



CENTRAL OTAGO DISTRICT COUNCIL

# PIONEER PARK

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## RESERVE MANAGEMENT PLAN 2014



## Acknowledgements

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## 1.0 Preface

The Reserves Act 1977 introduced a formalised procedure for reserve management planning. According to the Act, a management plan is required to:

*“provide for and ensure the use, enjoyment, maintenance, protection and preservation as the case may require and, to the extent that the administering body’s resources permit the development, as appropriate, of the reserve for the purposes of which it is classified.”*

The essential features of the management planning process are:

- A deliberate assessment of the resource and other planning considerations such as pressures, constraints, conflicts and opportunities;
- An assessment of the reserve in the overall land use pattern;
- The determination of management policies supported by criteria; and
- The incorporation of regular monitoring and review to ensure that the plan remains relevant under changing circumstances and demands.

In line with the requirements of the Reserves Act 1977, the Central Otago District Council has prepared this management plan for Pioneer Park. Council recognises the unique values of the park and will seek to keep the people of the district both interested and involved in its management and future development. This management plan has been prepared after full public participation and will be kept under continuing review and, if necessary, periodic amendment.

Clair Higginson, Chairperson  
Vincent Community Board

## 2.0 Introduction

### 2.1 General

Pioneer Park is located close to the central business area of Alexandra and is the major passive recreation facility serving locals and visitors. The park area caters for a wide range of informal recreational needs, with particular emphasis on play and open space, as well as being a venue for larger community based events. Considerable Council and community resources have been applied to the development of the park.

The aim of the Vincent Community Board, in providing overall governance for Pioneer Park, is to ensure that this park is retained as an open space area providing a range of passive and formal activities, and to encourage a collaborative relationship between all stakeholders.

### 2.2 Purpose of Management Plan

The purpose of management plans is to "provide for and ensure the use, enjoyment, maintenance, protection and preservation, as the case may require, and, to the extent that the administering body's resources permit, the development as appropriate, of the park for the purposes for which it is classified, and shall incorporate and ensure compliance with the principles set out in sections 17, 18 19, 20, 21, 22 and 23 of this Act for a reserve of that classification" section 41 (3).

Under section 41 of the Reserves Act (1977) every recreation reserve must have an operative management plan. The purpose of a management plan is to ensure that the development and implementation of objectives and policies for reserves enhances the long-term use of reserves without compromising their existing use. A management plan is a document that consists of some park history and current information with a list of management statements to guide consistent decision-making regarding the future development, and management of a reserve.

In addition, the plan has to be continuously reviewed "so that the plan is adapted to changing circumstances or in accordance with increased knowledge; and the Minister may from time to time require the administering body to review its management plan, whether or not the plan requires the approval of the Minister" section 41 (4).

The purpose of this management plan is to provide Central Otago District Council with an effective guide for managing Pioneer Park. All of Pioneer Park is recreation reserve, within the meaning of the Reserves Act (1977).

The Central Otago District Council is the administering body for Pioneer Park recreation reserve in terms of Section 40 of the Reserves Act 1977. The Reserve is vested in the Council pursuant to Section 26A of the Act and pursuant to Gazette 1999 page 4480. The responsibility for administering and managing the Pioneer Park has been delegated to the Vincent Community Board.

## 2.3 Reserve Management Plan Process

The following table summarises section 41 of the Reserves Act (1977) – Management Plans, and the process used to develop this management plan.

Relevant Sections of the Reserves Act	Public Consultation	Description of Activity	Phase
Section 41 (5)	Optional	Council notifies the public that it is preparing a management plan and calls for submissions (1 month)	Management Planning
Section 41 (5)c		Public submissions are received and incorporated into a draft management plan	
Section 41 (6) a-c	Mandatory	A draft management plan is made available to the public for further comment (2 months)	
Section 41 (6) d		The draft management plan is edited to incorporate input from public submissions	
Section 41 (6) d		The final document is presented to Council for adoption	
Section 41 (6) e		Council adopts management plan and forwards to the Department of Conservation for Minister's approval	Implementation
Section 41		All policies come into effect and are enforceable by Council	
Section 41 (4)		The management plan is continually monitored and reviewed	

## 3.0 Pioneer Park Description and Use

### 3.1 Location

Pioneer Park is located adjacent to the central area of the town of Alexandra. Alexandra is strategically located with respect to the Otago highway network at the junction of State Highways 8 and 85. The town provides a range of commercial, administrative and recreational services to surrounding areas within the Central Otago District.

Pioneer Park has frontages to Centennial Avenue (State Highway 8), Tarbert Street (State Highway 85), Shannon and Bantry Streets. The frontage onto State Highway 8 means Pioneer Park is a distinctive feature in the drive through Alexandra.

#### 3.1.1 History

Alexandra began as a collection of canvas tents and shelters in 1862, soon after the discovery of gold in the Cromwell Gorge. Within three years it had grown to a town of several thousand but as the “easy gold” was claimed and miners moved on to the next big thing on the West Coast, numbers began to dwindle. However, with the move to more “corporate” mining, the development of dredging and the arrival of resilient Chinese miners the settlement avoided the fate of many other temporary mining towns.

In its early days the town went by many different names. The earliest was Lower Dunstan, then Manuherikia Junction. The name Alexandra was chosen to honour the new bride of Edward, Prince of Wales, who succeeded his mother, Victoria, in 1901 and ruled as King Edward VII until his death in 1910. It was as Alexandra that the town was constituted as a borough in 1867.

The original survey of the town in 1863 did not include any open space or recreation areas, but in 1868 this ten acre (4.5 Ha.) block was set aside for this purpose. Until the 1950s large Poplar and Sycamore trees surrounded the park. Its prominence as the sporting hub for the town ended in the 1960s with the development of Molyneux Park, which can be found on the north-west edge of town.

Pioneer Park was known as the Recreation Ground or “The Rec” until its name was changed in the 1940s in honour of the pioneer gold miners of the early 1860s.

The developed garden area on the corner of Tarbert Street and Centennial Avenue has been a focus since the first part of the twentieth century. The large cedars were planted between 1903 and 1910, during which period the small iron gate was donated by Mayor Dr. J Gregg.

The war memorial situated on a roundabout at the south end of the park boundary was erected in 1921 to honour those men of the district who fell in the First World War (1914 – 1918). It was used officially for the first time to commemorate Armistice Day (November 11) of that year.



### 3.2 Legal Description

The legal description of the park land area is:

- Lots 1 & 2 DP 312358
- Sections 1 -23 Block XI Town of Alexandra, Sections 1-4, 9-14, 19-22, Block XII Town of Alexandra SO 14033
- Crown Land Town of Alexandra
- Part unformed legal roads, being parts Dunorling Street and Kenmare Street.

**The total area is 4.2628 hectares.**

Documents the land is held in:

- GN 1868/236 reserved for recreation
- GN 1979/3839 Classified for "recreation purposes"
- GN 1999/4484 Vested in Council for recreation purposes
- Computer freehold register 48546



### 3.3 Encumbrances

#### 3.3.1 Leases & Licenses

The following leases are in place for Pioneer Park:

<b>Organisation</b>	<b>Land Occupied</b>	<b>Expiry Date</b>
Central Cultural Centre Trust – lease of land for cultural centre	Lot 1 DP 312358	2027 with a 25 year right or renewal
The Marketeers - license	Part of Sections 19-22 Block XII Town of Alexandra	June yearly
NIWA – license to operate weather station	Lot 1 DP 312358	No expiry



### 3.3.2 Services

Council maintains the public toilets as part of the information centre complex.

A significant number of underground services are located on Pioneer Park, including water, irrigation, drainage, wastewater, power and telephone services.

At this time the exact location of most of these services are known. Enquiries should be made to the service owner and Council where it is necessary to identify the location of these services. The following aerial photographs are a guide only.

Power boxes – located at three sites around the park, use of these is covered under Council's fees and charges.

- a. Shannon Street entrance
- b. Centennial Avenue, next to public toilets
- c. Bantry Street side of reserve.



*Pop-up irrigation operating within the park*

# Pioneer Park, Alexandra

## Key

-  Drinking Water Supply
-  Power Supply Box
-  Temporary Power Supply
-  Mains Power Supply
-  Power to Lights
-  Irrigation Cables
-  Potable Water
-  Sprinkler Line
-  Irrigation Watermain
-  Wastewater Pipe
-  Stormwater Pipe
-  Multiple Services

If you wish to utilise the "multiple services area", please seek advice from Council.

The temporary power supply points are not live and require a physical connection.

The location of the assets shown in this drawing have been gathered from a number of sources, with varying degrees of accuracy.

In the main field and around the tennis courts the location is very accurate, having been located with a GPS.

The assets surrounding the playground, and between the tennis courts and museum, are based on 'construction plans' and 'poor accuracy' GPS points. The location of assets shown in these areas is an educated guess.

The irrigation cables, mains power and light power cables have been located by electronic surface tracing with a depth range of between 0.2m and 1.1m.

There may be other cables within the park that are not identified on this drawing, therefore all cables found must be treated as 'live' until tested otherwise.

**Scale 1:1,000**  
when printed at A2 or viewed at 100%

The information shown on this plan may not be accurate and is indicative only. The Central Otago District Council accepts no responsibility for incomplete or inaccurate information.

Map created by Emma Duncan, 1 April 2014



# Pioneer Park Playground, Alexandra

## Key

- Blank Cap
- Fitting
- ⊗ Fountain
- ⊗ Sprinkler
- ⊗ Solenoid Valve
- Irrigation Cable
- - - Sprinkler Line
- Irrigation Watermain

The assets surrounding the playground are based on 'construction plans' and 'poor accuracy' GPS points. The location of assets shown in these areas is an educated guess.



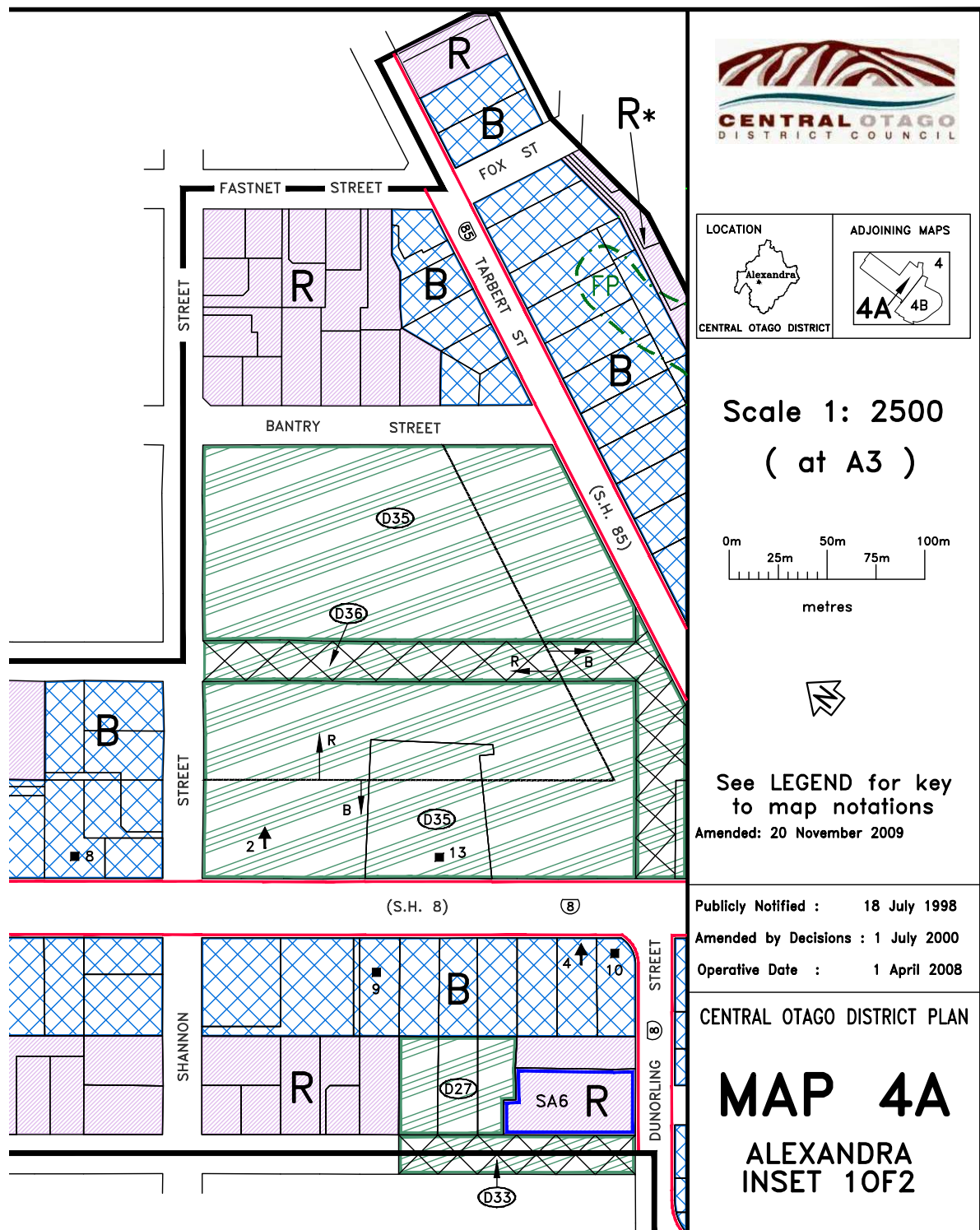
**Scale 1:1,000**  
**when printed at A2 or viewed at 100%**

The information shown on this plan may not be accurate and is indicative only. The Central Otago District Council accepts no responsibility for incomplete or inaccurate information.

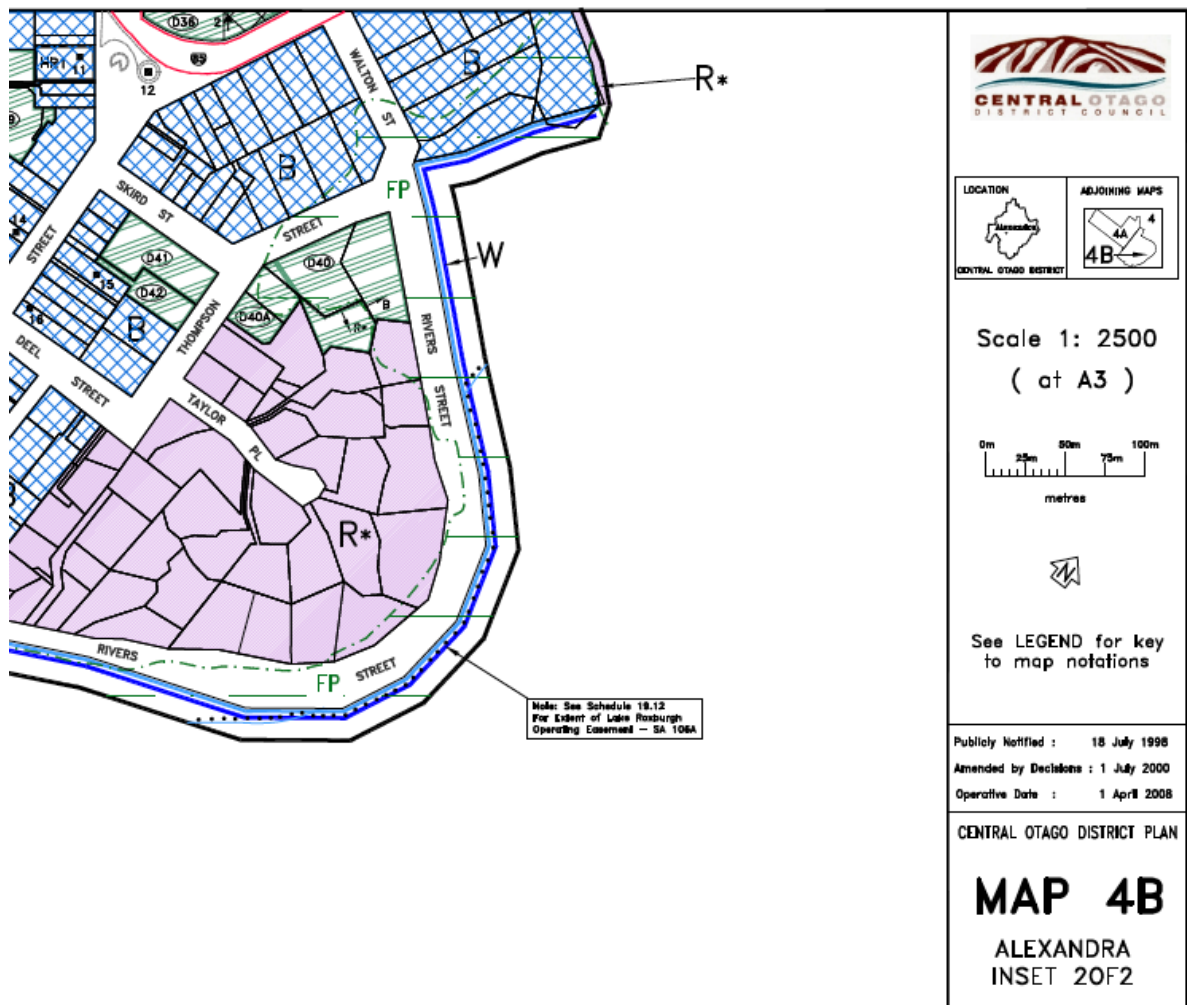
Map created by Emma Duncan, 1 April 2014

### 3.4 District Plan Provision

The Central Otago District Plan contains two designations relevant to Pioneer Park, located on Map4A and 4B under Schedule 19.



- The underlying designations for the park are business (B) and residential (R)
- D35 identifies the designation of Pioneer Park for “recreation purposes”
- The portions of Kenmare and Dunorling Streets are covered by designation D36 – ‘Road to be Stopped and Recreation Purposes’.
- No. 2 identifies the historic trees including Ponderosa Pines and Deodar Cedar (*Pinus ponderosa* and *Cedrus deodara*)
- No.13 identifies the historic waterwheel
- Note: Map 4B includes the right hand corner of Pioneer Park which is missing from map 4A.



Pioneer Park – Portion not on map 4A

- The underlying designations for the park are business (B) and residential (R)
- The portions of Kenmare and Dunorling Streets are covered by designation D36 – ‘Road to be Stopped and Recreation Purposes’.
- No. 2 identifies the historic trees including Ponderosa Pines and Deodar Cedar (*Pinus ponderosa* and *Cedrus deodara*)
- No.12 identifies the War Memorial that is situated on Centennial Avenue and Tarbert Street (located within road corridor).

## 3.5 Topography, Vegetation, Soils and Climate

### 3.5.1 Topography and Vegetation

Pioneer Park and its environs form part of the intermediate terraces approximately 25-30m above the level of the Clutha River.

The established grassed and gardened areas are maintained for recreational purposes. The area adjacent to State Highway 8 and the entrances to the park from the State Highway are planted in ornamental trees and shrubs.

### 3.5.2 Soils

The Alexandra area has a wide variety of soils, ranging from fine sand and heavy silt loam to rocky schist. In most areas, the soil is derived from loess – formed over successive ice ages as glaciers ground rocks to a fine flour – or alluvial deposits, often with underlying gravel. Pioneer Park has the loess based soils, which are free draining and do not hold water over the summer period. Irrigation has been installed to maintain the open space grass area and gardens.

### 3.5.3 Climate

Alexandra has a semi-arid climate and has the distinction of being the driest town in New Zealand. The locality is sheltered from South Westerly rains by the Obelisk Range and from North Westerlies by the Dunstan Mountains to the North. Average rainfall is 330mm and the cloudbursts that occur during summer months are a feature of the local climate. Alexandra's dry climate and warm summer temperatures dictate that irrigation is a key element in maintaining the condition of the recreation grounds and amenity plant areas at Pioneer Park.

## 3.6 Access

### 3.6.1 Access

Pedestrian access to Pioneer Park is via Centennial Avenue (State Highway 8), or Tarbert Street (State Highway 85), or Shannon and/or Bantry Streets.



*Tarbert Street entrance gates*

Vehicular access is restricted to service vehicles or specific vehicles as part of an approved event.



## 3.7 Existing Facilities

### 3.7.1 General

Pioneer Park is used for a variety of recreation and leisure activities by the residents and visitors to Alexandra. It is also the main venue for community events and other visiting groups, e.g. circuses, Blossom Festival.

The following organisations use parts of, or have an interest in, Pioneer Park:

- Alexandra and Districts tennis users group
- Alexandra and Districts Youth Trust
- Alexandra District Parents Centre
- Alexandra i-Site
- Alexandra Lions Club (Easter Bunny Hunt)
- Alexandra United Football Club
- Blossom Festival committee
- Central Cultural Centre Trust – Central Stories Museum
- Central Cinema Incorporated
- Central Otago Iris Group
- Four marketeers- Alexandra Markets
- Heritage Roses Central Otago
- Hockey – training
- Keep Alexandra Clyde Beautiful
- Sunday markets
- St John
- Thyme Festival committee
- Young farmers

There are several features located within the park. These are briefly described below.

### 3.7.2 Amenity Garden Section

The McArthur Gardens were dedicated to Wiff and Glad McArthur in 1989 for their encouragement, advice and the support they gave to gardeners throughout the Central Otago area. Council continues to maintain these gardens, which showcase the variety of species that survive in this unique climate. Located in the southern corner of the parks, with access from both Centennial Avenue and Tarbert Street, these gardens are a feature of the park.



*McArthur Gardens-Looking through towards the central open space area*

The Heritage Rose Garden was created in 2011 as a joint project between Council, the Central Otago branch of Heritage Roses New Zealand and the Radka family as a memorial to Craig Radka. These gardens are located off Tarbert Street, on the south eastern side of the park.

More than 50 varieties of rose are planted in these gardens. Many of the species were brought to the area by the early settlers.



*Heritage rose garden*

More than 70 varieties of Iris are planted in a display garden adjacent to Tarbert Street. This garden showcases the American Dyke medal winning irises that have been awarded as the best irises of the year since 1927.



*American Dyke Iris display garden*

The McArthur Book Committee has assisted Council in undertaking improvements in all these gardens. Council contractors maintain these gardens.

### 3.7.4 Amenity Play Area

In the western corner of the park and adjacent to the corner of Centennial Avenue SH 8 and Shannon Streets are two children's play and amenity areas. The corner area has an older children's play zone, while an inner fenced area provides for toddlers. Both these areas provide a variety of play equipment and are set within a variety of ornamental and shade plants.

Part of the surrounding grass area is used for markets from Labour weekend through to Easter.



*Children's playground and amenity area*

### 3.7.5 The Rec – Tennis Courts

Adjacent and to the south of the Central Stories Museum on Centennial Avenue is an area known as "The Rec", which includes three tennis courts. Upgraded in 2011, these courts are laid with an artificial surface and include moveable nets, which are used on a regular basis by tennis players and children playing hockey. Bookings of the courts area are not taken with use on a first come first use basis.



*"The Rec" area includes the provision of three artificial surfaced courts*

### 3.7.6 Central Open Space Area

This area was used as the main sports ground for Alexandra until all organised sports moved to Molyneux Park.

The central open space area of Pioneer Park is surrounded with exotic trees. These trees around the perimeter have been donated through the Trees for Babies project in conjunction with the Rotary Club of Alexandra.

Along with other spaces the central arena can be used as the venue for public entertainment. The park is used as part of the Blossom Festival, various circuses and other events throughout the year.



*Revellers enjoying the Blossom Festival*

### 3.7.8 Central Stories / i-SITE Building Complex

This building was constructed in 2005 and is occupied by Central Cultural Centre Trust as the main lease holder. This includes Central Stories Museum, which highlights both local and regional history of the area. The Trust has subleases for with the Alexandra i-SITE and Central Cinema.

Public toilets are located within this building. These are maintained by Council.



*Central Stories Museum and Art Gallery entrance, Centennial Avenue*

### 3.8 Future Development

In 2002 a Landscape Development Concept Field Report identified a variety of opportunities to upgrade Pioneer Park. This included a variety of minor projects including new multipurpose courts, extension of gardens and tree plantings, walking track and fencing.

Future development of the park may occur in the following areas indicated on the map below:

- a) Upgrade / development of the playground areas
- b) Upgrade of gardens
- c) Installation of a walking track around the perimeter. This has not been budgeted for in the 2015/ 25 Long Term Plan.



## 4.0 Goals and Objectives

### 4.1 Goal

On behalf of the community, to administer, manage and develop Pioneer Park as the town's destination park - open space venue.

### 4.2 Objectives

1. To preserve in perpetuity, Pioneer Park as the premier recreational area for the enjoyment of the general public, and in consideration of views of future generations.
2. To encourage and facilitate the use of the park for recreation purposes and for the welfare and enjoyment of the public.
3. To allow the park to be used for a variety of recreational activities having due regard to the public's right to freedom of entry and access to the park.
4. To provide a visitor destination with a range of recreational opportunities.
5. To have regard for the views of the present and future users and the wider community.



## 5.0 Polices

### 5.1 Use of Pioneer Park

Any proposed use requires due consideration of the extent of possible damage to Pioneer Park, any effects on other use or users, and any effects on adjoining land use or users, before approval is given. The Council reserves the right to close Pioneer Park or to decline applications for use where conditions warrant.

#### 5.1.1 Pedestrian Access

Parks and reserves are held for public access and use, depending upon the range of settings and facilities provided at each site. Normally walking access onto each park is unrestricted, but may be restricted for the following activities; management works including building, construction, maintenance, organised events or activities, and/or closures approved by Council. Motorised access onto some parks may be restricted to protect the land value and settings.

#### **Objectives**

- 1 *To allow public access onto Pioneer Park at all times.*
- 2 *To manage access onto Pioneer Park to meet the management requirements to protect park values and existing use.*

POLICIES	
1	Pedestrian access onto Pioneer Park will be unrestricted unless the park or part of the park has been closed for maintenance or management purposes approved by Council.
2	Where appropriate, to provide a range of access options onto Pioneer Park to cater for all levels of accessibility.

#### 5.1.2 Temporary Use

Events can enhance the public use and enjoyment of Pioneer Park and contribute to the diversity and vibrancy of the community. Events with large numbers of people and activities can also adversely affect the park and its neighbours. Council therefore needs to retain full discretion over the number, nature and organisation of any organised event on Council park land or in a Council owned/operated building or facility.

Use of Pioneer Park for an organised event requires prior approval of the Council.

#### **Objectives**

- 1 *To allow Pioneer Park to be used for events and other occasional use*
- 2 *To manage the use of Pioneer Park for events and occasional use so that it is consistent with the park values and existing use.*

POLICIES	
1	Events, social activities, functions and exhibitions will be allowed on Pioneer Park, provided that the adverse effects on other users or lessees, the park and park neighbours of such activities can be avoided, mitigated or remedied and meets statutory and policy obligations.

## POLICIES

2	Events shall generally not commence prior to 8.00am on any day including Public Holidays, and shall be completed by 9.00pm in all instances, unless specifically agreed to by Council in writing.
3	Application for temporary use of Pioneer Park must be received by Council in writing at least three weeks (21 days) prior to the proposed event.
4	Where necessary, for the maintenance or protection of Pioneer Park or the safety of park users, part or the entire park will be closed to public access.
5	Where part or all of Pioneer Park is to be closed to the public for event use, notification of this will be made prior to the activity causing the closure. Notification will be made at least one week before the closure. Where closure is required by a body other than council, that body will be responsible for meeting the cost of public notification.
6	Any action or event necessary for the purposes of saving or protecting life or health of people or preventing serious damage to property or avoiding an actual or likely adverse effect on the environment may be carried out without the prior permission of the Council or prior public notice subject to those involved taking every reasonable step to contact the council carry out public notification. Such an action or event must be reported in writing and include an explanation of the circumstances immediately after the event or incident.
7	A bond will be required for all organised uses of Pioneer Park. The bond will be set as per council's Fees and Charges Schedule.
8	<p>Bonds may be waived at the discretion of council. Applications for the waiver of bonds need to be made in writing at least five working days before the event. Considerations for applications for waiving bonds will include:</p> <p><u>8.1</u> The willingness and ability of the applicant to repair any damage by non-cash means such as labour and supply of materials;</p> <p><u>8.2</u> The adoption of damage avoidance or mitigation measures.</p>
9	Bonds will be set at such a level that any possible damage is able to be repaired at no cost to the Council. Amounts in excess of repair costs will be refunded to users. If bonds do not adequately cover the cost of repairing damage, then the difference will be charged to the group using the park.
10	The cost of organising and running any approved event on Pioneer Park will be the responsibility of the event organiser.
11	Pioneer Park is required to be left in the condition on which it was found prior to the event, to the satisfaction of Council.
12	Users of Pioneer Park shall be responsible for ensuring that their activity and any associated buildings, structures or other devices complies with the Reserves Act 1977, Resource Management Act 1991 and its instruments (including the District Plan), the Building Act 1991 and any other relevant statutory instruments.



### 5.1.3 Exclusive Use

Exclusive use of Pioneer Park has generally meant some form of enclosure to protect the ground surfaces, facilities and/or equipment required by particular groups. Traditionally, the selection of sites for premises and the construction and maintenance of facilities has been carried out by the user group, with the Council adopting a largely passive role. Tenure of premises, initially granted unconditionally "at the pleasure of Council", is now generally confirmed by the granting of leases, both to satisfy statutory requirements and to clarify the responsibilities of Council and organisation. Where no lease or licence has been entered into, Council will arrange for these to be prepared.

Parks contribute to the urban environment by providing public open space and areas of vegetation. These values may be threatened by the enclosure of grounds or the extension of existing facilities. It is important then, that the Council should take the lead in ensuring that facilities are properly sited.

Additionally, exclusive use raises concerns about groups obtaining a benefit greater than that received by the public at large.

#### **Objectives**

- 1 *To allow the exclusive use of parts of Pioneer Park subject to the use meeting Council's purposes with respect to that land, that use not being desirable elsewhere, and the costs of this exclusive use being met by the user.*

POLICIES	
1	A charge may be levied for all forms of exclusive use.
<b>Temporary Exclusive Use</b>	
2	Where temporary exclusive use is deemed necessary for the holding of an event or activity part or the entire park will be closed to the public for the duration of that event.
3	Where part or all of Pioneer Park is to be closed to the public, notification of this will be made prior to the activity causing the closure.
4	Applicants wishing to charge an entry or similar fee to an event that is for exclusive use, and involves closure of part or all of Pioneer Park, must first obtain written approval from Council. All applications need to be made at least four weeks prior to the event.
<b>Long Term Exclusive Use</b>	
5	Exclusive use will be allowed where Council determines that the activity: <u>5.1</u> Cannot or should not be located on land other than publicly-owned land; <u>5.2</u> Is in accordance with the objectives of this management plan and any other relevant Council documents; and <u>5.3</u> Satisfies the requirements of the Reserves Act 1977 or other statutes.
6	Where long term exclusive use is deemed necessary, Council will provide security of leasehold interest by preparing formal tenancy agreements.



Alexandra Lions Club Easter Bunny Hunt-count up day  
(Photograph supplied by Donald Lamont)

#### 5.1.4 Commercial Use

Council may, from time to time, receive applications for the use of Pioneer Park for temporary or permanent commercial activities. These activities include filming, markets, and commercial recreation ventures, amongst other commercial activities.

Commercial enterprises are a legitimate part of the range of activities within parks, provided that they relate to the purposes of the park. Some commercial activities, such as filming, while not contributing to the public's enjoyment of the park, may still be seen as appropriate e.g. broadcasting of regional or national sporting events etc. Such activities can promote Alexandra and educate people about the value of natural resources.

While commercial activities can be appropriate, they must not be allowed to detract from the primary purposes of the park. Also, the activities should not adversely impact on the park, its use or users and park neighbours. Controls on activities should ensure that the effects of activities are avoided, remedied or mitigated.

#### **Objectives**

- 1 *To allow permanent or temporary commercial use of Pioneer Park, subject to that use being approved by Council and provided that they add to the public enjoyment of the park and do not conflict with the aims and objectives of this management plan.*

POLICIES	
1	Commercial activities will be allowed provided that they add to the public enjoyment of the park and they do not conflict with the aims and objectives of this management plan.
2	All applications to operate commercial activities on Pioneer Park shall be made to the Council in writing. Applications should include:

## POLICIES

2.1	A description of the proposed activity;
2.2	A description identifying the places where the proposed activity will be carried out;
2.3	A description of the potential effects of the proposed activity, and any actions which the applicant proposes to take to avoid, remedy, or mitigate any adverse effects;
2.4	A statement of the proposed duration of the activity and the reasons for the proposed duration;
2.5	Relevant information relating to the applicant, including any information relevant to the applicant's ability to carry out the proposed activity.
3	Temporary commercial activity applications need to be made at least 10 working days prior to the event.
4	Conditions necessary for the protection of values will be imposed on any permission for the commercial use of Pioneer Park. Such conditions will also be sought on any resource consent application for the same activity.
5	A charge may be levied for the commercial use of Pioneer Park.
6	A bond maybe required for permanent and temporary commercial activities.
7	Compliance with the relevant conditions of the Resource Management, Building, Health and Safety in Employment and other relevant Acts and the District Plan is the responsibility of the applicant.

### 5.1.5 Occupation Agreements

The term occupational agreement refers to any lease, licence, easement (including right-of-way and telecommunication agreement), exchange of letter, or other agreement reached between the Council and a person, organisation, or company that is occupying part of Pioneer Park (including below ground facilities).

Details of these different agreements and policies relating to each are detailed below.

Council's power to grant leases, licenses and easements over parks varies depending on the status of the park concerned and the rights transferred from the Crown. Each particular agreement will need to refer to specific sections of the Reserves Act 1977 dealing with the particular type of reserve under consideration.

#### **Objectives**

1. *To confirm the occupation of Pioneer Park for approved uses and facilities by the granting of occupation agreements.*
2. *To ensure adequate compensation to remedy or mitigate the adverse effects of all utility, stormwater discharge, drainage rights, and underground facilities on Pioneer Park.*
3. *To consider the use of Pioneer Park for network utilities where utilities do not detract from the purposes of the park and no costs for these utilities are accrued to council.*

4. *To require compensation for all temporary or permanent effects on park values caused by right-of- ways, easements, access ways, leases, licences, or network utilities.*
5. *To limit timeframes for easements and rights-of-way agreements (e.g. linked to the life of the building or activity). Applications will be assessed on an individual basis, with an intention that the park values will be reinstated at the completion of the agreement period.*

#### 5.1.5.1 Leases

The leasing provisions of the Reserves Act 1977 emphasise the retention of open space and the public accountability of park management. On recreation reserves, leases must be drawn up subject to the relevant provisions of the Reserves Act 1977.

Requirements differ for land held under other status. Council, however, uses the provisions contained in the Reserves Act 1977 as a guide when leasing land not subject to the Reserves Act 1977. This practice has been adopted to ensure consistency among the various tenancies.

The leasing of public land restricts the uses to which it can be put and usually limits use of the land by the general public. The needs of the local community should take precedence over the wishes of particular organisations.

Car parking requirements of a potential lessee should be a consideration. A lessee may desire parking additional to what currently exists or improved parking facilities. Policy 5.4 - Car Parking and Access should be considered in conjunction with this section.

POLICIES	
1	Any permanent exclusive use of Pioneer Park, including buildings, will be subject to a lease.
2	<p><i>New Leases</i></p> <p>Land may be leased to groups and organisations for the following purposes:</p> <p><u>2.1</u> The construction of sports facilities and associated buildings at the group's or organisation's expense.</p> <p><u>2.2</u> The construction of buildings and other structures that increase or improve the use of the Pioneer Park for recreation at the group's or organisation's expense.</p> <p><i>Provided that:</i></p> <p><u>2.3</u> Areas of non-lease recreation areas exist or are about to be created in the locality that are adequate for the recreation needs of the general public and groups and organisations.</p> <p><u>2.4</u> The land is used for recreation or for activities that increase or improve the use of the Pioneer Park for recreation.</p> <p><u>2.5</u> The proposed activities cannot satisfactorily take place in existing facilities, or in the locality.</p>
3	<p><i>Existing Leases</i></p> <p>Any opportunities shall be taken to renegotiate existing leases in cases where they do not comply with the policies of the Management Plan or, in the case of land that is subject to the Reserves Act 1977, with the requirements of the Act.</p>

POLICIES	
4	Leases shall incorporate the appropriate provisions of the Reserves Act 1977, except where the Council's tenure of the land requires otherwise, and shall incorporate where necessary, the policies detailed in this management plan document and other Council documents.
5	Any new or renegotiated lease shall include:  5.1 A clause requiring that all details of financial income and expenditure be made available on request by the Council.  5.2 A clause requiring that there will be no subletting of the leased land or of the building erected thereon without the prior approval of the Council.
6	The notification of proposed leases in this management plans shall serve as public notice for the purposes of the Reserves Act 1977.
7	All outgoing costs associated with leases and other agreements are the responsibility of the lessee or holder of the agreement.
8	Rents will be payable on all leases, except where council has resolved that no or reduced rental is required. Rents for approved users (e.g. voluntary recreation facilities, approved community users) will be set at an agreed level. Other rents (e.g. commercial use, residential tenancies) will be based on 'market' levels.

#### 5.1.5.2 Licences

Licence to occupy grants the non-exclusive right to use a park for a specific purpose.

Tenancies over park land are subject to the provisions of the Reserves Act 1977. The Reserves Act 1977 permits the granting of licences for communication stations and any works connected with the station.

POLICIES	
1	Licences will be allowed on undeveloped areas provided that there are no adverse effects on park values.
2	Applications for licences will need to be made in writing.
3	Licences will include provision for public access where this is appropriate and desirable.
4	A rental may be charged for all licences based on tenders received. Council may charge a rental other than a market rental for approved recreational or management purposes.
5	It shall be a condition of all licences negotiated that Council may, before expiry, cancel all or part of the tenancy at one month's notice, should the land be required for

POLICIES	
	recreational use or if the licensee fails to meet the conditions of the licence.
6	It shall be a condition of every licence that Council will not compensate occupiers for improvements upon termination of the agreement.
7	Licences may be granted for communication stations and any works connected with the station, in accordance with the Reserves Act 1977 where adverse effects are mitigated.

### 5.1.5.3 Easements

An easement lawfully grants the rights for one person to use another person's land for a specified purpose, in this case the use of Pioneer Park for access or utility facilities.

Easements granted will have limited timeframes (e.g. linked to the life of the building or an activity) and annual fees for rental may be required. Existing easements may also be required to pay rental fees. Conditions regarding reinstatement of the site at the completion of the agreement period may also be included with any permission granted. By not granting easements in perpetuity, and requiring reinstatement of the site, the values of the park will be maintained.

### 5.1.5.4 Easements for Underground Facilities

It is important for Council to know the location and ownership of utility facilities crossing Pioneer Park so that their location can be taken into consideration when development/enhancement or maintenance work is being planned or carried out on the park.

POLICIES	
1	<p>Applications for pipes, cabling, discharge or drainage rights must be made in writing and contain the following information:</p> <p><u>1.1</u> A statement of alternative pipe location or discharge options and their costs;</p> <p><u>1.2</u> Discussion on why these alternative options cannot be used;</p> <p><u>1.3</u> Evidence that the pipes or discharge will not detract from the purpose of the park; and</p> <p><u>1.4</u> A diagram of the proposed works and a survey.</p>
2	An easement or formal agreement will be required for every pipe, cable, or discharge on or through Pioneer Park.
3	All legal costs and the costs of formation and maintenance to the Council's satisfaction shall be borne by the grantee.
4	Payment for the benefit of a pipe, cable or drainage easement shall be made as a yearly rental.
5	Council will require those holding easements for services crossing Pioneer Park to meet

POLICIES	
	the costs of maintaining the pipes or cables.
6	These policies will apply to Council's Roading, Water and Waste Minimisation Departments and other public or private entities seeking easements for services.
7	When services and utilities are no longer required, they shall be removed from the site, the area reinstated to Council's satisfaction, with the costs recovered from the services/utility owner.

## 5.2 Buildings and Other Structures

This policy seeks to ensure that buildings and structures do not dominate Pioneer Park and that it remains predominantly an area for recreation and sport.

### Objectives

- 1 *To ensure the provision and maintenance of buildings and other structures of a design and scale suited to the environment and appropriate to facilitate public recreational use and enjoyment of outdoor spaces*

POLICIES	
1	Buildings on Pioneer Park shall be provided for the specific proven needs of the users where this provision does not detrimentally affect the appearance or utilisation of the park.
2	A new building will only be erected where it is not suitable to use a modified existing building, or possible to share facilities with other users.
3	New buildings on the park shall be located only where: <ol style="list-style-type: none"> <li><u>3.1</u> Neither they, nor associated car-parking, unduly restrict the area useable for outdoor recreation.</li> <li><u>3.2</u> They do not obstruct the entrances to the park, either physically or visually.</li> <li><u>3.3</u> They do not detract from the open nature of the park, especially as seen from surrounding roads.</li> </ol>
4	The design of all buildings and structures proposed to be erected shall be referred to Council or its delegated representative for approval.
5	All new buildings and structures shall be of a size and design that: <ol style="list-style-type: none"> <li><u>5.1</u> Is such that they provide no more than a service ancillary to the use of the area for recreation.</li> <li><u>5.2</u> Is to acceptable architectural standards.</li> <li><u>5.3</u> Is in scale with, and suited to, the character of the park.</li> </ol>

## POLICIES

5.4 If possible, they shall be sited so that they can be extended to provide such further facilities as may be required at a later date.

6 Buildings shall be designed or modified for multi-purpose use where practicable and desirable.



*North East view of building*



## 5.3 Camping

Three major issues arise out of the use of Pioneer Park for camping – associated damage of facilities and services, public health concerns and the displacement of other park users.

### *Damage*

Campers may damage underground services particularly the irrigation system in the main open space area with the use of pegs. This form of damage can add to the costs of maintenance and are repairs of this system.

### *Public health concerns*

Toilets, if available, may not cope with the amount of use, or if toilets are not provided, human waste may be left on the park. Poor toilet waste disposal can result in cysts entering water systems such as streams and lakes.

### *Displacement of park users*

The area available for camping in Pioneer Park is limited; any use of this area for camping would displace park users to other parks and may give a negative view on the use of this park. Because of its central location and current uses, Pioneer Park is not a suitable site for permitting camping type events; there are other more appropriate locations in Alexandra, e.g. Molyneux Park.

### **Objectives**

- 1 *To prohibit camping including unauthorised or informal camping.*
- 2 *To manage self-contained vehicles in association with organised events.*

POLICIES	
1	Unauthorised or informal camping is not permitted anywhere on Pioneer Park.
2	Self-contained vehicles in association with organised on-park approved events may be allowed where prior permission has been granted by Council.
3	Camping in the park may be approved by Council for events that do not cause adverse effects on the community.

## 5.4 Car parking and Access

Most recreational uses will generate demand for parking spaces around Pioneer Park. Occasionally groups demand exclusive use of car parks for special events. While this use can be legitimate, particularly when it applies to car parks used by groups other than general park users, exclusive users obtain a benefit greater than that of the public at large. Currently a large amount of parking (130 spaces) is available around the immediate perimeter of Pioneer Park. Generally use of the park for parking of vehicles will remain on a limited basis.

Current vehicle access to the park via Shannon Street is limited to Council approved park users, e.g. the markets or deliveries to Central Stories building.

### Objectives

- 1 *To provide and maintain car parks, where appropriate, to a level, which is adequate for servicing the usual activities carried out within the park.*
- 2 *To provide additional motor vehicle access and parking areas in response to proven needs but within the limitations set by the need to preserve as far as possible the natural qualities of the park.*
- 3 *To recover the costs of car park provision from identifiable beneficiary groups obtaining exclusive use.*

POLICIES	
1	Car parking on areas other than recognised car parks or in any way that causes damages to the park is prohibited.
2	Limited car parking shall be available to the public within the park during the hours of operation defined by Council.
3	Parking in areas other than recognised parking areas may be allowed by special permit from Council to accommodate extra demand for car parking/event services associated with an infrequent recreational use of the park. This permission may be varied or rescinded if it is anticipated that damage to grounds may be incurred.
4	Car parking areas shall only be provided where there is a proven requirement directly related to the use of the park, and it is both physically and financially feasible to provide a car parking facility.
5	Exclusive use of car parks may be allowed for special sporting and recreation events. Council may set a charge for this exclusive use.
6	Car parks for users with disabilities may be set aside where car parks are marked, or established near facilities.

## 5.5 Children's Play

Playgrounds provide important open space areas for children to play, whether that is through using natural features, or through the provision of formal playgrounds.

### **Objectives**

- 1 *To provide creative and diverse play opportunities for children by the extension and enhancement of the natural or artificial environment.*

POLICIES	
1	Emphasis shall be on the opportunities for physical adventure and exploration.
2	The existing play features will continue to be provided, and expanded where appropriate, in preference to duplicating play features in other parts of the park.
3	All play equipment and associated safety surfaces shall be designed, constructed and maintained to conform to New Zealand standards for playground equipment and surfaces (currently NZS5828:2004)



*Children's playground*

## 5.6 Circuses and Side-Show Operators

The Central Otago District Council occasionally receives requests from circus, side-shows, gypsy fairs and like operators for use of Pioneer Park. These types of use can have effects greater than those of other forms of temporary commercial use.

Generally these types of events adversely affect the health of turf, cause short, medium and long term compaction of grounds.

### Objectives

- 1 To allow occasional use of Pioneer Park for circuses, side-shows and similar uses.

### POLICIES

- 1 Circuses, side shows, gypsy fairs and like operations are allowed on Pioneer Park (this policy should be read in conjunction with policy 5.1 - Use of Pioneer Park).



*Revellers enjoying the Blossom Festival*

## 5.7 Fencing

Fences or barriers may be required to prevent vehicular access to grounds, and where it is desirable to enclose service areas, playgrounds, or the premises of exclusive user areas.

The design and location of fences has a major influence on both the use and the appearance of the park. In many cases, fences can be replaced or screened by appropriate planting.

Fencing around the park has been recently upgraded (2012) to ensure a high standard of presentation is maintained.

### Objectives

- 1 To erect fences or barriers to ensure that the park can be used safely.
- 2 To define the boundaries of the park, exclusive use areas or playing surfaces where necessary.

POLICIES	
1	Council shall in each case determine the type of fence appropriate to the character, use and environs of the park, and follow the procedures prescribed by the Fencing Act 1978 accordingly.
2	Where the enclosure of its facilities is sought by a park occupier, the cost of erecting and maintaining appropriate fences to the satisfaction of the council shall be borne by the park occupier.

## 5.8 Fireworks Displays

Groups occasionally wish to use Pioneer Park for fireworks displays. These displays are controlled by legislation other than the Reserves Act 1977 and require the permission of the Department of Labour before proceeding. As long as the adverse effects of fireworks displays on park values are avoided, remedied or mitigated, fireworks displays are a legitimate use of Pioneer Park.

### Objectives

- 1 *To allow fireworks displays on Pioneer Park subject to all adverse effects on park values being avoided, remedied or mitigated.*

POLICIES	
1	Fireworks displays are only permitted within the open space area, and only if damage to the grass surfacing can be avoided.
2	Written applications should be made at least 20 working days before the proposed event. Conditional approval will be given upon written application to Council. Final approval will be given once the required external permissions have been obtained.
3	A condition of approval will include the documentary proof of the requirement for sufficient public liability insurance.
4	The fireworks display co-ordinator must submit to Council prior to an event the following: <ol style="list-style-type: none"> <li>1.1 The name of the pyrotechnic operator who is to supervise discharge of the fireworks and the name of at least one experienced assistant.</li> <li>1.2 The number of set pieces, shells (specify single or multiple break), and other items.</li> <li>1.3 The manner and place of storage of such fireworks prior to the display.</li> <li>1.4 A diagram of the grounds on which the display is to be held showing the point at which the fireworks are to be discharged, the location of all buildings, highways, and other lines of communication, the lines behind which the audience will be restrained, the location of all nearby trees, telegraph or telephone lines, or other overhead obstruction.</li> </ol>

## 5.9 Hazardous substances

Hazardous substances such as chemicals and biological agents, in some circumstances, may need to be used in the maintenance of Pioneer Park. It is important to assess the risks and if needed minimise the effects for park users and neighbours.

### **Objectives**

- 1 *To ensure that where it is considered necessary to use hazardous substances, application is undertaken in a manner that minimises the potential risk to park users and neighbours.*
- 2 *To ensure the application of hazardous substances such as chemicals, is undertaken in a safe, efficient manner that minimises disruption to the public and achieves the desired end result.*

POLICIES	
1	Where hazardous chemicals are to be applied, the entire operation shall be undertaken in accordance with the Hazardous Substances and New Organisms Act 1996 and the Agri-chemical User Code of Practice NZS 8409.
2	Council will minimise the use of hazardous chemicals by exploring more environmentally friendly alternatives where practical and financially feasible.
3	Where hazardous chemicals are to be used, consideration shall be given to the times for application and methods undertaken to ensure the risk to park users and neighbours is minimised.
4	Council or contracting staff shall be suitably qualified to undertake the application or disposal of hazardous substances and are provided with at least the minimum level of safety equipment required.
5	Warning signs shall be erected on site where the park has been sprayed or applied with hazardous substances.

## 5.10 Heritage Conservation

It is important to recognise and retain heritage features, which may include historic structures and archaeological sites. Such sites provide physical evidence of historical events and add to the depth of experience for visitors and local residents when they visit the reserves. An archaeological site is described in the Historic Places Act 1993 as any place associated with pre-1900 human activity, which may, through investigation by archaeological methods, provide evidence relating to the history of New Zealand. All archaeological sites are automatically protected under the Historic Places Act, regardless of whether they have been previously recorded or not.

There are several trees in the park that are recognised as significant trees within the District Plan.

### Objectives

1. *To ensure that sites of heritage significance are identified, recorded, accorded an appropriate level of protection and maintained for the enjoyment and education of future generations.*

POLICIES	
1	Sites of heritage significance will be protected, preserved and maintained in a timely manner.
2	Any development work carried out on or adjacent to historic structures shall be sympathetic to their historical context and carried out in liaison with the NZ Historic Places Trust and Tangata Whenua.
3	Work carried out on historic structures will be done in accordance with the principles of the ICOMOS New Zealand Charter for the Conservation of Places of Heritage Value.



Historic cedars information signage

## 5.11 Lighting of Amenity Areas

Amenity lighting is used to illuminate car parks and footpaths so that pedestrians can make safe access.

Council will only provide amenity lighting where there is a clear public benefit. Furthermore, the provision is limited to Council-owned facilities.

With respect to safety issues, Council does not encourage the use of Pioneer Park after dark. Council recognises however, that some groups, in particular those using indoor facilities, do need to operate at night.

Any lighting required will be considered where it is in accordance with Crime Prevention Through Environmental Design (CPTED) principles.

Previously lighting of trees in the park has occurred with Christmas lights and amenity tree lighting.

### **Objective**

- 1 *To provide lighting to allow night time use of facilities and access where appropriate.*

POLICIES	
1	Council will provide amenity lighting where there is a clear public benefit, and where it supports the principles of CPTED.
2	Installation of lighting by park occupiers is subject to the approval of Council.
3	Lighting of cycle and pedestrian paths shall be provided where appropriate for the safety and convenience of the public.
4	Cables for light fixtures shall be underground wherever possible.
5	Hours of operation of lights shall be limited to those approved by the Council.
6	Lighting installations shall be designed to avoid excessive light spill and glare into surrounding residential areas.



## 5.12 Lighting of Sports Areas

Lighting enables use of sports areas over longer periods of time, thus spreading the wear and increasing the capacity of each lit sports field area. Lighting of sports facilities also enables increased recreation opportunity through allowing participation after hours during the working week.

However, there are some negative impacts associated with sports lighting. The capital cost of installing lighting is relatively high. Poorly maintained lights can be a hazard for park users, and light spillage can result in unwanted light pollution and be a nuisance to neighbours. Lighting can encourage overuse of lit sports areas.

### **Objectives**

- 1 *To allow lighting of sports facilities provided that the adverse effects of lighting can be avoided, remedied or mitigated.*

POLICIES	
1	Council may approve clubs installing sports lighting where there is evidence that the adverse effects of lighting can be avoided, remedied or mitigated.
2	A condition of approval includes an agreement that council may require the light owner to undertake regular safety audits of lighting structures, and that any defective items identified will be remedied to council's satisfaction by the light owner within three months of notification of the defect.
3	Where a defect is not remedied within the three month period in (2) above, Council has the right to take any action necessary to protect the safety of park users, including the decommissioning and removal of some or all of the lighting structures.
4	Council has the right to determine when lighting can and cannot be used in the best interests of protecting the playing surface.
5	Costs incurred for the operation of sports field lighting will be the responsibility of the owner of the lights.

## 5.13 Liquor Licences

The selling of liquor is seen as one means of park occupiers raising funds for their activity. The consumption of liquor can, however, have adverse effects on the park, other users and park neighbours. Adverse effects arise from a leasee's desire to extend buildings to allow for the sale of liquor and from noise, glare and damage. These effects may diminish the recreation and landscape values of the park.

A limit on hours of operation is one means to mitigate the effects of the consumption of liquor on other park users and park neighbours, and of noise generated by social activities.

The selling of liquor is only indirectly linked to the use of the park for sporting or recreational purposes. Sports clubs and other groups may be in competition with commercial organisations selling liquor. As park occupiers pay less for their occupation, this puts them at an advantage over rate-paying commercial organisations. It is appropriate, therefore, for council to place restrictions on the sale of liquor for groups occupying Pioneer Park that are more rigorous than would apply to those not occupying park land.

### **Objectives**

- 1 *To allow the granting of liquor licences over premises on Pioneer Park where the values of the park are not diminished and where the effects on other park users and park neighbours can be avoided, remedied or mitigated.*

POLICIES	
1	<p>The granting of liquor licences for premises located on Pioneer Park will only be supported by Council where:</p> <ul style="list-style-type: none"><li><u>1.1</u> The hours of supply do not commence before 12 noon and do not extend past 12 midnight;</li><li><u>1.2</u> The granting of a licence is consistent with the purposes of the park;</li><li><u>1.3</u> The effects on the park, its use and users, and park neighbours can be avoided, remedied or mitigated; and</li><li><u>1.4</u> The values of the park are not diminished.</li></ul>
2	<p>For one off events council may grant a special licence located on Pioneer Park where:</p> <ul style="list-style-type: none"><li><u>1.1</u> The hours of supply do not commence before 9am and do not extend past 3am the following day;</li><li><u>1.2</u> The granting of a licence is consistent with the purposes of the park;</li><li><u>1.3</u> The effects on the park, its use and users, and park neighbours can be avoided, remedied or mitigated; and</li><li><u>1.4</u> The values of the park are not diminished.</li></ul>
3	<p>The environmental impact of increased traffic and parking demand, and other factors that may be associated with ancillary use of facilities, shall be carefully assessed in considering any application for a general ancillary liquor licence.</p>

## POLICIES

- 4 Applicants will be responsible for ensuring that all relevant statutory consents are obtained and that the conditions of these consents are met.
- 5 Where the occupier has a liquor licence, a condition of granting or renewing occupation agreements, will be that a Host Responsibility Programme is put in place.



*Blossom Festival*

## 5.14 Motor Vehicles

Unauthorised use of motor vehicles on reserves is prohibited under the Reserves Act 1977. Whether deliberate or not, vehicles can cause damage to parks and assets, and can also pose a safety risk to other park users. Parks are also primarily people places where pedestrians have the unconditional right of way. However, sometimes it is necessary to take vehicles onto parks. This is usually for maintenance of the park and associated facilities such as grass mowing, for the maintenance of utility services, and in emergencies such as in the event of a fire or an injury, for access to the scene by emergency services and the police.

### Objectives

- 1 To limit the use of motor vehicles on Pioneer Park to authorised or emergency use only.

POLICIES	
1	Only authorised motor vehicles or emergency services appliances may have access to Pioneer Park.
2	Damage caused by unauthorised use of motor vehicles will be repaired by council, with the costs being recovered from the offender.
3	Abandoned vehicles will be removed by council, and the costs recovered from either; 3.1 The offender; or 3.2 The vehicle owner; or if unknown 3.3 The disposal of the vehicle.



*Locked gate at Shannon Street entrance*

## 5.15 Park furniture

The placement of park furniture such as seats, tables, barbeques, litter bins and drinking fountains both supports the use of Pioneer Park as well as encourages people to congregate at certain places.

Unmanaged, the haphazard installation of park furniture can add to visual clutter, and an ongoing burden of maintenance on Council and the community as a whole.

Using park furniture of the same design helps mitigate visual clutter, and reduces the cost for supply and repair.

It is Council's desire to minimise rubbish bins in the park and encourage park users to be more responsible and undertake a "pack in pack out" approach of the rubbish they produce.

### Objectives

- 1 *To provide sufficient seats, picnic tables, barbeques, litter receptacles and other furniture of a design and location appropriate to the park to facilitate public use and enjoyment of the outdoor recreational environment.*
- 2 *To minimise the range of designs and styles of park furniture.*

POLICIES	
1	A register will be kept of all donated park furniture identifying the item donated, who donated it, when it was donated, and a copy of any wording used on commemorative plaques.
2	Council will not be obliged to replace donated park furniture when it comes to the end of its useful life, or to keep donated park furniture in the same location.
3	Park furniture shall be of standard design and appropriately placed in its surroundings.

### 5.15.1 Seats

Seats are common features on many parks. They act as anchor points where people will pause to enjoy their surroundings.

POLICIES	
1	New seats will only be installed where: <u>1.1</u> There is a clearly demonstrated need; and <u>1.2</u> The seat will provide viewing of an established vista; or <u>1.3</u> The seat is adjacent to a playground; or <u>1.4</u> The seat is adjacent to a picnic area.
2	As existing seats come to the end of their useful life, they will only be replaced where: <u>1.1</u> There is a clearly demonstrated need; and

## POLICIES

- 1.2 The seat will provide viewing of an established vista; or
- 1.3 The seat is adjacent to a playground; or
- 1.4 The seat is adjacent to a formal picnic area.

3 New seats, and replacement of existing seats, shall be of the same design as is currently being used by Council.

4 People wishing to donate seats shall donate the full sum required, and Council will manage their purchase, delivery and installation. An approved plaque commemorating the donation may be affixed to the seat.



*Donated seat within the heritage rose garden*

### 5.15.2 Tables

Tables are provided to encourage people to congregate and consume food. They are typically associated with picnic areas and barbeque facilities.

## POLICIES

- 1 New tables will only be installed where:
- 1.1 There is a clearly demonstrated need; and
  - 1.2 The seat or bench is adjacent to a barbeque facility; or
  - 1.3 The seat or bench is adjacent to a formal picnic area.

## POLICIES

2	<p>As existing tables come to the end of their useful life, they will only be replaced where:</p> <p><u>1.1</u> There is a clearly demonstrated need; and</p> <p><u>1.2</u> The table is adjacent to a barbeque facility; or</p> <p><u>1.3</u> The table is adjacent to a formal picnic area.</p>
3	<p>New tables, and replacement of existing tables, shall be of the same design as is currently being used by Council.</p>
4	<p>People wishing to donate tables shall donate the full sum required, and Council will manage their purchase, delivery and installation. An approved plaque commemorating the donation may be affixed to the table.</p>

### 5.15.3 Barbeques

Barbeques provide a significant enhancement to a park, and they generally encourage people to use parks, often staying for several hours.

Most parks are not designed nor intended for this kind of use, and the installation of barbeques needs to be restricted.

Because of the dry nature of Alexandra's climate, open fires are a significant fire hazard.

## POLICIES

1	<p>New barbeques will only be installed where:</p> <p><u>1.1</u> There is a clearly demonstrated need; and</p> <p><u>1.2</u> The barbeque is adjacent to a picnic area used by the whole district.</p>
2	<p>As existing barbeques come to the end of their useful life, they will only be replaced where:</p> <p><u>1.1</u> There is a clearly demonstrated need; and</p> <p><u>1.2</u> the barbeque is adjacent to a picnic area used by the whole district</p>
3	<p>People wishing to donate barbeques shall donate the full sum required, and council will manage their delivery and installation. A plaque commemorating the donation may be affixed to the barbeque or associated shelter.</p>
4	<p>Any barbecues installed must use bottled gas or electricity</p>

#### 5.15.4 Litter bins

A minimal number of litter bins are required in Pioneer Park to manage litter. Council would consider a litter bin free park, encouraging park users to take their litter away with them at the end of their stay. Signage may be used to convey this message to park users.

Litter is generally generated off site for example by shops selling food. Providing litter bins on parks for this situation only encourages litter generators to abrogate their responsibilities to manage waste.

POLICIES	
1	<p>New litter bins will only be installed where:</p> <ul style="list-style-type: none"><li><u>1.1</u> Litter is being generated by park users; and</li><li><u>1.2</u> There is a clearly demonstrated need; and</li><li><u>1.3</u> The litter bin is adjacent to a formal picnic area; or</li><li><u>1.4</u> The litter bin is adjacent to a playground.</li></ul>
2	<p>As existing litter bins come to the end of their useful life, they will only be replaced where:</p> <ul style="list-style-type: none"><li><u>2.1</u> Litter is being generated by park users; and</li><li><u>2.2</u> There is a clearly demonstrated need; and</li><li><u>2.3</u> The litter bin is adjacent to a formal picnic area; or</li><li><u>2.4</u> The litter bin is adjacent to a playground.</li></ul>
3	<p>New litter bins, and replacement of existing litter bins, shall be of the same design as is currently being used by Council.</p>



## 5.16 Planting and Management of Trees

Council sometimes receives requests from people wishing to plant commemorative trees. Over time these plantings assume a historic significance, (i.e. provide a record of past events) and as such need to be properly identified, recorded and maintained to a standard consistent with their status. In recent times significant planting has occurred at Pioneer Park through the Trees for Babies programme, to commemorate newborn babies. Council will continue to maintain and manage any trees within the park, and replace trees as required.

### Objectives

- 1 *To allow the planting of commemorative trees and other plants in accordance with Council's District Tree Management and Operational Guidelines.*

POLICIES	
1	A register of commemorative trees will be kept and updated.
2	The planting of trees or other special plantings to commemorate significant events in the district shall be supported. These events may include visits by Royalty, Heads of State and other dignitaries, commemoration of international, national and local events, anniversaries of community organisations and other events of a civic nature considered appropriate for formal recognition.
3	Commemorative trees and other plants will be allowed at Pioneer Park.
4	The actual location of commemorative trees on Pioneer Park will be approved by Council.
5	Plaques associated with commemorative plantings shall be of a size and made of materials that suit the location, taking into consideration the effects of vandalism and the cost of the plaque.
6	Plaques are to be mounted on a concrete plinth that is then set into the ground at the base of the tree or other plant. There could however be exceptions (e.g. where the tree is planted in a formal setting with pavement or other built structures) in which case the plaque may be better set direct into the pavement or structure concerned.
7	Council will maintain all trees and other plants, planted within the Park. If trees or other plants do not meet Council's supply and planting standards, then a donation to cover the first five years of maintenance is required. Where trees do not meet Council's standards, Council accepts no obligation for replacement.
8	If commemorative plants need to be removed, then they may be replaced. Where replacements are made these will be with the same species or cultivar where possible. Exceptions occur when the species is inappropriate for the location or are a nuisance.
9	All tree planting shall be undertaken in accordance with Council's District Tree Management and Operational Guidelines.

## 5.17 Public Art in Parks

Public art is one of the more visible and accessible forms of art, and often is complementary to the installation and the location if placed within a park. However public art can be controversial, and if located in the wrong place, can be in conflict with the primary purpose of the park.

### Objectives

- 1 To allow the installation of appropriate public art within Pioneer Park

POLICIES	
1	Public art may only be installed in the park with the formal approval of Council.
2	Any application to Council to install a piece of public art may be accompanied by a landscape assessment undertaken by a qualified landscape architect.
3	The location of any public art installation must be in keeping with the scale and values of the park, and it must not unduly impact on the cost or operation of recreation or maintenance activities.



*"Forces within the Dunstan" sculpture*

## 5.18 Signs

Signs play an important role in reinforcing a park's identity and status. Signs are also essential in aiding identification of hazards that visitors might be exposed to. Some areas have important or special stories to tell, and the use of interpretive signage in these instances is appropriate.

The use of promotional or advertising signage is one way that organisations are able to raise income over and above levying their membership. However, this situation needs to be carefully managed so that its presence does not adversely affect the amenity of the park.

### **Objectives**

- 1 *To provide sufficient signs of a design appropriate to the park to facilitate public use and enjoyment of the outdoor recreational environment.*
- 2 *To control the displaying of event and sponsorship signs on Pioneer Park.*

POLICIES	
1	Signs shall be provided to give clear and positive guidance to assist public enjoyment of the park.
2	Generally, all signs and symbols on the park shall be of standard design and appropriately placed in their surroundings.
3	The number and size of signs in the park shall be kept to a minimum to avoid visual detracting from the "natural" environment.
4	The Council may provide interpretive information for areas of interest at Pioneer Park.
5	Where possible signs will be located on existing buildings and structures.
6	Leasee signs are permitted not more than a total of three square metres relating to the use of the site (i.e. not advertising signs).
7	Leasees desiring signs larger than three square metres will require resource consent before being erected.
8	Unless specifically approved by Council, advertising signage will not be allowed at Pioneer Park.
9	Where advertising signage is approved by Council, it will still be subject to obtaining a resource consent to ensure the signage is sited so as not to be obtrusively visible from surrounding areas.

## 5.19 Smoke Free Zone

Smoke free outdoor areas protect young people from the negative role-modelling effect of smoking. The less young people see smoking around them, the less 'normal' smoking becomes and the less likely they are to take up smoking themselves.

In terms of current best practice, committing to smoke free recreation areas is nothing new or extraordinary. Many local authorities have already contributed towards the established Government goal of a smoke free New Zealand by 2025 and adopted smoke free outdoor public places policies that cover areas like playgrounds, parks, sports fields, reserves, and skate-parks.

Playgrounds in Central Otago are already smoke free.

### Objectives

1. To make all areas of Pioneer Park a smoke free zone.

POLICIES	
1.	All of Pioneer Park is designated a smoke free zone.
2.	Where possible Council will use a mix of signage to promote the smoke free zone.



*All playgrounds and sports fields are smoke free*

## 5.20 Paths and Walkways

Recreational paths and walkways are used for walking and other recreational activities. Activities such as mountain biking, may occur on recreational tracks, however, these activities can have adverse effects on park values including the experience of other park users.

Pioneer Park provides convenient access as an alternative to footpaths adjacent to roadways. Generally these walkways have been developed to an appropriate standard for pedestrian traffic. Paths may be used for recreational purposes, but were not specifically constructed for this purpose.

The Reserves Act 1977 allows for “footpaths” on parks where these are for public recreation or enjoyment or are necessary for the public using the park. While pathways are not primarily for public recreation or enjoyment, they do have a value for recreation and are consistent with the Reserves Act 1977.

### **Objectives**

- 1 To identify appropriate use of Pioneer Park’s path network

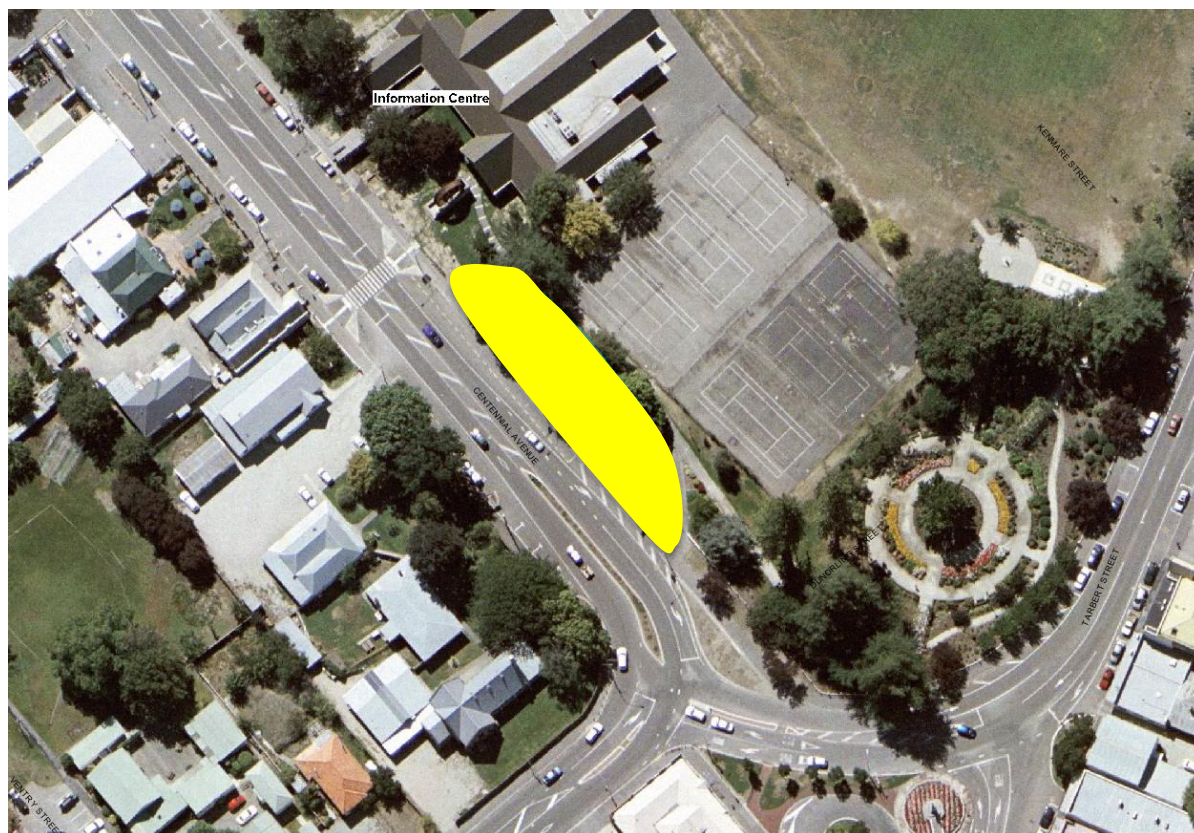
POLICIES	
1	Persons walking on tracks have right of way over joggers and non-walkers (e.g. cyclists) unless it is designated for other use.
2	Cyclists are allowed on paths, unless specifically prohibited as indicated by a sign or bylaw.



*McArthur gardens footpaths*

## 5.21 Trading in Public Places

Council has rules in place regarding trading in public places identifying allowed locations, hours of trade and licence requirements. These note that there may be specific conditions per site and that licence holders do not have exclusive use of any site.



The coloured area in the above aerial details the current location where trading is allowed on Pioneer Park.

Specific conditions for Pioneer Park include but are not limited to the following:

1. Hours of operation: 9.00am to 6.00pm in summer and 5.00pm in winter. Longer hours may be arranged.
2. Site size: To allow for other uses of the site the maximum site size is 5m x 5m, unless prior arrangement.
3. The licensee or staff member must be in attendance at the stand/stall at all times
4. All equipment must be removed at the end of each day's trade. The site must be left free from any rubbish.
5. To avoid damage to underground irrigation pipes nothing may be inserted into the ground. If tent pegs, or the like, are needed please contact John Booth from Asplundh (027 527 8914) to arrange an onsite visit to ensure no damage to irrigation pipework occurs. Nothing greater than 300mm may be inserted.
6. If the vehicle is integral to the stall operation it may be parked on the grassed area, provided no damage to the surface or trees is created. Otherwise all vehicles must be parked on the asphalt behind the museum building. Vehicle access can be made via the locked gate on Shannon Street. Please see the Alexandra i-Site in the Museum for a key. ***This gate must be kept locked at all times.***
7. Unless otherwise specified, this licence does not permit trading in Alexandra on days which the Council has allotted to the Alexandra Blossom Festival Committee and any other specified events.

Refer to Appendix: Trading in Public Places form.

This section should be read in conjunction with Policy 5.1 - Use of Pioneer Park

## 5.22 Vandalism and Graffiti

With Pioneer Park open to access at night, the associated facilities are at risk of damage from acts of vandalism. As vandalism greatly detracts from one of the primary purposes of parks, to provide a pleasant open space for people's enjoyment, control of vandalism is important.

There is no one solution to addressing acts of vandalism. A combination of solutions aimed at prevention, mitigation and elimination needs to be implemented.

### **Objectives**

1. *To minimise the impact of vandalism on reserve appearance and use.*

POLICIES	
1	Wherever appropriate, Council will build new facilities and assets and replace old facilities and assets using materials that minimise damage from vandalism.
2	Wherever appropriate, Council will use techniques such as the use of security patrols and lighting to deter vandalism.
3	Where possible council will remove/repaint over graffiti within 48 hours of it being reported.
4	Police will be provided with any information from Council, which may lead to a prosecution for acts of graffiti and vandalism.

**Appendix:**

Trading In Public Places



**APPLICATION FOR A LICENCE FOR TRADING IN A PUBLIC PLACE**

**APPLICANT DETAILS**

Name: \_\_\_\_\_  
Trading Name (if any): \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_  
Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Pre-approved sites:

Alexandra  Site 11 : Pioneer Park  
 Site 4 : Shannon Street car-parks  
 Site 5 : Russell Street car-park (behind Terrace School)  
 Site 2 : Beside rail trail at end of Rawhiti Street  
 Site 10 : Top of Galloway Rd Straight  
Cromwell  Site 7 : Barry Avenue Cromwell  
 Site 9 : Alpha Street Reserve  
Roxburgh  Site 12 : King George Park  
Other site: \_\_\_\_\_  
\_\_\_\_\_

Type of goods/services for sale: \_\_\_\_\_  
Intended dates/days of trading: \_\_\_\_\_  
How are sales conducted? i.e. table display, tent, \_\_\_\_\_  
Registration no. of vehicle (if applicable): \_\_\_\_\_  
Signature: \_\_\_\_\_ Date \_\_\_\_\_

<b>FOR OFFICE USE ONLY</b>	
Food vehicle inspected (Date and Comments)	_____
EHO approval given for food sales	_____
Sites approved	_____
Licence Number	_____ Issued _____
Fee Paid \$	_____ Receipt Number _____
(\$300 per annum GST incl.)	_____ Date _____
(\$50 per week GST incl.)	_____



