quality will extend to urban water quality in the future. We need to look at how we are going to meet these requirements and manage the quality of our urban stormwater discharges. Given we have a very low average annual rainfall in Central Otago our challenge will be to balance these requirements with treatment solutions that make economic sense.

**Balance requirements
with cost-effective
solutions**

What we have planned

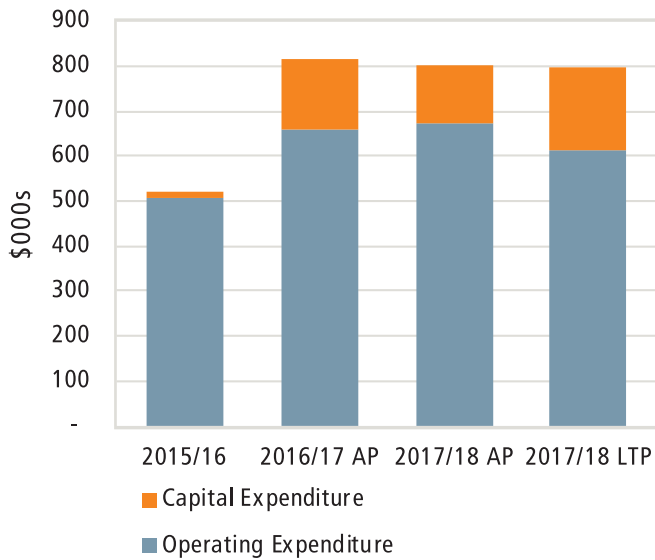
Our programme for the year ahead is largely about business as usual and getting on with programmed maintenance.

How we pay for stormwater

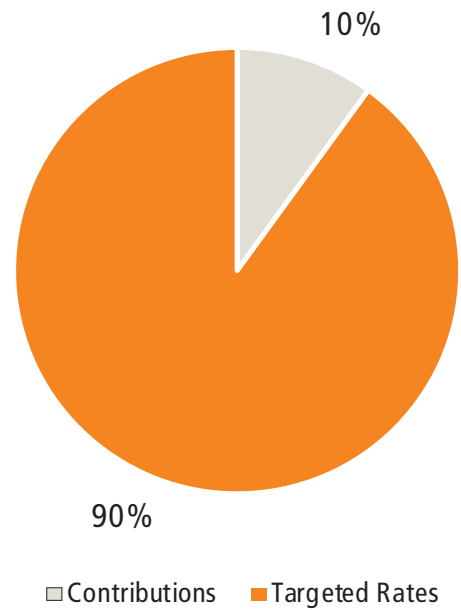
Stormwater protects properties from damage especially in our urban areas.

2% of rates is spent on our stormwater network. This rate also covers drainage next to our roading network.

How much does stormwater cost?



How is stormwater paid for?



What you can expect from us

The table below defines the level of service we will provide and how we measure our performance.

STORMWATER				
Community Outcome	Our Objective Level of Service	How we Measure Success	2015/16 Result	Our Aim 2017/2018
A Thriving Economy	Provide an efficient, fully accessible and reliable stormwater network	Percentage of budgeted capital works completed annually	85%	To complete more than 90% of budgeted capital works
		Percentage of budgeted renewals completed annually	315%	To complete more than 90% of budgeted renewals
A Sustainable Environment	Provide an efficient, fully accessible and reliable stormwater network	Compliance with discharge consents	Nil	To have no enforcement actions
A Safe and Healthy Community	Provide a safe and compliant stormwater network	Number of flooding events that occurred and habitable floors affected	Nil	Target number of habitable floors affected ≤ 1 per 1000 properties
		Response time to attend flood events	No flood events	Target median time to get to site ≤ 120 minutes
		Number of complaints received about stormwater performance	0.7 per 1000 connections.	Total number of customer complaints ≤ 2 per 1000 properties

ADD VALUE

Add value. Ask yourself is there a better way?

TRANSPORTATION

cycleways footpaths **car parks**
road safety **bridges** street lighting



TRANSPORTATION

What we do

Our Transportation activity **enables the movement of goods, people and services across our district.** We have 1886km of roads spreading throughout the district, with 1739km of rural roads and 147km of urban streets.

We have 175 bridges, just under 5000 culverts and close to 12,000 hectares of road reserves. Our focus for the next 10 years is to **deliver an efficient, fully accessible, safe roading network.**

THIS ACTIVITY CONTRIBUTES TO THE FOLLOWING COMMUNITY OUTCOMES:

**THRIVING
ECONOMY**

**SUSTAINABLE
ENVIRONMENT**

**SAFE & HEALTHY
COMMUNITY**

“We will need to optimise our roading network to ensure we can afford to deliver the outcomes our communities require.”

Challenges we face

We have 175 bridges on our network with 35 expected to reach the end of their economic life within the next 30 years, and a further 30 requiring significant renewals work. A large number of these are on low volume roads where alternative routes exist and the economic viability of their replacement needs to be considered. The number and weight of trucks on our network are also increasing as land productivity improves. We are currently working through detailed structural inspections and impact assessments to inform community discussion regarding the shape of our network in the future.

**The affordability
and resilience of
our aging bridge
network**

Unsealed roads make up 73% of our roads and account for approximately 30% of our proposed transportation investment. Many of our low volume roads provide access to less than three properties. We have a backlog of renewals work on unsealed roads, particularly on the lowest volume roads which service land and back country areas. Changes in land use and improved productivity in our rural areas is resulting in an increase in demand on our unsealed roads. We have increased our renewals investment for unsealed roads by 16% (excluding escalation) to enable us to partially address this backlog and improve accessibility on these roads.

**Land use change
increasing demand
on our unsealed
roads**

We have identified a need to proactively inform the community on how we manage and fund our roading network. We will have conversations with our community in the coming three-year period around both levels of service and the extent of our roading network.

**Inform and engage
on service levels**

What we have planned

Our programme for the year ahead is largely about business as usual getting on with programmed maintenance. Our approach to day-to-day business is always asking ourselves if there is a better way and looking at how we can gain greater efficiency.

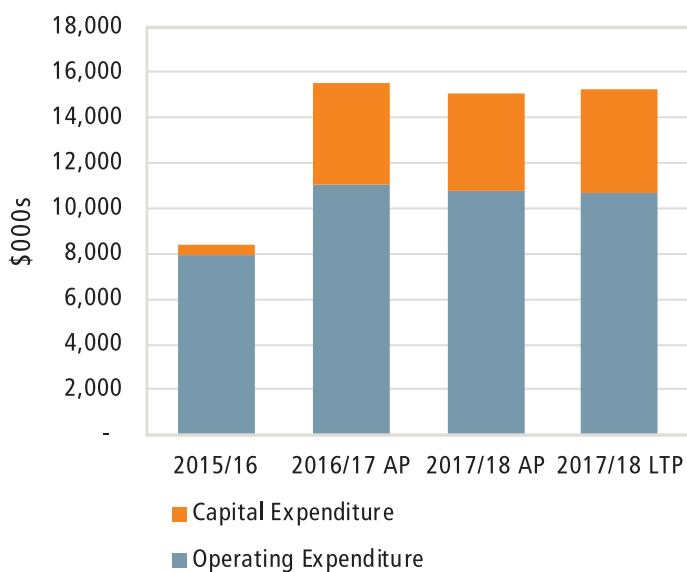
In 2016/17 we started replacing our existing street lighting with new LED technology, which will reduce energy consumption and maintenance costs. This work will continue in 2017/18.

We will undertake repair work on an abutment on the Jedburgh Street Bridge at Roxburgh in 2017/18.

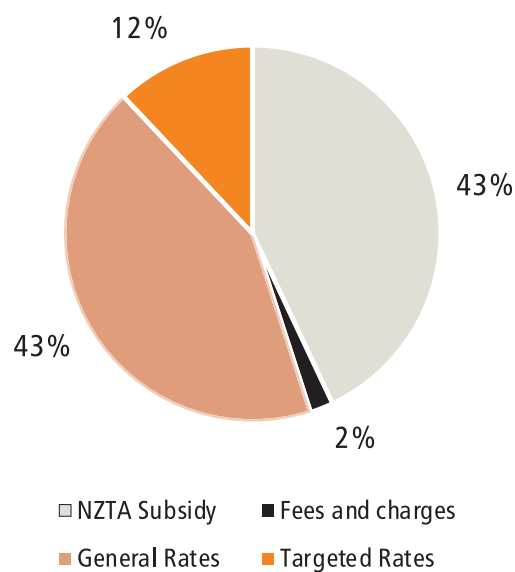
How we pay for transportation

Roading is the single most expensive activity we undertake as a Council, with **21%** of rates income funding work on our district roading network. Funding for road maintenance comes from two sources – local rates and New Zealand Transport Agency (NZTA) subsidies for specific work. NZTA funding is approved on a three-year cycle.

How much does transport cost?



How is transport paid for?



What you can expect from us

Our goal is to ensure you get an efficient, fully accessible, safe roading network. The table below sets out the goals we will be able to measure our success by.

TRANSPORTATION				
Community Outcome	Our Objective Level of Service	How we Measure Success	2015/16 Result	Our Aim 2017/2018
A Thriving Economy	Provide a fully accessible roading network	Percentage of budgeted capital works completed annually	87% of the projects were completed with 88% of the budget spent	100% of the budgeted works completed and 100% of the budget spent
		Average length of time to issue a consent for access to a road	1.5 days	≤ 2 days
		Average quality of ride on sealed local roads	Smooth Travel Exposure = 98%	Smooth Travel Exposure ≥ 90%
A Sustainable Environment	Provide an efficient roading network	Percentage of sealed local road network that is resurfaced	20.9km sealed.	≥ 20km per annum
		Number of service requests	529	< 600
		Number of service requests from customers responded to within 10 days	91%	≥ 90%
A Safe and Healthy Community	Provide a safe roading network	Change from previous year in number of fatalities and serious injury crashes on local roading network	Nil fatal injuries. 10 serious injuries. Total = 10, increase of 2 from previous year	Stable or decreasing trend
	Provide a fully accessible roading network	Percentage of footpaths that meet our service standard for footpath condition. Council will be measuring the condition of the footpaths by October 2015 and this will be used to set a baseline for setting the level of service and reporting against in the 2014/15 Annual Report	87%	> 70%
		Number of journeys impacted by unplanned events	4144	< 16,423
		Customer satisfaction with condition of unsealed roads	81%	To maintain customer satisfaction at or above 70%

CREATE GOOD INFRASTRUCTURE

Create good infrastructure in a non-invasive way

OTHER infrastructure

waste minimisation airports
elderly persons' housing public toilets
district/commercial property



WASTE MINIMISATION

What we do

Through our Waste Management activity, we **collect your rubbish** from the kerbside and provide facilities at transfer stations for rubbish disposal. We also provide the services to **divert recyclable materials and green waste** from going to landfill. This is supported by **learning opportunities** in the community to reduce waste.

We also monitor and maintain 15 closed landfills in the district.

THIS ACTIVITY CONTRIBUTES TO THE FOLLOWING COMMUNITY OUTCOMES:

**SUSTAINABLE
ENVIRONMENT**

**SAFE & HEALTHY
COMMUNITY**

“Eliminating wasteful practices in business and at home will support a lower carbon future.”

Challenges we face

Reducing waste requires leadership, action and ongoing commitment to the waste hierarchy: Reduce, Reuse, Recycle, Recover, and lastly Disposal to landfill. In 2017/18 Council will undertake a comprehensive review of its Waste Minimisation and Management Plan. This will identify how we will deliver our services and provide community leadership on this issue for the future.

We will continue to provide community education on how to live and work more sustainably. We will investigate how Council can best provide community leadership on sustainable practices.

**Engage the
community in
sustainable living**

In the near term we aim to increase the percentage of waste we recycle. As we engage in less wasteful behaviours, we will be able to reduce our reliance on kerbside collections.

**Recycling is a
transitional step
towards zero waste**

What we have planned

We will continue to provide a community education programme that encourages sustainable living and business practices. This will be delivered in collaboration with Central Otago REAP, and will include the Enviroschools learning programme for local schools. The aim of the programme is to foster a generation of people who instinctively think and act sustainably. The Enviroschools programme supports children in 11 Central Otago primary and area schools.

Maintenance work is programmed to improve the closed landfill sites as required by consent conditions and we will continue to actively monitor all sites.

We will continue to provide kerbside collection services for glass, mixed recycling and rubbish in the Council collection area. The kerbside recycling service is supplemented with seven recycling drop-off points across the district. These are provided for extra recyclable material that does not fit in kerbside collection bin, and to cater for visitors, busy holiday periods and residents who live outside of the Council collection area. We also operate four transfer stations for rubbish disposal and five green waste (organic material) sites.

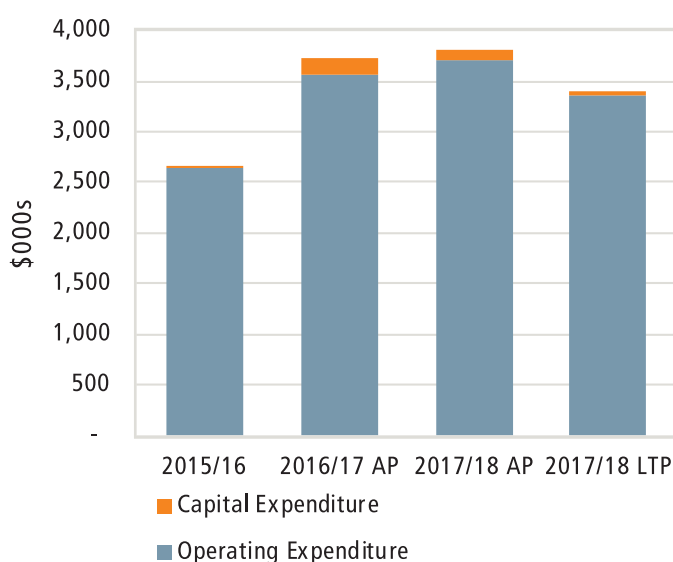
All residual waste is disposed into landfill at Victoria Flats in Queenstown.

How we pay for waste minimisation

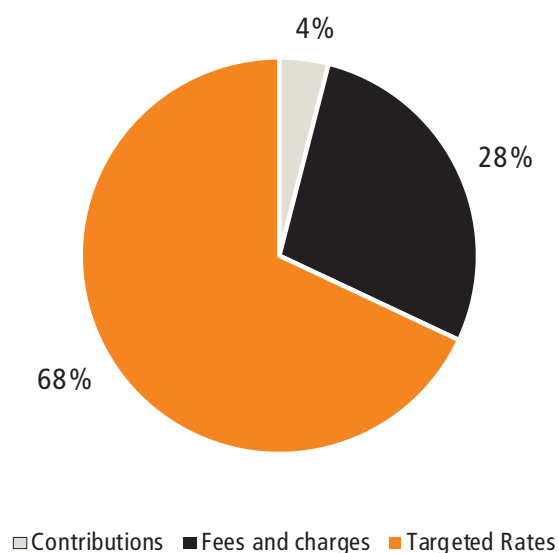
Waste management rates cover far more than just the cost of collecting your rubbish and recycling bins.

9% of rates funds our waste management and waste minimisation activities. These charges also pay for transporting and disposal costs, recycling processing, provision of transfer stations, green waste and recycling drop-offs, the servicing of public litter bins and a waste minimisation education programme.

How much does waste cost?



How is waste paid for?



What you can expect from us

We will continue to engage the community on sustainable living practices, with the ultimate aim of reducing how much waste we send to landfill and the associated costs – both to our wallet and our planet. The table below sets out the goals we will be able to measure our success by.

WASTE MINIMISATION				
Community Outcome	Our Objective Level of Service	How we Measure Success	2015/16 Result	Our Aim 2017/2018
A Sustainable Environment	Engage the community in waste reduction and wiser use of resources	Total quantity to landfill (tonnes p.a.)	7821 tonnes	Incremental year on year reduction
		Total amount generated per rateable property	774kg	Incremental year on year reduction (measured as rubbish + recycling)
		Total amount recycled (tonnes p.a.)	2641 tonnes	Incremental year on year increase
		Average rubbish wheelie bin weight (kg/bin collected)	19kg	Incremental year on year reduction in wheelie bin weight
		Percentage of people satisfied with waste minimisation education	88%	Customer satisfaction \geq 90%
A Safe and Healthy Community	Provide compliant waste systems and facilities	Compliance with resource consents for transfer stations, closed and operational landfills	89%	Incremental percentage improvements

OTHER INFRASTRUCTURE

What we do

We provide **community housing**, predominantly for the elderly. Council owns 98 flats located in Alexandra, Clyde, Cromwell, Ranfurly and Roxburgh.

We provide **public toilets** across the district and at recreation facilities and parks.

We own and lease a variety of **commercial and farm properties**, and develop land for sale. The income is used to fund other Council costs.

We manage the assets at the **airports** at Alexandra, Cromwell and Roxburgh. The users are generally recreational private pilots. These include owners in the private hangar and hangar and accommodation precinct recently developed by Council. We hold a number of land parcels, currently being used as **forestry blocks**. These forests provide an amenity value for the community for walking and biking, and have potential for future development.

THIS ACTIVITY CONTRIBUTES TO THE FOLLOWING COMMUNITY OUTCOMES:



THRIVING
ECONOMY

Challenges we face

Elderly Persons' Housing (EPH)

We need to provide an appropriate standard of housing for those elderly needing housing assistance, while not increasing rates.

**Balance future needs
and demands with
affordability**

Public Toilets

The increase in visitors to Central Otago over the summer period is putting pressure on some locations for new toilet facilities and increased capacity.

**Identify toilet
facility demand and
funding options**

Airports

Developing an income stream to fund airport costs is a focus in order to minimise the cost to ratepayers, with the goal for airports and aerodromes to make a surplus.

**Consider
development to
return a surplus**

Commercial Property

Our Earthquake-Prone Building Policy has implications for all building owners with older buildings, including Council's own buildings. We must prioritise the need to strengthen earthquake prone-buildings against risk. Council only plans to strengthen those buildings that get regular use by a reasonable to large number of people. With regard to the other Council owned buildings, we will maintain a watching brief on our legal obligations in this space.

**Prioritise against
risk**

What we have planned

Ten of our Elderly Persons' units will be refurbished throughout the year, fitting in with our plan that over every 10 year period all 98 community housing rentals are updated. We will be discussing ways to increase confidence that applicants and new tenants for our elderly housing are those needing Council's assistance.

We will identify where toilet facilities should be upgraded to handle increased visitor demand and identify if there are other funding options available to assist with costs.

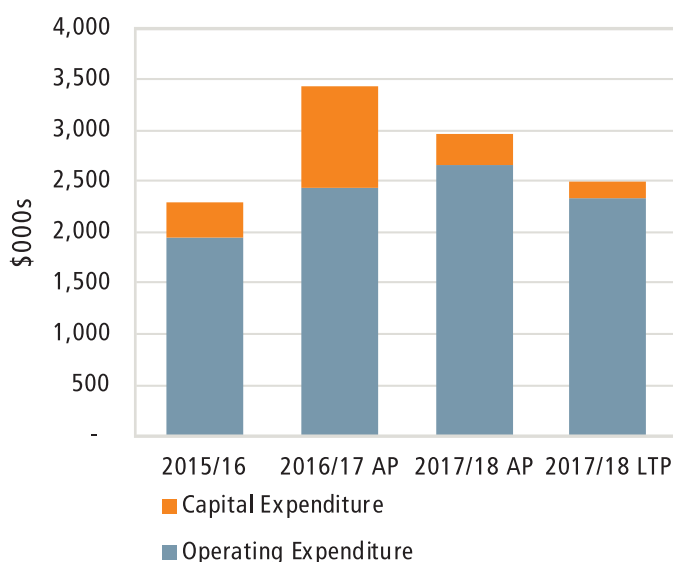
At Alexandra Airport over 2016/17 power and water reticulation infrastructure upgrades have enabled hangars and hangars with accommodation to be developed at Alexandra Airport. Also the airport apron was resealed and taxiways constructed. The hangar lease rentals will fund that infrastructure, which will form the base for future development. During 2017/18 a master plan will be developed to facilitate future development to increase the income streams and economic spinoff to the area. The income stream will also fund the runway reseal in the future.

Roxburgh Service Centre was strengthened in 2016/17. With Ranfurly Service Centre being strengthened in 2017/18 both will be up to 67% of National Building Standards. These facilities were prioritised due to their potential use for emergency management purposes.

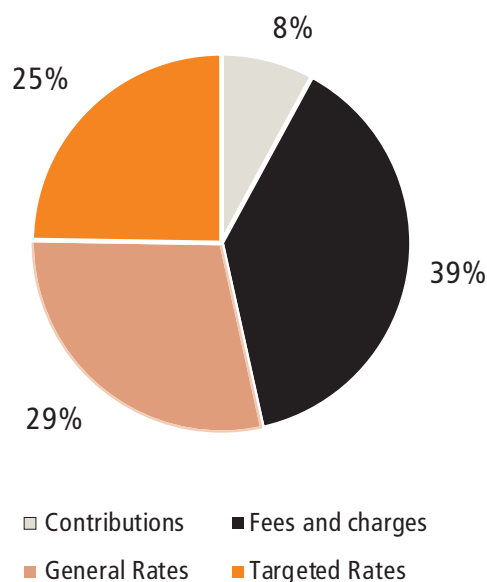
How we pay for other infrastructure

5% of rates income funds community housing, public toilets, airports, forestry and commercial property.

How much does other infrastructure cost?



How is other infrastructure paid for?



What you can expect from us

We will manage and maintain our buildings and property wisely to meet the needs of our local community and visitors to our district. The table below sets out the goals we will be able to measure our success by.

OTHER INFRASTRUCTURE				
Community Outcome	Our Objective Level of Service	How we Measure Success	2015/16 Result	Our Aim 2017/2018
A Thriving Economy	Commercial buildings are maintained and upgraded where necessary, the prime driver being to maintain the ability to maximise the economic return and the integrity of the asset	Number of complaints received from tenants / leaseholders	0	< 2
	Each building will be assessed at a frequency required to meet all Building Act and Code of Compliance requirements	Compliance with building WOF requirements	Full compliance	Full compliance
	Housing suitable and affordable for elderly is provided in the main townships until such time as the need can be met by other agencies	Number of units available in the district	98 units	98 units
	Free public toilets are available for the local community and visitors throughout the district at locations set out in the Public Toilet Strategy	Number of free public toilets	26 available	25
	Airports will meet Airways Corporation's four-yearly inspection criteria	Four-yearly inspection and certification by Civil Airways Corporation	Full compliance	Full compliance

YOU CAN HELP

You can help shape the future of Central Otago

COMMUNITY

services

Tourism Libraries swimming pools
economic development cemeteries visitor information centres
Central Otago Regional Identity
community planning Parks and recreation
promotion and grants community facilities



PARKS, RESERVES AND CEMETERIES

What we do

Access to parks, reserves, rivers and recreational facilities is important for our overall well-being. Maintaining a variety of high quality open spaces for the enjoyment of our community is what makes our district an attractive place to live, work and play.

Council's parks team looks after 13 sport grounds or domains, more than 200 hectares of reserve land, eight cycling and walking tracks, 15 playgrounds, three skateboard facilities, a bike park and swimming dams or lakes.

The **provision of cemeteries** assists with peace of mind for people, knowing their loved ones will rest in peaceful, well-kept environments. Council is responsible for nine cemeteries in our district, and cemetery trusts manage the balance of them.

THIS ACTIVITY CONTRIBUTES TO THE FOLLOWING COMMUNITY OUTCOMES:

**THRIVING
ECONOMY**

**SUSTAINABLE
ENVIRONMENT**

**SAFE & HEALTHY
COMMUNITY**

Challenges we face

Parks and Reserves

We aim to provide recreational facilities that work for the users, whether they are using these spaces for sport or leisure. Our challenge is to work with our community to see what its vision is for our key recreational spaces and reflect this in our reserve management plans and work programmes.

**Partner with
community to
maintain and
enhance our spaces**

Cemeteries

We will continue to work on the actions in our Cemeteries Strategy and create development plans for some of our cemeteries including the Alexandra, Clyde and Ranfurly cemeteries.

**Continue to roll out
development plans**

What we have planned




CROMWELL

The seesaws at Anderson Park will be replaced.

A new playground will be built by the Big Fruit Reserve as part of the reserve redevelopment budgeted to cost **\$130k**.

An information kiosk will be installed at Cromwell Cemetery.




VINCENT

A pop-up irrigation system will be installed at Winston Place in Alexandra.

Pioneer Park's McArthur Garden lighting will be retrofitted with LEDs.

Information kiosks will be installed at Alexandra and Omakau cemeteries.



MANIOTOTO

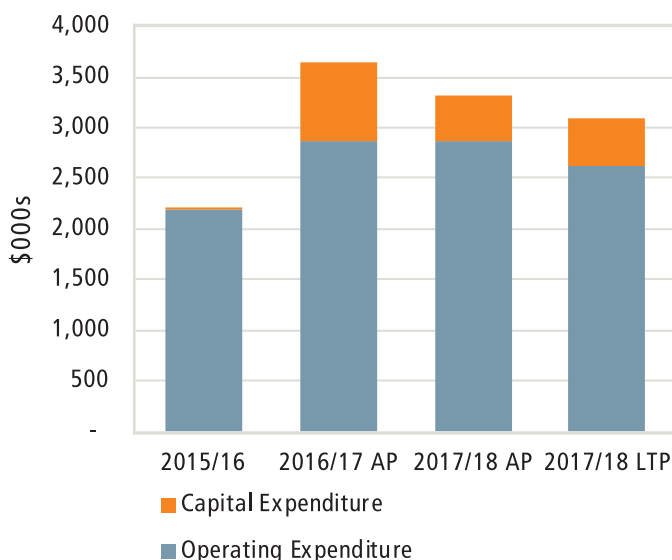
The boundary fence at John Street Playground in Ranfurly will be replaced.

A new slide will be built at Naseby Reserve.

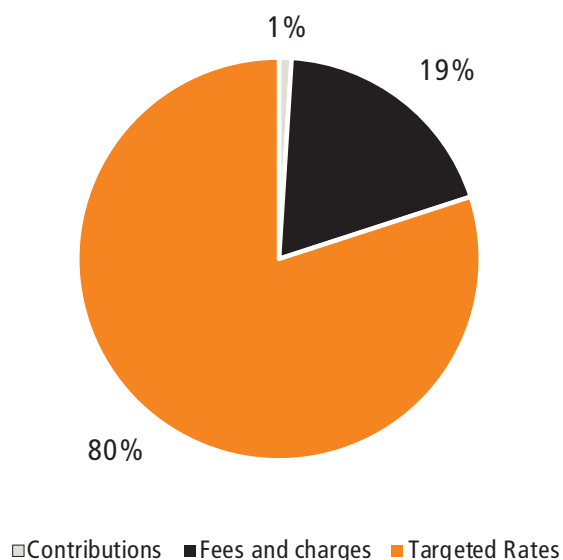
How we pay for parks, reserves and cemeteries

8% of rates is used to maintain and develop our parks and reserve spaces and our cemeteries.

How much does other infrastructure cost?



How is other infrastructure paid for?



What you can expect from us

The community has told us it is important to provide safe and functional parks, reserves, sports grounds, playgrounds and other recreational open spaces. The table below defines the level of service we will provide and how we measure our performance.

PARKS, RESERVES AND CEMETERIES				
Community Outcome	Our Objective Level of Service	How we Measure Success	2015/16 Result	Our Aim 2017/2018
A Thriving Economy and A Sustainable Environment	Areas are maintained and operated so that they look good and meet the needs of users	Percentage of residents satisfied with parks and reserves in customer survey	97%	Maintain satisfaction with parks and reserves at above 93%
		Percentage of residents satisfied with sportsfields in customer survey	96%	Maintain satisfaction with sportsfields at above 93%
		Percentage of residents satisfied with cemeteries in customer survey	89%	Maintain satisfaction with cemeteries at above 90%
A Safe & Healthy Community	Parks and playgrounds are maintained to a level that is safe for users	Percentage of residents satisfied with playgrounds in customer survey	89%	Maintain satisfaction with playgrounds at above 90%

COMMUNITY FACILITIES, LIBRARIES AND SWIMMING POOLS

What we do

Our community facilities and buildings **provide local community hubs** for social, sporting and cultural interaction.

CODC provides a **joint library service** with Queenstown Lakes District Council. In our district we run libraries in Alexandra, Clyde, Cromwell and Roxburgh, and we have a partnership with schools in Millers Flat, Omakau and Maniototo. We aim to provide our community with the highest quality library service to meet the informational, educational, recreational and cultural needs of the community.

Our **swimming pools** contribute to the health and well-being of our community and add to the attractiveness of the area. They provide a place for people to learn to swim, particularly for our young people, which we recognise as being vitally important when so much of our district is surrounded by water. We manage the Cromwell Swim Centre and Molyneux Aquatic Centre directly, along with a community swimming pool in Ranfurly. Millers Flat is operated by a community trust and the Teviot Valley Community Board financially supports the school to facilitate swimming.

THIS ACTIVITY CONTRIBUTES TO THE FOLLOWING COMMUNITY OUTCOMES:



Challenges we face

Community Facilities

Many of our 18 community halls are of a similar age and so increasingly maintenance and renewal is becoming necessary. Additionally modern expectations mean there is increasing demand for redevelopment. Some are also earthquake-prone. Council only plans to strengthen those buildings that get regular use by reasonable numbers of people. With regard to other Council owned buildings, we will maintain a watching brief on our legal obligations in this space.

The Omakau Hall is one building that has a high cost to strengthen. The Omakau community is considering future options for facilities in its town with assistance from a recreational planner funded by Central Lakes Trust. This will help the community define its needs and options for the future.

We are developing management agreements for hall committees outlining the responsibilities of both hall committee and Council to bring a level of consistency to how these facilities are maintained into the future.

**Find sustainable
and affordable
solutions
for maintaining
our halls**

Libraries

The challenge for our libraries is constantly adapting to provide what our community needs at any point in time. Keeping up with dynamic changes in technology to ensure the customer experience provided is consistent with modern expectations is important. There is a big shift to digital resources to access information and moving in this direction is about offering more choices to library patrons.

Adapt to change

Swimming Pools

The costs of providing swimming pools is high. Heating costs are particularly challenging. Our energy strategy helps drive improvements in our energy use at our pool facilities.

Swimming pools are funded by both general rates and user charges. Council endeavours to get this balance right to ensure they are affordable for all users but that a fair share is paid for by those who use the facility more.

**Look for
efficiencies
and funding
balance**

What we have planned




CROMWELL

There is funding of **\$2.3m** plus community grant funding proposed of **\$2.7m** for the Cromwell Memorial Hall redevelopment in the plan. However the options for a community facility will be further considered as a result of the Cromwell Community Board's position in May 2017.




MANIOTOTO

The Maniototo Stadium earthquake strengthening moved from 2016/17 to 2017/18, plus the provision of a mobile stage with total cost for both of **\$37k**.



VINCENT

\$60k for earthquake strengthening the Alexandra Community Centre.



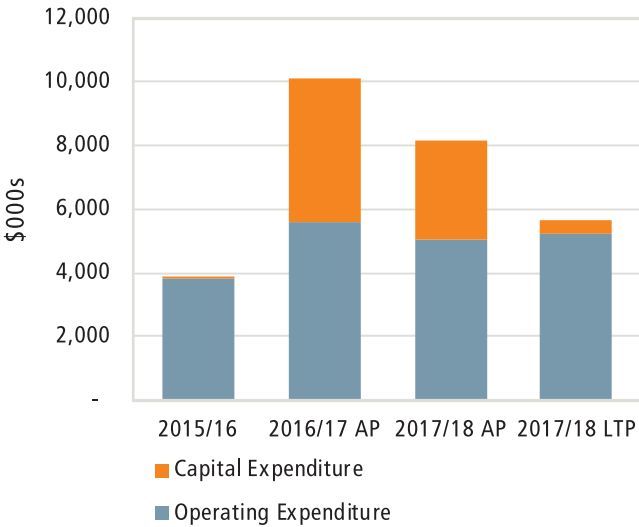
TEVIOT VALLEY

Millers Flat Hall Recladding –**\$97k** project to replace the exterior cladding of the original hall section. Delayed to 17/18 due to contractor availability.

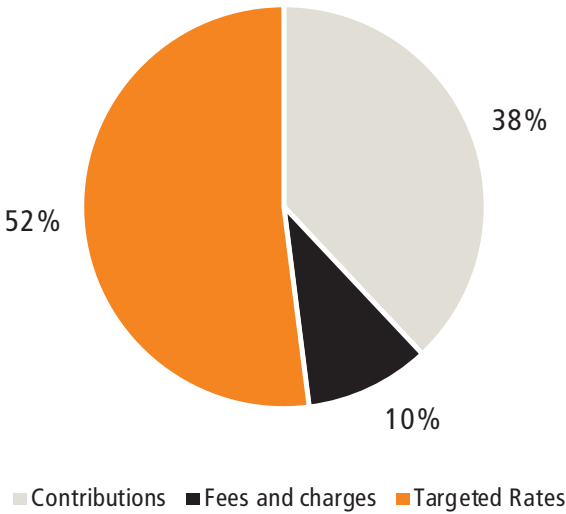
How we pay for community facilities, libraries and swimming pools

14% of rates income ensures that we continue to provide community halls, sports stadiums, libraries and swimming pools that meet the needs of our community.

How much do community facilities, libraries and swimming pools cost?



How are community facilities, libraries and swimming pools paid for?



What you can expect from us

We aim to provide you with accessible and affordable community buildings, access to all-year round aquatic facilities, and a shared library service that remains fresh and current. The table below defines the level of service we will provide and how we measure our performance.

COMMUNITY FACILITIES, LIBRARIES AND SWIMMING POOLS				
Community Outcome	Our Objective Level of Service	How we Measure Success	2015/16 Result	Our Aim 2017/2018
A Thriving Economy and A Safe and Healthy Community	Community buildings are accessible and affordable to communities based on existing provision	Percentage of residents satisfied with community buildings	93%	> 85% satisfied
		A charging policy is in place that demonstrates fees that reflect the level of benefit provided	Not achieved	Charging policy in place
	To provide aquatic facilities that meet the needs of the majority of the community	Percentage of users satisfied with pools through customer survey results	88%	Maintain user satisfaction at > 90%
	Aquatic facilities are managed to NZ Water Safety Council "Pool Safe" Standards	Annual "Pool Safe" audit	Pass for both Molyneux Aquatic Centre and Cromwell Swim Centre	To Pass
	To provide a quality library service through friendly, helpful and knowledgeable staff that enables residents and visitors to have valued library experiences.	Percentage of library users satisfied with the quality of library services	94%	> 90%

DISTRICT DEVELOPMENT

What we do

We facilitate economic opportunity indirectly with the provision of infrastructure, recreational and cultural assets. We directly facilitate **economic opportunity** with the provision of an economic development programme, a regional **tourism** organisation, **community planning, visitor information centres**, managing the **Central Otago regional identity** and a modest **promotional grants** fund.

THIS ACTIVITY CONTRIBUTES TO THE FOLLOWING COMMUNITY OUTCOMES:

**THRIVING
ECONOMY**

**SUSTAINABLE
ENVIRONMENT**

**SAFE & HEALTHY
COMMUNITY**

Challenges we face

The Central Otago regional identity defines what is special about our place and community, and is based on a set of shared values. Our key challenges are building greater awareness of the Central Otago proposition locally and beyond, and ensuring the reputation of the Central Otago regional identity proposition is maintained.

**Cherish and
celebrate our
regional identity**

Changes and developments in technology that shape consumer behaviours and desires require Tourism Central and our visitor information centres to remain flexible and open to new ideas and opportunities.

**Adapt to industry
change**

The growth in tourism across the district and New Zealand has seen a rise in publicity around the impact of tourism on local communities. Tourism Central Otago will continue to focus on a 'Destination Management' philosophy to balance the requirements of visitors with our local communities' desires.

**Manage impact
of tourism on
communities**

Economic development is a community driven process with aims of economic and social wellbeing of people. Business development is about sector driven outcomes that aim to create long-term value for business. Many issues of interest to the community are outside the Council's control, action on others is sometimes possible in collaboration with other parties and there are the core local government responsibilities where Council decision-making and action is possible. The challenge is to identify and engage across this range of opportunities to create an environment in which the district's businesses are able to prosper.

**Create an
environment where
business can prosper**

Council works alongside communities in the development of collective community aspirations. Council assists communities to develop their own localised community plans, or set of initiatives, that articulate a collective vision for events and projects that celebrate their unique people and place. Council's role as an "enabler" to support these willing volunteers to achieve their community projects and aspirations.

**Engage and enable
our community**

What we have planned

Tourism Central Otago (TCO) is currently undergoing a strategic review to balance the challenges of developing high value markets with managing the impact of growing visitor volumes on our region.

TCO is also working on the development of a touring route that will enable use to share the benefits of tourism grown across the wider region.

The 2016/17 Tourism Review will identify key marketing themes for our i-SITE teams, target markets, and how best to maximise the social and economic benefits to the region from tourism.

Key projects within our Community Development activity for the year ahead involve:

- Supporting communities in Cromwell and Clyde to develop community-led initiatives that celebrate the community lifestyle and values that they cherish;
- Supporting the Omakau and surrounding districts to identify and plan for the redevelopment of its public-use community facilities;
- Assisting in the planning and delivery of projects activated through the Teviot Valley Community Development Scheme;
- Working alongside communities in the development of a self-drive vehicle touring route through the breadth of Central Otago;
- Continuing to provide support to the district's community plan groups.

Within the Regional Identity activity area plans for the year ahead include identifying, researching and developing the unique stories associated with the key towns and districts of Central Otago. There will be a particular focus on wider Alexandra area and the Maniototo for 2017/18.

The art story for Central Otago will also be developed, so that its unique qualities are captured as have been for wine, horticulture, the high country, water and fashion.

The Central Otago Awards Ceremony, which recognises and celebrates excellence with our community, will be held in September. Award categories include Business Excellence, Young Professional, Apprenticeship, Youth, and Community Services.

The Council's vision is to facilitate a local economic environment, which supports a thriving economy while respecting our need for a safe and healthy community and a sustainable environment. Projects for the 2017/18 year include ongoing support for the new Centre for Space Science Technology, the Manuherikia Catchment Water Strategy Group water management project and engagement with central Government and internet service providers to ensure the best possible access to ultra-fast broadband across the district.

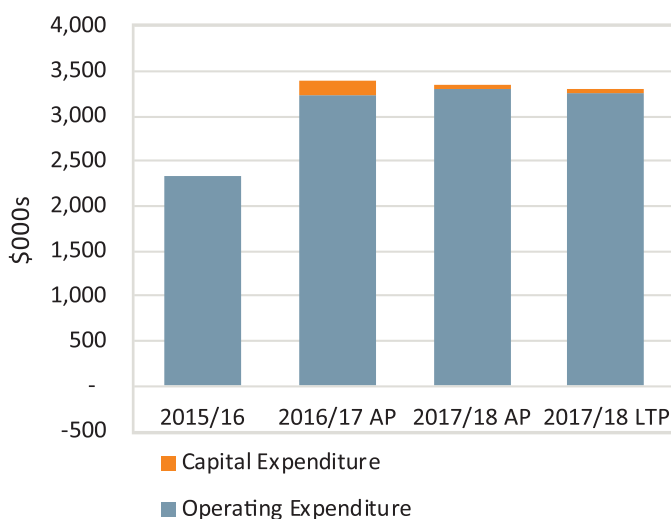
A new iteration of Central Otago Economic and Development Strategy will be developed, the district's education institutions work on a Study Central Otago initiative supported, and opportunities for an Innovation Hub explored.

Other ongoing projects include the Central Otago Labour Market Governance Group, which focuses on labour issues, particularly the district's requirement for seasonal workers, seasonal worker accommodation, and the impact on the workforce of demographic changes; support for Central Otago as a film location and the Central Otago Export Forum initiative to support the district's exporters.

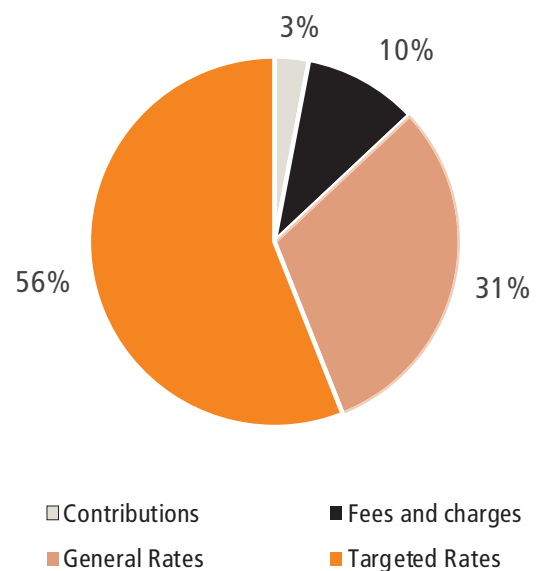
How we pay for district development

11% of rates income is used to fund economic development, tourism, visitor information centres, community development and management of the regional identity, and to support and resource local promotional initiatives through contestable funding grants.

How much does district development cost?



How is district development paid for?



What you can expect from us

The table below defines the level of service we will provide and how we measure our performance.

DISTRICT DEVELOPMENT				
Community Outcome	Our Objective Level of Service	How we Measure Success	2015/16 Result	Our Aim 2017/2018
A Thriving Economy	Manage the brand applications and process in a timely manner	End to end time in delivery of approving regional identity partners	6.5 days	Within 15 working days

MAKE WISE CHOICES

Make wise choices that last beyond your lifetime

PLANNING and environment

planning emergency management
building control **alcohol licensing**
dog control and registration environmental health



PLANNING AND ENVIRONMENT

What we do

Our **planners prepare and implement the District Plan** under the Resource Management Act. The District Plan is applied through processing of resource consents. We provide advice to our customers seeking to subdivide or develop their land. We also monitor conditions of resource consents and District Plan provisions to ensure any effects on the environment are managed appropriately.

Our Building Control team help people build in a safe and compliant manner through a streamlined and cost-effective process. We carry out **building inspections, issue building consents and respond to building-related enquiries**. We issue Land Information Memoranda for customers who are intending to purchase property, and monitor Building Warrants of Fitness for commercial buildings in accordance with the Building Act.

The environmental health activity provides confidence to the community and visitors to our region that our food premises, hairdressers, camping grounds and funeral directors are safe and clean. We **license and annually inspect registered premises to manage the public health risks** of food and water contamination. We undertake water testing of public and private water supplies. We provide a 24/7 noise complaint service in response to antisocial behavior regarding noise.

THIS ACTIVITY CONTRIBUTES TO THE FOLLOWING COMMUNITY OUTCOMES:

**THRIVING
ECONOMY**

**SUSTAINABLE
ENVIRONMENT**

**SAFE & HEALTHY
COMMUNITY**

“Adapting to legislative change and guiding our customers through this change is a constant challenge in our Planning & Environment activity.”

We maintain the social well-being of the district by **monitoring and controlling the sale of alcohol and the number of gaming machines** in the district. Our role, through the District Licensing Committee, involves processing and issuing licences for hotels, wineries, restaurants, clubs, liquor stores and for special events. We also process and issue manager’s certificates.

We aim to ensure a healthy and safe environment, free from dangerous and aggressive dogs and to minimise nuisance. We **register and microchip all dogs** in the district, and issue infringement notices to those owners who fail to register their dogs. We **provide education to dog owners** and assist them in meeting their obligations under the Dog Control Act.

We have a responsibility to plan and provide for **civil defence emergency management** within the district. We work collaboratively with Emergency Management Otago who employ the Regional Manager/ Group Controller and Emergency Management Officers for each of the districts. At a local level a number of staff are first line civil defence responders, and undergo training in roles ranging from welfare and logistics coordination through to primary controllers.

Challenges we face

In all areas of our activity we aim to provide people with a streamlined, cost-effective process – whether they are applying for a building or resource consent, a LIM, an alcohol or premises licence, or simply registering their dog.

Continue to provide streamlined and cost-effective approach

Changes in legislation and standards, and reviews of policies and plans are a regular thing for our regulatory arm of Council. We are currently reviewing our District Plan, responding to changes in the Resource Management Act 1991, Building Act and regulations, the Sale and Supply of Alcohol Act 2013, and Food Act 2014 changes are being phased in. Our challenge is to keep a watchful eye on what’s happening in the sector, keep pace with changes, and inform, educate and guide our customers. We aim to achieve regulatory objectives in a cost-effective manner.

Adapt to change

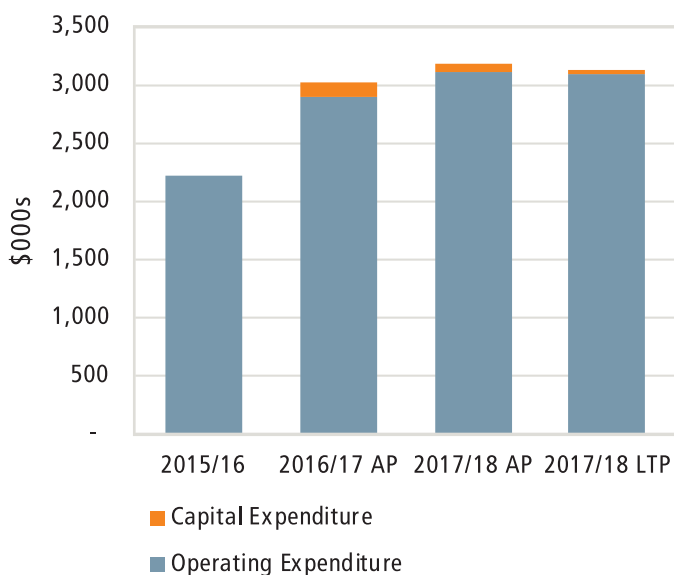
What we have planned

Our District Plan Review will be publicly notified for submissions within the next year. The current District Plan was publicly notified in 1998 and we have seen many changes in the district since then. There will be many opportunities to be involved as part of the consultation process prior to the notification of the new plan.

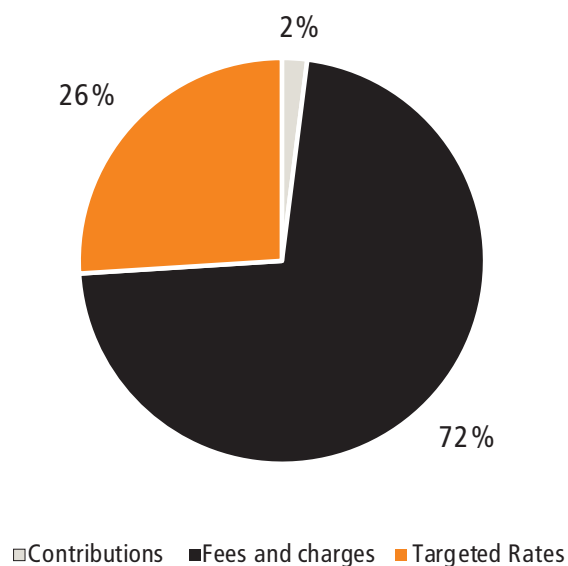
How we pay for planning and environment

3% of rates funds our planning and regulatory activities. The majority of funding for this activity comes from fees and charges recovered from applicants on a user pays basis. This includes fees for building consents, resource consents, alcohol licensing and dog licences.

How much does planning and environment cost?



How is planning and environment paid for?



What you can expect from us

The table below defines the level of service we will provide and how we measure our performance.

PLANNING AND ENVIRONMENT				
Community Outcome	Our Objective Level of Service	How we Measure Success	2015/16 Result	Our Aim 2017/2018
A Thriving Economy and A Sustainable Environment	To enable people to develop their land in an appropriate way through a streamlined and cost-effective consent process	Customer satisfaction with the resource consent process in customer survey	66%	Maintain customer satisfaction ≥ 75%
		Resource consents processed within statutory timeframes	99.5%	Resource consents processed within statutory timeframe ≥ 99%

PLANNING AND ENVIRONMENT				
Community Outcome	Our Objective Level of Service	How we Measure Success	2015/16 Result	Our Aim 2017/2018
A Thriving Economy and A Safe & Healthy Community		Customer satisfaction with the building consent process in customer survey	86%	Maintain customer satisfaction \geq 85%
		Building consents processed within statutory timeframes	99.88%	Building consents processed within statutory timeframe 100%
A Thriving Economy and A Safe & Healthy Community	To help people develop appropriately, and assist in the provision of health and well-being in the community by ensuring that food service premises are hygienic	Annual licensing and inspections programme, including audit of food control plans is completed in accordance with legal and internal standards	100%	100% of annual licensing programme completed within reporting period
	To provide a safe and healthy environment in which people may live and travel without fear of dangerous dogs	Customer satisfaction with dog control	82%	Maintain customer satisfaction \geq 75%
A Safe & Healthy Community	Community satisfaction with Council performance	Satisfaction with Emergency Management (Civil Defence)	80%	Greater than 90%

MAKE THIS A BETTER WORLD

Make this a better world for those that succeed us

GOVERNANCE and corporate services

Communications administration buildings
accounting Financial planning and reporting
elected members' support **Customer Service and administration**
rates Information systems **personnel**



GOVERNANCE AND CORPORATE SERVICES

What we do

The governance activity is at the forefront of everything we do. While the Council provides many different services, it is the governance activity that supports elected members to be effective and responsible decision-makers. Within this activity we **facilitate and support Council and community boards**, ensure agendas are published and available to the public, and run local body elections every three years.

The corporate services activities **provide support across the organisation** that allows Council to function efficiently and effectively. It includes our accounting, financial planning and reporting, rating, policy, information systems, communications, and customer service and administration activities.

THIS ACTIVITY CONTRIBUTES TO THE FOLLOWING COMMUNITY OUTCOMES:

**THRIVING
ECONOMY**

**SUSTAINABLE
ENVIRONMENT**

**SAFE & HEALTHY
COMMUNITY**

“Ensure the community has access to relevant, timely and meaningful information and create opportunities for the public to influence decision-making.”

Challenges we face

We want to be the best organisation we can be. This drive to be the best and deliver cost-effective and efficient services to our community includes investing in technology to assist us in this changing environment we live and work in.

**Focus on continual
improvement**

A challenge for our elected members is to weigh up affordability with suitable investment in our district to ensure progress continues and this remains a great place to live, work and play – a tricky balancing act. Increasingly our focus is widening to look at the big picture and the knock-on effects of decisions. Part of having that big picture view is ensuring the views of, and impacts on, our community are understood and fed into the process.

**Think big picture
and long term**

Our customers' needs are varied and continually evolving. To meet these needs we must provide an efficient and consistent level of service, and invest in technology to aid us with this goal. This includes such things as online services capability, and looking for opportunities to make our Council office spaces more efficient, inviting and engaging.

**Invest in technology
to help us work
smarter**

We are looking at new and better ways to engage our community in the decision-making process and encourage an interest in Council happenings, such as our residents' newsletter The FlipSide, our weekly Community Noticeboard, Councillor Connection sessions, social media, and Mayoral YouTube updates. It is about offering a variety of ways to get involved to suit a diverse audience.

**Keep engagement
fresh**

What we have planned

Our Information Services team has a number of projects planned that aim to optimise internet network connectivity, capacity and resilience; improve cross-system integration and efficiency; and above all digital information and online services that are accessible and user-friendly.

We continue to look at improvements in asset data management utilising newly developed tools and methodologies, including cloud-based asset management information systems.

Following the implementation of Council's new document management system, the focus will shift to continual improvement of processes and digital capture of information.

Field building inspections are moving to digital and the next step is to implement an online building consent process. Aligning with the District Plan Review, work is underway to enable the future Plan to be optimised for online engagement.

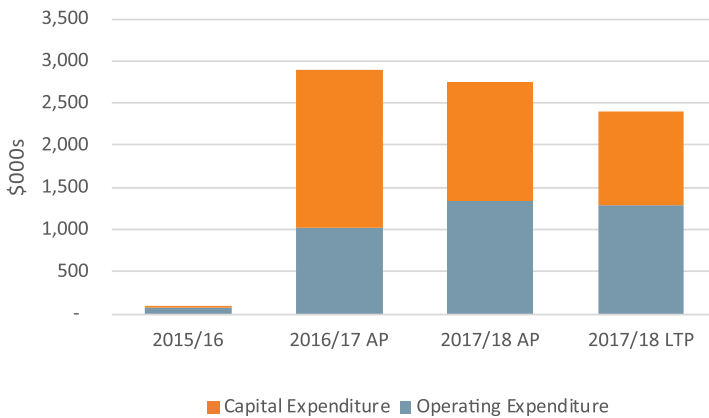
We are renewing urban aerial photography working with the wide Otago region authorities and LINZ to reduce costs.

We will continue the roll out of a Customer Insights Programme with a suite of point of customer contact surveys and online surveys, to complement our annual Residents' Survey (now conducted primarily online).

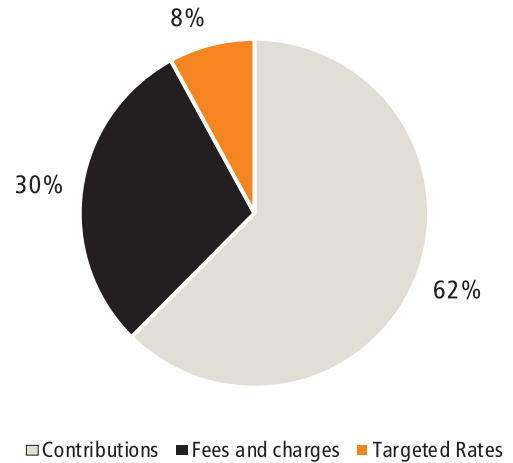
How we pay for governance and corporate services

1% of rates goes towards funding the many and varied activities that fall under the umbrella of governance and corporate services.

How much does governance and corporate services cost?



How is governance and corporate services paid for?



What you can expect from us

We know you want elected representatives you can trust to lead and make wise decisions on your behalf. The table below sets out the goals we will be able to measure our success by.

GOVERNANCE				
Community Outcome	Our Objective Level of Service	How we Measure Success	2015/16 Result	Our Aim 2017/2018
A Thriving Economy	Satisfaction with the leadership, representation and decision-making by elected members	Satisfaction with the performance of elected members of local community boards	90%	> 85%
A Sustainable Environment				
A Safe and Healthy Community		Satisfaction satisfied with the performance of elected members	90%	

We strive to deliver great customer service to our community and provide meaningful opportunities to be engaged with Council. The table below sets out the goals we will be able to measure our success by.

CORPORATE SERVICES				
Community Outcome	Our Objective Level of Service	How we Measure Success	2015/16 Result	Our Aim 2017/2018
A Thriving Economy	Satisfaction with the initial contact with Council	Customer survey – the service was fast and efficient.	85%	>90%
		Customer survey – the service was friendly and courteous	93%	>90%
		Customer survey – issues dealt with effectively	78%	>80%
A Sustainable Environment	Satisfaction with contact regarding service requests	Customer survey – the service was fast and efficient	83%	> 80%
		Customer survey – the service was friendly and courteous	96%	> 90%
		Customer survey – issues dealt with effectively	74%	> 75%
A Safe and Healthy Community	Satisfaction with the overall effectiveness of Council communications	Customer survey – overall effectiveness of communications	78%	> 80%

LEARN FROM THE PAST

Learn from past experiences with future generations in mind

FINANCIALS

assumptions

accounting policies **audit opinion**
fee and charges



Significant Forecasting Assumptions and Risks

The forecasting assumptions detailed on pages 150-153 of the 2015-25 Long Term Plan have been reviewed to assess whether or not the assumptions and risks have changed since the adoption of the Long Term Plan. This review has resulted in a revision of two of the risk factors.

Interest Rate

The interest rates set in the Long Term Plan over the remaining eight years of the Plan remain valid, except for interest on investments. Interest on investments has been forecast at 4.3%. With a gradual decline in forecast interest rates over the past year interest on investments have been revised to 3.5% for this Draft Plan.

Cost Increases

Lowering inflationary pressures have led to the revision of infrastructure asset revaluations down to 2% increases. The LTP factored increases of between 2%-3.6%. This will result in lower than anticipated depreciation cost escalations. The forecast operating expenditure also reflects lower inflationary pressures leading to no inflation increases being built into the plan except for known or contractual increases.

Accounting Policies

1. Reporting Entity

The Central Otago District Council (the Council) is a territorial local authority governed by the Local Government Act 2002 and is domiciled within New Zealand.

The primary objective of the Council is to provide goods or services for the community or social benefit rather than making a financial return. Accordingly, the Central Otago District Council has designated itself as a tier 1 public benefit entity (PBE) for the purposes of the new PBE International Public Sector Authority Standards (IPSAS), which came into effect on 1 July 2014.

The financial statements comprise the activities of the Council. The Council does not have a significant interest in any other entities. The Council adopted the prospective financial statements on 28 June 2017.

2. Basis of Financial Statement Preparation

The financial statements of the Council have been prepared in accordance with the requirements of the Local Government Act 2002 and in accordance with New Zealand generally accepted accounting practice (NZ GAAP). The financial statements comply with FRS 42 and use opening balances from the period ending 30 June 2016, estimates have been restated accordingly if required.

Some rounding variances may occur in the financial statements due to the use of decimal places in the underlying financial data.

The following accounting policies have been applied consistently to all periods presented in these financial statements.

The financial statements are prepared on a historical cost basis, as modified by the revaluation of:

- Available for sale financial assets
- Forestry assets
- Certain classes of property, plant and equipment
- Investment property

The financial statements are presented in New Zealand dollars and all values are rounded to the nearest thousand dollars (\$000).

3. Joint Ventures

A joint venture is a contractual arrangement whereby two or more parties undertake an economic activity that is subject to joint control. For jointly controlled operations Council recognises in its financial statements the assets it controls, the liabilities and expenses it incurs, and the share of revenue that it earns from the joint venture. Council currently has jointly controlled operations with Queenstown Lakes District Council in respect to forestry.

4. Revenue

Revenue is measured at a fair value of consideration received or receivable. Revenue has been classified as prescribed in PBE IPSAS 1 which requires revenue to be categorised as arising from either non-exchange transactions or exchange transactions.

Revenue from non-exchange transactions:

Includes revenue from subsidised services and goods whereby the Council has received cash or assets that do not give approximately equal value to the other party in the exchange.

I. RATES

Rates are set annually by resolution of Council and relate to a financial year. All ratepayers are invoiced within the financial year to which the rates have been set. Rates revenue is recognised upon rates strike.

II. GOODS SOLD AND SERVICES RENDERED

Revenue from the sale of goods is recognised when the significant risks and rewards of ownership have been transferred to the buyer.

III. GOVERNMENT GRANTS

Government grants are received from the New Zealand Transport Agency, which subsidises part of the costs of maintaining the local roading infrastructure. The subsidies are recognised as revenue upon entitlement, as conditions pertaining to eligible expenditure have been fulfilled.

IV. WATER BILLING REVENUE

Water billing revenue is recognised on an accrual basis. Unbilled usage, as a result of unread meters at year end, is accrued on an average usage basis.

V. VESTED ASSETS

Where a physical asset is acquired for nil or nominal consideration the fair value of the asset received is recognised as revenue. Vested assets are recognised at the point when Council has issued the certificate prescribed under the Resource Management Act 1991 S224(c), relating to the respective subdivisions.

VI. DEVELOPMENT CONTRIBUTIONS

Development and financial contributions revenue is recognised at the point where Council has issued an invoice in respect of the development demand notice.

Revenue from exchange transactions:

Includes revenue where the Council has received cash or assets and directly gives approximately equal value to the other party in the exchange.

VII. DIRECT CHARGES AT FAIR VALUE

Revenue from direct charges sold at a fair value are recognised when the significant risk and rewards of ownership have been transferred to the buyer. Direct charges include revenue from dog registration, dog control and recreational reserves.

VIII. RENTAL REVENUE

Rental revenue from investment property is recognised on a straight-line basis over the term of the lease. Lease incentives granted are recognised as an integral part of the total rental revenue.

IX. INTEREST REVENUE

Interest revenue is recognised as it accrues, using the effective interest method.

X. DIVIDEND REVENUE

Dividends are recognised when the right to receive payment has been established.

5. Operating Leases

An operating lease is a lease that does not transfer substantially all the risks and rewards incidental to ownership of an asset. Payments made under operating leases are recognised as an expense on a straight-line basis over the term of the lease.

6. Grant Expenditure

Non-discretionary grants are those grants that are awarded if the grant application meets the specified criteria and are recognised as expenditure when an application that meets the specified criteria for the grant has been received.

Discretionary grants are those grants where Council has no obligation to award on receipt of the grant application and are recognised as expenditure when a successful applicant has been notified of Council's decision due to no substantive conditions attached.

7. Income Tax

Income tax expense is the aggregate of current period movements in relation to both current and deferred tax. Current tax is the amount of income tax payable based on the taxable surplus for the current year, plus any adjustments to income tax payable in respect of prior years. Current tax is calculated using tax rates (and tax laws) that have been enacted or substantively enacted at balance date.

Deferred tax is the amount of income tax payable or recoverable in future periods in respect of temporary differences and unused tax losses. Temporary differences are differences between the carrying amount of assets and liabilities in the financial statements and the corresponding tax bases used in the computation of taxable surplus.

Deferred tax is measured at the tax rates that are expected to apply when the asset is realised or the liability is settled, based on tax rates (and tax laws) that have been enacted or substantively enacted at balance date. The measurement of deferred tax reflects the tax consequences that would follow from the manner in which Council expects to recover or settle the carrying amount of its assets and liabilities.

Deferred tax liabilities are generally recognised for all taxable temporary differences. Deferred tax assets are recognised to the extent that it is probable that taxable surpluses will be available against which the deductible temporary differences or tax losses can be utilised.

Deferred tax is not recognised if the temporary difference arises from the initial recognition of goodwill or from the initial recognition of an asset and liability in a transaction that is not a business combination and, at the time of the transaction, affects neither accounting surplus nor taxable surplus.

Current and deferred tax is recognised against the surplus or deficit for the period, except to the extent that it relates to a business combination or to transactions recognised in other comprehensive revenue and expense or directly in equity.

8. Equity

Equity is the community's interest in Council and is measured as the difference between total assets and total liabilities. Public equity is disaggregated and classified into the following components:

- accumulated funds

- restricted reserves
- property revaluation reserve
- fair value through other comprehensive revenue and expense reserve

Restricted and Council created reserves are a component of equity representing a particular use to which various parts of equity have been assigned. Reserves may be legally restricted or created by Council.

Restricted reserves are those subject to specific conditions accepted as binding by Council and which may not be revised by Council without reference to the Courts or a third party. Transfers from these reserves may be made for certain specified purposes or when certain specified conditions are met.

Also included in restricted reserves are reserves created by Council decision. Council may alter them without reference to any third party or the Courts. Transfers to and from these reserves are at Council's discretion.

Property revaluation reserves relate to the revaluation of property, plant and equipment to fair value.

Fair value through other comprehensive revenue and expense reserves comprises the cumulative net change in the fair value of financial assets through other comprehensive revenue and expense.

9. Cash and Cash Equivalents

Cash and cash equivalents include cash balances deposits held at call with banks and other short-term highly liquid investments with original maturities of three months or less.

10. Debtors and Other Receivables

Debtors and other receivables are stated at their cost less any provision for impairment (see Impairment Policy 19).

11. Inventories

Inventories represent land purchased or held being developed for resale and are stated at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business, less the estimated costs of completion and selling expenses.

12. Financial Assets

Council classifies its financial assets as available-for-sale financial assets, and loans and receivables.

AVAILABLE-FOR-SALE FINANCIAL ASSETS

Available-for-sale financial assets are non-derivatives that are either designated in this category or not classified in any of the other categories.

Other financial instruments held by Council are classified as being available-for-sale and are stated at fair value, with any resultant gain or loss recognised in other comprehensive revenue and expenditure, except for impairment losses which are recognised on the surplus or deficit.

Financial instruments classified as available for sale investments are recognised / derecognised by Council on the date it commits to purchase / sell the investments. Available-for-sale financial assets are derecognised when they mature. On derecognition, the cumulative gain or loss previously recognised in other comprehensive revenue and expense is recognised on the surplus or deficit.

LOANS AND RECEIVABLES

Loans and receivables are non-derivative financial assets. They are measured at initial recognition at fair value, and subsequently carried at amortised cost using the effective interest method, subject to a test for impairment. Gains or losses when the asset is impaired or derecognised are recognised in the surplus or deficit.

Loans to community organisations made by Council at nil or below-market interest rates are initially recognised at the present value of their expected future cash flows, discounted at the current market rate of return for a similar asset/investment. They are subsequently measured at amortised cost using the effective interest method. The difference between the face value and present value of expected future cash flows of the loan is recognised in the surplus or deficit.

13. Property, Plant and Equipment

The following infrastructural assets are shown at fair value, based on annual valuations by external independent valuers:

- Water
- Wastewater
- Stormwater
- Transportation

All of the above were revalued on an optimized depreciation replacement cost basis.

Revaluations of land and buildings are completed every 3 years and parks and reserves are completed every 5 years by external independent valuers.

Revaluations will be undertaken by independent valuers, suitably qualified in the category and location of the assets. The valuation process shall include verification of asset registers, application of rates representing current replacement cost or market value (if any), asset optimisation and adjustments for asset condition and performance.

Valuations are performed with sufficient regularity to ensure revalued assets are carried at a value that is not materially different from fair value.

Where Council has elected to account for revaluations of property, plant and equipment on a class of asset basis, increases or decreases in the carrying amounts arising on revaluation of a class of assets are credited or debited to other comprehensive revenue and expenditure and are accumulated to an asset revaluation reserve in equity for that class of asset. However, the net revaluation result is recognised in the surplus or deficit to the extent it reverses a net revaluation decrease of the same class of assets previously recognised in the surplus or deficit.

Any accumulated depreciation at the date of revaluation is eliminated against the gross carrying amount of the asset and the net amount is restated to the revalued amount of the asset.

All other property, plant and equipment is stated at historical cost less depreciation. Historical cost includes expenditure that is directly attributable to the acquisition of the items.

Subsequent costs are included in the assets carrying amount or recognised as a separate asset, as appropriate, only when it is probable that future economic benefits associated with the item will flow to Council and the cost of the item can be measured reliably. All other repairs and maintenance are charged to the surplus or deficit during the financial period in which they are incurred.

Land is not depreciated. Depreciation on other assets is calculated using the straight line method to allocate their cost or revalued amounts, net of their residual values, over their estimated useful lives.

Assets to be depreciated include:

OPERATIONAL ASSETS		INFRASTRUCTURE ASSETS	
Buildings		Bridges	30-125 yrs
- structures	5-100 yrs	Footpaths and cycle ways	30-100 yrs
- external fabric	5-100 yrs	Kerb and channel	70-100 yrs
- services	5-80 yrs	Roads – sealed	8-17 yrs
- internal fit out	5-80 yrs	Roads – unsealed	10-25 yrs
Equipment, furniture and fittings	3-10 yrs	Roads – land and formation	not depreciated
Motor vehicles and plant	4- 12 yrs	Sewerage plant and equipment	15-35 yrs
Library books	10 yrs	Sewerage reticulation networks	60-80 yrs
Parks and reserves	2-50 yrs	Stormwater networks	70 yrs
		Water plant and equipment	10-35 yrs
		Water reticulation networks	60-100 yrs

An asset's carrying amount is written down to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with carrying amount. These are included in the surplus or deficit. When revalued assets are sold, the amounts included in asset revaluation reserves in respect of those assets are transferred to accumulated funds.

Assets under construction are not depreciated. The total cost of the project is transferred to the relevant asset when it is available for use, and then depreciated.

14. Non-current Assets (or Disposal Groups) Held for Sale

Non-current assets (or disposal groups) are classified as held for sale and stated at the lower of their carrying amount and fair value less costs to sell if their carrying amount will be recovered principally through a sale transaction rather than through continuing use.

An impairment loss is recognised for any initial or subsequent write down of the asset (or disposal group) to fair value less costs to sell. A gain is recognised for any subsequent increases in fair value less costs to sell of an asset (or disposal group), but not in excess of any cumulative impairment loss previously recognised. A gain or loss not previously recognised by the date of the sale of the non current asset (or disposal group) is recognised at the date of de-recognition.

Non-current assets (including those that are part of a disposal group) are not depreciated or amortised while they are classified as held for sale. Interest and other expenses attributable to the liabilities of a disposal group classified as held for sale continue to be recognised.

Non-current assets classified as held for sale and the assets of a disposal group classified as held for sale are presented separately from the other assets in the statement of financial position. Further, the liabilities of a disposal group classified as held for sale are presented separately from other liabilities in the statement of financial position. Those assets and liabilities shall not be offset and presented as a single amount.

15. Intangible Assets

1. COMPUTER SOFTWARE

Acquired computer software licenses are capitalised on the basis of costs incurred to acquire and bring to use the specific software. These costs are amortised over their estimated useful lives of 3-10 years using the straight line method.

Costs associated with developing or maintaining computer software programmes are recognised as an expense as incurred.

II. OTHER INTANGIBLE ASSETS

Other intangible assets that are acquired by Council are stated at cost less accumulated amortisation (see below) and impairment losses (see Impairment Policy 19).

Easements are not amortised. Branding assets are amortised over their estimated useful lives of 10 years using the straight line method.

III. SUBSEQUENT EXPENDITURE

Subsequent expenditure on capitalised intangible assets is capitalised only when it increases the future economic benefits embodied in the specific asset to which it relates, and it meets the definition of, and recognition criteria for, an intangible asset. All other expenditure is expensed as incurred.

IV. AMORTISATION

An intangible asset with a finite useful life is amortised over the period of that life. The asset is reviewed annually for indicators of impairment, and tested for impairment if these indicators exist. The asset is carried at cost less accumulated amortisation and accumulated impairment losses.

An intangible asset with an indefinite useful life is not amortised, but is tested for impairment annually, and is carried at cost less accumulated impairment losses.

16. Forestry Assets

Forestry assets are predominantly standing trees which are managed on a sustainable yield basis. These are shown in the statement of financial position at fair value less estimated point of sale costs at harvest. The costs to establish and maintain the forest assets are included in the surplus or deficit together with the change in fair value for each accounting period.

The valuation of forests is based on discounted cash flow models where the fair value is calculated using cash flows from continued operations; that is, based on sustainable forest management plans taking into account growth potential. The yearly harvest from forecast tree growth is multiplied by expected wood prices and the costs associated with forest management, harvesting and distribution are then deducted to derive annual cash flows.

The fair value of the forest assets is measured as the present value of cash flows from one growth cycle based on the productive forest land, taking into consideration environmental, operational and market restrictions. Forest assets are valued separately from the underlying freehold land.

The forestry assets are revalued annually by D W Guild MNZIF of Guild Forestry as at 30 June.

Gains or losses arising on initial recognition of forestry assets at fair value less estimated costs to sell, and from a change in fair value less estimated costs to sell are recognised in the surplus or deficit.

17. Emissions Trading Scheme

New Zealand Units (NZUs) allocated as a result of council's participation in the Emissions Trading Scheme (ETS) will be treated as intangible assets, and recorded at fair value upon recognition.

Liabilities for surrender of the NZUs (or cash) are accrued at the time the forests are harvested, or removed in any other way, in accordance with the terms of the ETS legislation.

18. Investment Property

Investment properties are properties which are held either to earn rental revenue or for capital appreciation or for both. Investment properties generate cash flow largely independent of other assets held by the entity. Investment properties are stated at fair value. The portfolio is valued annually by an external valuer. This valuer is independent with an appropriate recognised professional qualification and recent experience in the location and category of property being valued. The fair values are based on market values, being the estimated amount for which a property could be exchanged on the date of valuation between a willing buyer and a willing seller in an arm's length transaction.

Any gain or loss arising from a change in fair value is recognised in the surplus or deficit.

Rental revenue from investment property is accounted for as described in the Revenue Policy (4), above.

19. Impairment of Non-financial Assets

The carrying amounts of Council's assets, other than inventories (see Inventories Policy 11), forestry assets (see Forestry Assets Policy 16), and Investment Property (see Investment Property Policy 18) are reviewed at each balance date to determine whether there is any indication of impairment. If any such indication exists, the asset's recoverable amount is estimated.

Non-financial assets that have an indefinite useful life are not subject to amortisation and are tested annually for impairment. Assets that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount. The recoverable amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is depreciated replacement cost for an asset where the future economic benefits or service potential of the asset are not primarily dependent on the asset's ability to generate net cash inflows and where the entity would, if deprived of the asset, replace its remaining future economic benefits or service potential.

The value in use for cash-generating assets is the present value of expected future cash flows. If an asset's carrying amount exceeds its recoverable amount the asset is impaired and the carrying amount is written down to the recoverable amount. For revalued assets the impairment loss is recognised against the revaluation reserve for that class of asset. Where that results in a debit balance in the revaluation reserve, the balance is recognised in the surplus or deficit.

For assets not carried at a revalued amount, the total impairment loss is recognised in the surplus or deficit.

The reversal of an impairment loss on a revalued asset is credited to the revaluation reserve. However, to the extent that an impairment loss for that class of asset was previously recognised in the surplus or deficit, a reversal of the impairment loss is also recognised in the surplus or deficit.

For assets not carried at a revalued amount (other than goodwill) the reversal of an impairment loss is recognised in the surplus or deficit.

20. Third Party Transfer Payment Agencies

Council collects and distributes monies for other organisations. Where collections are processed through Council's books, any monies held are shown as accounts payable in the statement of financial position. Amounts collected on behalf of third parties are not recognised as revenue, but commissions earned from acting as agent are recognised in revenue.

21. Creditors and Other Payables

Creditors and other payables are initially measured at fair value and subsequently measured at amortised cost using the effective interest method.

22. Employee Entitlements

Provision is made in respect of Council's liability for the following short and long-term employee entitlements.

I. SHORT-TERM ENTITLEMENTS

Employee benefits that Council expects to be settled within 12 months of balance date are measured at nominal values based on accrued entitlements at current rates of pay.

These include salaries and wages accrued up to balance date, annual leave earned to date, but not yet taken, at balance date, retiring and long service leave entitlements expected to be settled within 12 months, and sick leave. Liabilities for annual leave are accrued at the full amount owing at the pay period ending immediately prior to the statement of financial position date.

II. LONG-TERM ENTITLEMENTS

Where (for historical reasons) a retirement gratuity entitlement exists, where material, liability is assessed on an actual entitlement basis using current rates of pay taking into account years of service. All remaining staff with this provision in their contracts have completed the qualifying conditions.

Where (for historical reasons) a long service leave entitlement exists in an individual's employment agreement, the value of the entitlement will be recognised on an actual basis for staff who have completed the service entitlement, but not yet taken the leave, and on a discounted basis for the staff members who have not yet completed the qualifying service.

III. SUPERANNUATION SCHEMES

Defined contribution schemes – Obligations for contributions to defined contribution superannuation schemes are recognised as an expense in the surplus or deficit as incurred.

23. Borrowings

Borrowings are recognised at their fair value. After initial recognition, all borrowings are measured at amortised cost using the effective interest method.

Council has not capitalised borrowing costs that are directly attributable to the acquisition, construction or production of a qualifying asset, in line with PBE IPSAS 5.

Consequently, all borrowing costs are recognised as an expense in the period in which they are incurred.

24. Provisions

A provision is recognised in the statement of financial position when Council has a present legal or constructive obligation as a result of a past event, and it is probable that an outflow of economic benefits, the amount of which can be reliably estimated, will be required to settle the obligation. If the effect is material, provisions are determined by discounting the expected future cash flows at a pre-tax rate that reflects current market assessments of the time value of money and, where appropriate, the risks specific to the liability.

25. Landfill Post Closure Costs

Council has a number of closed landfills. The resource consents for these include a legal obligation to provide ongoing maintenance and monitoring services throughout the life of the consent. The provision is measured on the present value of future cash flows expected, taking into account future events, including new legal requirements and known improvements in technology. The provision includes all costs associated with landfill post closure.

The discount rate used is a rate that reflects the current market assessments of the time value of money and the risks specific to Council.

The estimated future costs of meeting this obligation have been accrued and charged. The calculations assume no change in the legislative requirements for post-closure treatment.

26. Goods and Services Tax

The financial statements are prepared exclusive of GST with the exception of debtors and other receivables and creditors and other payables that are shown inclusive of GST. Where GST is not recoverable as an input tax it is recognised as part of the related asset or expense.

27. Cost Allocations

The costs of all internal service activities are allocated or charged directly to external service type activities. External service activities refer to activities which provide a service direct to the public. Internal service activities provide support for the external service activities.

Where the user of a service can be identified, the cost recovery is made by way of a direct charge. Where this has not been possible, the costs are allocated by way of general overhead, on the basis of expenditure incurred within the activity.

28. Critical Judgements

Significant assumptions and risks (critical judgements) related to the Long Term Plan (LTP) are identified at various points within the LTP. Estimates and underlying assumptions are regularly reviewed. Any change to estimates is recognised in the period if the change affects only that period, or into future periods if it also affects future periods.

Financial Prudence Benchmarks

Disclosure Statement

What is the purpose of this statement?

The purpose of this statement is to disclose the Council's planned financial performance in relation to various benchmarks to enable the assessment of whether the Council is prudently managing its revenues, expenses, assets, liabilities, and general financial dealings.

The Council is required to include this statement in its Annual Plan in accordance with the Local Government (Financial Reporting and Prudence) Regulations 2014 (the regulations). Refer to the regulations for more information, including definitions of some of the terms used in this statement.

	Benchmark	Planned	Met
Rates (income) affordability	Does not exceed 80% of total revenue	64%	Yes
Rates (increase) affordability	Does not exceed 5% of previous year's rates revenue	3.1%	Yes
Debt affordability	Does not exceed 10% of total assets	0%	Yes
Balanced budget benchmark	100%	104%	Yes
Essential services benchmark	100%	187%	Yes
Debt servicing benchmark	10%	0.1%	Yes

Rates Affordability

1) For this benchmark,-

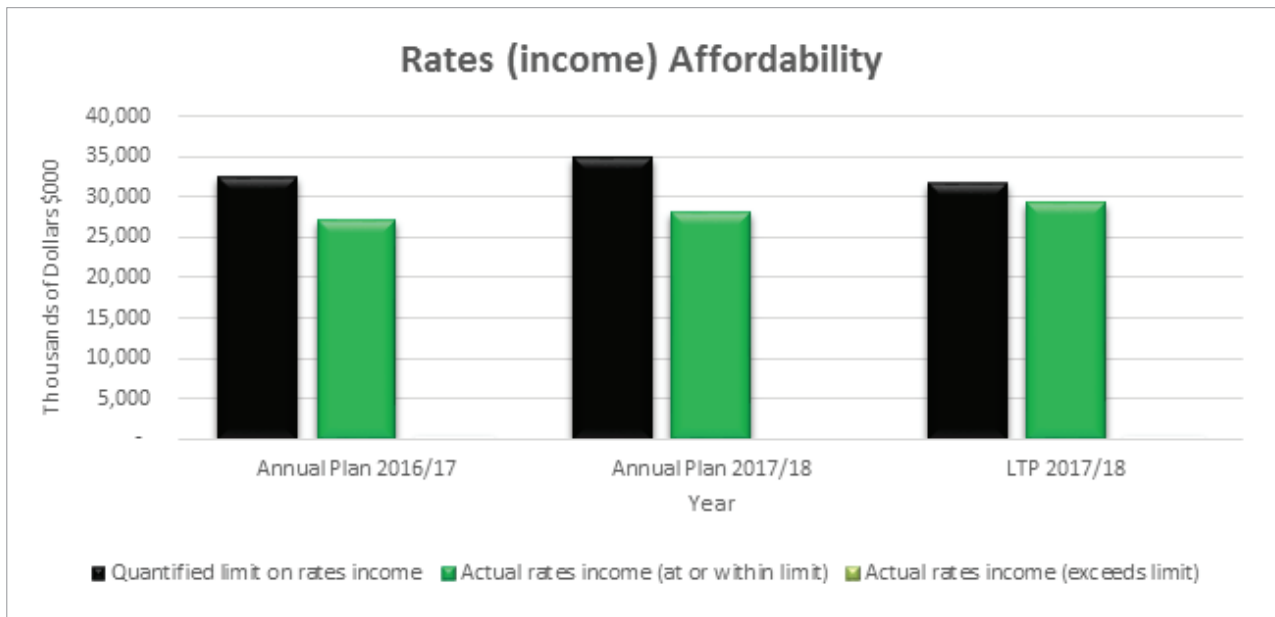
a) the Council’s planned rates income for the year is compared with 80% of total revenue on rates contained in the financial strategy included in the Council’s Long-term plan; and

b) the council’s planned rates increases for the year are compared with 5% on rates increases for the year contained in the financial strategy included in the council’s long-term plan.

2) The council meets the rates affordability benchmark if -

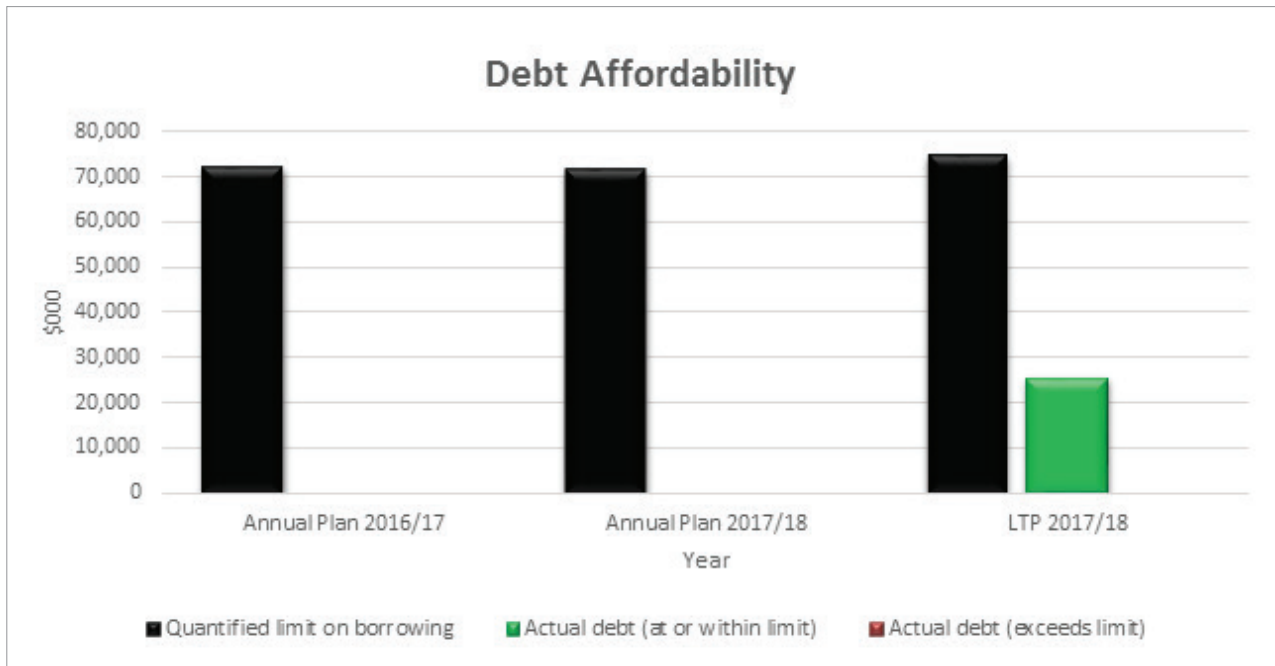
a) its planned rates income for the year equals or is less than each quantified limit on rates; and

b) its planned rates increases for the year equal or are less than each quantified limit on rates increases.



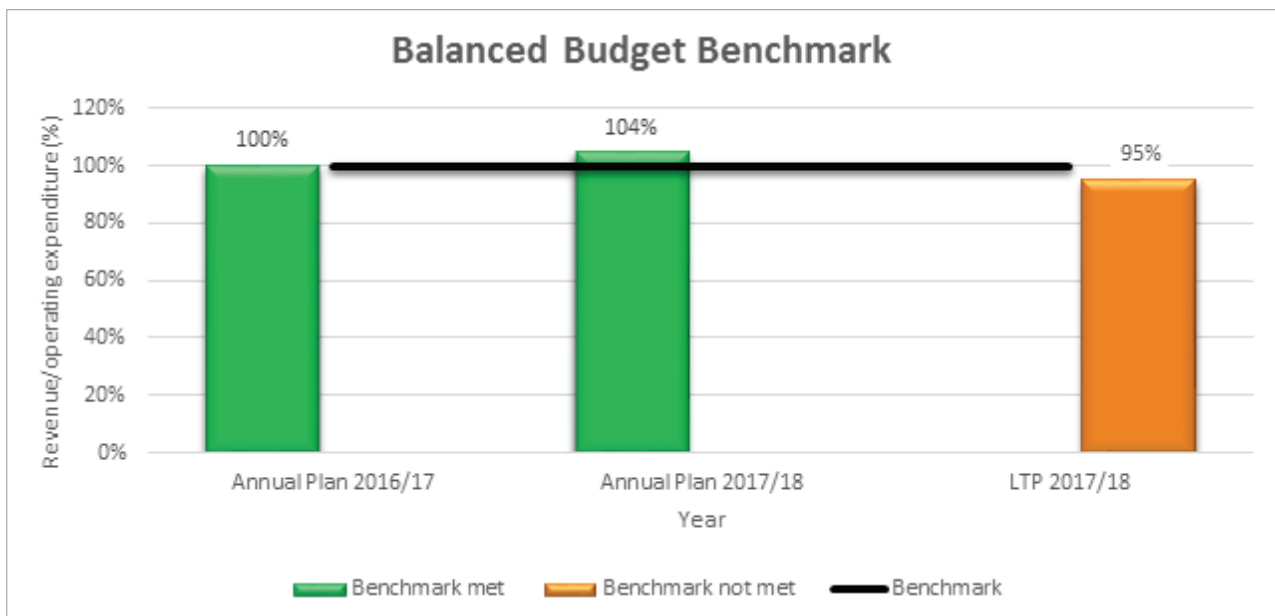
Debt Affordability

- 1) For this benchmark, the council’s planned borrowing is compared with 10% of the total value of Council assets on borrowing contained in the financial strategy included in the council’s long-term plan.
- 2) The council meets the debt affordability benchmark if its planned borrowing is within each quantified limit on borrowing.
- 3)



Balanced Budget

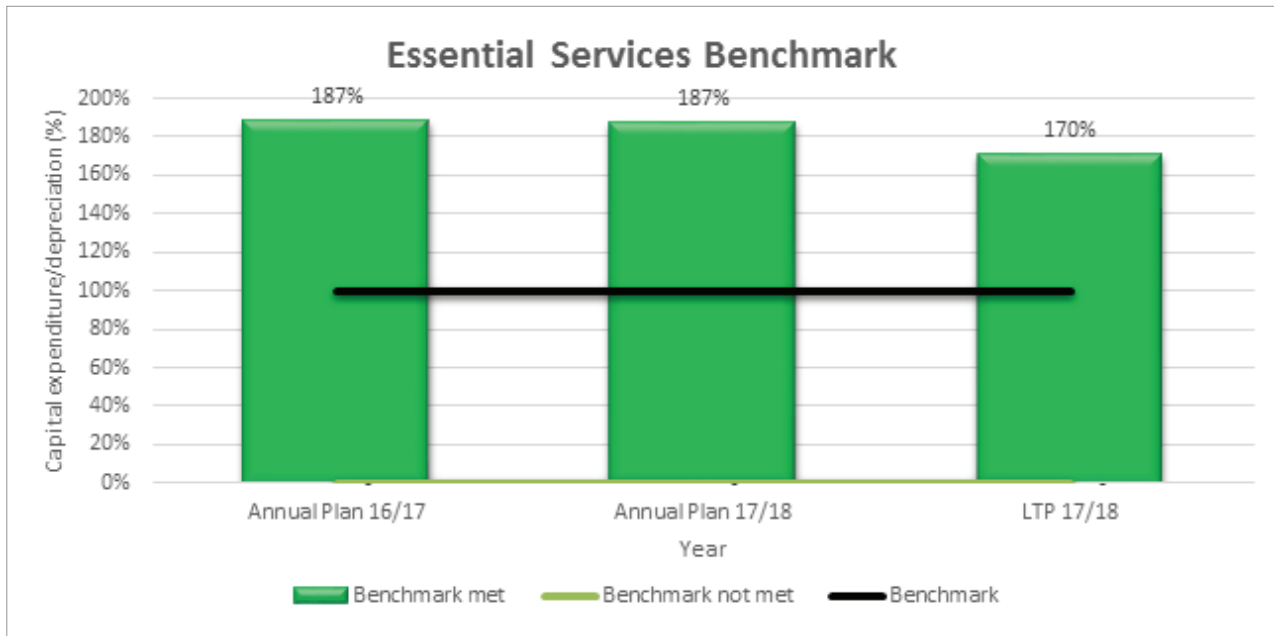
- 1) For this benchmark, the council’s planned revenue (excluding development contributions, vested assets, financial contributions, gains on derivative financial instruments, and revaluations of property, plant, or equipment) is presented as a proportion of its planned operating expenses (excluding losses on derivative financial instruments and revaluations of property, plant, or equipment).
- 2) The council meets the balanced budget benchmark if its revenue equals or is greater than its operating expenses.



Essential Services

1) For this benchmark, the council's planned capital expenditure on network services is presented as a proportion of expected depreciation on network services.

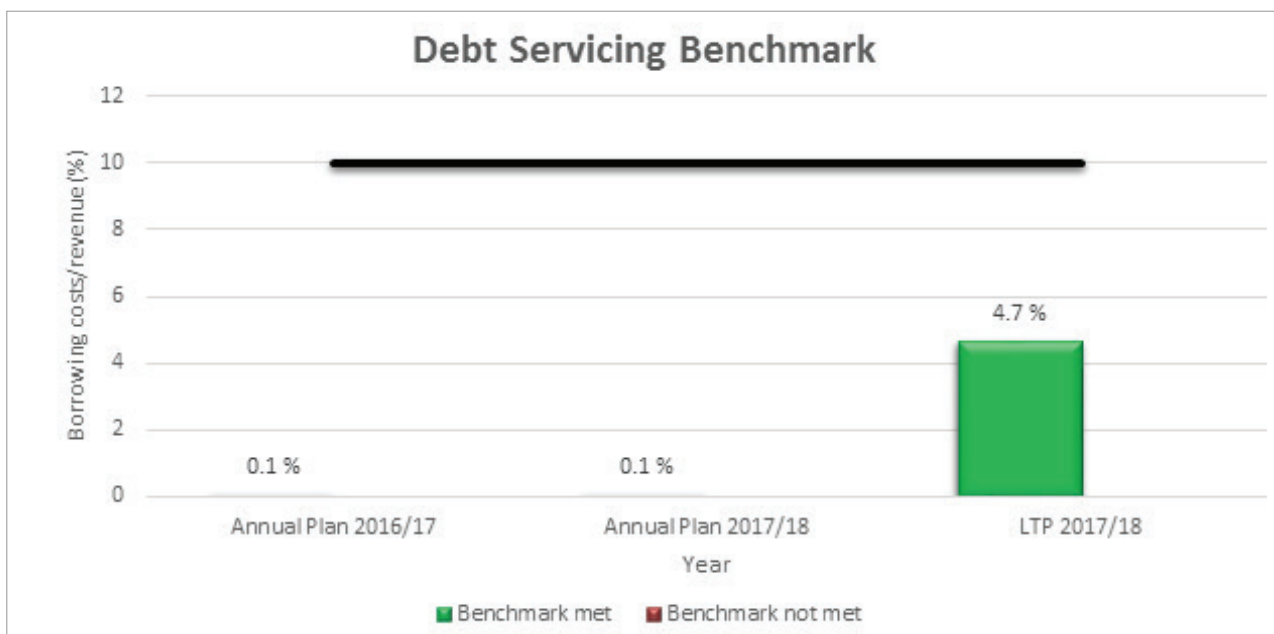
2) The council meets the essential services benchmark if its planned capital expenditure on network services equals or is greater than expected depreciation on network services.



Debt Servicing

1) For this benchmark, the council's planned borrowing costs are presented as a proportion of planned revenue (excluding development contributions, financial contributions, vested assets, gains on derivative financial instruments, and revaluations of property, plant, or equipment).

2) Because Statistics New Zealand projects that the council's population will grow as fast as the national population growth rate, it meets the debt servicing benchmark if its planned borrowing costs equal or are less than 10% of its planned revenue.



Property Revaluations

All properties in the Central Otago District are revalued on a three-yearly cycle. These valuations are used primarily for setting rates in the district. Quotable Value undertook the valuation during 2016 and established new values for each property. The effective date for the valuations is 1st September 2016, however these valuations will not be used for rating purposes until 1st July 2017.

Although this plan shows a 3.1% increase, this does not mean every property will have this increase. Rates on an individual basis will be effected by the split between fixed charges and the amount of rates calculated on land and capital values. This is further complicated in years, such as this year, that introduce the revaluation amounts for land and capital values.

On average land values in the district have increased by 27.0% while capital values increased by 22.3%. The following table shows the average increases by sector:

Revaluation Summary by sector

Sector	Number of Properties	Land Value (\$000)	% Change	Capital Value (\$000)	% Change
Farming	982	2,024,379	36.7%	2,395,341	33.0%
Crop & Specialist	426	264,696	22.1%	554,264	30.0%
Forestry	19	8,631	12.5%	9,857	12.7%
Lifestyle	2,116	569,537	16.4%	1,082,701	15.6%
Residential	8,639	1,327,902	22.6%	3,137,184	22.9%
Commercial	487	137,343	33.5%	331,108	15.3%
Industrial	439	125,949	10.1%	271,105	14.4%
Other	1,062	129,764	9.5%	1,352,223	10.1%
TOTAL	14,170	4,588,201	27.0%	9,133,782	22.3%

The increase in values do not change the total amount council collects but it does influence the distribution of the collection of rates. Individual properties that increase more than the district average will take on comparatively more land or capital based rates than those properties that have increased lower than average.

As the impact of the valuations will affect each property differently, we recommend readers use our rates calculator to see what the rates will be for the 2017/18 year.

2016/17 Annual Plan \$000	Prospective FUNDING IMPACT STATEMENT	2017/18 Annual Plan \$000	2017/18 LTP15-25 \$000
OPERATING			
5,672	General rates, uniform annual general charges and rates penalties	5,744	5,142
21,474	Targeted rates	22,255	24,060
2,105	Subsidies and grants for operating purposes	2,106	2,142
3,870	Fees and charges	4,573	3,849
574	Interest and dividends from investments	496	503
1,706	Local authorities fuel tax, fines, infringement fees, and other receipts	1,902	1,483
35,401	Total operating funding	37,076	37,179
Applications of operating funding			
25,967	Payments to staff and suppliers	26,906	24,971
42	Finance costs	31	1,834
1,527	Other operating funding applications	1,247	2,662
27,536	Total applications of operating funding	28,184	29,467
7,865	Surplus (deficit) of operating funding	8,892	7,712
CAPITAL			
Sources of capital funding			
4,356	Subsidies and grants for capital expenditure	4,643	1,869
605	Development and financial contributions	1,833	408
-	Increase (decrease) in debt	-	10,831
686	Gross proceeds from sale of assets	1,235	51
-	Lump sum contributions	-	-
-	Other dedicated capital funding	-	-
5,647	Total sources of capital funding	7,711	13,159
Applications of capital funding			
Capital expenditure			
2,634	- to meet additional demand	2,356	2,416
8,777	- to improve the level of service	6,843	5,743
14,465	- to replace existing assets	14,287	9,574
(12,262)	Increase(decrease) in reserves	(6,812)	3,193
(102)	Increase (decrease) in investments	(71)	(55)
13,512	Total applications of capital funding	16,603	20,871
(7,865)	Surplus (deficit) of capital funding	(8,892)	(7,712)
-	Funding balance	-	-
12,061	Depreciation (not included in above FIS)	11,823	11,708

2016/17 Annual Plan \$000	Reconciliation of FUNDING IMPACT STATEMENT	2017/18 Annual Plan \$000	2017/18 LTP15-25 \$000
PUBLIC EQUITY			
7,864	Surplus (deficit) of operating funding from funding impact statement	8,892	7,713
(12,061)	Depreciation	(11,823)	(11,708)
4,357	Subsidies and grants for capital purposes	4,643	1,869
605	Development and financial contributions	1,833	409
765	Net surplus (deficit) before tax in Statement of Financial Performance	3,545	(1,717)

2016/17 Annual Plan \$000	Prospective Statement of COMPREHENSIVE REVENUE AND EXPENDITURE	Notes	2017/18 Annual Plan \$000	2017/18 LTP15-25 \$000
REVENUE				
Revenue from non-exchange transactions				
5,672	General Rates	1	5,684	5,087
19,898	Targeted rates	1	20,675	22,575
1,521	Changes for volumetric water		1,580	1,486
55	Penalties, remissions, discounts		60	55
6,341	Subsidies and grants	2	6,652	4,011
1,334	Regulatory fees	3	2,117	1,192
3,495	User fees and other revenue		3,540	3,294
605	Development and financial contributions	4	1,833	408
Revenue from exchange transactions				
489	Direct charges review - full cost recovery		495	493
378	Rental revenue		420	353
574	Interest		496	503
40,362	Total revenue		43,552	39,456
EXPENDITURE				
8,551	Employee benefit expenses	5	9,035	8,310
12,061	Depreciation and amortisation		11,823	11,708
42	Finance costs	6	31	1,831
-	- Valuation losses		-	-
18,943	Other expenses		19,118	19,325
39,597	Total expenditure		40,007	41,174
765	Surplus (deficit) before tax		3,545	(1,718)
-	- Income tax expenses			
765	Surplus (deficit) after tax		3,545	(1,718)
GAIN ON ASSET REVALUATIONS				
1,073	Gains (loss) on revaluation of water assets		1,482	1,254
2,062	Gains (loss) on revaluation of wastewater assets	7	1,003	2,376
685	Gains (loss) on revaluation of stormwater assets		493	346
13,755	Gains (loss) on revaluation of roading assets	7	8,870	13,925
-	- Gains (loss) on revaluation of property and parks assets	7	1,693	-
-	- Gains (loss) on revaluation of investment properties		-	-
17,576	Total gain on asset revaluations		13,541	17,901
17,576	Total other comprehensive revenue and expense		13,541	17,901
18,341	Total comprehensive revenue and expenses		17,086	16,183

Notes	Annual Plan 2017/18 variance to LTP 17/18	\$ Variance	% Variance
1	An overall reduction in the rate requirement is the result of cost savings in operational savings across most of Council's activities	(1,270)	-4.59%
2	Third party grants for Cromwell Memorial Hall redevelopment has been carried forward to 2017/18 due to the delay in commencement of the project.	2,641	65.84%
3	Increased Regulatory fee revenue to the higher levels of development activity in the district	925	77.60%
4	Increases in Development Contribution revenue due to the higher levels of development activity in the district	1,425	349.26%
5	Increased Staffing mainly due to increased demands as a result of higher than anticipated development activity in the district.	744	8.95%
6	Lower financial costs due to surplus cash reserves which is the result of the deferral of Cromwell Wastewater Treatment and Lake Dunstan Water Supply Projects	(1,800)	-98.31%
7	Lower revaluation gains are the result of lower expectations around increased construction costs which are the main drives for increases in asset values	(4,735)	-29.05%

2016/17 ANNUAL PLAN \$000	Prospective Statement of CHANGES IN NET ASSETS / EQUITY	2017/18 ANNUAL PLAN \$000	2017/18 LTP15-25 \$000
PUBLIC EQUITY			
709,686	Public equity 1 July	690,648	700,158
Accumulated funds			
351,338	Balance at 1 July	356,036	341,481
765	Surplus (deficit) after tax	3,545	(1,718)
(3)	Transfer to restricted reserves	(3)	(3)
-	Transfer from property revaluation reserve on disposal	-	-
352,100	Balance at 30 June	359,578	339,760
OTHER RESERVES			
Property revaluation reserve			
358,273	Balance at 1 July	361,589	358,600
17,576	Revaluation gains (loss)	13,541	17,901
-	Transfer to accumulated funds on disposal on property	-	-
375,849	Balance at 30 June	375,130	376,501
Fair value through other comprehensive revenue reserve			
-	Balance at 1 July	-	-
-	Revaluation gains (loss)	-	-
-	Reclassification to surplus or deficit on disposal	-	-
-	Balance at 30 June	-	-
Restricted reserves (trust and bequest funds)			
75	Balance at 1 July	78	77
3	Transfer from accumulated funds	(3)	3
78	Balance at 30 June	75	80
375,927	Total other reserves	375,205	376,581
728,027	Public equity 30 June	734,783	716,341

2016/17 Annual Plan \$000	Prospective Statement of FINANCIAL POSITION	2017/18 Annual Plan \$000	2017/18 LTP15-25 \$000
PUBLIC EQUITY			
352,100	Accumulated funds	359,578	339,760
375,849	Property revaluation reserves	375,130	376,501
-	- Fair value through other comprehensive revenue reserve	-	-
78	Restricted reserves	75	80
728,027	Total public equity	734,783	716,341
REPRESENTED BY:			
Current assets:			
5,625	Cash and cash equivalents	4,748	11,385
-	- Other financial assets	6,702	-
2,882	Debtors and other receivables	2,919	3,002
373	Inventories	532	35
8,880	Total Current assets	14,901	14,422
Less current liabilities			
500	Agency and deposits	309	520
4,367	Creditors and other payables	5,528	4,823
862	Employee entitlements	1,008	-
-	- Borrowings	-	-
5,729	Total Current liabilities	6,845	5,343
3,151	Working Capital	8,056	9,079
Non-current assets			
133	Available for sale financial assets	156	126
922	Loans and receivables	850	363
1,256	Intangible assets	616	434
1,084	Forestry assets	723	960
1,205	Investment property	1,265	1,878
720,299	Property, plant and equipment	723,145	728,858
724,899	Total non-current assets	726,755	732,619
Less non-current liabilities			
23	Provisions	28	17
-	- Borrowings	-	25,340
23	Total non-current liabilities	28	25,357
728,027	Net assets	734,783	716,341

2016/17 Annual Plan \$000	Prospective Statement of CASH FLOWS	2017/18 Annual Plan \$000	2017/18 LTP15-25 \$000
CASH FLOW FROM OPERATING ACTIVITIES			
Cash was provided from:			
40,036	Receipts from rates, fees and other revenue	42,750	39,026
574	Interest Received	496	503
40,610	Total cash provided	43,246	39,529
Cash was applied to:			
27,773	Payments to staff and suppliers	28,319	27,799
-	- Interest Paid	-	1,784
27,773	Total cash applied	28,319	29,583
12,837	Net cash flow from operating activities	14,927	9,946
CASH FLOWS FROM INVESTING ACTIVITIES			
Cash was provided from:			
685	Receipts from sale of property, plant and equipment	1,235	51
-	- Receipts from investments	9,998	-
63	Receipts from the repayment of loans and receivables	72	54
748	Total cash provided	11,305	105
Cash was applied to:			
25,876	Purchase of property, plant and equipment	23,486	17,734
-	- Increase in loans and receivables	-	-
-	- Purchase of investment property	-	-
-	- Purchase of intangibles	-	-
-	- Purchase of forestry	-	-
-	- Purchase of investments	-	-
-	- Investment in loans and receivables	-	-
25,876	Total cash applied	23,486	17,734
(25,128)	Net cash flow from investing activities	(12,181)	(17,629)
CASH FLOWS FROM FINANCING ACTIVITIES			
Cash was provided from:			
-	- Proceeds from borrowings	-	11,026
-	Total cash provided	-	11,026
Cash was applied to:			
-	- Repayment of borrowings	-	195
-	Total cash applied	-	195
-	Net Cash flow from financing activities	-	10,831
(12,291)	Net Increase/(decrease) in cash held	2,746	3,148
17,917	Cash at the beginning of the year	2,002	8,237
5,626	Closing cash held 30 June	4,748	11,385

RESERVE FUNDS	Opening Balance 2017/18 \$000	Transfers In 2017/18 \$000	Transfers Out 2017/18 \$000	Closing Balance 2017/18 \$000
Specific Reserves				
Other Infrastructure	877	5	-	881
Parks, Reserves and Cemeteries	-	-	-	-
Libraries, Swimming Pools, and Community Facilities	29	1	-	30
Self Insurance fund	1,921	147	-	2,068
Planning and Environment	1,120	460	-	1,580
Governance and Corporate Services	1,995	87	(2)	2,081
Total Specific Reserves	5,942	700	(2)	6,640
Development Contributions				
Governance and Corporate Services	(5,080)	1,519	(2,154)	(5,716)
Total Development Contributions	(5,080)	1,519	(2,154)	(5,716)
General Reserves				
Governance and Corporate Services	11,891	1,068	(1,356)	11,603
Total General Reserves	11,891	1,068	(1,356)	11,603
Property				
Other Infrastructure	3,227	68	(105)	3,190
Libraries, Swimming Pools, and Community Facilities	(8)	-	(76)	(84)
Governance and Corporate Services	52	-	(8)	43
Total Property	3,270	68	(189)	3,149
Loss of Service Potential and Development				
Water	(3,793)	795	(3,295)	(6,293)
Wastewater	(5,449)	1,859	(6,707)	(10,298)
Stormwater	1,041	178	-	1,219
Transportation	(4,760)	248	(28)	(4,540)
Other Infrastructure	(33)	-	-	(33)
Total Loss of Service Potential and Development	(12,994)	3,080	(10,030)	(19,944)
Amenities				
Waste Minimisation	(373)	2,182	(2,243)	(434)
Other Infrastructure	(772)	44	(75)	(803)
Parks, Reserves and Cemeteries	480	18	(81)	418
Libraries, Swimming Pools, and Community Facilities	(1,756)	596	(33)	(1,192)
Planning and Environment	387	20	-	406
Total Amenities	(2,034)	2,860	(2,431)	(1,605)
Governance				
Governance and Corporate Services	77	-	(42)	35
Total Governance Reserves	77	-	(42)	35
District Development				
District Development	174	23	-	197
Total District Development Reserves	174	23	-	197
Total Reserves	1,245	9,318	(16,204)	(5,641)

2016/17 Annual Plan \$000	CAPITAL EXPENDITURE	2017/18 Annual Plan \$000	2017/18 LTP15-25 \$000
4,192	Water	4,172	3,010
1,595	Lake Dunstan Water Supply	692	0
-	- Bore Upgrade	-	22
92	Demand Management	50	53
93	Electrical control and instrumentation renewals	180	178
11	Isolating valves	-	-
188	Machinery and plant	970	830
110	Mechanical and process plant renewals	115	116
907	Piped network renewals	1,200	846
160	Pump Station and Storage Renewals	85	85
267	Water fixture renewals	275	275
102	Water improvements	140	138
261	Water reticulation extension	35	33
406	Water reticulation reservoir	430	433
8,426	Wastewater	8,203	7,653
-	- Machinery and plant	-	337
4,256	Cromwell Wastewater	6,132	0
114	Electrical control and instrumentation renewals	210	209
141	Future Development	23	23
13	Ground water monitoring	14	14
-	- High flow management and control	80	83
87	Infiltration Control	-	-
112	Land based treatment upgrade	280	5,541
78	Manhole Renewals	90	90
369	Mechanical and process plant renewals	175	177
492	Piped network renewals	640	638
2,000	Bannockburn treatment plant	-	-
82	Pump Station and Storage Renewals	90	88
70	Reline Sewer pipes	-	-
32	Resource Consents	-	-
150	Sludge Removal	-	-
360	Sludge Processing Investigations	155	155
-	- Wastewater reticulation extension	245	244
70	Wastewater Investigations	69	55
160	Stormwater	139	181
11	Manhole Renewals	24	11
32	Piped network renewals	55	55
-	- Pump Station and Storage Renewals	-	22
117	Stormwater extension upgrade	60	59
-	- Treatment Plant Renewals	-	33
5,763	Transportation	4,254	4,578
3,286	Renewal Local Roads	3,304	3,220

2016/17 Annual Plan \$000	CAPITAL EXPENDITURE	2017/18 Annual Plan \$000	2017/18 LTP15-25 \$000
438	Subsidised Improvements	438	438
36	Roading Unit	28	51
129	Unsubsidised Roding Alexandra	133	133
3	Alexandra Town Centre	3	6
222	Unsubsidised Roding Cromwell	266	266
1,281	Cromwell Town Centre	-	416
14	Unsubsidised Roding Manuherikia	-	-
147	Unsubsidised Roding Earnsclough	-	-
182	Unsubsidised Roding Maniototo	33	-
24	Pedestrian Services	49	49
160	Waste Minimisation	102	41
993	Other Infrastructure	1,546	185
108	Elderly Persons' Housing	106	101
31	Property general District	-	33
18	Property maintenance District	-	-
310	Airports	104	-
357	Public Toilets	27	0
41	Asset Management	35	42
9	Forestry	15	9
5	Tarbert St Building	-	-
20	Property general Cromwell	1,250	-
-	Property general Maniototo	7	-
94	Other property Roxburgh	-	-
764	Parks, Reserves, Cemeteries	451	458
106	Camping Grounds	81	22
68	Clyde Recreation Reserve Committee	38	-
38	Omakau Recreation Reserve Committee	43	22
52	Cemeteries	28	53
17	Alexandra Cemetery	10	10
12	Cromwell Cemetery	10	35
-	Clyde Cemetery	-	-
20	Omakau Cemetery	8	8
3	Ranfurlly Cemetery	-	-
1	Naseby Cemetery	-	-
580	Parks and Reserves	330	368
-	Manorburn Recreation Reserve Committee	4	4
17	Molyneux Park	12	9
10	Other reserves Alexandra	30	30
113	Pioneer Park	22	22
20	Bannockburn Recreation Reserve Committee	-	-
101	Anderson Park	22	26

2016/17 Annual Plan \$000	CAPITAL EXPENDITURE	2017/18 Annual Plan \$000	2017/18 LTP15-25 \$000
147	Cromwell Reserves	117	114
6	Clyde and Fraser domains	22	22
5	Oturehua Domain	-	-
-	- Patearoa Recreation Reserve Committee	-	5
41	Taieri Lake Recreation Reserve Committee	41	6
33	Other Reserves Maniototo	44	27
85	Millers Flat Recreation Reserve Committee	-	95
3	Reserves Roxburgh	18	9
26	Trails	12	16
16	Clutha Management	-	16
10	Trails Maintenance	12	-
3,264	Community Facilities, Libraries and Swimming Pools	3,106	431
9	Commercial and Other Property	-	-
9	Pioneer Store Naseby	-	-
2,514	Community Buildings	2,555	125
28	Alexandra Community Centre	60	-
33	Molyneux Stadium Alexandra	103	80
2,300	Cromwell Memorial Hall	2,314	-
31	Becks Hall	-	-
47	Clyde Community Centre	10	3
-	- Moa Creek/Poolburn Community Centre	9	-
40	Maniototo Stadium	40	24
2	Ranfurlly Public Hall	-	-
-	- Ranfurlly Railway Station	8	8
-	- Community Halls Maniototo	1	1
-	- Naseby Public Hall	9	9
32	Roxburgh Town Hall	-	-
489	Libraries	418	143
133	Library Management	210	137
352	Alexandra Library	199	2
3	Cromwell Library	5	2
0	Maniototo Community Library	2	-
2	Roxburgh Library	3	2
252	Swimming Pools	133	164
85	Molyneux Pool	20	6
148	Cromwell Pool	38	121
20	Ranfurlly Pool	76	37
145	District Development	42	42
80	Alexandra Information Centre	-	-
65	Community Services	42	42

2016/17 Annual Plan \$000	CAPITAL EXPENDITURE	2017/18 Annual Plan \$000	2017/18 LTP15-25 \$000
131	Planning and Environment	70	42
33	Civil Defence	-	-
98	Environmental/Health/Building	28	-
-	Resource Management	42	42
1,879	Governance and Corporate Services	1,402	1,112
748	Council Offices	320	67
75	Governance and Corporate Services	111	175
1056	Information Systems	970	871
25,876	Grand Total	23,487	17,734

2016/17 Annual Plan \$000	Prospective Funding Impact Statement WATER	2017/18 Annual Plan \$000	2017/18 LTP15-25 \$000
OPERATING			
	- General rates, uniform annual general charges and rates penalties	-	-
4,351	Targeted rates	4,630	5,365
21	Subsidies and grants for operating purposes	22	22
	- Fees and charges	-	-
176	Internal charges and overheads recovered	173	89
	- Local authorities fuel tax, fines, infringement fees, and other receipts	-	-
4,548	Total operating funding	4,825	5,476
Applications of operating funding			
2,054	Payments to staff and suppliers	2,028	1,867
797	Internal charges, and overheads applied	943	901
	- Finance costs	-	953
33	Other operating funding applications	35	67
2,884	Total applications of operating funding	3,006	3,788
1,664	Surplus (deficit) of operating funding	1,819	1,688
CAPITAL			
Sources of capital funding			
	- Subsidies and grants for capital expenditure	-	-
90	Development and financial contributions	321	64
	- Increase (decrease) in debt	-	4,008
	- Gross proceeds from sale of assets	-	-
	- Lump sum contributions	-	-
	- Other dedicated capital funding	-	-
90	Total sources of capital funding	321	4,072
Applications of capital funding			
Capital expenditure			
402	- to meet additional demand	209	208
2,202	- to improve the level of service	1,207	941
1,589	- to replace existing assets	2,756	1,861
(2,440)	Increase(decrease) in reserves	(2,032)	2,750
	- Increase (decrease) in investments	-	-
1,753	Total applications of capital funding	2,140	5,760
(1,663)	Surplus (deficit) of capital funding	(1,819)	(1,688)
	- Funding balance	-	-
1,350	Depreciation (not included in above FIS)	1,500	1,550

2016/17 Annual Plan \$000	Prospective Funding Impact Statement WASTEWATER	2017/18 Annual Plan \$000	2017/18 LTP15-25 \$000
OPERATING			
	- General rates, uniform annual general charges and rates penalties	-	-
3,368	Targeted rates	3,947	4,097
	- Subsidies and grants for operating purposes	-	-
	- Fees and charges	-	-
68	Internal charges and overheads recovered	51	146
	- Local authorities fuel tax, fines, infringement fees, and other receipts	-	-
3,436	Total operating funding	3,998	4,243
Applications of operating funding			
1,280	Payments to staff and suppliers	1,430	1,326
	- Finance costs	-	830
494	Internal charges, and overheads applied	773	643
44	Other operating funding applications	70	72
1,818	Total applications of operating funding	2,273	2,871
1,618	Surplus (deficit) of operating funding	1,725	1,372
CAPITAL			
Sources of capital funding			
	- Subsidies and grants for capital expenditure	-	-
180	Development and financial contributions	618	117
	- Increase (decrease) in debt	-	6,824
	- Gross proceeds from sale of assets	-	-
	- Lump sum contributions	-	-
	- Other dedicated capital funding	-	-
180	Total sources of capital funding	618	6,941
Applications of capital funding			
Capital expenditure			
1,830	- to meet additional demand	1,606	1,841
4,034	- to improve the level of service	3,226	3,683
2,562	- to replace existing assets	3,370	2,129
(6,628)	Increase(decrease) in reserves	(5,859)	660
	- Increase (decrease) in investments	-	-
1,798	Total applications of capital funding	2,343	8,313
(1,618)	Surplus (deficit) of capital funding	(1,725)	(1,372)
	- Funding balance	-	-
1,395	Depreciation (not included in above FIS)	1,529	1,426

2016/17 Annual Plan \$000	Prospective Funding Impact Statement STORMWATER	2017/18 Annual Plan \$000	2017/18 LTP15-25 \$000
OPERATING			
	- General rates, uniform annual general charges and rates penalties	-	-
452	Targeted rates	495	426
	- Subsidies and grants for operating purposes	-	-
	- Fees and charges	-	-
106	Internal charges and overheads recovered	80	66
	- Local authorities fuel tax, fines, infringement fees, and other receipts	-	-
558	Total operating funding	575	492
Applications of operating funding			
139	Payments to staff and suppliers	141	102
	- Finance costs	-	-
56	Internal charges, and overheads applied	62	88
10	Other operating funding applications	12	-
205	Total applications of operating funding	215	190
353	Surplus (deficit) of operating funding	360	302
CAPITAL			
Sources of capital funding			
	- Subsidies and grants for capital expenditure	-	-
	- Development and financial contributions	-	-
	- Increase (decrease) in debt	-	-
	- Gross proceeds from sale of assets	-	-
	- Lump sum contributions	-	-
	- Other dedicated capital funding	-	-
	- Total sources of capital funding	-	-
Applications of capital funding			
Capital expenditure			
2	- to meet additional demand	-	14
120	- to improve the level of service	45	161
38	- to replace existing assets	82	6
193	Increase(decrease) in reserves	233	121
	- Increase (decrease) in investments	-	-
353	Total applications of capital funding	360	302
(353)	Surplus (deficit) of capital funding	(360)	(302)
	- Funding balance	-	-
475	Depreciation (not included in above FIS)	481	424

2016/17 Annual Plan \$000	Prospective Funding Impact Statement TRANSPORTATION	2017/18 Annual Plan \$000	2017/18 LTP15-25 \$000
OPERATING			
4,117	General rates, uniform annual general charges and rates penalties	4,358	3,856
818	Targeted rates	1,181	870
1,935	Subsidies and grants for operating purposes	1,902	1,902
10	Fees and charges	10	10
59	Internal charges and overheads recovered	38	45
193	Local authorities fuel tax, fines, infringement fees, and other receipts	182	174
7,132	Total operating funding	7,671	6,857
Applications of operating funding			
3,634	Payments to staff and suppliers	3,730	3,566
-	Finance costs	-	-
1,389	Internal charges, and overheads applied	1,623	993
6	Other operating funding applications	24	28
5,029	Total applications of operating funding	5,377	4,587
2,103	Surplus (deficit) of operating funding	2,294	2,270
CAPITAL			
Sources of capital funding			
1,883	Subsidies and grants for capital expenditure	1,866	1,866
200	Development and financial contributions	516	170
-	Increase (decrease) in debt	-	-
17	Gross proceeds from sale of assets	-	21
-	Lump sum contributions	-	-
-	Other dedicated capital funding	-	-
2,100	Total sources of capital funding	2,382	2,057
Applications of capital funding			
Capital expenditure			
400	- to meet additional demand	329	353
731	- to improve the level of service	553	670
3,347	- to replace existing assets	3,372	3,139
(275)	Increase(decrease) in reserves	422	165
-	Increase (decrease) in investments	-	-
4,203	Total applications of capital funding	4,676	4,327
(2,103)	Surplus (deficit) of capital funding	(2,294)	(2,270)
-	Funding balance	-	-
6,015	Depreciation (not included in above FIS)	5,423	5,382

2016/17 Annual Plan \$000	Prospective Funding Impact Statement WASTE MINIMISATION	2017/18 Annual Plan \$000	2017/18 LTP15-25 \$000
OPERATING			
	- General rates, uniform annual general charges and rates penalties	-	-
2,488	Targeted rates	2,477	2,503
68	Subsidies and grants for operating purposes	85	71
65	Fees and charges	70	67
35	Internal charges and overheads recovered	33	1
794	Local authorities fuel tax, fines, infringement fees, and other receipts	951	643
3,450	Total operating funding	3,616	3,285
Applications of operating funding			
3,104	Payments to staff and suppliers	3,173	2,800
	- Finance costs	-	-
381	Internal charges, and overheads applied	414	315
10	Other operating funding applications	10	185
3,495	Total applications of operating funding	3,597	3,300
(45)	Surplus (deficit) of operating funding	19	(15)
CAPITAL			
Sources of capital funding			
	- Subsidies and grants for capital expenditure	-	-
	- Development and financial contributions	-	-
	- Increase (decrease) in debt	-	-
	- Gross proceeds from sale of assets	-	-
	- Lump sum contributions	-	-
	- Other dedicated capital funding	-	-
	- Total sources of capital funding	-	-
Applications of capital funding			
Capital expenditure			
	- - to meet additional demand	48	-
160	- - to improve the level of service	53	41
	- - to replace existing assets	2	-
(205)	Increase(decrease) in reserves	(84)	(56)
	- Increase (decrease) in investments	-	-
(45)	Total applications of capital funding	19	(15)
45	Surplus (deficit) of capital funding	(19)	15
	- Funding balance	-	-
68	Depreciation (not included in above FIS)	91	59

2016/17 Annual Plan \$000	Prospective Funding Impact Statement OTHER INFRASTRUCTURE	2017/18 Annual Plan \$000	2017/18 LTP15-25 \$000
OPERATING			
658	General rates, uniform annual general charges and rates penalties	705	813
620	Targeted rates	598	304
-	Subsidies and grants for operating purposes	-	-
864	Fees and charges	910	879
96	Internal charges and overheads recovered	207	559
55	Local authorities fuel tax, fines, infringement fees, and other receipts	33	61
2,293	Total operating funding	2,453	2,616
Applications of operating funding			
1,352	Payments to staff and suppliers	1,527	2,002
-	Finance costs	-	5
539	Internal charges, and overheads applied	545	-
218	Other operating funding applications	211	395
2,109	Total applications of operating funding	2,283	2,402
184	Surplus (deficit) of operating funding	170	214
CAPITAL			
Sources of capital funding			
19	Subsidies and grants for capital expenditure	-	3
-	Development and financial contributions	-	-
-	Increase (decrease) in debt	-	(1)
591	Gross proceeds from sale of assets	1,250	10
-	Lump sum contributions	-	-
-	Other dedicated capital funding	-	-
610	Total sources of capital funding	1,250	12
Applications of capital funding			
Capital expenditure			
-	- to meet additional demand	60	-
55	- to improve the level of service	-	16
938	- to replace existing assets	1,497	169
(199)	Increase(decrease) in reserves	(137)	41
-	Increase (decrease) in investments	-	-
794	Total applications of capital funding	1,420	226
(184)	Surplus (deficit) of capital funding	(170)	(214)
-	Funding balance	-	-
346	Depreciation (not included in above FIS)	403	372

2016/17 Annual Plan \$000	Prospective Funding Impact Statement PARKS, RESERVES, CEMETERIES	2017/18 Annual Plan \$000	2017/18 LTP15-25 \$000
OPERATING			
	- General rates, uniform annual general charges and rates penalties	-	-
2,167	Targeted rates	2,210	1,997
	- Subsidies and grants for operating purposes	-	95
406	Fees and charges	435	456
59	Internal charges and overheads recovered	65	27
85	Local authorities fuel tax, fines, infringement fees, and other receipts	88	46
2,717	Total operating funding	2,798	2,621
Applications of operating funding			
1,913	Payments to staff and suppliers	1,876	1,934
	- Finance costs	-	-
256	Internal charges, and overheads applied	293	172
168	Other operating funding applications	133	104
2,337	Total applications of operating funding	2,302	2,210
380	Surplus (deficit) of operating funding	496	411
CAPITAL			
Sources of capital funding			
100	Subsidies and grants for capital expenditure	-	-
	- Development and financial contributions	-	-
	- Increase (decrease) in debt	-	-
	- Gross proceeds from sale of assets	-	-
	- Lump sum contributions	-	-
	- Other dedicated capital funding	-	-
100	Total sources of capital funding	-	-
Applications of capital funding			
Capital expenditure			
	- to meet additional demand	92	-
	- to improve the level of service	267	-
767	- to replace existing assets	93	458
(287)	Increase(decrease) in reserves	44	(47)
	- Increase (decrease) in investments	-	-
480	Total applications of capital funding	496	411
(380)	Surplus (deficit) of capital funding	(496)	(411)
	- Funding balance	-	-
559	Depreciation (not included in above FIS)	603	414

2016/17 Annual Plan \$000	Prospective Funding Impact Statement COMMUNITY FACILITIES, LIBRARIES, SWIMMING POOLS	2017/18 Annual Plan \$000	2017/18 LTP15-25 \$000
OPERATING			
-	General rates, uniform annual general charges and rates penalties	-	-
4,065	Targeted rates	3,786	4,330
2	Subsidies and grants for operating purposes	1	2
649	Fees and charges	651	693
32	Internal charges and overheads recovered	17	34
133	Local authorities fuel tax, fines, infringement fees, and other receipts	117	106
4,881	Total operating funding	4,572	5,165
Applications of operating funding			
3,160	Payments to staff and suppliers	3,003	3,144
-	Finance costs	1	-
1,019	Internal charges, and overheads applied	891	1,040
334	Other operating funding applications	98	339
4,513	Total applications of operating funding	3,993	4,523
368	Surplus (deficit) of operating funding	579	642
CAPITAL			
Sources of capital funding			
2,354	Subsidies and grants for capital expenditure	2,777	-
-	Development and financial contributions	-	-
-	Increase (decrease) in debt	-	-
-	Gross proceeds from sale of assets	(15)	-
-	Lump sum contributions	-	-
-	Other dedicated capital funding	-	-
2,354	Total sources of capital funding	2,762	-
Applications of capital funding			
Capital expenditure			
-	- to meet additional demand	-	-
1,475	- to improve the level of service	1,106	231
3,070	- to replace existing assets	2,000	616
(1,823)	Increase(decrease) in reserves	235	(205)
-	Increase (decrease) in investments	-	-
2,722	Total applications of capital funding	3,341	642
(368)	Surplus (deficit) of capital funding	(579)	(642)
-	Funding balance	-	-
1,066	Depreciation (not included in above FIS)	1,066	1,104

2016/17 Annual Plan \$000	Prospective Funding Impact Statement DISTRICT DEVELOPMENT	2017/18 Annual Plan \$000	2017/18 LTP15-25 \$000
OPERATING			
1,008	General rates, uniform annual general charges and rates penalties	1,016	444
1,819	Targeted rates	1,844	2,371
78	Subsidies and grants for operating purposes	95	50
204	Fees and charges	196	226
12	Internal charges and overheads recovered	15	5
123	Local authorities fuel tax, fines, infringement fees, and other receipts	131	135
3,244	Total operating funding	3,297	3,231
Applications of operating funding			
1,902	Payments to staff and suppliers	2,021	1,759
12	Finance costs	12	8
596	Internal charges, and overheads applied	592	582
680	Other operating funding applications	633	855
3,190	Total applications of operating funding	3,258	3,204
54	Surplus (deficit) of operating funding	39	27
CAPITAL			
Sources of capital funding			
-	Subsidies and grants for capital expenditure	-	-
-	Development and financial contributions	-	-
-	Increase (decrease) in debt	-	-
30	Gross proceeds from sale of assets	-	10
-	Lump sum contributions	-	-
-	Other dedicated capital funding	-	-
30	Total sources of capital funding	-	10
Applications of capital funding			
Capital expenditure			
-	- to meet additional demand	-	-
-	- to improve the level of service	4	-
145	- to replace existing assets	38	42
(61)	Increase(decrease) in reserves	(4)	(5)
-	Increase (decrease) in investments	-	-
84	Total applications of capital funding	39	37
(54)	Surplus (deficit) of capital funding	(39)	(27)
-	Funding balance	-	-
48	Depreciation (not included in above FIS)	49	53

2016/17 Annual Plan \$000	Prospective Funding Impact Statement PLANNING AND ENVIRONMENT	2017/18 Annual Plan \$000	2017/18 LTP15-25 \$000
OPERATING			
6	General rates, uniform annual general charges and rates penalties	6	6
1,093	Targeted rates	893	1,453
-	- Subsidies and grants for operating purposes	-	-
1,523	Fees and charges	2,139	1,379
33	Internal charges and overheads recovered	70	15
245	Local authorities fuel tax, fines, infringement fees, and other receipts	335	258
2,900	Total operating funding	3,443	3,111
Applications of operating funding			
2,313	Payments to staff and suppliers	2,487	2,372
-	- Finance costs	-	-
534	Internal charges, and overheads applied	563	526
2	Other operating funding applications	4	127
2,849	Total applications of operating funding	3,054	3,025
51	Surplus (deficit) of operating funding	389	86
CAPITAL			
Sources of capital funding			
-	- Subsidies and grants for capital expenditure	-	-
-	- Development and financial contributions	-	-
-	- Increase (decrease) in debt	-	-
48	Gross proceeds from sale of assets	-	10
-	- Lump sum contributions	-	-
-	- Other dedicated capital funding	-	-
48	Total sources of capital funding	-	10
Applications of capital funding			
Capital expenditure			
-	- to meet additional demand	-	-
-	- to improve the level of service	-	-
131	- to replace existing assets	70	42
(32)	Increase(decrease) in reserves	319	54
-	- Increase (decrease) in investments	-	-
99	Total applications of capital funding	389	96
(51)	Surplus (deficit) of capital funding	(389)	(86)
-	- Funding balance	-	-
47	Depreciation (not included in above FIS)	59	56

2016/17 Annual Plan \$000	Prospective Funding Impact Statement GOVERNANCE AND CORPORATE SERVICES	2017/18 Annual Plan \$000	2017/18 LTP15-25 \$000
OPERATING			
(117)	General rates, uniform annual general charges and rates penalties	(341)	21
233	Targeted rates	194	341
-	- Subsidies and grants for operating purposes	-	-
150	Fees and charges	163	138
5,388	Internal charges and overheads recovered	5,949	4,279
653	Local authorities fuel tax, fines, infringement fees, and other receipts	561	562
6,307	Total operating funding	6,526	5,341
Applications of operating funding			
5,121	Payments to staff and suppliers	5,490	4,112
30	Finance costs	18	38
-	- Internal charges, and overheads applied	-	-
20	Other operating funding applications	17	490
5,171	Total applications of operating funding	5,525	4,640
1,136	Surplus (deficit) of operating funding	1,001	701
CAPITAL			
Sources of capital funding			
-	- Subsidies and grants for capital expenditure	-	-
135	Development and financial contributions	378	58
-	- Increase (decrease) in debt	-	-
-	- Gross proceeds from sale of assets	-	-
-	- Lump sum contributions	-	-
-	- Other dedicated capital funding	-	-
135	Total sources of capital funding	378	58
Applications of capital funding			
Capital expenditure			
-	- to meet additional demand	12	-
-	- to improve the level of service	383	-
1,879	- to replace existing assets	1,007	1,112
(504)	Increase(decrease) in reserves	49	(299)
(104)	Increase (decrease) in investments	(72)	(54)
1,271	Total applications of capital funding	1,379	759
(1,136)	Surplus (deficit) of capital funding	(1,001)	(701)
-	Funding balance	-	-
691	Depreciation (not included in above FIS)	619	866

CHANGE HAPPENS

Change happens - the challenge is to define the change you prefer

RATING policy



RATING POLICY

Extract from Local Government (Rating) Act 2002

Schedule 2 – Matters that may be used to define categories of Rateable Land

1. The use to which the land is put.
2. The activities that are permitted, controlled, or discretionary for the area in which the land is situated, and the rules to which the land is subject under an operative district plan or regional plan under the Resource Management Act 1991.
3. The activities that are proposed to be permitted, controlled, or discretionary activities, and the proposed rules for the area in which the land is situated under a proposed district plan or proposed regional plan under the Resource Management Act 1991, but only if –
 - a. no submissions in opposition have been made under clause 6 of the First Schedule of that Act on those proposed activities or rules, and the time for making submissions has expired; or
 - b. all submissions in opposition, and any appeals, have been determined, withdrawn, or dismissed.
4. The area of land within each rating unit.
5. The provision or availability to the land of a service provided by, or on behalf of, the local authority.
6. Where the land is situated.
7. The annual value of the land.
8. The capital value of the land.
9. The land value of the land.

Schedule of Rates (Funding Impact Statement – Rates)

To enable flexibility between the processes of the Long Term Plan and the Annual Plan, a Schedule of Rates has been created. This is in response to the need to distinguish rating policy from the notification of annual operational rates funding requirements.

The Schedule of Rates will allow Council to respond to these circumstances without the necessity of engaging in the complex process required to amend the Long Term Plan for items of a minor nature and dealt with in other consultative procedures.

Council annually reviews each matter described in the Schedule of Rates. This is to ensure that the information is current and presents a true and correct statement to the ratepayers of Central Otago. This includes the review of definitions of rating categories, rates and charges, and other such information that applies in the ensuing rating year.

General

Uneconomic Rates: Rates levied on any one rating unit of less than \$10 for the year are deemed by the Council to be uneconomic to collect.

Allocation: Where a payment made by a ratepayer is less than the amount now payable, the Council will apply the payment firstly to any arrears from previous years, and then proportionately across all current year rates due.

Due Dates for Payment of Rates

All rates other than metered water charges will be payable in four instalments due on:

- 21 August 2017
- 20 November 2017

- 20 February 2018
- 21 May 2018

Charges for Metered Water will be Due On:

Bannockburn, Ranfurly, Naseby, Patearoa, Omakau, Clyde and Roxburgh:

- 26 October 2017, reading taken in September 2017
- 26 April 2018, reading taken in March 2018

Cromwell and Pisa:

- 21 December 2017, reading taken in November 2017
- 28 June 2018, reading taken in May 2018

Alexandra:

- 30 November 2017, reading taken in October 2017
- 31 May 2018, reading taken in April 2018

Penalties

The Council will apply penalties under section 57 and 58 of the Act on unpaid rates as follows:

A charge of 10% on any amount of any instalment assessed on or after 1 July 2017 and which is unpaid after the due date

A charge of 10% on so much of any rates (including metered water) levied before 1 July 2017 which remain unpaid on 1 October 2017

A further charge of 10% on any rates (including metered water) levied before 1 July 2017 which remain unpaid on 1 April 2018.

Payment of Rates

A discount of 2.5% will be given where payment of the year's rates is made in full on or before the due date for the first instalment of the year.

Funding Impact Statement – Rates for the Financial Year 1 July 2017 to 30 June 2018

Rates

All rates and charges referred to in this policy are inclusive of goods and services tax at 15%.

The system of rating for the Central Otago District is the land value system. The general rate is set on this basis. Some rates are levied on capital value, as specified. Unless otherwise specified, references to 'defined areas' mean sub-divisions of wards as described in the Council resolutions which established the differential rating.

Differentials based on Land Use

The Council proposes to use this matter to differentiate the general rate, tourism rate, promotion rate, wastewater rate (2nd and Subsequent pan/urinal) and the Alexandra Town Centre 08 loan rate.

The differential categories are:

General Rate

The General Rate differentials exist to ensure that the overall increase in rates liability for the Dams remain closely aligned with the overall average increase in rates.

Large Dams: Clyde Dam – Earnsclough and Roxburgh Dam – Roxburgh.

Paerau Dam – Maniototo

Teviot Dams – Roxburgh.

All other properties.

Tourism and Promotion

Residential – all rating units categorised as residential by Council’s valuations service provider

Rural – all rating units used categorised as dairy, horticulture, forestry, mining, lifestyle or specialist agricultural use by Council’s valuation service provider

Commercial and industrial – all rating units categorised as commercial or industrial by Council’s valuations service provider

Dams and Utilities - the Clyde Dam, Roxburgh Dam, Paerau Dam, Teviot Dam and all rating units categorised as utilities by Council’s valuations service provider

Alexandra Town Centre 08 Loan

Commercial - all properties categorised as commercial or industrial within the boundaries of the area defined by the resolution determining the area of benefit.

Residential – all other properties within Alexandra Ward.

Properties which have more than one use (or where there is doubt as to the primary use) will be placed in a category with the highest differential factor. Note that, subject to the rights of objection to the rating information database set out in section 29 of the Local Government (Rating) Act 2002, the Council is the sole determiner of the categories.

Differentials based on Location

Molyneux Park Rate

The Council uses this matter to assess rates for the Molyneux Park Rate.

Vincent - all rating units within the area covered by Vincent Community Board.

District - all other rating units in the district located outside of the area covered by Vincent Community Board.

Ward Services Rate, Ward Services Charge, Recreation & Culture Charge and Promotions Rate

These rates are assessed differentially on the following locations:

Vincent Community Board – the area covered by the Vincent Community Board

Cromwell – the area covered by the Cromwell Community board

Teviot Valley – the area covered by the Teviot Valley Community Board

Maniototo – the area covered by the Maniototo Community Board

Differentials based on Availability of Service

Water Supply

The categories for the proposed water supply rates are:

- Connected – any rating unit (including vacant sections) that is connected to (lateral/s provided) a council operated water supply

- Serviceable – any rating unit (including vacant sections) that is not connected to (no lateral provided) a council operated water supply but is within 100 metres of a water supply reticulation system.

Wastewater

The categories for the proposed wastewater rates are:

- Connected – any rating unit (including vacant sections) that is connected to (lateral/s provided) a council operated wastewater system
- Serviceable – any rating unit (including vacant sections) that is not connected to (no lateral provided) a council operated wastewater system but is within 30 metres of a wastewater drain.

Waste Minimisation

The categories for the proposed waste minimisation rates are:

- Waste minimisation with collection – wheelie bins are provided by the Council and a kerb-side collection service is available to the rating unit
- Waste minimisation without collection – no wheelie bins are provided and no weekly collection service is available to the rating unit
- Additional rubbish bin – additional rubbish bins supplied over and above the initial supply of service
- Additional mixed recycle bin – additional mixed recycle bins supplied over and above the initial supply of service
- Additional glass recycle bin – additional glass recycle bins supplied over and above the initial supply of service

Water Rates and Charges

These targeted rates are assessed differentially, per connection to any rating unit (including vacant sections) within the district which is either connected to (lateral provided) at 100% charge, or serviceable, any rating unit (including vacant sections) that is not connected (no lateral provided) to a council operated water supply but is within 100 metres of a water supply reticulation system, at 50% charge. Rating units which are not connected to a scheme, and which are not serviceable will not be liable for this rate. The rates for the water supply are shown below:

CONNECTED (LATERAL PROVIDED) \$	SERVICEABLE (NO LATERAL PROVIDED) \$
361.76	180.88

The Council sets targeted rates for water charges that are based on volume of water supplied to consumers who will be metered and billed under Section 9.5.3a of the Council Water Supply Bylaw 2008. The charge will be \$0.60 per cubic metre for all users with a water meter on a Council supply.

Waste Minimisation and Collection Charges

The Council sets an annual waste collection charge differentially per rating unit based on the level of service provided. Rating units with no collection are charged a fixed amount which contributes to Waste Minimisation education and district-wide waste collection activities such as public bins. Where the Council waste collection service is available the charge is set on the basis of the number of containers of waste that the Council collects as part of its standard waste collection service, which is one household rubbish bin, one mixed recycling bin and one glass recycling bin. Household rubbish will be collected fortnightly and each recycling bin will be collected four-weekly. Where a household rubbish bin, mixed recycling bin or glass recycling bin is provided in addition to the standard service Council will charge additional rates per additional bin.

LEVEL OF SERVICE PROVIDED		\$
Waste Minimisation no collection	Per unit	55.00
Waste Minimisation with collection 3 bins (standard service)	Per unit	301.09
Waste Minimisation additional household rubbish bin	Per bin	205.07
Waste Minimisation additional mixed recycling bin	Per bin	20.51
Waste Minimisation additional glass recycling bin	Per bin	20.51

Wastewater Rates and Charges

The Council sets a targeted rate for wastewater as a uniform charge per connection to any rating unit (including vacant sections) within the district which are connected to (lateral/s provided) a council operated wastewater system at 100% or serviceable, any rating unit (including vacant sections) that is not connected to (no lateral provided) a council operated wastewater scheme, but is within 30 metres of a wastewater drain at 50%. Rating units which are not connected to a scheme, and which are not serviceable will not be liable for this rate. The Council sets a targeted rate as a uniform charge for each additional pan or urinal in excess of one for those rating units providing commercial accommodation. The rates for this service are shown below:

CONNECTED (LATERAL PROVIDED) \$	SERVICEABLE (NO LATERAL PROVIDED) \$	ADDITIONAL PAN ACCOMMODATION \$
552.14	276.07	138.03

The Council sets a targeted rate for wastewater management as a fixed charge per rating unit within Clyde (identified by Valuation Roll 28461).

	\$
Clyde Wastewater Management	47.54

The wastewater management charges will be applied for ground water monitoring and preliminary costs for a Clyde wastewater scheme.

Works and Services

The Council sets a targeted rate for each ward for ward services calculated on the basis of land value for each rating unit for housing and property, grants, recreation reserve committees and other works.

WARD/COMMUNITY BOARD	RATE IN \$
Cromwell	0.00009
Maniototo	0.00010
Teviot Valley	0.00006
Vincent	0.00020

The Council sets a targeted rate for unsubsidised roading, stormwater and public toilets calculated on the basis of capital value on all rateable land in the District.

	\$
District Works and Public Toilets	0.0002202

The Council sets a targeted rate based on location on those rating units within the defined area for the Alexandra town centre upgrading (calculated on land value of all rateable properties) for servicing the loan raised for the 1991 upgrade works.

	\$
Alexandra Town Centre Upgrading 1991	0.00137

The Council sets a targeted rate based on location on those rating units within the defined area for the Alexandra town centre upgrading 2008 set on a differential basis, (calculated on land value of all rateable properties) for servicing the loan raised for the 2008 upgrade works as follows:

	\$
Alexandra Town Centre Upgrade 2008 Commercial Zone	0.00073
Alexandra Town Centre Upgrade 2008 Residential Zone	0.00002

The Council sets targeted rates for ward services within each ward on the basis of a uniform charge for each rating unit. The rates are shown in the table below:

WARD/COMMUNITY BOARD	PER UNIT \$
Cromwell	37.48
Maniototo	77.20
Teviot Valley	72.88
Vincent	40.42

Ward services charges are used to fund Community Board elected members costs and other works for each respective ward.

Recreation and Culture

The Council sets a targeted rate for recreation and culture within each ward. The targeted rates will be based on a uniform charge per rating unit as shown in the table below:

WARD/COMMUNITY BOARD	PER UNIT \$
Cromwell	401.72
Maniototo	385.07
Teviot Valley	274.34
Vincent	339.77

Recreation and culture charges fund the operations and maintenance of parks and reserves, swimming pools, museums, sports club loan assistance, community halls and other recreation facilities and amenities.

The Council sets a targeted rate for Molyneux Park differentially across the District. This is set as a fixed charge per rating unit where rating units outside the Vincent Community Board area pay one third of the charge payable by those rating units situated within this area as shown in the table below:

CATEGORY	PER UNIT \$
Molyneux Park Vincent	41.65
Molyneux Park District	13.88

The Council sets a targeted rate for library services as a uniform charge per rating unit. The targeted rates will be based on a uniform charge for each rating unit as shown in the table below:

CATEGORY	PER UNIT \$
District Library	118.69

Library charges are applied to operations and maintenance of libraries.

The Council sets a targeted rate for Tracks and Waterways as a uniform charge per rating unit, across the District. The targeted rate will be based on a uniform charge for each rating unit as follows:

	PER UNIT \$
Tracks and Waterways	21.10

Tracks and Waterways charges are applied to operations and maintenance of facilities associated with Lake Dunstan, the Clutha River and other tracks and waterways throughout the District.

Promotion

The Council sets a targeted rate for promotion within each community board. For each community board the rate will be on a differential basis, based on the use to which the rating unit is put.

The targeted rates are based on the capital value of all rating units as shown in the table as follows:

	RATES IN \$
Cromwell Community Board	
Commercial and Industrial	0.0001399
Residential	0.0000261
Rural	0.0000201
Dams and Utilities	0.0000180
Maniototo Community Board	
Commercial and Industrial	0.0001108
Residential	0.0000207
Rural	0.0000159
Dams and Utilities	0.0000143
Teviot Valley Community Board	
Commercial and Industrial	0.0000291
Residential	0.0000054
Rural	0.0000042
Dams and Utilities	0.0000037
Vincent Community Board	
Commercial and Industrial	0.0000972
Residential	0.0000181
Rural	0.0000140
Dams and Utilities	0.0000125

The rate revenue is used to promote local areas within the District.

Planning and Environment

The Council sets a planning and environment rate on all rating units. The rate will be charged on the capital value of all rating units in the District according to the table below:

	RATES IN \$
Planning and Environment	0.0001124

Planning and Environment rates are used to fund functions including Resource Management, Environmental Health and Building, Civil Defence and Rural Fire.

Economic Development

The Council sets an economic development rate on all rating units. The rate will be charged on the capital value of all rating units in the District according to the table below:

	RATES IN \$
Economic Development	0.0000227

Tourism

The Council sets a tourism rate on a differential basis based on use (with the differential categories being "Residential", "Rural", "Commercial and Industrial", "Dams and Utilities", on all rating units. The rate will be charged on the capital value of all rating units in the District except "Sport and Recreation" in accordance with the table below:

	RATES IN \$
Residential	0.0001342
Rural	0.0001033
Commercial and Industrial	0.0007192
Dams and Utilities	0.0000926

The tourism rate will be used to fund visitor information centres and tourism development within the district.

General Rate

The Council sets a general rate on a differential basis based on use (with the differential categories being "Large Dams", "Paerau Dam - Maniototo", "Teviot Power Scheme - Roxburgh" and "All areas excluding Large Dams, Paerau Dam - Maniototo, Teviot Dam - Roxburgh") on all rating units. The rate will be charged on the land value of all rating units in the District according to the table below:

	RATES IN \$
All areas excluding Large Dams, Paerau Dam - Maniototo, and Teviot Dam - Roxburgh	0.00096
Large Dams	0.13778
Paerau Dam - Maniototo	0.06420
Teviot Power Scheme - Roxburgh	0.11204

Note: The roading content of the all areas general rate equates to a rate in the dollar of 0.00111.

General rates are used to fund the costs of functions not delegated to a Community Board and not covered by any other rate or charge. Included are housing, district grants, regional identity, roading (other than the uniform charge contribution), noxious plant control, airports and other infrastructure.

Uniform Annual General Charge

The Council sets a uniform annual charge on every rating unit.

	PER PROPERTY \$
All areas	126.68

The uniform annual general charge is used to fund democracy, roading (\$60 of the charge), and other amenities controlled by the Council.

Funding Impact Statement: Total Rates to be Collected

The revenue and financing mechanisms to be used by the Council, including the amount to be produced by each mechanism, are as follows (all GST inclusive):

REVENUE AND FINANCING MECHANISMS	2017/18 \$000	2017/18 \$000
GENERAL RATES		
General Rate	4,917	4,870
Uniform Annual General Charge	1,622	1,654
TARGETED RATES		
Planning & Environment Rate	1,027	1,257
Economic Development Rate	207	274
Tracks and Waterways Charge	270	279
Tourism Rate	1,440	1,346
Waste Minimisation Charge	2,848	2,861
District Library Charge	1,519	1,522
Molyneux Park Charge	330	302
District Works and Public Toilets Rate	2,012	1,816
District Water Supply	3,507	3,255
District Wastewater	4,500	3,854
WARD TARGETED RATES		
Vincent Community Board		
Vincent Promotion Rate	72	72
Vincent Recreation and Culture Charge	1,868	1,861
Vincent Ward Services Charge	222	220
Vincent Ward Services Rate	307	296
Clyde Wastewater Management Charge	40	20
Alexandra Town Centre Upgrade 1991	20	20
Alexandra Town Centre Loan 2008	35	29
Cromwell Community Board		
Cromwell Promotion Rate	122	122
Cromwell Recreation and Culture Charge	1,904	1,817
Cromwell Ward Services Charge	178	172
Cromwell Ward Services Rate	158	307
Maniototo Community Board		
Maniototo Promotion Rate	23	23
Maniototo Recreation and Culture Charge	552	566
Maniototo Ward Services Charge	111	106
Maniototo Ward Services Rate	91	77
Teviot Valley Community Board		
Teviot Valley Promotion Rate	4	4
Teviot Valley Recreation and Culture Charge	303	292
Teviot Valley Ward Services Charge	80	77
Teviot Valley Ward Services Rate	24	34

Note: These figures are GST inclusive whereas the Activity Funding Impact Statements are GST exclusive. These rates to be collected do not include volumetric water charges.

Rating Examples

	Old Land Value	Old Capital Value	New Land Value	New Capital Value	2016/17 Rates	2017/18 Rates	Change \$
Alexandra Commercial	106,000	395,000	106,000	410,000	3,278	3,262	(16)
Alexandra Hotel	420,000	2,030,000	485,000	2,080,000	5,675	5,275	(401)
Alexandra Lifestyle Block	305,000	580,000	305,000	600,000	1,554	1,387	(168)
Alexandra Major Motel	540,000	2,920,000	610,000	3,700,000	13,328	14,360	1,032
Alexandra Motel	170,000	450,000	190,000	580,000	3,290	3,449	159
Alexandra Residential	125,000	260,000	141,000	315,000	2,191	2,230	39
Bannockburn Hotel	295,000	690,000	400,000	890,000	3,324	3,435	111
Bannockburn Vineyard	780,000	1,760,000	860,000	2,080,000	3,010	2,673	(337)
Clyde Commercial	200,000	870,000	240,000	1,050,000	3,242	3,269	28
Clyde Motel	225,000	890,000	280,000	1,030,000	3,651	3,654	3
Clyde Residence	96,000	275,000	119,000	350,000	1,692	1,714	22
Cromwell Orchard	620,000	840,000	620,000	860,000	2,557	2,199	(358)
Cromwell Commercial	255,000	540,000	510,000	730,000	3,043	3,357	313
Cromwell Farm	5,575,000	6,795,000	7,950,000	9,260,000	13,215	13,555	340
Cromwell Large Farm	8,225,000	9,635,000	11,200,000	13,300,000	18,890	18,901	12
Cromwell Lifestyle Block	275,000	800,000	360,000	800,000	1,674	1,536	(139)
Cromwell Major Hotel	1,550,000	6,275,000	1,860,000	7,750,000	22,056	23,028	972
Cromwell Motel	680,000	1,680,000	800,000	2,240,000	8,313	8,751	438
Cromwell Residence	155,000	325,000	200,000	405,000	2,308	2,353	45
Cromwell Storage	880,000	3,300,000	970,000	3,650,000	8,051	7,386	(666)
Earnsclough Lifestyle Block	190,000	480,000	210,000	490,000	1,318	1,218	(100)
Earnsclough Orchard	280,000	660,000	310,000	730,000	1,559	1,448	(111)
Earnsclough Vinyard	475,000	1,665,000	520,000	1,710,000	2,449	2,155	(294)
Maniototo Farm	1,010,000	1,310,000	1,430,000	1,750,000	2,968	3,144	176
Maniototo Large Farm	12,000,000	14,100,000	16,100,000	18,400,000	25,597	26,594	997
Maniototo Lifestyle Block	103,000	241,000	103,000	255,000	1,092	1,028	(65)
Maniototo Rural - Hotel	109,000	660,000	109,000	600,000	1,898	1,624	(274)
Manuherikia Farm	3,660,000	4,060,000	5,100,000	5,550,000	8,596	9,282	687
Manuherikia Large Farm	8,175,000	9,650,000	11,200,000	12,800,000	18,622	19,785	1,162
Manuherikia Lifestyle Block	120,000	240,000	80,000	190,000	1,071	926	(145)
Millers Flat Residence	29,000	175,000	35,000	200,000	1,075	1,063	(12)
Naseby Residence	76,000	235,000	68,000	210,000	2,149	2,137	(12)
Omakau Hotel	140,000	780,000	160,000	700,000	5,946	5,946	(0)
Omakau Residence	45,000	240,000	52,000	275,000	2,057	2,103	46
Ophir Commercial	95,000	1,330,000	95,000	1,380,000	3,784	3,488	(295)
Ophir Residence	72,000	210,000	72,000	215,000	1,591	1,544	(47)
Patearoa Residence	44,000	170,000	44,000	170,000	1,321	1,293	(28)
Pisa Moorings Residential	140,000	460,000	190,000	600,000	2,030	2,082	52
Ranfurly - Hotel	72,000	295,000	72,000	310,000	3,023	3,092	68
Ranfurly Commercial Property	20,000	170,000	18,000	170,000	2,165	2,178	13
Ranfurly Residence	41,000	195,000	41,000	160,000	2,076	2,083	7
Roxburgh Commercial	58,000	200,000	70,000	205,000	2,101	2,140	39
Roxburgh Hotel	63,000	300,000	76,000	275,000	2,241	2,224	(17)

Teviot Valley Orchard	110,000	230,000	121,000	252,000	1,554	1,530	(23)
Teviot Valley Farm	1,900,000	2,450,000	2,690,000	3,280,000	4,653	4,944	291
Teviot Valley Large Farm	11,200,000	2,680,000	2,300,000	4,000,000	23,111	19,708	(3,403)
Roxburgh Residence	43,000	185,000	52,000	215,000	1,931	2,002	71
Teviot Valley Rural Industry	135,000	1,460,000	160,000	1,420,000	3,044	2,659	(385)

Operational Rating Principles

Payment Options

Rates may be paid by:

- cash
- cheque
- eftpos (excluding from a credit card account)

During the hours of 8.30am to 5pm, Monday to Friday at any of the following:

- Council Offices, William Fraser Building, Dunorling Street, Alexandra
- Cromwell Service Centre, 42 The Mall, Cromwell
- Maniototo Service Centre, 15 Pery Street, Ranfurly
- Roxburgh Service Centre, 120 Scotland Street, Roxburgh (9am to 4.30pm)

Rates may be paid by:

- direct debit (Council's preferred method of payment)
- automatic payment (please contact our Alexandra office to discuss an appropriate payment plan)
- internet transfer or telephone initiated direct credit

Or by prior arrangement with the Rates Department on (03) 440 0617.

Rates may be paid by credit card on the Internet via www.codc.govt.nz. There will be a service charge payable direct to Council's bankers by ratepayers who use this option.

Due Dates for Payment of Rates

Rates will be payable in four instalments, with due dates as follows:

INSTALLMENT	DUE DATE
1	Mid-August
2	Mid-November
3	Mid-February
4	Mid-May

The actual instalment dates will be notified annually in the Rates Assessment.

Early Payment of Rates

Early payment of all rates assessed in the current financial year may be made at any time.

A discount of 2.5% will be given if payment is made in full on or before the due date for the first instalment of the year.

Penalties on Rates

Penalties for unpaid rates will be applied as follows:

- 10% on any outstanding amount of any instalment not paid by the due date
- 10% on amounts outstanding from earlier years, such penalty being applied on 1 October and 1 April

Requests for waiver of penalties should be sent, in writing, to the Rates Officer.

Requests for waiver of penalties on water accounts should be sent, in writing, to the Water Billing Officer.

Inspection of and Objection to Rating Information and Records

The Complete Rating Information Database (CRID) and related rates records are available for inspection between 8.30am to 4.30pm, Monday to Friday, at any of the following:

- Council Offices, William Fraser Building, Dunorling Street, Alexandra
- Cromwell Service Centre, 42 The Mall, Cromwell
- Maniototo Service Centre, 15 Pery Street, Ranfurly
- Roxburgh Service Centre, 120 Scotland Street, Roxburgh (9am to 4pm)

Any interested person may inspect the CRID. Inspection is free but there may be a fee payable for the supply of particulars from the CRID.

The following persons may inspect the rates records for a rating unit:

- the ratepayer
- anyone authorised, in writing, by the ratepayer to do so
- any person who has become liable to pay the rates under the recovery provisions of the Local Government (Rating) Act 2002
- a solicitor, landbroker or real estate agent
- any member of the public with respect to rates assessed, but not including arrears, remissions or postponed rates

Any ratepayer named in the Rating Information Database (RID) can object to the information in the RID on the following grounds:

- rating unit listed in the district valuation roll (DVR) has been omitted from the RID
- information from the DVR has been omitted or incorrectly entered in the RID
- information entered in the RID (other than information from the DVR) is incorrect
- a lawful amendment to the DVR has not been entered in the RID

Objections to the rates records of a rating unit may only be made by:

- the ratepayer, or
- someone who has become liable to pay the rates on the unit under the recovery provisions

Objections to rates records may only be made on the following grounds:

- the rates have been incorrectly calculated, or
- the balance shown as owing on the rating unit is incorrect

The Council will notify objectors in writing of its decision regarding an objection.

Delegations

Section 132 of the Local Government (Rating) Act 2002 allows Council to delegate the exercise of functions, powers or duties conferred by the Act to any specific officer of the Council. It cannot delegate:

- the power to delegate, or
- any of the powers to set and assess rates or replacement rates

Council has put in place the following delegations:

1. The decision whether disclosure of a name is necessary to identify a rating unit (s28 (2) of the Act) – to the CEO and CFO, acting singly.
2. Authority to determine the fee payable for supplying a copy of the Rates Information Database (RID) (Section 28 (3) of the Act) – to the CFO.
3. Authority to determine objections to the RID (Section 29 of the Act) – to the CEO, CFO and Revenue and Financing Manager, any two acting jointly.
4. Authority to remove names from the RID (Section 35 (b) of the Act) – to the CFO, Revenue and Financing Manager, and Rates Officer acting singly.
5. Authority to determine objections to rates records (Section 39 of the Act) – to the CEO, CFO and Revenue and Financing Manager, any two acting jointly.
6. Authority to correct errors in RIDs and Rate Records (Section 40 of the Act) – to the CFO, Revenue and Financing Manager and Rates Officer, acting singly.
7. Authority to fix the interest rate to be charged on reassessed rates (Section 42 (3) of the Act) – to the CFO.
8. Authority to issue invoices based on previous year's rates (Section 50 of the Act) – to the CFO and Revenue and Financing Manager, acting singly.
9. Determine agreeable method of rates payments (Section 52 (2) of the Act) – to the CFO.
10. Authority to recover unpaid rates from owner (Section 61 (1) of the Act) – to the CFO, Revenue and Financing Manager and Rates Officer, any two acting jointly.
11. Authority to recover unpaid rates from persons other than owners (Section 62 of the Act) – to the CFO, Revenue and Financing Manager and Rates Officer, acting singly.
12. Authority to commence proceedings for unpaid rates (Section 63 of the Act) – to the CEO and CFO, acting jointly.
13. Commencement of rating sale or lease provisions (Section 67 of the Act) – to the CEO and CFO, acting jointly.
14. Authority to sell by private treaty (Section 72 of the Act) – to the CEO and CFO, acting jointly.
15. Authority to sell abandoned land (Section 77 to 83 of the Act) – to the CFO and Property Officer, acting singly.
16. Authority to administer remission and postponement policies (Sections 85/87 of the Act) – to the CFO.
17. Authority to impose penalties on unpaid rates (Section 57 and 58 of the Act) - to the CFO.
18. Authority to remit rates penalties as applied in accordance with section 57 and 58 of the Act to the CFO, Revenue and Financing Manager or Rates Officer acting singly.
19. Authority to remit water rates penalties as applied in accordance with section 57 and 58 of the Act to the CFO, Revenue and Financing Manager, Rates Officer or Water Billing Officer, acting singly.

Operational Rating Policies

Maori Freehold Land

Central Otago District Council has no Maori freehold land and therefore has no policy relating to rates relief thereon.

Postponement of Rates

The objective of the Council's policy on postponement of rates is to assist ratepayers experiencing extreme financial circumstances which affect their ability to pay rates.

Only rating units used solely for residential purposes (as defined by the Council) will be eligible for consideration for rates postponement for extreme financial circumstances.

Only the ratepayer, or his/her authorised agent, may make application for rates postponement. Such application must be in writing.

The ratepayer must have owned the rating unit for at least five years.

When considering whether extreme financial circumstances exist, all of the ratepayer's circumstances will be relevant, including:

- age
- physical and/or mental disability
- injury or illness
- family circumstances
- eligibility for DIA Rate Rebate

Additionally, Council must be satisfied that the ratepayer is unlikely to have sufficient funds left over, after the payment of rates, for:

- normal health care
- proper provision for maintenance of his/her home and chattels at an adequate standard
- normal day to day living expenses

Any postponed rates will be postponed until:

- the death of the ratepayer; or
- the sale of the rating unit

Postponed rates will be registered as a statutory land charge on the rating unit title. This means that the Council will have first call on the proceeds of any revenue from the sale or lease of the rating unit.

Postponement of rates will apply from the beginning of the rating year in which the application is made.

Postponed rates will incur a postponement fee, equivalent to interest calculated on the total amount postponed at 30 June each year, plus an administrative charge. The interest will be calculated at Council's internal investment rate, as used for internal loans.

Remission of Rates

The general objectives of the Council's policy on remission of rates are to:

- mitigate the effects of anomalies and inequities in its rating system, i.e. fairness and equity, i.e. economic well-being
 - assist new and existing businesses to increase their contribution to district employment, i.e. social and economic well-being
 - assist conservation of natural, historic and cultural resources, i.e. environmental and cultural well-being
- Specific objectives are set out in each element of the policy.

Remission of Penalties

The objective is to enable Council to act fairly and reasonably in its consideration of rates which have not been received by the due date due to circumstances outside a ratepayer's control.

A good payment history will be taken into account when considering any remission of penalty.

Remission of penalty will be considered in the case of death, illness or accident of a close family member (as defined by Council) as at the due date.

Remission of penalty will be considered when a payment plan for arrears is agreed and operational.

Remission of penalty will be considered where it facilitates the future payment of rates by direct debit within a specified timeframe.

Remission of penalty will be considered where remission will facilitate the collection of overdue rates and results in full payment of arrears and saving on debt recovery costs.

Remission of penalty will be considered if the ratepayer is able to provide evidence that payment has gone astray in the post or by failure to act by a bank in the case of direct debits or credits.

Remission of penalty will be considered where the penalty has been incurred during the processing of settlements following changes in ownership of rating units.

Application for remission of penalty must be in writing to the Rates Officer, or in the case of volumetric water charges, the Water Billing Officer.

Remission of Uniform Annual Charges and Fixed Charge Targeted Rates on Rural Rating Units

The objective is to prevent a ratepayer paying several uniform annual charges and fixed charge targeted rates on rural land where land is contiguous, farmed as a single entity but is owned by more than one family member, including a family trust (but excluding a limited liability company)

Application for remission of uniform annual charges must be in writing to the Council. It will not be necessary to reapply each year unless circumstances change.

Remission will include any targeted rate set on the basis of a fixed dollar charge per rating unit, as well as any uniform annual charges, with the exception of water and waste water.

The ratepayer will remain liable for at least one set of each charge.

Remission of uniform annual charges and fixed charge targeted rates, where granted, will take effect from the commencement of the next rating year.

Remissions will not be granted where the Council views the contiguous properties as held for investment purposes; for example, where a new deposited plan has been approved. [Refer also to the Council's policy on remission for development land.

Where a remission of uniform annual charges and fixed charge targeted rates has been granted to a rating unit, and that remission ceases to be applicable through change in ownership or usage, the rating unit will be charged a proportion of the targeted rates and uniform annual charges applicable for the remainder of the year, commencing from the beginning of the next rating instalment period.

Remission for Extreme Financial Hardship

The objective is to assist ratepayers who experience temporary extreme financial circumstances which affect their ability to pay rates.

Application must be in writing, on the prescribed form (available at Council offices). This is to enable Council to verify that extreme financial circumstances exist.

If the ratepayer would not qualify for the DIA rates rebate, Council may remit some or all of the rates due, based on its assessment of the situation.

Remission for Anomalous and/or Inequitable Rates Increases

The objective is to allow Council to mitigate the effects of:

- changes in funding policies
- changes arising from general revaluation of the district's rating units
- changes in legislation
- changes arising from unforeseen and/or unusual circumstances

Council will each year receive a report, as part of its Annual Plan process, detailing properties which, unless remissions were granted, would suffer an anomalous or inequitable rates increase in the year to which the Annual Plan relates.

Council may remit such part of the potential increase as it sees fit, subject to such remission not being so great that the rating unit pays a lesser increase than the average for the ward or district.

Ratepayers eligible for such remission will be notified in writing before the first instalment falls due. However, ratepayers not so notified may make application in writing for such remission.

Remission of Rates on Rural Land (with a Capital Value less than \$1,000)

The objective is to recognise that undeveloped rural land with a capital value below \$1,000 should only pay minimum rates.

To qualify, ratepayers must hold other land in the district on which full rates are payable.

The minimum rate may vary, but is currently deemed to be \$10.

Ratepayers eligible for such remission will be notified in writing before the first instalment falls due.

Remission of Rates on Land Protected for Natural, Historic or Cultural Conservation Purposes

The objective is to preserve and promote natural resources and heritage by encouraging the protection of land held for natural, historical or cultural purposes.

Ratepayers who own rating units that have some feature of cultural, natural or historical heritage that is voluntarily protected may qualify for remission of rates under this policy.

Applications must be made in writing and be supported by documented evidence of the protected status of the rating unit, for example a copy of the covenant or other legal mechanism.

In considering any application for remission of rates under this part of the policy, the Council will consider the following criteria:

- The extent to which the preservation of natural, cultural or historic heritage will be promoted by granting remission on rates on the rating unit
- The degree to which features of natural, cultural or historic heritage are present on the land
- The degree to which features of natural, cultural or historic heritage inhibit the economic use of the land
- The use of the property

In granting remissions under this policy, the Council may specify certain conditions before remission will be granted. Applicants will be required to agree in writing to these conditions and to pay any remitted rates if the conditions are violated.

Council reserves discretion in the awarding of all remissions, with the value and duration being relative to scale of the maintenance or restoration project.

Ratepayers are only eligible to apply for this remission if they voluntarily protect any features of cultural, natural or historic heritage.

Land that is non-rateable under section 8 of the Local Government (Rating) Act 2002 and is liable only for rates for water supply, sewage disposal or refuse collection will not qualify for remission under this part of the policy.

Remission of Rates for Heritage Buildings

The objective is to provide for the preservation of Central Otago's heritage by encouraging the maintenance and restoration of historic buildings. Provision of a rates remission recognises that there are private costs incurred for public benefit.

Ratepayers who have buildings with a heritage classification may apply for a rates remission providing the following conditions are met:

- Buildings date pre-1900 or are listed on the Central Otago District Plan Schedule 19.4: Register of Heritage Buildings, Places, Sites and Heritage Objects and Notable Trees
- The property must not be owned by the Council or the Crown, or their agencies
- Building owners will need to make a commitment to the ongoing maintenance of their building; or
- Provide details of the restoration project

In granting remissions under this policy, the Council may specify certain conditions before remission will be granted. Applicants will be required to agree in writing to these conditions and to pay any remitted rates if the conditions are violated.

Council reserves discretion in the awarding of all remissions, with the value and duration being relative to scale of the maintenance or restoration project.

Water, wastewater and refuse charges will be excluded and not subject to remission under this policy.

Remissions for Community, Sporting and Other Organisations

The objective is to facilitate the ongoing provision of non-commercial community services and non-commercial recreational opportunities.

The purpose of granting rates remission to an organisation is to:

- Recognise the public good contribution to community well-being made by such organisations
- Assist the organisation's survival
- Make membership of the organisation more accessible to the general public, particularly disadvantaged groups including children, youth, young families, aged people and economically disadvantaged people

Council supports applications for financial assistance by any organisation not conducted for private profit. The

principal object of the organisation should be to promote the development of Central Otago and provide for at least one of the following: the public, recreation, health, enjoyment, instruction, sport or any form of culture, or for the improving or developing of amenities, where the provisions of any one of these areas is to the benefit of the area.

An organisation making an application should include the following information in support of its application:

- Evidence that other areas of assistance have been investigated if available
- That there is a need for assistance
- That there has been a reasonable effort made to meet the need by the organisation itself
- The organisation's most recent financial accounts

Each application will be considered by Council in its merits, and provision of a remission in any year does not set a precedent for similar remissions in any future year.

Remissions to any qualifying organisation shall be on a case by case basis of reduction in rates and charges, except that no remission will be granted on targeted rates/charges for water supply, sewage disposal or refuse collection, or areas used for bars.

Remission for Crown Land used for Private or Commercial Purposes

The objective is to ensure lessees using Crown land for private or commercial use do not pay unreasonable levels of rates. Such land is subject to the remissions supporting contiguous land.

Part 1 of Schedule 1 of the Local Government (Rating) Act 2002 states that Crown land is non-rateable, but excludes land used primarily or exclusively for private or commercial purposes under a lease, licence or other agreement.

Applications for remission under this part of the policy must be in writing to the Rates Officer. Applications should give evidence as to why it is unreasonable for the ratepayer to be assessed for rates on the land.

Remission for Land Affected by Natural Disasters

The objective is to provide relief to ratepayers whose land or property has been seriously adversely affected by a natural disaster. A natural disaster is considered as including, but not necessarily limited to, flooding, earthquake damage, wildfire or storm.

Applications for remission under this part of the policy must be in writing to the Council. Applications should give evidence as to why the ratepayer's enjoyment of the land or property has been seriously adversely affected by the natural disaster.

This part of the policy will only be relevant if the natural disaster had a widespread effect in the district.

Remission for Development Land

The objective is to ensure that unsold development land which is in one parcel, but has separate valuation assessment numbers, does not pay more than one set of uniform annual charges and fixed charge targeted rates, excluding volumetric water charges.

Council reserves discretion to consider other requests for remission for Development Land, which vary from that outlined above.

Applications under this part of the policy must be in writing to the Council.

Any remission granted shall be for four years.

For each development (defined as one deposited plan):

- in years 1 and 2 the ratepayer shall pay uniform annual charges and fixed charge targeted rates on one allotment and receive 100% remission on second and subsequent allotments
- in years 3 and 4 the ratepayer shall pay uniform annual charges and fixed charge targeted rates on one allotment and receive 50% remission on second and subsequent allotments
- Remission shall cease for any allotment if:
 - any interest in the land is passed by the developer to another party, or
 - an application for a building consent is granted, or
 - the land is developed in some other way

Remission ceases from the end of the quarter in which any of these events occur.

Remission for Business Development

The objective is to promote employment and economic development within the district by assisting new businesses (i.e. not in competition with existing businesses) and/or the expansion of existing businesses.

This part of the policy applies to:

- commercial and/or industrial development that involves the construction, erection or alteration of any building, fixed plant and machinery, or other works intended to be used for industrial, commercial or administrative purposes. Investment in capital improvements (excluding the cost of the land) must be in excess of \$1,000,000 and significant new employment opportunities created
 - residential developments are specifically excluded from consideration for remission under this part of the policy
- Applications must be made in writing to the Council and must be supported by:
- a description of the development
 - a plan of the development (where possible)
 - an estimate of costs
 - an estimate of the likely number of new jobs to be created by the development

Any rates remission granted will apply during the course of the development for a period of up to three years.

The amount of remission to be granted will be on a case by case basis, subject to a maximum of 50% of rates assessed.

In granting any remission under this part of the policy the Council may specify certain conditions before the remission will be granted. Applicants will be required to agree in writing to such conditions and to pay any remitted rates if the conditions are violated.

Remission of Water Rates Attributable to Leakage

Background

From time to time water consumers experience a loss as a result of leaks or damage to their water supply system. It is the normal practice for the consumer to be responsible for the maintenance of the reticulation from the water meter to the property, and to account for any consumption of water supplied through the meter. This is currently enforced through the Water Supply Bylaw 9.13.5.

Council has taken the view that some consumers may experience an occasional water leak without them being aware of the problem. They have therefore decided that it would be reasonable to allow for a reduction in charges to these consumers in certain circumstances.

This policy statement addresses that decision.

Objective of the Policy

To standardise procedures to assist ratepayers who have excessive water rates due to a fault (leak) in the internal reticulation serving their rating unit.

Whilst at the same time ensuring that consumers retain responsibility for the maintenance of their private reticulation, as required by the Water Supply Bylaw 9.15.

Conditions and Criteria

The Council may remit the excess water rates where the application meets the following criteria:

- the policy will apply to applications from ratepayers who have excess water rates due to a fault(s) in the internal reticulation
- that all applicants are requested to submit their application in writing before the due date of an invoice
- that a report from a registered plumber be supplied stating that the property has experienced a water loss as a result of a leak
- that proof of the repairs to the internal reticulation be submitted for verification (i.e. plumber's repair account) within 60 days of the due date of an invoice
- that the ratepayer be charged the full charge for normal consumption
- the maximum relief that will be provided will be 50% of the difference between the normal consumption and the actual water consumption for that period
- any remission under this policy will be limited to one application within any two year period for any particular rating unit
- the CFO be delegated authority to consider applications for remission of excess water rates and, if appropriate, approve or decline them

Notes:

- "Internal reticulation" refers to the underground and indoor pipe work and specifically excludes irrigation and leaking toilets, taps etc.
- The "normal consumption" will be calculated at Council's discretion from the information available.
- No adjustment shall be backdated beyond the current period invoiced.
- This is a financial remission only based on the volumetric charge.

General

In certain cases, particularly requests for remission for:

- business development
- land protected for natural, historic or cultural conservation purposes
- land affected by natural disaster
- heritage buildings
- community sporting and other organisations

The application will be referred to Council for a decision.

All applications considered by Council will be discussed in open session, or the results of its deliberations in closed session will be disclosed in open session at its next meeting.

All other applications for remissions will be decided by the CFO or duly delegated officer.

FEES AND CHARGES 2017/18

While Council has aimed to provide an exhaustive and accurate schedule of charges, if any errors or omissions are identified, charges will be calculated by reference to the appropriate underlying authority/resolution. Council reserves the right to vary and introduce fees and charges at its discretion.

All fees and charges referred to are inclusive of goods and services tax (GST) at 15%.

	Includes GST 2016/17	Includes GST 2017/18
Water, Wastewater, Stormwater		
<i>Where a service connection for water and/or wastewater, or a wheelie bin is provided to a rating unit in the course of a rating year, the rating unit will be charged a proportion of the full year cost of the service as scheduled in the rating section of the annual plan, based on the number of complete months remaining in the financial year.</i>		
DESIGNATED WASTEWATER TREATMENT PLANT		
Disposal of septage tank load less than 3,000 litres	120.00	120.00
additional 1,000 litres discharges (or part thereof)	36.00	36.00
TRADE WASTE		
Application fee	190.00	190.00
Application to transfer trade waste discharge consent	75.00	75.00
Annual fee	125.00	125.00
Inspection of confidential consents (at cost after first \$115)	At cost	At cost
WATER, WASTEWATER, STORMWATER – NEW CONNECTION		
Approved contractors (per connection)	30.00	30.00
Non-approved contractors (per connection)	125.00	125.00
BULK TANKER WATER FROM FIRE HYDRANTS (PER LOAD)		
First load (in series)	70.00	70.00
Subsequent loads (in series)	15.00	15.00
WATER METER ACCURACY TESTS		
House visit and assessment	55.00	55.00
Meter removal and calibration	525.00	525.00
Roading		
LICENCE TO OCCUPY		
Single owner	160.00	160.00
Multiple owner	At cost	At cost
TRAFFIC MANAGEMENT PLAN APPROVAL		
Commercial organisations and events	80.00	80.00
Non-profit community events	No charge	No charge
TEMPORARY ROAD CLOSURE		
Commercial organisations and events	280.00	280.00
Non-profit community events	No charge	No charge
ROAD OPENING NOTICE		
Approved service provider	No charge	No charge
Other service	No charge	No charge

	Includes GST 2016/17	Includes GST 2017/18
ROAD STOPPING		
Time and disbursements plus legal and survey costs	At cost	At cost
Miscellaneous fees (other consents, certificates, authorities, services or inspections not specifically provided for to be charged at the cost of time and disbursement)	At cost	At cost
RAPID NUMBER		
New	50.00	50.00
Replacement	20.00	20.00
DUST SUPPRESSION		
Residential house with 100m of road to Council programme timetable	No charge	No charge
Residential house with 100m of road outside programme works	At cost	At cost
Commercial and other applications to Council programmed timetable	At cost	At cost
OTHER		
Commercial fingerboard signs	At cost	At cost
Unauthorised activities	At cost	At cost
Other Infrastructure		
<i>A \$25 booking fee is applicable for non payment on landing.</i>		
AIRPORT LANDING FEES (PER LANDING)		
Private aircraft	10.00	10.00
Commercial light aircraft/twin engine	20.00	20.00
Passenger planes < 18 passenger capacity	30.00	30.00
Passenger planes >18 passenger capacity	60.00	60.00
Emergency services (Police, Rural Fire, Air Ambulance)	No charge	No charge
New Zealand Armed Forces	No charge	No charge
TRANSFER STATION CHARGES		
Standard size refuse bag (60 litres)	3.00	3.00
Car load (small load, minimum fee) load <100 kg or <0.6 m ³	19.00	19.00
Van, Ute, Wagon, Trailer Load		
Load <200 kg or <1.0 m ³	37.00	37.00
Load >200 kg or >1.0 m ³ charge by volume per cubic metre	53.00	53.00
General waste charge by volume per cubic metre	53.00	53.00
General waste charge by weight per tonne	262.00	262.00
Car body (all tanks pierced and drained)	5.00	5.00
Whiteware and separated metal	No charge	No charge
CRT TVs and computer monitors	40.00	40.00
All other electronics per item	15.00	15.00
Car tyres	5.00	5.00
Truck tyres	20.00	20.00
Tractor/Loader tyres	53.00	53.00
Tyres by weight by tonne	400.00	400.00
Tyres by volume per cubic metre	53.00	53.00
GREENWASTE DEPOSITED IN GREENWASTE AREA		
Greenwaste load <0.5 m ³	No charge	No charge
Greenwaste load <1.0 m ³	10.00	10.00

Where weighing facilities are available Council reserves the right to charge by weight, where no weighing facilities are available Council reserves the right to charge by volume as assessed by the operator. All fees are user pays (ie waste producer pays) and include a waste minimisation charge to help fund recycling and other waste reduction initiatives. Fees also include charges associated with the Emissions Trading Scheme.

	Includes GST 2016/17	Includes GST 2017/18
Greenwaste load per 1.0 m ³	20.00	20.00
CLEANFILL DEPOSITED IN CLEANFILL AREA		
Cleanfill load <0.5 m ³	No charge	No charge
Cleanfill load <1.0 m ³	10.00	10.00
Cleanfill load per 1.0 m ³	20.00	20.00
Prepaid CODC approved 60 litre refuse bag (for Tarras and Patearoa use only)	3.50	3.50
WHEELIE BIN CHARGES		
Additional mixed recycling bin (per annum)	55.00	-
Additional glass recycling bin (per annum)	85.00	-
Additional mixed or glass recycling bin (per annum)	-	20.26
Additional rubbish (red) bin (per annum)	-	209.55
Development & Financial Contributions		
CAPITAL CONTRIBUTIONS – NEW CONNECTIONS (SEE DISTRICT PLAN ALSO)		
Patearoa Water	1,260.00	1,260.00
Lowburn-Pisa Moorings Sewer (indexed to Sep 13 using SQNEE0000 index)	4,635.00	4,635.00
Bannockburn Sewer (treatment)	1,150.00	1,150.00
Bannockburn Sewer extension	3,450.00	3,450.00
FINANCIAL CONTRIBUTIONS - RESERVES		
Urban (indexed to Sep 13 using SQNEE0000 index)	2,082.00	2,082.00
Rural (indexed to Sep 13 using SQNEE0000 index)	1,041.00	1,041.00
DEVELOPMENT CONTRIBUTIONS - NEW CONNECTIONS		
WATER SUPPLY		
Alexandra	6,239.00	6,239.00
Clyde	4,195.00	4,195.00
Cromwell - Urban	1,291.00	1,291.00
Outer Cromwell	5,142.00	5,142.00
Omakau/Ophir	5,142.00	5,142.00
Ranfurly	2,134.00	2,134.00
Naseby	2,960.00	2,960.00
Roxburgh	1,947.00	1,947.00
WASTEWATER		
Alexandra	2,676.00	2,676.00
Cromwell Urban	5,684.00	5,684.00
Outer Cromwell	See financial contributions	See financial contributions
Omakau/Ophir	1,762.00	1,762.00
Ranfurly	631.00	631.00
Naseby	1,153.00	1,153.00
Roxburgh	1,199.00	1,199.00

	Includes GST 2016/17	Includes GST 2017/18
ROADING		
Residential	1,814.00	1,814.00
Business	5,279.00	5,279.00
 Community Services		
CEMETERIES		
ALEXANDRA CEMETERY		
<i>Plot Fees</i>		
Standard plot fees	794.00	794.00
Ashes plot	397.00	397.00
Memorial wall (plinth which allows for 32 plaques)	100.00	100.00
 <i>Burial Fees</i>		
Standard re-opening and burial	978.00	978.00
Burial of ashes	414.00	414.00
Burial of infants (up to 2 years / re-opening)	467.00	467.00
Extraordinary costs	At cost	At cost
 CLYDE CEMETERY		
<i>Plot Fees</i>		
Standard plot fees	630.00	630.00
Ashes plot	312.00	312.00
 <i>Burial Fees</i>		
Standard re-opening and burial	824.00	824.00
Burial of ashes	308.00	308.00
Burial of infants (up to 2 years / re-opening)	308.00	308.00
Extraordinary costs	At cost	At cost
 OMAKAU CEMETERY		
Plot fees	244.00	244.00
Burial of ashes	-	122.00
 CROMWELL CEMETERY		
<i>Plot Fees</i>		
Standard plot fees	610.00	610.00
Ashes plot	308.00	308.00
Memorial wall (allows for 88 plaques double-sided)	120.00	120.00
Memorial structures plot	670.00	670.00
 <i>Burial Fees</i>		
Standard re-opening and burial	876.00	876.00
Burial of ashes	387.00	387.00
Burial of infants (up to 2 years / re-opening)	387.00	387.00
Memorial structures burials	876.00	876.00
Memorial structures burials stillborns & infants (up to 2 years old)	350.00	350.00
Extraordinary costs	At cost	At cost

	Includes GST 2016/17	Includes GST 2017/18
NASEBY CEMETERY		
Standard plot fees	283.00	283.00
RANFURLY CEMETERY		
Plot Fees		
Standard plot fees	283.00	283.00
Ashes plot	147.00	147.00
COMMUNITY FACILITIES		
BIG FRUIT EVENT SIGNS (Includes install/removal costs)		
6 Signs available (maximum 2 signs per event booking)		
Commercial event per event, per sign frame	-	350.00
Non- commercial event per event, per sign frame	-	50.00
EVENT BANNERS		
Banner install/removal and fixings	-	50.00
<i>A \$200 bond is required for social functions; a whole day is more than 6 hours, half day is less than 6 hours. Bookings for the Jordan Lounge are made with the Senior Citizens on (03) 448 7007.</i>		
ALEXANDRA COMMUNITY CENTRE		
Hall and Bar		
Commercial whole day	265.00	265.00
Commercial half day	166.00	166.00
Commercial hourly rate	32.00	32.00
Non-commercial whole day	156.00	156.00
Non-commercial half day	98.00	98.00
Non-commercial hourly rate	20.00	20.00
Hall, Kitchen and Bar		
Commercial whole day	291.00	291.00
Commercial half day	194.00	194.00
Non-commercial whole day	177.00	177.00
Non-commercial half day	119.00	119.00
Hall, Reading Room, Kitchen and Bar		
Commercial whole day	333.00	333.00
Commercial half day	218.00	218.00
Non-commercial whole day	218.00	218.00
Non-commercial half day	130.00	130.00
Whole Complex		
Commercial whole day	442.00	442.00
Commercial half day	291.00	291.00
Non-commercial whole day	270.00	270.00
Non-commercial half day	166.00	166.00
Hire of Trestles and Chairs (away from hall)		
Trestles (each)	5.00	5.00
Chairs (each)	2.00	2.00
Alexandra Memorial Theatre		
Commercial / non-local or by agreement with CEO		
Evening performance	650.00	650.00
Matinee performance (afternoon)	489.00	489.00

	Includes GST 2016/17	Includes GST 2017/18
Rehearsal (includes heating)	218.00	218.00
Dance Classes hourly rate (includes heating)	-	100.00
Dance Classes hourly rate (no heating)	-	50.00
Amateur local non-profit making incorporated societies and educational institutes		
Evening performance	229.00	229.00
Matinee performance (afternoon)	172.00	172.00
Rehearsal (no heating)	59.00	59.00
Rehearsal (with heating)	120.00	120.00
Dance Classes hourly rate (includes heating)	-	60.00
Dance Classes hourly rate (no heating)	-	30.00
CROMWELL MEMORIAL HALL		
<i>A \$200 bond is required for social functions; a whole day is more than 6 hours, half day is less than 6 hours.</i>		
Whole Complex (auditorium, supper room, west wing, kitchen)		
Commercial whole day	470.00	470.00
Commercial half day	315.00	315.00
Non-commercial whole day	190.00	190.00
Non-commercial half day	140.00	140.00
Sporting events – tournaments whole day	145.00	145.00
Sporting events – club nights/half day tournaments	115.00	115.00
Sporting events – schools	115.00	115.00
Hourly rate (only available on application to the Cromwell Community Board)	25.00	25.00
After 1.00am charge per hour	25.00	25.00
Auditorium (not including kitchen)		
Commercial whole day	300.00	300.00
Commercial half day	185.00	185.00
Non-commercial whole day	160.00	160.00
Non-commercial half day	105.00	105.00
Sporting events – tournaments	115.00	115.00
Sporting events – club nights/half day tournaments	85.00	85.00
Sporting events – schools	85.00	85.00
Hourly rate (only available on application to the Cromwell Community Board)	20.00	20.00
After 1.00am charge per hour	20.00	20.00
Supper Room or West Wing (not including kitchen)		
Commercial whole day	155.00	155.00
Commercial half day	115.00	115.00
Non-commercial whole day	90.00	90.00
Non-commercial half day	75.00	75.00
Hourly rate (only available on application to the Cromwell Community Board)	15.00	15.00
Supper Room and Kitchen		
Commercial whole day	180.00	180.00
Commercial half day	125.00	125.00
Non-commercial whole day	115.00	115.00
Non-commercial half day	90.00	90.00

	Includes GST 2016/17	Includes GST 2017/18
Hourly rate (only available on application to the Cromwell Community Board)	25.00	25.00
Kitchen per hour	25.00	25.00
Stage per hour	25.00	25.00
<i>Hire of Trestles and Chairs (away from hall)</i>		
Trestles (each)	5.00	5.00
Chairs (each)	5.00	5.00
Refundable deposit for 1 – 20 chairs	85.00	85.00
Refundable deposit for more than 20 chairs	115.00	115.00
Crockery breakages (at hall)	At cost	At cost
CROMWELL SPORTS PAVILIONS		
<i>Alpha Street Pavilion</i>		
Soccer Club per annum	540.00	540.00
Casual day hire	55.00	55.00
<i>Anderson Park Pavilion</i>		
Club per season	541.00	541.00
Casual day hire	108.00	108.00
NASEBY HALL		
Whole day hire (not exceeding 24 hours)	78.00	78.00
Half day hire (not exceeding 4 hours)	36.00	36.00
Hourly rate if less than half day	16.00	16.00
WAIPIATA HALL		
24 hour period	104.00	104.00
Hourly rate	5.00	5.00
Waipiata Darts Club per annum	395.00	395.00
WALLACE MEMORIAL HALL		
Whole day hire (not exceeding 24 hours)	31.00	31.00
Half day hire (not exceeding 4 hours)	16.00	16.00
RANFURLY HALL		
Meetings	52.00	52.00
Meetings in supper room (hourly rate)	16.00	16.00
Furniture auctions	52.00	52.00
Local concerts	83.00	83.00
Visiting artists and concerts	114.00	114.00
Weddings and cabarets etc	172.00	172.00
Local schools: sports day/events (subject to conditions)	No charge	No charge
PATEAROA HALL		
Whole day hire and funerals	104.00	104.00
Half day hire	31.00	31.00
Meeting room (locals)	16.00	16.00
Meeting room (non-locals)	26.00	26.00
Discretionary bond	260.00	260.00

A \$200 bond is required for social functions.

	Includes GST 2016/17	Includes GST 2017/18
Hire of Tables and Chairs (away from hall)		
Tables	10.00	10.00
Padded chairs	2.00	2.00
Plastic chairs	1.00	1.00
MANIOTOTO STADIUM		
<i>A \$200 bond is required for social functions in the Stadium. A whole day is more than 6 hours, half day is less than 6 hours. The stadium has a wooden gymnasium floor and is therefore not suitable for events requiring seating or furniture unless provision is made to protect the floor.</i>		
Stadium sports session (not exceeding 2 hours)	16.00	16.00
Stadium sports session (not exceeding 4 hours)	35.00	35.00
Stadium only (day rate – not exceeding 24 hours)	109.00	109.00
Stadium/kitchen/bar (day rate) weddings, cabarets	166.00	166.00
Stadium frost cloth canopy	300.00	300.00
Local schools sports day/events (subject to conditions)	No charge	No charge
Rugby Clubrooms		
Rugby clubrooms (day rate – not exceeding 8 hours)	83.00	83.00
Rugby clubrooms (half day rate – not exceeding 4 hours)	42.00	42.00
Rugby clubroom/kitchen/bar (day rate not exceeding 24 hours)	140.00	140.00
Rugby clubroom/kitchen/bar (half day rate not exceeding 4 hours)	68.00	68.00
Local schools sports day/events (subject to conditions)	No charge	No charge
Kitchen		
Kitchen whole day (not exceeding 24 hours)	52.00	52.00
Kitchen half day (not exceeding 4 hours)	26.00	26.00
Hire of Trestles away from the Stadium		
Hire of trestles away from the stadium (per trestle)	3.00	3.00
Hire of chairs away from the stadium (per chair)	1.00	1.00
Charges Per Annum		
Maniototo Squash Club	1,508.00	1,508.00
A&P Association (per show)	801.00	801.00
ROXBURGH ENTERTAINMENT CENTRE		
<i>A \$200 bond is required for social functions.</i>		
Theatre		
Evenings	302.00	302.00
Conferences	302.00	302.00
Matinees, meetings and rehearsals	146.00	146.00
Hourly rate for non-profits groups only	18.00	18.00
Dance Hall		
Commercial whole day (social functions, weddings, funerals)	302.00	302.00
Commercial half day (social functions, weddings, funerals)	146.00	146.00
Hourly rate for non-profit groups only	18.00	18.00
<i>Track lighting is additional to all other fees.</i>		
Track lighting (per day)	54.00	54.00
Track lighting – supper room (per day)	28.00	28.00
Track lighting – dance hall (per day)	28.00	28.00
Kitchen		
Commercial hire whole day (social functions, weddings, funerals)	146.00	146.00
Commercial half day (social functions, weddings, funerals)	104.00	104.00
Hourly rate for non-profit groups only	18.00	18.00
Whole complex (non-discountable)	640.00	640.00

	Includes GST 2016/17	Includes GST 2017/18
ROXBURGH MEMORIAL HALL		
<i>Whole Hall</i>		
Commercial hire	187.00	187.00
Hourly rate for commercial hire	59.00	59.00
Hourly rate for non-profits groups only	18.00	18.00
COUNCIL OFFICE HIRE		
WILLIAM FRASER BUILDING		
Council Chambers whole day	115.00	115.00
Council Chambers half day	55.00	55.00
Conference room / Bill McIntosh room whole day	55.00	55.00
Conference room / Bill McIntosh room half day	35.00	35.00
Tea making facilities (per person per tea break)	2.00	2.00
CROMWELL SERVICE CENTRE		
Council Chambers whole day	115.00	115.00
Council Chambers half day	55.00	55.00
Tea making facilities (per person per tea break)	2.00	2.00
RANFURLY SERVICE CENTRE		
Council Chambers whole day	55.00	55.00
Council Chambers half day	35.00	35.00
Meeting room whole day	35.00	35.00
Meeting room half day	25.00	25.00
ROXBURGH SERVICE CENTRE		
Council Chambers whole day	55.00	55.00
Council Chambers half day	35.00	35.00
CROMWELL MUSEUM		
DIGITAL PHOTOGRAPH COLLECTION		
(Including Ron Murray collection)		
6 x 4 printed copy	4.00	-
Tiff image supplied on CD for personal use + postage	10.00	-
Tiff image supplied on CD for publication use + reproduction fee + postage	10.00	-
<i>Reproduction (per application)</i>		
Book/periodical/newspaper	25.00	-
Postcard/greeting card/decoration	50.00	-
Advertising/publicity	150.00	-
Television programmes/commercial + research time	250.00	-
<i>Postage</i>		
New Zealand	5.00	-
Overseas	10.00	-

	Includes GST 2016/17	Includes GST 2017/18
LIBRARIES		
Interloan books from outside district (plus and externally imposed charges per book)	Up to \$15	Up to \$15
OVERDUE BOOKS (per book per week)		
Adults	Up to 30c per day	Up to 30c per day
Children	Up to 30c per day	-
Reciprocal borrowers	10.00	10.00
Reservation fee (per book)	1.00	-
DVDs (per week)	3.00	3.00
Damaged books	Replacement cost	Replacement cost
Lost books	Replacement cost	Replacement & \$10.00 processing fee
COMPUTER USE		
Up to 30 minutes	No charge	2.00
PHOTOCOPYING		
A4 per sheet up to 20 sheets (black and white)	0.20	0.20
A4 per sheet up to 20 sheets (colour)	1.30	1.30
A4 per sheet more than 20 sheets (black and white)	0.10	0.10
A4 per sheet more than 20 sheets (colour)	0.60	0.60
A3 per sheet up to 20 sheets (black and white)	0.40	0.40
A3 per sheet up to 20 sheets (colour)	2.00	2.00
A3 per sheet more than 20 sheets (black and white)	0.20	0.20
A3 per sheet more than 20 sheets (colour)	1.00	1.00
A4 double sided (black and white)	0.40	0.40
A4 double sided (colour)	2.00	2.00
A3 double sided (black and white)	0.80	0.80
A3 double sided (colour)	4.00	4.00
Own paper per sheet (black and white)	0.10	0.10
Own paper per sheet (colour)	0.60	0.60
Own paper double sided per sheet (black and white)	0.20	0.20
Own paper double sided per sheet (colour)	1.00	1.00
FAX CHARGES		
All locations up to 3 pages (per fax)	3.00	3.00
Additional pages (per page)	0.50	0.50
BOOK COVERING		
Small books (paperback/trade paperback)	5.00	-
Medium books	8.00	-
Large books	11.00	-
Scanning (per page)	1.00	1.00
Replacement cards	5.00	5.00
Damaged item charge	10.00	10.00

		Includes GST 2016/17	Includes GST 2017/18
<i>A whole day is more than 6 hours, half day is less than 6 hours.</i>	PARKS		
<i>The stadium has a wooden gymnasium floor and is therefore not suitable for events requiring seating or furniture unless provision is made to protect the floor.</i>	MOLYNEUX PARK		
	Stadium		
	Sports groups (per hour)	34.00	34.00
	Vincent sports groups (per hour)	22.00	22.00
	Gas heating token (20 mins)	7.00	7.00
	Electric heating token (15 mins)	0.50	0.50
	Sports groups whole day	296.00	296.00
	Sports groups half day	198.00	198.00
	Vincent sport groups whole day	166.00	166.00
	Vincent sport groups half day	120.00	120.00
	Kitchen whole day (includes foyer toilets)	54.00	54.00
	Kitchen half day (includes foyer toilets)	27.00	27.00
	Changing rooms (per room)	10.00	15.00
<i>Cricket rates are variable depending on level of pitch preparation; seasonal rates available on application and by negotiation</i>	Sports Grounds		
	Casual (per ground per day)	116.00	116.00
	Cricket wickets (per day)	116.00	135.00
	Cricket wickets (per half day)	-	70.00
	Changing rooms (per room)	27.00	15.00
	Athletics (per day)	-	130.00
	Athletics (per half day)	-	70.00
<i>A \$400 bond is required for circuses and fairs, amusement device operators are also required to pay the appropriate inspection licensing fees to operate devices in the district.</i>	PIONEER PARK (per day)		
	Commercial activity or event including circus, gypsy fair, Blossom Festival	313.00	313.00
	Non-commercial - community group activity	37.00	37.00
	Commercial – markets, car displays, advertising	143.00	143.00
	Amusement devices (per activity or device)	74.00	74.00
	Council power box (per hour)	5.00	5.00
	Shannon Street electricity box	-	At cost
	ANDERSON PARK (junior sport free)		
	Sports Club Rentals (per player per season)		
	Anderson Park grounds	48.00	48.00
	Netball / tennis courts	19.00	19.00
	Casual Users (per day)		
	Playing fields (per player)	2.00	-
	Netball/tennis courts (per player)	2.00	-
	Non-sporting activities (per ground plus electricity)	71.00	71.00
	Touch (per field)	45.00	45.00
	Rugby (per field)	65.00	65.00
<i>A \$400 bond is required for circuses and fairs, amusement device operators are also required to pay the appropriate inspection licensing fees to operate devices in the district.</i>	ALPHA STREET RESERVE (per day)		
	Commercial activity or event including circus and gypsy fair	312.00	312.00
	Sports Club Rentals (per player per season)(junior sports free)		
	Alpha Street grounds	48.00	48.00
	Casual Users (per day)(junior sports free)		
	Playing fields (per player)	2.00	-
	Non-sporting activities (per player plus electricity)	65.00	65.00

	Includes GST 2016/17	Includes GST 2017/18
Touch (per field)	45.00	45.00
Coin operated BBQ	1.00	1.00
Alpha Street ground lights - per hour	10.00	10.00
MANIOTOTO PARK		
Sports clubs (per annum)	855.00	855.00
Sports ground (per day)	110.00	110.00
Sports ground (half day)	55.00	55.00
Outdoor netball/tennis courts	No charge	No charge
Other parks (per day) - community activity (general use)	-	30.00
- commercial activity	-	120.00
Athletics (per day)	-	130.00
Athletics (per half day)	-	70.00
TEVIOT VALLEY		
King George Park - community activity	41.00	40.00
- commercial activity	-	80.00
SWIMMING POOLS		
MOLYNEUX AQUATIC CENTRE		
<i>Single Admission</i>		
Adult	6.00	6.00
Child	3.00	3.00
Preschooler (with maximum of 2 per 1 paying parent/caregiver)	No charge	No charge
Gold Card and tertiary student 17%	5.00	5.00
Community Services Card holder 17%	5.00	5.00
Shower	4.00	4.00
Family - 2 adults and 2 children	15.00	15.00
Family - 1 Adult and 4 children	15.00	15.00
Replacement swim card if lost	1.00	1.00
<i>Membership Card and Yearly Pass</i>		
Adult 11 swims	60.00	60.00
Adult 23 swims	120.00	120.00
Adult 3 month pass	200.00	200.00
Adult 6 month pass	360.00	360.00
Adult yearly pass	600.00	600.00
Child 11 swims	30.00	30.00
Child 23 swims	60.00	60.00
Child 3 month pass	100.00	100.00
Child 6 month pass	180.00	180.00
Child yearly pass	300.00	300.00
<i>Gold Card, Community Services Card and Tertiary Students</i>		
11 swims	50.00	50.00
23 swims	100.00	100.00
3 month pass	166.00	166.00
6 month pass	300.00	300.00
Yearly pass	498.00	498.00
<i>Aquarobics and Aqua Fit</i>		
Adult entry and class	10.50	10.50

	Includes GST 2016/17	Includes GST 2017/18
Adult 11 class membership concession (includes pool entry)	105.00	105.00
Gold Card, Community Services Card, tertiary student entry and class	9.50	9.50
Gold Card, Community Services Card, tertiary student 11 class membership concession (includes pool entry)	95.00	95.00
Aqua Fit Class only excluding pool entry	4.50	4.50
School Hire		
District primary schools per lane/block per hour – min charge 1 hour then ½ hour blocks (includes pool entry)	8.00	8.00
District high schools per lane/block per hour – min charge 1 hour then ½ hour blocks (includes pool entry)	8.00	8.00
Non-district schools – normal pool entry plus non-commercial lane hire per lane/block per hour. Min charge 1 hour then 1/2 hour blocks	12.00	12.00
Central Otago Swimming Clubs / Non-Commercial (as per definition)		
Tues, Thurs non-competitive club nights per lane, no entry (does not include development or squad coaching sessions)	13.00	8.00
Lane hire per lane per hour includes pool entry min 1 hour then ½ hour blocks (including development or squad coaching sessions)	13.00	8.00
Swim meets / competition nights full 25 metre pool hire includes pool entry min 1 hour then ½ hour blocks (or by agreement with Chief Executive Officer)	127.00	127.00
Commercial Operators		
Lane hire per lane per hour includes pool entry min 1 hour then ½ hour blocks (or by agreement with Chief Executive Officer)	26.00	26.00
Additional Charges		
Additional staff after hours	23.00	23.00
Meeting Room Charges (where available)		
Non-commercial per hour min 1 hour then ½ hour blocks	11.00	11.00
Commercial use per hour min 1 hour then ½ hour blocks	23.00	23.00
Commercial use per day	103.00	103.00
Clean up after meeting - optional	31.00	31.00
Kitchen surcharge per day	33.00	33.00
Kitchen surcharge per hour	10.00	10.00
Tea/coffee/cutlery per person provided in meeting room	2.00	2.00
CROMWELL SWIM CENTRE		
Single Admission		
Adult	6.00	6.00
Child	3.00	3.00
Preschooler (with maximum of 2 per 1 paying parent/caregiver)	No charge	No charge

	Includes GST 2016/17	Includes GST 2017/18
Gold Card and tertiary student 17%	5.00	5.00
Community Services Card holder 17%	5.00	5.00
Shower	4.00	4.00
Family - 2 adults and 2 children	15.00	15.00
Family - 1 Adult and 4 children	15.00	15.00
Replacement swim card if lost	1.00	1.00
Membership Card and Yearly Pass		
Adult 11 swims	60.00	60.00
Adult 23 swims	120.00	120.00
3 month pass	200.00	200.00
6 month pass	360.00	360.00
Adult yearly pass	600.00	600.00
Child 11 swims	30.00	30.00
Child 23 swims	60.00	60.00
3 month pass	100.00	100.00
6 month pass	180.00	180.00
Child yearly pass	300.00	300.00
Gold Card, Community Services Card and Tertiary Students		
11 swims	50.00	50.00
23 swims	100.00	100.00
3 month pass	166.00	166.00
6 month pass	300.00	300.00
Yearly pass	498.00	498.00
Aquarobics and Aqua Fit		
Adult entry and class	10.50	10.50
Adult 11 class membership concession (includes pool entry)	105.00	105.00
Gold Card, Community Services Card, tertiary student entry and class	9.50	9.50
Gold Card, Community Services Card, tertiary student 11 class membership concession (includes pool entry)	95.00	95.00
Aqua Fit class only excluding pool entry	4.50	4.50
School Hire (off peak hours only)		
District primary schools per lane/block per hour – min charge 1 hour then ½ hour blocks (includes pool entry)	8.00	8.00
District high schools per lane/block per hour – min charge 1 hour then ½ hour blocks (includes pool entry)	8.00	8.00
Non-district schools – normal pool entry plus non-commercial lane hire per lane/block per hour. Min charge 1 hour then 1/2 hour blocks	12.00	12.00
Central Otago Swimming Clubs / Non-Commercial (as per definition)		
Tues, Thurs non-competitive club nights per lane, no entry (does not include development or squad coaching sessions)	13.00	8.00
Lane hire per lane per hour includes pool entry min 1 hour then ½ hour blocks (including development or squad		

	Includes GST 2016/17	Includes GST 2017/18
coaching sessions)	13.00	8.00
Swim meets / competition nights full 25 metre pool hire includes pool entry min 1 hour then ½ hour blocks (or by agreement with Chief Executive Officer)	127.00	127.00
Commercial Operators		
Lane hire per lane per hour includes pool entry min 1 hour then ½ hour blocks (or by agreement with Chief Executive Officer)	26.00	26.00
Additional Charges		
Additional staff after hours - per hour per staff member	23.00	23.00
Meeting Room Charges (where available)		
Non-commercial per hour min 1 hour then ½ hour blocks	11.00	11.00
Commercial use per hour min 1 hour then ½ hour blocks	23.00	23.00
Commercial use per day	103.00	103.00
Clean up after meeting - optional	31.00	31.00
Kitchen surcharge per day	33.00	33.00
Kitchen surcharge per hour	10.00	10.00
Tea/coffee/cutlery per person provided in meeting room	2.00	2.00
SWIMMING LESSONS – CENTRAL SWIM SCHOOL (includes pool entry)		
10 x toddler/preschool lesson - Starfish, Turtles, Seals, Dolphin, Goldfish, Clownfish, Pufferfish and Rainbowfish	97.00	97.00
10 x school age lessons - Seahorse, Otter, Snapper, Crocodile, Barracuda, Piranha, Stingray, Marlin.	105.00	105.00
10 x 45 minute stroke development - Sharks Squad	112.00	112.00
Weekday private lesson		
15 minutes	18.00	18.00
20 minutes	24.00	24.00
30 minutes	37.00	37.00
5 day block holiday classes	49.00	49.00
RANFURLY SWIM CENTRE		
Admission		
Adult	4.60	4.60
Child	2.10	2.10
11 x child swims (swim card)	21.00	21.00
11 x adult swims (swim card)	46.00	46.00
Season pass (single)	95.00	95.00
Season pass (family) plus \$10 per child	118.00	118.00
Maniototo Area School	783.00	783.00
St John's School	141.00	141.00
Aquabelles (per session)	377.00	377.00
Other groups (per session)	377.00	377.00
Professional coaching per hour	20.00	20.00

	Includes GST 2016/17	Includes GST 2017/18
District Development		
TOURISM CENTRAL OTAGO		
CENTRAL OTAGO VISITOR GUIDE		
Quarter page	402.00	432.00
Half page	805.00	862.00
Full page	1,380.00	1,480.00
Quarter page – repeat no charge	380.00	407.00
Half page – repeat no charge	775.00	812.00
Full page – repeat no charge	1,345.00	1,405.00
CENTRAL OTAGO ONLINE		
Basic website listing - 1 image	No charge	No charge
Booking commission on operator bookings via website booking engine	10-20%	10-20%
Central Otago related products/operators registration fee (outside region operators as approved by TCO)	345.00	345.00
There may be one-off projects carried out during the year where operators who participate contribute to the costs on a case by case basis	As required	As required
VISITOR INFORMATION CENTRES		
TOLL CALLS		
National (per 2 minutes)	1.00	-
International (per 5 minutes)	6.00	-
<i>Located at Alexandra, Cromwell, Ranfurly and Roxburgh</i> Booking commission (on operator bookings)	10-20%	10-20%
Cancellation fee (payable by customer)	10-20%	10-20%
Event tickets	Up to 20%	Up to 20%
Booking fee	6.00	6.00
Photocopying and faxes (refer to Administration Services)		
DISPLAY		
Wall / poster (6 months) A1	310.00	310.00
Wall / poster (full year) A1	510.00	520.00
Wall / poster (6 months) A2	204.00	208.00
Wall / poster (full year) A2	357.00	364.00
Local operators (per brochure per centre per annum)	110.00	112.00
Outside region operators (per brochure per centre per annum)	110.00	112.00
Commercial series publications per centre	551.00	562.00
Commercial series publications all four centres	1,377.00	1,405.00
Commercial individual publications (per centre per annum)	168.00	172.00
PLASMA TV OPERATOR ADVERTISING		
Per month	41.00	42.00
Per 6 months (summer/winter)	184.00	187.00
Per year	332.00	338.00
INTERNET CHARGES		
20mb	2.00	-
50mb	1.00	-
100mb	2.00	-

	Includes GST 2016/17	Includes GST 2017/18
300mb	5.00	-
Mobile device charging	Up to \$2	-
One-off projects carried out during the year where operators who participate contribute to the costs on a case by case basis	As required	As required

Planning & Environment

Estimated value of work, includes Project Check Fee. The cost of any peer review of professional documents is at the applicant's cost. All Building Control Fees are based on the average time taken to complete administration, processing and inspections based on the value of the building consent or other building work. Work in excess of this time may be charged for at time and disbursements. Any other charge for information, certification or inspection, or recording of safe and sanitary certificates not specifically provided for to be charged at time and disbursements (\$77 minimum).

BUILDING CONTROL CHARGES

RESIDENTIAL ALTERATIONS AND NEW

Up to and including \$5,000	280.00	280.00
Over \$5,000 and not exceeding \$10,000	570.00	570.00
Over \$10,000 and not exceeding \$20,000	1040.00	1040.00
Over \$20,000 and not exceeding \$40,000	1,540.00	1,540.00
Over \$40,000 and not exceeding \$80,000	1,725.00	1,725.00
Over \$80,000 and not exceeding \$200,000	2,450.00	2,450.00
Over \$200,000 and not exceeding \$350,000	3,000.00	3,000.00
Over \$350,000 and not exceeding \$500,000	3,175.00	3,175.00
Over \$500,000 and not exceeding \$750,000	3,490.00	3,490.00
Over \$750,000 and not exceeding \$1,000,000	3,775.00	3,775.00
Exceeding \$1 million (min deposit plus additional time if necessary)	3855.00+	3855.00+
Rural farm shed with engineers producer statement (no amenities – 4 inspections or less)	800.00	800.00

COMMERCIAL ALTERATIONS AND NEW

Up to \$10,000	710.00	710.00
\$10,000 - \$20,000	1,320.00	1,320.00
\$20,000 - \$40,000	1,790.00	1,790.00
\$40,000 - \$80,000	1,940.00	1,940.00
\$80,000 - \$200,000	2,590.00	2,590.00
\$200,000 - \$350,000	3,115.00	3,115.00
\$350,000 - \$500,000	3,295.00	3,295.00
\$500,000 - \$750,000	3,600.00	3,600.00
\$750,000 +	3,885.00	3,885.00

BRANZ Levy - (exempt from GST) (projects under \$20,000 are exempt)	\$1 for every \$1,000 or part thereof	\$1 for every \$1,000 or part thereof
MBIE Levy - (projects under \$20,000 are exempt)	\$2.01 for every \$1,000	\$2.01 for every \$1,000

OTHER BUILDING CONSENT CHARGES

Multi-proof building consents actual cost of work to be recovered (value of work less processing apportionment)	As required	As required
Amendments to Building Consents actual cost of work to be recovered at time and disbursements	77.00	77.00
Erection of marquee	240.00	240.00
Heating / fire appliances - free standing	210.00	210.00
Heating / fire appliances - inbuilt and secondhand	365.00	365.00
Wind machines (horticultural)	450.00	450.00

	Includes GST 2016/17	Includes GST 2017/18
OTHER BUILDING CHARGES		
<i>Certificate of Acceptance</i>		
Minor work up to \$5,000	835.00	835.00
Residential \$5,000 to \$20,000	1,185.00	1,185.00
Residential \$20,000 +	2,030.00	2,030.00
Commercial – \$550 deposit plus hourly rate plus travel	580.00+	580.00+
Relocation report within the district	170.00	170.00
New compliance schedule	77.00	77.00
Amended compliance schedule	77.00	77.00
WOF monitoring features	77.00	77.00
Certificate for Public Use	380.00	380.00
Notice to Fix	175.00	175.00
Fire Service assessment of building consents (plus costs)	77.00	77.00
Demolition – non-commercial	235.00	235.00
Demolition – commercial	460.00	460.00
Inspection of unsatisfactory work (per visit or inspections not already provided for)	77.00	77.00
Swimming pool exemption (referred to Council)	285.00	285.00
Water test fee (fee plus actual test cost)	60.00	60.00
Assessment of building consent exemption application (deposit)	77.00	77.00
Title search	12.00	12.00
PROJECT INFORMATION MEMORANDUM – RESIDENTIAL		
Up to and including \$5,000	31.00	31.00
Over \$5,000 and not exceeding \$10,000	77.00	77.00
Over \$10,000 and not exceeding \$20,000	133.00	133.00
Over \$20,000 and not exceeding \$40,000	209.00	209.00
Over \$40,000 and not exceeding \$80,000	270.00	270.00
Over \$80,000 and not exceeding \$200,000	301.00	301.00
Over \$200,000 and not exceeding \$350,000	347.00	347.00
Over \$350,000 and not exceeding \$500,000	398.00	398.00
Exceeding \$500,000 (min deposit plus additional time if necessary)	449.00+	449.00+
PROJECT INFORMATION MEMORANDUM – COMMERCIAL		
Alteration / new building up to \$10,000	209.00	209.00
Alteration / new building \$10,000 - \$20,000	388.00	388.00
Alteration / new building \$20,000 - \$1,000,000	459.00	459.00
Alteration / new building over \$1,000,000	530.00	530.00
TIME AND DISBURSEMENTS		
Hourly rates for processing all applications	100.00	100.00
Mileage (cents per km)	1.00	1.00
ENVIRONMENTAL HEALTH		
ANNUAL INSPECTION		
Food hygiene premises	250.00	250.00
Camping grounds	250.00	250.00

	Includes GST 2016/17	Includes GST 2017/18
Hairdresser shops	100.00	100.00
Offensive trades	100.00	100.00
Funeral directors	100.00	100.00
Follow up inspection fee (hourly rate)	120.00	125.00
Change of ownership	90.00	90.00
ANNUAL REGISTRATION		
Food hygiene premises	100.00	100.00
Camping grounds	100.00	100.00
Hairdresser shops	100.00	100.00
Offensive trades	100.00	100.00
Funeral directors	100.00	100.00
Miscellaneous Bylaw and general licence fees	150.00	150.00
Late payment fee	150%	150%
FOOD CONTROL PLANS/NATIONAL PROGRAMMES		
Initial registration	200.00	200.00
Annual registration	100.00	100.00
Audit fee	250.00	250.00
Subsequent audits (hourly rate)	120.00	125.00
BYLAW AND POLICY		
<i>Trading in Public Place General Bylaw</i>		
Application fee	100.00	-
Fee per week	50.00	50.00
Fee per annum	300.00	300.00
TAB and gambling venues application fee (deposit)	150.00	150.00
Additional sandwich board	80.00	80.00
LIQUOR LICENSING		
<i>Local Authority Compliance Certificate</i>		
Building	60.00	65.00
Planning	60.00	65.00
Public notification fee	60.00	100.00
ANIMAL CONTROL		
<i>Dog Registration Fees</i>		
Non-working dogs	55.00	55.00
Working dogs	12.00	12.00
Late penalty fee (percentage of base fee)	150%	150%
<i>Dog Impounding Charges</i>		
First impounding (for each 12 months)	100.00	100.00
Second impounding (for each 12 months)	130.00	130.00
Third and subsequent impounding (for each 12 months)	165.00	165.00
Sustenance	22.00	22.00
Destruction of dog	58.00	58.00
Notification	21.00	21.00
Microchipping	32.00	32.00
<i>Licence to Keep Four or More Dogs</i>		
Application	51.00	51.00
Inspection fee	87.00	87.00

In accordance with the Sale and Supply of Alcohol (Fees) Regulations 2013, the fees for On, Off and Club Licenses are reduced to one level lower than the fee category assessed under the Regulations.

Any dog classified as dangerous under the Dog Control Act shall pay 150% of the registration fee prescribed in this schedule.

	Includes GST 2016/17	Includes GST 2017/18
NOISE CONTROL		
Return of Seized Equipment		
Administration charge	50.00	50.00
Contractor charge (add to administration charge)		
Alexandra/Clyde	60.00	60.00
Cromwell	70.00	70.00
Ranfurly	100.00	100.00
Roxburgh	80.00	80.00
PLANNING		
SUBDIVISION CHARGES		
Land Subdivision Consent		
Consent application deposit (notified to formal hearing)	2,000.00	2,000.00
Consent application deposit (non-notified to formal hearing)	1,500.00	1,500.00
Consent application deposit (under delegated authority)	800.00	800.00
Minor boundary adjustment	350.00	350.00
Plan Certification - 223	140.00	140.00
Plan Certification - 224(c)	140.00	140.00
Minor amendment to cross lease/unit title plan (deposit)	510.00	510.00
Other Charges		
Completion certificates	75.00	75.00
Compliance certificates (deposit)	540.00	540.00
Certified copy of Council resolution	75.00	75.00
Registered bond	At cost	At cost
Release from registered bond	At cost	At cost
Right of way consents (348 Certificate)	100.00	100.00
Certificate of approval of survey plans (s.226(1)(e)(ii))	140.00	140.00
Change or cancellation of amalgamation condition (deposit)	100.00	100.00
Cancellation of easement (Section 243)	100.00	100.00
LAND USE CONSENT		
Consent application deposit (notified to formal hearing)	2,000.00	2,000.00
Consent application deposit (non-notified to formal hearing)	1,500.00	1,500.00
Consent application deposit (under delegated authority)	500.00	500.00
Non-compliance with bulk and location requirements (delegated authority)	140.00	140.00
Minor breach of standards (e.g. colour palette) (deposit)	250.00	250.00
Application for Extension of Time for a Resource Consent (deposit)	140.00	140.00
Minor Change or Cancellation of Consent Condition (delegated) (deposit)	260.00	260.00
Complex Change or Cancellation of Consent Condition (delegated) (deposit)	520.00	520.00
Change or Cancellation of Consent Condition to Formal Hearing (deposit)	785.00	785.00
Monitoring Consent Holders (per hour + mileage)	90.00	90.00
Hearing of Objection to Resource Consent (deposit)	785.00	785.00
Application for Heritage Orders and Designations (deposit)		
Minor, no research (plus public notification)	1,000.00	1,000.00
Moderate, standard research requirements (plus public notification)	5,000.00	5,000.00
Major, affects large area of district (plus public notification)	10,000.00	10,000.00

All applications for resource and subdivision consent and changes to the District Plan will be charged on a time charge, plus disbursements basis although a minimum payment is required as set out below.

Applications will not be processed unless accompanied by the appropriate application or deposit fee.

In accordance with Section 36 of the Resource Management Act where a charge is payable, the Council will not perform the action to which the charge relates until the charge has been paid in full. Note: This applies to all fees and charges in relation to Resource Management functions.

Applications which are incomplete or require the applicant to undergo remedial works will incur further costs on a time and disbursement basis.

	Includes GST 2016/17	Includes GST 2017/18
APPLICATION FOR DISTRICT PLAN CHANGE (DEPOSIT)		
<i>Because such procedures are lengthy and involved, it is appropriate that provision be made for ongoing fee charging, for the processing, report preparation, briefing of Chairperson, attendance of planning consultant and/or staff at hearing or in preparation of application to the Chief Executive Officer in the event of an application under delegated authority and for the preparation and drafting of the decision and release to all parties. DBH and BRANZ levies apply to work over \$20,000.</i>		
Minor effect – not requiring research (plus public notification and disbursements and all costs associated with conducting a hearing, including Councillors' fees. Applicant to provide all documentation to Council's satisfaction).	1,000.00	1,000.00
Moderate effect – requiring limited research (plus public notification and disbursements and all costs associated with conducting a hearing, including Councillors fees. Applicant to provide all documentation to Council's satisfaction).	5,000.00	5,000.00
Major effect – affects significant part of District Plan/major land use effects (plus public notification and disbursements and all costs associated with conducting a hearing, including Councillors' fees. Applicant to provide all documentation to Council's satisfaction).	10,000.00	10,000.00
Information Charges		
Resource Management Act information	At cost	At cost
All other information requested in writing (time charge + disbursements basis min)	75.00	75.00
NES record search	100.00	100.00
LAND INFORMATION MEMORANDUM (LIM)		
Residential Search		
Provided in 10 working days	165.00	165.00
Provided in 5 working days	205.00	205.00
Commercial Search		
Provided in 10 working days	225.00	225.00
Provided in 5 working days	300.00	300.00
Other charges (engineering, technical consultancy and valuation fees) – to be in addition to all fees where additional information may be required or a report commissioned, or where attendance at a meeting is requested and for administration, inspection and/or supervision.	At cost	At cost

Governance & Corporate Services

PHOTOCOPYING

A4 per sheet up to 20 sheets (black and white)	0.20	0.20
A4 per sheet up to 20 sheets (colour)	1.30	1.30
A4 per sheet more than 20 sheets (black and white)	0.10	0.10
A4 per sheet more than 20 sheets (colour)	0.60	0.60
A3 per sheet up to 20 sheets (black and white)	0.40	0.40
A3 per sheet up to 20 sheets (colour)	2.00	2.00
A3 per sheet more than 20 sheets (black and white)	0.20	0.20
A3 per sheet more than 20 sheets (colour)	1.00	1.00
A4 double sided (black and white)	0.40	0.40
A4 double sided (colour)	2.00	2.00
A3 double sided (black and white)	0.80	0.80
A3 double sided (colour)	4.00	4.00

	Includes GST 2016/17	Includes GST 2017/18
A2, A1 & A0 per sheet (black & white)	15.00	15.00
A2, A1 & A0 per sheet (colour)	18.00	18.00
Own paper per sheet (black and white)	0.10	0.10
Own paper per sheet (colour)	0.60	0.60
Own paper double sided per sheet (black and white)	0.20	0.20
Own paper double sided per sheet (colour)	1.00	1.00
Providing of regular meeting agenda (per agenda)	36.00	36.00
SCANNING		
A4 per sheet up to 20 sheets	-	0.25
A4 per sheet more than 20 sheets	-	0.20
A3 per sheet up to 20 sheets	-	0.50
A3 per sheet more than 20 sheets	-	0.45
A2, A1 & A0	-	1.00
FAX CHARGES		
All locations up to 3 pages (per fax)	3.00	3.00
Additional pages per page	0.50	0.50
WORD PROCESSING		
Per hour	46.00	46.00
RATING SERVICES		
Water rates final read	25.00	25.00
Water rates final self-read	No charge	No charge
MAPS/AERIAL PHOTOGRAPHY		
Printing as per the above Photocopying charges		
Custom maps (per hour cost)	102.00	102.00
Electronic copies of aerials	POA	POA
PROJECTOR		
Projector hire (per day)	51.00	51.00
RECORDS, ARCHIVES AND OFFICIAL INFORMATION REQUEST RESEARCH		
Records, archives and official information request time spent by staff searching for relevant material, abstracting and collating, copying, transcribing and supervising access where the total time involved is in excess of one hour should be charged out as follows, after the first hour. This is at the discretion of Council and will be discussed at time of engagement.		
First hour	No charge	No charge
Initial charge for the first chargeable half hour or part thereof	38.00	38.00
For additional half hour or part thereof	38.00	38.00

Includes GST
2016/17Includes GST
2017/18

Water, Wastewater and Waste Management Part Charges in Lieu of Rates

The Local Government (Rating) Act 2002 requires that properties be rated based on their status as at 1st July each year. Certain rates are based on level of service provided. These are Water Supply rates, Wastewater rates and Waste Management rates. To enable these services to be provided part way through the rating year Council will invoice the ratepayer upon provision of the laterals for Water Supply and Wastewater and upon commencement of service in the case of Waste Management collections. The following charges will be invoiced for each complete month of the rating year remaining.

WATER SUPPLY – PER MONTH

If already rated as serviceable	28.67	15.07
If not rated as serviceable before	14.34	30.15

WASTEWATER – PER MONTH

If already rated as serviceable	40.60	23.01
If not rated as serviceable before	20.30	46.01

WASTE MANAGEMENT – PER MONTH

Additional household rubbish bin	17.36	17.09
Additional mixed recycling bin	2.43	1.71
Additional glass recycling bin	1.56	1.71

WORK TOGETHER

We can all work together to make this a better place

OUR COUNCIL

elected members
community boards
executive team



YOUR MAYOR AND COUNCILLORS



Tim Cadogan
His Worship the Mayor

Mobile: 021 639 625
mayor@codc.govt.nz



Stephen Jeffery
Teviot Valley

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(Deputy Mayor)
Cromwell

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Dr. Barrie Wills
Alexandra

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Stuart Duncan
Maniototo

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stuart.duncan@codc.govt.nz

YOUR COMMUNITY BOARDS

The Council has four community boards covering the entire district. Community boards provide a link between Council and the community. Our Council is one of the few in the country that maintains a comprehensive community board structure with significant delegated powers.

Cromwell Community Board

42 The Mall, Cromwell, Ph: 03 445 0211



(From left to right) Neil Gillespie (Chair), Shirley Calvert (Deputy), Annabel Blaikie, Robin Dicey, Anna Harrison



Nigel McKinlay, Werner Murray

Maniototo Community Board

15 Pery Street, Ranfurly, Phone: 03 444 9170



(From left to right) Robert Hazlett (Chair), Sue Evans (Deputy), Stuart Duncan, Duncan Helm, Sue Umbers

Teviot Valley Community Board

120 Scotland Street, Roxburgh, Phone: 03 446 8105



(From left to right) Raymond Gunn (Chair), Cliff Parker (Deputy), Sally Feinerman, Stephen Jeffery, John Pritchard

Vincent Community Board

1 Dunorling Street, Alexandra, Phone: 03 440 0056



(From left to right) Sharleen Stirling-Lindsay (Chair), Dr. Barrie Wills (Deputy), James Armstrong, Victoria Bonham, Brian Fitzgerald,



Russell Garbutt, Claire Goudie, Malcolm Topliss

Leanne Mash

Chief Executive



Governance
 Communications
 Human Resources
 Emergency Management
 Health and Safety
 Regional Identity
 Tourism Central Otago
 Visitor Information Centres



Bernard Murphy

Chief Financial Officer

- Accounting
- Financial Planning and Reporting
- Rating / Policy
- Information Systems
- Customer Service and Administration
- Libraries



Julie Muir

Executive Manager,
 Infrastructure Services

- Roading
- Water Services
- Waste Minimisation
- Economic Development



Louise van der Voort

Executive Manager
 - Planning and Environment

- Resource Management
- Building Control
- Alcohol Licensing
- Dog Control and Registration
- Environmental Health
- Elderly Persons' Housing
- Public Toilets
- District / Commercial Property
- Airports
- Community Facilities
- Parks and Recreation
- Cemeteries
- Swimming Pools



1 Dunorling Street, PO Box 122, Alexandra
03 440 0056 | info@codc.govt.nz | www.codc.govt.nz