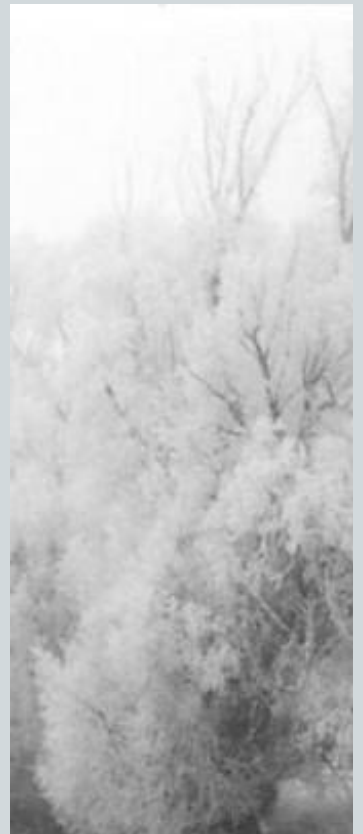


October to December 2012

QUARTERLY ACTIVITIES REPORT

Central Otago District Council



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Our Activities

'Our Activities' provides a detailed overview of our activities from the last quarter and looks ahead to planned work for the next three months.

The groups of activities incorporate the core services that we deliver and we give particular consideration to how these core services contribute to the community in our decision-making process.

While some of the activities relate to legislation such as the Building Act 2004 and the Resource

Management Act 1991, they contribute to the community's social, cultural, environmental and economic well-being and therefore also contribute to the community outcomes in some way, either directly or indirectly.

Corporate support provides the internal processes and support required for the organisation to carry out its activities.

WATER	Water Demand Management		
WASTEWATER			
STORMWATER			
TRANSPORTATION			
OTHER INFRASTRUCTURE	Waste Minimisation	Elderly Persons' Housing District/Commercial Property Public Toilets Airports	
COMMUNITY SERVICES	Parks & Recreation Cemeteries	Community Facilities Libraries Swimming Pools	District Development Business Development Tourism Community Planning Visitor Information Centres Central Otago Brand Promotions & Grants
PLANNING & ENVIRONMENT	Resource Management Building Control Liquor Licensing Dog Control & Registration Environmental Health Rural Fire Civil Defence		
GOVERNANCE & CORPORATE SERVICES	Elected Members' Support	Administration Buildings Personnel Communications Customer Service & Administration Financial Planning & Reporting Information Systems	

WATER



Water

OUR SPACE

We manage 10 public water supply schemes, servicing approximately 13,500 residents. We aim to supply the community with treated water at a suitable pressure and quantity. Each scheme is different but operates under the same basic process. Water is drawn from a lake, river or bore before being treated to a required standard. Treated water is then pumped to elevated storage reservoirs for distribution. The reservoirs ensure sufficient quantities are available for consumption and firefighting while the elevation produces the required pressure.

In providing this we collectively utilise 57 pumps, 357km of pipes and 73 tanks or reservoirs.

The water supply service is a primary contributor to all three of our community outcomes.



Our goal is to provide certainty in the quality and availability of residential water supplies, as well as education on water conservation.

How we Measure Success	Our Aim	Comments
Water consumption per property per annum	Water consumption is stable at 450m ³ per annum per connection	Current consumption is at 158 m3 per connection for this quarter.
Proportion of our budgeted works programme completed annually	90% of annual plan budgeted works completed within the financial year	On Target. Awaiting detailed figures
Number of requests for service received from customers	Number of service requests trending down from 900	On Target. Currently at 165 for the last quarter
Time without water per customer per annum (planned and unplanned)	Maximum shut down = 6 hours 99.7% sys availability No more than 5 shutdowns per property	Achieved, no shut downs were greater than 6 hours in duration. 99.99% system availability. Achieved
Flow and pressure at connection	Number of low pressure or flow complaints trending down Number per year where flow is less than 25 litres/min Number per year outside the pressure range of 300Kpa – 900Kpa	Achieved, 1 complaint recorded this quarter. Toby had been turned off.
Water loss from the network as a result of system leakage	Water loss does not exceed 30% of winter night flow	A Water Balance and Review Report were completed during last year to help better quantify our leakage measurement. The report was based on 6 months of water meter data and was inconclusive in the results this data presented. Work is developing in this area for a better metric to ensure levels of service are improving.
Compliance with the microbiological criteria of the NZ Drinking Water Standards	Zero failed E-coli tests	Achieved

MAJOR PROJECTS

Roxburgh Water Treatment Plant

The Roxburgh Water Treatment plant upgrade was commissioned during the previous period. The plant has been in its 3 month proving period since. The plant was formally signed off by Ministry Of Health as being fully compliant with the (DWSNZ 2008).

All invoices have been forwarded to the MOH we await payment.

The Roxburgh treatment plant is the only treatment plant in the district that meets all protozoa and microbe barrier requirements.

The Roxburgh WTP is being operated by Delta Utilities and is fully operational.

Alexandra Water Source Investigations

The summary of the investigations to date was reported to the Vincent Community Board at its December meeting. With the unsatisfactory outcome of the Ngapara Pools trial, the Board has now resolved to engage a consultant to provide preliminary designs and meaningful cost estimates Clutha River and Clyde Dam supply options. This will allow public consultation on options later in 2013.

Three Waters Network Extension Policy

Work has commenced on development of a policy to cover requests to extend Council services beyond current scheme boundaries. The draft policy will be consulted through the Community Boards and the appropriate committees in the first half of 2013



UV treatment Roxburgh Water treatment plant

Cromwell Water Supply Treatment Plant Renewals

Electrical and electronic assets at the water treatment plant have been programmed for renewal. This work will be undertaken towards the end of the financial year.

Water Supply Reticulation Renewals

The following areas are part of the planned renewal programme for the replacement and repair of the district's aging assets.

Alexandra

Shannon St from Bantry St to Centennial Ave.

Ranfurly

Northland St John St to Perry St.

Lake Roxburgh Village Water Pipeline

The 8.2km pipeline has been operating for approximately 3 months. It is pleasing to note that during that time a period of high turbidity in Lake Roxburgh did not result in a boil water notice or water quality complaints.

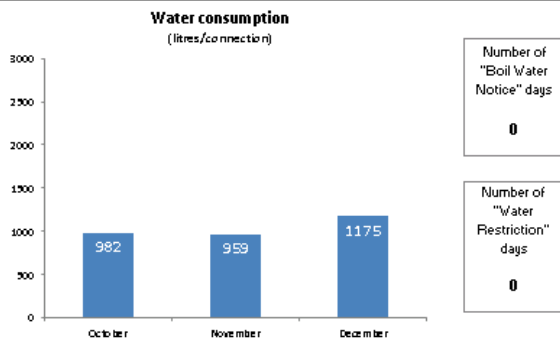
Draft documentation for the transfer of obsolete Lake Roxburgh Treatment plant equipment has been circulated for final approval to Contact Energy.

Lake Roxburgh Village Water Supply Reservoir

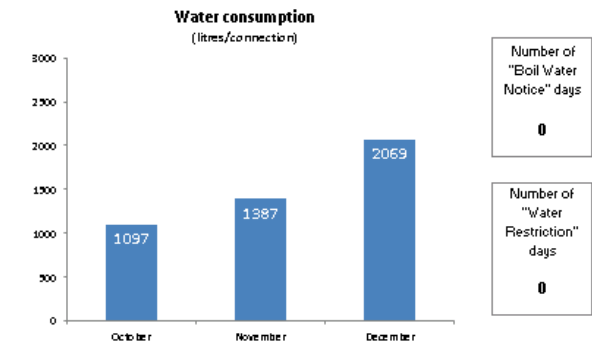
Council reported final leakage volumes of around 1.5m³ per day to Contact Energy who will continue to monitor the ground stability and will report any concerns to Council.

Water Consumption figures October to December 2012

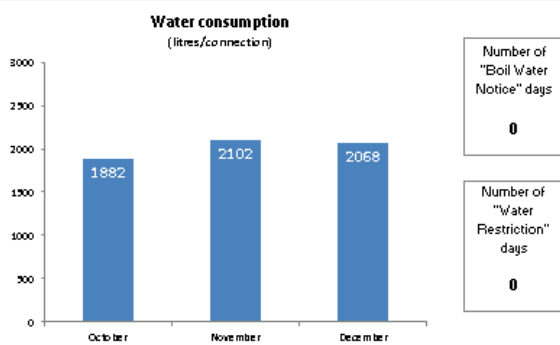
Maniototo Ward



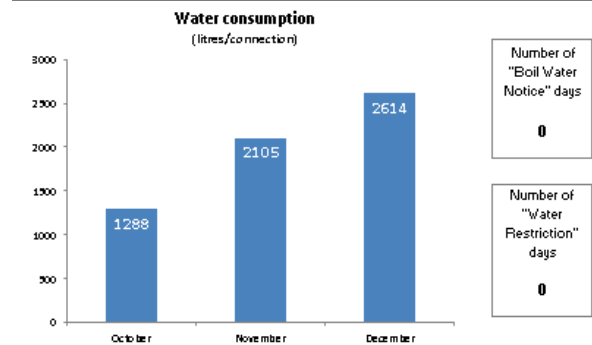
Vincent Ward



Roxburgh Ward



Cromwell Ward



WASTE water



Wastewater

OUR SPACE

We manage eight public wastewater schemes (Alexandra, Bannockburn, Cromwell, Lake Roxburgh Village, Naseby, Omakau, Ranfurly and Roxburgh), servicing approximately 12,500 residents. Each scheme pumps, reticulates and treats the wastewater generated by your household as well as from businesses and industrial processes. Wastewater is treated to a statutory standard and then discharged into a nearby water body or onto land.

In providing your wastewater service we utilise 216km of pipe, almost 2000 manholes and 81 pumps. Privately owned septic tanks are used in townships without reticulated schemes.

The wastewater service is a primary contributor to two of our community outcomes.



We strive to provide reliable, secure wastewater disposal systems where needed in the district, seeking continual improvement in our wastewater discharge standards.

How we Measure Success	Our Aim	Comments
Proportion of our budgeted works programme completed annually	90% of budgeted works completed within the financial year	On target. Awaiting detailed figures
Number of requests for service received from customers	Number of service requests trending down from 100	23 service requests recorded for the this quarter
Property hours affected by system blockages	Less than 0.5% experience sewer outages per year	On target. Currently at 0.18%
Sewage is managed without risk to public health	Frequency of blockages affecting a single property, no more than twice a year	On target
Compliance with resource consents in relation to wastewater discharges to water ways	100% compliance	Achieved

MAJOR PROJECTS

Alexandra Wastewater Resource Consent Renewal

An application has been lodged with the Otago Regional Council. The consent promotes an additional Ultraviolet Treatment disinfection step prior to discharge to the Clutha River. There has been no feedback from ORC at this stage.

Cromwell Wastewater Resource Consent Renewal

Communication and consultation process wrapped up 16 November 2012. The Cromwell Community Board resolved to have a draft resource consent application prepared based around the outputs of Option 2 (staged augmentation of the treatment process). The board will consider the draft application at its March meeting.

Naseby Wastewater Consent

As an application was made to the Otago Regional Council in December for a 3-year consent to operate the plant under current practices. This short-term consent was requested to allow Council further time to investigate and consult on options for improving the system prior to seeking a long-term consent. The outcome of the application is expected within the next few weeks

Wastewater Reticulation Renewals

The capital programme is progressing well and pipeline renewals are planned as follows:

Alexandra

Ventry / Bringans Streets

Cromwell

Dougal Street

Blyth Street

STORM water



Stormwater

OUR SPACE

The stormwater activity provides for the safe removal of excess rainfall that does not naturally permeate into the ground. We manage stormwater for 10 townships.

Stormwater is conveyed directly to waterways using piped infrastructure, natural water courses and open channels. We have a responsibility to ensure communities are not adversely impacted by localised flooding. This includes liaising closely with the roading activity on ponding issues. Flood risks from large catchments, like the Clutha and Taieri rivers for instance, are managed by the Otago Regional Council (ORC).

In managing stormwater run-off we utilise over 91km of pipes channels and open drains with more than 800 manholes.

The stormwater activity is a secondary contributor to two of our community outcomes.



Our goal is to provide better planning solutions and improved stormwater maintenance, as well as education on stormwater reuse.

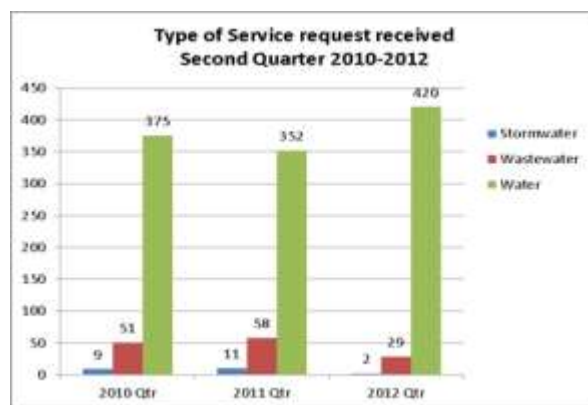
How we Measure Success	Our Aim	Comments
Proportion of our budgeted works programme completed annually	90% of budgeted works completed within the financial year	On Target. Awaiting detailed figures (90% Ranfurly)
Number of requests for service received from customers	Number of service requests trending down from 10	2 Service Requests received in last quarter
Compliance with resource consents	100% compliance	Achieved

Heavy rainfall in the Maniototo has once again caused flooding in Ranfurly, however the works carried out by Delta Utilities have limited the surface water issues to the Detention area at the southern end of Maniototo Park.

Newly created open water channel in Maniototo Park requires some "minor" modifications but overall has worked successfully.

OPERATIONAL OVERVIEW

Analysis of service requests over the quarter show that requests are running at normal levels, with the exception of water requests which have shown an increase in total numbers. This is explained by an increase in the number of requests for meter reads due to either house sale final reads or query of a bill. The numbers displayed are total numbers of service requests recorded as opposed to the number of customer service requests as reported in the data above.



There were no major operational issues in the current quarter.

WORK PLANNED DURING THE NEXT QUARTER

The Water Services Maintenance Contract is to be retendered later this year. Council has approved the process and the tender document is in draft format.

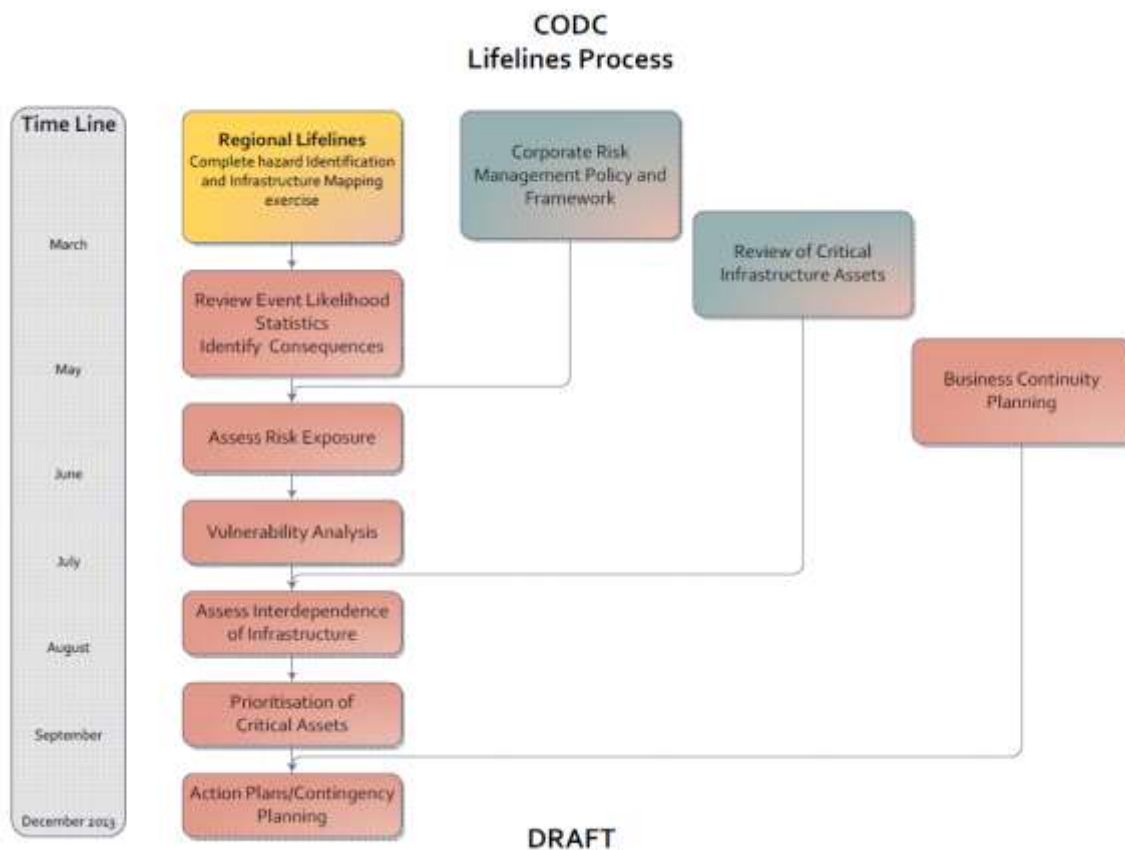
Key Dates

- April 2013 - Tenders for contract invited
- May 2013 - Tender evaluation period
- June 2013 - Tender award
- 1 October 2013 - Contract commences

Detailed planning is underway for maintenance on the Clarifier at the Alexandra Wastewater Treatment plant. This is a critical part of the process and to take this item out of service for maintenance will require considerable changes to the process to mitigate any risk to the environment.

The Public Health Risk Management Plan (PHRMP) for Alexandra is in preparation and will be presented to Public Health South later this year.

Lifelines and Critical asset planning for the District is underway, draft action plan/timeline below.



TRANSPORTATION



Transportation

OUR SPACE

The transportation activity is a primary contributor to all three of our community outcomes. It enables the movement of goods, people and services across our district.



We utilise a significant number of transportation assets to deliver our community outcomes. The largest of this is more than 1850km of roads spreading throughout the district. Most of these, approximately 1360km, are unsealed roads or tracks. We utilise 176 bridges, just under 5000 culverts and close to 12,000 hectares of road reserves.

PERFORMANCE MONITORING

Council's goal is to ensure an efficient, fully accessible, safe roading network.

The core values we aim to deliver are:

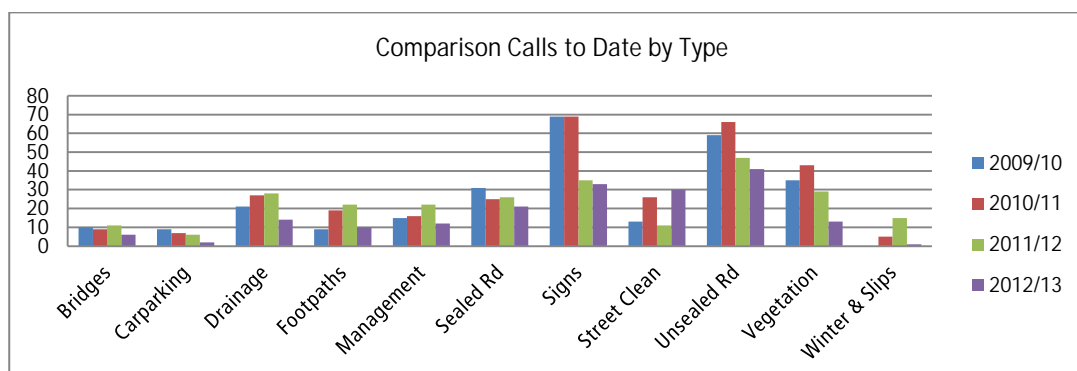
- Timely intervention
- Informed customers
- Quick response
- Efficient work practices
- Quality outcomes

TIMELY INTERVENTION

The number of calls for the year to date are tracking considerably lower than for previous years. This is largely due to an increased focus on identifying what the specific issues were that were being raised by the public and then changing organisation of work and work practices to remove these issues.

Year	2009/10	2010/11	2011/12	2012/13
Number of calls to 31 December	271	312	252	183

There have been reductions across all activities except for street cleaning. We will be looking into this further to identify opportunities for improvement. There was an issue in the second quarter where the street cleaning truck was out of service for several weeks due to a mechanical issue. This coincided with the timing of the annual cleaning programme.



QUICK RESPONSE

The total number of consents issued this year has increased by 22%. The average number of days taken to issue consents is tracking slightly lower than last year.

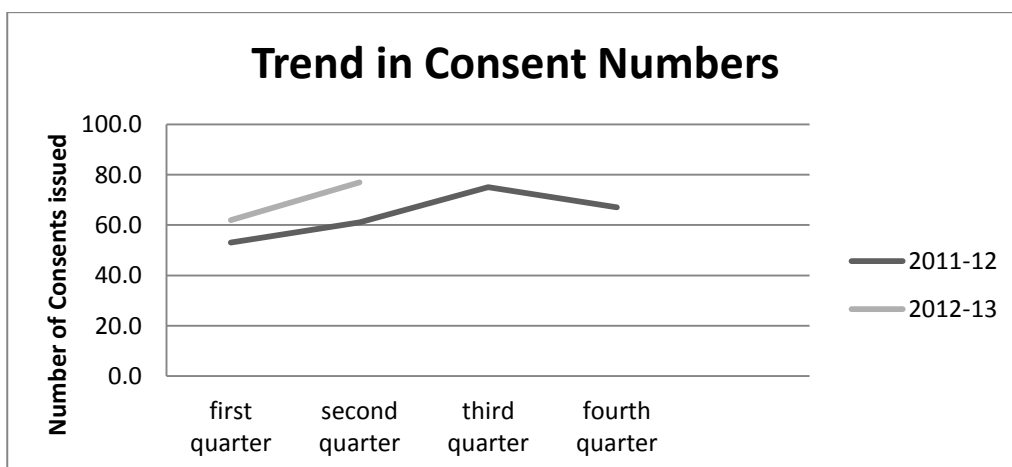
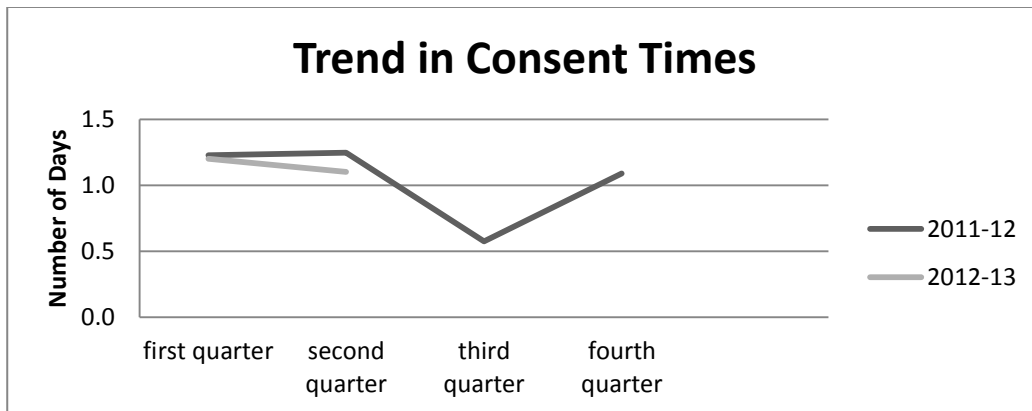
In addition to the routine consents being issued, we are also working with the Clutha Gold Trust on the

Clutha Gold Trail where this is located within road reserve, and are in early discussions with Tarras irrigation regarding location of irrigation infrastructure within road reserve.

These two projects have a significant amount of infrastructure located within the roading corridor and require a high level of input from Council Roding staff.

Average number of days to issue access consents:

Type of Consent	Number of Requests Received				Av days to issue
	October	November	December	Total	
Traffic Management Plans	14	9	11	34	0.8
Road Opening Notices	12	15	4	31	0.9
Licence to occupy	1	1	1	3	4.0
Yard encroachment	0	0	0	0	0.0
Vehicle crossings	3	1	0	4	3.0
Generic Traffic Management Plans	1	0	1	2	3.5
Road closures	1	0	2	3	
Total for First Quarter	32	26	19	77	1.1



QUALITY OUTCOMES

A Safe Roothing Network

The crash statistics are sourced from the NZTA Crash Analysis System (CAS). As it takes up to three months for crashes to appear in this system, the data provided for this report is updated for the previous quarter rather than the current one.

The tables below show comparisons for year to date against the previous three years.

While the figures to the end of the first quarter were tracking well, we are aware that there has been one crash on the State Highway network in November which resulted in two fatalities and a serious injury. This means that the number of fatalities at the end of the second quarter will be the worst in the district for the past four years. Last financial year there were three fatalities within the district over the full 12-month period.

Comparison of Crash Statistics for the first quarter - 1 July – 30 September

Number of Crashes on Local Roads	2009/10	2010/11	2011/12	2012/13
Serious	1	5	2	0
Fatal	0	0	0	0
Number of People Injured on Local Roads				
Serious	1	5	2	0
Fatal	0	0	0	0
Number of Crashes on All Roads (State Highways & Local Roads)				
Serious	4	5	2	2
Fatal	0	0	0	0
Number of People Injured on All Roads (State Highways & Local Roads)				
Serious	6	5	2	3
Fatal	0	0	0	0

2012/14 RENEWALS PROGRAMME

The proposed 2012-14 budget for renewals was reduced as a result of NZTA funding constraints by \$1,388,984 which is a 12% reduction.

The programme of work that has been identified as required exceeds the available budget and as a result work will be prioritised in accordance with a method which considers the following:

- The condition of the asset
- The strategic importance of the road
- Safety and accessibility implications

Work within the 2012-14 funding period will be coordinated so that work in each area can be undertaken at the same time wherever this is practicable.

Metalling Sites

The following metalling programme has been prioritised for the 2012/13 year. The roads near Naseby will be coordinated with river protection work on Danseys Pass Road. This work has been delayed as a result of resource consent requirements and has now been rescheduled for April. The remaining programme is currently running behind schedule and we are endeavouring to catch up over February.

Ward	Road	Original Programme	Comments
Cromwell	Bendigo Loop Road	November	complete
Cromwell	Maori Point Road	November	complete
Earnsclough	Symes Road	November	complete
Earnsclough	Waikerikeri Valley Road first 1.2km	November	complete
Roxburgh	Beaumont Station Road	November	complete
Roxburgh	Craig Road	December	Reprogrammed for February
Roxburgh	Three Brothers Road	December	Underway in January
Roxburgh	Gilmore Road	December	Reprogrammed for February
Manuherikia	Chestermains Road	January	Reprogrammed for February/March
Manuherikia	Devonshire Road	January	Reprogrammed for February/March
Manuherikia	Wallington Road	January	Reprogrammed for February/March
Naseby	George Road first 400m to house only	January	Reprogrammed for February/March
Naseby	Home Gully Road first 400m to house only	January	Reprogrammed for February/March
Manuherikia	Becks School Road	February	Reprogrammed for February/March
Manuherikia	Hamilton Road	February	Becks School Road to Mee Road
Manuherikia	Lauder Flat Road - Becks School Road to Mee Road	February	Becks School Road to Mee Road
Manuherikia	Mee Road	February	Becks School Road to Mee Road
Manuherikia	Springburn Road	February	Becks School Road to Mee Road
Cromwell	Nevis Road	March	Bannockburn Road to Nevis Crossing
Maniototo	Hayes Road	March	
Maniototo	Klifden Road	March	

Asphalt Sites

The following sites which were programmed for asphaltting this financial year have all been completed.

Ward	Road Name
Alexandra	Ashworth Street
Alexandra	Centennial Avenue (SH 8)
Cromwell	Aurum Court
Cromwell	Charisma Court
Cromwell	Cobb Court
Cromwell	Fraser Court
Cromwell	Gantry Place
Cromwell	Junction Court
Cromwell	Kawarau Court
Cromwell	Mckellar Court
Cromwell	Mitchell Place
Cromwell	Panners Cove Lane
Cromwell	Pony Court
Cromwell	Quarry Court
Cromwell	Quartz Lane
Cromwell	Revival Lane
Cromwell	Shine Lane
Cromwell	Sunhaven Cove

Reseal Sites

The following reseal programme has been prioritised for the 2012/13 year. Reseals will commence in Pisa Moorings in January, followed by Roxburgh, Ida Valley and Omakau in February. Maniototo resealing is programmed for March.

Ward	Road Name		Length	Location
Cromwell	Charisma Court	1 st coat	85	Missy Crescent to end of cul de sac
Cromwell	Ferry Lane	1 st coat	897	Pisa Mooring Road to Dustin Park
Cromwell	Missy Crescent	1 st coat	1019	Pisa Moorings to Pegasus Court
Cromwell	Quartz Lane	1 st coat	247	Off Ferry Lane, Pisa Moorings
Cromwell	Revival Lane	1 st coat	130	Pisa Moorings
Cromwell	Shine Lane	1 st coat	97	Off Quartz Lane (Pisa Moorings)
Maniototo	Aitken Road Patearoa	1 st coat	182	at Cambridge Road intersection
Maniototo	Barneys Lane West		1440	
Maniototo	Broom Street (Naseby)	1 st coat	562	Rannock Street to end of seal (EOS)
Maniototo	Bypass Rd	1 st coat	45	SH 85 to EOS
Maniototo	Cambridge Road	1 st coat	218	Patearoa Road to Aitken Road
Maniototo	Council Street (Naseby)	1 st coat	63	Leven Street to Broom Street
Maniototo	Eask St	1 st coat	135	Derwent Street to EOS
Maniototo	Hall Road (Patearoa)	1 st coat	270	Patearoa Road to EOS
Maniototo	Hawthorne Avenue	1 st coat	141	Ranfurly Patearoa Road to Hall Road
Maniototo	Ida Valley Omakau Road		1188	Brass Monkey Site
Maniototo	Ida Valley Omakau Road		2125	Rail Trail to Oturehua
Maniototo	Johnston Road	1 st coat	86	Start of seal to Chirnside Road
Maniototo	Patearoa Road		4553	Gimmerburn Road to EOS
Maniototo	Ranfurly Patearoa Rd		1305	Near bridge to past Creamery Road
Maniototo	Ranfurly Patearoa Rd		1040	226m before Greer Rd
Maniototo	Ranfurly-Naseby Road		959	from SH 8
Maniototo	Rannoch St	1 st coat	117	Avoca to Broom St
Manuherikia	Alton St East	1 st coat	94	SH85 to EOS
Manuherikia	Hindon St East	1 st coat	45	SH85 to EOS
Manuherikia	Hindon St West	1 st coat	60	SH 85 to EOS
Manuherikia	Ida Valley Omakau Road		4060	Flannery Rd towards Boundary Rd
Manuherikia	Lauder Road	1 st coat	70	SH 85 to EOS
Manuherikia	Lauder Road	1 st coat	235	(between garage & Pub)
Manuherikia	Lauder Road	1 st coat	109	Near Racecourse Rd
Roxburgh	Knobby Range Rd	1 st coat	150	Bridge approaches
Roxburgh	Knobby Range Rd		167	Traction seal on Hill
Roxburgh	Tamblyn Drive 1		235	SH 8 to End of road and seal
Roxburgh	Tamblyn Drive 2		482	Tamblyn 3 to Tamblyn 1 East
Roxburgh	Tamblyn Drive 3		255	Tamblyn 2 to Rox East Rd

Achievement of Programme for First Quarter

Area of Work	Progress
District Road and Bridge Maintenance	<ul style="list-style-type: none"> • Pre reseal repairs are complete with the exception of Maniototo, which will be completed in January. • The cyclic grading programme is still working well in the Cromwell/Earnsclough and Roxburgh areas and we are seeing a reduction in length of grading being undertaken with no increase in public calls. • Cyclic grading was implemented for the Manuhierikia and Wedderburn/Ida Valley parts of the Maniototo in October. The Ida Valley and Wedderburn areas were graded in October and November, with the St Bathans/Lauder/Matakanui programmed for December/January. Unfortunately the initial grade for the St Bathans/Lauder/Matakanui area coincided with a four-week break by the grader driver, which has resulted in some issues. This is an initial teething problem as part of the changeover and we are confident that once the backlog is addressed the users in these areas will notice an overall improvement in the standard of gravel roads. • The rollers on the graders were removed due to a grader loading compliance issue being noted in Australia. • Mowing was undertaken in November. We only have funding for two mows per annum, so these are being pushed out as long as possible. Growth has been high due to favourable growing conditions.
District Road and Bridge Renewals	<ul style="list-style-type: none"> • Asphaltting has been completed. • Metalling of Maori Point, Bendigo Loop, Waikerikeri Valley, Symes and Beaumont Station Roads has been completed. This work tracked very well compared to estimates which has meant that we have been able to include Gilmore and Craig Roads in Roxburgh on the programme.
District Road Improvements	<ul style="list-style-type: none"> • The Heaney Road project is substantially completed, with power pole relocation the only outstanding item. • River protection work on Danseys Pass has been delayed in order to get a ORC resource consent to work on the river bed.
Unsubsidised Roding	<ul style="list-style-type: none"> • Footpath maintenance and renewals is underway in Ranfurly and will be completed in January.
Access Management	<ul style="list-style-type: none"> • We have ongoing involvement with Clutha Gold Trust regarding the interface between the proposed cycle trail and roads. • We are now organising on site meetings during February with designers of the Tarras Irrigation project to go over the location of the pipes within the road reserve.
Community Road Safety	<ul style="list-style-type: none"> • A Fatigue/Alcohol bus site was provided at Tarras on 30 January. This was a joint project between the Police, Council and the Alexandra Lions Club. A barbecue and water were provided to people who were stopped at the site. This was very well received, with 250 meat patties and 240 sausages handed out. These events provide an opportunity to reinforce safe driving messages regarding fatigue and alcohol directly to the target audience in a positive manner, as well as strengthen partnerships with the Police. This is the third stop that has been provided this year, with one person apprehended for drink driving on each occasion. We are very grateful for the input of the Lions Club in providing and manning the barbecue for these occasions.

Area of Work	Progress
District Road and Bridge Maintenance	<ul style="list-style-type: none"> • The Maniototo will change to a cyclic grading program in March. This has been delayed to ensure that the Manuherikia area is running smoothly first, until all grading resources are at full capacity following metalling and until there is enough moisture to grade shape back into roads prior to winter. • Pest plant spraying will be completed in the Maniototo in February. • The second mow will be undertaken in February. If the work is undertaken earlier than this then we will have excessive growth before winter, which will not be able to be addressed until next Spring. We are reviewing which roads are mowed to see if we can reduce mowing on lower volume roads and direct more funding into mowing the higher use roads more frequently.
District Road and Bridge Renewals	<ul style="list-style-type: none"> • Reseal and metalling programmes are tracking behind the original programme. There is an extensive programme of work to be undertaken in February and we will be monitoring progress of this closely to identify if additional resources are required to be brought in during March to finish the programme. • Work on the St Bathans Downs bridge was delayed in January due to high river levels but will commence in early February. • Joint repairs will be undertaken on the Galloway Bridge this quarter. Work on the bearings on the Millers Flat bridge will also be programmed for this financial year.
Unsubsidised Roding	<ul style="list-style-type: none"> • Footpath renewals and maintenance will commence in Alexandra and Roxburgh in the third quarter. The warehouse carpark in Alexandra will be resealed in March.
Community Road Safety	<ul style="list-style-type: none"> • A presentation regarding the New Zealand Safer Journeys Road Safety Strategy, and the Safe System approach to road safety will be provided to the Community Boards in March. This will include discussion regarding the influence that the Community Boards have in road safety. • Road safety displays will be provided at the Central Otago, Mount Benger and Maniototo A & P shows in February. • An intermediate motorcycle course will be held in Timaru in March. • We are working on a young driver competition in conjunction with the Police, Central Otago Motor Sport Club and Highlands Motorsport Park. • Tourist road safety information brochures, which include a map of Central Otago and identify the realistic travel times between destinations, are located at campervan disposal sites within the district. These have been very popular and other districts are now following this example.

OTHER infrastructure

waste minimisation airports
elderly persons housing public toilets
district/commercial property



Waste Minimisation

OUR SPACE

There are two distinct areas of service in providing this activity. Waste management collects and disposes of your rubbish. Waste management also provides access to transfer stations, green waste drop-offs and recycling. Waste minimisation focuses on leading, facilitating and educating the community on wiser use of resources and environmental sustainability.

At present we provide a weekly kerbside wheelie bin service to approximately 7200 properties (domestic and commercial) across the district. A further 900 properties are served by a private company. We provide weekly kerbside recycling also, but only in the larger townships of Cromwell, Clyde and Alexandra. We supplement this with nine recycling drop-off points throughout the district and we support Central

Otago WasteBusters to process all recycled materials. We also operate five green waste (organic material) drop-off sites. All residual waste, that cannot be reused or recycled at our transfer stations, is disposed into the Victoria Flats landfill in Queenstown.

Waste minimisation is a primary contributor to two of our community outcomes.



LEVEL OF SERVICE	Engage the community in waste reduction and wiser resource use
SUCCESS MEASURE	Provide learning opportunities around wiser use of resources and waste minimisation

ENVIROSCHOOLS

Highlights (This Quarter)	
Enviroschools Otago Regional Team	Term 4 meeting was hosted in Alexandra at Central Otago REAP. Attended the national Hui in Rotorua. Both were great opportunities for professional development, sharing of ideas and planning.
Nude Food Day	Most schools took part in this initiative and held 'Nude Food Lunchbox' competitions. These proved a great way of thinking about healthy food options and using less wrapping.
Thyme Festival	The many and varied activities happening in the Enviroschool tent was yet again another highlight with the Central Otago WasteBusters tent also contributing this year. The 'Super Eco Hero' and children's art competitions attracted many thoughtful entries and were a very effective display in Central Stories for the week. End of year reflections: <ul style="list-style-type: none"> • Goldfields School became our first Silver Enviroschool, which shows a deepening of practice throughout the school. Pupils from the school gave a great presentation to Council in December. • End of year reflection meetings were held with other schools and plans for the future discussed.
Plans and Issues (Next Quarter)	
Central Otago Schools	First term meetings will be scheduled with all schools to confirm plans for the year and confirm opportunities to work with teachers on integrating 'Education for Sustainability' into the curriculum and everyday school practice. Discuss at local and regional level the process for Early Childhood Centres to be introduced to the programme and target further schools, which could include the high schools (Cromwell College, Dunstan High), and Millers Flat and St Johns in Ranfurly.
Enviroschools Regional Meeting	Attend the regional meeting in Dunedin. Commence planning for the Central Otago/Queenstown Lakes Enviroschools Teachers' Workshop and the Teacher/Pupil Hui.



Goldfields Silver EnviroSchool presented their journey to CODC

SUSTAINABLE LIVING AND MAD4CO

Highlights (Quarter 1)	
MAD4CO Maniototo	Following on from the establishment of the group a further planning meeting was held at Oturehua with the steering group who have since got projects and initiatives up and running.
Wilding Pines	We attended the community wilding pines meeting held following our World Environment Day at the airport. It is good to see a cross representational group now set up and planning future action.
Thyme Festival	There were again many activities, workshops and events held that furthered sustainable living conversations and learning opportunities.
Workshops and Events	Clyde - 'Moving to the Good Life' with Helen Hillis as tutor. The start of a group who want to continue their learning. The Local Food Resilience Workshop again provided lots of learning and could see a group coming together to further local initiatives around local food resilience. The Cromwell Festive Fete was a great opportunity to start conversations about 'using less' during the festive season. It was great to have joint presence with Central Otago WasteBusters.
Plans and Issues (Next Quarter)	
MfE Funding MAD4CO Satellite Groups	Following the establishment of the Maniototo MAD4CO group we are now looking at Cromwell or Roxburgh as the next community to work with.
MAD4CO Fieldtrip	Early in 2013 it is planned to have a fieldtrip to the Waitati and Hampden sustainability groups. This will include people from the Alexandra and Maniototo MAD4CO groups.
Earth Hour	Planning is underway to mark Earth Hour in our region. This is an opportunity to join a worldwide initiative to help people think about caring for and taking action for our planet.
Sustainable Living Education Trust	The Waste Minimisation Officer has been asked to be a Trustee for the Trust, which will mainly involve audio conferencing with the group.

OTHER

Highlights(Quarter 1)	
Closed Landfills	The annual groundwater and monitoring for all 14 closed landfills has been submitted to ORC in compliance with consents.
Plans and Issues (Next Quarter)	
Closed Landfills	Routine monitoring of all closed landfills continues.
Thyme Festival	Dates for this year's Thyme Festival have been set for 9 - 17 November 2013. Following the wrap up and evaluation of the 2012 festival, the committee will start planning in February 2013.
Tarras and Patearoa Landfill Closure	<p>Patearoa – resource consent was granted in December to operate a temporary facility on Aitken Road. This is in the form of a shipping container housing large wheelie bins that are serviced weekly. Residents purchase bags at a cost of \$3.50 per bag from the hotel or the Ranfurly Service Centre. The new service started on 17 December 2012. Planning and consultation for a permanent facility will start in January 2013. Perimeter fencing of the landfill on Aitken Rd was completed in December. Earthworks will be completed in January 2013 and a new access way for monitoring will be created through the CODC gravel pit.</p> <p>Tarras – the initial earth works and fencing of the compound was completed in November.</p> <p>Pricing for the permanent structure was over budget and other options are being investigated. As an interim measure two large skip bins are on site in which residents deposit their prepaid bags.</p> <p>Final earth works are programmed for January 2013.</p>

Key Performance Indicators for our Level of Service

Engage the community in waste reduction and wiser use of resources, demonstrating how we are doing towards zero waste

Date: **Dec 2012/13** Term: **Quarterly**



Total Materials : Kg's Per Person

This Term	YTD	Full Year Outlook	Last Year	Status
152	278	541	576	



Total Landfill : tonnes

This Term	YTD	Full Year Outlook	Last Year	Status
2537	4603	8955	9460	



Total Recycled : tonnes

This Term	YTD	Full Year Outlook	Last Year	Status
426	830	1614	1656	



Wheelie Bin Weight

This Term	YTD	Full Year Outlook	Last Year	Status
14.1	15.5	15.5	17.7	



Wheelie Bin Pickup Rate %

This Term	YTD	Full Year Outlook	Last Year	Status
79.5%	75.1%	75.2%	75.4%	



Wheelie Bin : Average Pickups per week

This Term	YTD	Full Year Outlook	Last Year	Status
6536	6210	6223	6276	

Other KPI's :

Residents satisfied

This Term	Last Year	Status
82%	82%	

By the execution of waste minimisation by Council

Resource consent compliance

This Term	Last Year	Status
80%	80%	

For transfer stations, closed and operational landfills

CENTRAL OTAGO WASTEBUSTERS

Highlights (Quarter 1)

Without doubt the most significant item was the confirmation of the continued relationship with Central Otago District Council and the news that Councillor John Lane and Manager of Infrastructure Jon Kingsford would be joining the Central Otago WasteBusters board. The kerbside collection is a two-year term with the potential of continuing beyond that dependent on performance.

We welcomed Ross Pomeroy as Operations Manager and Erica-Jayne Tipene as Business and Community Development Manager. Ross has a wealth of experience in recycling and Erica-Jayne was formerly our Works Supervisor.

A display during Thyme Week featuring E-waste and promoting the reuse shop had 460 visitors.

Our reuse shop is going from strength to strength with very strong figures for November and December greatly assisted by the silent auctions.

We were greatly hampered in December by the interruption in the supply of shipping containers for recycled glass. This situation is slowly improving, but our expectation is that this interruption may recur annually. We will be developing a plan to deal with this possibility.

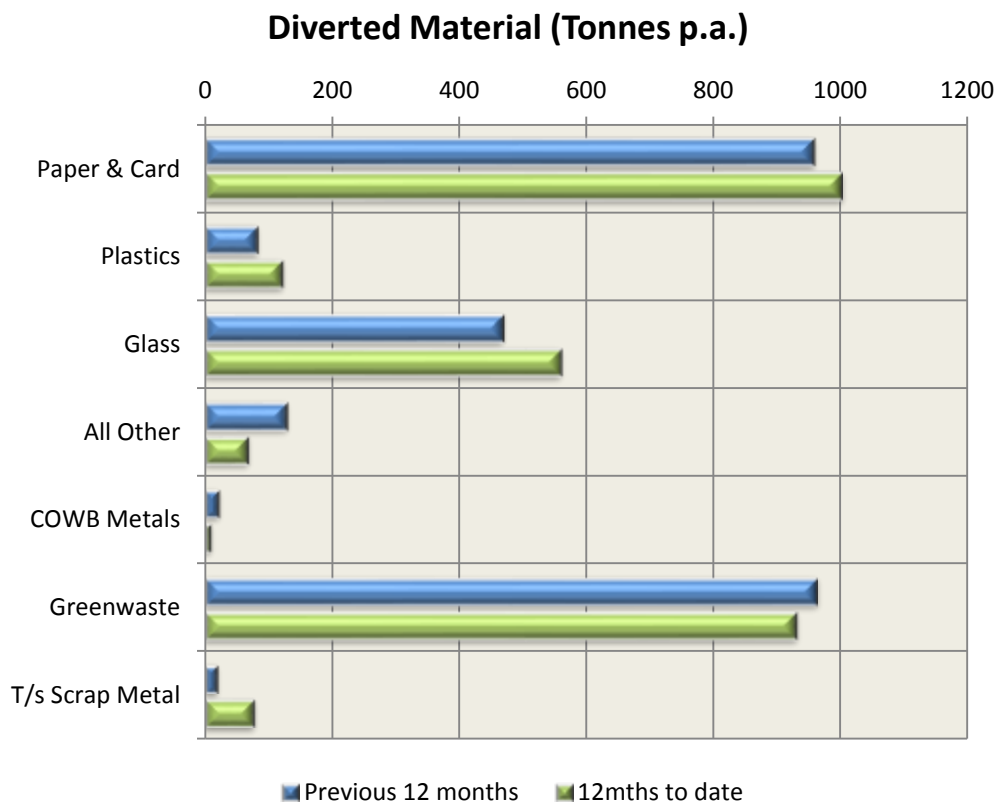
Plans and Issues (Next Quarter)

The TV Takeback scheme will soon be launched in the Central Otago area, with an expectation of up to 5000 TV sets coming in. Planning for this is underway now, with at this stage, proposed drop-off points at Alexandra, Cromwell, Ranfurly and Roxburgh.

We have been advised by our plastics buyer that coloured film will no longer be accepted at the China border due to the level of contamination from agricultural bale wrap. This product will be stockpiled until the restriction is relaxed. This situation has happened before.

The growth in the level of recycling in Alexandra has resulted in the Monday kerbside collection reaching the point where it was taking 11 hours to complete. In order to ensure recycling is clear of the street in a reasonable time, the round has been split, with Friday the new collection day for the area on the river side of Centennial Avenue.

Public event recycling is a developing side of our operation with a number of events currently catered for. Increasing COWB involvement in events will be a focus this year.



Other Infrastructure

OUR SPACE

The other infrastructure activity includes the following sub-activities:

- We provide housing predominately for the elderly. Council own 98 flats in Alexandra (23), Clyde (3), Cromwell (31), Ranfurly (26) and Roxburgh (15).
- We provide public toilets in towns across the district and at recreation facilities and parks. These are available for residents and visitors.
- We own and lease a variety of commercial and farm properties. We also develop land for sale that is not contributing to community outcomes and where it is considered unlikely to do so in the future. The income from commercial property is used to fund other Council costs.
- We manage the assets at the aerodromes at Alexandra, Cromwell and Roxburgh. The users are generally recreational private pilots and some commercial users for such things as top dressing of farms.
- We own and manage a number of forestry blocks. These forests also provide an amenity value for the community for walking and biking.

The services provided by other infrastructure are a primary contributor to two of our community outcomes.



COUNCIL PROPERTY/BUILDINGS

Cromwell Town Centre Redevelopment

The Lode Lane toilets landscaping work tenders were received, but due to the high tender costs, none of the tenders were accepted. The landscape work around the toilets was included in with the tender documents for Stages 1 & 2, the area being advertised for tender as the "Northern Edge" tender. Tenders for the landscaping of the Northern Edge closed on 19 December 2012. A report is to go to the Cromwell Community Board February meeting regarding tenders.

As an interim measure after construction of the Lode Lane toilets, temporary reinstatement of the surfaces surrounding the new toilets was undertaken to enable the toilets to become operational.

A drinking fountain was installed at the end of the new bus shelter.

Cromwell Council-owned Industrial, Commercial and Residential Development Blocks - Weed Growth Removal

A local contractor was engaged to undertake the annual "rough mow" of the growth on Council's vacant land, which is located within the Gair Estate, Rees Crescent and Iles Street. While the work was to be completed by 19 December, due to mechanical problems the Rees Crescent sections were not all mown. The contractor expects that the remaining sections in this location will be mown by the end of January 2013.

Cromwell Town Centre Parking

Due to complaints being received about the lack of parking within close proximity to the shops, a letter was circulated to all Mall businesses in December requesting that staff refrain from parking for long periods in the carparks closest to the businesses.

Cromwell Town Centre Water Usage Investigation

An investigation has been undertaken regarding the mechanism of the Mall stream and the high level of water usage.

Ree Crescent Industrial Sections

The sale of 12 Ree Crescent at \$250,000 plus GST settled.

LODE LANE TOILETS, CROMWELL

The new Lode Lane Toilets in Cromwell were completed and open for public use on Saturday 10 November 2012. Positive comments have been received about the design of the toilet block and the bus shelter. The complex looks great at night with the lights shining through the steel work onto the blue doors.

Unfortunately some vandalism occurred within the first two weeks of the toilets being open and there have been several incidents of vandalism since.

Discussions were held with the landlord of the adjacent businesses regarding storage of the businesses' wheelie bins and recycling in the compound area. After an on-site meeting it was agreed that the compound area was not large enough and therefore not the appropriate place for the storage of the wheelie bins and recycling. The landlord has since requested permission to place a cage in the compound for the purposes of storing the loose cardboard, which will be collected each week by Wastebusters. The landlord has been given conditions for use of the area on a three-month trial but to date has not confirmed that the conditions are acceptable.

PINDERS POND PUBLIC TOILETS

There have been some ongoing problems in the last few months with Pinders Pond toilet and the tank has had to be emptied more frequently than previous years, increasing costs. Staff will be investigating a more satisfactory and economical long-term solution for the Pinders Pond toilet.

ELDERLY PERSONS' HOUSING

Occupancy Rates:

Area	Units	Tenanted	Occupancy rate
Alexandra	23	22	96%
Clyde	3	3	100%
Cromwell	31	29	94%
Roxburgh	15	11	73%
Ranfurly	26	16	62%
Totals	98	81	83%

The following work has been completed at the units during this quarter:

- Two units have been refurbished, one at Alexandra and one at Cromwell.
- Four water cylinders have been replaced.
- Three lounge heaters have been replaced.
- Two ovens have been replaced.
- Carpet has been replaced throughout three units, two in Alexandra and one in Cromwell.
- One unit has had its bedroom carpet replaced.
- Additional plugs have been put in one unit in Alexandra and one unit in Ranfurly.

COMMUNITY services

tourism libraries
swimming pools business development cemeteries
visitor information centres central otago brand
community planning parks
promotion and grants



Parks, Reserves & Cemeteries

OUR SPACE

Access to parks, reserves, rivers and recreational facilities are important for our overall well-being. Maintaining high quality open spaces is what makes our district an attractive place to live, work and play.

Our overarching goal is to provide recreational facilities that work for the users. This includes:

- Managing street and walkway gardens
- Managing parks, gardens and playgrounds
- Supporting a wide range of sporting codes through the preparation of fields and facilities
- Provision of education and enforcement for the waterways of Lake Dunstan and the Clutha River from Cromwell to Roxburgh.

In providing this activity we utilise 146 hectares of land and 19 playgrounds.

The provision of cemeteries assists with peace of mind for people, knowing their loved ones will rest in peaceful, well-kept environments. There are three classes of cemetery within the district, open cemeteries controlled by cemetery trustees, open cemeteries we control and closed cemeteries managed as reserves. We are responsible for eleven cemeteries, three of which are considered closed.

Parks, reserves and cemeteries contribute to all three of our community outcomes.



CEMETERIES

It has been a busy quarter for the cemeteries in terms of burials. Work has been steady with mowing continuing right through the quarter due to regular rain.

Burials	
October	7 Alexandra 1 Cromwell
November	1 Alexandra 1 Clyde
December	7 Alexandra 2 Cromwell 1 Clyde

The final geophysical survey report was received in mid-December. A copy will go to each Community Board at their first regular meeting and a copy will be sent to cemetery trusts.

The Blacks (Omakau) Cemetery was handed back to Council control on the 1 December 2012.

PARKS AND RESERVES

Summer maintenance has been occurring with a significant amount of mowing and ensuring irrigation is operating well.

Discussions have been held with the ORC regarding non-compliance with original water permits for irrigation bores. Key areas of discussion are lack of metering and watering areas not included in the original consents. Work has been carried out to meet these requirements, including gathering water use data and sourcing water meters.

Cromwell

Alpha Street irrigation was installed and has been operating since late October. Additional reinstatement of the grounds was required in December before handover was completed. The additional extension towards the bowling club is awaiting the final accounts for the irrigation work at Alpha Street and finalisation of remaining budget.

Work has been happening on automating irrigation systems to gain labour time through the contract.

Vincent

Work continued on the cricket wickets at Molyneux Park for the season. The grounds have hosted an under 17 tournament as well as a Hawke Cup game. A legends game is also proposed for late January 2013.

A test bore at Molyneux Park was drilled to determine the best location for a bore associated with the irrigation upgrade. Pumping of the bore in December was carried out to determine its capacity.

Work on the Molyneux Park Management Plan has continued with a draft being completed. The VCB will consider this draft early in the new year.

The old Clyde Pool site was filled, irrigation installed, and topsoil and grass seed put down. This area was available to the Clyde camp over the holidays.

Installation of irrigation extension in the Clyde greenway was completed.

Maniototo

Parks in the ward received a top-up of bark protection in playgrounds where it was identified as being required.

We are working through getting irrigation and plantings completed for the John Street median. This irrigation work programmed for February 2013.

Roxburgh

Significant growth due to regular rain has kept the mowing programme busy.

CLUTHA MANAGEMENT

It has been a busy quarter for Clutha Management.

The proposal was prepared for the toilet at Dustin Park and put out for public comment. The 36 submissions were heard by Clutha Management in December and a decision was made to construct a toilet at an alternate site. Work is now being done to complete a tender for construction of this facility.

Lake enforcement was busy in the lead up to Christmas due to the good weather with very good numbers out using the lake. Use has dropped off due to unseasonal winds and higher dirty lake levels.

Several events have been held on the lake including rowing regattas and a speed boat event.

Clutha Fisheries worked with LINZ to undertake a tidy up of the foreshore area at Potters (up the true left of the lake towards the head of the lake).

Camping round Lake Dunstan has been focused on designated areas. A good number of enquiries have come from campervan owners wanting to know what the rules are and where they can go.

Pinders Pond at Roxburgh has been very busy over the summer with the vault toilet requiring regular emptying.

Community Facilities, Libraries & Swimming Pools

OUR SPACE

Our community facilities and buildings provide places for social, sporting and cultural interaction.

Our libraries promote literacy, education and the exchange of information and ideas. We provide libraries under a shared services arrangement with Queenstown Lakes District Council. We run libraries in Alexandra, Clyde, Cromwell and Roxburgh and share resources of those based in the Queenstown Lakes District. We also have a partnership with schools in Millers Flat, Omakau and Maniototo.

Swimming pools contribute to the health and well-being of the community and add to the attractiveness of the area. They provide a place for people to learn to swim, particularly for our young people, which Council has recognised as being increasingly important when so much of our district is surrounded by water. We manage the Cromwell Swim Centre and Molyneux Aquatic Centre directly, along with community swimming pools in Ranfurly. Millers Flat is operated by a community trust and the Roxburgh Community Board financially supports the school to facilitate swimming.

Community facilities, libraries and swimming pools contribute to two community outcomes.



COMMUNITY FACILITIES

Pioneer Park Pavilion

Council ratified transfer of ownership to the Central Cultural Centre Trust.

Becks Hall Redevelopment

The redevelopment of the kitchen, toilets, shower and supper room at Becks Hall was completed in December 2012 bringing the hall up to date with food safety and disability standards. The hall committee anticipate a potential increase in usage with the higher standard of facilities.

Roxburgh Town Hall

Repairs and painting were carried out to car park fence.

Alexandra Plunket Building

Alexandra Plunket confirmed they would like to terminate their lease and relocate to the new Community House Building. The Vincent Community Board passed a resolution recommending the sale of the building with a percentage of the sale price to go to Plunket based on their original contribution to the building costs.

Proposed Omakau Rural Fire Depot

The Vincent Community Board passed a resolution to approve reclassification of part of the Omakau Recreation Reserve to Local Purpose (Rural Fire) for the development of a new Omakau Rural Fire Depot. The public notification period for the reclassification ended at the end of December with no objections received. Surveyor and building contractor prices have been requested.

Cromwell Memorial Hall Redevelopment

Funding has been provided in Year 2 of the LTP for the redevelopment of the hall which includes the preparation of developed design and detailed drawings, specifications, tender documents and the construction.

However there has been some interest in considering the merit and feasibility of a multi-purpose building located closer to the town centre. Some investigation on this has been completed. This is in recognition that there is already a proposal by the Cromwell Sports Club and the Central Otago Sports Turf Trust for upgraded or new facilities on Anderson Park (more on next page).

The hall redevelopment is a project programmed for 2014/15.

Cromwell Memorial Hall also comes under the scope of a level of service review currently being taken on all community halls (detailed over page).

The usage of the Memorial Hall increased during the winter months. Bookings for the period 1 October – 31 December 2012 were as follows:

Date	Hirer	Event	Rooms hired
Monday nights	Smallbore Rifle Club	Weekly shoots	Auditorium
Monday afternoons	Andrew Price	Art programme for children	Auditorium
Wednesday nights	Karate	Weekly training	Auditorium
Thursday nights	Cromwell Scouts	Weekly sessions	Supper Room
6 October	25 th Birthday party	Social function	Whole Hall
13 October	Fire Brigade	Annual Honours night	Whole Hall
21 October	Community Arts Council	Performance	Whole Hall
22 October	Karate	Grading	Whole Hall
28 October	CO Regional Orchestra	Concert	Whole Hall
3 November	Volunteering Central	Expo	Whole Hall
9 November	National Science Technology	Roadshow	Whole Hall
17 November	Karate	Grading Day	Whole Hall
November only Tuesday mornings	Erichsen (November)	Dance classes	Auditorium
16 December	Buttar Ballet Classes	Concert	Whole Hall

Multipurpose Building Investigation

The Board considered a draft discussion paper at a workshop held on 7 November 2012. A report has been prepared for formal consideration by the Board at the February 2013 meeting.

In December the Central Lakes Trust invited representatives from the Bannockburn Community Centre Management Committee, the Cromwell Sports Club, the CO Sports Turf Trust and the Cromwell Community Board to a meeting to discuss proposed plans for new facilities, funding and proposed multipurpose facilities.

A meeting was also held in December, with an Otago Polytechnic representative and a Community Board representative in attendance, to discuss the Polytechnic's future plans. As a consequence of that meeting, the Community Board will meet informally with representatives of the Otago Polytechnic and the Cromwell College on 28 January 2013 to discuss the Polytechnic's future plans.

Level of Service Review – Community Halls

A Level of Service Review is currently being undertaken on all community halls owned by the Council and on privately owned halls within the District. The review will provide details of the utilisation of each hall, including the usage type, hall

component uses, usage basis, duration of bookings, bookings/usage per year by each hirer, typical number of users for each hire.

Following presenting the general reasoning and process to boards late last year, staff commenced work on capturing data relevant to the use of halls that Council manages and the hall committees were engaged to assist with data capture relevant to the halls they manage on behalf of the Council. While the majority of hall committees have provided the requested information, there are still a few that have yet to provide some.

IT staff have been assisting with the provision of GIS maps to assist defining relevant communities of interest for each area as indicated in the Community Plans. These plans will assist with the identification of the population for the local areas surrounding each of the community halls.

It is proposed that the results of the review will be reported to the March Community Board meetings. This timeframe will however depend on whether or not all hall committees have provided the necessary information.

Alpha Street Sports Pavilion

An investigation into the pavilion's electricity supply was undertaken to gauge if it was adequate for the

Junior Soccer Club to install an oven and other appliances. The results identified that the costs to upgrade the supply are not great so it is proposed that the work will be undertaken in February 2013.

Bannockburn Hall Rebuild

Council staff have been working with the Bannockburn Community Centre Management Committee Inc to finalise plans and costs estimates for a new hall. A draft lease document was provided so that the committee can apply to funders for funds in addition to the funds that the Cromwell Community Board has committed.

Cromwell Memorial Hall Spring clean

Non-usable materials found in cupboards and rooms within the hall were cleared out in a spring clean undertaken in late October. The storage area located under the rear stage was also cleaned out. Four trailer loads of non-usable "junk" that had been accumulating for many years was disposed of.

LIBRARIES

The Wrong War Over eBooks: Publishers vs. Libraries

To provide Council with information relating to the purchase of eBooks and issues faced by libraries.

"Libraries, like other consumers, should be free to buy any published e-content at competitive prices, to keep these items in their collection, and to loan them to their patrons. Anything less violates basic democratic principles ..."

American Library Association

Libraries and the big six publishers are at war over eBooks: how much they should cost, how they can be lent and who owns them.

Where the Big Six Publishers Stand Today:

- Random House – Sells eBooks to libraries through multiple distributors. Prices were adjusted in 2012. Although some prices were lowered, the distributor price to libraries for some popular titles such as *Fifty Shades Of Grey* range up to \$84 for a single eBook copy – more than 8 times the price of the eBook on Amazon.
- HarperCollins – Sells eBooks to libraries through multiple distributors. On some popular titles it has restricted eBook usage to 26 "lends", after which the library must repurchase the book.

- Penguin – Penguin (slated to merge with Random House) is conducting a test of eBook sales to libraries with the New York Public Library system. eBooks will become available six months after their publication date. While pricing will be similar to physical books, the books will only be available to the library for one year, after which they will need to be repurchased.
- Hachette – Only sells older eBooks to libraries (through the distributor Overdrive). Hachette increased prices for these older eBooks by an average of 220% in October.
- Macmillan – Does not currently sell eBooks to libraries. Macmillan has announced a test of eBook sales to libraries but not announced details.
- Simon & Schuster – Simon and Schuster does not yet sell eBooks to libraries. According to Carolyn Reidy, CEO, "We have not yet found a business model that makes us happy. That's why we're not in it".

Physical books are sold to libraries and are available to lend.

eBooks are licensed, not sold. eBooks are not books – not under copyright law, at least. Instead, they're sold under a use license, just like software.

Shelf Life

<http://libraries.codc-qldc.govt.nz>

There's something for everyone in the latest edition of Shelf Life. Call in to your nearest library or click on a link to go direct to the book in our catalogue.

Holds/reserves cost \$1 on collection of the item or you may just be in luck and find the item available on the shelf – so rush on down to your library where friendly librarians await!

You may also like to check out the e-resources – reading and audio to download for free through the library website.

Social Media



Connect with your local library to be kept in the loop on news and upcoming events.

Cromwell and Alexandra Libraries have Facebook pages for you to join.

Millers Flat School /Community Library

The Millers Flat School/Community Library celebrated a decade of serving its local book lovers in November 2012.

The team of library volunteers organised competitions and a party for the community to celebrate the facility turning 10.

On Wednesday 21 and Saturday 24 November anyone who visited the library and checked out a book(s) went in to a draw to win an eReader.

On Thursday 22 November a birthday afternoon tea was held at the school, with a party hat competition centred on the theme of 10 and the library, plus plenty of cake to mark the occasion. Local Author Kyle Mewburn read stories to the children.

Librarian and volunteer convenor Patricia Abbott welcomed the public to come along and join the school community and library staff as they celebrated the milestone and toasted the future of the community asset.

The Millers Flat Library, located on the Millers Flat Primary School grounds on Teviot Road, has opening times of Wednesday 3.30-5pm and Saturday 10.30am-12.30pm. The combined school/community library was officially opened in November 2002 and has been staffed by Librarian Pat Abbot and a small group of dedicated volunteers since then.

Summer Reading Challenge: HOP on POP! into READING This Summer

The Summer Reading Programme is a family oriented reading incentive programme for children from birth to pre-teen run in our libraries during the summer school holidays. It is a collaborative approach with all libraries throughout Central Otago/Queenstown Lakes being able to participate.

The Summer Reading Programme aims to:

- Interest, encourage and stimulate children to enjoy reading
- Increase reading skills in the widest sense, including communication and creativity and thus develop self-esteem
- Encourage caregivers to become involved with their children's reading at home – one of the most powerful tools for creating lifelong learners
- Encourage children to become regular library users by fostering positive relationships between families and public libraries and librarians.

More than 200 children have enrolled with CODC Libraries for the summer reading challenge.

Statistics

CODC LIBRARIES' STATS SUMMARY YTD 12/13 TO 31 December 2012									
LIBRARY	ITEMS HELD	ITEMS ADDED 01/07/12 - YTD	DISCARD ITEMS* 01/07/12-YTD	ACTIVE BORROWERS	NEW BORROWERS 01/07/12-YTD	ITEMS ISSUED 01/07/12-YTD	ITEMS ISSUED VARIATION LAST YEAR % to date	E-RESOURCE CHECKOUTS OVERDRIVE CQ TOTAL**	OWNED E-RESOURCE CHECK-OUTS CQ TOTAL
Alexandra	45205	2437	7643	5066	145	69788	+2.44		
Clyde	5818	397	742	332	17	6257	-8.67		
Cromwell	26239	1002	4266	2925	129	30748	-6.7		
Maniototo	22090	820	2009	1108	36	13663	-5.23		
Millers Flat	4840	321	292	129	2	1379	-16.98		
Omakau	4654	210	617	86	4	1652	+7.83		
Roxburgh	6206	456	2921	749	18	5592	-23.89		
TOTALS	115052	5643	18490	10395	351	129079	-2.87	As below	As below

*Discard Items include temporary collections, e.g. Interloans, National Library Talking Books and CIRCOS Large Print.

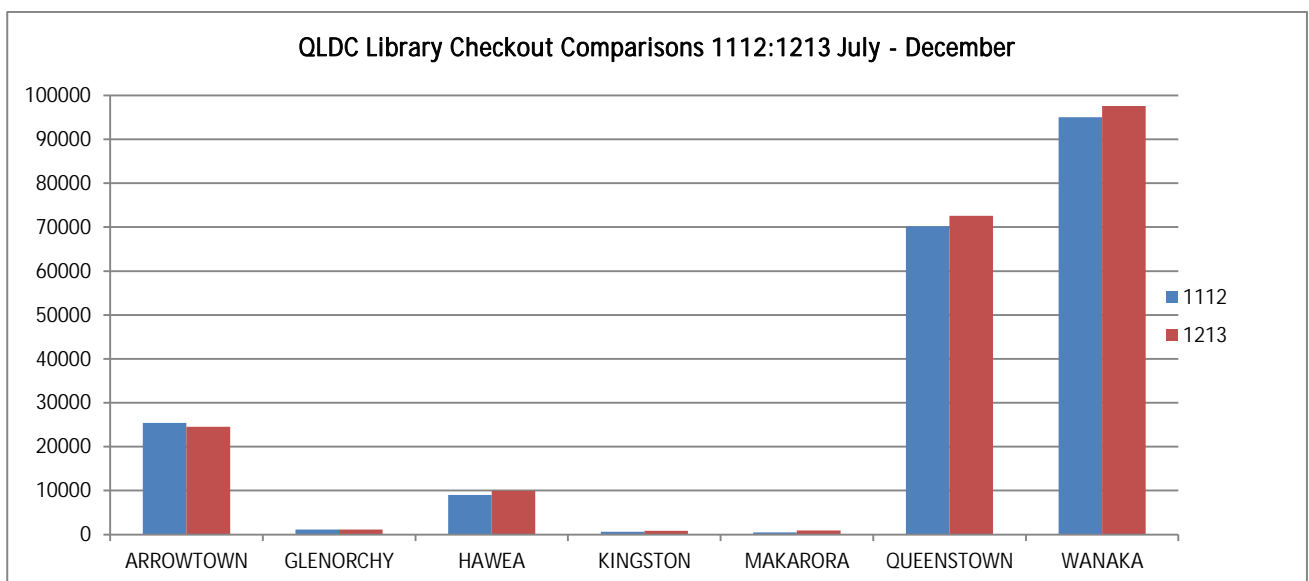
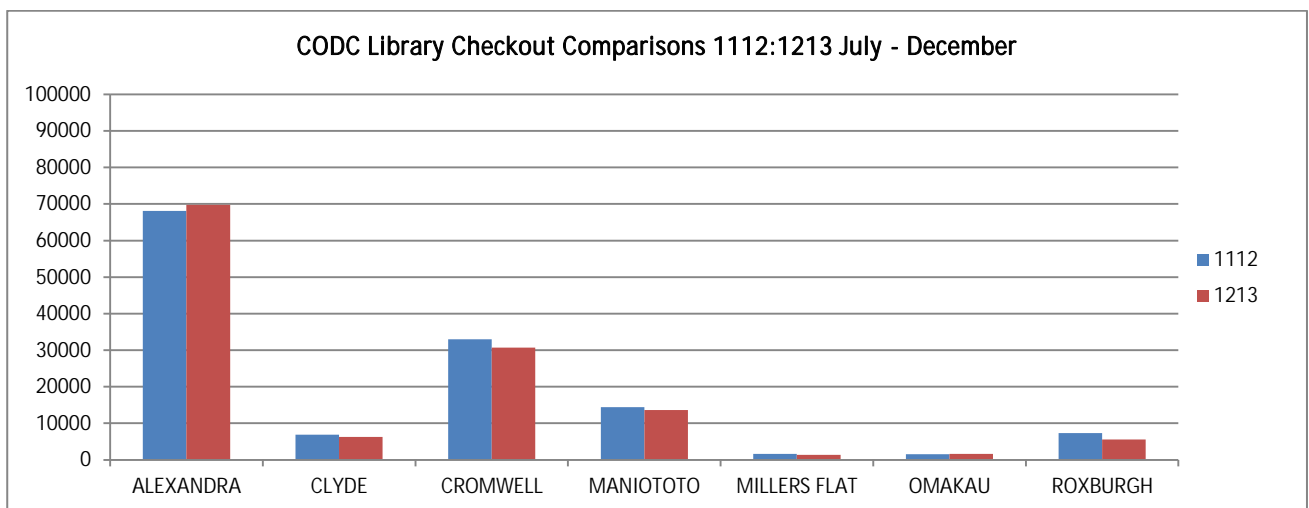
**No facility to attribute e-resources to individual libraries.

QLDC LIBRARIES' STATS SUMMARY YTD 12/13 TO 31 December 2012

LIBRARY	ITEMS HELD	ITEMS ADDED 01/07/12 - YTD	DISCARD ITEMS* 01/07/12- YTD	ACTIVE BORROWERS	NEW BORROWERS 01/07/12- YTD	ITEMS ISSUED 01/07/12- YTD	ITEMS ISSUED VARIATION LAST YEAR % to date	CONSORTIA OWNED E-RESOURCE CHECKOUTS CQ TOTAL **	CQ OWNED E-RESOURCE CHECK-OUTS CQ TOTAL **
Arrowtown	12183	985	4027	1864	53	24519	-3.53		
Glenorchy	3771	129	2558	123	1	1152	+0.35		
Hawea	11502	765	758	534	6	9972	+10.92		
Kingston	2419	174	1693	89	8	827	+30.24		
Makarora	3636	250	661	44	4	905	+92.96		
Otown	30585	2573	13759	8035	433	72589	+3.42		
Wanaka	42408	3569	12668	7188	296	97567	+2.69		
TOTALS	106504	8445	36124	17866	801	207531	+2.81	702	334

*Discard Items include temporary collections, e.g. Interloans, National Library Talking Books and CIRCOS Large Print.

**No facility to attribute e-resources to individual libraries.



SWIMMING POOLS

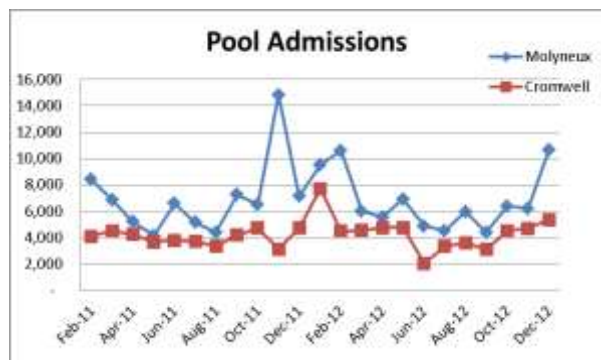
Staffing over the summer has been steady with the summer contracts in both pools being filled. Vacancies are being advertised in Cromwell and Alexandra for permanent part-time staff for the coming year due to a couple of staff moving on.

Central Swim School continues to have steady numbers enrolled in Term 4 with 277 students at Molyneux Aquatic Centre (276 in 2011) and Cromwell Swim Centre having an increase to 172 students (133 in 2011).

The marketing plan was developed for both pools and this was discussed at a joint VCB and Cromwell meeting. Work will now begin on several key points in the marketing plan. Planning is underway to upgrade the Centaman system and move to hosting the Centaman system on one central server rather than having separate systems running in each pool. Work to be completed over March and April 2013.

Upcoming projects include the review of the building management system in early January 2013 to ensure the pools are operating efficiently.

Both pools are being assessed for Pool Safe requirements in early February 2013.



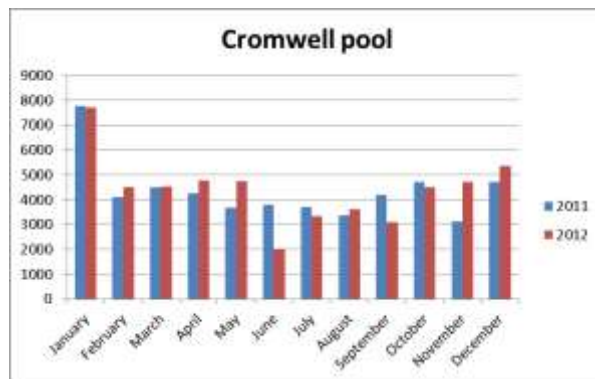
Cromwell

Cromwell Swim Centre has experienced a steady lead into Christmas with overall numbers being up across the three months compared to last year.

With no team leader at Cromwell the team have been ably led by Jayne Teviotdale.

An appointment of team leader was made in early January with Angie Calder accepting the role. Angie starts in late January.

No major outages for the pool over the quarter.



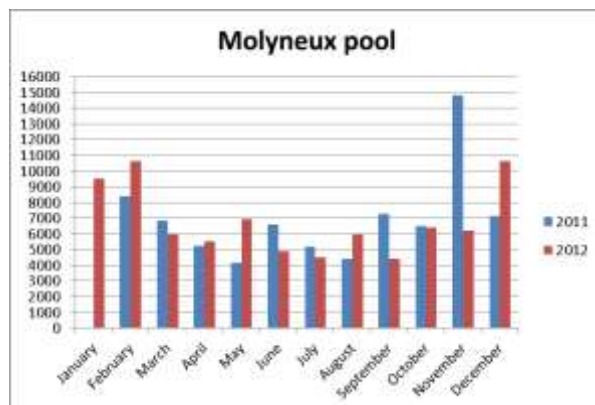
Molyneux

Molyneux Aquatic Centre has continued to have steady patronage with less people in November but increased numbers in December.

The outdoor pool was opened in early December. This pool has consistently been about 23 degrees or higher but depends on the weather.

Completion of the ventilation upgrade above the changing rooms and administration area occurred and this has seen improved air flow through these areas.

Upcoming work includes the replacement of the therapeutic pool liner in late January 2013.



Ranfurlly

Ranfurlly has been experiencing a steady season. No significant plant issues to report.

District Development

OUR SPACE

We facilitate economic opportunity indirectly with the provision of infrastructure, recreational and cultural assets. We directly facilitate economic opportunity with the provision of a business development programme, a regional tourism organisation, community planning, visitor centres, managing the regional brand and a modest promotional grants fund.

The district development activity is a primary contributor to all three of our community outcomes.



BUSINESS DEVELOPMENT

Digital Broadband

The roll-out of the Government's Ultra-Fast Broadband/Rural Broadband Initiative (RBI) across Otago is making good progress with the Vodafone managed RBI installations running to plan. The Vodafone Omakau tower, which gives cell phone coverage to an area including Chatto Creek, Lauder, Thompsons Gorge and up to St Bathans, was commissioned and the Springvale and Clyde towers were upgraded.

The Central Otago community had the opportunity in November to contribute to a survey aimed at assessing the digital needs and challenges of the Otago region. The Dunedin-based Digital Office also brought a roadshow to Alexandra and Ranfurly in November to drill deeper into these issues through face-to-face meetings with members of the community and pupils at Dunstan High School and Maniototo Area School.

Central Otago Labour Market Governance Group

The Central Otago Labour Market Governance Group includes representatives from employers, central government agencies and CODC, and was originally formed to seek solutions to labour supply issues being experienced by the horticulture and viticulture sectors. The group met recently with representatives from a wider cross-section of Central Otago business to gain an understanding of the labour market

situation across the district and how this is impacting on all sections of the Central Otago economy.

Issues the group was keen to explore included whether Central Otago business were experiencing difficulty recruiting appropriate, suitable labour and, if this was the case, whether it might be possible to develop strategies that would assist individual employers.

As background for their discussion members of the group referred to the BERL Otago Regional and Sub-Regional Economic Profile 2011, which noted for the year to March 2011 while there was a net decrease in the district's GDP driven by the non-residential property operators and real estate services sectors, the primary sector had grown strongly and there had been an overall increase in employment.

The group noted that while there were many complexities to the employment situation in Central Otago the seasonal nature of many business made staffing a particular challenge both for business themselves and for workers. It also noted currently there was essentially no unemployment in the district.

Dunedin Visit

The Council's Community Services Manager Anne Pullar, organised a short programme before Christmas to introduce the new Economic Development Manager Warwick Hawker to key Dunedin-based contacts. They called on the CEOs of the Otago Chamber of Commerce and the Otago Southland Employers' Association, counterparts in the Economic Development Unit of the Dunedin City Council, and contacts in the University of Otago and Tourism Dunedin.

Dunedin City Council plays a coordinating role on behalf of Central Otago and the other Otago local authorities for a number of economic development-related projects that are important to our district.

VISITOR INFORMATION CENTRES

Alexandra

Oct - Dec 2012	22,331	Visitors
	\$	% of sales
Bookings	\$51,779	50%
Commission	\$8,118	8%
Retail	\$17,688	17%
Event Tickets	\$24,519	24%
Display Rental	\$1,079	1%
Total Revenue	\$103,183	
Compared to Oct - Dec 2011 Visitor numbers decreased by 28% Revenue increased by 13%		

Cromwell

Oct - Dec 2012	17,859	Visitors
	\$	% of sales
Bookings	\$80,680	77%
Commission	\$9,287	9%
Retail	\$10,837	10%
Event Tickets	\$1,859	2%
Display Rental	\$1,545	1%
Total Revenue	\$104,208	
Compared to Oct - Dec 2011 Visitor numbers decreased by 7% Revenue increased by 22%		

Overview on Visitor Numbers

Visitor numbers overall are down by 13% on last year. This figure has been consistent since the beginning of the financial year.

Alexandra – saw the most significant drop in visitors of 28% for the quarter, however much of the data is estimated due to the malfunctioning museum door counter. A system for counter i-SITE visitors is being investigated.

Cromwell – The reduction in visitor numbers was felt early in the period as less seasonal workers visited due to poor weather and the availability of the job agency for seasonal work in the resource centre. However numbers between Christmas and New Year were up 7%.

Ranfurly – Some changes were evident this quarter to the origin of visitors with an increase in the number of Australian visitors in November and Auckland visitors during December. Overall numbers were slightly down compared to last year.

Ranfurly

Oct - Dec 2012	9,447	Visitors
	\$	% of sales
Bookings	\$6,840	31%
Commission	\$820	4%
Retail	\$14,227	65%
Event Tickets	\$0	0%
Display Rental	\$152	1%
Total Revenue	\$22,039	
Compared to Oct-Dec 2011 Visitor numbers decreased by 10% Revenue increased by 11%		

Roxburgh

Oct - Dec 2012	1,151	Visitors
	\$	% of sales
Bookings	\$8,246	50%
Commission	\$956	6%
Retail	\$6,623	40%
Event Tickets	\$668	4%
Display Rental	\$112	1%
Total Revenue	\$16,605	
Compared to Oct - Dec 2011 Visitor numbers decreased by 7% Revenue increased by 30%		

Roxburgh – Visitor numbers are down slightly from last year due in part to a poor weather season for fruit and the impact of RWC visitors last year.

Revenue

Overall revenue is significantly up this quarter. This is encouraging as the visitor numbers are down it would suggest the consultants are successfully converting more interactions to sales.

Bookings

Alexandra – Booking sales were low in October but picked up significantly in November and December compared to last year, perhaps a result of 2011 RWC lack of spending.

Cromwell – Shows an excellent return from bookings this quarter. The number of bookings is lower but the revenue is higher than the same period last year.

Ranfurly – Booking sales are lower due to less forward bookings for the Rail Trail than in previous years.

Roxburgh – Averaged across the period, sales generally have decreased but November actually showed a marked increase due to a large number of bookings originating from the website. Without this source results would have been extremely low.

Retail Sales

Retail sales show an overall increase of 32%. This is influenced in part by late season purchases of fish and game licenses.

Alexandra – The retail sales total is similar to the same period last year but a reduction in museum sales has been noted since a barrier between museum and i-SITE retail sections was installed. Therefore profit margin on retail from this centre has increased.

Cromwell – While a good mix of product has been sold, retail sales remain static from this centre.

Ranfurly – Has more than doubled their retail sales total of last year.

Roxburgh – Retail sales have increased significantly compared to last year due to a large increase in fish and game licenses.

Event Sales

Alexandra – Event ticket sales increased from \$5000 last year to \$24,000 for the same period this year, showing excellent development of this community service.

Cromwell – Event sales decreased slightly, this may be due in part to other businesses selling event tickets for no charge.

Ranfurly – No events tickets were sold this quarter.

Roxburgh – Event sales relate to sales for one concert.

Promotional and Marketing Opportunities

Brochure Pay to Display charging began for Central Otago operators at the beginning of December. There was some feedback and concerns from the industry during this quarter. As we move forward into the new quarter more businesses are taking up this opportunity.

Alexandra – A1 poster display holders have been installed and approaches to local businesses to advertise and promote their services through this medium will continue to be made during the first quarter of 2013.

Cromwell – The museum will feature on the 'What Now' TV programme in February.

Ranfurly – A1 poster display holders have been installed and approaches to local businesses to advertise and promote their services through this medium will continue to be made during the first quarter of 2013.

TOURISM CENTRAL OTAGO (TCO)

Wine Tourism Workshop

Tourism Central Otago in conjunction with the Central Otago Winegrowers Association held a wine tourism workshop in Cromwell on 4 December 2012. The workshop was aimed at present and future tourism operators in the wider Central Otago community, with the purpose to raise awareness of the importance of wine tourism and the benefits of collaboration.

Fifty four people attended the full-day workshop.

Presenters included:

Dr Joanna Fountain – a senior lecturer in Tourism at Lincoln University who has been actively involved in wine tourism research for the past eight years, focusing primarily on visitors' experiences of the winery cellar door. Dr Fountain presented on several subjects including 'What is Wine Tourism', 'Why bother with Wine Tourism' and 'Links between Wine and Tourism'.

Shirley Howden – Brand Manager who presented on the Regional Identity and how wine fits in.

Nick Mills – Central Otago Pinot Noir Ltd. Nick's presentation covered the role of COPNL and the Central Otago Wine Story.

Ann Rodgers and Sarah Wilson (CODC), who covered the regulatory requirements when setting up a wine tourism business.

Phillip Green – Owner Appellation Central Wine Tours, Carol Henderson – Cellar Door Manager Mt Difficulty Wines and Glen Christiansen – Manager Golden Gate Lodge each presented on what makes a good wine tourism product, opportunities for business and how to work collaboratively together.

Tourism Central Otago presented on the latest Visitor Insights research, which provides data about what experiences are associated with Central Otago (people's awareness and/or knowledge), the appeal of the region, market penetration (intentions to visit), and visitor profiles (origin, interests, travel motivations, etc).

The day ended with a Central Otago wine tasting. A selection of wineries were on hand to talk about their product and provide tastings.

AA 101 Must Do's for Kiwis Campaign

Tourism Central Otago once again partnered with AA tourism for its 101 Must Do's for Kiwis campaign. This involved providing information, print advertising and website content for the voting lists, and using newsletters and social media to get the word out to vote for Central Otago experiences.

Voting for the top 101 Must Do's for Kiwis campaign took place from 7 October to 15 November 2012. In total there were 281,592 votes across over 1600 New Zealand experiences.

At the completion of voting there were three Central Otago experiences in the final list for 2012. This is a great result – the only other southern region experience in the top 10 is Doubtful Sound.

Number 5 The Otago Central Rail Trail

Number 44 Clyde Historic Precinct

Number 100 Mt Difficulty Wines

The full list of results can be found at
<http://www.aatravel.co.nz/101/results/>

A variety of Central Otago promotional online content was supplied by Tourism Central Otago for www.aatravel.co.nz. The following is results from the various methods used.

Homepage takeover – 12 November 2012 = 1268 impressions. This is where Central Otago banners

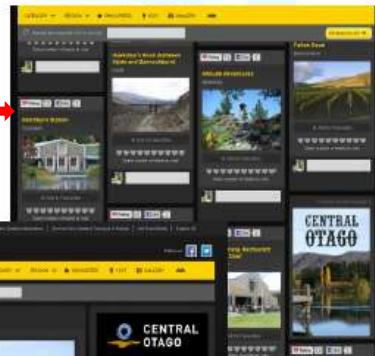


Editorial Carousel 12 – 18 November = 6909

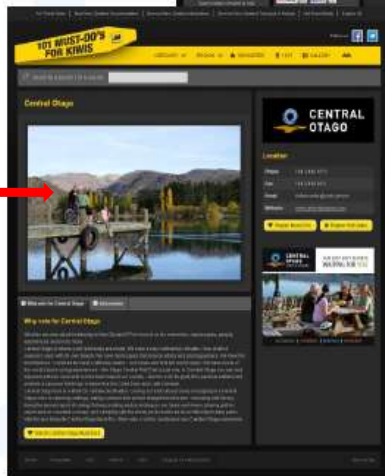


Central Otago Widget – run of site 8 Oct – 18 Dec = 103,915 impressions

Search Results - Central Otago region = 1116 page views



Central Otago landing page to 18 December = 287 page impressions



www.aatravel.co.nz was the number 5 referring website to www.centralotagonz.com for the 7 October to 15 November period of the campaign. For the year 1 Jan 2012 to 31 December 2013 it averages as the number 7 referring website.

A new Must Do's web page on www.centralotagonz.com was created as part of this campaign. During the period 7 October to 15 November it received 260 page views. The page remains on the site.

TRENZ 2013

TCO is registered to attend TRENZ in Auckland 21 – 24 April 2013. For the first time in at least eight years no other Central Otago tourism operators will attend the TRENZ 2013 event.

COMMUNITY

Towards Better Heritage Outcomes for Central Otago

The Central Otago Heritage working group met on 16 October to consider the 37 submissions received to the Draft Central Otago Heritage Strategy 2012.

The key topics that were raised during the hearing include the nature and the management of the document.

Following some discussion it was concluded that the nature of the document is a report, rather than a strategy, which aims to ensure better heritage outcomes so that Central Otago's heritage is identified, preserved, protected, managed, respected and celebrated into the future.

Consequently the name of the document has changed from being the 'Central Otago Heritage Strategy 2012' to 'Towards Better Heritage Outcomes for Central Otago'.

With respect to the management of the document it was agreed that the Central Otago Heritage Trust coordinate the implementation of the recommendations. The Trust has acknowledged that to drive the actions there needs to be geographical representation as well as communication with the smaller heritage groups within Central Otago.

The Trust has agreed to take on the implementation of the report and propose to coordinate a heritage forum in February 2013 to which all interested heritage groups, individuals, entities and stakeholders within Central Otago will be invited.

The purpose of the forum will be to develop ideas on how to implement the recommendations within the 'Towards Better Heritage Outcomes for Central Otago' report.

Cromwell Community Plan 2012

In January 2013, the Cromwell Community Plan was finalised. In developing the Cromwell Community plan, emphasis was placed on obtaining a wide representation of views (from the community as a whole as well as different sectors within the community such as business and youth), identifying their points of difference and determining what opportunities there might be for building on current strengths and innovative ideas to ensure Cromwell

grows as an attractive and desirable place in which to live, work and play.

The draft plan was released for community comment from 11 October 2012 to 23 November 2012. A total of 11 submissions were received and a hearing was held by the Cromwell & District Community Trust on 17 January 2013 to consider all of the submissions received and make final changes to the plan.

The plan addresses a number of key issues including investigating possibilities for a movie theatre and outdoor venue, consulting with the wine industry on how it could be involved more in the life of the community, developing and maintaining cycleways and walkways, investigating how elected members could communicate more effectively with the public so that the public are aware of what is going on, and supporting Cromwell's young people to be involved in or lead a community project.

The Cromwell & Districts Community Trust will begin actioning the recommendations within the plan this year.

Cromwell Museum

Audit of Cromwell Museum collection

The audit of the collection of the Cromwell Museum is almost finished with nearly 5,000 items being catalogued. A full report on this will be available once the audit has been completed.

Ron Murray Photograph Collection

In December 2012 the Cromwell Museum purchased and installed a new interactive touchscreen computer at the Cromwell Museum to display the Ron Murray Collection.

The collection makes an amazing photographic addition to the history of Cromwell and Central Otago. Scott Bennett, Ron Murray's nephew, has spent almost two years dating and identifying images, scanning and digitising the collection so that this amazing depiction of our history can be available to the community of Central Otago.

The array of more than 2,500 images is expansive, including images of dredges, buildings, townships, people, the Clyde dam, landscapes, the old Cromwell Township and demolition of, bridges and much more. As well as images, there are also hundreds of documents including newspaper clippings, diary extracts, letters and archeological surveys.

Ron Murray was a Cromwell identity who worked for many years in a local solicitor's office. He began studying accountancy in 1951 and it became his career for the rest of his working life, with Cromwell firm Broderick, Parcell and McKay. However, his real passion was history, in particular the Cromwell district and gold mining. A keen and skilled

photographer, he copied a large number of early photographs of the area and spent many hours recording oral histories, researching and documenting local history.

Central Otago Arts Strategy 2012

The process for the development of the Central Otago Arts Strategy has begun. A survey went out to community groups, businesses, tourism operators and artists in October to which there were 163 responses.

In the last week of November 2012 four arts workshops were held with the community in Naseby, Cromwell, Alexandra and Roxburgh. These workshops provided a forum for the community to express what it is they would like to see for the growth and development of arts within Central Otago.

Information gathered from these workshops as well as the survey will feed into the development of the second arts strategy for Central Otago.

Once the draft strategy has been developed, it will then go out for public consultation for four weeks. A copy of the draft strategy will be sent to every community member who attended the workshops, all of the stakeholders who have an interest in the arts, all councillors, community board members, community working groups and anybody else who requests a copy. Media releases will also be sent out to our media database.

Once submissions have been received, the Central Otago District Arts Trust will consider the submissions and make changes and additions to the strategy as appropriate. The Trust will then adopt the final strategy once the changes and additions have been incorporated.

REGIONAL BRAND

Further work on Clutha Gold Trail

Developing the key stories associated with the Clutha Gold Trail has been the major focus of work for the brand manager in this last quarter. This has involved background research, writing content, sourcing suitable imagery and liaising with members of the Clutha Gold Trail Trust and the graphic artist. The intention is to have interpretation panels located at key points of interest that have already been identified, together with main information panels located at both ends of the trail and at other key access points – Millers Flat and Beaumont. There will be a total of 18 panels developed, which includes the four kiosks.

In addition, the brand manager has helped with coordinating the design concept ideas for the marketing collateral, which at this stage includes a

branded t-shirts featuring the colour palette associated with the trail as well as caps. Clutha Gold Trail Trust has agreed to work in partnership with the Roxburgh Visitor Information Centre to sell the caps and t-shirts. Having these products will be an opportunity to raise awareness about the trail and provide a source of revenue for the Trust and Visitor Centre. The products are available for sale at the Roxburgh Visitor Centre.



Opportunities

Having a brand and story for a region should be aspirational. It should build on our point of difference, and this is the case for the Central Otago brand. Opportunities or invitations to speak to groups about the Central Otago brand, and how it is building momentum and how people can get involved, are always welcomed by the brand manager. This was the case when asked to present at a Wine Tourism workshop coordinated by Central Otago Wine Growers' Association and Tourism Central Otago in December; and the December meeting of the Cromwell Breakfast Club – a network of businesses that meets monthly for a breakfast meeting at the Golden Gate Lounge in Cromwell.

Design

Communicating a brand without imagery can be challenging. Having the right imagery and key messaging however, helps bring the region's unique character to life. The brand manager designed a range of posters that are on display in the Visitor Centres which provides a reminder to all of Central Otago's special difference. Below are just some of the A1 Posters on display:



PROMOTIONS

Alexandra

Advertising took place in October for funding applications to the balance of the 2012/13 and to the 2013/14 financial year Alexandra and Earnsclough/Manuherikia Promotions Grants.

One application was received from Otago Country Cricket to the balance of the 2012/13 Alexandra Promotions grant. The Board approved the request for \$1,000 for the Festival of Cricket event in Alexandra on Sunday 27 January 2013.

With no other applications received this leaves a balance available of \$4,900 in the 2012/13 Earnsclough/Manuherikia promotions grant account.

With only one application received to the 2013/14 financial year Alexandra and Earnsclough/Manuherikia promotion grants the decision was made to defer presenting this report to the Board until its February meeting as several other groups had indicated they wished to make application but could not have their applications ready for December's meeting. The Board will now receive applications to the 2013/14 financial year promotions grants at its 4 February 2013 meeting.

Cromwell

Advertising calling for applications to the 2013/14 Cromwell Promotions Grants took place in October with the intention of the Board assessing applications at its December meeting.

Applications were received from eight different groups, however the report was withdrawn from the December meeting agenda and more information was requested from applicants. The Board will now receive and assess the applications at its February 2013 meeting prior to estimates.

As requested by the Cromwell Community Board as a condition of its \$3500 approved grant, Central Otago Winegrowers presented a project plan and budget for event to celebrate the 25th anniversary of the first production of Pinot Noir in Central Otago to the 17 December Board meeting. The Board approved the release of the grant to COWA.

Maniototo

In November the Board received confirmation from Maniototo Curling International that the Naseby Disc Golf project was officially set aside to allow them to focus on the priority of installing a heat exchange system. Therefore the previously approved funding of \$1500 has been released back to the Board.

During this quarter the Board received the second round of applications to its Promotions grants at the 13 December meeting. One application was received from Ranfurly Art Deco for the amount of \$5,860. The grant application was approved.

PLANNING and environment

planning civil defence
rural fire building control
liquor licensing dog control and registration
environmental health



Planning & Environment

OUR SPACE

Planning and Environment encompasses the following activities:

- Resource Management
- Building Control
- Environmental Health
- Liquor Licensing
- Dog Control and Registration
- Rural Fire
- Emergency Management

All planning and environment activities contribute to all three of our community outcomes.



RESOURCE MANAGEMENT

Number of Resource Consents Processed

In the period 1 October – 31 December 2012 a total of 89 resource consents were processed which is an 85% increase on the last quarter and 67% increase on the same quarter in 2011. The consents issued were as follows:

Non-notified delegated authority	77
Non-notified to hearing	4
Limited Notified (to hearing)	3
Publicly Notified (to hearing)	5

Of these, two consents were subject to a Section 37 extension. 100% of all delegated authority consents were processed within statutory timeframes.

The trend line for resource consents received since 2008 still indicates a generally upward trend from the middle of 2011 (refer "Resource Consent applications since 2008") and continues to rise.

Processing Times

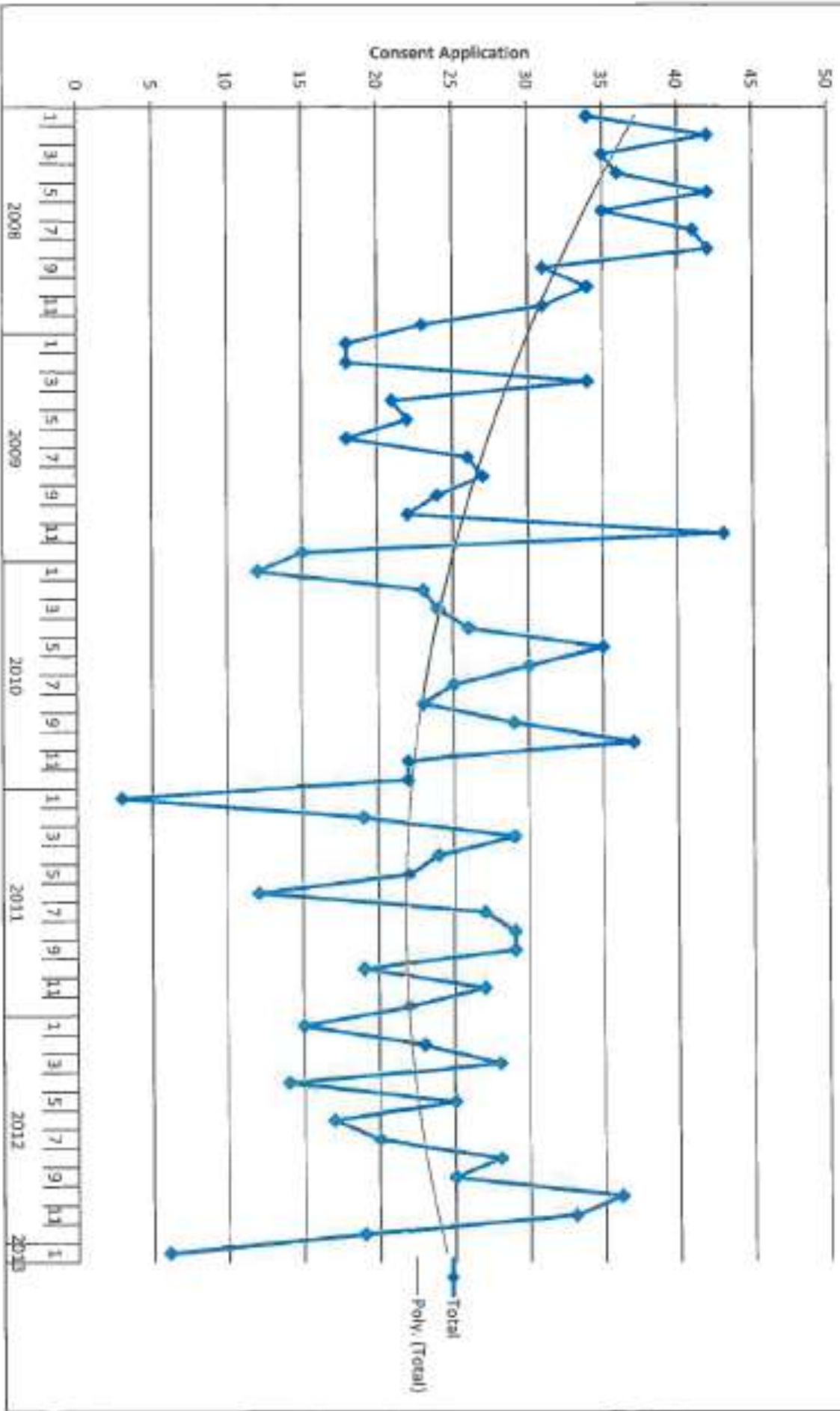
The end to end processing times for non-notified delegated authority resource consents processed under delegated authority indicates an average processing time of 20.2 customer days (including weekends and public holidays).

This is slightly down on the last quarter due in part to a few consents being subject to further information requests for extended periods, and then coming back in after some months for processing. Analysis of the requests is being undertaken to better understand what type of information is being requested with a view to ensuring we receive complete (clean) applications, which will speed up processing.

Notes:

1. The end to end times shown on the Winchart provides a weekly average processing time in customer days (including weekends) for all delegated consents issued.
2. The nature of the applications varies greatly in terms of complexity from simple yard breaches to more complex subdivision and/ or land use applications.
3. Statutory time frames are also monitored and during this period all consents were processed within statutory timeframes.

Resource Consent applications since 2008



BUILDING CONTROL

Number of Building Consents Processed and Value of Building Work

In the period 1 October- 31 December 2012 a total of 141 Building Consents were issued at a value of \$14,283,913.

An analysis of trends in building consent numbers and their values indicates that the number of consents received in this quarter was down 16% and the value also showed a decrease of 1.6% when compared to the same period last year.

Building Consents - By Value			
	2009/10	2010/11	2011/12
Jan	4,324,679	5,050,299	5,071,434
Feb	3,535,975	2,789,191	3,915,537
Mar	6,734,654	2,738,515	6,247,077
Apr	4,256,014	4,615,803	5,021,650
May	6,523,076	6,145,649	5,665,584
June	3,940,515	3,169,105	5,261,999
July	6,817,700	5,499,700	2,901,041
Aug	6,124,823	5,587,443	4,614,470
Sep	2,335,500	3,105,176	10,800,064
Oct	4,218,678	5,097,936	4,358,638
Nov	5,069,551	6,298,967	6,505,975
Dec	4,931,395	2,609,920	3,419,300
Total	58,812,560	52,707,704	63,782,769
Increase from last year		-10%	21%

Building Consents - By Number			
	2009/10	2010/11	2011/12
Jan	51	61	38
Feb	53	49	73
Mar	79	71	127
Apr	91	99	102
May	103	103	88
June	75	109	85
July	81	86	68
Aug	53	95	70
Sep	49	62	65
Oct	45	61	53
Nov	64	53	51
Dec	32	53	36
Total	776	902	856
Increase from last year		16%	-5%

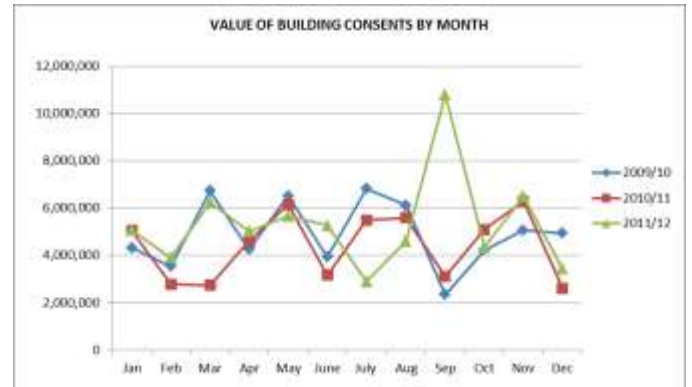
Processing Times

End to end processing times for building consents was an average processing time of 19 customer days (not statutory processing days)

In term of statutory processing time frames the average processing time for the quarter was seven working days, well within the statutory requirement of 20 working days. 100% of all consents issued were issued within statutory timeframes.

Capacity

The processing times indicate that our capacity to process building consents is at a good level to meet customer demands in terms of the amount of building activity in the region.



Alexandra Ward		
Commercial - New warehouse/showroom/offices	1	80,000
Commercial - Education/childcare facilities - additions and alterations	2	99,000
Commercial - Marquee	1	3,000
Commercial - Other	3	83,800
Residential - New Dwelling	7	2,190,877
Residential - Dwelling alteration (internal only)	2	45,000
Residential - Dwelling additions and alterations	1	5,000
Residential - Relocate dwelling on to site (site-works)	2	106,000
Residential - Relocate dwelling off site	2	7,000
Residential - New garage	1	18,000
Residential - Heating appliance	9	41,500
Residential - Solar water heating	2	4,501
	33	2,683,678
Year to date (from 1 July)	86	5,663,073

Earnsclough Ward		
Agricultural - New farm shed	4	239,495
Commercial - Marquee	1	5,000
Residential - New Dwelling	3	1,029,396
Residential - Dwelling alteration (internal only)	1	8,000
Residential - Dwelling additions and alterations	5	331,750
Residential - Relocate dwelling on to site (site-works)	1	105,000
Residential - New garage	2	27,000
Residential - Heating appliance	1	3,000
	18	1,748,641
Year to date (from 1 July)	48	3,704,836

Manuherikia Ward		
Agricultural - New farm shed	1	53,000
Agricultural - Other	1	66,700
Residential - New Dwelling	1	200,000
Residential - Dwelling alteration (internal only)	2	24,900
Residential - Dwelling additions and alterations	1	15,000
Residential - New garage	1	35,518
Residential - Heating appliance	2	10,000
Residential - Plumbing and drainage only	1	1,000
	10	406,118
Year to date (from 1 July)	21	1,249,714

Cromwell Ward		
Agricultural - New farm shed	1	48,000
Agricultural - Other	1	39,000
Commercial - Other	3	872,570
Residential - New Dwelling	17	5,752,246
Residential - Dwelling alteration (internal only)	5	87,500
Residential - Dwelling additions and alterations	5	258,500
Residential - Relocate dwelling on to site (site-works)	2	80,000
Residential - Relocate dwelling off site	1	4,000
Residential - New garage	4	80,000
Residential - New carport	1	3,000
Residential - New garage/sleep-out	1	170,000
Residential - Outbuilding relocated on to site	2	101,500
Residential - New conservatory	1	18,000
Residential - Heating appliance	8	35,200
Residential - Solar water heating	1	4,900
	53	7,554,416
Year to date (from 1 July)	124	16,989,123

Maniototo Ward		
Agricultural - New farm shed	1	10,500
Commercial - New education/childcare facilities	1	75,000
Commercial - Community building (eg. church/clubrooms/toilet	1	19,000
Commercial - Other	2	17,060
Residential - Dwelling alteration (internal only)	2	7,000
Residential - Dwelling additions and alterations	2	59,000
Residential - New garden shed / glass-house	1	20,000
Residential - New conservatory	1	10,000
Residential - Heating appliance	3	9,500
	14	227,060
Year to date (from 1 July)	38	2,585,116

Roxburgh Ward		
Agricultural - New farm shed	3	309,600
Commercial - Other	1	350,000
Residential - New Dwelling	2	950,000
Residential - Dwelling additions and alterations	1	17,000
Residential - Heating appliance	3	11,400
Residential - Plumbing and drainage only	1	18,000
Residential - Residential	1	8,000
	12	1,664,000
Year to date (from 1 July)	25	2,407,625

Summary of Building Consent Statistics		
Ward:		
Alexandra	33	2,683,678
Cromwell	53	7,554,416
Earnsclough	18	1,748,641
Maniototo	14	227,060
Manuherikia	10	406,118
Roxburgh	12	1,664,000
	140	14,283,913
Year to date (from 1 July)	342	32,599,487

Analysis for Month		
Agricultural - New farm shed	10	660,595
Agricultural - Other	2	105,700
Commercial - New warehouse/showroom/offices	1	80,000
Commercial - New education/childcare facilities	1	75,000
Commercial - Education/childcare facilities - additions and alterations	2	99,000
Commercial - Community building (eg. church/clubrooms/toilet	1	19,000
Commercial - Marquee	2	8,000
Commercial - Other	9	1,323,430
Residential - New Dwelling	30	10,122,519
Residential - Dwelling alteration (internal only)	12	172,400
Residential - Dwelling additions and alterations	15	686,250
Residential - Relocate dwelling on to site (site-works)	5	291,000
Residential - Relocate dwelling off site	3	11,000
Residential - New garage	8	160,518
Residential - New carport	1	3,000
Residential - New garage/sleep-out	1	170,000
Residential - Outbuilding relocated on to site	2	101,500
Residential - New garden shed / glass-house	1	20,000
Residential - New conservatory	2	28,000
Residential - Heating appliance	26	110,600
Residential - Solar water heating	3	9,401
Residential - Plumbing and drainage only	2	19,000
Residential - Residential	1	8,000
	140	14,283,913

RURAL FIRE

The following rural fires were reported for this period. An open fire season was in place up until 6 December 2012. A restricted season was in force from midnight 7 December with no fire permits being issued over the Christmas/New Year period. Fire permits are now being issued on a case-by-case basis, up to a 7 day period, until further notice.

Date	Location	Cause	Fire Type	Brigade	Time
11.10.12	Millers Flat-Beaumont Road, Millers Flat	Medical call	Medical	Miller Flat FB Ettrick RFB	30 mins
16.10.12	Wedderburn-Becks Road, St Bathans	MVA	Rescue	Omakau, Ranfurly, Alex FB Blackstone RFB	1 hour 50 mins
28.10.12	Fruitlands-Roxburgh Road, Coal Creek DOC	Control burn, good intentions	Vegetation	Roxburgh FB Ettrick RFB	25 mins
31.10.12	Lindis Pass-Tarras Road, Lindis	MVA – truck	Rescue	Luggate, Omarama FB Tarras RFB	6 hours 25 mins
02.11.12	Luggate-Tarras Road, Tarras DOC	Flare up from burning piles of tree residue	Vegetation	Luggate, Wanaka, Cromwell FB Tarras RFB, RFT, Dunstan RFT PRFO 2x helicopters	6 hours 35 mins
02.11.12	Marsh Road, Ettrick	Flare up from hangi pit	Small grass fire and tree stumps	Roxburgh, Millers Flat FB Ettrick RFB	45 mins
03.11.12	Alexandra-Fruitland Road, Butchers Gully DOC	Unknown	Vegetation	Alex FB Dunstan RFB, RFT	20 mins
14.11.12	Lindis Pass-Tarras Road, Lindis	MVA	Rescue	Luggate, Omarama FB Tarras RFB	2 hours 50 mins
20.11.12	McIntosh Road, Ophir	Control burn off required dampening down	Vegetation	Omakau FB Blackstone RFB	25 mins
21.11.12	Timmerburn Road, Millers Flat	Control burn out of control	Vegetation	Millers Flat FB Ettrick RFB	2 hours 35 mins
22.11.12	Smiths Road, Teviot	MVA	Rescue	Roxburgh, Millers Flat, Lawrence FB Ettrick RFB	2 hours 5 mins
26.11.12	Lindis Pass-Tarras Road, Lindis	MVA	Rescue	Omarama, Omatata, Luggate FB Tarras RFB could not respond due to no driver	4 hours 10 mins
27.11.12	Ida Valley-Omakau Road, Ophir DOC	Possible switch board overheating	Structure	Omakau, Alex FB Blackstone RFB Dunstan RFT	3 hours 30 mins
01.12.12	Lindis Pass-Tarras Road, Tarras	MVA	Rescue	Luggate, Cromwell FB Tarras RFB	55 mins
05.12.12	Youngs Lane, Clyde	Control burn out of	Vegetation	Clyde FB	55 mins

Date	Location	Cause	Fire Type	Brigade	Time
	URBAN	control		Dunstan RFB, RFT	
07.12.12	Kawarau Gorge Road	Good intentions, no action	Vegetation	Cromwell FB Tarras RFT	15 mins
11.12.12	Golden Road, Springvale	Control burn out of control	Vegetation	Alex FB Dunstan RFT	1 hour 10 mins
13.12.12	Langlea Road, Ettrick	Electrical fault	Tractor	Roxburgh FB	25 mins
13.12.12	Fraser Road, Earnsclough	Control burn, permitted, no action	Vegetation	Clyde, Alex FB	40 mins
18.12.12	Springvale Road, Clyde URBAN	Out of control fire, no permit	Vegetation	Clyde, Alex FB Dunstan RFB, RFT	45 mins
19.12.12	Luggate-Cromwell Road, Mt Pisa	Unknown	Vegetation	Cromwell, Luggate FB Tarras RFT	25 mins
20.12.12	Luggate-Cromwell Road, Mt Pisa	Unknown, burning rank grass through grapevines	Vegetation	Cromwell, Luggate FB Tarras RFT	2 hours 10 mins
21.12.12	Roxburgh-Ettrick Road, Ettrick	No permit	Vegetation	Roxburgh FB Ettrick RFB	55 mins
26.12.12	Goodger Flat, Lindis Pass DEC	Unknown	Caravan and vegetation	Luggate FB Tarras RFB, RFT	50 mins
27.12.12	Luggate-Cromwell Road, Queensbury	False alarm, no fire found	Vegetation	Luggate FB	20 mins
28.12.12	Lowburn Valley Road, Lowburn	Burning rubbish in 44 gallon drum	Vegetation	Cromwell, Luggate FB Tarras RFT Dunstan RFB 1x helicopter (stood down) PRFO	4 hours 10 mins
29.12.12	Tarras-Cromwell Road, Bendigo DOC	Possibly caused by fireworks	Vegetation	Cromwell FB Tarras RFB	40 mins
29.12.12	Lindis Pass-Tarras Road, Lindis Pass	MVA	Rescue	Luggate FB Dunstan RFB (paged but stood down)	40 mins
31.12.12	Earnsclough Road, Earnsclough DOC	Arcing from powerlines	Vegetation	Alex, Clyde, Cromwell FB Dunstan RFB	20 mins
31.12.12	SH8, Shingle Creek	Arcing from powerlines	Vegetation	Roxburgh FB Dunstan RFB	35 mins
31.12.12	Tiger Hill Road, Galloway DOC	Still under investigation, possibly a flare	Vegetation	Alex, Clyde FB Dunstan RFB, RFT Tarras RFT, Fire Service Command Unit PRFO	4 hours 10 mins

RB – Fire Brigade

RFT – Rural Fire Tanker

RFB – Rural Fire Brigade

PRFO – Principal Rural Fire Officer

DOC – Department of Conservation

DCC – Dunedin City Council

EMERGENCY MANAGEMENT

Following on from the national earthquake drill that was held in September the Emergency Management Office has been busy speaking to businesses and community groups after they had asked for advice around emergency preparedness. The number of people and businesses that got involved with the drill and/or have since got in touch with the emergency management office to improve their resilience is reassuring.

The main emphasis for the emergency management office between the months of October and December however has been to finalise the Central Otago CDEM Plan, supporting documents and associated standard operating procedures for the emergency operations centre.

Activities Summary

The Emergency Management Office has carried out the following activities between the months of October and December:

- Feedback received from the public with regard to the Draft Central Otago CDEM Plan has been incorporated into the plan, which is to be formally adopted in March 2013.
- The hazards section of the Draft CDEM Plan has been separated and developed into a 'Hazardscape Report' that supports the plan.
- Standard Operating Procedures have been re-written for the emergency operations centre that provides instruction on how to use the new Emergency Management Information System (EMIS).
- A training programme has been developed for staff that will use the EMIS. This is to be delivered in April 2013.
- The content for the emergency management pages of the new Central Otago District Council website have been created, which will assist the office in delivering public information.
- The Communications and Strategy Coordinator was sent up to Wellington to participate in the Public Information Manager workshop delivered by the Ministry of Civil Defence Emergency Management.
- The Central Otago District Council was represented and participated in a regional risk reduction meeting as well as a readiness and response meeting.
- The Manager, Infrastructure Services and Economic Development Manager have been



nominated to be an alternate local controller and local recovery manager respectively.

- Currently participating in a regional lifelines study that will look at the vulnerability of Electricity, Transport, Communications and water services infrastructure.
- Participated in an Electricity Lifelines workshop attended by Transpower, Aurora Energy, PowerNet and other electricity companies from around the region.
- Delivered presentations to a number of businesses and community groups with regard to emergency preparedness.
- Supported the Queenstown Lakes District Council who delivered an emergency preparedness presentation at the ACC employers' forum in Queenstown. Many large businesses from Central Otago were in attendance.
- Reviewed TrustPower's Emergency Action Plans, NZ Police Emergency Management Arrangements and the Emergency Services Review from the Christchurch Earthquakes.

Activation of the Emergency Operations Centre

There has been no activation of the Emergency Operations Centre between October and December.

GOVERNANCE and corporate services

communication
administration buildings



Governance

OUR SPACE

The governance activity is at the forefront of everything we do. While the Council provides many different services, it is the governance activity that supports elected members to be effective and responsible decision-makers. This activity facilitates and supports Council and community boards, ensures agendas are published and available to the public and runs local body elections every three years.

The governance activity contributes indirectly to all three main community outcomes.



Corporate Services

OUR SPACE

The corporate services activities provide both direct and indirect support across the organisation that allows Council to function efficiently and effectively. The corporate services activity contributes indirectly to all three main community outcomes.



COUNCIL WEBSITE

Work progressed on the new website project in the past quarter. A tender was issued in October and interviews were held with representatives from two shortlisted website development companies in December. We have selected Datacom as our website partner. Datacom is a 100% NZ-owned (35% by NZ Government) IT services company with a dedicated Local Government Services business unit that promotes and facilitates knowledge sharing (and cost sharing) across the sector. An initial website design workshop is scheduled for February and work is progressing well getting all the content prepared for the new site.

The website is part of a wider project to enhance communication, collaboration and culture, which also encompasses new staff intranet and extranet platforms.

URBAN AERIAL FOR GIS SYSTEM

Aerials have now been taken and are going through Quality Assurance process. We are still expecting the new urban aerials to be available within GIS by the middle of this year.