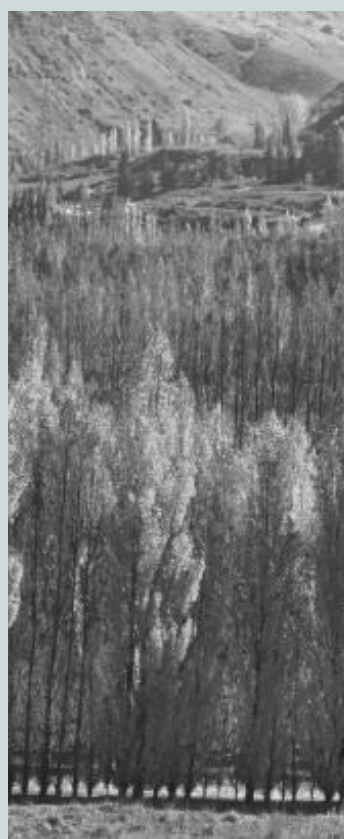


January to March 2013

QUARTERLY ACTIVITIES REPORT

Central Otago District Council



Contents

Our Activities	3
Water	5
Wastewater	9
Stormwater	12
Transportation	16
Waste Minimisation	23
Other Infrastructure	29
Parks, Reserves & Cemeteries	33
Community Facilities, Libraries & Swimming Pools	35
District Development	38
Planning & Environment	47
Governance	60
Corporate Services	61

Our Activities

'Our Activities' provides a detailed overview of our activities from the last quarter and looks ahead to planned work for the next three months.

The groups of activities incorporate the core services that we deliver and we give particular consideration to how these core services contribute to the community in our decision-making process.

While some of the activities relate to legislation such as the Building Act 2004 and the Resource

Management Act 1991, they contribute to the community's social, cultural, environmental and economic well-being and therefore also contribute to the community outcomes in some way, either directly or indirectly.

Corporate support provides the internal processes and support required for the organisation to carry out its activities.

WATER	Water Demand Management		
WASTEWATER			
STORMWATER			
TRANSPORTATION			
OTHER INFRASTRUCTURE	Waste Minimisation	Elderly Persons' Housing District/Commercial Property Public Toilets Airports	
COMMUNITY SERVICES	Parks & Recreation Cemeteries	Community Facilities Libraries Swimming Pools	District Development Business Development Tourism Community Planning Visitor Information Centres Central Otago Brand Promotions & Grants
PLANNING & ENVIRONMENT	Resource Management Building Control Liquor Licensing Dog Control & Registration Environmental Health Rural Fire Civil Defence		
GOVERNANCE & CORPORATE SERVICES	Elected Members' Support	Administration Buildings Personnel Communications Customer Service & Administration Financial Planning & Reporting Information Systems	

WATER



Water

OUR SPACE

We manage 10 public water supply schemes, servicing approximately 14,400 residents. We aim to supply the community with treated water at a suitable pressure and quantity. Each scheme is different but operates under the same basic process. Water is drawn from a lake, river or bore before being treated to a required standard. Treated water is then pumped to elevated storage reservoirs for distribution. The reservoirs ensure sufficient quantities are available for consumption and firefighting while the elevation produces the required pressure.

In providing this we collectively utilise 57 pumps, 357km of pipes and 73 tanks or reservoirs.

The water supply service is a primary contributor to all three of our community outcomes.



Our goal is to provide certainty in the quality and availability of residential water supplies, as well as education on water conservation.

Our Measures

How we Measure Success	Our Aim	Comments
Water consumption per property per annum	Water consumption is stable at 450m ³ per annum per connection	Current consumption is at 201m ³ per connection for this quarter. Current total 424m ³ for three quarters.
Proportion of our budgeted works programme completed annually	90% of annual plan budgeted works completed within the financial year	On Target. Annual expenditure is at 60% spent for time of year.
Number of requests for service received from customers	Number of service requests trending down from 900	On Target. Currently at 245 for the last quarter. Current total 599 for three quarters.
Time without water per customer per annum (planned and unplanned)	Maximum shut down = 6 hours 99.7% sys availability No more than 5 shutdowns per property	Achieved, no shut downs were greater than 6 hours in duration. 99.99% system availability. Achieved.
Flow and pressure at connection	Number of low pressure or flow complaints trending down Number per year where flow is less than 25 litres/min Number per year outside the pressure range of 300Kpa – 900Kpa	Achieved. One complaint recorded this quarter. Toby had been turned off.

Water loss from the network as a result of system leakage	Water loss does not exceed 30% of winter night flow	A Water Balance and Review Report was completed during last year to help better quantify our leakage measurement. The report was based on six months of water meter data and was inconclusive in the results this data presented. Work is developing in this area for a better metric to ensure levels of service are improving.
Compliance with the microbiological criteria of the NZ Drinking Water Standards	Zero failed E-coli tests	Achieved.

Major Projects

Alexandra Water Source Investigations

Following the Vincent Community Board's decisions last year a consultant has now been engaged to provide preliminary designs and meaningful cost estimates for the Clutha River and Clyde Dam supply options. Beca Consultants are undertaking this work, which to date has focused on water source options and their location.

Each of the options considered requires different infrastructure to extract, treat and deliver water in order to meet community needs and comply with drinking water standards.

In the coming months the investigation will focus on cost estimates, benefits, drawbacks and high level lifecycle costs for each option.

The final report will provide the basis for further public consultation on these options later in 2013.

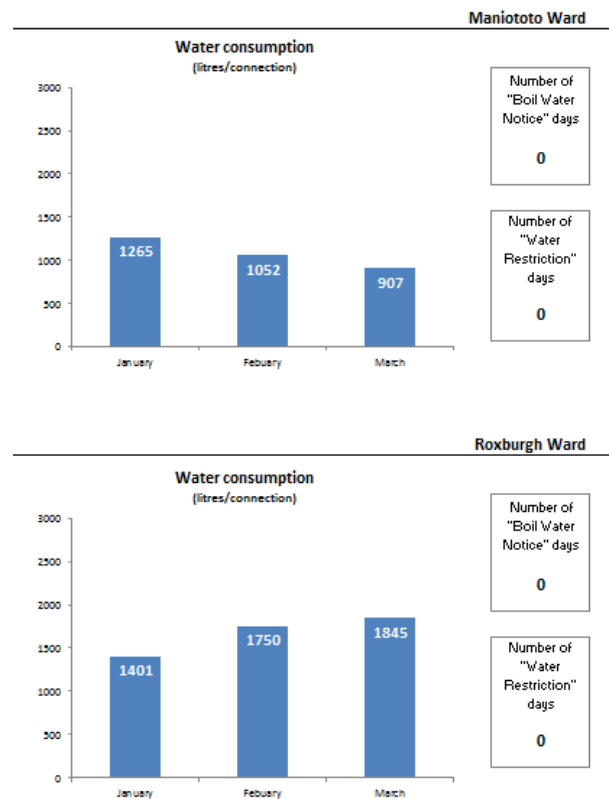
Three Waters Network Extension Policy

Work has commenced on development of a policy to cover requests to extend Council services beyond current scheme boundaries. The draft policy will be consulted through the community boards and the appropriate committees during 2013.

Cromwell Water Supply Treatment Plant Renewals

Electrical and electronic assets at the water treatment plant have been renewed. The new assets replaced equipment that was outdated and had no spares available.

Water Consumption figures January to March 2013



Water Supply Reticulation Renewals

The following areas are part of the planned renewal programme for the replacement and repair of the district's aging assets.

Northland Street, Ranfurly was a known contaminated site. Considerable planning up front meant this project was completed successfully.

This included Council workshopping technical solution options and reviewing work task methodology with the contractor.

This process was implemented to ensure that the potential risk to human health associated with the contaminated soil was minimised to the greatest extent possible, public health and safety was well managed, impacts to local business was minimized, and to ensure that appropriate checks and balances were in place and understood.

Ranfurly

Northland Street, John Street to Pery Street.

Alexandra

Kelman Street, Limerick Street to Ennis Street.

Clyde

Whitby Street, Sunderland Street to Blyth Street.

No boil water notices were issued this quarter. The Roxburgh pipeline to Lake Roxburgh Village has had a significant impact on these figures.

We have implemented an automatic reservoir shut-off valve that is activated when turbidity levels rise. This has had a major affect at Naseby. The system may also be installed at Ranfurly.

Implementation of Volumetric Charging

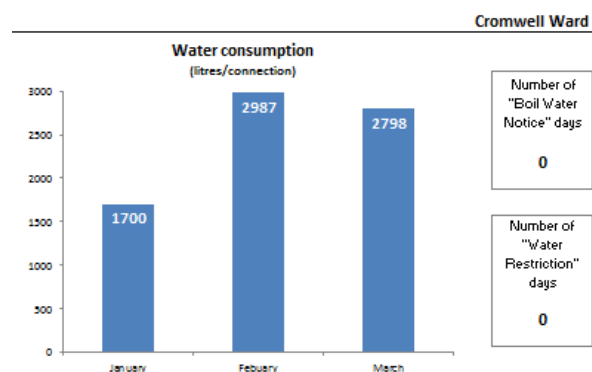
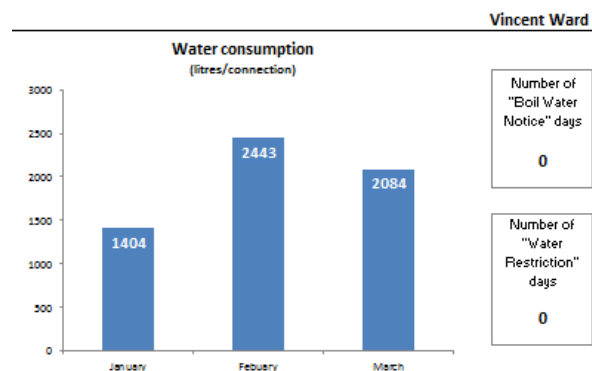
Hardware Issues

There have been a small number of faulty meters that have required replacement. Faults have included fogging and jammed meters.

Until March 2013 the meter provider has met the cost of physical works associated with the replacement of faulty meters, however this arrangement has now ended. In future any faulty meter unit will still be covered under warranty for 12 months.

Water Consumption

Central Otago is nearing the end of the first year of volumetric charging for water consumption. This process has resulted in a significant reduction in peak water use as illustrated in the table titled *Peak Water Consumption*.



Peak Day Water Consumption

(Litres/connection/day)	2012	2013	%var
Alexandra	3,850	2,800	27
Clyde	5,000	3,900	21
Omakau	1,950	1,550	20
Cromwell	4,250	3,300	22
Naseby	1,100	1,050	3
Ranfurly	1,950	1,400	28
Roxburgh	2,000	2,100	-6
District			22

It is anticipated that this level of reduction will not be representative of typical summer water use due to the cooler months in November and December. Council expect that ratepayers will continue to adjust water use as experience with volumetric charges grows and that this may result in marginally higher consumption next summer.

Continued Education

Continued education on the cost of water use is desirable. This should include (but not be limited to):

- Average annual cost of water for schemes
- Statistics relating to changes in consumption
- Efficient irrigation options and practices
- Long-term savings generated with regard to core infrastructure
- Continued presence at A&P shows

WASTE water



Wastewater

OUR SPACE

We manage eight public wastewater schemes (Alexandra, Bannockburn, Cromwell, Lake Roxburgh Village, Naseby, Omakau, Ranfurly and Roxburgh), servicing approximately 12,500 residents. Each scheme pumps, reticulates and treats the wastewater generated by your household as well as from businesses and industrial processes. Wastewater is treated to a statutory standard and then discharged into a nearby water body or onto land.

In providing your wastewater service we utilise 216km of pipe, almost 2000 manholes and 81 pumps. Privately owned septic tanks are used in townships without reticulated schemes.

The wastewater service is a primary contributor to two of our community outcomes.



We strive to provide reliable, secure wastewater disposal systems where needed in the district, seeking continual improvement in our wastewater discharge standards.

Our Measures

How we Measure Success	Our Aim	Comments
Proportion of our budgeted works programme completed annually	90% of budgeted works completed within the financial year	Falling Behind Target: Annual expenditure is at 22% spent for time of year. Awaiting resource consent from ORC. Alexandra WW Ultraviolet treatment upgrade delayed till 2013/2014 year.
Number of requests for service received from customers	Number of service requests trending down from 100	17 service requests recorded for this quarter. Current total 53 for 3 quarters.
Property hours affected by system blockages	Less than 0.5% experience sewer outages per year	On target. Currently at 0.32% this quarter.
Sewage is managed without risk to public health	Frequency of blockages affecting a single property, no more than twice a year	On target.
Compliance with resource consents in relation to wastewater discharges to water ways	100% compliance	Achieved.

Major Projects

Alexandra Wastewater Resource Consent Renewal

An application has been lodged with the Otago Regional Council (ORC). The consent is on hold awaiting formal sign-off from Tangata Whenua.

Formal sign-off is anticipated by the end of May. Securing sign-off will then enable ORC to process the consent application as a non-notified consent with a quick turnaround.

The consent application identifies Council's intention to achieve a higher quality of discharge effluent through the installation of a UV plant at the end of the treatment process.

It is anticipated the UV upgrade work will be completed in the 2013/2014 year and budgets have been altered to reflect this as part of the Annual Plan process.

Cromwell Wastewater Resource Consent Renewal

The long-term resource consent application is being finalised incorporating community board feedback. The consent will be lodged with ORC prior to 1 June 2013.

Naseby Wastewater Consent

Council has now been granted a three-year consent to discharge Naseby Wastewater Treatment Plant effluent to land. The consent is for a term expiring 20 March 2016. The consent conditions are intended to allow the current processes to continue whilst Council investigates alternatives over the next two years. Some physical works are required now to improve the land discharge performance and Council needs to install basic flow measurement equipment.

Wastewater Reticulation Renewals

The capital programme is progressing well and pipeline renewals are planned for Cromwell, Lietrum Street.

Ventry Street Reticulation Renewal

A 130m length of wastewater reticulation running parallel to Ventry Street but located in private property was replaced this quarter.

This proved to be a challenging project to replace pipes located under residential dwellings, in gardens and constrained spaces, all at a depth of 1.5 to 2 metres.

The work involved relatively deep excavation in consolidated alluvial gravels that are exceptionally hard at that depth.

Council and its contractor will need to be mindful of this when investigating and assessing work methodology associated with future renewal projects.

Future Sludge Disposal Options

With the successful implementation of the centrifuge at the Alexandra Wastewater Treatment Plant Council has now solved the urgent problem of sludge handling in Alexandra. Currently sludge is dewatered on a continuing basis directly into a skip for transportation to disposal at Victoria Flat.

While this is a reliable year-round process that Council can depend on for the foreseeable future if it so wishes, disposal and transportation costs are relatively high and is considered to be an unsustainable practise.

The Water Services Team is now seeking a better end-use for the dewatered sludge. Ideally we would like a situation where the sludge can be beneficially re-used for land improvement or composting for example. To this end we are keeping in touch with our QLDC neighbours who have similar issues.

Costs associated with disposal options will be a key driver of Council's assessment.

The Development Engineer recently attended a joint Australia/New Zealand Biosolids Workshop where current experiences and developments in sludge and biosolids re-use and disposal were shared. There are no easy solutions for this issue and CODC will have to take a very considered view on a range of matters when trying to find a better solution. Over the next few months we will be working towards refining the realistic options open to the Council, particularly concentrating on:

- Beneficial land application
- Remediation of sites – landfills, mines, etc
- Disposal at sites requiring less cartage distance
- Continuation of dialogue with our neighbours to see if joint approaches are possible
- Continued appraisal of higher-tech developments to see if anything suits our small scale of sludge production, or whether a regional approach may have benefits.

STORM water



Stormwater

OUR SPACE

The stormwater activity provides for the safe removal of excess rainfall that does not naturally permeate into the ground. We manage stormwater for 10 townships.

Stormwater is conveyed directly to waterways using piped infrastructure, natural water courses and open channels. We have a responsibility to ensure communities are not adversely impacted by localised flooding. This includes liaising closely with the roading activity on ponding issues. Flood risks from large catchments, like the Clutha and Taieri rivers for instance, are managed by the Otago Regional Council (ORC).

In managing stormwater run-off we utilise over 91km of pipes channels and open drains with more than 800 manholes.

The stormwater activity is a secondary contributor to two of our community outcomes.



Our goal is to provide better planning solutions and improved stormwater maintenance, as well as education on stormwater reuse.

How we Measure Success	Our Aim	Comments
Proportion of our budgeted works programme completed annually	90% of budgeted works completed within the financial year	Falling Behind Target: Annual expenditure is at 21% spent for time of year. Gillaly Way reticulation renewal has been deferred due to insufficient budget to complete the work.
Number of requests for service received from customers	Number of service requests trending down from 10	Three service requests received in last quarter. Council is committing insufficient expenditure to affect this service, which is totally reliant on weather events/rainfall. Current total 12 for three quarters.
Compliance with resource consents	100% compliance	Achieved.

No major stormwater issues experienced this quarter, maintenance and capital works at Ranfurly have progressed and are proving to be successful.

Barry Avenue Storm Water

Investigation into ponding on Barry Avenue is under way. To date jetting of pipes joining mud tanks to the main storm water pipe has cleared several blocked lines. Flood testing has confirmed that surface water is able to drain away.

CCTV inspection will also be undertaken to determine if more significant problems are present.

Once this work has been completed the Infrastructure Team will be in a position to collectively determine what, if any, future work requirements are necessary to reduce the potential for ponding to occur.

It is noted that mud tanks are a roading asset. However, as is the case with Barry Avenue, they drain to stormwater reticulation. It is on this basis that this is reported in this section.

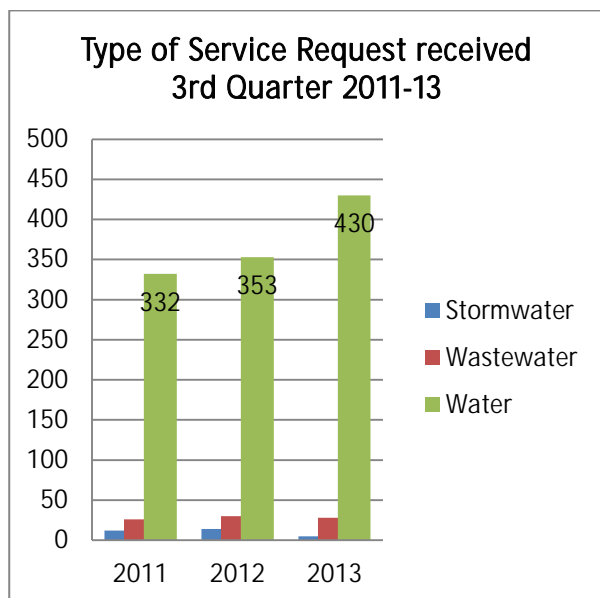
Operational Overview

Service Request Statistics

Analysis of service requests over the quarter show that requests are running at normal levels, with the exception of water requests, which have shown an increase in total numbers. This may be explained by an increase in the number of requests for meter reads due to either house sale final reads or query of a bill.

Stormwater service requests have dropped due to the stormwater related work in Ranfurly.

The numbers displayed are total numbers of service requests recorded as opposed to the number of customer service requests as reported in the data above.



Options for Future Funding and Decision Making

Council are reviewing how the 3 Waters activities are funded and delegations associated with decision making for these services.

Funding options include:

Status Quo – scheme fixed costs met by those connected to that scheme.

Districtisation – All fixed costs for all schemes (with the exception of Pateroa) are divided equally among all those connected.

Subsidisation – No one pays more than an agreed percentage above the average of all costs for all schemes.

The level of financial authority currently delegated to community boards is also being considered in close association with the review of funding options.

This review poses the question of: Are the community boards the most appropriate forum to decide on future investment in infrastructure? This recognises that there are potential improvements, efficiency gains and a higher level of strategic decision-making to be had by moving to a single decision-making committee.

Community consultation on these matters is currently underway.

Any changes to funding models or delegated financial authorities would be implemented in line with the 2014/15 financial year.

Work Planned during the Next Quarter

CCTV Pipeline Inspections

The work package for a CCTV survey of wastewater and stormwater pipelines throughout the district was put out to tender and the successful contractor commenced work in early April. Work is expected to be complete by end of June.

Information gathered from this process will be fed into future renewal and condition assessment processes.

Water Services Maintenance Contract

The finalised Water Services Maintenance Contract documentation was circulated to the selected contractors on the 10 April 2013. Selected contractors include:

- Delta
- Downer
- Fulton Hogan
- Veolia Water

Key Dates in Tender Process

April 2013	Tenders for contract invited
May 2013	Tender evaluation period
June 2013	Tender award
1 October 2013	Contract commences

Public Health Risk Management Plan Alexandra Water Supply

The Public Health Risk Management Plan (PHRMP) for Alexandra has been submitted to Public Health South for approval. The Plan will then be signed off by Council next quarter to meet our legal requirement under the Health Act.

TRANSPORTATION



Transportation

OUR SPACE

The transportation activity is a primary contributor to all three of our community outcomes. It enables the movement of goods, people and services across our district.



We utilise a significant number of transportation assets to deliver our community outcomes. The largest of this is more than 1850km of roads spreading throughout the district. Most of these, approximately 1360km, are unsealed roads or tracks. We utilise 176 bridges, just under 5000 culverts and close to 12,000 hectares of road reserves.

PERFORMANCE MONITORING

Council's goal is to ensure an efficient, fully accessible, safe roading network.

The core values we aim to deliver are:

- Timely intervention
- Informed customers
- Quick response
- Efficient work practices
- Quality outcomes

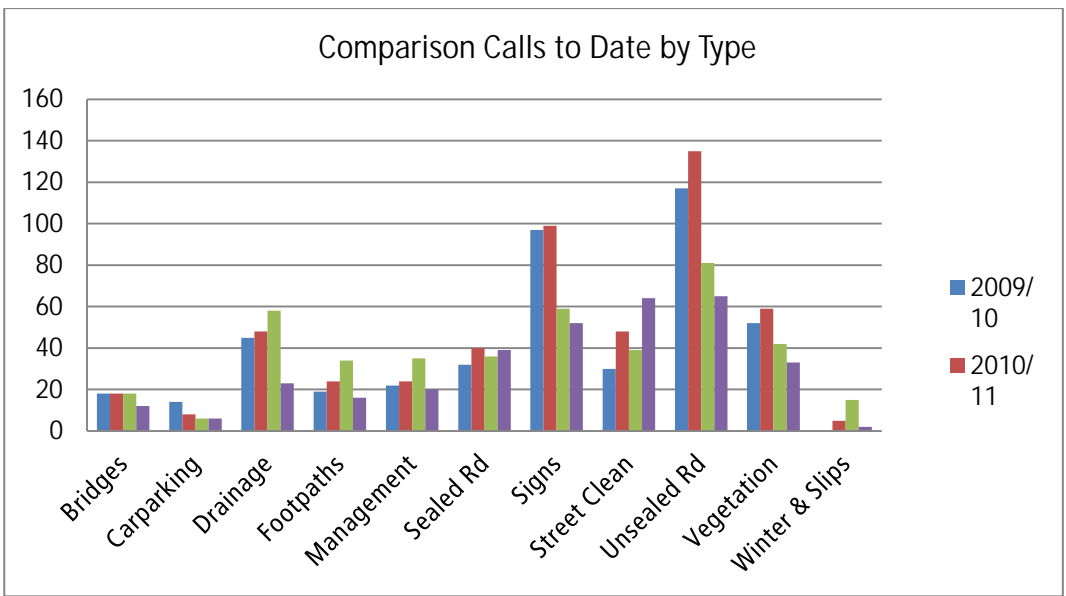
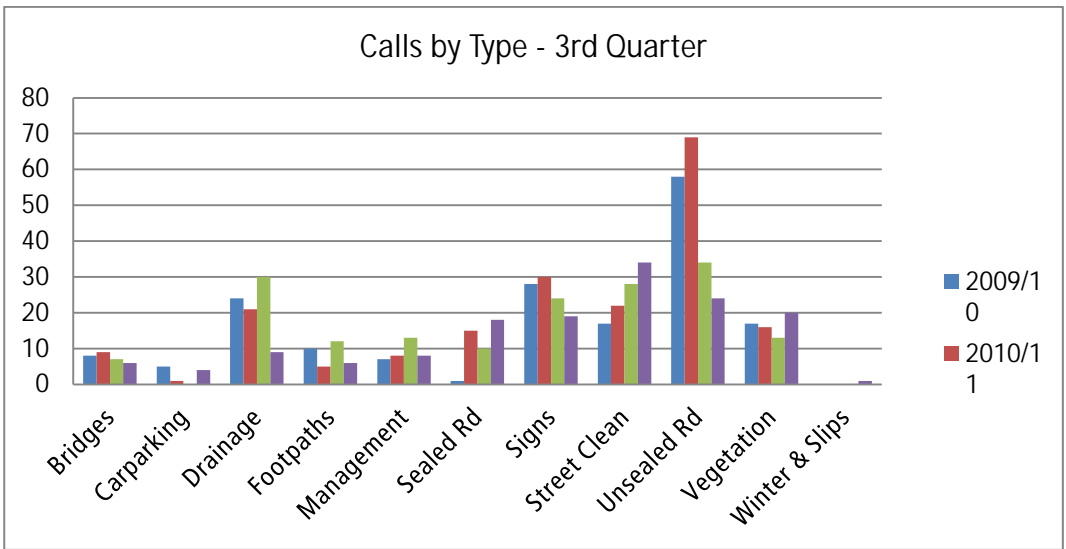
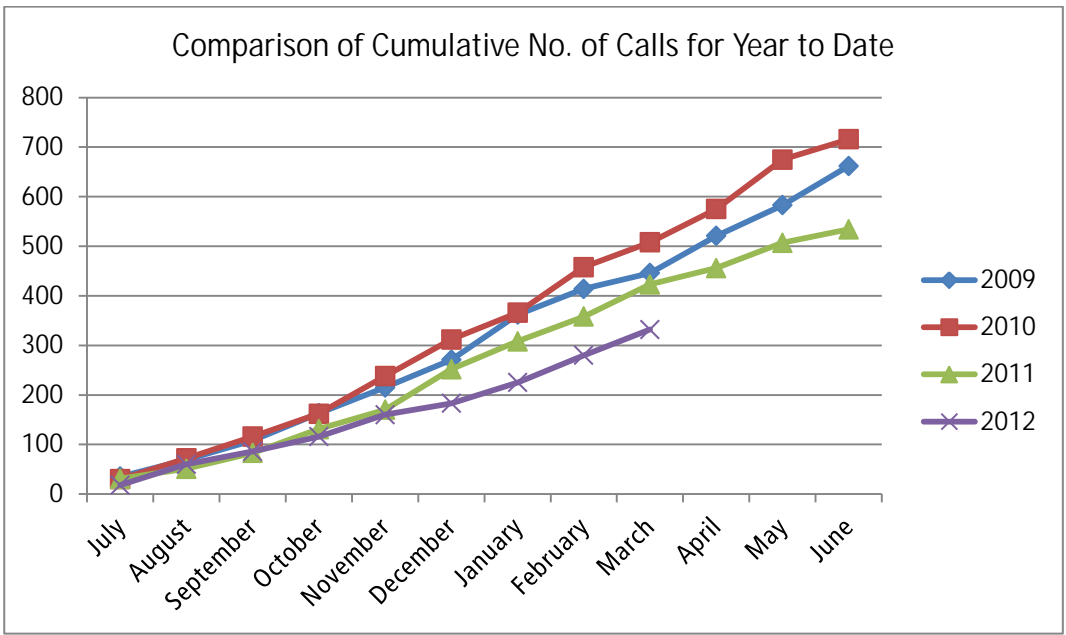
Timely Intervention

The number of calls for the year to date continues to track lower than in previous years. There has been a slight increase in calls for the third quarter compared to previous years regarding vegetation, street cleaning and sealed roads.

We have significant backlogs of work in the vegetation and sealed road maintenance activities due to funding constraints. Calls regarding vegetation issues largely relate to issues with trees. We have been working with Fulton Hogan to develop an efficient methodology for addressing some of the trees, located within the road reserve, over the winter months.

Urban stormwater issues are recorded under street cleaning. The increase in street cleaning calls relate to flooding issues rather than routine street cleaning activities. A number of long-standing urban drainage issues have been addressed in April by undertaking clearing of laterals and installing new soakpits. We expect to see a drop in urban stormwater/street cleaning calls as a result of this work in the future.

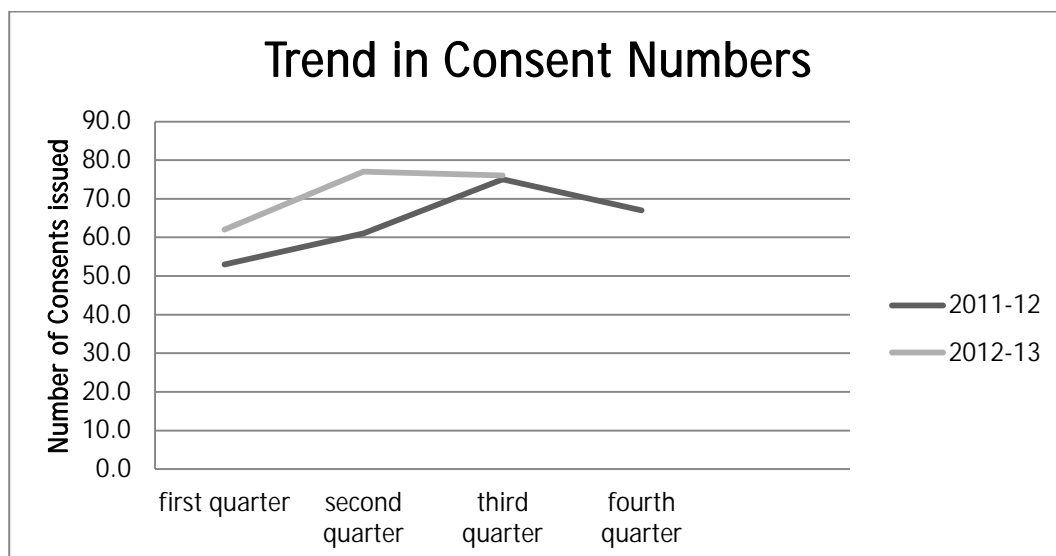
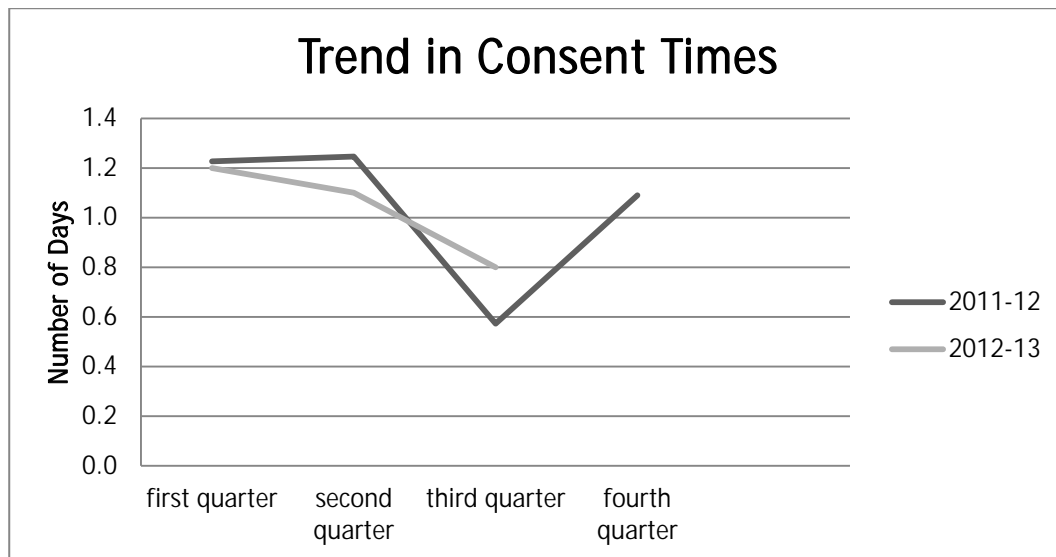
Calls regarding all other activities have either been similar or lower than in previous years. Calls regarding unsealed roads continued to be significantly lower last quarter than previous years, which recognises the effort Council and Fulton Hogan staff have put into improving the timing and methodology of grading activities.



Quick Response

Consent numbers and time to process for the third quarter are on a par with the same period last year.

Type of Consent	Number of Requests Received				Av days to issue
	October	November	December	Total	
Traffic Management Plans	9	7	12	28	0.6
Road Opening Notices	9	14	9	32	0.6
Licence to occupy	1			1	2.0
Yard encroachment	2		1	3	
Vehicle crossings	3	2	2	7	1.9
Generic Traffic Management Plans	1	3	1	5	1.6
Road closures	1	1	1	3	0.0
Total for First Quarter	26	27	26	76	0.8



Efficient Work Practises

Bridge 92 – Manuherikia River/St Bathans Downs Road

In July the Roding Committee resolved to undertake remedial work on bridge 89 this financial year to remedy undermining of the existing piles that has resulted in slumping of the concrete bridge deck. The proposal was to drive new steel piles and support the existing deck on the new piles. This would stabilise the bridge but would not remove the existing slump. The estimated cost for this was \$130,000.

The proposed design was amended in February as a pile driver was not available to undertake the work within the timeframe permitted under Councils global ORC bridge consents. Steel casings were drilled and filled with concrete instead, and this work was completed in March. The outcome of this is that the new steel cased concrete piles will have a longer life than the driven steel piles would have had. The final cost for the work, including design fees is \$109,314.

This cost also includes repairs to the concrete side rails on the Beattie Road bridge that were damaged several years ago during flooding, and removal of a large tree on the road reserve which was threatening to fall on St Bathans Downs Road. These two nearby jobs were able to be undertaken by the same equipment and staff who were working on the site for minimal additional cost.

Reseals

The reseal programme will be completed by 19 April within budget. Two short additional sites were added to the original proposed programme. These were Alton Street East in Omakau, and an additional section on the Omakau-Ida Valley Road.

Metalling

At the 30 March the original proposed 2012-13 metalling programme was 70% complete. The final cost of the work completed to date is 22% less than the original estimate. 8.5% of this saving is as a result of reducing the depth of the gravel applied to roads in the Roxburgh and Tarras areas, and 13.5% is due to gains that Fulton Hogan have achieved in productivity in the Manuherikia and Earnsclough areas.

The productivity gains are as a result of greater understanding of the optimum ratio of trucks to loading and spreading equipment for the cartage

distances, and as a result improvements to the pit setup to improve efficiency in truck loading.

These efficiencies have enabled metalling to be undertaken on Craig and Gilmore Roads in the Roxburgh area, and Moutere Road at the Matakau end. It is likely that metalling will also be undertaken on Donnelly and Corrigal roads in the Manuherikia area. These roads were on the metalling list, but were dependent of funding being available.

Spot metalling will also be undertaken on the Nevis Road prior to winter. This will be followed by full metalling of the section from Hawksburn Road to the Nevis Bridge in 2013-14. The remaining metalling program for 2013-14 will be focussed on the Ida Valley, St Bathans and Bannockburn areas.

Minor Improvement Programme

There have been several issues with Minor Improvement Projects this year. This work has been impacted by the vacant Roding Engineer position. External cover has been provided to progress these projects, but this has not been in a full time capacity.

Heaney Road/Swann Road

Construction on this project proceeded well with construction and design work being completed for \$148,309 which was within the original rough order cost for the project of \$150,000. A further \$4000 of costs have been incurred as a result of requiring external management assistance to cover the vacant Roding Engineers position. Another \$34,141 of expenditure is required to relocate power poles that are at the top of the batter slopes and have been identified at risk.

Danseys Pass Road Rock Protection

The start date of this project was delayed as a result of differences in the interpretation of resource consent and regional water plan requirements. These have now been resolved with the ORC agreeing to allow the work to proceed without a separate resource consent being required. The original rock source is now not available and an alternative source at Kokonga has now been negotiated. This work will be undertaken in April, and is required to be complete by May under the global ORC consent conditions.

Clyde Tree Planters

The tree planters have now been installed. A steel casing has been put around the original concrete troughs to improve the visual amenity of these. Speed counts will be undertaken in May to monitor the effectiveness of these. Lowering the speed limit

to 30km/h will be included in the Bylaw review later in 2013.

Drop Kerb Crossing Points

Dropped kerb crossings will be installed in May up to the extent of the remaining Minor Improvement budget for this financial year.

Timaburn Road Guardrail

This work is unlikely to proceed this financial year due to the requirement and additional costs to relocate power poles on Heaney road. This will now be reprogrammed for 2013-14.

Clyde Pedestrian and Cycle Underpass

The Manager Infrastructure Services has been working with NZTA to relocate the proposed underpass and streamline the design in an effort to get this project across the start line. This project is currently the third priority Minor Improvement project under Council's prioritisation system, but has been parked until NZTA is ready to proceed. A report will be provided to the Rooding Committee if this is given the go ahead by NZTA.

There is a strong willingness to progress this project by NZTA Highways and Funding staff and by Council. The issue is getting the cost to a manageable level to ensure that it fits within the available funding criteria.

Quality Outcomes – A Safe Rooding Network

The crash statistics are sourced from the NZTA Crash Analysis System (CAS). As it takes up to three months for crashes to appear in this system, the data provided for this report is updated for the previous quarter rather than the current one. The tables below show comparisons for the second quarter and the year to date against the previous three years.

This shows that the year to date figures for serious and fatal crashes, and the number of injuries sustained on State Highways in the district are the worst in the four years being monitored. Serious injuries and fatalities on local roads are on a par with previous years.

The Council Rooding Manager and Community Road Safety Officer will be meeting with NZTA Highways staff and the Police to jointly review the crash reports for the serious and fatal crashes and identify what could be done differently in terms of the safer systems approach. This approach to reviewing crash reports is one of the recommendations made in the Safer Journeys training courses attended by staff from the stakeholder organisations.

Comparison of Crash Statistics for the second quarter 1 August – 31 December

Number of Crashes on Local Roads	2009/10	2010/11	2011/12	2012/13
Serious	2	3	0	3
Fatal	0	0	0	0
Number of People Injured on Local Roads				
Serious	2	3	0	3
Fatal	0	0	0	0
Number of Crashes on All Roads (State Highways & Local Roads)				
Serious	5	3	3	8
Fatal	0	1	0	1
Number of People Injured on All Roads (State Highways & Local Roads)				
Serious	6	3	3	11
Fatal	0	1	0	2

Comparison of Crash Statistics for Year to Date 31 December

Number of Crashes on Local Roads	2009/10	2010/11	2011/12	2012/13
Serious	3	8	2	3
Fatal	0	1	0	0
Number of People Injured on Local Roads				
Serious	3	8	2	3
Fatal	0	1	0	0
Number of Crashes on All Roads (State Highways & Local Roads)				
Serious	9	8	5	10
Fatal	0	1	0	1
Number of People Injured on All Roads (State Highways & Local Roads)				
Serious	12	8	5	14
Fatal	0	1	0	2

Programme for Third Quarter 2012-13

District Road and Bridge Maintenance

Changing the Maniototo area to a cyclic grading programme has been delayed until July. This is purely due to resourcing issues in the Council roading area.

Pest plant spraying on all roads excluding tracks has now been completed. Tracks will not be sprayed this year due to funding constraints. We are investigating aerial spraying next spring on the worst of the tracks as it is cost prohibitive to do these from the ground.

Routine maintenance work has now largely been completed except for routine monthly activities. Tree clearing work will be coordinated with winter maintenance activities over the winter months.

Minor bridge maintenance work will also be undertaken over May and June.

District Road & Bridge Renewals

Resealing work is completed and metalling will continue into May.

Repairs will be undertaken on the joints and deck of the Galloway Bridge and the bearings on the Millers Flat Bridge in May and June.

Unsubsidised Roothing

Footpath renewals and maintenance will commence in Alexandra and Roxburgh in the third quarter. The Warehouse carpark in Alexandra has been deferred until October, and footpath resurfacing work from 2013/14 has been brought forward. There was some concern that there were risks associated with timing of this reseal late in the season. The decision has been made to delay to ensure we get the optimum result when the work is done. The repairs that were undertaken in preparation for the reseal are expected to be able to carry this carpark through winter without any further deterioration.

Community Road Safety

Winter driving education programmes have commenced and Central's Best Young Driver Programme will be held on 15 and 26 May at the Highlands Motorsport Park.

OTHER infrastructure

waste minimisation airports
elderly persons housing public toilets
district/commercial property



Waste Minimisation

OUR SPACE

There are two distinct areas of service in providing this activity. Waste management collects and disposes of your rubbish. Waste management also provides access to transfer stations, green waste drop-offs and recycling. Waste minimisation focuses on leading, facilitating and educating the community on wiser use of resources and environmental sustainability.

At present we provide a weekly kerbside wheelie bin service to approximately 7500 properties (domestic and commercial) across the district. A further 888 properties are served by a private company. We provide weekly kerbside recycling also, but only in the larger townships of Cromwell, Clyde and Alexandra. We supplement this with 10 recycling drop-off points throughout the district and we support Central Otago WasteBusters to process all recycled materials. We also operate five green waste (organic material) drop-off sites. All residual waste, that cannot be reused or recycled at our transfer stations, is disposed into the Victoria Flats landfill in Queenstown.

Waste minimisation is a primary contributor to two of our community outcomes.



LEVEL OF SERVICE

Engage the community in waste reduction and wiser resource use

SUCCESS MEASURE

Provide learning opportunities around wiser use of resources and waste minimisation

ENVIROSCHOOLS

Highlights – Report by Steve Brown, Enviroschools

Enviroschools Otago Regional Team

Attended the Regional Team meeting in Dunedin where we discussed the calendar of activities for the year.

A number of CODC schools feature in this term's regional newsletter.

School Visits

Conducted a full staff meeting around the Enviroschools Kaupapa and curriculum planning.

Have now completed all first term visits to schools and discussed goals, projects and themes for the year.

Nice to see the enthusiasm of children wishing to be involved in their Enviroschools work.

Earth Hour

An Earth Hour presentation was made to three syndicates at Goldfields School explaining the significance of Earth Hour and encouraging the children, classes and families to take some action for the planet. It was satisfying to receive letters from some of the children about actions they and their families have taken.

TV TakeBack

Information and resources have been prepared and sent to schools to assist with this campaign with a request for schools to include pertinent information into their school's newsletter.

Plans and Issues – Report by Steve Brown, EnviroSchools

Schools

CODC/QLDC Teacher/Pupil Hui to be hosted by The Terrace School planned for 4 April.

Currently researching resources for schools around the themes of Water and Energy to integrate into the curriculum.

Organising Term 2 visits.

EnviroSchools Regional Meeting

Will attend the workshop in Dunedin on Achievement Standards for Education for Sustainability in Secondary Schools.

Term 2 Regional Team meeting to be held in May in Alexandra.

Will be attending the South Island EnviroSchools Hui in Christchurch 8-9 July.

EnviroSchools Early Childhood Seminar

All ECE Centres, kindergartens and playcentres will be invited to this seminar to explore how the EnviroSchools programme could fit in these centres and work out a strategy to provide support from current Facilitators in some form.



Art work about bees following school study of bees and their importance to us.



Sustainable Living and MAD4CO

Highlights – Report by Steve Brown

MAD4CO Maniototo

Meetings have been held with the group at Waipiata and Naseby to discuss plans for the year, which will include a 'Composting Garden Tour' in May as a World Environment Day activity.

MAD4CO Field Trip

Members of both the Alexandra and Maniototo groups visited Hampden (Hampden Community Energy) and Waitati (Blueskin Bay Resilient Community Trust) and met with representatives from the groups to discuss their journey, common ground and establish network links.

Thyme Festival

Planning is well under way for the festival this year and we plan to maintain or extend the opportunities for having conversations and learning around sustainable living themes.

Earth Hour

Worked with both CO REAP and tenants of Community House to make pledges around energy savings and other things we can do to help the planet. Nice to get coverage of this in the Otago Daily Times. Posters were displayed around town and a short presentation was given to members of the Youth Forum who subsequently ran a small radio campaign.



Social Media

Attended the Chamber of Commerce Social Media workshop and will attend workshop on 'Facebook'. We see this as an important way of extending our networks and visibility.

Plans and Issues – Report by Steve Brown

MfE Funding MAD4CO Satellite Groups

Continue to support and mentor the Maniototo group. Attend a meeting with them at Patearoa in April.

Planning is underway to establish a Cromwell satellite group as per the plan.

Nappy Workshop

This is planned for 9 April in Cromwell.

Seed Saving Seminar

Planned to be held at Helen Hillis' property 18 April. Good interest so far.

WED (World Environment Day)

Currently planning activities for WED that so far include clean up and planting on the Clyde River Track with Lynne Stewart's project and holding a food forum building on the work started at the Local Food resilience workshop held late last year.

Thyme Festival

Continue the planning for Sustainable Living themes at Thyme Festival.



Meeting with the Hampden group at their recycling centre.

Other

Highlights

Closed Landfills

Walkover inspections and groundwater monitoring were undertaken at all 15 closed landfill sites. NZGeoscience has been awarded the 2013 annual contract to undertake this work at a cost saving to Council. A number of the sites closed in 1999 are showing various signs of cap deterioration. Remediation work will be prioritised and programmed over the next few years. Otago Regional Council carried out inspections on the Tarras and Patearoa landfill sites and we anticipate a report to follow indicating our compliance with the landfill closure plans and consent conditions.

Tarras and Patearoa Landfill Closure

The physical capping works have been completed for Tarras and Patearoa landfills. Seeding and vegetation options will be considered after ground settlement period. New refuse collection sites are operational with good compliance with the use of prepaid refuse bags.

Transfer Stations

With the recent operation and management of the Roxburgh and Ranfurly transfer stations transferred to a new contractor a review of health and safety procedures, compliance with consents and general operating processes has been undertaken. This has resulted in several actions including the closure of the ash disposal pits. Bins have been provided for disposal of small amounts of ash (household loads) but commercial loads (schools, nursing homes, etc) will require a private service. The new operators, Otago Southland Waste Services (OSWS), are able to provide a commercial service. We are confident that OSWS can provide a suitable ash disposal service that does not pose a risk to health and safety or cause adverse effects to the environment.

Plans and Issues

Patearoa Refuse Collection

Consultation letters to the Patearoa community have been sent requesting identification of preferred locations for the household refuse drop off facility.

A meeting was held with members of the Patearoa Community Trust, Patearoa Recreation Reserve, the Ratepayers and Residents' Committee, staff and

elected member representation to discuss the way forward for the future location of the refuse disposal point and a green waste site. An agreement was made to explore the domain as a suitable location. This is consistent with the majority of the residents who responded in a recent consultation survey.

Agrecovery Chemical Collection

Agrecovery agricultural chemical collection – This annual collection funded by the MfE Waste Minimisation Levy Fund is being supported by Council by additional media support, radio advertising and provision of a drop-off site at Central Otago WasteBusters and Roxburgh transfer station. Farmers, growers, orchardists and vets book their unused agchems into the collection system with the collection taking place during April. The programme is not for domestic or household chemicals or hazardous waste. There is a funding cap of 6 tonne for Southland and Otago regions.



Central Otago WasteBusters

Highlights (Quarter 1)

Glass

Constructing low cost "portable" bunkers using one tonne waste concrete blocks and used drill rods as a skidding surface for the bucket. Approximately 40 tonnes of brown and 20 tonnes of green glass is held in this way (three containers worth). Clear glass is being held in one tonne bags.

Rural Recycling

Additional rural recycling facilities for Roxburgh, Ranfurly and Cromwell to follow.

TV TakeBack

Considerable time has gone into the planning for TV TakeBack. The Central Otago quota for this programme is 795 and will be on a first come basis. Not available for business and motel operators, who will be required to pay normal charge.

Community Education

Presence at local A & P shows – Omakau, Ranfurly and Roxburgh, with Bokashi demonstrations.

Recycling services provided to the 150 Gold Celebrations in St Bathans and Ophir.

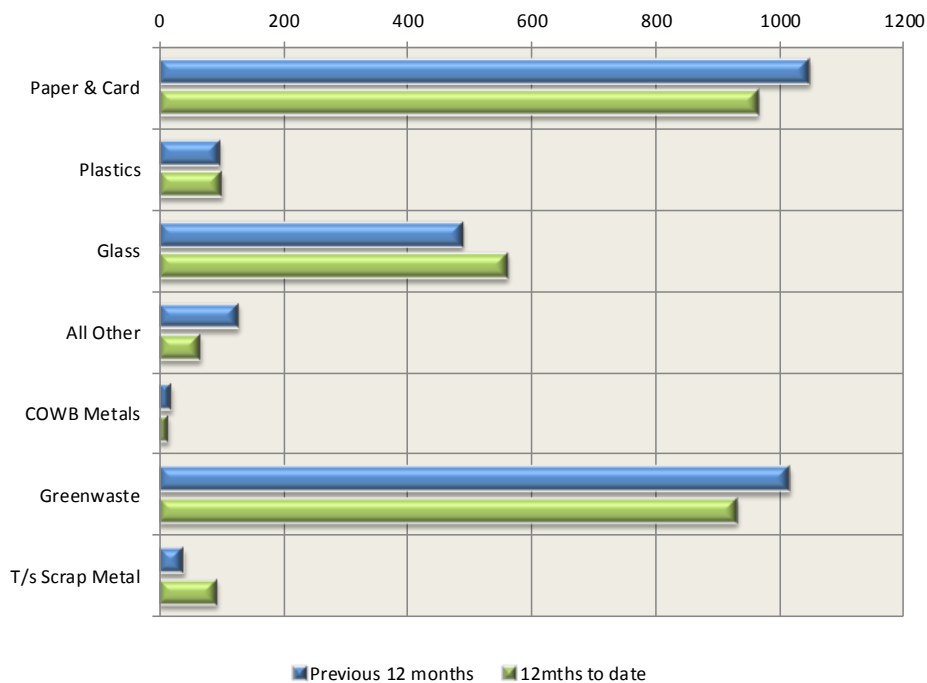
Ranfurly Rural Art Deco had recycling services provided for the first time.

Dunstan Educare preschool children tour of the yard, with the trucks stopping in Chicago Street the day prior for the children to see.

Recycling services provided for the Clyde Wine and Food Festival at Easter.

Planning for our involvement with Thyme Festival will be commencing soon.

Diverted Material (Tonnes p.a.)



	Year to Date
% Diversion - COWB	15.8%
% Diversion - all materials	22.9%

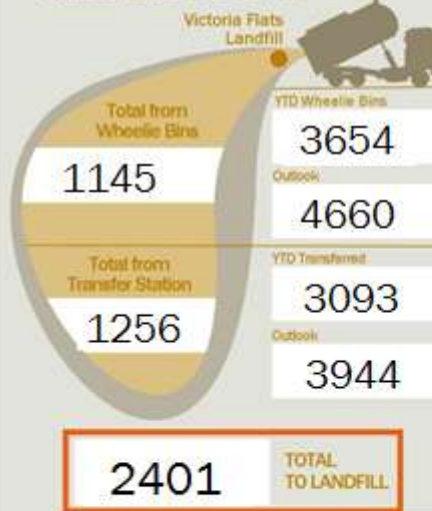


Where is the waste coming from? The CODC Waste Map

Date: Mar

Term: Quarterly

Waste Total this term:



A Alexandra : Wheelie Bin Tonnes

This Term Year to Date



343

1370

Alexandra : Transfer Station

This Term Year to Date



711

1607

B Cromwell : Wheelie Bins

This Term Year to Date



479

1345

Cromwell : Transfer Station

This Term Year to Date



487

1341

C Ranfurly Area : Wheelie Bins

This Term YTD



179

494

Ranfurly Area : Transfer Station

This Term YTD



31

78

D Roxburgh Area : Wheelie Bins

This Term YTD



144

446

Roxburgh Area : Transfer Station

This Term YTD



27

67

Other Infrastructure

OUR SPACE

The other infrastructure activity includes the following sub-activities:

- We provide housing predominately for the elderly. Council own 98 flats in Alexandra (23), Clyde (3), Cromwell (31), Ranfurly (26) and Roxburgh (15).
- We provide public toilets in towns across the district and at recreation facilities and parks. These are available for residents and visitors.
- We own and lease a variety of commercial and farm properties. We also develop land for sale that is not contributing to community outcomes and where it is considered unlikely to do so in the future. The income from commercial property is used to fund other Council costs.
- We manage the assets at the aerodromes at Alexandra, Cromwell and Roxburgh. The users are generally recreational private pilots and some commercial users for such things as top dressing of farms.
- We own and manage a number of forestry blocks. These forests also provide an amenity value for the community for walking and biking.

The services provided by other infrastructure are a primary contributor to two of our community outcomes.



Council Property/Buildings

Alexandra Plunket Building

With the Plunket Society vacating, the decision was made to sell the property. Following tendering, one offer was received, from which the Vincent Board

agree to negotiate from. Once an outcome it will be reported back to the Board.

Peytons Patch Reserve Exchange

This is a reserves exchange to create a more appropriate Own Belt boundary but also results in residentially zoned land being released from reserves status for development. The party does intend to develop a residential subdivision of around 28 lots. All public consultation for release of the land from reserve status and exchange consents is now in place and subdivision consent and gazette notice processes to enable the land to be transferred have commenced.

Cromwell Town Centre Redevelopment

The contract for the development of the northern edge has been negotiated within budget, following the tender process. This work is \$850,000. Work is now under way to develop the delivery project to consult with business owners to minimise impacts on them.

McNulty Road Future Walkway, Cromwell

A long 3m wide strip set aside for future walkway is to be replaced by a more direct route and the old strip was sold off to six adjoining owners under separate sale and purchase deals with an after cost return of \$23,034.

Omakau Rural Fire Depot

As part of the LTP, all the land use and Reserves Act consents were obtained to build a new Rural Fire Depot on the Omakau Domain. Subdivision and building consent has been applied for. Construction of the building is planned to start by the end of April.

Forestry

Naseby Forest

The ETS scheme forced Council's hand to replant the forest following complete loss by wind throw in 2006. Professional advice in early 2011 advised us that we had until late 2012 to replant before incurring deforestation penalties under the ETS scheme (around \$370,000 at that time). We delayed planting until

then in order to secure the preferred tree stocks of *Pinus nigra* for the Naseby site.

However, subsequent professional advice has since confirmed the replant should have been completed by late 2010, which means we were (and are) in fact liable for the deforestation by 2010 anyway.

Fortunately, the price of carbon credits has plummeted since then to around \$1.60 for NZ units, but ERU's (Europe) can currently be purchased for \$0.15 - \$0.20/unit. We are purchasing sufficient units to cover our deforestation liability for under \$3000. However, Government has recently intervened and the option to purchase cheap European units will no longer be available after 2014, so immediate action was imperative.

Deforestation means a change of land use from forestry to grazing (or something else) and the forest will be abandoned. The land could be leased for grazing or, as Crown-derived land, handed back to the Crown for disposal.

The same option could conceivably extend to other forest blocks owned by Council, but we would then have to clear the land for alternate use. In the absence of mature stands for profitable commercial harvest, the felling and clearance costs would likely outweigh financial gain at the present time. In the circumstances, this is not considered a practicable option.

Public Toilets

Pioneer Park Public Toilets Refurbishment

As part of the planned renewal programme, a three-week tender process for the internal refurbishment of the toilets will begin on 18 May 2013.

Champagne Gully Toilets

The toilets were closed in January due to a major leak causing the water tank to rapidly empty. After initial investigations failed to detect the leak \$7300 was submitted to replace the waterpipe. However by using a specialist leak detection contractor in conjunction with the plumbing contractor the leak was detected and repaired for the much lower cost of \$2200.

Airports

Fuel Station (Alexandra)

Construction of the new aerostop (fuelling station) at Alexandra airport is well under way by the contractor acting on behalf of fuel supplier Z Energy. It has been moved slightly to a more convenient position to better facilitate subsequent airport development behind the terminal, while also allowing easier access for aircraft operators than does the existing facility.

The new fuel tanks are to be installed above ground in line with modern practice and a large concrete pad has been provided for aircraft refuelling. Construction is expected to be completed late April. However, Council will be responsible for laying a short sealed taxiway from the existing apron to the new pad.

Landing Fees (Alexandra)

Landing fees at Alexandra are presently \$5 for single engined aircraft and \$10 for twins. Payment is supposed to be by honesty box but too many operators are ignoring payment. A six-month trial was carried out by private contractor "Greaser", which recorded radio frequencies on landing and then invoiced the aircraft owners. However, there were too many errors made in recording and the trial has since been scrapped to avoid further discontent.

In its place, we are currently trialling a \$400 bush camera located near the taxiway, which is proving very promising. It is motion activated and provides very clear photos of all aircraft entering the terminal apron. Thirteen non-paying aircraft were detected for March 2013 so the registered owners will be invoiced \$20 (\$5 landing plus \$15 booking fee).

Elderly Persons' Housing

Occupancy Rates:

Area	Units	Tenanted	Occupancy rate
Alexandra	23	21	92%
Clyde	3	3	100%
Cromwell	31	29	94%
Roxburgh	15	9	60%
Ranfurly	26	16	62%
Totals	98	81	80%

The following work has been undertaken at the units during this quarter:

- Property condition assessments undertaken for all 98 units throughout the district. The data gathered from these three-yearly inspections feeds into the planned maintenance programme for the units.

Also any unplanned maintenance issues tenants have not advised Council of are identified and noted for action. In total there were 84 minor items for repair. For example 14 dripping taps and 84 handyman/building repairs such as missing window catches, cupboard doors not closing, doors not closing properly or sticking, and other minor issues.

- All units are now ready for the television reception digital switchover on Sunday 28 April 2013.
- QV Valuation have advised market rentals for the units have largely remained static across the district. This rent review will impact on 13 tenants who will be looking at a rental increase of \$6 per week as they are currently not paying the market rental.

The valuer did advise that Council could expect to see some increases in the market rentals when the next annual review is commissioned.

COMMUNITY services

tourism libraries
swimming pools business development cemeteries
visitor information centres central otago brand
community planning parks
promotion and grants



Parks, Reserves & Cemeteries

OUR SPACE

Access to parks, reserves, rivers and recreational facilities are important for our overall well-being. Maintaining high quality open spaces is what makes our district an attractive place to live, work and play.

Our overarching goal is to provide recreational facilities that work for the users. This includes:

- Managing street and walkway gardens
- Managing parks, gardens and playgrounds
- Supporting a wide range of sporting codes through the preparation of fields and facilities
- Provision of education and enforcement for the waterways of Lake Dunstan and the Clutha River from Cromwell to Roxburgh.

In providing this activity we utilise 146 hectares of land and 19 playgrounds.

The provision of cemeteries assists with peace of mind for people, knowing their loved ones will rest in peaceful, well-kept environments. There are three classes of cemetery within the district, open cemeteries controlled by cemetery trustees, open cemeteries we control and closed cemeteries managed as reserves. We are responsible for 11 cemeteries, three of which are considered closed.

Parks, reserves and cemeteries contribute to all three of our community outcomes.



Cemeteries

It has been a busy quarter for the cemeteries in terms of burials.

Burials	
January	3 Alexandra 1 Clyde
February	3 Alexandra 1 Cromwell
March	3 Alexandra 1 Clyde 1 Omakau

The final geophysical survey report went to the community boards in February and March. A copy was also sent to those trusts involved in the project.

Parks and Reserves

Summer maintenance has been occurring with a significant amount of mowing and ensuring irrigation is operating well.

The irrigation was well stretched in late February and into March as the dry period extended for a considerable time.

Broadleaf weed spraying of all main reserves occurred over the quarter.

Cromwell

We are still having issues with Anderson Park irrigation and been working with the school on this issue.

A plane tree was removed in Gair Avenue that had damaged the water line.

Vincent

Molyneux Park was used for the Hawke Cup game and a legends game over the quarter. Reports on the pitch have been very favourable with good bounce and reliable travel of the cricket ball.

The park has now been prepared for winter sports with many winter codes well into practices and first round games happening in early April.

Information is being gathered from test bore pumping to apply for a water resource consent at Molyneux Park for the new irrigation project. Work associated with the installation of the irrigation has been tendered with several parties interested in this project.

As part of the tender for Molyneux Park the installation of irrigation at the Clyde Recreation Reserve main rugby ground was also included.

Work on the Molyneux Park Management Plan has continued with a draft being completed. The Vincent Community Board (VCB) considered the draft and adopted it for consultation, which closes in early May.

A funding contribution was approved by the VCB to the Central Netball Centre to assist with the upgrade of the Alexandra courts.

Work has been happening on automating irrigation around Alexandra to gain labour time through the contract.

Maniototo

Automatic irrigation has been installed for Turnball Thompson Park and Ranfurly Railway Reserve.

Irrigation work completed for the John Street medium and plants are ordered and as soon as they arrive will be planted.

The A&P show was held at the Maniototo Park over this quarter.

Roxburgh

Roxburgh experienced a very dry period from January through to March. This saw mowing being stopped for many non-irrigated areas.

Maintenance of the cricket wicket at the sports ground continued.

The sports ground was used for the A&P show.

The local rugby club have a team in the top competition for the first time in many years. Irrigation of the pitch has occurred to reduce the hardness of the ground.

Work is being done on a picnic sign for the bottom end of King George Park.

A grant for the cemetery was approved in February.

Clutha Management

It has been a busy quarter for Clutha Management.

Tenders have gone out for the proposed toilet at Dustin Park. These close in early April.

Lake enforcement was busy after Christmas due to the good weather with very good numbers out using the lake.

Several events have been held on the lake including rowing and a national speed boat event.

Camping ground Lake Dunstan has been focused on designated areas.

Pinders Pond at Roxburgh has been very busy over the summer with the vault toilet requiring regular emptying.

Community Facilities, Libraries & Swimming Pools

OUR SPACE

Our community facilities and buildings provide places for social, sporting and cultural interaction.

Our libraries promote literacy, education and the exchange of information and ideas. We provide libraries under a shared services arrangement with Queenstown Lakes District Council. We run libraries in Alexandra, Clyde, Cromwell and Roxburgh and share resources of those based in the Queenstown Lakes District. We also have a partnership with schools in Millers Flat, Omakau and Maniototo.

Swimming pools contribute to the health and well-being of the community and add to the attractiveness of the area. They provide a place for people to learn to swim, particularly for our young people, which Council has recognised as being increasingly important when so much of our district is surrounded by water. We manage the Cromwell Swim Centre and Molyneux Aquatic Centre directly, along with community swimming pools in Ranfurly. Millers Flat is operated by a community trust and the Roxburgh Community Board financially supports the school to facilitate swimming.

Community facilities, libraries and swimming pools contribute to two community outcomes.



Community Facilities

Roxburgh Town Hall

A meeting was held with representatives of the Roxburgh Entertainment Centre Improvements and Promotions Inc to discuss a changing role and ideas for drafting a 'Memorandum of Understanding' between the Committee and Council. The Committee is to clarify the level of involvement it would like to

have and come back to Council staff for further discussion.

Molyneux Park Toilets

Internal painting was completed to the public toilets at the north end of the park and roof repairs and internal/external painting carried out on the Bike Park toilets as part of the planned maintenance programme.

Level of Service Review - Community Halls

This quarter considerable work has been undertaken recording usage and numbers of users in halls over three years, in addition to trying to determine communities of interest boundaries for each hall. From that cost analysis per user, ratepayer and by population can be determined. Soon workshops will be held with community boards to confirm the proposed communities of interest.

Maniototo Park Stadium

Ventilation in the kitchen was improved by replacing ducting and installing new fans with increased capacity.

The Centennial Gallery, the Ranfurly Town Hall and Naseby Town Hall

All had the annual exterior paint maintenance check service undertaken in March by Programmed Property Services Ltd as part of the original painting contract.

Libraries

WiFi

WiFi (wireless internet service) is now available at three Central Otago libraries and all visitor centres in the district.

Visitors to Alexandra and Cromwell libraries, the Roxburgh Service Centre (housing the library and visitor information centre), and the Alexandra, Cromwell and Ranfurly i-SITES, now enter a Zenbu

wireless internet zone. This means they can purchase vouchers at the counter, or can pay by credit card online, and download up to 20MB of data for \$2, 50MB for \$5 and 100MB for \$10, for use within any of the CODC visitor centres and libraries on their own device.

The roll out of WiFi to the libraries and visitor centres in the district is another example of these services utilising new technology to ensure the customer experience provided is consistent with modern expectations.

Association of Public Library Managers Conference, Queenstown

“Framing our Future”

Janine Gillions, Alexandra Library Manager represented CODC libraries at this conference.

The agenda for the two-day conference was an interesting mix of speakers from central and local government and the IT sector, selected for their relevance to both the APLM Strategic Plan and the Public Libraries Strategic framework.

In between speakers there were opportunities to discuss, debate, network and talk about how to best position our organisation to ensure both its sustainability and its effectiveness.

Cromwell Library

Cromwell Library welcomes Nikki Williams to its team. Nikki has been appointed as Library Manager and comes with a wealth of knowledge, experience and passion. Nikki formerly worked at the Alexandra Library.

Swimming Pools

Staffing over the summer has been steady with the summer contracts in both pools being filled. When the students left in mid-February this resulted in staffing being tight for both pools. Vacancies were advertised in Cromwell and Alexandra for permanent part-time staff for the coming year with a couple of staff moving on and staff sickness.

Central Swim School continues to have steady numbers enrolled in Term 1 with 271 students at Molyneux Aquatic Centre (299 in 2012) and Cromwell Swim Centre having an increase to 231 students (171 in 2012).

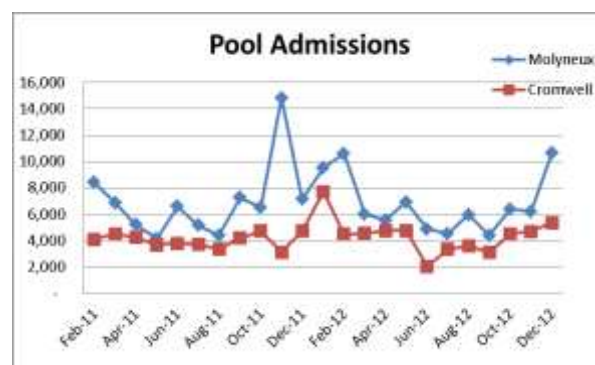
Work is underway to upgrade the Centaman system and move to hosting the Centaman system on one central server rather than having separate systems

running in each pool. In March an upgrade of the Centaman system was loaded onto computers so that staff could view the changes compared to the current operating system. It is proposed to do the upgrade in late April. Moving Centaman to a central server will proceed once the upgrade have been completed.

Review of the building management system was carried out in late January. This identified that the building management systems are working okay but that several sensors at each pool needed upgrading due to corrosion. This will ensure we are operating plant at optimal levels.

Preparation of the building maintenance contracts has begun with contract specifications being developed. It is intended to put these out for tender in May so the contract can begin in July 2013.

Both pools were assessed for Pool Safe requirements in late February 2013 and we are awaiting the final report back on any amendments or updates to policies. Minimal requirements were identified and when the final report is received these will be undertaken as soon as possible.

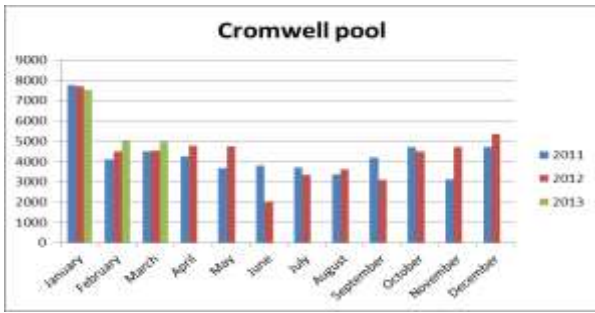


Cromwell Swim Centre

Cromwell Swim Centre has experienced a steady quarter with overall numbers being up across the three months compared to last year. Usage over the height of summer and school holidays – December to February was up by 1000 users.

New team leader Angie Calder started in late January at the facility. Angie has been working hard with staff to ensure good standards are being met at the pool and has been meeting many of the regulars who use our facility.

Preparations are underway for the tiling upgrade programmed for beginning mid-June. The tiles have been in storage since late 2012. The tender for the tiling is out in mid-April/May.

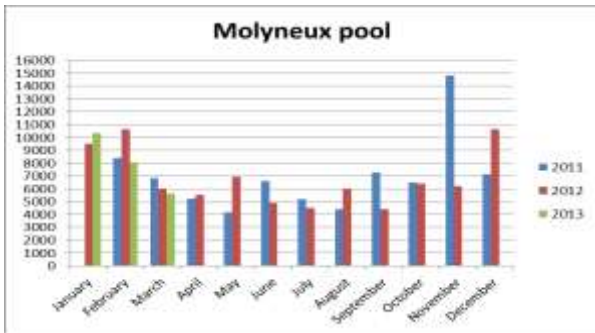


Molyneux Aquatic Centre

Molyneux Aquatic Centre has continued to have steady patronage with higher numbers in January and slightly lower numbers in February and March. Timing of use of the pool has varied a bit this year with higher use in December/January, which may reflect the better weather. Overall for the main part of summer and the holidays – December to February user numbers were up by nearly 2000.

The outdoor pool was opened in early December. This pool has remained open until just after Easter when it was closed for the season due to low temperatures. This is a reflection of the cooling of the weather and closure time was much the same as last year.

Replacement of the therapeutic pool liner occurred in late January 2013 and at this time maintenance on the plant occurred with the filter socks replaced while the pool was empty. The new liner is working well and the filtration plant is operating well with good water quality.



Ranfurlly

Ranfurlly pool was closed in early April. There were a couple of unexpected machinery breakages during the season. Ranfurlly has been experiencing a steady season in terms of patrons. There appears to have been a lot more visitors to the area using the pool this year. Overall it has been a good season.

District Development

OUR SPACE

We facilitate economic opportunity indirectly with the provision of infrastructure, recreational and cultural assets. We directly facilitate economic opportunity with the provision of a business development programme, a regional tourism organisation, community planning, visitor centres, managing the regional brand and a modest promotional grants fund.

The district development activity is a primary contributor to all three of our community outcomes.



Economic Development

Manuherikia Catchment Water Strategy Group

The Manuherikia Catchment Water Strategy Group has completed the pre-feasibility stage of the project and is now seeking farmer support to move to the full feasibility study phase. Kate Scott, Managing Director of BTW South, has been appointed Project Manager for this next component of the Strategy Group's work.

The Pre-feasibility Study found that the Manuherikia Valley is not water short but that water is available at the wrong time. More storage and efficiency improvements could improve reliability and increase the irrigated area.

Two options for the Upper Manuherikia Valley have been recommended for further study. A "development option" involving raising Falls Dam 27 metres and the construction of a new 70km Omakau High Race would increase the total potential irrigable area in the Upper Manuherikia Valley to 21,000 ha from the current 6,500 ha that is fully irrigated. A "do minimum" option would involve raising Falls Dam by 5 metres and is based on the upgrading that is required to obtain resource consents to continue operating, and does not allow for any expansion of the irrigated area. It should be noted that "do

nothing at all" is not an option as the majority of the catchment's water permits are based on mining privileges that will expire in 2021. New water permits will need to be obtained and replacement RMA consents will require a high level of efficiency in conveyance and use.

The study recommends that the focus for the Lower Manuherikia Valley should be on efficiency improvements, which will allow the current water allocation to provide for an expansion in the irrigable area. There is little distinction between "development" and "do nothing" options in the lower valley. The efficiency improvements required as part of the consenting process will free up water from the current allocation to expand the irrigated area by 880 hectares to 1480 hectares. The upgrades would provide for pressurised gravity pipe supplies from the Manuherikia Main Race to the supply area.

Another important component of the Strategy Group's work that was completed during the quarter was the Community Proposition. This document is designed to build consensus on rural water use in the Manuherikia and Ida Valleys and is the outcome of a community-wide consultation. The Proposition is being described as a "touchstone" document for the Project – it is a statement of intent for the development of rural water resources for these valleys. It is not a legal or statutory document and it is intended to complement not compromise the legal requirements, agreements, community plans, applicable Acts, regulations and bylaws with which any projects the Strategy Group's work eventually recommends for implementation will need to comply. The Community Proposition will be formally launched at a function in Alexandra on 30 April.

Regional Business Partners Programme

The Regional Business Partners Programme has been set up by New Zealand Trade and Enterprise and Callaghan Innovation to provide business development know-how and research and development (R&D) expertise in the regions. The Central Otago Assessor, Tara Druce, works with local businesses to give advice, support and access to funding to support business growth. The programme provides for a free assessment for any GST-registered business, resulting in a tailored list of information, advice and possible sources of support (from both the public and private sectors) with the aim of encouraging business growth. Businesses with an export focus that have an identified need for staff training support might also qualify for some financial assistance for training in areas such as business

development, marketing, governance, financial management, lean manufacturing and exporting.

A campaign to promote the Regional Business Partners Programme to Central Otago businesses over the last quarter has produced good results. There have been a number of new enquiries for assessments and all the firms concerned have export components to their businesses.

Economic and Business Development Strategy

Work is underway on the refresh of the Central Otago Economic and Business Development Strategy which will cover the period 2013 to 2016. Representatives of the business community and other interested groups were invited to a series of meetings in Ranfurly, Alexandra, Cromwell and Roxburgh to confirm priority issues on which the action section of the Strategy should focus. While growth in Central Otago, along with the rest of New Zealand, was affected by the Global Financial Crisis, the district's performance over the last 10 years has been exceptional – outperforming much of the country on most economic indicators.

Economic Development Manager Work Programme

The Council's new Economic Development Manager, Warwick Hawker, kicked off a "getting to know you" programme around the district during the quarter with visits in Ranfurly, Roxburgh and Alexandra. Other opportunities to meet Central Otago business people included the Cromwell Breakfast Club and Biz@5.30, the Otago Chamber of Commerce's Central Otago Advisory Committee and its "Beer'nYarn" sessions, and meetings to discuss the Economic and Business Development Strategy and the Manuherikia Catchment Water Strategy Group project. Updating the Enterprise section of the www.centralotagoz.com website, preparation and despatch of the first "Enterprise Newsletter" for 2013, and the roll out of ultra-fast broadband in Central Otago have been other priority activities.

Visitor Information Centres

Alexandra

January to March 22,331 Visitors		
	\$	% of sales
Bookings	75,607	80%
Commission	10,878	10.5% of bookings
Retail	19,461	19%
Event Tickets	12,357	1%
Display Rental	600	0%
Total Revenue	118,901	
Compared to January – March 2012 Visitor numbers decreased by 3% Revenue decreased by 17%		

Cromwell

January to March 24,216 Visitors		
	\$	% of sales
Bookings	133,780	89%
Commission	15,438	11.5% of bookings
Retail	16,030	11%
Event Tickets	0	0%
Display Rental	248	0%
Total Revenue	165,496	
Compared to January – March 2012 Visitor numbers decreased by 6% Revenue decreased by 5%		

Ranfurly

January to March 18,752 Visitors		
	\$	% of sales
Bookings	11,417	47%
Commission	1,373	6% of bookings
Retail	13,224	45%
Event Tickets	0	7%
Display Rental	0	1%
Total Revenue	24,641	
Compared to January – March 2012 Visitor numbers remained the same Revenue decreased by 44%		

Roxburgh

January to March 1,581 Visitors		
	\$	% of sales
Bookings	9,861	80%
Commission	1,095	12% of bookings
Retail	3,169	19%
Event Tickets	0	0%
Display Rental	25	1%
Total Revenue	14,150	
Compared to January – March 2012 Visitor numbers decreased by 5% Revenue decreased by 15%		

Overview on Visitor Numbers

Visitor numbers overall are down slightly, 3.5% compared to last year. These results reflect the most recent Accommodation Monitor statistics for Central Otago. Generally the season has been very intermittent with some record breaking days followed by a period of low numbers.

Alexandra – Numbers were buoyed by two events during January, but were lower than last year during February and March.

Cromwell – The New Year period was extremely busy in Cromwell but numbers dropped off drastically in the middle of January and remained low during February. The early Easter dates helped to boost numbers in March.

Ranfurly – A slight rise in visitors in January was counteracted by considerably lower numbers during March.

Roxburgh – Visitor numbers are down slightly from last year. A reduction in seasonal workers visiting the centre was evident.

Revenue

Overall revenue is significantly down this quarter compared to last year. Less numbers and generally smaller purchases are reflected in these figures.

Bookings

Overall booking sales are down for this quarter compared to last year. Clear and up to date information on the services and products is given to customers but often that is taken away for review.

Alexandra – Booking and accommodation sales are low across this quarter in relationship to the lower visitor numbers.

Cromwell – While visitor numbers were down, booking revenue was up during February and March. Two items contributed to this. Email booking requests began to be processed from this centre in January and a greater number of higher value sales were processed this year.

Ranfurly – Booking sales are low compared to last year. However a single large booking in January last year inflated the total for that period.

Roxburgh – Booking and accommodation sales are low across this quarter, as a result of the collection and processing of email booking requests being transferred to Cromwell.

Retail Sales

Overall retail sales are down by 20%. The main impact on this figure appears to be the reduction of sales of game licences.

Alexandra – The main impact on retail sales in this centre has come from the change in focus of the museum staff on their own retail. There has been a drop of 40-70% across the three months in commission from the sales of museum retail items.

Cromwell – A good mix of product shows in steady sales from this centre.

Ranfurly – Has had a slightly slower but steady start to the season for retail sales.

Roxburgh – Sales from game licences were considerably down this quarter.

Event Sales

Alexandra – Event ticket sales have been strong again this quarter showing an increase of 44% compared to the same period last year. It is encouraging to see the solid growth of this community service.

Cromwell, Ranfurly and Roxburgh – No event tickets were sold during this quarter.

Promotional and Marketing Opportunities

Alexandra – A new digital display screen has been installed to play promotional DVDs and display information.

Roxburgh – In January, the partition in the centre of the room was removed and the services at the Roxburgh Service Centre were combined into one role. A further upgrade of the facilities will be carried out during the next quarter.

Tourism Central Otago (TCO)

Central Otago Tourism Strategy

The process is underway to review the Central Otago Tourism Strategy 2007-2012, as most recommendations have been investigated or completed. It is intended the review process be similar to the first time round, i.e. engage with respective sectors of the industry through focus groups as well as surveying tourism businesses, international travel trade and neighbouring regional tourism organisations. A working group is currently being formed.

TRENZ 2013

TCO will attend TRENZ in Auckland (21-24 April) for the first time on its own, i.e. no operators will be attending. A full appointment stream will see TCO meeting with 50-plus tourism buyers made up of international trade, domestic and international media as well as Tourism New Zealand regional managers. Almost 270 international trade from 29 markets will attend TRENZ; networking and talking business with 252 New Zealand operators. These trade are the most influential in terms of generating visitors to New Zealand.

TCO will also host a post TRENZ fam of a group of eight Tourism New Zealand trade development managers from Australia, UK, Europe, China, Bangkok and Wellington and a representative from the PR team in Australia. The group will visit Cromwell, overnight in Clyde and spend a day cycling the Otago Central Rail Trail and in the Maniototo before getting the Taieri Gorge Train to Dunedin. The fam is entitled The Great Outdoors and focuses around hiking/walking and cycling with an element of food and wine included.

Australian Market Update

TCO took the opportunity to recently meet with 18 Australian wholesalers in Sydney to update them on Central Otago products prior to TRENZ. There was interest in the new cycling trails and Highlands Motorsport Park (particularly around event tourism). Those wholesalers in the group market are reporting there is a plateauing if not slight increase in a return to group bookings. A trend is to smaller group sizes and a renewed interest in regions off the 'beaten track' that can offer smaller more personalised accommodation and experiences.

Tourism New Zealand announced six special interest segments – hiking/walking, cycling (not mountain biking, but cycleways), golf, fishing, ski and business events will be a key focus in the coming year – particularly cycling, hiking/walking, golf and fishing from the Australian market. Currently TNZ are working through what campaigns could look like, but they will need to include industry involvement i.e. RTOs, travel wholesalers and operators. The Otago Central Rail Trail has a real opportunity to be the 'hero' cycleway/Great Ride image portrayed to the consumer audience.

Photo Shoot - Roxburgh Area

In mid-March TCO facilitated a two-day photo shoot that focused on the Roxburgh area and the Clutha Gold Trail. Local residents were invited to participate as models to ensure the images captured a range of people and age groups. TCO now holds a suite of images capturing walking, cycling, running and off trail experiences that can be used for marketing and promotional material. A selection of 'hero' images will be managed and retained for TCO and trail marketing purposes only. A small sample of the images is included with this report.





Community

Cromwell Museum

Audit of Cromwell Museum Collection

In October 2012, two casual staff were contracted to carry out the audit of the collection of the Cromwell Museum. The audit was completed in February 2013 and is now held on an electronic database in the form of an Excel spread sheet.

At the beginning of the audit, there were 5213 items recorded on the catalogue as belonging to the collection of the Cromwell Museum.

A report will be presented to the Cromwell Community Board.

Launch of John McCraw's new book

On 28 February the Cromwell Museum hosted the launch of Professor John McCraw's new book Kawarau Fiasco.

Kawarau Fiasco is the story of a vision to develop the Cromwell Flat Irrigation scheme in the early 1900s. In his book Professor McCraw details the '...errors of judgement, incompetent engineering and personality clashes' that ultimately led to the failure of developing an irrigation scheme for the Cromwell Flat during World War 1.

John and his son David travelled down to the launch from Hamilton. John advised the 30 people who attended the launch that there are two themes to his book. The first is about the physical building of the dams, the various structures, and the second theme is about human relationships and how personality clashes thwarted the plans. This is John's ninth book focusing on Central Otago history and he has almost completed his next book, which focuses on the Bendigo Goldfields.





Alexandra Community Plan 2013

The Alexandra Community Plan is in the final stages of being finalised.

The draft Plan was released for community comment from 11 February to 15 March 2013. A total of 15 submissions were received and a hearing was held by the Alexandra Community Plan Group on 8 April.

The plan addresses a number of key issues with actions including:

- Seek to improve business networking and collaboration
- Investigate and support ultrafast broadband and free wi-fi initiatives
- Explore what is needed by education providers to set up in Alexandra
- Encourage the awareness of the benefits of the community to buy locally
- Work with the Otago Regional Council to reduce causes of pollution to our rivers and waterways
- Develop an action plan to strengthen Alexandra's position as the hub for cyclists in Central Otago
- Encourage collaboration between event organisers within Central Otago
- Develop our goldfield and dredging history for tourism

The final plan will be available once the Alexandra Community Planning Group has made the final changes based on the submissions.

Central Otago NZ Website – Lifestyle Section

The Lifestyle section of the Central Otago NZ website is currently being updated. A new section called 'Community Development'

www.centralotagonz.com/community-development has been added to the Lifestyle section and is intended to be a resource for community groups. It includes information on grants and funding, resources, tips and tools for community groups as well as community planning information.

Regional Brand

Roxburgh Gorge Trail

A major focus of work for the Brand Manager in this last quarter has been the development of the brand story for the Roxburgh Gorge Cycling and Walking Trail. Like the Clutha Gold Trail, this has involved describing the key attributes and values and emotive responses that help to define the Roxburgh Gorge Cycling and Walking Trail experience.

The reason this has been developed is so that there is a unified understanding about those things that are special about the Roxburgh Gorge Trail, so that these can consistently be projected to both the local community and those beyond. The Roxburgh Gorge Trust will then be able to take this core material to then develop its interpretation panels, signage, brochures and website and any other marketing collateral. This has involved drafting the content for the brand manual, sourcing suitable imagery and liaising with members of the Roxburgh Gorge Trail Trust.

Central Otago Awards

Planning is well underway for the 2013 Central Otago Awards. These Awards are based around our regional identity brand and its values. Unlike other years, this will be the first time the Awards will be held as a biennial event.

To date the judging panels, venue and guest speaker have been confirmed, and the entries and nomination forms are available on the A World of Difference website – www.aworldofdifference.co.nz/2013-awards. Forms are also available at Council's main office, service centres, libraries and visitor information centres. The closing date for entries and nominations is Tuesday 4 June.

This year's Award ceremony will be held in Roxburgh at the Roxburgh Theatre on the evening of Friday 13 September when all finalists and winners will be recognised and honoured. The Brand Manager is

delighted to have secured the General Manager of the very successful New Zealand Breakers, Richard Clarke, as the motivational speaker. The New Zealand Breakers story, their vision and values are inspirational and are sure to inspire all who attend the evening's ceremony.

Opportunities

Having opportunities to showcase the Central Otago story and principles is always welcomed. Not only does it help to instil a sense of pride for local residence it helps visitors to appreciate more about the special differences of the region. Identifying spaces where this can occur, however, can be more of a challenge.

With the refurbishment of the Roxburgh Service Centre, there is the opportunity to showcase some of Central Otago's unique points of differences and experiences within this space using both motivational text and stunning imagery. The Brand Manager will be assisting with this project.

Promotions

Alexandra

The Vincent Community Board assessed applications to the 2013/14 promotions grants at its 4 February meeting. The applications received exceeded the amount of funding available in the LTP budget. The Board approved grants within the budget available and applied conditions as appropriate.

It approved the following from the Alexandra Promotions cost centre:

Promote Alexandra	\$30,000
<ul style="list-style-type: none"> Information Brochure Sparks in the Park Big Bang Bike Weekend Love Summer Love Alex events Craft Beer Food and Wine Festival Mid-Winter Xmas Alexandra Xmas Decorations Facilitation and Support Advertising and Marketing support 	

Alexandra Entranceways	\$14,000
<ul style="list-style-type: none"> Entrance Signs for Alexandra 	
Central Otago District Arts Trust	\$4204
<ul style="list-style-type: none"> Arts Gold Award 	

It also approved the following grants from the Earnscleugh/Manuherikia cost centre:

Clyde on Sunday	\$6592
<ul style="list-style-type: none"> Events 2013-14 Cuisine at Clyde Infrastructure and Materials 	
Promote Dunstan	\$4120
<ul style="list-style-type: none"> New Dunstan/Clyde booklet 	

An application from Promote Dunstan to the balance of the 2012/13 Earnscleugh/Manuherikia Promotions Grant will be heard at its April meeting.

Cromwell

Cromwell Community Board assessed applications to the 2013/14 promotions grant at its 11 February meeting. The applications received exceeded the amount of funding available in the LTP budget. The Board approved grants within the budget available (cost centre 3033) as follows:

Cromwell Promotions	\$82,076
<ul style="list-style-type: none"> As per Marketing Plan excluding individual declined projects 	
Rotary Club of Cromwell	\$800
<ul style="list-style-type: none"> Jacksons Lookout Sign 	
Cromwell Community Arts	\$750
<ul style="list-style-type: none"> Chamber Music Concert Series 	
Battle of Bannockburn	\$4000
<ul style="list-style-type: none"> (via Cromwell Promotions Group) 	
Cromwell Rugby Football Club	\$2000
<ul style="list-style-type: none"> Cromwell Invitational 	

Bike Week NZ \$2500

- Bannockburn Bike Week

Central Otago Motorsport Club \$2000

- Cromwell Street Sprint

Conditions were applied to all approved grants as appropriate.

The Board declined promotion grant funding and recommended possible alternative funding options for the following.

- Cromwell and Districts Community Trust
- Welcome to Cromwell Signage
- Cromwell Greenways Signage

Maniototo

Maniototo Promotions is assisting with the organisation for the Bards, Ballads and Bulldust event 17-20 May. The event is in conjunction with local hotels and features a programme of events such as miners' breakfasts, 30 performers, the Back in the Day Concert and Dance and all day entertainment around the Maniototo.

Maniototo Promotions is also developing a Winter promotional campaign – similar to the Spring Fling campaign it undertook in September/October 2012.

Roxburgh

A draft website landing page design has been developed for the Roxburgh area. This has been approved by the Roxburgh Community Trust with minor adjustments. The amendments will be made during April with the aim of the new design uploaded within the April to June quarter.

PLANNING and environment

planning civil defence
rural fire building control
liquor licensing dog control and registration
environmental health



Planning & Environment

OUR SPACE

Planning and Environment encompasses the following activities:

- Resource Management
- Building Control
- Environmental Health
- Liquor Licensing
- Dog Control and Registration
- Rural Fire
- Emergency Management

All planning and environment activities contribute to all three of our community outcomes.



Resource Management

Number of Resource Consents Processed

In the period 1 January – 31 March 2013 a total of 46 resource consents were processed which is a 24% decrease on the same quarter in 2012. The consents issued during this period were as follows:

Non-notified delegated authority	40
Non-notified to hearing	1
Limited Notified (to hearing)	3
Publicly Notified (to hearing)	2

100% of all consents were processed within statutory timeframes.

The trend line for resource consents received since 2008 still indicates a generally upward trend from the middle of 2011 (refer to chart "Resource Consent applications since 2008"), and continues to rise.

Note: A total of 61 Resource Consent applications were received in this period, most in the period from mid to end of March some of which were not processed in this period. (refer to chart "RC received

per month from 2010", which identifies March as traditionally being a month when numbers of consents received increase). The numbers received in the first quarter of this year are approximately 8% down on the number received last year.

Processing Times

The end to end processing times for non-notified delegated authority resource consents processed under delegated authority indicates an average processing time of 21.8 customer days (including weekends and public holidays). It is noted that this quarter includes a number of statutory days that are counted as customer days and periods when staff were on leave.

A number of the applications processed have been subject to information requests for extended periods, which pushes up customer days. Analysis of the requests has been undertaken and improvements made to the information given to customers. The aim is to make it clear what information is required in an effort to ensure that we receive complete (clean) applications, which will in turn speed up processing.

Monitoring

In the first quarter of this year Council staff initiated a review of travellers accommodation advertised on various web sites. The website review has commenced with Clyde and Cromwell and will progress throughout the region in stages.

There have also been concerns raised by a member of the public in terms of a number of accommodation facility providers in and around Waipiata, which were specifically looked at. All of those identified were found to have the necessary consents in place.

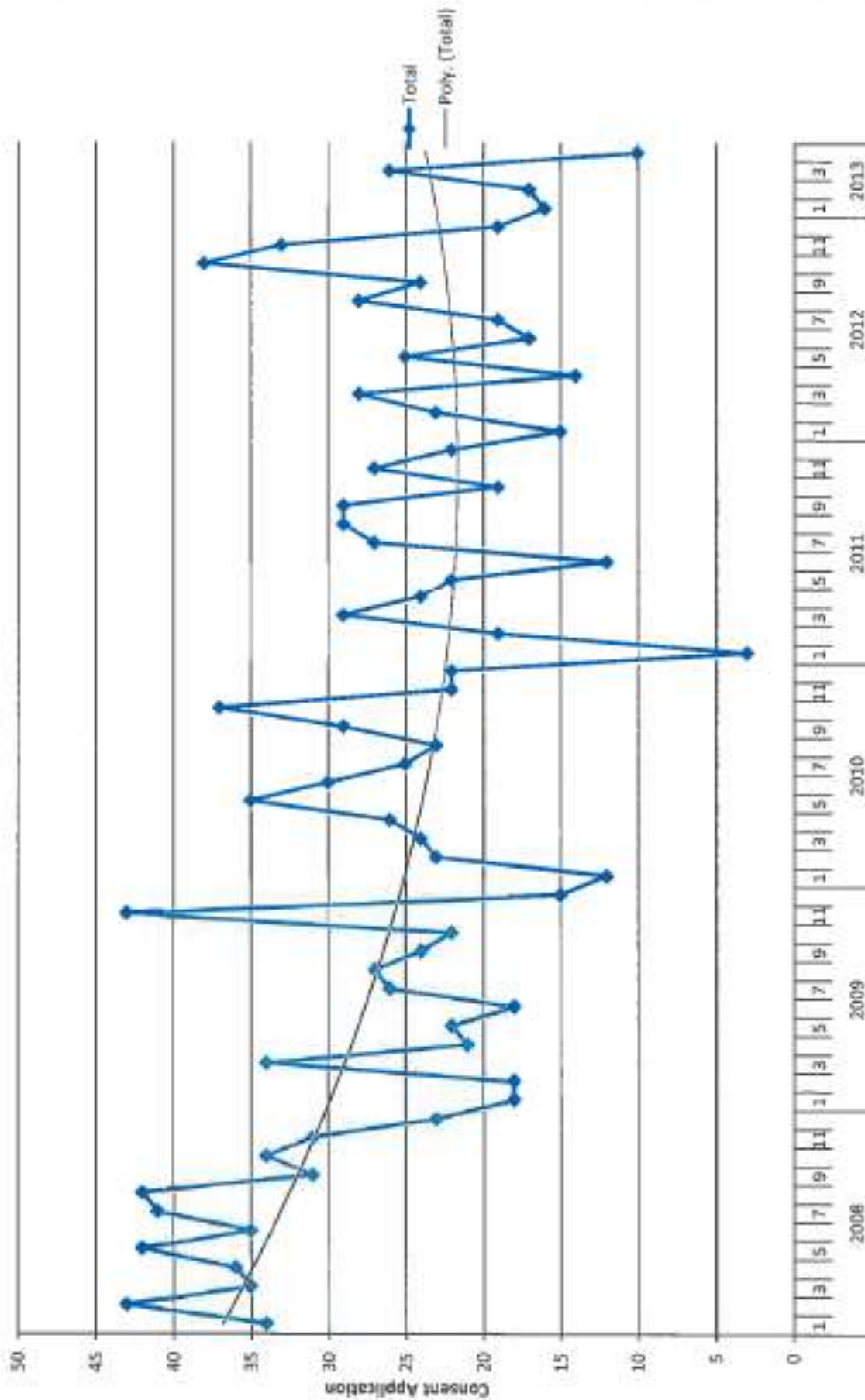
Government Submissions

Council lodged a submission to the Minister for the Environment on the Resource Management Reform discussion document.

Notes:

1. The end to end times shown on the Winchart provides a weekly average processing time in customer days (including weekends) for all delegated consents issued.
2. The nature of the applications varies greatly in terms of complexity from simple yard breaches to more complex subdivision and/ or land use applications.
3. Statutory time frames are also monitored and during this period all consents were processed within statutory timeframes.

Resource Consent applications since 2008



Building Control

Number of Building Consents Processed and Value of Building Work

In the period 31 January - 31 March 2013 a total of 137 building consents were issued at a value of \$13,420,502.

An analysis of trends in building consent numbers and their values indicates that the number of consents received in this quarter was down 41% and the value was down 11.7% when compared to the same period last year. The reduction is largely due to reduced numbers of consents issued for solid fuel heaters (39 compared to 107 in 2012), which resulted from the Otago Regional Council requirement to replace all non-compliant clean air heaters by January 2012.

Processing Times

End to end processing times for building consents was an average processing time of 19 customer days (not statutory processing days)

In term of statutory processing time frames the average processing time for the quarter was six working days, well within the statutory requirement of 20 working days. 100% of all consents issued were issued within statutory timeframes.

Capacity

The processing times indicate that our capacity to process building consents is at a good level to meet customer demands in terms of the amount of building activity in the region.

Sector Involvement

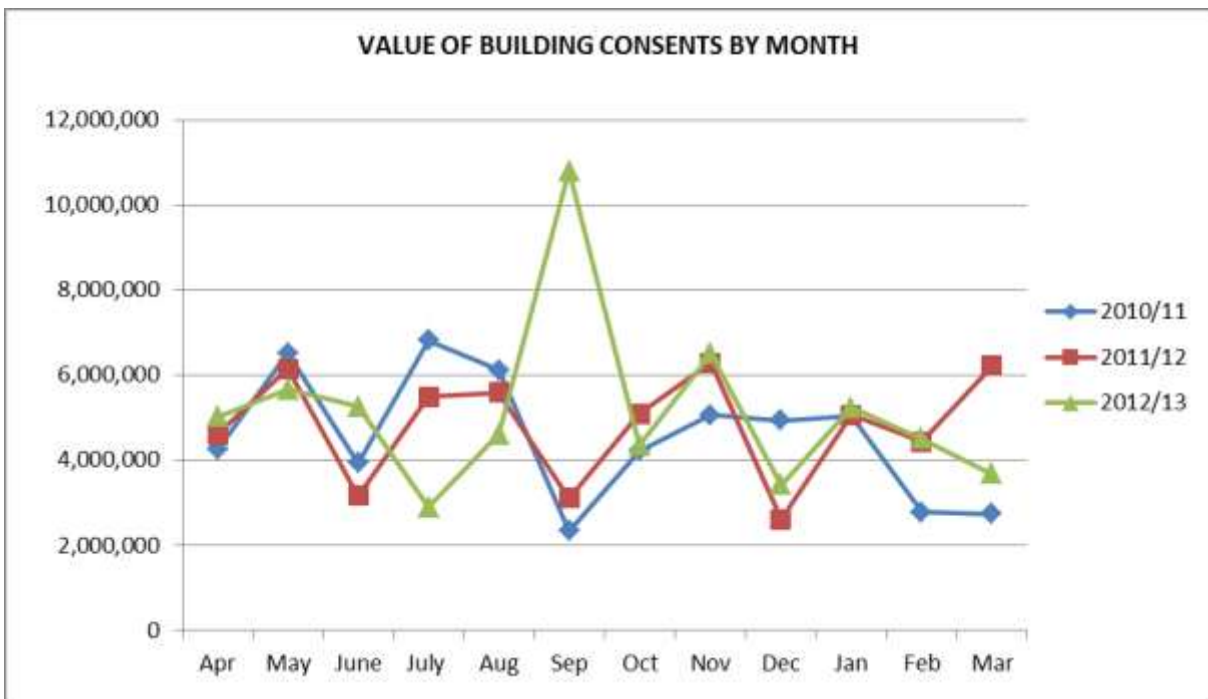
Recently the building control officers were involved in the annual training seminars in Cromwell and Alexandra hosted by PlaceMakers covering restricted building work. This involved a question and answer session on the regulations and council procedures. The feedback received was very positive with PlaceMaker's consultant indicating a desire for the building control officers to participate in future training seminars within the area

Government Submissions

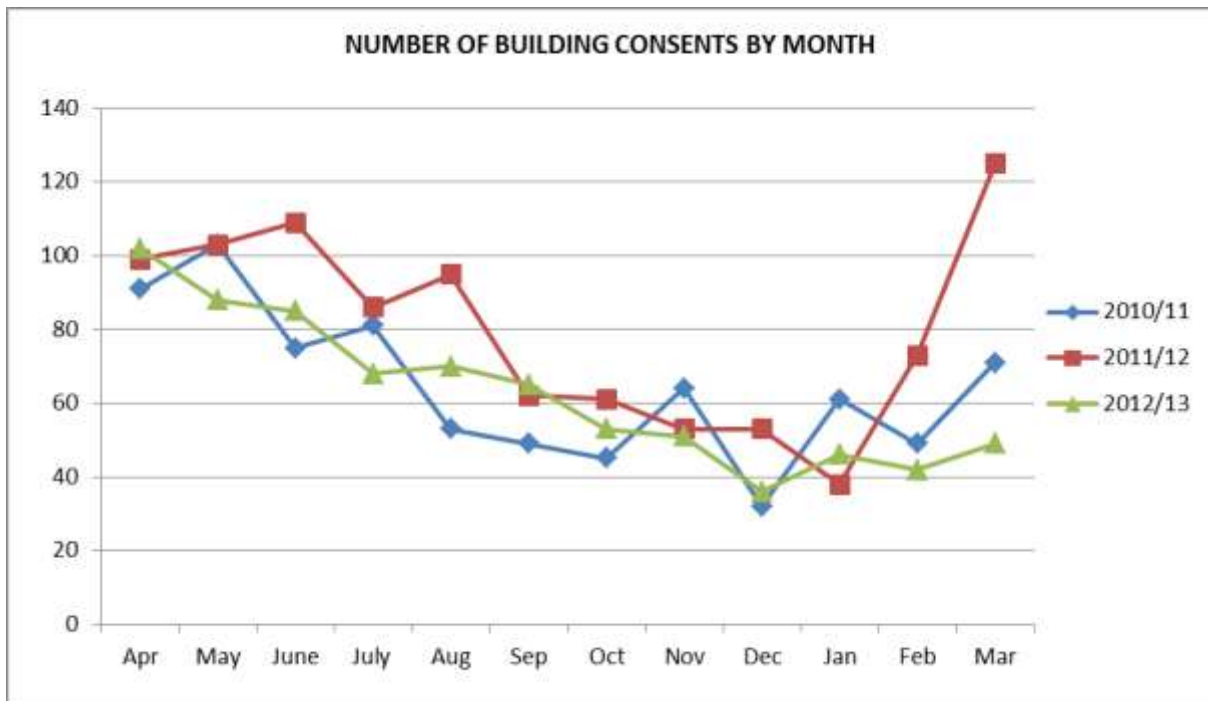
The Council was a signatory to a joint submission from the Otago councils to the Ministry of Innovation and Employment's consultation document "Building Seismic Performance: Proposals to Improve New Zealand Earthquake-prone Building System".

Council staff also lodged an individual submission to the proposals.

Building Consents - By Value			
	2010/11	2011/12	2012/13
Jan	4,256,014	4,615,803	5,021,650
Feb	6,523,076	6,145,649	5,665,584
Mar	3,940,515	3,169,105	5,261,999
Apr	6,817,700	5,499,700	2,901,041
May	6,124,823	5,587,443	4,614,470
June	2,335,500	3,105,176	10,800,064
July	4,218,678	5,097,936	4,358,638
Aug	5,069,551	6,298,967	6,505,975
Sep	4,931,395	2,609,920	3,419,300
Oct	5,050,299	5,071,434	5,236,743
Nov	2,789,191	4,434,537	4,505,860
Dec	2,738,515	6,226,677	3,677,700
Total	54,795,257	57,862,347	61,969,024
Increase from last year		6%	7%



Building Consents - By Number			
	2010/11	2011/12	2012/13
Jan	91	99	102
Feb	103	103	88
Mar	75	109	85
Apr	81	86	68
May	53	95	70
June	49	62	65
July	45	61	53
Aug	64	53	51
Sep	32	53	36
Oct	61	38	46
Nov	49	73	42
Dec	71	125	49
Total	774	957	755
Increase from last year		24%	-21%



Alexandra Ward		
Commercial - Warehouse/showroom/offices - additions and alterations	1	40,000
Commercial - Other	1	500,000
Residential - New Dwelling	3	1,200,760
Residential - Dwelling alteration (internal only)	4	37,450
Residential - Dwelling additions and alterations	2	135,000
Residential - New garage	1	25,000
Residential - New carport	1	4,900
Residential - New conservatory	1	16,500
Residential - Heating appliance	9	37,500
Residential - Solar water heating	1	1
	24	1,997,111
Year to date (from 1 July)	109	7,660,183

Earnscleugh Ward		
Agricultural - New farm shed	3	92,700
Commercial - Other	1	250,000
Residential - New Dwelling	3	1,004,500
Residential - Dwelling alteration (internal only)	2	9,500
Residential - New garage	1	30,000
Residential - Outbuilding alterations	1	8,000
Residential - Heating appliance	6	26,000
	17	1,420,700
Year to date (from 1 July)	65	5,125,536

Manuherikia Ward		
Agricultural - New farm shed	3	137,500
Agricultural - Milking shed - additions and alterations	1	400,000
Commercial - Marquee	2	8,500
Residential - Dwelling alteration (internal only)	2	12,800
Residential - Dwelling additions and alterations	1	98,000
Residential - Relocate dwelling on to site (site-works)	1	5,000
Residential - New garage	2	97,500
Residential - New conservatory	1	25,000
Residential - Heating appliance	2	7,500
	15	791,800
Year to date (from 1 July)	36	2,041,514

Cromwell Ward		
Agricultural - New farm shed	1	50,000
Commercial - New industrial	1	8,000
Commercial - Retail/cafe/restaurant/bar - additions and alterations	1	2,000
Commercial - New warehouse/showroom/offices	1	1,280,000
Commercial - Marquee	1	5,000
Commercial - Other	4	233,732
Residential - New Dwelling	17	5,748,019
Residential - Dwelling alteration (internal only)	5	162,500
Residential - Dwelling additions and alterations	4	147,500
Residential - New garage	6	112,340
Residential - New garage/sleep-out	1	34,000
Residential - Heating appliance	14	56,600
Residential - Demolition (domestic)	1	350,000
	57	8,189,691
Year to date (from 1 July)	180	24,708,814

Maniototo Ward		
Agricultural - New farm shed	2	127,000
Commercial - Motel/hotel/accommodation building - additions	1	9,500
Residential - New Dwelling	3	926,000
Residential - Dwelling alteration (internal only)	1	5,000
Residential - Dwelling additions and alterations	2	155,000
Residential - Outbuilding alterations	1	5,000
Residential - Heating appliance	4	18,000
	14	1,245,500
Year to date (from 1 July)	38	2,585,116

Roxburgh Ward		
Commercial - Other	2	170,000
Residential - Dwelling alteration (internal only)	2	29,000
Residential - Dwelling additions and alterations	1	68,700
Residential - New garage	2	43,000
Residential - Heating appliance	4	19,000
	11	329,700
Year to date (from 1 July)	36	2,737,325

Summary of Building Consent Statistics		
Ward:		
Alexandra	24	1,997,111
Cromwell	57	8,189,691
Earnsclough	17	1,420,700
Maniototo	14	1,245,500
Manuherikia	15	791,800
Roxburgh	11	329,700
	138	13,974,502
Year to date (from 1 July)	478	46,103,988

Analysis for Month		
Agricultural - New farm shed	9	407,200
Agricultural - Milking shed - additions and alterations	1	400,000
Commercial - New industrial	1	8,000
Commercial - Retail/cafe/restaurant/bar - additions and alte	1	2,000
Commercial - New warehouse/showroom/offices	1	1,280,000
Commercial - Warehouse/showroom/offices - additions and alte	1	40,000
Commercial - Motel/hotel/accommodation building - additions	1	9,500
Commercial - Marquee	3	13,500
Commercial - Other	8	1,153,732
Residential - New Dwelling	26	8,879,279
Residential - Dwelling alteration (internal only)	16	256,250
Residential - Dwelling additions and alterations	10	604,200
Residential - Relocate dwelling on to site (site-works)	1	5,000
Residential - New garage	12	307,840
Residential - New carport	1	4,900
Residential - New garage/sleep-out	1	34,000
Residential - Outbuilding alterations	2	13,000
Residential - New conservatory	2	41,500
Residential - Heating appliance	39	164,600
Residential - Solar water heating	1	1
Residential - Demolition (domestic)	1	350,000
	138	13,974,502

Rural Fire

A prohibited fire season was enforced from midnight Tuesday 29 January 2013 and is still in place.

Notification of rural fires for this period:

Date	Location	Cause	Fire Type	Brigade	Time
01.01.13	Luggate-Tarras Road, Jolly Road, Tarras DOC	Flare up from previous fire	Vegetation	Luggate FB Tarras RFB, RFT	1 hour 50 mins
04.01.13	SH 85 Springvale DOC	Mowing rank grass and hit a rock	Vegetation	Alex FB Dunstan RFB, RFT	50 mins
20.01.13	Kawarau Gorge Road/Ord Road, Cromwell	Unknown	Vegetation	Cromwell FB Tarras RFB, RFT Dunstan RFB	5 hours 40 mins
21.01.13	Roxburgh East Road, Roxburgh	Spark from welding torch	Vegetation	Rox FB Ettrick RFB	20 mins
22.01.13	Dougherty Road, Gimmerburn	Unknown at this stage possible electrical fault	Structure	Ranfurly FB Naseby FB Ranfy RFA, RFT	4 hours 15 mins
24.01.13	Wilson Road, Puketoi	Harvesting grain, hit a	Vegetation	Ranfurly FB, RFT	55 mins

Date	Location	Cause	Fire Type	Brigade	Time
		rock			
24.01.13	Luggate-Cromwell Road, Cromwell	Deliberately ignited	Rubbish fire in large drum	Cromwell FB	15 mins
28.01.13	Ranfurly-Patearoa Road, Patearoa DOC	Harvesting grain, hit a rock	Vegetation	Ranfurly FB, RFT	1 hour 20 mins
29.01.13	Bells Lane, Tarras DOC	Small hedge fire caused by powerlines arcing	Vegetation	Luggate FB Wanaka FB Tarras RFT	40 mins
31.01.13	Ranfurly-Patearoa Road, Patearoa	Harvesting grain, hit a rock	Vegetation	Ranfurly FB, RFA, RFT	1 hour 55 mins
08.02.13	Duffy Lane, Patearoa DOC	Mower struck rock	Vegetation	Ranfurly FB, RFA, RFT	40 mins
09.02.13	Ranfurly-Wedderburn Road, Ranfurly	MVA	Rescue	Ranfurly FB, RFA Naseby FB	1 hour 10 mins
18.02.13	Wilsons-Puketio Road, Patearoa Road, Puketio DOC	Possible instantaneous combustion	Rubbish / offal pit	Ranfurly FB, RFA, RFT	1 hour 5 mins
02.03.13	Cromwell Gorge, Clyde	Hunters/campers	Open fire in picnic area	Clyde FB	25 mins
03.03.13	Clutha River upstream of boat ramp Alexandra	Hunters/campers	Bonfire on river bank	Alex FB	30 mins
04.03.13	Fruitgrowers Road, Clyde	Hunters/campers	Bonfire	Clyde FB Cromwell FB	30 mins
07.03.13	Cobham Crescent, Omakau	Unknown	Car	Omakau FB Blackstone RFB	35 mins
11.03.13	Luggate-Cromwell Road, Lowburn	Hunters/campers	Campfire beside lake	Cromwell FB Dunstan RFB, RFT	45 mins
17.03.13	Lye Bow Road, Butchers Gully DOC	False alarm, good intentions	Smoke showing from vegetation	Alex FB Dunstan RFT	15 mins
17.03.13	Clarks Road, Mt Pisa	Deliberately ignited	Rubbish in pit	Cromwell FB	30 mins
18.03.13	Clarks Road, Mt Pisa	Deliberately ignited,	Rubbish in	Cromwell FB	10 mins

Date	Location	Cause	Fire Type	Brigade	Time
		tracked down culprit	pit	PRFO	
21.03.13	Kelliher Lane, Springvale	Apparently faulty fridge	Structure	Alex FB Dunstan RFT	3 hours 25 mins
24.03.13	Drumglass Street, Ranfurly	MVA	Rescue	Ranfurly FB, RFA Naseby FB	1 hour 15 mins
30.03.13	Loop Road, Teviot	Deliberately ignited	Rubbish pit escaped to dry grass in paddock	Miller Flat FB Ettrick RFB	1 hour 25 mins
31.03.13	Pinders Pond, Roxburgh East	Hunters/campers	Rubbish fire	Roxburgh FB	25 mins

RB – Fire Brigade

RFT – Rural Fire Tanker

RFA – Rural Fire Appliance

RFB – Rural Fire Brigade

PRFO – Principal Rural Fire Officer

DOC – Department of Conservation

DCC – Dunedin City Council

Emergency Management



The main emphasis for the Emergency Management Office between the months of January and March has been to develop and organise training for Emergency Operation Centre staff in the use of the new Emergency Management Information System (EMIS). This has involved conducting staff surveys, planning for business continuity, identifying specific roles for staff and slight modification to the Council's emergency management structure. There will be an opportunity to fully test EMIS in a South Island-wide exercise in May.

Activities Summary

The Emergency Management Office has carried out the following activities between the months of January and March:

- Work has started on the new emergency management pages for the Central Otago District Council website.
- A training programme has been developed to train staff and volunteers in using the EMIS. This training will be presented to staff in April 2013.
- Bi-annual emergency management meetings with key CDEM partners were held to discuss current and future emergency management activities.

- Key CDEM stakeholders were informed of a South Island-wide exercise that will be held in May. The Central Otago Emergency Management Officer is on one of the planning teams for this exercise.
- Compliance reports for Contact Energy were reviewed and a report of the findings was submitted to the Clutha Management Committee.
- The Central Otago District Council was offered a generous donation from an anonymous benefactor to be used to fund community-based emergency management projects.
- Research as to what to spend the donation on was carried out with a particular focus on installing a comprehensive communications network.
- Reports were submitted to the Emergency Management and Rural Fire Committee to formally adopt the Central Otago CDEM Plan, confirm local controller nominations and to inform members of the anonymous donation.
- Participated in the regional recovery committee meeting, facilitated a regional recovery workshop and inducted the new

Recovery Manager for the Central Otago district.

- Undertook a survey of CDEM staff and volunteers with regard to their role in an emergency, past training and experience and emergency contact details.
- Business continuity arrangements for the Central Otago District Council were analysed and as a result slight adjustments have been made to the Council's emergency management structure.
- New Roxburgh Service Centre staff, I-SITE team leaders and Alexandra Library staff have been trained/re-trained in emergency management practices, the role of community services in an emergency and how to use the satellite phones.
- Delivered a short presentation to ACOSS Council of Social Services about personal preparedness, the emergency management structure in Central Otago and the role of welfare agencies in an emergency.
- Participated in a regional group exercise 'walking EMIS' which set out to test planning and intelligence reports and notifications in the EMIS. A report of the success of this exercise has been submitted to the CDEM Group.
- Attended the 12th Annual Emergency Management Conference in Wellington where it was concluded that in order for people to become more resilient, "CDEM was responsible for empowering the community to take control, but at the end of the day the 'onus' is on the community".
- Prepared a report to the Management Team with regard to IT and EOC requirements for possible consideration in future developments as it has been identified that the current EOC is inadequate.
- Assisted the medical team (which can be deployed in an emergency) at the Northburn 100 mile endurance event.

Activation of the Emergency Operations Centre

The Central Otago Emergency Operations Centre was activated on one occasion between January and March. A summary of the situation and actions taken have been described in the table below.

Event	Flood Advisory
Level of activation*	Level 1 – Monitoring
Situation	<p>The Central Otago Emergency Management Office was advised on Tuesday 8 January following a MetService Severe Weather Warning that river and lake levels could rise in the Southern Lakes, Manuherikia and Pomahaka catchments. People camping and tramping in these areas are advised to take care and be mindful of rising water levels. Rainfall intensities were higher than initially predicted in the Southern Lakes catchments on Wednesday with up to 250mm of rain being recorded. Fortunately the weather system didn't move as far inland as previously predicted and as a result minimal rainfall was recorded in the Manuherikia and Pomahaka catchments. Otherwise the situation would have been much worse. On Friday Lake Wakatipu and Lake Wanaka peaked at 311.1m and 279.4m respectively (possible flooding in the adjacent townships occur at 311.3m and 280m respectively). The Clutha River was 2.5m higher than normal and at Alexandra it was at 135.7m (water begins to enter the township at 142.3m). Flows through Clyde and Roxburgh Dams were peaking around 1,650 cumecs on Wednesday (normally around 600 cumecs).</p>
Action taken	<p>The Central Otago Emergency Operations Centre was activated on Tuesday 8 January in response to the heavy rain warning from the MetService and the flood advisory from the Otago Regional Council (ORC). People directly threatened from the rising river and lake levels were contacted by the ORC. The Queenstown Lakes District Council and ORC had people on standby for possible sandbagging. The Central Otago Emergency Management Office advised local police of the situation who let those people that were camping in low lying areas know of the potential risk. Contact Energy matched the discharges at Clyde and Roxburgh to the inflow and lowered Lake Roxburgh for sediment flushing in accordance with the flood rules. The Central Otago Emergency Management Office provided regular updates to key CDEM stakeholders and continued to monitor the situation until the water levels dropped in the proceeding weeks.</p>

*Please Note: The Emergency Operations Centre has four levels of activation:

1. Emergency Operation Centre monitors the situation. Declaration Unlikely.
2. Emergency Operation Centre supports the response by collecting, analysing and disseminating information. Declaration unlikely unless the situation escalates.
3. Emergency Operations Centre coordinates the response by processing requests from external agencies. Declaration under consideration.
4. Emergency Operation Centre directs the response by coordinating support agencies and controlling the event. Declaration Likely.



GOVERNANCE and corporate services

communication
administration buildings



Governance

OUR SPACE

The governance activity is at the forefront of everything we do. While the Council provides many different services, it is the governance activity that supports elected members to be effective and responsible decision-makers. This activity facilitates and supports Council and community boards, ensures agendas are published and available to the public and runs local body elections every three years.

The governance activity contributes indirectly to all three main community outcomes.



Corporate Services

OUR SPACE

The corporate services activities provide both direct and indirect support across the organisation that allows Council to function efficiently and effectively. The corporate services activity contributes indirectly to all three main community outcomes.



Council Website

We are now working with Datacom, our selected website partner, on various design elements. The new website design has been signed off with fonts being worked through with the project team and steering committee, and the Emergency Management home page being discussed with the Emergency Management Officer before steering committee sign-off.

Urban Aerial for GIS System

The new aerials are still being processed. We are expecting these to be made available to in the next few weeks for the GIS Officer to begin the process of uploading to GIS.