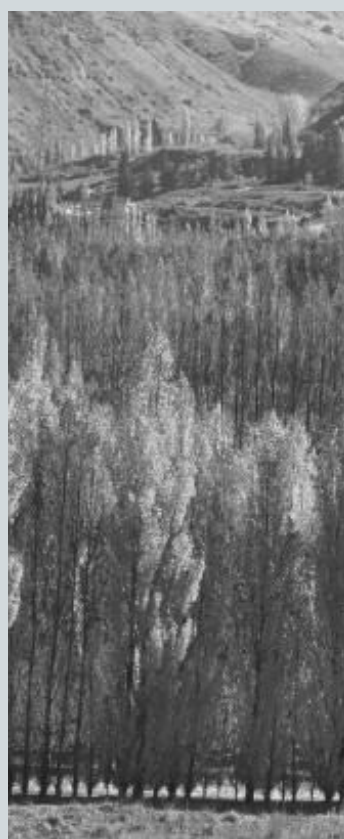


July to September 2012

QUARTERLY ACTIVITIES REPORT

Central Otago District Council



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Our Activities

'Our Activities' provides a detailed overview of our activities from the last quarter and looks ahead to planned work for the next three months.

The groups of activities incorporate the core services that we deliver and we give particular consideration to how these core services contribute to the community in our decision-making process.

While some of the activities relate to legislation such as the Building Act 2004 and the Resource

Management Act 1991, they contribute to the community's social, cultural, environmental and economic well-being and therefore also contribute to the community outcomes in some way, either directly or indirectly.

Corporate support provides the internal processes and support required for the organisation to carry out its activities.

WATER	Water Demand Management		
WASTEWATER			
STORMWATER			
TRANSPORTATION			
OTHER INFRASTRUCTURE	Waste Minimisation	Elderly Persons' Housing District/Commercial Property Public Toilets Airports	
COMMUNITY SERVICES	Parks & Recreation Cemeteries	Community Facilities Libraries Swimming Pools	District Development Business Development Tourism Community Planning Visitor Information Centres Central Otago Brand Promotions & Grants
PLANNING & ENVIRONMENT	Resource Management Building Control Liquor Licensing Dog Control & Registration Environmental Health Rural Fire Civil Defence		
GOVERNANCE & CORPORATE SERVICES	Elected Members' Support	Administration Buildings Personnel Communications Customer Service & Administration Financial Planning & Reporting Information Systems	

WATER



Water

OUR SPACE

We manage 10 public water supply schemes, servicing approximately 13,500 residents. We aim to supply the community with treated water at a suitable pressure and quantity. Each scheme is different but operates under the same basic process. Water is drawn from a lake, river or bore before being treated to a required standard. Treated water is then pumped to elevated storage reservoirs for distribution. The reservoirs ensure sufficient quantities are available for consumption and firefighting while the elevation produces the required pressure.

In providing this we collectively utilise 57 pumps, 357km of pipes and 73 tanks or reservoirs.

The water supply service is a primary contributor to all three of our community outcomes.



Our goal is to provide certainty in the quality and availability of residential water supplies, as well as education on water conservation.

How we Measure Success	Our Aim	Comments
Water consumption per property per annum	Water consumption is stable at 450m ³ per annum per connection	Current consumption is at 65.5m ³ per connection for this quarter.
Proportion of our budgeted works programme completed annually	90% of annual plan budgeted works completed within the financial year	On Target. Awaiting detailed figures
Number of requests for service received from customers	Number of service requests trending down from 900	On Target. Currently at 189 for the last quarter
Time without water per customer per annum (planned and unplanned)	Maximum shut down = 6 hours 99.7% sys availability No more than 5 shutdowns per property	Achieved, no shut downs were greater than 6 hours in duration. 99.99% system availability. Achieved
Flow and pressure at connection	Number of low pressure or flow complaints trending down Number per year where flow is less than 25 litres/min Number per year outside the pressure range of 300Kpa – 900Kpa	Achieved, 3 complaints recorded this quarter. Note; Two of these complaints were weather related i.e. frozen pipes during the winter

Water loss from the network as a result of system leakage	Water loss does not exceed 30% of winter night flow	A Water Balance and Review Report was completed during last year to help better quantify our leakage measurement. The report was based on 6 months worth of water meter data and was inconclusive in the results this data presented. Work is developing in this area for a better metric to ensure levels of service are improving.
Compliance with the microbiological criteria of the NZ Drinking Water Standards	Zero failed E-coli tests	Achieved

MAJOR PROJECTS

Roxburgh Water Treatment Plant

The Roxburgh Water Treatment plant upgrade was commissioned during this report period. The new plant consists of cartridge filtration and ultra violet (UV) disinfection. Chlorine (hypochloride) and pH adjustment (caustic soda) dosing equipment has also been upgraded.

This enables the water source and treatment to comply with the latest standards (DWSNZ 2008). The Roxburgh treatment plant is the only treatment plant in the district that meets all protozoal and microbe barrier requirements.

Roxburgh Village Water Pipeline

The 8.2km pipeline has been completed and commissioned on 11 October 2012.

The pipeline is 150mm in diameter and provides a gravity feed top fill the existing reservoir. The new pipeline has attracted 10-15 new connections.

Roxburgh Village Water Supply Reservoir

The 450m³ concrete reservoir was repaired and resealed as part of the Roxburgh Water Supply Extension work. This work allows for the Lake Roxburgh Village to be supplied from the Roxburgh Water Treatment Plant, via the new pipeline.

Cromwell Water Supply

Surge Pressure Vessel at the water treatment plant was recertified and repaired. This vessel removes the effects of surge in the network from the stopping and starting of the water supply pumps.

Reticulation renewals are finalised to be undertaken towards the end of the financial year.

Water Supply Reticulation Renewals

The following areas are part of the planned renewal programme for the replacement and repair of the district's aging assets.

- Alexandra, Killarney Street from Brandon to Tarbert Street.
- Naseby, Oughter Street
- Patearoa, Ranfurly-Patearoa Road from the Patearoa Road intersection to the Community Hall.

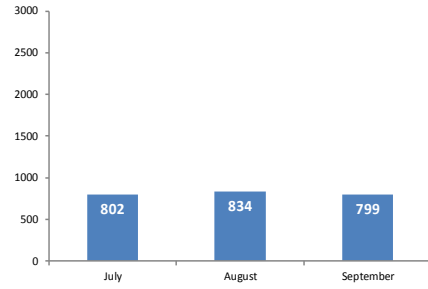
Alexandra Water Supply

Alexandra water source investigation is back underway. The findings of the Ngapara pools option study are being finalised and will be presented to the Vincent Community Board in December.

Northern Water Supply Reservoir had structural repairs and resealing work completed during this report period.

Vincent Ward

Water consumption
(litres/connection)

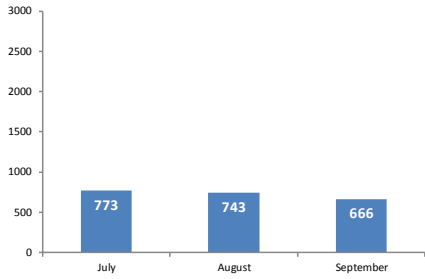


Number of "Boil Water Notice" days
0

Number of "Water Restriction" days
0

Maniototo Ward

Water consumption
(litres/connection)

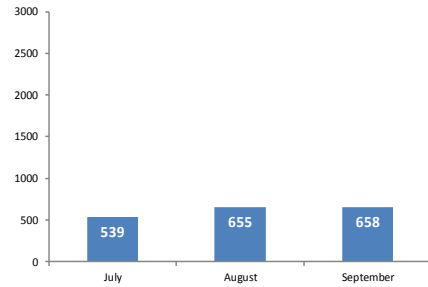


Number of "Boil Water Notice" days
19

Number of "Water Restriction" days
0

Cromwell Ward

Water consumption
(litres/connection)

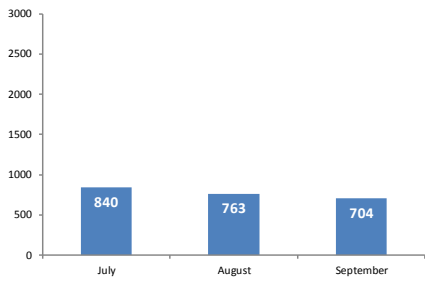


Number of "Boil Water Notice" days
0

Number of "Water Restriction" days
0

Roxburgh Ward

Water consumption
(litres/connection)



Number of "Boil Water Notice" days
43

Number of "Water Restriction" days
0

Roxburgh Water Pipeline Installation July to October 2012





Northern Reservoir - Reseal and Structural Inspection



Internal and external photos of Northern reservoir, cracks were found during the structural survey and additional support beams have been installed internally and planning for external repairs is underway. The reservoir is back in service and the reseal has been successful.

WASTE water



Wastewater

OUR SPACE

We manage eight public wastewater schemes (Alexandra, Bannockburn, Cromwell, Lake Roxburgh Village, Naseby, Omakau, Ranfurly and Roxburgh), servicing approximately 12,500 residents. Each scheme pumps, reticulates and treats the wastewater generated by your household as well as from businesses and industrial processes. Wastewater is treated to a statutory standard and then discharged into a nearby water body or onto land.

In providing your wastewater service we utilise 216km of pipe, almost 2000 manholes and 81 pumps. Privately owned septic tanks are used in townships without reticulated schemes.

The wastewater service is a primary contributor to two of our community outcomes.



We strive to provide reliable, secure wastewater disposal systems where needed in the district, seeking continual improvement in our wastewater discharge standards.

How we Measure Success	Our Aim	Comments
Proportion of our budgeted works programme completed annually	90% of budgeted works completed within the financial year	On target. Awaiting detailed figures
Number of requests for service received from customers	Number of service requests trending down from 100	23 service requests recorded for the this quarter
Property hours affected by system blockages	Less than 0.5% experience sewer outages per year	On target. Currently at 0.22%
Sewage is managed without risk to public health	Frequency of blockages affecting a single property, no more than twice a year	On target
Compliance with resource consents in relation to wastewater discharges to water ways	100% compliance	Achieved

MAJOR PROJECTS

Alexandra Wastewater Resource Consent Renewal

KTGO Consultancy completed a cultural impact assessment (CIA) as part of the resource consent process for the wastewater treatment plant. There were no significant issues raised in the CIA.

The new centrifuge continues to perform well and is operating to budget. This project has elevated immediate concerns with sludge treatment and disposal. The focus on sludge will now move to the investigation of alternative disposal options.

Cromwell Wastewater Resource Consent Renewal

Communication and consultation process as part of the consenting project has been developed and distributed for the Cromwell community. KTGO took advantage of their visit to the Alexandra Wastewater Plant to visit the Cromwell Ponds as part of their future work in the consent renewal process.

Two treatment objections are being consulted on:

1	Full compliance with ORC's Proposed Water Plan	\$16 million
2	Staged compliance with ORC's Proposed Water Plan	\$9 million

The treatment methods for each option have not been specified, however examples have been provided.

Wastewater Reticulation Renewals

The following areas are part of the planned renewal programme for the replacement and repair of the district's aging assets.

- Alexandra, Kerry Street
- Roxburgh, end of Abbotsford Street
- Naseby, Broom Street
- Roxburgh Swimming Pool Sewer Pump needed to be cleaned and cleared of roots.

STORM water



Stormwater

OUR SPACE

The stormwater activity provides for the safe removal of excess rainfall that does not naturally permeate into the ground. We manage stormwater for 10 townships.

Stormwater is conveyed directly to waterways using piped infrastructure, natural water courses and open channels. We have a responsibility to ensure communities are not adversely impacted by localised flooding. This includes liaising closely with the roading activity on ponding issues. Flood risks from large catchments, like the Clutha and Taieri rivers for instance, are managed by the Otago Regional Council (ORC).

In managing stormwater run-off we utilise over 91km of pipes channels and open drains with more than 800 manholes.

The stormwater activity is a secondary contributor to two of our community outcomes.



Our goal is to provide better planning solutions and improved stormwater maintenance, as well as education on stormwater reuse.

How we Measure Success	Our Aim	Comments
Proportion of our budgeted works programme completed annually	90% of budgeted works completed within the financial year	On Target. Awaiting detailed figures
Number of requests for service received from customers	Number of service requests trending down from 10	7 Service Request received in last quarter.
Compliance with resource consents	100% compliance	Achieved

Heavy rainfall in the Maniototo has once again caused flooding in Ranfurly, however the maintenance work carried out by Delta Utilities has limited the surface water issues to the Detention area at the southern end of Maniototo Park. The open channels through the town were all maintained and cleared prior to the "wet season".



Unfortunately boys will be boys, a creative dam in one of the recently cleared channels.



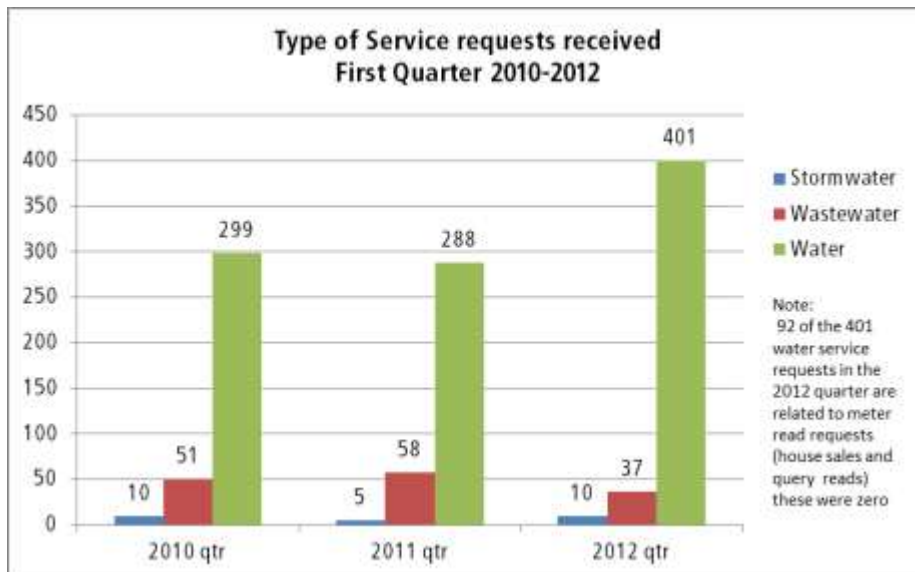
Newly created open water channel in Maniototo Park does require some "minor" modifications but overall has worked successfully.

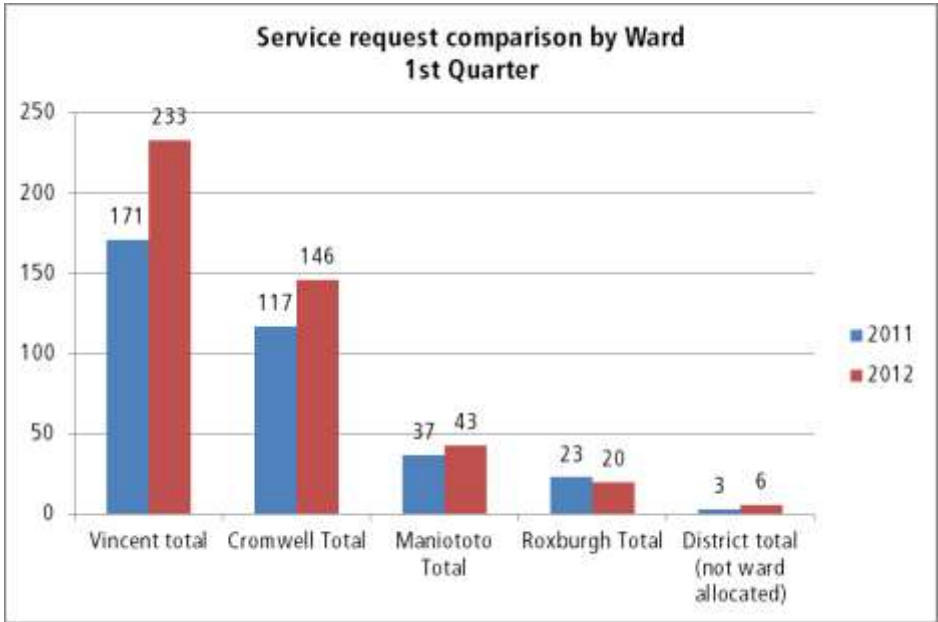


Stormwater connection crossing rail trail, surprisingly still managed to carry normal dry weather flow, despite almost total collapse.

Operational Overview

Analysis of Service requests over the Quarter show that requests are running at normal levels, with the exception of Water Requests which have shown approximately 1/3rd increase in total numbers, however this is explained by the large number of requests for meter reads either for reason of house sale or query of a bill. The numbers displayed are total numbers of service requests recorded as opposed to the number of customer service requests as reported in the data above.





Major operational incidents have been few, and in most cases are caused by age or construction/installation issues.

Those of note are;

- Abbotsford and Branxholm Streets, Roxburgh – sewer failure requiring extensive inspection/repair works, main cause poor installation in the past.



Root intrusion



Full pipe blockage



Poor install



Crossover services



Inadequate jointing

- Kerry Street Alexandra- water main failure (x3) Blossom Festival weekend, a short section of pipework has been replaced and network modified to reduce risk of repeat.

TRANSPORTATION



Transportation

OUR SPACE

The transportation activity is a primary contributor to all three of our community outcomes. It enables the movement of goods, people, and services across our district.



We utilise a significant number of transportation assets to deliver our community outcomes. The largest of this is more than 1850km of roads spreading throughout the district. Most of these, approximately 1360km, are unsealed roads or tracks. We utilise 176 bridges, just under 5000 culverts and close to 12,000 hectares of road reserves.

PERFORMANCE MONITORING

Council's goal is to ensure an efficient, fully accessible, safe roading network.

The core values we aim to deliver are:

- Timely intervention
- Informed customers
- Quick response
- Efficient work practices
- Quality outcomes

TIMELY INTERVENTION

The number of public calls for July and September were down on previous years, but August matched the highest number previously received. The total received for the quarter is similar to last year, which is a significant reduction on the previous two years.

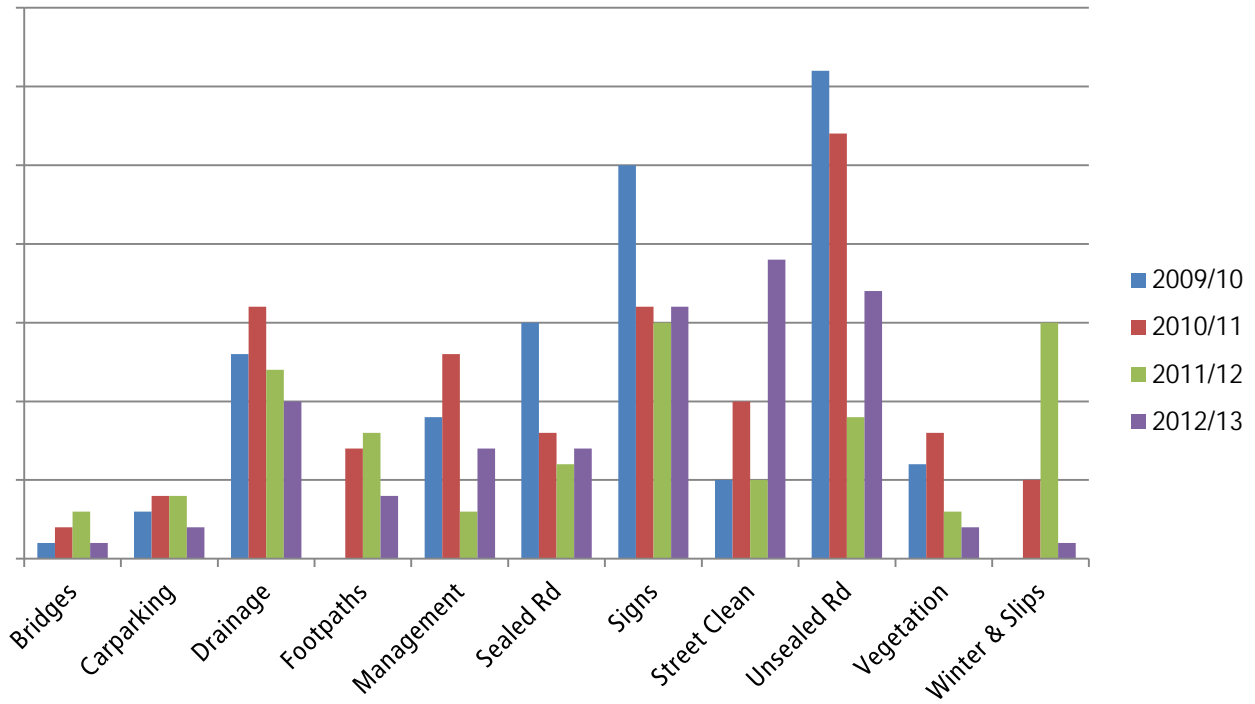
There was a significant increase in requests for street cleaning. These were largely related to sweeping excess chip off last year's reseals and removal of ice grit. The resealing process is being improved to ensure that reseals are swept in a more timely manner. As a result of the extremely wet winter more grit was used than in previous years, which is reflected in requests to remove grit from urban streets.

There was also an increase in requests regarding tracking of mud onto rural sealed roads from farms. These are entered under road management. This issue is being included in the Policy and Bylaw work currently being undertaken and it is expected that we will have better tools for dealing with this in the future which may act as a deterrent to inconsiderate actions by some farmers.

There was an increase in calls relating to unsealed roads this quarter compared to last year. Only 5 of the 18 calls were requests for grading, the remainder were about slippery conditions on roads that have all been previously identified for gravelling. It is possible that calls of this nature may increase in future years as a result of the constraints on metalling budgets.

First Quarter	Bridges	Car Parking	Drainage	Footpaths	Management	Sealed Rd	Signs	Street Clean	Unsealed Rd	Vegetation	Winter & Slips	Total
2009/10	1	3	13	0	9	15	25	5	31	6	0	108
2010/11	2	4	16	7	13	8	16	10	27	8	5	116
2011/12	3	4	12	8	3	6	15	5	9	3	15	83
2012/13	1	2	10	4	7	7	16	19	17	2	1	86

Public Calls Comparison by Type for First Quarter



Mud tracked onto St Bathans Loop Road



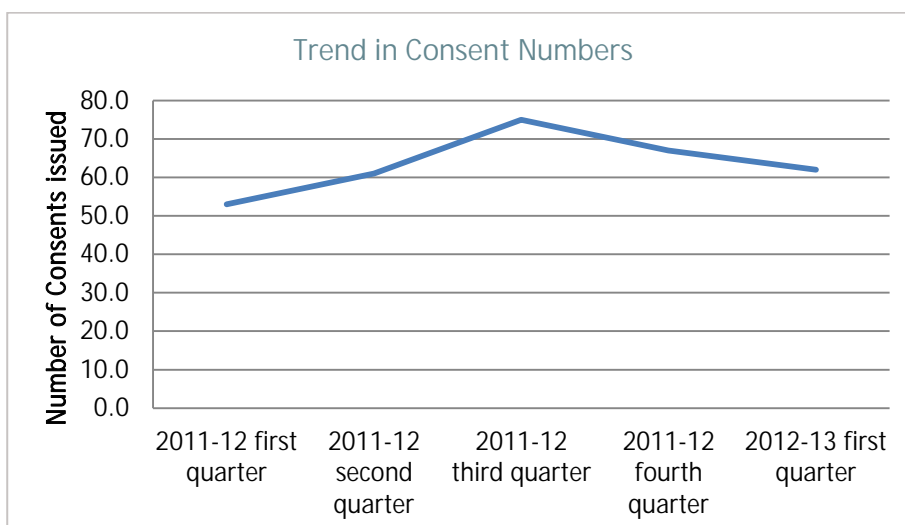
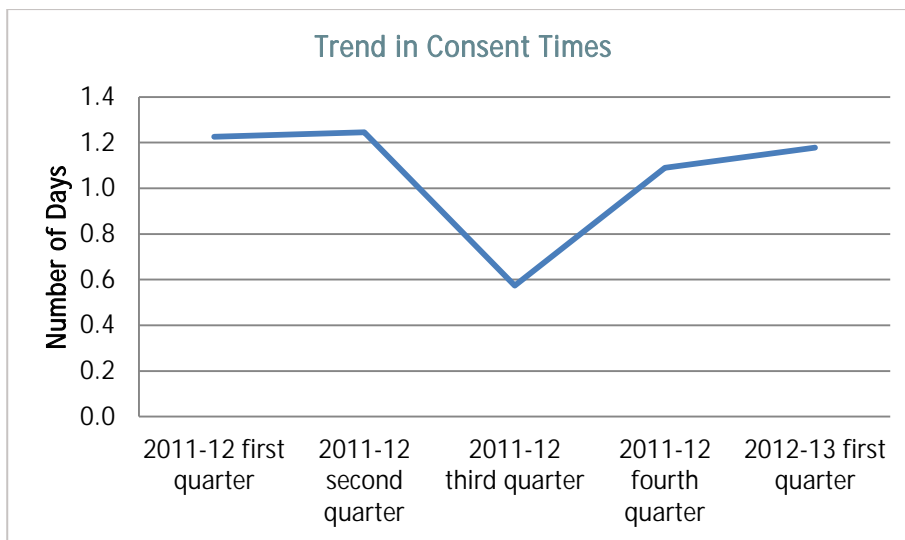
Mud tracked on Gimmerburn Waipiata Road

QUICK RESPONSE

The average number of days taken to issue consents is on a par with last year. The turnaround time on consents is impacted by the amount of time staff are out of the office doing field work. Maintaining an average of 1.2 days is an impressive achievement given the other workload commitments over the past three months.

Average number of days to issue access consents

Type of Consent	Number of Requests Received				Average days to issue
	April	May	June	Total	
Traffic Management Plans	5	6	8	19	0.6
Road Opening Notices	7	13	4	24	1.3
License to occupy	1	0	0	1	1.0
Yard encroachment	0	1	1	2	0.5
Vehicle crossings	3	4	4	11	2.4
Generic Traffic Management Plans	0	1	0	1	1.0
Road closures	2	2	0	4	
Total for Quarter	18	27	17	62	1.2



QUALITY OUTCOMES

Crash Statistics for Year to Date

The crash statistics are sourced from the NZTA Crash Analysis System (CAS), and all crashes that are attended by Police are entered into this system. As it takes up to three months for crashes to appear in this system, the data provided for this report is updated for the previous quarter rather than the current one.

The tables below show comparisons against the previous three years for the number of crashes and the number of people injured on Local Roads only, and local roads and state highways within the district.

There is an unwillingness to report on non-injury crashes by general duties police officers. We therefore have some concerns regarding the accuracy of non-injury and minor injury crash statistics.

We are therefore proposing to change the focus of our reporting in future reports to focus on serious and fatal injuries with increased statistical detail regarding these crashes. This is also in line with the focus of the safer journeys systems approach to road safety.

Financial year - local roads only (no. of crashes)	2009/10	2010/11	2011/12
Non-injury	32	28	29
Minor	8	10	10
Serious	9	15	4
Fatal	0	2	1
Total crashes	49	55	44

Financial year - local roads only (no. of injuries)	2009/10	2010/11	2011/12
Minor	14	19	17
Serious	9	15	5
Fatal	0	2	1
Total number of people	23	36	23

Financial year - all roads (no. of crashes)	2009/10	2010/11	2011/12
Non-injury	82	85	74
Minor	34	33	41
Serious	22	17	13
Fatal	0	3	2
Total crashes	138	138	130

Financial year - all roads (no. of injuries)	2009/10	2010/11	2011/12
Minor	53	53	53
Serious	25	19	20
Fatal	0	3	3
Total number of people	78	75	76

2012/14 RENEWALS PROGRAMME

The proposed 2012-14 budget for renewals was reduced as a result of NZTA funding constraints by \$1,388,984 which is a 12% reduction.

The core workload for the first quarter of the current year has been to review the proposed renewals programmes and reduce these in line with the revised funding.

The timing of work in different areas of the network has partially been set to enable flexibility to add or remove work at the end of the programme dependent on final costs relative to budget.

Further information on the priority of the roads and the longer-term programme will be provided to the Roding Committee in December.

Metalling Sites

The following metalling programme has been prioritised for the 2012/13 year. There are other roads on the three-year list that have a similar priority as some of these roads. The programme for 2012/13 includes the highest priority roads, and then focuses on remaining second priority roads in the Roxburgh and Matakau/Lauder areas to optimise efficiency and reduce establishment costs.

Ward	Road	Program	Comments
Cromwell	Bendigo Loop Road	November	Capping only
Cromwell	Maori Point Road	November	Capping only
Earnsclough	Symes Road	November	
Earnsclough	Waikerikeri Valley Road	November	First 1.2km
Roxburgh	Beaumont Station Road	November	Cattlestop to homestead
Roxburgh	Craig Road	December	
Roxburgh	Three Brothers Road	December	
Roxburgh	Gilmore Road	December	
Manuherikia	Chestermains Road	January	
Manuherikia	Devonshire Road	January	
Manuherikia	Wallington Road	January	
Naseby	George Road	January	First 400m to house only
Naseby	Home Gully Road	January	First 400m to house only
Manuherikia	Becks School Road	February	
Manuherikia	Hamilton Road	February	
Manuherikia	Lauder Flat Road	February	Becks School Road to Mee Road
Manuherikia	Mee Road	February	
Manuherikia	Springburn Road	February	
Cromwell	Nevis Road	March	Bannockburn Road to Nevis Crossing
Maniototo	Hayes Road	March	
Maniototo	Klifden Road	March	

Asphalt Sites

The following sites have been programmed for asphaltting this financial year. With the exception of the service lane alongside Centennial Avenue, these are cul de sac heads that require asphaltting as turning movements by trucks is causing damage to the seal. This has become a more significant problem since Council changes to using the wheelie bins, as the truck used for these places a greater stress on the cul de sacs. The service lane alongside Centennial Avenue is in a poor condition and the least costly option of repair is to asphalt.

Ward	Road Name
Alexandra	Ashworth Street
Alexandra	Centennial Ave (SH 8)
Cromwell	Aurum Court
Cromwell	Charisma Court
Cromwell	Cobb Court
Cromwell	Fraser Court
Cromwell	Gantry Place
Cromwell	Junction Court
Cromwell	Kawarau Court
Cromwell	Mckellar Court
Cromwell	Mitchell Place
Cromwell	Panners Cove Lane
Cromwell	Pony Court
Cromwell	Quarry Court
Cromwell	Quartz Lane
Cromwell	Revival Lane
Cromwell	Shine Lane
Cromwell	Sunhaven Cove



Seal failure on Ida Valley Road



Reseal Sites

The following reseal programme has been prioritised for the 2012/13 year. The priority of these roads is largely affected by the existing condition of these seals, as well as their hierarchy classification. A number of sites are older first coat seals that are beginning to fail.

Following winter there are a larger number of seal failures than we have had historically, which we

believe is due to the high water content in the pavement from the wet winter combined with freezing temperatures. This has resulted in accelerated deterioration on some roads, particularly those that carry heavy traffic or larger volumes of traffic.

Ward	Road Name		Length	Location
Cromwell	Charisma Court	1 st coat	85	Missy Crescent to end of cul de sac
Cromwell	Ferry Lane	1 st coat	897	Pisa Mooring Rd to Dustin Park
Cromwell	Missy Crescent	1 st coat	1019	Pisa Moorings to Pegasus Court
Cromwell	Quartz Lane	1 st coat	247	Off Ferry Lane, Pisa Moorings
Cromwell	Revival Lane	1 st coat	130	Pisa Moorings
Cromwell	Shine Lane	1 st coat	97	Off Quartz Lane (Pisa Moorings)
Maniototo	Aitken Road Patearoa	1 st coat	182	At Cambridge Road intersection
Maniototo	Barneys Lane West		1440	
Maniototo	Broom Street (Naseby)	1 st coat	562	Rannock Street to end of seal (EOS)
Maniototo	Bypass Road	1 st coat	45	SH 85 to EOS
Maniototo	Cambridge Road	1 st coat	218	Patearoa Road to Aitken Road
Maniototo	Council Street (Naseby)	1 st coat	63	Leven Street to Broom Street
Maniototo	Eask Street	1 st coat	135	Derwent Street to EOS
Maniototo	Hall Road (Patearoa)	1 st coat	270	Patearoa Road to EOS
Maniototo	Hawthorne Avenue	1 st coat	141	Ranfurly Patearoa Road to Hall Road
Maniototo	Ida Valley Omakau Road		1188	Brass Monkey Site
Maniototo	Ida Valley Omakau Road		2125	Rail Trail to Oturehua
Maniototo	Johnston Road	1 st coat	86	Start of Seal to Chirnside Road
Maniototo	Patearoa Road		4553	Gimmerburn Road to EOS
Maniototo	Ranfurly Patearoa Road		1305	Near bridge to past Creamery Road
Maniototo	Ranfurly Patearoa Road		1040	226m before Greer Road
Maniototo	Ranfurly-Naseby Road		959	From SH 8
Maniototo	Rannock Street	1 st coat	117	Avoca to Broom Street
Manuherikia	Alton St East	1 st coat	94	SH85 to EOS
Manuherikia	Hindon St East	1 st coat	45	SH85 to EOS
Manuherikia	Hindon St West	1 st coat	60	SH 85 to EOS
Manuherikia	Ida Valley Omakau Road		4060	Flannery Road towards Boundary Road
Manuherikia	Lauder Road	1 st coat	70	SH 85 to EOS
Manuherikia	Lauder Road	1 st coat	235	(Between garage and Pub)
Manuherikia	Lauder Road	1 st coat	109	Near Racecourse Road
Roxburgh	Knobby Range Road	1 st coat	150	Bridge approaches
Roxburgh	Knobby Range Road		167	Traction seal on Hill
Roxburgh	Tamblyn Drive 1		235	SH 8 to end of road and seal
Roxburgh	Tamblyn Drive 2		482	Tamblyn 3 to Tamblyn 1 East
Roxburgh	Tamblyn Drive 3		255	Tamblyn 2 to Roxburgh East Road

ACHIEVEMENT OF PROGRAMME FOR FIRST QUARTER

Area of Work	Progress
District Road & Bridge Maintenance	<p>We are currently tracking about four weeks late on sealed road repairs. This delay has occurred due to the need to finalise the reseal programme prior to preparing and commencing the maintenance programme. Work is currently underway in Cromwell, and will then move to the Alexandra/Earnsclough area, Manuherikia/Maniototo and Roxburgh last. This work is expected to be largely completed by Christmas.</p> <p>Sealed roads are looking the worse for wear coming out of winter. This is discussed above under 2012/14 Renewals. These roads have been prioritised for reseals.</p> <p>Grading in the Roxburgh/Cromwell and Earnsclough areas is now operating on the new cyclic programme driven by Council. This is working well and we are seeing a reduction in length of grading being undertaken with no increase in public calls for this area.</p> <p>The first of two rounds of residential kerb cleaning has been completed. The next round is programmed for May.</p> <p>The first of two rounds of urban spraying is complete except for Cromwell, which is underway now.</p> <p>Winter maintenance costs have tracked within budget for the first quarter. This has enabled us to proceed with clearing of willow trees on White Road in Omakau in conjunction with work undertaken by the landowner.</p>
District Road & Bridge Renewals	<p>Reseal and metalling programmes for 2012/13 have been finalised.</p> <p>Notifications to Department of Conservation, Fish and Game, Historic Places Trust, and Kai Tahu ki Otago Ltd, which are required under Council's resource consent for bridge works, have been undertaken and we are preparing to commence work on the St Bathans Downs Road Bridge in December. This is the earliest that work can commence under our consent conditions as we are unable to do work in a waterbed between 1 May and 30 November.</p>
District Road Improvements	<p>Work is underway on Heaney Road and is expected to be complete mid-November.</p>
Unsubsidised Roding	<p>Footpath grinding work has been completed.</p>
Access Management	<p>As well as the routine consents, we are still liaising with Clutha Gold Trust regarding the interface between the proposed cycle trail and the formed and paper roads.</p> <p>We have had initial contact with designers for the Tarras irrigation scheme regarding location of irrigation infrastructure within the road reserve. At this stage this has been limited to providing them with our design requirements and standard deed of grant documents.</p>
Community Road Safety	<p>A public emergency services demonstration was held in Alexandra with over 400 people attending and good media coverage.</p> <p>A Drive to Survive Expo at Dunstan High School, which was scheduled for September, did not occur due to a breakdown in communication between the school and Police education officer.</p> <p>A display regarding young drivers and safety belts was provided at Blossom Festival. This had limited success and we will review our involvement and explore ideas for more interactive displays at this event in the future.</p>

PROGRAMME FOR SECOND QUARTER 2012-13

Area of Work	Progress
District Road & Bridge Maintenance	<p>Grading in the Manuherikia and the Ida Valley and Wedderburn areas of the Maniototo will change to the cyclic programme in November. This will just leave one grading patch in the Maniototo to change, which is expected to switch over in December.</p> <p>Preparatory drainage work for metalling sites will commence in late October.</p> <p>Annual mud tank cleaning will be undertaken in the second quarter. Council staff are undertaking inspections of the mud tanks and providing a list of tanks to Fulton Hogan for cleaning.</p> <p>Pest plant spraying will commence in November. Fulton Hogan have been provided with lists of roads which require spraying. This will reduce the number of roads that the spray crew need to drive along to identify spraying sites, and is expected to make the operation more efficient. It will also identify where spraying is required to be undertaken fence to fence, as opposed to a distance from the edge of the road. This should resolve historic issues regarding spraying.</p> <p>Mowing is programmed to be undertaken in November. We only have funding for two mows per annum, so these are being pushed out as long as possible.</p>
District Road & Bridge Renewals	<p>Inspections of reseal and metalling sites for reprioritising has taken longer than originally anticipated but we are now confident that we have a robust programme in place. The implications of this programme and deferring work will be discussed with the Roothing Committee in December.</p> <p>The 2012/14 bridge renewals programme was to be delayed until the appointment of a Roothing Engineer. Due to difficulties in making a permanent appointment we are proceeding with the previously identified work on the Manuherikia River Bridge on St Bathans Downs Road, and joint repairs on the Galloway Bridge this quarter. Work on the bearings on the Millers Flat Bridge will also be programmed for this financial year.</p>
Community Road Safety	<p>Advertising regarding young drivers, fatigue, and distraction will appear in newspaper supplements over the summer.</p> <p>Radio adverts will commence on Burn FM in December regarding safety belts and young drivers. We have been given permission to use the NZTA adverts for these.</p> <p>A motorbike safety course is being held in Timaru in the first weekend of November. Graham McNab from Alexandra is now qualified to take these courses. We will be discussing holding them in Cromwell in the future.</p> <p>We are also having discussions with the motorsport club regarding a young driver project. We will be discussing billboard sites on major local roads with the community boards in November and December.</p>
District Road Improvements	<p>The 2012/14 Minor Improvement Programme was approved by the Roothing Committee in August, and the following program of work has been approved for 2012/13:</p> <p>Timaburn Road Guardrail Heaney Road/Swan Road improvements (underway) Danseys Pass Road flood protection Drop kerb crossings Design work for Royal Terrace and Barry Avenue</p> <p>Notifications required under our resource consents will be lodged in the next two weeks to enable work to commence after Christmas on flood protection works for Danseys Pass Road. Kerb crossing upgrades will be coordinated with pre reseal and footpath work over the next six months. Timaburn Road Guardrail and design work for Barry Avenue cycle lanes and Royal Terrace will also commence after Christmas.</p>
Access Management	<p>Work has started on developing a District Roothing Bylaw. It has become apparent that there are policy gaps that require addressing before the bylaw can be completed. Information regarding these will be presented to the Roothing Committee in the second quarter.</p> <p>We expect further involvement with Tarras irrigation to negotiate deed of grant conditions and review engineering design.</p>

	<p>Involvement with Clutha Gold Trust cycle trail is ongoing.</p> <p>The second quarter is always a busy time for road opening notices, traffic management plans for events on roads, and road closures for Christmas/New Year community events. We encourage early discussion with us regarding these events and request Community Board members to encourage community groups to provide us with early notification of any community events that require will require road closure or impact on the operation of the road. We are able to provide advice and assistance to groups regarding traffic management .</p>
Transportation Management Plan	<p>The Activity Management Plan requires updating to incorporate the implications of the funding reductions.</p> <p>The road revaluation is largely completed.</p> <p>The Road Safety Advisor and Roothing Manager attended a two-day pilot course on the new direction of safety management for transport in New Zealand. There have been some fundamental changes in the philosophy regarding road safety as a result of the Governments Safer Journeys Strategy. This will be discussed further with the Roothing Committee and community boards later this year.</p>
Unsubsidised Roothing	<p>Maniototo footpath renewals will be undertaken in November.</p> <p>Footpath renewal programmes will be presented to the Roxburgh and Vincent Community Boards at the November meetings, and Cromwell in December.</p>

OTHER infrastructure

waste minimisation airports
elderly persons housing public toilets
district/commercial property



Waste Minimisation

OUR SPACE

There are two distinct areas of service in providing this activity. Waste management collects and disposes of your rubbish. Waste management also provides access to transfer stations, green waste drop-offs and recycling. Waste minimisation focuses on leading, facilitating and educating the community on wiser use of resources and environmental sustainability.


At present we provide a weekly kerbside wheelie bin service to approximately 7200 properties (domestic and commercial) across the district. A further 900 properties are served by a private company. We provide weekly kerbside recycling also, but only in the larger townships of Cromwell, Clyde and Alexandra. We supplement this with nine recycling drop-off points throughout the district and we support Central

Otago WasteBusters to process all recycled materials. We also operate five green waste (organic material) drop-off sites. All residual waste, that cannot be reused or recycled at our transfer stations, is disposed into landfills at Victoria Flats (based in Queenstown), Tarras and Patearoa.

Waste minimisation is a primary contributor to two of our community outcomes.



ENVIROSCHOOLS

Highlights (This Quarter)	
<p>CODC/QLDC Enviroschools Hui</p>  <p>Enviroschools Hui Planting</p>	<p>This was hosted in Cromwell by Goldfields Primary School and was a successful and inspiring day.</p> <p>Goldfields shared their enviroschools journey so far.</p> <p>We heard talks from DOC personnel Tess Bunny, Claudia Barbirat and Terry Davis from Gold 150.</p> <p>Our enviro action included Kowhai seed propagation at the Otago Polytechnic with Jo Wakelin.</p> <p>A Project Gold native planting was held on the Greenway close to Goldfields School, who will now be the Kaitiaki of this area.</p>
<p>Partners In Schools</p>	<p>This group has been formed by people who work in schools and consists of health nurses, Police, SDHB, PHO, Sport Otago and Enviroschools.</p> <p>We have organised a Healthy Lunchbox Competition for schools around Nude Food Day on 17 October - Healthy Food, Healthy Planet.</p>
<p>Contact with Schools</p>	<p>School visits have been held with lead teachers, staff meetings and Enviro groups of students.</p> <p>Support and resources for projects and building education for sustainability into the curriculum has been provided around such themes as: Enviro books and music, garden design, Conservation week, KNZB week, Care Codes and a variety of inquiry topics.</p>
Plans and Issues (Next Quarter)	
<p>Schools</p>	<p>We have one school undertaking the Silver Reflection process and one school undertaking the Bronze. These have been scheduled to take place in Term 4.</p> <p>Initial discussions and information sharing with Poolburn School is scheduled for early Term 4.</p> <p>We will continue to support schools to integrate Education for Sustainability into their curriculum.</p>


Plans and Issues (Next Quarter)	
Enviroschools Regional Meeting	This is being held here in Alexandra early Term 4 and the regional coordinators and facilitators will be attending.
National Enviroschools Hui	The Waste Minimisation Officer will be attending this from 6-10 November in Rotorua. A great opportunity for professional development and sharing of ideas from around the country.
Thyme Festival	Preparations for our Enviroschools to participate in Thyme Festival are also underway and we look forward to the schools sharing their successes and their journeys. A Super Eco Hero design competition is being organised and these will be displayed during the week.



SUSTAINABLE LIVING/MAD4CO

Highlights (Quarter 1)	
SLP Reference Group Meeting	This is a good opportunity for the group to monitor progress towards goals, troubleshoot, and hear plans and developments for the future.
Adult Learners Week	SLP Bookmarks were produced and distributed around the community, which gave Sustainable Living tips and advertised Learning Opportunities coming up. Included in the Adult Learners Week Forum; 'Is Local the New Way?' Meeting the challenges of limited renewable resources.
MfE Funding MAD4CO Satellite Groups	A series of five community group meetings were held in Naseby, Otarehua, Waipiata, Patearoa and Ranfurly. The concept of MAD4CO was explained, local issues raised and people identified who would be interested in forming the Maniototo MAD4CO steering group.
MAD4CO Maniototo Group Launched	A further meeting was held in Ranfurly to bring together all interested people from all five communities and the Maniototo MAD4CO group was officially launched. The launch was held in conjunction with Project Maniototo's collaborative design project with the University of Otago and a film event celebrating DOC Conservation Week. A lot of local enthusiasm, passion and specialist knowledge has been identified through the five forums and will be drawn upon as the project continues. Conservation Week Film Festival and a community planning exercise were also held around the time of the launch. The new logo for MAD4CO has been adopted.



Plans and Issues (Next Quarter)	
Maniototo MAD4CO	<p>A planning meeting is to be held with the newly formed steering group.</p>  <p>Maniototo MAD4CO Launch</p>
Thyme Festival	<p>Planning meetings are well underway for Thyme Festival and including Sustainable Living into workshops, events, films, forum, Enviroschools tent and Sustainable Alley.</p> <p>A Food Forum is also being planned to be held during the week.</p>
SLP Workshop 'Moving to the Good Life'	<p>This is planned for 17 October at Clyde School Hall with Helen Hillis as the tutor. She will cover: growing and harvesting food at home, going organic seed saving, plant nutrition, water saving, keeping chooks and the challenges of bees.</p> <p>This could be the first in a series of discussion sessions, dependent on interest and topics.</p>
Sustainable Business	<p>An approach from the Bridge Cafe will be followed up re working with them in terms of sustainability in their business practices.</p>
Festive Fete	<p>It is planned to have a presence at the Fete at the Cromwell Racecourse on 9 December. Wastebusters will have recycled gifts and we'll have a competition for the most sustainable stall on the day.</p>

OTHER

Highlights(Quarter 1)	
Closed Landfills	<p>Landfill inspections were carried out at Etrick, Millers Flat, Roxburgh, Old Roxburgh (Grovers Hill), Cromwell, Naseby, Patearoa, Ranfurly, St Bathans, Becks, Lauder and Ophir in accordance with ORC consent conditions.</p>
Keep New Zealand Beautiful	<p>The annual Keep New Zealand Beautiful Week (16-22September) was coordinated by local representatives from Keep Alexandra Clyde Beautiful and Council staff working together to promote the event, and assist the schools, community organisations, service groups and individuals involved.</p>
Roxburgh Landfill	<p>The remediation work to the cap at the Roxburgh closed landfill has been successfully completed. ORC has been informed and they will inspect at their next programmed audit visit. This consent now meets full compliance with conditions.</p>
WasteBusters Review Group	<p>A review group meeting with WasteBusters was held with key staff, elected member and COWB board representation. An open discussion was held regarding the Council review of all kerbside services (refuse and recycling). The COWB Manager has announced his resignation. As per previous manager appointment, Council staff have been invited to assist with the recruitment process.</p>
Plans and Issues (Next Quarter)	
Closed Landfills	<p>There is evidence of deterioration of landfill caps at a number of sites which is likely due to minimum standards applied at closure at the end of the 90s. Landfill capping is a central condition of consent compliance, any minor works will be completed within existing budgets, however it is anticipated that more significant work will be required at some sites to meet consent conditions. This will require budgeting through annual plan or application for an over-expenditure. A required works programme (to meet or maintain compliance) will be developed on completion of all September inspections.</p>

Plans and Issues (Next Quarter)	
Film Industry Waste	Initial discussions have taken place with DCC, CDC and QLDC to work on a guide to minimising waste in the film industry. There are some valuable existing resources available at www.greeningthescreen.co.nz and http://filmotagosouthland.com/essential-info/green-screen/ but work is required to 'localise' the information and place in an overarching Otago Southland Film Guide.
Thyme Festival	The programme confirmation and brochure layout for the Thyme Festival is in its final stages. The brochure will be included in the next rates mail out due the start of October. The website will also go live at this time www.thymefestival.co.nz . WasteBusters and the Enviroschools team will feature strongly throughout the week in Pioneer Park. WasteBusters will host a tent each day, answering questions about recycling and waste minimisation in the community and the Enviroschools hosting another tent celebrating their environmental projects with presentations, demonstrations and interactive activities.
Tarras & Patearoa Landfill Closure	The meetings to discuss future service options for Tarras and Patearoa communities have been held. Final revisions are now being made by Golder Associates (geotechnical and environmental specialists) on preparation of the closure and management plan for the Tarras and Patearoa landfills. Concurrently, we are setting up new services that will provide both communities with a refuse disposal service post closure. Both communities will operate similar systems, a drop-off community hub for disposal of pre-paid refuse bags. Preferably the new service will commence at the beginning of December. The landfill will be closed at this time or no later than 31 December. Physical works for capping, fencing, monitoring wells and land remediation are being planned for January and February. Discussions have been held with the Ministry for the Environment's Monitoring, Compliance and Review Team regarding the closure of the Tarras and Patearoa landfills and CODC's obligations under the Act for payment of waste levies. A site visit and audit of financial records relating to payment of the waste levy will be carried out at the time of closure.
Millers Flat Greenwaste	Millers Flat greenwaste site was established and consented for the use of local residents only when the local tip was closed at the end of the 90s. It is an unsupervised, unrestricted old gravel extraction pit and has seen significant increase in use in the last couple of years by commercial and wider residential users. Historically the adjacent landowner has been happy to push the material over the bank and into the hole but with increased use it is becoming a greater commitment. Restricting access and payment for use of the facility needs to be considered to adequately manage the site and costs.
Future Service Contracts	Requests for information from OSWS and Smart Environmental regarding the routes, service areas, tonnages, sources, contract terms/durations, asset ownership and prices related to recycling and refuse have been made in order to progress indicative pricing for alternative service options for refuse and recycling.
Salvation Army Store	A meeting was held with Alexandra Salvation Army Store Manager and Corps Officer regarding the disposal of rubbish and goods unsold from the shop. During the LTP process the Council funding of this activity was removed (approximately \$6k p/a across Alexandra and Cromwell stores). The Salvation Army was not consulted with directly and they are alarmed and upset they now are required to cover their own costs. They have requested that Council reconsider its decision.
Future Cleanfill, Hardfill & Greenwaste Disposal	Staff are meeting with a local farmer looking to establish a cleanfill, hardfill and greenwaste disposal facility for Alexandra. There are capacity issues at the current Council operated cleanfill/hardfill site at Boundary Road and alternative solutions will need to be considered. The local farmer is requesting information on current demand and volumes to consider his options and is keen to work with Council and local contractors to provide a suitable solution.

Key Performance Indicators for our Level of Service

Engage the community in waste reduction and wiser use of resources, demonstrating how we are doing towards zero waste

Date: Sep 2012/13 Term: Quarterly



Total Materials : Kg's Per Person

This Term	YTD	Full Year Outlook	Last Year	Status
126	126	546	576	



Total Landfill : tonnes

This Term	YTD	Full Year Outlook	Last Year	Status
2066	2066	8938	9460	



Total Recycled : tonnes

This Term	YTD	Full Year Outlook	Last Year	Status
403	403	1745	1656	



Wheelie Bin Weight

This Term	YTD	Full Year Outlook	Last Year	Status
16.9	16.9	17.7	17.7	



Wheelie Bin Pickup Rate %

This Term	YTD	Full Year Outlook	Last Year	Status
70.6%	70.6%	74.0%	75.4%	



Wheelie Bin : Average Pickups per week

This Term	YTD	Full Year Outlook	Last Year	Status
5883	5883	6165	6276	

Other KPI's :

Residents satisfied

This Term	Last Year	Status
82%	74%	

By the execution of waste minimisation by Council

Resource consent compliance

This Term	Last Year	Status
80%	83%	

For transfer stations, closed and operational landfills

COWB DETAILED ANALYSIS

Highlights (Quarter 1)

It was a pleasure to welcome most of our Council members on site at COWB and update them on our operation. I am sure some were very surprised at both the number and the variety of the different materials we actually do recycle. It was pleasing to hear the very positive comments on our operation.

During July our metal dealer spent some time with a staff member on selective separation of scrap metal. This process is cost-effective and now making a serious difference in what we receive in returns for same. We are also now stripping down computers and sorting out the more valuable components for better returns in that area also.

Supporting our community as we do, COWB entered two floats in the Blossom Festival. "Dora the Explorer" was put together by a handful of volunteers, and the staff entered the "Crazy Car" section winning that one and receiving a nice cheque for their efforts.

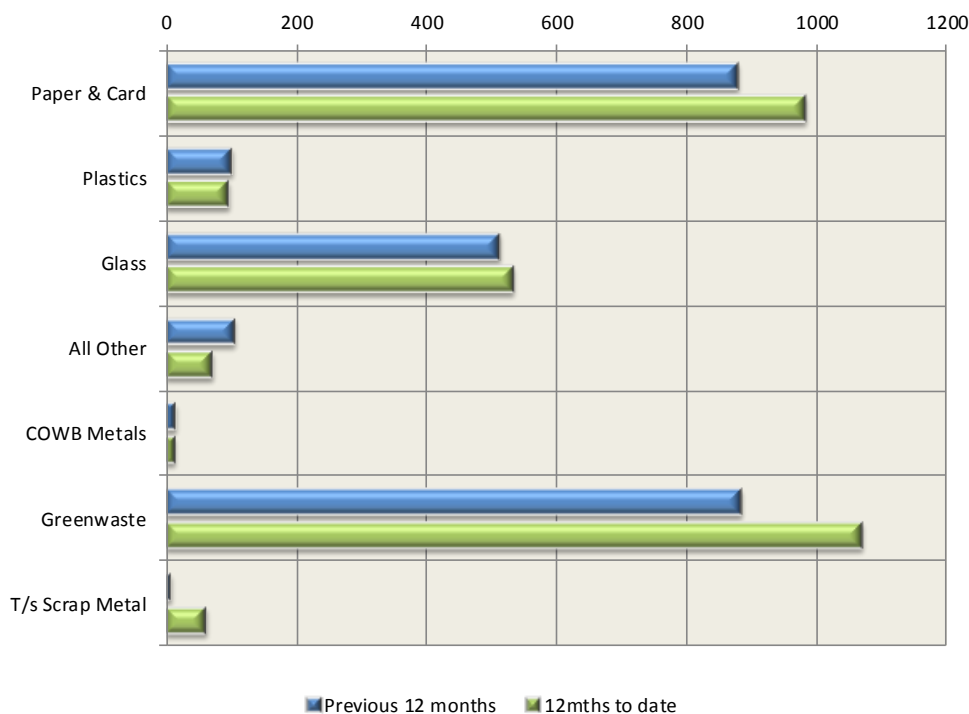
Plans and Issues (Next Quarter)

With the resignation of the current COWB manager, the position has been advertised and a small, committee including a Council representative, has been appointed to oversee the selection process of a new manager, with an appointment expected to be made sometime in early October.

The Merino Shears have been held recently and it was good to have them commence recycling for this annual event. While over the last 12 months we have had an increase in enquiries for event recycling including private weddings and 21st parties, it would be great to have the Council make this part and parcel of the hires for any public venues.

The build-up of glass that has been an issue for some months due to lack of container supply for shipping out has now improved. More recently we have been receiving a more regular container supply and we hope to have the bulk of glass off site by the end of October.

Diverted Material (Tonnes p.a.)



% Diversion - COWB

Year to Date

17.3%

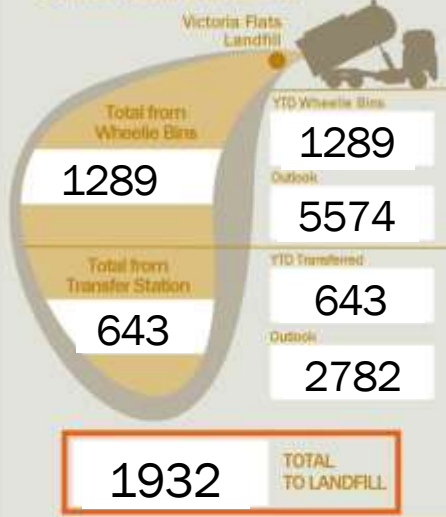
% Diversion - all materials

27.0%

Date: Sep 2012/13

Term: Quarterly

Waste Total this term:



A Alexandra : Wheelie Bin Tonnes

This Term	Year to Date
592	592

Alexandra : Transfer Station

This Term	Year to Date
242	242

C Ranfurly Area : Wheelie Bins

This Term	YTD
154	154

Ranfurly Area : Transfer Station

This Term	YTD
21	21

B Cromwell : Wheelie Bins

This Term	Year to Date
407	407

Cromwell : Transfer Station

This Term	Year to Date
366	366

D Roxburgh Area : Wheelie Bins

This Term	YTD
136	136

Roxburgh Area : Transfer Station

This Term	YTD
15	15

Other Infrastructure

OUR SPACE

The other infrastructure activity includes the following sub-activities:

- We provide housing predominately for the elderly. Council own 98 flats in Alexandra (23), Clyde (3), Cromwell (31), Ranfurly (26) and Roxburgh (15).
- We provide public toilets in towns across the district and at recreation facilities and parks. These are available for residents and visitors.
- We own and lease a variety of commercial and farm properties. We also develop land for sale that is not contributing to community outcomes and where it is considered unlikely to do so in the future. The income from commercial property is used to fund other Council costs.

- We manage the assets at the aerodromes at Alexandra, Cromwell and Roxburgh. The users are generally recreational private pilots and some commercial users for such things as top dressing of farms.
- We own and manage a number of forestry blocks. These forests also provide an amenity value for the community for walking and biking.

The services provided by other infrastructure are a primary contributor to two of our community outcomes.



ELDERLY PERSONS' HOUSING

Security Locks

Occupancy Levels as at September 2012:

Area	Number of Units Available	Number of Units Tenanted as at 30 September 2012
Alexandra	23	19
Clyde	3	2 (Note a new tenancy commencing 23/10/12)
Cromwell	31	29
Ranfurly	26	16
Roxburgh	15	9 (Note – a new tenancy commenced 2/10/12)

The following work has been completed at the units during this quarter:

- Security locks installed at 59 Ortive St, 12 Goodger Court and 16 Goodger Court Cromwell, so keyed to the Council's key system. This is a progressive exercise across the district over some years to smooth costs. As with all of its buildings, Council is working towards all locks being on one system (i.e. one master key) with sub-master keys for the different groups of buildings. For instance, St John's will have a sub-master key that will fit all of the Cromwell Elderly Persons' units.
- Aside from planned maintenance and some hot water cylinder replacement due to failure, two additional vehicles spaces were installed at Shannon St units Alexandra. This was to take advantage of a drop curb that was installed at little when the street curb was realigned last year.

NASEBY FOREST

Replanting of the Council's forest block, which was destroyed by wind four years ago, commenced in September.

ALEXANDRA SUSPENSION BRIDGE 1882

Two meetings with the working group were held to discuss options for maintenance of the existing elements of the old bridge and the proposed development of a new footbridge. Investigations continue regarding options to expose the buried south anchorage chamber and rerouting the stormwater drain, which is causing erosion to the south abutment and future preservation and development options, particularly in light of the Alexandra to Roxburgh trail development.

CROMWELL TOWN CENTRE REDEVELOPMENT

Plans and specifications for the Lode Lane Toilet area and the areas along the front of the Mall through to Subway were developed from the concept plans. Tender of the work is soon to take place.

COMMUNITY services

tourism libraries
swimming pools business development cemeteries
visitor information centres central otago brand
community planning parks
promotion and grants



Parks, Reserves & Cemeteries

OUR SPACE

Access to parks, reserves, rivers and recreational facilities are important for our overall well-being. Maintaining high quality open spaces is what makes our district an attractive place to live, work and play.

Our overarching goal is to provide recreational facilities that work for the users. This includes:

- Managing street and walkway gardens
- Managing parks, gardens and playgrounds
- Supporting a wide range of sporting codes through the preparation of fields and facilities
- Provision of education and enforcement for the waterways of Lake Dunstan and the Clutha River from Cromwell to Roxburgh.

In providing this activity we utilise 146 hectares of land and 19 playgrounds.

The provision of cemeteries assists with peace of mind for people, knowing their loved ones will rest in peaceful, well-kept environments. There are three classes of cemetery within the district, open cemeteries controlled by cemetery trustees, open cemeteries we control and closed cemeteries managed as reserves. We are responsible for nine cemeteries, three of which are considered closed.

Parks, reserves and cemeteries contribute to all three of our community outcomes.



CEMETERIES

It has been a busy quarter for the cemeteries in terms of burials. Work in the cemeteries area was steady with mowing beginning in late August.

Burials for April – 1 Alexandra, 1 Clyde, 1 Naseby, 1 Ranfurly

Burials for May – 3 Alexandra, 2 Cromwell, 2 Clyde

Burials for June – 3 Alexandra, 1 Cromwell, 2 Clyde

The trees at the Cromwell cemetery were planted as part of the cemetery upgrade proposal. This work is now complete.

Clyde – work began on tidying the front of the cemetery, levelling the frontage for easier mowing and cutting of the poplar trees that were damaging the stone walls surrounding the cemetery.

The Geophysical survey work was carried out in May. The results were then taken away for collation and assessment by Archaeology Solutions of Auckland. This information has now gone to the University of Otago for the mapping component of the project. This is being done in conjunction with CODC's GIS team.

Discussions were held with the Blacks (Omakau) Cemetery Trustees regarding handover of the cemetery to Council control. This is scheduled to be completed by 1 December.

PARKS AND RESERVES

Spring maintenance has been occurring with the beginning of mowing, spraying, pruning of trees and gardens and commissioning of irrigation.

Discussions have been held with the ORC regarding non-compliance with original water permits for irrigation bores – key areas of discussion are lack of metering and watering areas not included in original consents.

Cromwell

Alpha Street irrigation was steadily installed over July and August. The headworks and electrical components are just being completed and commissioning is anticipated in mid-October. The additional extension towards the bowling club is awaiting final completion of the core irrigation work at Alpha St and finalisation of the remaining budget.

Bollards were put in around the pool frontage to stop people parking all over the grassed areas and causing an unsafe area for pedestrians using the footpath.

The final claim for the Cromwell Golf Course project has been made and only tree removal work remains to be done at their cost.

Down Street footpath was sealed.

Vincent

Renovation of the cricket wickets occurred at Molyneux Park for this season. Coring of the grounds also occurred in September to promote better grass growth and moisture absorption.

Permission has been obtained from the ORC for test bores at Molyneux Park to determine the best location for a bore associated with the irrigation upgrade.

Work on the Molyneux Park Management Plan has continued with a draft scheduled to be ready by November.

Filling in of the old Clyde Pool site occurred in late September as previously approved by the Community Board. We are now awaiting final irrigation and regressing of the area.

Trees were trimmed along the main street.

Superfluous water connections and old irrigation lines were disconnected at Pioneer Park.

Repairs were carried out to the asphalt path by the Pioneer Park tennis courts.

The Trees for Babies event in Pioneer Park was carried out again. There is probably only one years' worth of space remaining in the park before alternate areas will need to be found.

Areas identified at Lookout Estate were developed to enhance the area and enable easier maintenance.

Work on the Alexandra River Track boardwalks has continued with removing edges on the boardwalk corners that had been causing crashes with cyclists.

Maniototo

Parks Officer has met with DOC and the local revitalisation group to discuss their proposal to develop waste areas at the Ranfurly Railway area.

Roxburgh

The Roxburgh playground fencing and play equipment partnership project has been completed.

Trees were trimmed in the main street of Roxburgh.

CLUTHA MANAGEMENT COMMITTEE

It has been a quiet time for the Clutha Management area over the winter.

A proposal was prepared for the toilet at Dustin Park. This is currently out for public consultation with submissions to be heard at the Clutha Management meeting in December.

Community Facilities, Libraries & Swimming Pools

OUR SPACE

Our community facilities and buildings provide places for social, sporting and cultural interaction.

Our libraries promote literacy, education and the exchange of information and ideas. We provide libraries under a shared services arrangement with Queenstown Lakes District Council. We run libraries in Alexandra, Clyde, Cromwell and Roxburgh and share resources of those based in the Queenstown Lakes District. We also have a partnership with schools in Millers Flat, Omakau and Maniototo.

Swimming pools contribute to the health and well-being of the community and add to the attractiveness of the area. They provide a place for people to learn to swim, particularly for our young people, which Council has recognised as being increasingly important when so much of our district is surrounded by water. We manage the Cromwell Swim Centre and Molyneux Aquatic Centre directly, along with community swimming pools in Ranfurly. Millers Flat is operated by a community trust and the Roxburgh Community Board financially supports the school to facilitate swimming.

Community facilities, libraries and swimming pools contribute to two community outcomes.



COMMUNITY FACILITIES

Molyneux Stadium

Floor sanding, polyurethaning and new basketball court marking work was completed on the main stadium floor in July partly funded by Alexandra Basketball.

Three new 50c coin-operated meters were installed for the electric wall heaters to replace the previous meters, which were becoming unfixable.

Becks Hall Redevelopment

A \$170,000 redevelopment of the Becks Hall is under way.

Clyde Railway Museum

The work identified in the Conservation Plan for the building was quantified at \$90,000.

The community groups with an interest in the building are working together and jointly facilitated a public meeting in September to gauge interest and support from the Clyde community for the preservation of the Railway Station. This was very encouraging. Promote Dunstan and Clyde Museums will work with Council staff to apply for funding to complete the repairs.

Cromwell Memorial Hall Redevelopment

Funding has been provided in Year 2 of the LTP for the redevelopment of the hall, which includes the preparation of developed design and detailed drawings, specifications, tender documents and the construction.

However there has been some interest in considering the merit and feasibility of a multi-purpose building instead, closer to the town centre. Some investigation on this has been done with a discussion paper in draft under review to present to the Board. This is in recognition there is already a proposal by Sports Club, Hockey Turf group for facilities.

The hall redevelopment project is programmed for 2013/14. It is worthwhile reporting on hall bookings to show the type of usage.

The usage of the Memorial Hall has increased over the past three months. The Promotion Group booked the hall for 10 days in July for their "Rush to the Junction" children's activities and for two social functions.

Bookings for June – September 2012 were as follows:

Date	Hirer	Event	Rooms hired
25 May – 10 June	Fine Thyme Theatre block booking	Show	Whole Hall
11 June 2012	Cromwell Smallbore Rifle	Club night	Auditorium
12 June 2012	Cromwell Indoor Bowls Club	Club night	Auditorium
13 June 2012	Karate	Club night	Whole Hall
14 June 2012	Scouts and Cubs	Club night	Supper room
18 June 2012	Cromwell Smallbore Rifle	Club night	Auditorium
19 June 2012	Fortune Theatre	Performance	Whole Hall
20 June 2012	Karate	Club night	Whole Hall
21 June 2012	Scouts and Cubs	Club night	Supper room
23 June 2012	Emergency Services	Ball	Whole Hall
26 June 2012	Cromwell Indoor Bowls Club	Club night	Auditorium
27 June 2012	Karate	Club night	Whole Hall
28 June 2012	Scouts and Cubs	Club night	Supper room
30 June 2012	Cromwell Community Arts Council	Performance	Whole Hall
3 July 2012	Cromwell Indoor Bowls Club	Club night	Auditorium
3 - 4 July 2012	Cromwell Community Arts Council	Rehearsal and Performance	Whole Hall
5 - 15 July 2012	Cromwell & Districts Promotion Group	Gold 150 celebrations	Whole Hall - 10 days
12 July 2012	Cromwell Smallbore Rifle Club	Competition	Whole Hall
7 July 2012	Cromwell Smallbore Rifle Club	College students shoot	Whole Hall
28 July 2012	Jim Harrington	Charity Ball	Whole Hall
3 August 2012	Cromwell Smallbore Rifle Club	College students shoot	Whole Hall
10 August 2012	Cromwell Smallbore Rifle Club	College students shoot	Whole Hall
17 August 2012	Cromwell Smallbore Rifle Club	College students shoot	Whole Hall
24 August 2012	Cromwell Smallbore Rifle Club	College students shoot	Whole Hall
31 August 2012	Cromwell Smallbore Rifle Club	College students shoot	Whole Hall
1 September 2012	Glenys Warhurst	50th Birthday Party	Whole Hall
2 September 2012	Cromwell Community Arts Council	Performance	Whole Hall
7 September 2012	Cromwell Smallbore Rifle Club	College students shoot	Whole Hall
14 September 2012	Cromwell Smallbore Rifle Club	College students shoot	Whole Hall
20 September 2012	Tarras School	Performance	Whole Hall - 4 days
28 September 2012	Cromwell Community Arts Council	Performance	Whole Hall

Anderson Park Sports Pavilion

The end of Rugby Season annual check of the building was undertaken with a Rugby Club representative. It is very pleasing to note that during the past couple of years, the Club has ensured that at the end of the season the building has been left very clean and no damage has occurred.

Bannockburn Hall Rebuild

Council staff have been working with the Bannockburn Community Centre Management Committee Inc to finalise plans and cost estimates for a new hall. A draft lease document has been provided so the Committee can apply to funders for funds in addition to that the Community Board has committed.

Ranfurly Town Hall

Window curtains replaced in the main hall.

Wallace Memorial Rental Unit

Toilet bowl and cistern replaced. Tree roots removed from wastewater pipeline.

Centennial Milkbar

One second floor room being utilised by fledgling new enterprise.

LIBRARIES

Public Libraries: Strategic Framework 2012 - 2017

This document charts the future of public libraries in New Zealand. It is designed to help libraries, and their local councils, to extend their services through new technology, and improve their efficiency through partnerships and alliances.

The first strategic framework for public libraries was published in 2006. The work was created through collaboration between public libraries, the National Library of New Zealand Te Puna Matauranga o Aotearoa and Local Government New Zealand Te Putahi Matakokiri (LGNZ) to create a shared understanding of the benefits libraries deliver to communities. The framework was aspirational in its intent:

The unlocking of this potential, the acceptance of the challenge to public libraries laid down by the demands of the information age and the making of a significant contribution to our economy, society, culture and democracy is what this Strategic Framework is all about. Far from being an academic

document, it is a call for sustained, constructive and coordinated action that will benefit all New Zealanders.

This refresh of the framework is the result of libraries continuing to reappraise their value and role in times of rapid change. The landscape in which public libraries operate has changed significantly in the six years since the framework was published: economically, we have been in the grip of the worst global financial crisis since the great depression; politically, the world has been volatile; and we have experienced the devastation and dislocation caused by the Canterbury earthquakes.

Rapid technological change has seen the rise of social networks, e-books, smart phones and many other mobile devices. We are on the verge of ubiquitous broadband, albeit at an increased cost. The world of computing has moved to the cloud (internet hosted services). We can download software applications (apps) for almost anything, and information comes to us in a variety of ways – video, podcast, images, as well as text.

The scale of change is impacting on public libraries worldwide. Countries are responding to change and pressure in different ways. Some, like Denmark, are reinventing the library both physically and virtually into a vital national and community asset without which a community cannot think of itself as civilised. In the UK some local authorities are responding to financial pressures by closing libraries or moving them to being run by community volunteers. However, other UK local authorities are reinvesting in libraries to ensure their continued relevance and value. As Singapore did 10 years ago, China is now investing heavily in public library buildings and services to realise the economic and educational benefits they offer communities. Developing countries such as Ukraine and Colombia are investing in online access to information through libraries.

New Zealand as a nation needs to recognise and reassess the contribution public libraries make to society and agree the strategic options and priorities open to local and central government to maximise the value that public libraries deliver. We believe that New Zealand libraries must take a leadership role to help their customers and funders to shape their future.

This document fulfils several purposes. First, it is intended to be used by libraries and their local authorities as a tool for setting priorities. The framework identifies five roles that libraries play in their communities. While all roles add value, a local authority may want to put more emphasis on some than others, depending on the needs of its community.

The second purpose is to provide stakeholders and the wider community with an understanding of the

breadth, depth and nature of a 21st century public library. Although some have questioned whether the public library is still necessary in a world of digital content, use of public libraries is not declining in New Zealand or in other countries such as the USA.

Libraries are reaching wider audiences through moving services to online and mobile environments. Library buildings are transforming to be not only where residents come to get ideas and information but also to be an experiential place where they can connect with others to create and share knowledge, and learn about new ideas in a social context.

Customer research shows that New Zealand libraries are highly valued by their communities, and they are recognised globally as innovative and of high quality.

Finally, the document is intended to be a catalyst for action as we seek to get best value from our libraries. It outlines the strategies and opportunities possible to move us from where we are today to an exciting future – one that is collaborative, sustainable, delivers public value and provides strong leadership and expertise in developing services.

Please contact the Shared Library Services Manager if you would like a copy of the Public Libraries: Strategic Framework 2012 -2017.

Shelf Life

There is something for everyone in the latest edition of Shelf Life available at your nearest library.

Holds/reserves cost \$1 on collection of the item – or you may just be in luck and find the item available on the shelf – so rush on down to your library where friendly librarians await!

You may also like to check out the e-resources – reading and audio to download for free through the library website: <http://libraries.codc-qldc.govt.nz>.

Social Media

Cromwell and Alexandra libraries now have Facebook pages. Take the time to join and see what is happening in these libraries and what new items have been added to their collections.

Introducing RDA: the new kid on the block

It's an exciting time to be a cataloguing librarian. Change is a feature of our working life – substantial and fast change. Not only are we faced with new digital formats and new challenges in cataloguing, there are new patterns of international cooperation, improved IT capabilities, new ideas about how the bibliographic universe is structured and how it should be managed. Even the introduction of AACR2 in 1978 did not involve a rethink of the basic models underlying cataloguing.

The major change at the moment is RDA: Resource Description and Access – the replacement for AACR. It's new and it's different, it comes with a strange creature called "Furbur".

Built on foundations established by the Anglo-American Cataloguing Rules (AACR), RDA will provide a comprehensive set of guidelines and instructions on resource description and access covering all types of content and media. The new standard is being developed for use primarily in libraries, but consultations are being undertaken with other communities (archives, museums, publishers, etc.) in an effort to attain an effective level of alignment between RDA and the metadata standards used in those communities. (Joint Steering Committee for the Development of RDA, 2008.)

So, where does that leave us? Coping with change and difference, learning a new set of rules and the fundamental principles upon which they are based, and moreover in a position of having to teach our non-cataloguing colleagues about this new tool that will bring description of and access to resources into the 21st century.

We may still be coming to grips with it ourselves; we don't quite know exactly when it will be finalised; we don't know to what extent it will be adopted profession-wide, nor what impact it will have on what we do on a day to day basis. We may not be sure how our catalogues will change, or whether authority control will be quite different, and the sheer amount of new terminology can make it challenging to come to grips with anything written about this.

Alexandra and Cromwell staff have attended a training session in Dunedin on RDA and are preparing themselves for the changes in cataloguing practice. The National Library of New Zealand will be adopting the RDA cataloguing rules and have the intention of starting implementation in the new year.

Statistics

CODC & QLDC Libraries Statistics Summary 01/07/2011-30/06/2012

CODC Libraries	ALEX	CLYDE	CROM	MNTOTO	MLSFLAT	OMAKAU	ROX	CODC TOTAL
Active Borrowers At 30/06/12	5056	321	2882	1113	128	84	760	10344
Items Held At 30/06/12	40674	4705	23252	20108	4253	3996	3850	100838
Issues/Checkouts 01/07/11-30/06/12	141152	13203	63785	28397	3284	2975	13367	266163
New Items Added 01/07/11-30/06/12	3819	656	1423	1531	545	345	976	9295

QLDC Libraries	ATWN	GLEN	HAWEA	KNGSTN	MKRORA	QTOWN	WKA	QLDC TOTAL
Active Borrowers At 30/06/12	1859	122	549	86	41	7896	7251	17804
Items Held At 30/06/12	10004	3525	8784	1105	2836	24026	35022	85302
Issues/Checkouts 01/07/11-30/06/12	49972	2206	18781	1591	1494	143718	191548	409310
New Items Added 01/07/11-30/06/12	1539	393	1254	324	400	4301	6608	14819

CQ Totals

Borrowers	Items Held	Checkouts	New Items	E-resources Held	E-resource Checkouts
28148	186140	675473	24114	124	607

The screenshot shows a web browser window with the OverDrive Content Reserve interface. The page title is "Circulation Activity By Branch" and it is dated "Last updated 09/24/2012 4:40 PM ET". The report covers the period "From 8/1/2012 through 8/31/2012" for "Branches: All". A table lists 13 branches with their respective checkout counts, accompanied by blue horizontal bars. A "Grand Total" row shows 1,821 checkouts across all branches. A "Create Worksheet" button is located below the table. The footer contains copyright information for OverDrive, Inc. and links to security and privacy policies.

Branch	Checkouts
Hurunui District Libraries	1
Gore District Library	35
Clutha District Libraries	38
Southland District Librarie...	39
Ashburton Public Library	60
Buller District Library	74
Westland District Library	79
Marlborough-Adult Borrower	117
Grey District Library	141
Tasman District Libraries	193
Central Otago/Queenstown La...	235
Nelson Public Libraries Res...	349
Invercargill City Libraries	460
Grand Total (13 Branches):	1,821 Checkouts

[Create Worksheet](#)

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SWIMMING POOLS

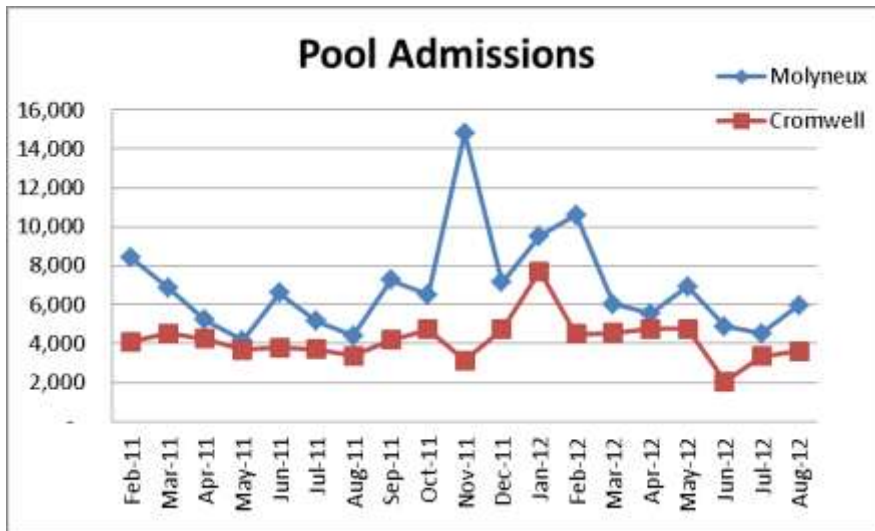
Staffing at Cromwell Swim Centre has been steady but Molyneux Aquatic Centre has been trying to fill one remaining position over this time.

Central Swim School continues to have steady numbers across Term 3 with 786 lessons carried out in July, 2811 lessons carried out in August and 779 lessons in September across the two pools.

Numbers booked in for the Swim School in Term 4 are similar or ahead of numbers in Term 4 last year for both pools.

Term 3 saw the Swim for Life programme with the schools run again, with the focus on river safety with Years 5-8 students. This is a continuation of the programme being operated over the last two years. This resulted in significant numbers going through the programme in August, which was a bit earlier in the term than previous years.

The marketing plan was developed for both pools and this was discussed at a joint VCB and Cromwell meeting. Work will now begin on several key points in the marketing plan.

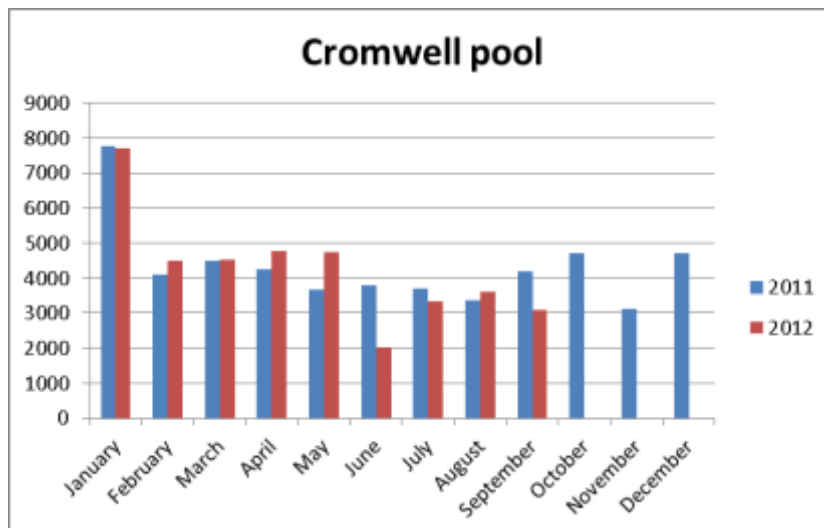


Cromwell Swim Centre

Cromwell Swim Centre has experienced a steady winter. Numbers were variable across the time with the Swim Skills programme occurring at slightly different times to previous years with a drop-off in September.

Work has begun on finalising staff for the summer break and this should be confirmed in October to ensure a steady lead up to the busy Christmas period.

The pool also experienced two key outages during this time with the loss of gas heating in early July and a plant breakage in September resulting in the therapeutic pool being unavailable for several days.

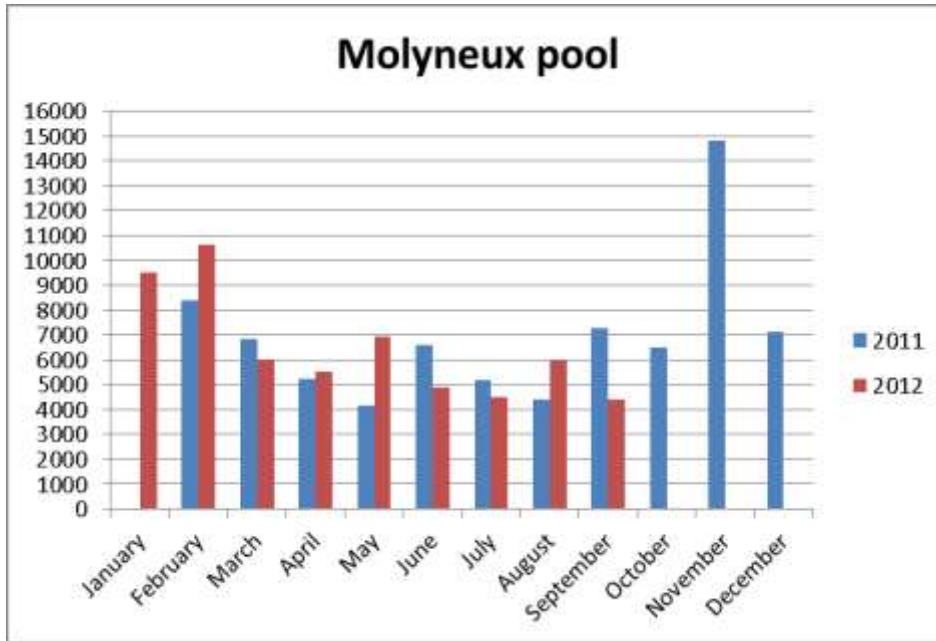


Molyneux Aquatic Centre

Molyneux Aquatic Centre has continued to have steady patronage with a drop-off in September.

Work has begun on finalising staff for the summer break and this should be confirmed in October to ensure a steady lead up to the busy Christmas period.

Maintenance has been occurring at the pool including replacing the socks in the water treatment plant for the spa, repair of the ventilation/heating gas system and repair of a motor seal and bearing for the spa pool.



Ranfurly

Work has begun on finding staff for the Ranfurly Pool.

The pool is being readied for the upcoming season.

Two new pool covers have arrived as allowed for in the capital expenditure.

District Development

OUR SPACE

We facilitate economic opportunity indirectly with the provision of infrastructure, recreational and cultural assets. We directly facilitate economic opportunity with the provision of a business development programme, a regional tourism organisation, community planning, visitor centres, managing the regional brand and a modest promotional grants fund.

The district development activity is a primary contributor to all three of our community outcomes.



BUSINESS DEVELOPMENT

Manuherikia Catchment Water Strategy Group

The Manuherikia Catchment Water Strategy Group has continued to move forward over the last three months with the pre-feasibility study on options for enhancing irrigation throughout the Manuherikia Catchment.

Aqualinc, who are contracted to provide the background information for the catchment, are making good progress with the pre-feasibility study.

Aqualinc has delivered four of the draft sub-reports and is well on track to deliver the final report in November. Completed draft information to date:

- The Social Report – Outlining the sort of social changes that could be expected to occur in the district if irrigation use is expanded.
- The Status Quo Report – Discusses the regulatory changes expected to happen regardless of the outcome of any of these studies.
- Manorburn Hydrology Report – There are no significant changes in the report from earlier conclusions.
- Manuherikia Hydrology Report – Indicates that if Falls Dam was raised by six metres

there would be enough water to irrigate another 3,500ha and would allow very good reliability of water to the existing irrigated area. If the Falls Dam was raised 27 metres it would give enough water and very good reliability to an extra 15,000ha. As part of this possibility the siting of a 'high race' in the Omakau area is being further explored.

The group feels that regardless of which option is chosen at the end of the pre-feasibility stage, it needs to include the whole community with them during the process. Therefore, as well as currently having all interested organisations represented on the group, the group is developing a 'Community Proposition.'

This Proposition is likely to take the form of a document that sets out a whole of community approach to enhancing irrigation within the Manuherikia Catchment. The document proposes to outline the background, the benefits, the key considerations that the community has stressed and the fundamental principles of the project.

A public workshop was held in early September to help develop the Community Proposition, to identify the issues and to encourage feedback and community involvement.

The communications group, which is a small sub-committee of MCWSG, is working on developing five case studies of local farms. The purpose of these is to show the financial impact of irrigation development on various farming operations and to highlight potential opportunities.

The completed case studies will be presented to current and potential irrigators during October in an effort to help assess the impact of increased irrigation on their own farming operations.

Regional Business Partners Network

The focus of the regional business partners network has shifted from targeting businesses who are operating in a commercial environment and have fewer than 50 employees to engaging with and assessing export businesses within Central Otago.

To date this year, three businesses that fit this criteria have been assessed.

VISITOR INFORMATION CENTRES

Alexandra

July-September 2012	14,695 Visitors	
Compared to Jul-Sep 2011-Visitor numbers 18372		
	\$	% of sales
Bookings	\$19,276	28%
Commission	\$5,605	8%
Retail	\$7,701	11%
Event Tickets	\$35,921	52%
Display Rental	\$350	1%
TOTAL REVENUE	\$68,854	
Revenue decreased by 20%		

Ranfurly

July-September 201:	4,686 Visitors	
Compared to Jul-Sep 2011-Visitor numbers 4366		
	\$	% of sales
Bookings	\$2,772	50%
Commission	\$323	6%
Retail	\$2,400	44%
Event Tickets	\$0	0%
Display Rental	\$0	0%
TOTAL REVENUE	\$5,496	
Revenue decreased by 26%		

Cromwell

July-September 2012	9,810 Visitors	
Compared to Jul-Sep 2011-Visitor numbers 10421		
	\$	% of sales
Bookings	\$21,413	64%
Commission	\$2,684	8%
Retail	\$5,693	17%
Event Tickets	\$3,773	11%
Display Rental	\$96	0%
TOTAL REVENUE	\$33,659	
Revenue decreased by 33%		

Roxburgh

July-September 201:	424 Visitors	
Compared to Jul-Sep 2011-Visitor numbers 493		
	\$	% of sales
Bookings	\$3,837	74%
Commission	\$455	9%
Retail	\$611	12%
Event Tickets	\$316	6%
Display Rental	\$0	0%
TOTAL REVENUE	\$5,218	
Revenue decreased by 5%		

Visitor Numbers

Visitor numbers overall are down by 12% on last year. There were very few ski visitors over the winter months, due to both lack of snow and then good weather keeping those skiers on the fields. September last year was also the month Rugby World Cup visitors came through the four centres.

Alexandra saw the most significant drop in visitors of 20% for the quarter, largely represented in September and the Blossom Festival. However much of this is estimated due to a malfunctioning door counter.

Cromwell made the most of the Gold 150 celebrations by having tickets for all events available for pre-booking solely at the information centre.

Ranfurly reported much less traffic heading to ski fields this season.

Roxburgh remained on winter hours this whole quarter in comparison to last year's early summer season commencing in September, which did bring in some additional visitors during Rugby World Cup and Roxburgh Scottish Week.

Revenue

Overall down by 24%, the decrease in revenue is represented across all four centres and most of the revenue streams.

Bookings

Alexandra saw a decrease of 27% in bookings overall, encompassing all aspects but most significantly accommodation with a decrease of 50%.

Cromwell saw a decrease of 36% in bookings overall. Again accommodation bookings significantly decreased by 58%.

Ranfurly showed a decrease in bookings overall of just 3%. Contrary to both Cromwell and Alexandra, Ranfurly accommodation bookings are up by 27% reflecting some good forward bookings for the Rail Trail.

Roxburgh had an overall decrease in revenue of 5%. However, bookings for both transport and accommodation have increased marginally. Transport by 4% and accommodation by just 0.5%.

Retail Sales

Overall down by 45%. The major influence has been a decline in fishing licence sales, although retail in general has been on the decline – the exception to this is Cromwell.

Alexandra – retail overall decreased by 34%. Represented by 51% decrease in fishing licenses, 33% decrease in museum sales, 29% decrease in phone/stamp sales. Other retail items however, increased by 3% over the quarter.

Cromwell – retail overall increased by 28%, this is represented by increased phone/stamps sales of 5%, other retail sales of 53% and an increase in fishing license sales of 235% - 17 more licenses sold this year.

Ranfurly – retail overall decreased by 39% largely due to a 86% decrease in fishing license sales. Other retail also decreased by 5%.

Roxburgh – retail overall decreased by 64% again largely due to a 81% decrease in fishing license sales.

Event Sales

Overall down by 18%.

Alexandra – Blossom Festival sales increased by 4% due to increased sales of Wool On Award tickets, otherwise down overall by 12%.

Cromwell – Event sales decreased by 48% influenced largely by very successful Cromwell Community Arts Council events last year.

Ranfurly – Event sales decreased by 88% with no major local event tickets being sold this year. Blossom Festival sales helped a little.

Roxburgh – Event sales decreased by just 2%.

Expenses

Famil of Lawrence operators was undertaken by a number of Central Otago Visitor Centres staff in August.

Staffing and Wages

Alexandra - Wage savings were made by not adding extra cover when leave was taken and managing with one staff member.

Cromwell – Staffing was kept within budget and holidays taken during this quiet period. The Cromwell Team Leader attended the National i-SITE conference in September. A transfer of data from the paper audits of the Cromwell Museum collection, to a computer database, has been undertaken by Cromwell staff this quarter.

Ranfurly – Staff levels maintained.

Roxburgh – Team Leader took annual leave and was covered for famils and trade show attendance.

Retail Purchases

Alexandra – Stock purchases have increased in September.

Cromwell – Small stock purchases.

Ranfurly – Retail purchases small and some stock transfers.

Roxburgh – Small retail stock purchases and some stock transferred with Ranfurly.

General

Capital Expenditure

No Capital Expenditure this period while Visitor Centres Manager on sick leave.

New Operators

The new Visitor Guide has generally been well received by community. There were some localised concerns about low uptake in some sectors of the tourism industry.

Alexandra – Two new operators started during this period.

Cromwell – No new operators this period.

Ranfurly – One new accommodation operator.

Roxburgh – Some operators have indicated their plans to start up cycle-associated businesses in town to complement the new cycleways opening soon. A name change and upgrade is happening to an existing accommodation complex.

Health and Safety

No health and safety issues this period.

Property and Housekeeping Issues

Alexandra – Heating R&M issue not yet resolved with building owner. There have been changes to operational management of Central Stories Museum.

Cromwell – A heat pump problem involving the neighbour has been resolved.

Ranfurly – An internal wall has been prepared for the installation of the joint venture DOC/VIN area information panel.

Roxburgh – No issues.

IT

Alexandra – Upgrade to new version of IBIS computer booking system is completed.

Cromwell – Some minor training issues with new IBIS version have been resolved but exporting data still has some issues to resolve.

Ranfurly – No issues.

Roxburgh – IBIS update was delayed until August when the Team Leader back from annual leave and working well now.

Forward Planning (month ahead)

Promotional and Marketing Opportunities

Alexandra – Alexandra Taxi service will be closing for business on 31 August.

Lightbox advertising has sold well, with just one space (in nine) left for the summer.

Jenny met with Maria De Cort, Communications and Strategy Coordinator, to discuss advertising opportunities for the Information Centres locally, and a story will appear in the Spring rates newsletter, along with snippets in the new Central Matters segment in The News.

Cromwell – Rotating Light boxes are both fully sold, 1 x 6 months and 1 x full-year.

Brochure Pay to Display charging will begin for Central Otago operators prior to Christmas.

Ranfurly – DOC/VIN display panel will be installed before Christmas.

Roxburgh – Plan to maximise opportunities for increasing business in conjunction with new cycle trails opening.

Staffing Requirements

Alexandra – Summer hours will begin on 26 December.

Cromwell – Team leader will attend two cycling events in November.

Adverts have been placed in local papers for extra casual staff for the summer.

Summer hours will begin on 1 November.

Ranfurly – Summer hours will begin on 26 December with one hour closed for lunch/banking.

Roxburgh - Summer hours begin on the Saturday of Labour Weekend.

TOURISM CENTRAL OTAGO (TCO)

Cycling Campaign

TCO is continuing to build on the cycling campaign initiated in 2011/12.

The goal is to establish Central Otago as New Zealand's premier cycling tourism destination. The key objective is to promote the Central Otago cycling experience to a wider cycling audience with a key outcome of developing and maintaining a comprehensive database of those interested in cycling, food and wine and camping in Central Otago.

During 2011/12, TCO worked with two cycling event management companies based in Auckland – Brave Events and Total Sport. We supported a number of events run by these companies by way of sponsoring three competition prizes to the region, Cycle Central Otago brochure support in race packs; e-newsletter to their client databases; signage at selected events; attending two pre-event expos; and event MC announcements.

We will continue to focus and consolidate on target markets – the greater Auckland area and top of the North Island, TCO will assess what opportunity the greater Wellington region presents and keep Canterbury top of mind. With two new cycling trails opening in the next 12 months, Otago and Southland will continue to be important markets for weekend visits.

Australian visitors have good access to the region through the international gateways of Dunedin and Queenstown in close proximity to Central Otago and with frequent connections from Christchurch, however limited funding restricts TCO's ability to put funding into the Australian market.

In the 2012/13 year TCO will work with Brave Events and Total Sport to build on the initial partnership agreements from the previous year. These include attending four cycling events in the North Island promoting the Central Otago cycling experience; Central Otago cycling brochure and competition entry forms into approximately 6,700 race packs; editorial content in e-newsletters to both event management databases of approximately 39,000 people over the course of 8 months; branding on printed material and links on the official events websites; branding signage at the start and finish of events; opportunities to promote the regional product and merchandising at the events attending; development of three major Central Otago Holiday experiences as prizes for the events (garnering contacts for database), event MC announcements and complimentary entries to events for appropriately Central Otago branded participants.

TCO has a database of 1450 people who have indicated an interest in cycling in the region. The database has been collected over nine months through competition entry forms via Brave Events and Total Sport event management online e-newsletters

or collected at cycling events. A campaign to communicate with the database to capture the 'come now or you'll miss out' psyche; providing reasons to visit, quality 'cycling product' deals and event information is currently being drafted.

Cyclecentralotago.com (.co.nz) has received 66,582 visits with majority from New Zealand, Australia, USA and UK over nine months. Additional content on cycling trails will be uploaded together with more comprehensive events guide to road and mountain bike events. A Google adword campaign specific to cycling, targeting those researching cycling will direct people to the website. Other online marketing activities include the Australian Cycling Networks (Sydney, Melbourne and Brisbane) sites, FourCorners (a dedicated New Zealand travel and tourism website featuring tourism products and services and dedicated activities such as cycling) and a web broadcast video series on the Otago Central Rail Trail with Yahoo New Zealand (and Destination Content). A social media campaign around Facebook is planned, together with online and print media opportunities. TCO will target key publications and online media whose readership/audience are within the identified target markets and demographics to visit the region and write about the Central Otago (cycling) experience.

In late September a successful Cycling Tourism Workshop was held in Alexandra with approximately 50 operators from throughout the region attending. The day featured presentations on marketing opportunities, the next stages of the New Zealand Cycle Trails and updates on local trails.

Keynote presenters from out of the region were Julian Smith from creative brand agency BRR and John Dunn from Nga Haerenga The New Zealand Cycle Trail. Julian gave an informative and inspiring presentation on current market trends and ideas about how to ensure cycling campaigns are a success. He spoke about the need to be relevant and specific, and to approach marketing from the outside in, focusing on the customer journey and experience. He encouraged operators to think about "connecting the dots together" and look at all the individual "moments" that create the overall experience for the customer, putting themselves in the space of the customer.

John updated operators on progress with the New Zealand Cycle Trail project and touched on what was needed to create a world-class cycling experience. He was full of praise for the work of Tourism Central Otago and how it is positioning and promoting itself in the market. Presentations were also given by trustees of the Otago Central Rail Trail Trust, Clutha Gold and Roxburgh Gorge Trails as well as long-established local tourism operator Trail Journeys.

A wine tourism workshop is planned for early December in Cromwell.

Operator Contributions for 2011/12 financial year

In order for TCO to operate a comprehensive regional promotion programme it is essential that the best possible industry rate is obtained – this may be free of charge (FOC) or a reduced industry rate. The term 'in kind' refers to the difference between the normal retail price and the actual costs charged.

During the 2011/2012 year 19 media, marketing campaign and trade files were managed (made up of 12 media files, three marketing campaign files, four travel trade/business files).

Sixty-two local businesses participated in hosting media, trade and campaign prizewinners in the region.

The 'in kind' contribution by operators for the 2011/12 year was:

Operator 'In Kind' Contributions 2011/2012			
	Accommodation	Activities	Total In Kind
Media projects	\$2225	\$7319	\$9544
Trade projects	\$3550	\$4261	\$7811
Marketing Campaign Projects	\$1993	\$2116	\$4109
TOTAL	\$7768	\$13,696	\$21,464

This is an increase in 'in kind' contribution by local tourism operators to the value of \$6534 over the previous year.

Additional to the 'in kind' contribution by operators, Tourism New Zealand's International Media Programme, and other partners contributed to the value of \$15,348 for the 2010/11 year.

This equates to a combined financial contribution towards media hosting, trade and campaign prizewinners of \$36,812 for the year ended 30 June 2012.

This is an overall increase in contribution of \$18,767 versus 2010/11 total contribution of \$18,045.

In Kind Contribution Background

TCO works jointly with local tourism operators on a variety of projects. Projects include hosting domestic and international media on a 'visitor experience', prize packages and hosting prizewinners as part of the yearly marketing campaign activities, and hosting 'Trade' such as travel wholesalers, inbound agent staff and tourism industry staff from key roles on familiarisation visits of Central Otago and tourism experiences in the region.

When planning the content of an itinerary, TCO contacts individual operators providing the products and services suitable to the requirements of the project and/or according to the media/project brief. Operators are encouraged to consider the financial benefits to their business and the region from hosting the person or people, and where possible offer a reduced rate or no charge for their product or service. If the itinerary is part of Tourism New Zealand's (TNZ) International Media Programme (IMP), the IMP will generally pick up the cost of accommodation and some activities.

TCO acknowledges and appreciates the level of support that operators have shown over the 2011/12 year. This was once again a difficult trading year with many businesses still impacted by the Canterbury Earthquake and continuing global recession.

COMMUNITY

Central Otago District Heritage Strategy

Submissions to the draft Central Otago Heritage Strategy closed on 14 September 2012. Thirty-seven submissions were received and the working group is scheduled to meet on 16 October to go through and hear submissions.

Cromwell Community Plan 2012

The development of a second community plan for Cromwell is well underway. Business interviews have been carried out with 80 businesses from across all sectors within Cromwell. Community surveys were sent out to 1500 randomly selected households (of which 121 were filled in and returned) and youth workshops were held with 79 students from Cromwell College.

A community workshop was also held at the Presbyterian Church in Cromwell on Saturday 18 August.

All of the information gathered has been disseminated and the draft Cromwell Community Plan has been developed. The plan is due to go out for public consultation in October 2012.

Submissions will be heard by the Cromwell & District Community Trust. Changes and additions will be made based on the submissions and a final plan drafted.

Once the final plan is completed, the Cromwell and District Community Trust will then drive the plan forward.

Cromwell Museum

A full audit of the Cromwell Museum collection is currently being undertaken as the level of catalogue data supporting collection items in the Cromwell Museum is of variable quality and completeness.

This is envisioned to take around three months as there are estimated to be around 3,000 items that the collection holds.

Alexandra Community Plan 2012

The Alexandra community workshop was held on 29 September 2012 at The Cellar Door.

Over 50 people participated, representing good cross-section (businesses, community groups, individuals and youth) of the community.

The plan is now being drafted based on information gathered from the community survey, business surveys, youth workshops and community workshop. Once the draft plan has been finalised, this will go out to the community for consultation.

Central Otago Arts Strategy 2012

The process for the development of the Central Otago Arts Strategy has begun. A survey is expected to go out to community groups, businesses, tourism operators and artists in the first week of October.

Workshops are earmarked to be held in the last two weeks of November around the district to ascertain what opportunities and challenges there are for the arts in Central Otago.

Information gathered from these workshops as well as the survey will feed into the development of the second arts strategy for Central Otago.

REGIONAL BRAND

Brand Users

The terms and conditions of use of the regional brand have changed and the licence agreement is now valid for a three-year period. This means there are a considerable number of businesses and community groups who were approved prior to September 2009 that now need to renew their licence. The brand manager has been making appointments to meet with individual operators and go over the opportunities associated with being brand partners. This is an opportunity to emphasise the need for correct usage of the Central Otago regional identity brand mark to maintaining a consistent standard, image and message about Central Otago as more sectors are seeing the collective benefits of associating their business with this brand.

Chinese Delegation

On 12 September, the Mayor hosted a Chinese government delegation from Shanghai, Pudong District and asked the brand manager to assist. A presentation was developed and translated into Mandarin. It was interesting to note that the delegation must have researched this area before coming as they were aware of the positioning of Central Otago as 'A World of Difference'. They were interested to know more about the investment opportunities within the wine, horticulture and merino industries within Central Otago.



(Translated: Central Otago - *dramatic landscapes, climatic extremes... breath-taking colour.*)

Further work on Clutha Gold Trail

The brand manager has helped to develop the brand story for the Clutha Gold Trail. This is about building on the key attributes and qualities and values that help to define the Clutha Gold Trail. The reason this has been developed is so that there is a unified understanding about those things that are special about the Clutha Gold Trail, so that this can be consistently projected to both the local community and those beyond. The Clutha Trail Trust will then be able to take this core material to then develop its interpretation panels, signage, brochures and website. Having this material developed will help to differentiate this trail from the other trails in Central Otago.

Central Otago Fruit Brand Project

Preparing marketing material for the Central Otago Premium Fruit brand for the coming season is well underway. Central Otago Premium Fruit Ltd (COPFL) has agreed to extend the cherry and apricot pilot project for another year. The intention is to trial the new fruit brand in some additional high-end Asian markets and to develop some additional marketing collateral for apricots to go into the US market. The brand manager will be working with COPFL to ensure the new marketing material is consistent with the brand design system for the Central Otago Premium Fruit brand.

In addition, COPFL has agreed to work in partnership with the local Visitor Information Centres to sell Central Otago fruit branded T-shirts. This will be an opportunity to see the new fruit brand in Central Otago and to raise awareness about the project. The brand manager has been helping create some design concept ideas for branded T-shirts that capture the essence of the fruit brand. The T-shirts will be available for sale at the Visitor Centres next month.

PROMOTIONS

Promotions - Alexandra:

Advertising took place in July for funding applications to the 2012/13 Alexandra and Earnsclough / Manuherikia Promotions Grants. These applications were heard by Vincent Community Board at its 20 August meeting.

Applications to the Alexandra promotions budget were made by four applicants, with a total of 12 projects presented. The total value of all project applications exceeded the \$46,800 funding available by the amount of \$16,450. Subsequently Promote Alexandra withdrew their funding request for two projects, which they identified to seek other funding sources.

The Board approved as follows:

\$25,650 Promote Alexandra Projects

Big Bang Bike Weekend

Summer Daze

Waitangi Day Picnic in the Park

Love Alex/Smile Collateral

Website Development

Brochure

Facilitation and Support

\$10,500 Thyme Festival 2013

\$ 4,500 Alexandra Community Arts Council

Art in the Garden

\$ 4,000 Ice Inline

Marketing and Promotion 2013

Season

Total of all applications approved is \$44,650, leaving a balance of \$2150 available.

One application was received for the Earnsclough/Manuherikia Promotions Grant.

The Board approved as follows:

\$5,500 Clyde on Sunday

Infrastructure and materials to promote events

This leaves a balance available of \$4,900 in the Earnsclough/Manuherikia promotions grant account.

Promote Dunstan

The Promote Dunstan AGM was held on 3 October. The group has had another successful year and continues to be involved with and/or run a number of key local events and facilitate community focussed projects, including Dunstan Gold 150 Celebrations, heritage projects such as the Clyde Historical Museum, Clyde Cairn (a memorial cairn to be created at Clyde Cemetery), brochures, information kiosk, etc. In September the group reviewed its strategic plan and constitution, with an amendment to the constitution approved at the AGM.

The group provided a viticulture scholarship to Dylan Turnbull who presented at the AGM on how he used the scholarship. Dylan was extremely grateful to Promote Dunstan for the scholarship, as it had allowed him as a person with a young family to take up the opportunity to spend six weeks in Burgundy learning more about viticulture and winemaking. This added value to his work in the Alexandra Basin.

Cromwell and Districts Promotions (and sub-committees)

Cromwell and Districts Promotions Group held its AGM on 3 July. There are three new committee members, and Adrian Somerville regained his position as chair of the group. Some alterations to the group's constitution were approved at the AGM.

The annual report to the Cromwell Community Board by Cromwell Promotions for the 2011/12 year activities was received at the Board's 10 September meeting.

The Cavalcade sub-committee also completed its report back to the Board at the 10 September meeting. The report confirmed that the amount of \$2303.27 was disbursed to the Cromwell Sports Club North Hall Redevelopment Project as per the Board's approved disbursement of surplus funds.

Cromwell Promotions Group Inc. appointed a Treasurer at its 4 September meeting. This position had not been filled in recent years.

The Tourism Cromwell sub-committee was formally disestablished at the group's 4 September meeting.

The promotion group is attending the Canterbury A & P show 14 - 16 November. The theme this year will be Gold 150. Trail Journeys will also be in attendance. Highlands Motorsport Park is providing display material – i.e. Car/Maps, etc.

The annual November fireworks display facilitated by the group may not go ahead due to lack of secured funding.

The group has established a new Facebook page with the assistance of a volunteer. The page is [facebook.com/Cromwell-district-promotion-group](https://www.facebook.com/Cromwell-district-promotion-group). The group is revisiting the establishment of a mobile

format website after receiving further advice on clarification of the purpose of a mobile site.

Cromwell Promotions Group Inc. has advertised seeking input into its Marketing Plan and activities for the 2013/14 year.

Maniototo Promotions

During this quarter the Board received the first round of applications to its Promotions grants at the 26 July meeting. As the Board had previously (November 2011) approved a grant of \$5,000 to the Naseby and Surrounding Goldfields Jubilee Committee from the 2012/13 Maniototo Promotions Heritage grant, the Board considered all applications for allocation from the Promotion Projects/Events funding grant.

Applications were received from Naseby Vision and Maniototo Promotions.

The Board approved as follows:

\$2,200	Naseby Vision Interpretation Panels project
\$6,200	Maniototo Promotions Dunedin Campaign project

This leaves a balance of \$6,600 for the next funding round in December 2012.

The Maniototo Promotions Group AGM was held on Monday 17 September.

The group has put together a marketing campaign to target the Dunedin weekend traveller market with the aim of securing additional visitors during the traditionally quieter spring period. The campaign involves a mail drop flyer, radio and online components.

Roxburgh Promotions

TCO continues to work with the Roxburgh Community Trust to create additional website presence for Roxburgh. The group plan to develop content for the website Roxburghnz.co.nz as a micro site hosted within www.centralotagonz.com website.

The Roxburgh/Teviot Valley youtube video clips previously created have been linked into the website pages for the relevant business/community group/organisation where possible.

A draft site map for future content has been developed. The Board will receive an application to the Promotion Grant at its 11 October meeting for funding towards design and creation of a Roxburgh specific landing page. Paul Rowe, a member of the committee, is working on written content and image sourcing.

PLANNING and environment

planning civil defence
rural fire building control
liquor licensing dog control and registration
environmental health



Planning & Environment

OUR SPACE

Planning and Environment encompasses the following activities:

- Resource Management
- Building Control
- Environmental Health
- Liquor Licensing
- Dog Control and Registration
- Rural Fire
- Emergency Management

All planning and environment activities contribute to all three of our community outcomes.



RESOURCE MANAGEMENT

Number of Resource Consents Processed

In the period 1 July to 30 September 2012 a total of 48 resource consents were processed, as follows:

- Non-notified delegated authority 37
- Non-notified to hearing 7
- Limited Notified (to hearing) 3
- Publicly Notified (to hearing) 1

Of these, no consents were subject to a Section 37 extension. 100% of all delegated authority consents were processed within statutory timeframes.

The trend line for resource consents received since 2008 still indicates a generally upward trend from the latter part of 2010 and early 2011 (refer "Resource Consent applications since 2008 graph"), and continues to rise albeit slowly.

The total number of consents received is down on the same period last where when a total of 63 consents were received.

Processing Times

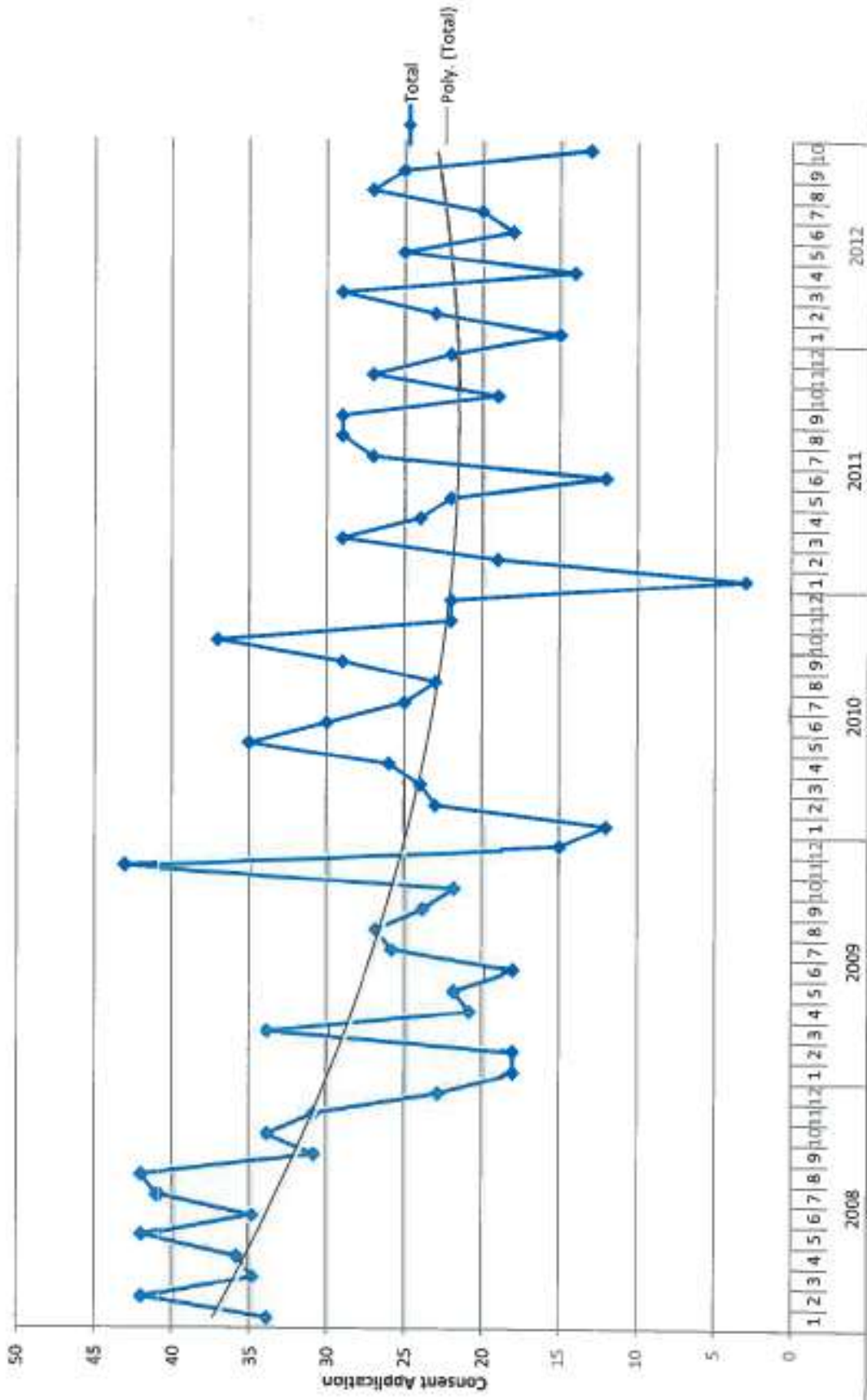
The attached Winchart indicates that the end to end processing times for non-notified delegated authority resource consents processed under delegated authority indicates an average processing time of 21.1 customer days (including weekends and public holidays)

This is slightly up on the last quarter due in part to a few consents being subject to further information requests for extended periods (19%). We are working on providing clearer advice on what is required in terms of a complete (clean) application.

Notes:

1. The end to end times shown on the Winchart provides a weekly average processing time in customer days (including weekends) for all delegated consents issued.
2. The nature of the applications varies greatly in terms of complexity from simple yard breaches to more complex subdivision and/or land use applications.
3. Statutory time frames are also monitored and during this period all consents were processed within statutory timeframes.

Resource Consent applications since 2008



BUILDING CONTROL

Number of Building Consents Processed and Value of Building Work

In the period 1 July to 30 September 2012 a total of 203 Building Consents were issued at a value of \$ 18,315,517.

An analysis of trends in building consent numbers and their values indicates that the number of consents received in this quarter was down 16% and the value had an increase of 29% when compared to the same period last year.

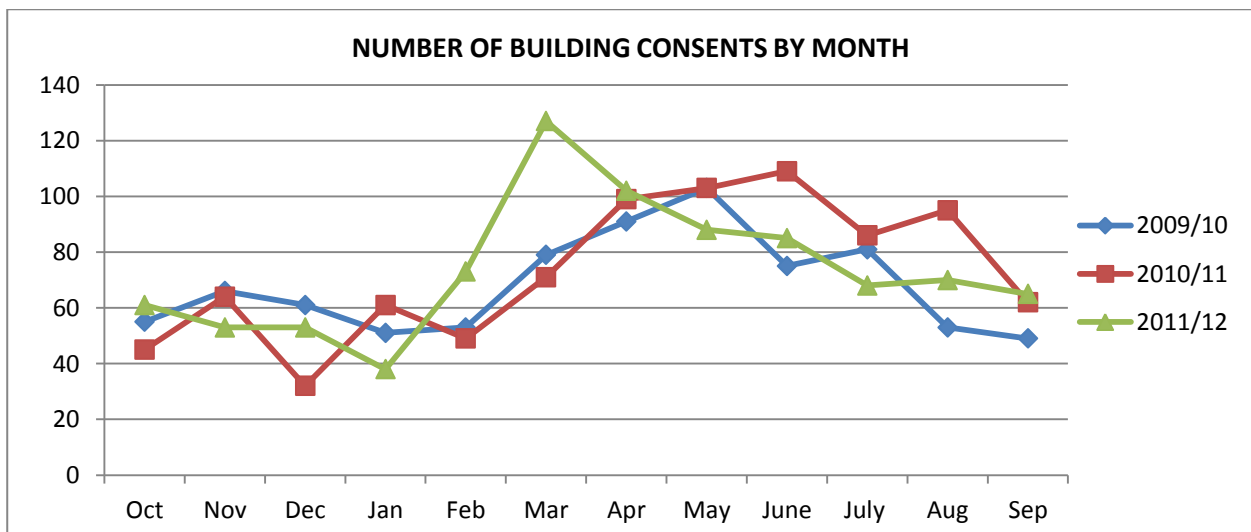
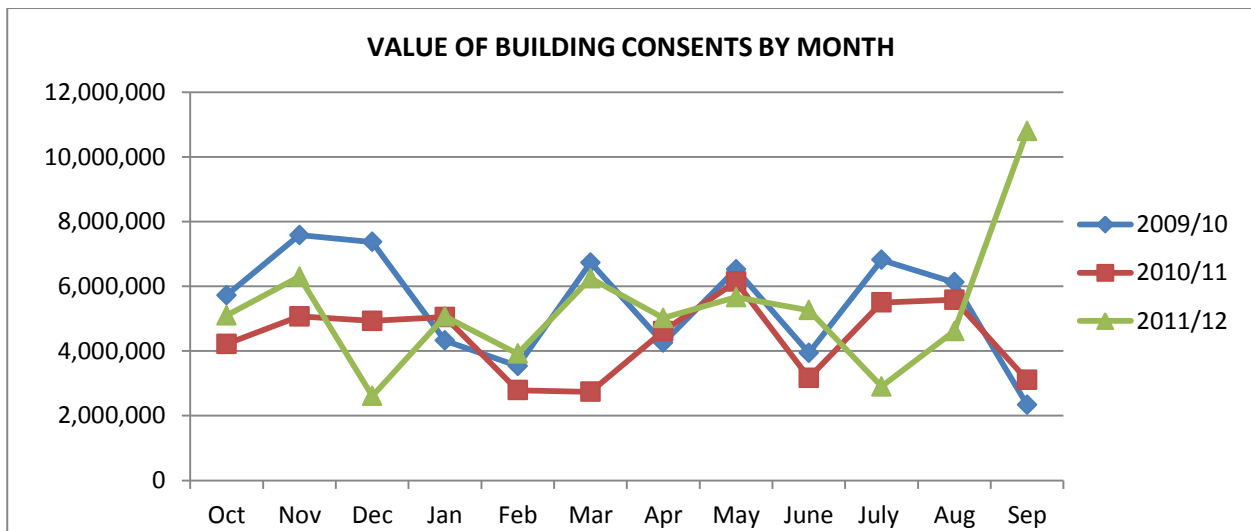
Processing Times

End to end processing times for building consents was an average processing time of 12.9 customer days (not statutory processing days)

In term of statutory processing time frames the average processing time for the quarter was six working days, well within the statutory requirement of 20 working days. 100% of all consents issued were issued within statutory timeframes.

Capacity

The processing times indicate that our capacity to process building consents is at a good level to meet customer demands in terms of the amount of building activity in the region.



Summary of Building Consent Statistics by Ward

Alexandra	53	2,979,395
Cromwell	71	9,434,707
Earnsclough	30	1,956,195
Maniototo	23	2,353,556
Manuherikia	12	848,096
Roxburgh	13	743,625
	202	18,315,574
This month last year	62	3,105,176
Last month	70	4,614,470
Year to date (from 1 July)	202	18,315,574

Analysis of Building Consents for the period

Agricultural - New farm shed	13	339,564
Agricultural - Wind machine	4	12,500
Agricultural - Relocate farm building to site	1	60,000
Agricultural - Relocate farm building off site	1	500
Agricultural - Other	4	85,887
Commercial - New industrial	2	338,000
Commercial - Retail/cafe/restaurant/bar - additions and alterations	1	150,000
Commercial - New warehouse/showroom/offices	2	4,650,000
Commercial - Warehouse/showroom/offices - additions and alterations	1	9,500
Commercial - New education/childcare facilities	1	460,000
Commercial - Motel/hotel/accommodation building - additions	2	6,000
Commercial - New community building (eg. church/clubrooms/toilet)	1	160,000
Commercial - Community building (eg. church/clubrooms/toilet)	1	183,609
Commercial - Other	12	1,306,925
Residential - New Dwelling	29	7,883,912
Residential - Dwelling alteration (internal only)	15	896,677
Residential - Dwelling additions and alterations	11	811,600
Residential - Relocate dwelling on to site (site-works)	4	44,300
Residential - Relocate dwelling off site	1	100
Residential - New garage	11	466,500
Residential - New carport	2	7,900
Residential - New sleep-out	1	19,900
Residential - New garage/sleep-out	1	40,000
Residential - Outbuilding alterations	2	7,000
Residential - Outbuilding relocated on to site	1	9,500
Residential - Pool / spa pool	1	9,500
Residential - Heating appliance	72	321,800
Residential - Solar water heating	1	4,500
Residential - Plumbing and drainage only	4	29,900
	202	18,315,574

RURAL FIRE

The following rural were fires reported for this period. An open fire season was in place.

Date	Location	Cause	Fire Type	Brigade	Time
04/07/12	SH8 McGunn Road Jaes Junction	MVA	Rescue	Ranfurly & Millers Flat FB Ettrick RFT	1 hour
08/07/12	Kyeburn-Hyde Road Kokonga DOC	Hot ashes in pile of sleepers	Vegetation	Ranfurly & Naseby FB Ranfurly RFT	1 hour 15 mins
11/07/12	Luggate-Cromwell Road Mt Pisa	Possible hot chimney flue guard	Structure	Cromwell & Luggate FB	50 mins
13/07/12	Roxburgh-Ettrick Road Ettrick	Good intentions, no action	Vegetation	Roxburg & Millers Flat FB Ettrick RFB	15 mins
18/07/12	Ranfurly-Patearoa Road Patearoa DOC	Unknown	Vegetation	Ranfurly FB & RFT	15 mins
18/07/12	Roxburgh-Ettrick Road Ettrick	Good intentions, no action	Vegetation	Millers Flat & Roxburgh FB Ettrick RFB	25 mins
19/07/12	Teviot Road Millers Flat DOC	Possible overheating of wood cooker	Structure	Millers Flat FB Ettrick RFB	50 mins
20/07/12	Four Mile Road Hyde DCC	Permitted fire out of control	Vegetation	Various fire appliances, tankers and helicopters	...
27/07/12	Puketoi Runs Road Pukatoii DOC	Good intentions, no action	Offal pit	Ranfurly FB & RFT	30 mins
01/08/12	Earnsclough Road Earnsclough DOC	Possible electrical fault	Tractor fire	Clyde & Alex FB Dunstan RFB & RFT	35 mins
13/08/12	Luggate-Cromwell Road Queensbury	False alarm, good intentions	Structure	Cromwell & Luggate FB Tarras RFT	40 mins
27/08/12	Airport Road Alexandra DOC	Control burn out of control	Vegetation	Alex & Clyde FB Dunstan RFB & RFT	1 hour 15 mins
27/08/12	Clyde-Alexandra Road Alexandra DOC	Unattended camp fire	Left unattended	Alex FB Dunstan RFT	30 mins
28/08/12	Millers Flat-Beaumont Road Millers Flat	Control burn out of control	Vegetation	Roxburgh & Millers Flat FB Ettrick RFB	2 hours 50 mins
28/08/12	Kawarau Gorge Road Cromwell	Hazardous substance ignited	Structure	Cromwell FB Tarras RFT	1 hour 50 mins
19/09/12	Chatto Creek-Springvale Road	Control burn out of control	Vegetation	Alex FB Dunstan RFB &	1 hour

Date	Location	Cause	Fire Type	Brigade	Time
	Springvale			RFT	
19/09/12	Galloway Road Galloway DOC	Control burn out of control	Vegetation	Alex FB Dunstan RFB & RFT	1 hour 45 mins
22/09/12	Manuherikia Road Springvale DOC	Good intentions, no action	Vegetation	Alex FB Dunstan RFB & RFT PRFO	50 mins
24/09/12	Omakau-Chatto Creek Road Omakau DOC	Land clearing	Vegetation	Alex & Omakau FB Blackstone & Dunstan RFB & RFT	45 mins
29/09/12	Letts Gully Road Letts Gully URBAN	Unknown	Trees burning	Alex FB Dunstan RFB & RFT	1 hour 15 mins

RB – Fire Brigade

RFT – Rural Fire Tanker

RFB – Rural Fire Brigade

PRFO – Principal Rural Fire Officer

DOC – Department of Conservation

DCC – Dunedin City Council

EMERGENCY MANAGEMENT



Overview

The main emphasis for the emergency management office between the months of July and September has been to prepare the community for Exercise Shakeout. This was a nationwide earthquake drill created to help people and organisations prepare for a major earthquake so that when one occurs they will know what to do and how to protect themselves – DROP, COVER and HOLD – the right action to take in an earthquake.

Organisations and businesses, family and households were also encouraged in the lead up to the exercise to examine and review their own emergency preparedness arrangements, business continuity plans and household plans. 4500 people in Central Otago took part in the exercise, that's equivalent to a quarter of the districts population.

Activities Summary

The Emergency Management Office has carried out the following activities between the months of July and September:

- Exercise snowstorm was held in July to test staff on the information flow within an EOC. Coordinating instructions and an exercise report identifying lessons learnt were also created for this exercise.
- Draft Central Otago Civil Defence Emergency Management Plan was prepared and released to the public for comments and feedback.
- Delivered Coordinated Incident Management System training to elected members in August.

- Civil Defence cabinets containing emergency supplies were installed in each community at the local council service centre.
- Community civil defence meetings were held in the last week of August in Roxburgh, Ranfurly, Cromwell and Alexandra.
- Exercise ShakeOut was promoted through community meetings, print media and radio advertising, promotional displays in shop windows, a stall at the Blossom Festival and by visiting local businesses and schools.
- Delivered a presentation to the Alexandra Probus Club and worked with a number of people in the lead up to Exercise ShakeOut to help develop their own emergency management plans.
- Provided information to the media about the earthquake risk in Central Otago for them to write an informative expose to coincide with Exercise ShakeOut.
- Organised for local radio stations to trigger Exercise ShakeOut by using the civil defence sting and associated pre-scripted messages that would also help educate people about its use.
- Participated in Exercise ShakeOut by performing the DROP, COVER and HOLD and activated the EOC to practice our information flow with external agencies with regard to situational awareness.
- Promoted and distributed CDEM public education material at the Alexandra Blossom Festival and used an interactive earthquake simulator to help encourage preparedness.
- Participated in an Otago-wide meeting of emergency managers in Oamaru in September.



- Tested the EMIS notification function at a local level to signal the start of Exercise ShakeOut and for people to report to the EOC for event briefing. EMIS was also used to provide a situation report to the CDEM Group.

Activation of the Emergency Operations Centre

There has been no activation of the Emergency Operations Centre between July and September other than for the two exercises held over this period.

GOVERNANCE and corporate services

communication
administration buildings



Governance

OUR SPACE

The governance activity is at the forefront of everything we do. While the Council provides many different services, it is the governance activity that supports elected members to be effective and responsible decision-makers. This activity facilitates and supports Council and community boards, ensures agendas are published and available to the public and runs local body elections every three years.

The governance activity contributes indirectly to all three main community outcomes.



Corporate Services

OUR SPACE

The corporate services activities provide both direct and indirect support across the organisation that allows Council to function efficiently and effectively. The corporate services activity contributes indirectly to all three main community outcomes.



ADMINISTRATION BUILDINGS

IT/Finance area was refurbished to create a very fresh and welcoming workplace, which also enabled the majority of the Finance and IT team and Corporate Services Manager to be located together. Already this is showing positive results for enhancing the team environment and staff morale.

ROXBURGH SERVICE CENTRE KITCHEN REFURBISHMENT

Alterations to the staff kitchen were completed in July and staff are very happy with the more practical space. This was previously a very poor space for staff use and for servicing the Chambers.

COUNCIL ENGAGEMENT

Council launched into the online engagement space with its Representation Review and four subsequent consultations in the last quarter. This has offered another avenue for our community to have their say. We are pleased with community uptake of this technology and predict it will only grow with time.

Coming up this quarter work is ramping up on the new website. A tender was issued in October with a decision scheduled to be made in December on the provider Council will partner with. This will build on the earlier groundwork. The website is part of a wider project to enhance communication, collaboration and culture.

The website is planned to be live early next year. Early preparation is going into planning around promotion of the new site and education about how users can gain the most from the new tools the website will provide.

CENTRAL OTAGO URBAN AERIAL RENEWAL

Tender responses are being considered for the capture of our main urban areas during the summer months. These will be uploaded to the various systems mid to late 2013.

RATING POLICY

We are continually reviewing our rating policy, making sure that as we consider any changes to our rating methodology we work through and carefully analyse how these will impact on all ratepayers.