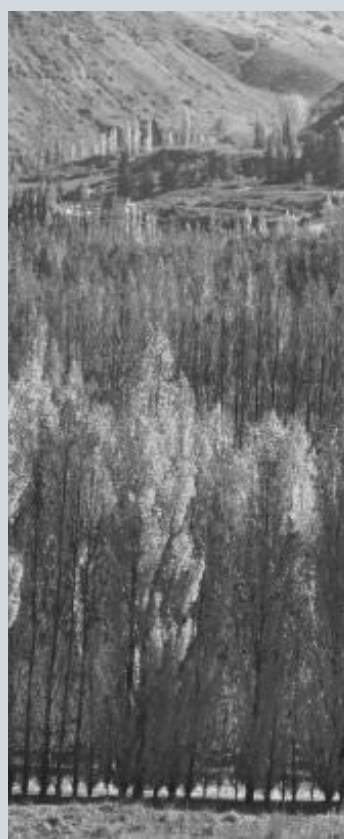


April to June 2013

QUARTERLY ACTIVITIES REPORT

Central Otago District Council



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Our Activities

'Our Activities' provides a detailed overview of our activities from the last quarter and looks ahead to planned work for the next three months.

The groups of activities incorporate the core services that we deliver and we give particular consideration to how these core services contribute to the community in our decision-making process.

While some of the activities relate to legislation such as the Building Act 2004 and the Resource

Management Act 1991, they contribute to the community's social, cultural, environmental and economic well-being and therefore also contribute to the community outcomes in some way, either directly or indirectly.

Corporate support provides the internal processes and support required for the organisation to carry out its activities.

WATER	Water Demand Management		
WASTEWATER			
STORMWATER			
TRANSPORTATION			
OTHER INFRASTRUCTURE	Waste Minimisation	Elderly Persons' Housing District/Commercial Property Public Toilets Airports	
COMMUNITY SERVICES	Parks & Recreation Cemeteries	Community Facilities Libraries Swimming Pools	District Development Business Development Tourism Community Planning Visitor Information Centres Central Otago Brand Promotions & Grants
PLANNING & ENVIRONMENT	Resource Management Building Control Liquor Licensing Dog Control & Registration Environmental Health Rural Fire Civil Defence		
GOVERNANCE & CORPORATE SERVICES	Elected Members' Support	Administration Buildings Personnel Communications Customer Service & Administration Financial Planning & Reporting Information Systems	

WATER



Water Services Overview

OVERVIEW

The Water Services activity provides water, wastewater, and storm water services to the urban Central Otago areas.

The Water Service Team's goal is to operate and maintain the water systems and to provide water and wastewater service that meets the standards required by central and regional government in both public health and environmental quality standards at the lowest possible cost.

The water supply service is a primary contributor to all three of our community outcomes.



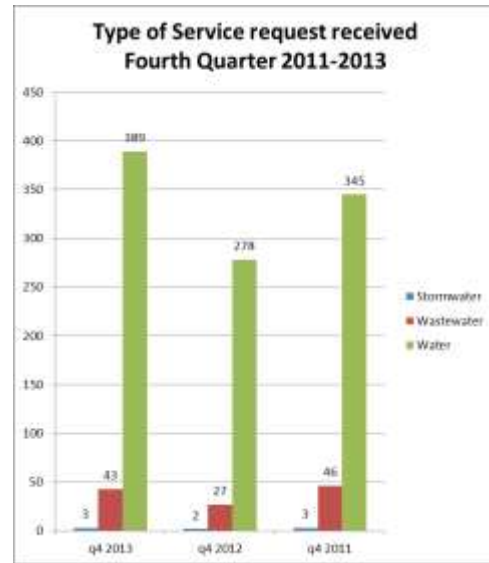
Our goal is to provide certainty in the quality and availability of residential water supplies, as well as education on water conservation.

Operational Activity this Quarter

Water Service Requests

Analysis of service requests over the quarter show that requests are running at slightly below normal levels, with the exception of water requests which have shown an increase in total numbers. This may be explained by an increase in the number of requests for meter reads due to either house sale final reads or query of a bill.

The numbers displayed in the following graph are total numbers of service requests recorded which include staff requests and external customer requests.



Development & Extension Projects

Network extension project: Staff are working with Rationale consultants to develop a policy for the handling of requests to connect to Council water and wastewater schemes from residents currently outside the scheme boundary. The aim is to produce a rational framework for delegated decision making with only non-standard requests requiring consideration by Council committees or Community Boards. The draft policy will be reported to Council early in the new term.

Plan Change 6A

Council lodged its objection to the proposed plan change, and expects the Regional Council mediation process to commence in August 2013.

CCTV Pipeline Inspections

The work package for the CCTV survey of wastewater and stormwater pipelines throughout the district was put out to tender and the successful contractor commenced work in early April.

Surveys were completed in Alexandra, Cromwell and Roxburgh. Snow in Ranfurly and Naseby resulted in cancellation of some of these surveys.

While serious structural problems were found during the surveys, a high build-up of gravel was encountered in both Alexandra and Cromwell. A cleaning/jetting maintenance programme will be generated as a result of this and previous surveys.



This object was found during an inspection in Alexandra. Although it was not causing any issues the contractor removed it from the system.

Water Services Maintenance Contract

The Water Services Maintenance Contract was awarded to Fulton Hogan this quarter. The contract is due to commence on 1 October 2013.

Fulton Hogan and Council staff are currently working through a defined transition plan for the delivery of Water Services.

Activity	Date	Duration	June 2013	July 2013	August 2013	September 2013	October 2013
Advice of contract award	14 June 2013		◆				
Negotiation of the final contract parameters	From 14 June 2013 to 31 July 2013	6 weeks	■	■			
Contracts completed & signed	31 July 2013			◆			
Prepare & submit the Transition Report	By 28 June 2013	2 weeks	■				
Prepare & submit Contract Management Plan	1 August to 31 August	5 weeks			■		
Contract commencement collaborative workshops	1 July to 31 August	2 months		■	■		
Agree principles, requirements, resources & the project plan to establish integration with Council systems & FH systems	1 July to 31 July 2013	1 month		■			
Establish FH systems & integrate with Council systems	1 August to 30 September 2013	2 months			■	■	
Recruit any additional staff required	1 July to 31 August 2013	2 months		■			
Procure equipment, materials & let subcontracts	1 August to 30 September 2013	2 months			■	■	
Conduct a facilities health & safety inspection and prepare corrective actions report	1 August to 31 August 2013	1 month			■		
Prepare the first month's works plan including inspections & the three month programme	2 September to 13 September 2013	2 weeks				■	
Staff training & induction programmes including subcontractors & network familiarisation planned & delivered	2 September to 30 September 2013	1 month				■	
Contract commences	1 October 2013						◆
Implement first monthly round of contract administration processes	1 October to 31 October 2013						■

Work Planned Next Quarter

Transition Plan

The transition plan will be a big piece of our work in the next quarter. The closing out of one contract and the beginning of the next will require a keen focus from our operational staff. The key driver for the transition is to ensure that the service and risks are managed to ensure continuity of supply. The work plan is detailed on the previous page.

Asset Management System Review

The current asset management system (AMS) is being reviewed along with the corporate enterprise system. The objective of this review is to ensure that the AMS that Council choose to implement will help facilitate improved asset management practices.

Communication & Education

Staff met with Probus to discuss current and future issues the district faced within Water Services. The discussion provided another opportunity to extend the communication into our community for water services. Some of the key items discussed were the cost of water use, eg green verges at \$20 per annum for an average verge and 14 cents/day for basic human needs 250 litres per person per day, and future renewal decisions.

Capital Works

Delta Utilities Ltd has been allocated reticulation renewals work to 30 September 2013. These include:

- Roxburgh Water Network – Children’s Health Camp & Ellison Property connection separation, including the installation of water meters. This work also includes tidying up of the Bowling Club’s water tank connection that is used for green irrigation.
- Alexandra Water Network Renewals – Replacement of the Shannon Street water main (Centennial Ave to Ventry Street) and the replacement of the Kelman Street water main as part of the preliminary work required for the road resurfacing.

Water

OUR SPACE

We manage 10 public water supply schemes, servicing approximately 14,400 residents. We aim to supply the community with treated water at a suitable pressure and quantity. Each scheme is different but operates under the same basic process. Water is drawn from a lake, river or bore before being treated to a required standard. Treated water is then pumped to elevated storage reservoirs for distribution. The reservoirs ensure sufficient quantities are available for consumption and firefighting while the elevation produces the required pressure.

In providing this we collectively utilise 57 pumps, 357km of pipes and 73 tanks or reservoirs.

The water supply service is a primary contributor to all three of our community outcomes.



Our goal is to provide certainty in the quality and availability of residential water supplies, as well as education on water conservation.

Our Measures

How we Measure Success	Our Aim	Comments
Water consumption per property per annum	Water consumption is stable at 450m ³ per annum per connection	Consumption is at 102m ³ per connection for this quarter. Total 526m ³ for full year.
Proportion of our budgeted works programme completed annually	90% of annual plan budgeted works completed within the financial year	Annual expenditure is at 70% spent against the annual budget. Machinery and plant water quality upgrades are behind schedule or have been deferred due to funding uncertainty. Irrigation installation work in Alexandra and Clyde start was delayed due to tendering issues, work to be completed 2013/14 year. Network extensions in Alexandra and Naseby did not proceed.
Number of requests for service received from customers	Number of service requests trending down from 900	Achieved. 131 service requests for this quarter. With a total of 730 for full year.
Time without water per customer per annum (planned and unplanned)	Maximum shut down = 6 hours 99.7% system availability No more than 5 shutdowns per property	Achieved. No shut downs were greater than 6 hours in duration. Achieved. 99.99% system availability. Achieved.

Flow and pressure at connection	Number of low pressure or flow complaints trending down Number per year where flow is less than 25 litres/min Number per year outside the pressure range of 300Kpa – 900Kpa	Achieved. 1 complaint recorded this quarter. Toby had been turned off.
Water loss from the network as a result of system leakage	Water loss does not exceed 30% of winter night flow	A Water Balance and Review Report was completed last year to help better quantify our leakage measurement. The report was based on six months of water meter data and was inconclusive in the results this data presented. Work is developing in this area for a better metric to ensure levels of service are improving.
Compliance with the microbiological criteria of the NZ Drinking Water Standards	Zero failed E-coli tests	Achieved.

Cromwell

Bannockburn Water Pressure Investigation

A small number of residents have been experiencing plumbing failures in the Bannockburn water network. An investigation has been underway over this report period that has seen the water network modeled to identify key pressure areas. This model will require flow and pressure calibration to ensure data accuracy. The report will look to identify any network alterations or improvements to provide the Bannockburn community a reliable and more consistent level of service.

Highlands Motorsport Park Development

The industrial stage of the Highlands Motorsport Park Development is currently in design stage. The water services are being modeled to ensure the current system is capable of meeting the demand and firefighting coverage for this type of development and is not going to reduce the current service to existing users.

Cromwell Water Supply

Council has received a water quality and source investigation report from URS Consultants that gives an overview as to the likelihood of locating a suitable alternative water source that may serve Cromwell better from a quality and a network management perspective. Staff will consider this information and

will report to the Council in the new term as to the whether or not provision should be made in the 2015/16 financial year to further this work.

Maniototo

Maniototo Reticulation Renewals

Ranfurly Water – the water main in Northland Street has been completed (Pery St to John St).

Naseby Water – the water main in Oughter Street has been completed (Ennel St to Allen St).

Ranfurly Filter Maintenance

The media in the sandfilter at the water treatment plant was changed in May as part of the planned maintenance programme. The opportunity to secure the sandfilter cover was also taken at this time. It had to be secured as it was dislodged during high wind in May.

Ranfurly Source Water

The weather events in June caused problems with the source water intake at Ranfurly for two weeks. The intake was blocked and contractors were unable to access the intake due to snowfall. Several properties at the upper end of the raw water pipeline lost water for this period.

The town supply was unaffected as water is fed from an alternative intake on the Eweburn.

Naseby Water Inhibit Switch

The auto inhibit system installed at Naseby this year has reduced the number of Boil Water Notices (BWN). None were recorded in this period.

The system shuts off the intake automatically when a high turbidity reading is detected. If the turbidity does not clear before the reservoirs have reached minimum operational level the plant is manually restarted and the town will go onto a BWN.

Patearoa Water – Single Take Permit

With the approval of the Maniototo Community Board and the Patearoa Water Users Group, Council has entered into an agreement with all parties who extract water from the Sowburn. The agreement is for an application for a Single Permit for all water extraction from the Sowburn. Otago Regional Council (ORC) has promoted this holistic and integrated approach as a model for all parties who extract water from a common source.

Patearoa Boil Water Notice

There was one boil water notice at Patearoa, caused by heavy rainfall in the catchment. The auto inhibit system would not have prevented this event as it was of extended duration. Assessment of the frequency and duration of BWNs will be done to establish possible installation of auto inhibit at this site. BWN periods in this report period are shown below.

Start	Finish	Duration
17/06/13	27/06/13	10 days

Patearoa Water Tank Relocation

The Water User Group approved the relocation of the town tanks to be included with the rural tanks. This was subject to the fire flows and service levels remaining at their current levels. A pressure reducing valve will need to be sized and installed at the current town tank location.

Patearoa Water Fire Fighting

During the modeling of the water network it was identified that there is a design fault in the provision of firefighting coverage in the Chirnside area. The fire hydrant has been installed on a water main that has not got the capacity to provide the correct flows to meet the New Zealand Fire Fighting Code. Options are

being developed to correct this for the Water User Groups' approval.

Roxburgh

Roxburgh Bore Field Maintenance

Turbidity issues effecting cartridge life have required the redevelopment of bore # 1.

Bore # 1 was inspected by CCTV before and after redevelopment. Results showed significant silt and rust build up on the casing and screen. However the casing and screen are in good condition.

There is a high probability that bore # 2 will need to be redeveloped in the short to medium term should the turbidity issues reoccur.

The success of the redevelopment is yet to be quantified and operators are keeping a careful eye on the bore field's performance.

Roxburgh Commercial Meters

Roxburgh Water – Children's Health Camp & Ellison Property connection separation including the installation of water meters. This work also includes tidying up of the Bowling Club's water tank connection that is used for green irrigation.

Vincent

Omakau Boil Water Notice

Two boil water notices were issued in June, The auto inhibit system has been installed at Omakau, however the duration of the events has still led to BWNs. BWN periods in this report period are shown below.

Start	Finish	Duration
4/06/13	13/06/13	9 days
17/06/13	27/06/13	10 days

Alexandra Water Source

The report from Beca Consultants on the detailed feasibility and cost estimates for Clutha River and Lake Dunstan source alternatives is nearing finality. Staff will consider the outcome and formulate a report for Council early in the new term to identify preferred options for consultation with the community in the first half of 2014.

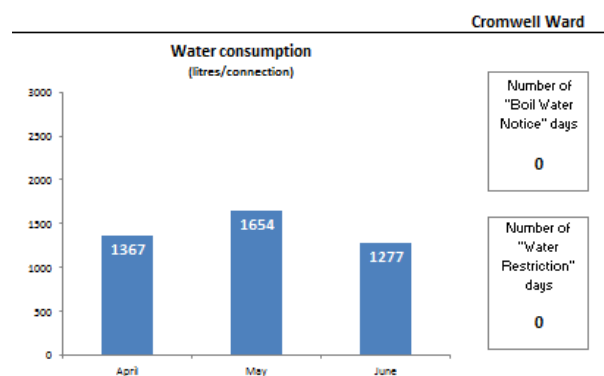
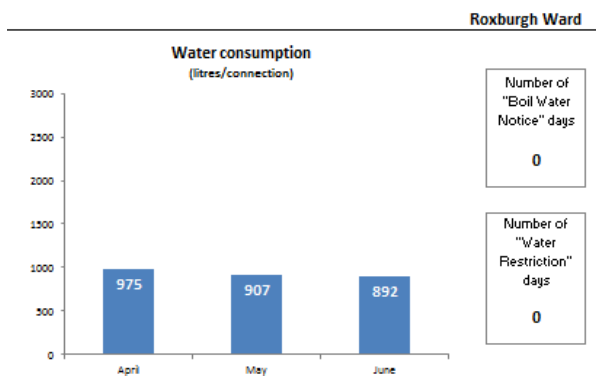
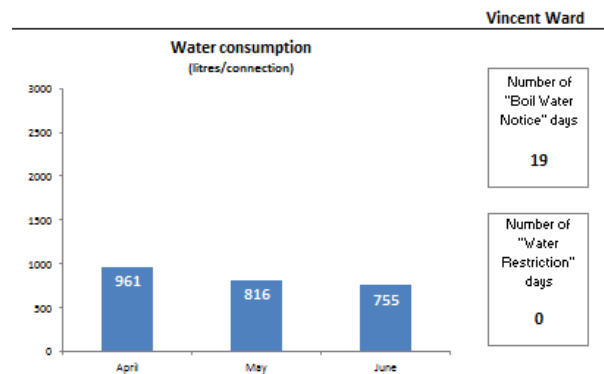
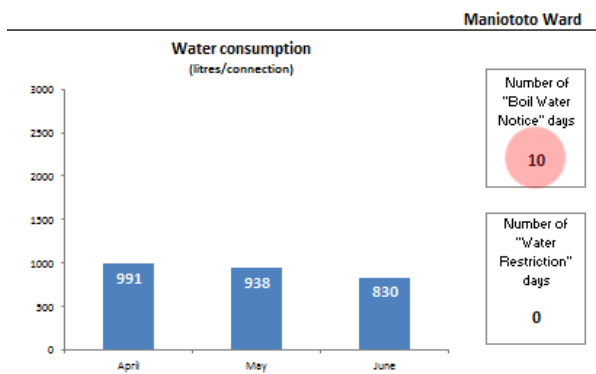
Clyde Water Renewals

Clyde Water – the water main in Whitby Street was renewed (Sunderland St to Blyth St).

Alexandra Water Renewals

Alexandra Water – the water main in Killarney Street (Brandon St to Tarbert St) and Shannon Street were renewed (Bantry St to Centennial Ave).

Water Consumption figures April to June 2013



WASTE water



Wastewater

OUR SPACE

We manage eight public wastewater schemes (Alexandra, Bannockburn, Cromwell, Lake Roxburgh Village, Naseby, Omakau, Ranfurly and Roxburgh), servicing approximately 12,500 residents. Each scheme pumps, reticulates and treats the wastewater generated by your household as well as from businesses and industrial processes. Wastewater is treated to a statutory standard and then discharged into a nearby water body or onto land.

In providing your wastewater service we utilise 216km of pipe, almost 2000 manholes and 81 pumps. Privately owned septic tanks are used in townships without reticulated schemes.

The wastewater service is a primary contributor to two of our community outcomes.



We strive to provide reliable, secure wastewater disposal systems where needed in the district, seeking continual improvement in our wastewater discharge standards.

Our Measures

How we Measure Success	Our Aim	Comments
Proportion of our budgeted works programme completed annually	90% of budgeted works completed within the financial year	Annual expenditure is at 33% spent against the annual budget. Awaiting resource consent from ORC. Alexandra WW Ultraviolet treatment upgrade delayed until 2013/2014 year. Sewer reticulation renewals in Alexandra, Cromwell and Ranfurly were not completed due to resourcing issues.
Number of requests for service received from customers	Number of service requests trending down from 100	Achieved. 25 service requests recorded for the this quarter. With a total 78 for full year.
Property hours affected by system blockages	Less than 0.5% experience sewer outages per year	Achieved. 0.3% this quarter. Average 0.2% full year.
Sewage is managed without risk to public health	Frequency of blockages affecting a single property, no more than twice a year	Achieved.
Compliance with resource consents in relation to wastewater discharges to water ways	100% compliance	Achieved. There have been no non-compliance notices issued by ORC.

Major Projects

Alexandra Wastewater Resource Consent Renewal

An application has been lodged with the Otago Regional Council (ORC). The consent is on hold awaiting formal sign off from Kai Tahu Ki Otago Ltd. All other key stakeholders have signed off on the consent. It is anticipated the UV upgrade work will be completed in the 2013/2014 year.

Cromwell Wastewater Resource Consent Renewal

The long term resource consent application has been lodged with ORC. The public notification process closed on 3 July 2013 with Council receiving six submissions. Council has received a section 92 request for further information, which will be prepared over the next two months.

Naseby Wastewater Consent

In accordance with the conditions of the new three year consent, we have now installed a flow measuring device at the pond site to record the flow on a continuous basis. We will also be inspecting the site in the near future to plan the necessary short-term improvements to the land discharge area, and those works will be undertaken before the end of September as required by the consent.

Wastewater Reticulation Renewals

The following reticulation renewals have been completed in the 2012/2013 year.

Alexandra Wastewater - Kerry St, Ventry St (Matau St to 42 Ventry).

Naseby Wastewater – Broom St (From Earne St 54m).

Clyde Groundwater Monitoring

An update was given to the Vincent Community Board on the results of groundwater monitoring in Clyde. The monitoring indicates that it is likely that the use of septic tanks in Clyde is having an adverse effect on groundwater quality, although it is not creating problems at this stage. The Board has resolved to consider funding provision in the 2015 LTP to allow the re-commencement of studies into Clyde wastewater issues and to examine possible courses of action.



Cromwell Wastewater Treatment Plant

STORM water



Stormwater

OUR SPACE

The stormwater activity provides for the safe removal of excess rainfall that does not naturally permeate into the ground. We manage stormwater for 10 townships.

Stormwater is conveyed directly to waterways using piped infrastructure, natural water courses and open channels. We have a responsibility to ensure communities are not adversely impacted by localised flooding. This includes liaising closely with the roading activity on ponding issues. Flood risks from large catchments, like the Clutha and Taieri rivers for instance, are managed by the Otago Regional Council (ORC).

In managing stormwater run-off we utilise over 91km of pipes channels and open drains with more than 800 manholes.

The stormwater activity is a secondary contributor to two of our community outcomes.



Our goal is to provide better planning solutions and improved stormwater maintenance, as well as education on stormwater reuse.

Our Measures

How we Measure Success	Our Aim	Comments
Proportion of our budgeted works programme completed annually	90% of budgeted works completed within the financial year	Annual expenditure is at 37% spent against the annual budget. Lower expenditure is attributed to the deferral of Gillaly Way improvements.
Number of requests for service received from customers	Number of service requests trending down from 10	Not achieved. 3 service requests received in last quarter. A total of 15 for the full year.
Compliance with resource consents	100% compliance	Achieved.

Projects & Operations

Barry Avenue Stormwater, Cromwell

With the recent rain event in June, a site visit in the Cromwell area identified that the previously reported ponding issue has been successfully resolved.

Gillaly Way Stormwater, Alexandra

Gillaly way is still experiencing issues of localised flooding and erosion. Works were planned in 2012/13 but unfortunately funding was insufficient to complete the works. The work will be reprogrammed in future LTP funding. Minor improvements are being done to improve localised flooding until the funding is made available.

Felton Road Stormwater, Bannockburn

Continued discussions with landowners on Felton Road are nearing a conclusion. Remediation works proposed will see historical stormwater flows largely reinstated. The majority of work is to be undertaken by a single landowner. Council has committed some funding towards improving roadside drainage in the immediate area. These works are expected to generally reduce the impact of silt laden stormwater on "downstream" landowners; however Council will continue to assess the situation.

Tamblyn Drive Stormwater, Lake Roxburgh Village

Works have been identified in the Tamblyn Drive Park for channel clearing. This work will initially be hand cleared then future works will see this maintained to ensure water flow is unrestricted.

Ranfurlly Stormwater

The recent heavy rains and snowmelt caused minimal problems in Ranfurlly. The "open channel" functioned as designed and prevented any flooding further upstream at Pery St, the work done to maintain the channels throughout the year also improved the situation.



Ranfurlly A&P Showgrounds Storm Drain

TRANSPORTATION



Transportation

OUR SPACE

The transportation activity is a primary contributor to all three of our community outcomes. It enables the movement of goods, people and services across our district.



We utilise a significant number of transportation assets to deliver our community outcomes. The largest of this is more than 1850km of roads spreading throughout the district. Most of these, approximately 1360km, are unsealed roads or tracks. We utilise 176 bridges, just under 5000 culverts and close to 12,000 hectares of road reserves.

PERFORMANCE MONITORING

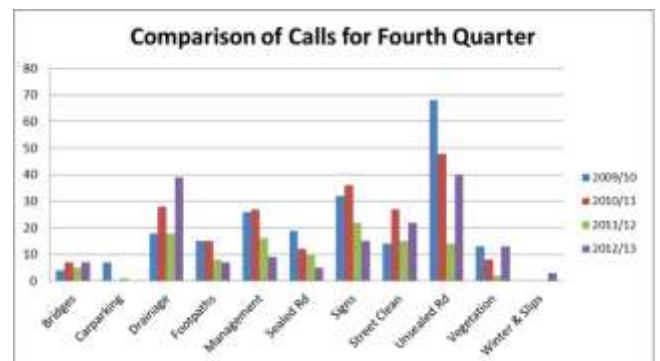
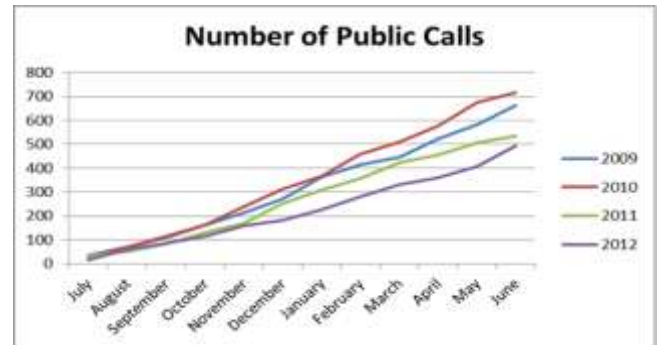
Council's goal is to ensure an efficient, fully accessible, safe roading network.

The core values we aim to deliver are:

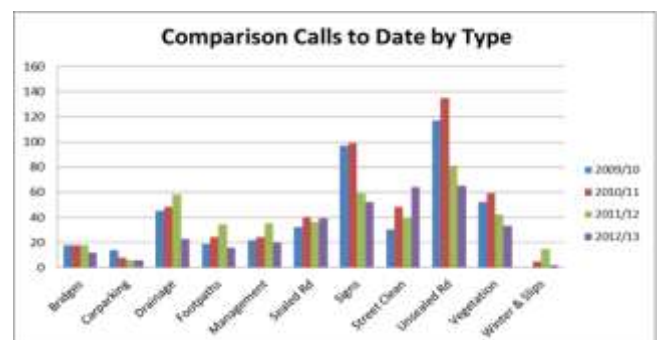
- Timely intervention
- Informed customers
- Quick response
- Efficient work practices
- Quality outcomes

Timely Intervention

The total number of calls received for the 2012-13 year was 492, which was an 8% reduction on the number received in 2011/12. The number of calls increased sharply in June, with many calls received regarding the impacts of two heavy rain events and one high wind event.



The unprecedented wet weather in June has impacted on the number of calls received regarding drainage, street cleaning, slips and gravel roads.



We will continue our focus on maintenance methods regarding grading and cleaning of culverts, sumps and kerbs to address the two highest call areas of

unsealed roads and street cleaning/drainage over the next 12 months.

We also need to review the location of sign issues to identify any places that need more regular cyclic maintenance, and put a strategy in place to deal with an increasing number of vegetation related calls.

Quick Response

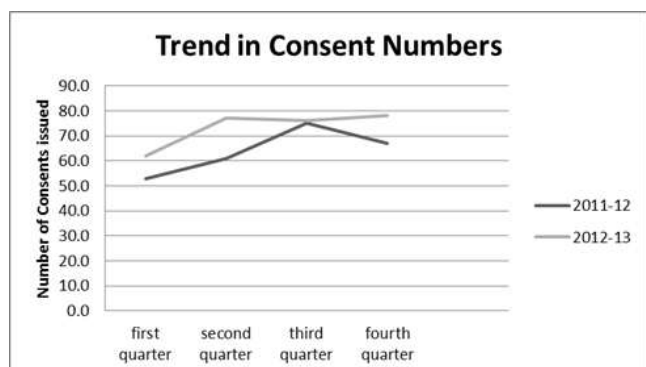
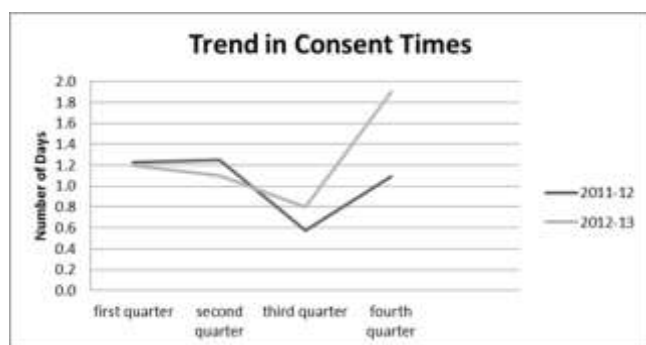
Consent numbers for the third quarter were up 16% on the same period last year. Overall the increase for the year has been 14%. There has been an increase across the board for all consent types except vehicle crossings, which have remained static.

Type of Consent	Number of Requests Received				Av days to issue
	April	May	June	Total	
Traffic Management Plans	7	4	6	17	0.8
Road Opening Notices	10	17	14	41	1.1
License to occupy	3	2	5	10	6.9
Yard encroachment	0	2	0	2	2.0
Vehicle crossings	1	4	3	8	3.4
Generic Traffic Management Plans	0	0	0	0	0
Road closures	0	0	0	0	0
Total for Fourth Quarter	21	29	28	78	2.1

The amount of time to issue consents doubled to 2.1 days in the fourth quarter due to workload. The average time for the year was 1.0 day which is the same as 2011/12.

We are reorganising the consent workload to distribute this more evenly across.

Quality Outcomes - A Safe Roding Network



The crash statistics are sourced from the NZTA Crash Analysis System (CAS). As it takes up to three months for crashes to appear in this system, the data provided for this report is updated for the previous quarter rather than the current one. The tables below show comparisons for the third quarter and the year to date against the previous three years.

Over all the roads in the district including State Highways there has been seven more people seriously injured compared to last year, and one less fatality.

These statistics are a concern and the Roding Manager and Community Road Safety Advisor have met with NZTA Highways staff and the Police to jointly review the crash reports for the serious and fatal crashes and identify what could be done differently in terms of the safer systems approach.

Our review identified that there was not any common threads coming through and there is not any particular thing that we have identified that we can

do differently to change this trend. One myth that was dispelled is that a large percentage of the crashes involved drivers who resided in Central Otago or the Otago region, and they were largely not caused by tourists.

The outcome of this review is that we will continue to meet with the Police and NZTA annually to go over these reports and identify any steps that can be taken. In the interim we will continue to focus on the key safety issues of speed, distraction, safety belts and alcohol.

Comparison of Crash Statistics for the Third Quarter - 1 April to 30 June

Number of Crashes on Local Roads	2009/10	2010/11	2011/12	2012/13
Serious	3	4	1	2
Fatal	0	0	1	0
Number of People Injured on Local Roads				
Serious	3	4	1	2
Fatal	0	0	1	0
Number of Crashes on All Roads (State Highways & Local Roads)				
Serious	8	5	4	4
Fatal	0	1	2	0
Number of People Injured on All Roads (State Highways & Local Roads)				
Serious	8	7	7	5
Fatal	0	1	3	0

Comparison of Crash Statistics for Year to Date 31 March

Number of Crashes on Local Roads	2009/10	2010/11	2011/12	2012/13
serious	6	12	3	5
Fatal	0	1	1	0
Number of People Injured on Local Roads				
serious	6	12	3	5
Fatal	0	1	1	0
Number of Crashes on All Roads (State Highways & Local Roads)				
serious	17	13	9	14
Fatal	0	2	2	1
Number of People Injured on All Roads (State Highways & Local Roads)				
serious	20	15	12	19
Fatal	0	2	3	2

Work Planned for the Next Quarter

The first three months of the financial year are typically quiet months where the weather is not suitable for a large amount of the work programme.

We are having issues with unseasonably wet and warm weather which is causing freeze thaw issues on many of our gravel roads. This is following on from heavy rain and snow melt which has caused potholes

to form. We are likely to have ongoing issues with soft slippery sections of gravel roads until things start to dry out.

We are requesting patience during this period as if we begin placing gravel on these sites then we will not be able to achieve our metalling programme, which will result in an increasing number of problems in future years.

Work programmes will be focused on undertaking drainage work on roads that will be metalled in the spring. Metalling programmes are still to be confirmed, as these require further reprioritisation to

accommodate roads damaged during the June rain events.

Pre-reseal work will commence with shoulder work being undertaken first, followed by repairs on the roads to be resealed. The reseal programme is currently being finalised.

Structural inspections are being undertaken on bridges that may have sustained damage during the floods. A programme of bridge work will be prepared following this inspection.

Slip remediation work will commence in the next couple of weeks on Smiths Road following review of the site by the Historic Places Trust. The road is supported by a historic stacked stone wall which means we are unable to repair this until we have HPT sign off.



Smiths Road Slip

A geotech review is being undertaken on the slip on the Danseys Pass Road. Initial work has been undertaken to reduce water entering the slip area, but further work is required to reinstate the road and stabilise the slip.



Danseys Pass Road Slip

Culverts are currently being cleared following the rain events. Further work will be undertaken to proactively address a number of sites that regularly flood. This will involve putting in new culverts, and excavating inlet and outlet areas.

Strategic Planning

Roading Policy

Council is in the process of reviewing and adopting a large number of roading policies. These cover:

Work, Services & Events on Roads

- Temporary Traffic Management
- Services in Roads
- Private Services in Roads
- Events on Roads

Legal Aspects of Roads

- Unformed Legal Roads
- Formed Legal Roads which are not Maintained by Council
- Stopping Legal Roads
- Forming Legal Roads
- Encroachment of Road on Private Property

Use of Roads and Verges

- Temporary Storage on Roads
- Levelling and Cultivation of the Road Side
- Temporary Grazing of Road Sides
- Gates and Cattle Stops Across Roads
- Fences within Road Reserve
- Alfresco Dining
- Hawkers and Mobile Activities
- Advertising on Roads

Trees and Roads

- Road Side Planting
- Trees on Adjoining Land
- Removal of Trees on Roads

Road Names

- Road Naming
- Road Renaming

Stock on Roads

- Moving Stock Across Roads
- Droving Stock Along Roads
- Stock Races
- Stock Underpasses

Miscellaneous

- Damage to Roads or Road Assets
- Dust Suppression
- Vehicle Crossings

Heavy Vehicle Loads

Work is underway on reviewing the capacity of the bridges in preparation for the proposed 50 tonne max loadings for heavy vehicles. Council will consider a report regarding this in September. The trucks configured to carry the heavier loads are longer and have a H Plate on the back and one extra axle. The maximum axle loading for these trucks remains at 6 tonne.

OTHER infrastructure

waste minimisation airports
elderly persons housing public toilets
district/commercial property



Waste Minimisation

OUR SPACE

There are two distinct areas of service in providing this activity. Waste management collects and disposes of your rubbish. Waste management also provides access to transfer stations, green waste drop-offs and recycling. Waste minimisation focuses on leading, facilitating and educating the community on wiser use of resources and environmental sustainability.

At present we provide a weekly kerbside wheelie bin service to approximately 7500 properties (domestic and commercial) across the district. A further 888 properties are served by a private company. We provide weekly kerbside recycling also, but only in the larger townships of Cromwell, Clyde and Alexandra. We supplement this with 10 recycling drop-off points throughout the district and we support Central Otago WasteBusters to process all recycled materials. We also operate five green waste (organic material) drop-off sites. All residual waste, that cannot be reused or recycled at our transfer stations, is disposed into the Victoria Flats landfill in Queenstown.

Waste minimisation is a primary contributor to two of our community outcomes.



LEVEL OF SERVICE

Engage the community in waste reduction and wiser resource use

SUCCESS MEASURE

Provide learning opportunities around wiser use of resources and waste minimisation

ENVIROSCHOOLS



Highlights – Report by Steve Brown, Enviroschools

Teacher and Pupil Hui

A hui was held at The Terrace School with the focus on water use. Fifty children and teachers attended. Guest speakers were Russell Bond and Janis Quiding (CODC), Jacob Dexter (DOC) and Bruce Monaghan (ORC). Bruce also took us for stream testing at the Manuherikia River.

Schools

Term two visits were held with lead teachers and Envirogroups. There has been a continued emphasis on building education for sustainability into the curriculum.

Regional Team

A regional team meeting was held for regional coordinators and facilitators at COREAP providing an opportunity to share and plan for the year.

The Enviroschools facilitator attended an Enviroschools workshop for teachers in Dunedin, which was about building education for sustainability into the curriculum and achievement standards for NCEA.

World Environment Day

We had children from Alexandra Primary and The Terrace assist with a clean-up at the Boundary Road plant site. Native plantings took place on the River Track with students from Clyde School. St Gerard's Envirogroup planned a day of action for the school. Activities included a clean-up on the Rail Trail, planting and a recycled materials fashion parade.

Early Childhood Education

The Enviroschools facilitators are running a series of four workshops to assist ECE centres. The first session was held with a focus on Zero Waste.

Plans and Issues (Next Quarter)

Schools

The Enviroschools facilitator will continue to support schools to integrate 'Education for Sustainability' into their curriculum and follow up on two potential new Enviroschools – Millers Flat and St Johns Ranfurly.

Teachers Workshop

Planning is underway for the CODC and QLDC teacher's workshop to be held at Community House. The focus is on running school 'Envirogroups' and planning for 'Efs' in the school curriculum.

Thyme Festival

Initial planning for Enviroschools' participation in Thyme Festival is underway and we look forward to the schools sharing their successes and their journeys with festival participants.

South Island Enviroschools Hui

The Enviroschools facilitator will attend the first Hui for South Island facilitators and coordinators.

Early Childhood Education

The second workshop for the early childhood sector is planned for 17 July with a focus on engaging parents.



Enviroschools River Testing

Sustainable Living and MAD4CO



Highlights – Report by Steve Brown

MAD4CO Maniototo

Maniototo MAD4CO held a successful composting workshop and garden tour with 30 participants as part of World Environment Day activities. Meetings were held at Patearoa and Ranfurly to review progress and plan future actions, which include a series of workshops and events at the respective towns concerning water ways and water quality, dry weather gardens, wilding pines and the recycling of farm plastics.

Seed Saving Seminar

A successful seed saving seminar was held and conducted at Helen Hillis' property.

Nappy Workshop

A nappy workshop was held in Cromwell. The workshop gave participants information to make choices about use of cloth nappies. It included: costings of disposable versus cloth nappies, described the environmental impact of both options, showed the styles of cloth nappies available, gave tips and advice on washing and general advice on choosing and using cloth nappies.

World Environment Day (WED)

A number of activities were conducted during WED week. This included: screening the movies Do the Math and Our GreenRoadie, a presentation from Helen Hillis 'Beautiful Food - From Lawn & Roses to Sustainability', a community experience at Central Otago WasteBusters, clean up at Boundary Road and Commissioners Track and the 'Unpackit' campaign displayed in the foyer of Community House.

Plans and Issues (Next Quarter)

MAD4CO Maniototo

MAD4CO will continue to support Maniototo MAD4CO and begin the planning process for Cromwell, the next community to be involved.

Environmental Film Screenings

Further screenings of Do the Math and Our Green Roadie are taking place both for U3A and public screenings at the ODT Theatre.

Community Native Plant Nursery

A shed has now been constructed and the first seed plantings are underway with helpers being sought for pricking out later in the year.

Adult Learners Week

Ideas are being considered for workshops. One of these is around the 'Unpackit' campaign/packaging items and linking with 'Generation Zero' a youth-led organisation founded with the central purpose of creating a generation-wide movement of young Kiwis working together to secure a safe and thriving zero carbon Aotearoa.

Central Otago WasteBusters

Highlights (This Quarter)

Rural Recycling

An additional recycle drop-off has been set up at the Ranfurly Transfer Station to improve the recycling opportunities. The recycle drop off at Patearoa has been relocated at the request of the community.

TV TakeBack

More than 1000 subsidised TVs have been collected and recycled safely by WasteBusters and recycler RCN. The TV Takeback subsidy programme for the South Island will finish on 20 August. Thereafter, the TV recycling will continue at the transfer stations at the unsubsidised rate of \$25 per TV.

Community Education

COWB have had visits from Alexandra Kindergarten, and the One Day School. These visits present an excellent opportunity to extend knowledge of what can and cannot be recycled.

Reuse Shop

In spite of the colder weather the reuse shop is continuing to have good customer numbers. It has also been receiving good quality goods for resale through the shop and the silent auctions. COWB thanks members of the public for this ongoing support.

COWB Board

As part of the closer working relationship with the Central Otago District Council, two appointed members have joined the Central Otago WasteBusters Board, Councillor John Lane and Manager Infrastructure Services Jon Kingsford. The expertise both men bring to the Board is greatly appreciated.

Plans and Issues (Next Quarter)

Glass Recycling

The yellow kerbside collection truck will be modified to enable colour sorting of the glass at the kerbside. This will marginally increase the run time, but will eliminate the necessity to sort the glass once it comes into the yard. The sorting of the stockpile of glass will continue, but with no new unsorted glass coming into the yard, the stockpile will be cleared.

COWB has an additional 20 glass bins (funded by CODC) for use at the rural drop-off facilities as part of a strategy to improve the quality of this service, particularly during peak times.

Gearing Up for Change

The change to a fortnightly wheelie bin refuse collection will occur on 1 July 2014. The kerbside recycling collection will continue weekly. COWB, CODC and MAD4CO will work collaboratively with the community to plan and implement strategies to manage this transition.

Hazardous Waste

COWB are looking into opportunities for collecting used cooking oil and unused paint quantities to stop it going into drains or other environmentally insensitive disposal.

Other

Highlights (This Quarter)

Closed Landfills

The scheduled June closed landfill monitoring round was undertaken by NZ Geoscience under a new contract. A custom designed tablet app has been developed and was used for the first time. This will reduce time required to manually input data, and will result in improved reporting, greater consistency and more objective monitoring records.

Ministry for the Environment

MfE staff carried out a 'Waste Disposal Levy Audit' on the Tarras and Patearoa closed landfills and a 'Waste Levy Expenditure Audit' on internal procedures for the recording and expenditure of levy monies.

Patearoa Refuse Collection

The Patearoa refuse and recycling facilities have been relocated from Aitken Road to the Patearoa recreation reserve.

Transfer Stations

Ranfurly transfer station has had a major tidy up with designated bays for scrap metal and tyres re-established.

Health and safety improvements at the loading face of the transfer stations are to be implemented at the Alexandra, Roxburgh and Ranfurly transfer stations. Modifications at the Cromwell facility have been successful.

Greenwaste

A fire at the Ranfurly greenwaste site forced the closure of the new recycling drop-off area and greenwaste dumping area. The Maniototo Community Board will consider options to prevent fires at the greenwaste site.

Alexandra and Cromwell transfer stations have had the greenwaste areas pushed up and levelled to maximise the available space and re-establish the accessible dumping areas for users.

Emissions Trading Scheme

Under the Emissions Trading Scheme, Council is required to surrender emissions units based on the amount of waste sent to landfill. Until 2014 Council is required to surrender one unit for every two tonne of carbon equivalent emissions and until then the government also allows the surrender of international units. Council has purchased units anticipated to be required (based on landfill tonnage estimations) until 2014.

Plans and Issues (Next Quarter)

Refuse Collection Contract

Preparation of the draft tender documents for the fortnightly wheelie bin collection is due to commence 1 July 2014.

Key Performance Indicators for our Level of Service

Engage the community in waste reduction and wiser use of resources, demonstrating how we are doing towards zero waste

Date: **Jun 2012/13** Term: **Quarterly**



Total Materials : Kg's Per Person

This Term	YTD	Full Year Outlook	Last Year	Status
138	559	559	576	



Total Landfill : tonnes

This Term	YTD	Full Year Outlook	Last Year	Status
2225	9197	9197	9460	



Total Recycled : tonnes

This Term	YTD	Full Year Outlook	Last Year	Status
481	1743	1743	1656	



Wheelie Bin Weight

This Term	YTD	Full Year Outlook	Last Year	Status
15.4	16.7	16.7	17.7	



Wheelie Bin Pickup Rate %

This Term	YTD	Full Year Outlook	Last Year	Status
77.6%	77.4%	77.4%	75.4%	



Wheelie Bin : Average Pickups per week

This Term	YTD	Full Year Outlook	Last Year	Status
6499	6494	6494	6276	

Other KPI's :

Residents satisfied

This Term	Last Year	Status
80%	74%	

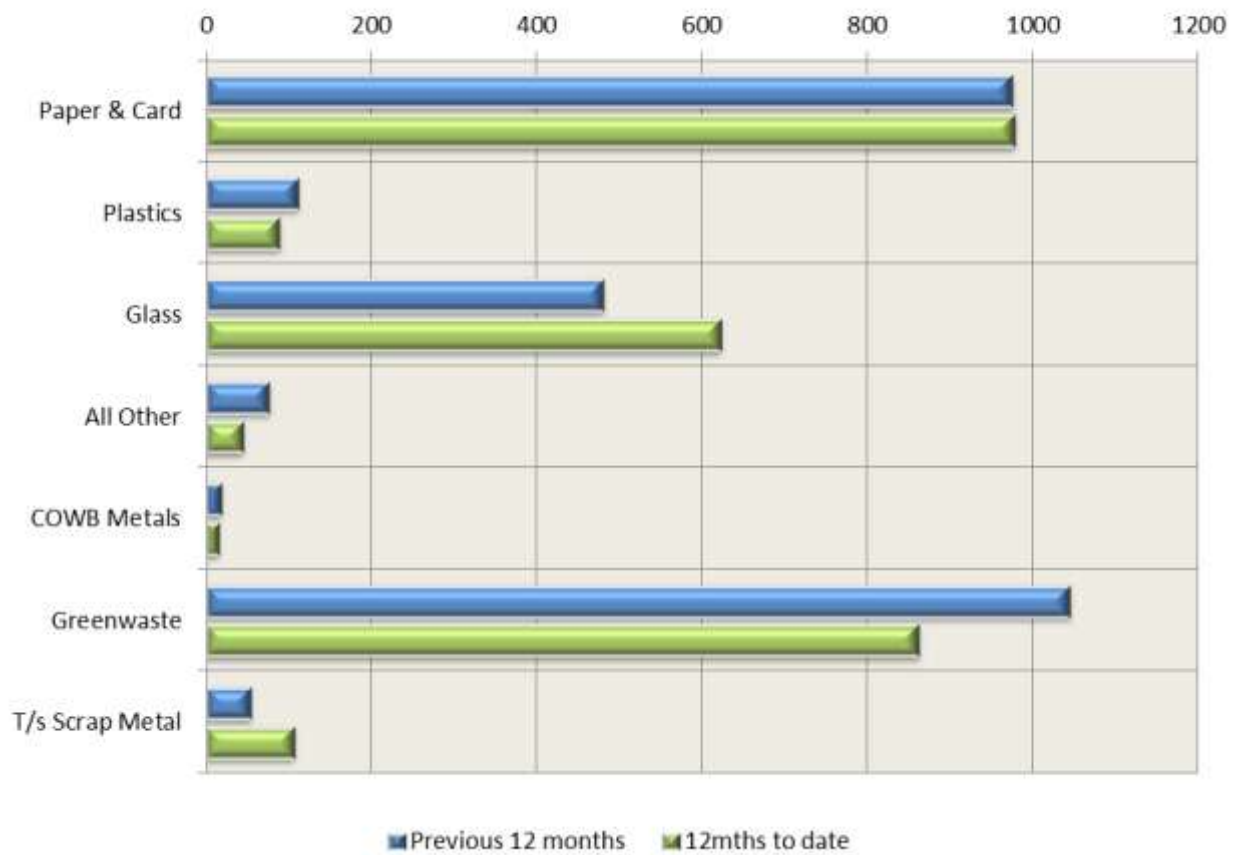
By the execution of waste minimisation by Council

Resource consent compliance

This Term	Last Year	Status
88%	83%	

For transfer stations, closed and operational landfills

Diverted Material (Tonnes p.a.)



	Year to Date
% Diversion – Central Otago WasteBusters Recycling	16.4%
% Diversion - all materials	23.4%

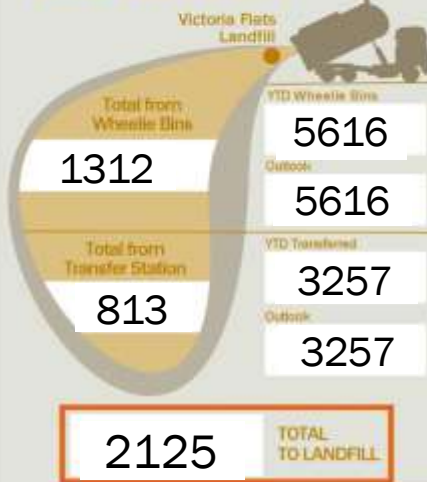


Where is the waste coming from? The CODC Waste Map

Date: Jun 2012/13

Term: Quarterly

Waste Total this term:



A Alexandra : Wheelie Bin Tonnes

This Term	Year to Date
617	2637

Alexandra : Transfer Station

This Term	Year to Date
326	1284

C Ranfurly Area : Wheelie Bins

This Term	YTD
153	646

Ranfurly Area : Transfer Station

This Term	YTD
26	104

B Cromwell : Wheelie Bins

This Term	Year to Date
418	1763

Cromwell : Transfer Station

This Term	Year to Date
444	1785

D Roxburgh Area : Wheelie Bins

This Term	YTD
124	571

Roxburgh Area : Transfer Station

This Term	YTD
17	84

(All figures = Tonnes of waste)

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Other Infrastructure

OUR SPACE

The other infrastructure activity includes the following sub-activities:

- We provide housing predominately for the elderly. Council own 98 flats in Alexandra (23), Clyde (3), Cromwell (31), Ranfurly (26) and Roxburgh (15).
- We provide public toilets in towns across the district and at recreation facilities and parks. These are available for residents and visitors.
- We own and lease a variety of commercial and farm properties. We also develop land for sale that is not contributing to community outcomes and where it is considered unlikely to do so in the future. The income from commercial property is used to fund other Council costs.
- We manage the assets at the aerodromes at Alexandra, Cromwell and Roxburgh. The users are generally recreational private pilots and some commercial users for such things as top dressing of farms.
- We own and manage a number of forestry blocks. These forests also provide an amenity value for the community for walking and biking.

The services provided by other infrastructure are a primary contributor to two of our community outcomes.



Council Property/Buildings

Old Medical Centre

Cromwell Physiotherapy leased the building for three weeks on a short-term lease basis while the interior of their premises was being refurbished.

The Cromwell Resource Centre used the building while its roof was being replaced.

Sugarloaf Land – Rabbit Control

Otago Regional Council advised that the rabbit numbers on the Sugarloaf exceeded the maximum allowable limit.

The cost for the aerial poisoning programme will be \$100 per hectare, which for Council's 116 hectares equates to \$11,600. No funding has been provided for in the current Annual Plan for this work; however it is a requirement of ORC, so the programme will be undertaken, in association with the neighboring property owners agreeing to the aerial programme, during the winter months.

Alexandra Plunket Building

The ex-Alexandra Plunket building was marketed for sale and successfully sold. As a commercial building, it was one of the Council buildings deemed earthquake prone. It is being used by the new owner as a residence.

Peyton's Patch Reserve Exchange

This is a reserves exchange to create a more appropriate Town Belt boundary but also results in residentially zoned land being released from reserves status for development. The party intends to develop a residential subdivision of around 28 lots. Minister's Consent, gazette notice and road stopping processes are in progress to enable the land to be transferred and the sale and purchase agreement for the transfer is under consideration. This exchange was approved some years ago by the Board. The time frame has been in the hands of the developer.

Clyde Railway Station

The Clyde community has been very supportive of the restoration of the railway station and \$8300 has been raised from the community so far. Promote Dunstan has also pledged \$1700 to top up the total to \$10,000. This will enable a funding application to be made to Central Lakes Trust (CLT) for the schedule of urgent repair work, which has been estimated to cost \$90,000. Promote Dunstan has also committed another \$30,000 to the project dependent on the station being available to the public. Further discussion is needed on the location and cost of the proposed goods shed needed to house the historic material currently in the Station.

Alexandra Suspension Bridge 1882

In May the working group discussed further engineer candidates for requesting 'Registrations of Interest' (ROI) for the proposed footbridge. Five suitable candidates have been chosen and advice will be sought from Octa to prepare the request. The group also agreed that once ROIs have been received the next step could be a feasibility study for the bridge and a funding application to CLT for the study. The feasibility study would be necessary before consulting the public and requesting design proposals.

Naseby Forest

While the forest was replanted, prior, the opportunity was taken to deregister the block in terms of the Emissions Trading Scheme, while carbon credit rates are low.

Council Owned Earthquake Prone Buildings

Inspections for structural engineering assessments have been undertaken in order to confirm which are earthquake prone in terms of Council's policy. Reports are expected early July.

Cromwell Town Centre

A contract was let to Fulton Hogan for the first stage of the redevelopment being the northern side front of the Mall. Work commenced in June and is expected to be completed in September. The Project Manager and Contractor are liaising closely with business owners to minimise impacts.

Omakau Rural Fire Depot

Construction is complete.

Toilets

Dustin Park Toilet

The contract to supply and install a one pan toilet at Dustin Park was let to Exeloo with installation of the services and the toilet unit to being by McLellan's Plumbing Ltd. Installation is expected during the week 15-19 July.

Pioneer Park Public Toilets Refurbishment

As part of the planned renewal programme, following tender for the internal refurbishment a contract was awarded to Breen Construction Ltd. Work is expected over August/September.

Roxburgh Toilet Canopy & Living Wall

A canopy and supporting panel for a planned living wall have been installed beside the Scotland Street Portaloo as part of a project initiated by Teviot Prospects assisted by Council. Art panels by Forged and Crafted have also been commissioned and are currently in progress. The group has raised the funds for this project. Over August/September we will see the living wall and art features in place.

Elderly Persons' Housing

Occupancy Rates:

Area	Units	Tenanted	Occupancy rate
Alexandra	23	22	96%
Clyde	3	2	67%
Cromwell	31	27	87%
Roxburgh	15	9	60%
Ranfurlly	26	12	47%
Totals	98	72	71%

13 tenants have had a rent increase of no more than \$6 per week effective 1 July 2013 in line with Council policy.

Internal refurbishments were carried out at Cromwell units. This included installation of vanity units at three of the units. Additional internal plugs and RCD plugs were installed at units throughout the district.

Community housing resident survey results showed an increase in satisfaction from 92% in 2012 to 98% in 2013.

Airports

Fuel Station (Alexandra)

Construction of the new aerostop (fuelling station) at Alexandra airport was completed by Z Energy Ltd. This development was in the order of \$400,000.

Council also completed sealing of the taxiway to the fuel facility.

COMMUNITY services

tourism libraries
swimming pools business development cemeteries
visitor information centres central otago brand
community planning parks
promotion and grants



Parks, Reserves & Cemeteries

OUR SPACE

Access to parks, reserves, rivers and recreational facilities are important for our overall well-being. Maintaining high quality open spaces is what makes our district an attractive place to live, work and play.

Our overarching goal is to provide recreational facilities that work for the users. This includes:

- Managing street and walkway gardens
- Managing parks, gardens and playgrounds
- Supporting a wide range of sporting codes through the preparation of fields and facilities
- Provision of education and enforcement for the waterways of Lake Dunstan and the Clutha River from Cromwell to Roxburgh.

In providing this activity we utilise 146 hectares of land and 19 playgrounds.

The provision of cemeteries assists with peace of mind for people, knowing their loved ones will rest in peaceful, well-kept environments. There are three classes of cemetery within the district, open cemeteries controlled by cemetery trustees, open cemeteries we control and closed cemeteries managed as reserves. We are responsible for 11 cemeteries, three of which are considered closed.

Parks, reserves and cemeteries contribute to all three of our community outcomes.



Cemeteries

It has been a busy quarter for the cemeteries in terms of burials.

	April	May	June
Alexandra	2	2	2
Clyde	1	0	3
Cromwell	0	1	1
Omakau	0	1	0
Ranfurly	1	1	1

The Alexandra Cemetery had the fence realigned, new irrigation installed and the new cemetery beams installed.

A water tap was installed at Ranfurly cemetery.

Trees have been fully removed from the Clyde cemetery back wall.

Damage has been experienced to the stone wall at Clyde due to the significant amount of rain. When the ground dries up an assessment of the repairs will be carried out.

Parks and Reserves

It has been quite a wet quarter overall with grounds having been closed at various stages.

Cromwell

Work has continued on Anderson Park irrigation including the removal of the Police station from the system and minor work on the pump starters.

Anderson Park has had a good lot of use over the winter with sports in full swing. The ground was closed for a couple of weeks with the rain and snow in late June.

Vincent

Molyneux Park has had extensive use from winter sports. Many codes are nearing the end of their seasons with soccer finishing in late June and rugby to finish in late July.

Water resource consent has been applied for at Molyneux Park for the irrigation. Work on the installation of the irrigation is well underway with both sides of the main entrance to Alexandra being done.

Work on the Molyneux Park Reserve Management Plan has continued with a draft being completed and having been out for consultation. Nineteen submissions were considered by the VCB and changes were suggested for the plan. Final adoption of the plan is scheduled for early August.

Significant work has occurred in Pioneer Park's McArthur Gardens to improve the plantings and general tidiness of the garden area through new edging and work on the paths.

Work on undertaking tree maintenance in the parks began over this quarter and an Asplundh tree crew were going around the parks undertaking maintenance on identified trees.

A bridge was replaced on the Clyde to Alexandra walkway with a culvert after it was damaged in the floods.

There was also a significant slip on the Clyde to Alexandra track which was fixed in late June.

Maniototo

A new slide was ordered for Naseby swimming dam however this was not installed due to the heavy snow in Naseby late in June.

The heavy snow in late June damaged trees in Naseby reserves. This will require maintenance in July.

Roxburgh

Work has been occurring on developing a draft of the Reserves Management Plan for the Roxburgh Reserves.

Work on the picnic sign for the bottom end of King George Park was completed.

Work around the war memorial at King George Park was also completed including levelling and removal of a tree damaging the memorial.

Tidy up work was completed at Lake Roxburgh Village playground including burying of the old concrete footpath and maintenance on the swing set.

Clutha Management

It has been a quiet quarter for Clutha Management.

Installation of the toilet at Dustin Park began in late June. This project is to be completed by mid-July.

Several small events have been held on the lake including rowing and a speed boat event.

Camping round Lake Dunstan has been focused on designated areas. A review of the season was carried out by the camping working group and overall it was felt the camping season has gone well. Some refinements will be looked at for the coming season.

Community Facilities, Libraries & Swimming Pools

OUR SPACE

Our community facilities and buildings provide places for social, sporting and cultural interaction.

Our libraries promote literacy, education and the exchange of information and ideas. We provide libraries under a shared services arrangement with Queenstown Lakes District Council. We run libraries in Alexandra, Clyde, Cromwell and Roxburgh and share resources of those based in the Queenstown Lakes District. We also have a partnership with schools in Millers Flat, Omakau and Maniototo.

Swimming pools contribute to the health and well-being of the community and add to the attractiveness of the area. They provide a place for people to learn to swim, particularly for our young people, which Council has recognised as being increasingly important when so much of our district is surrounded by water. We manage the Cromwell Swim Centre and Molyneux Aquatic Centre directly, along with community swimming pools in Ranfurly. Millers Flat is operated by a community trust and the Roxburgh Community Board financially supports the school to facilitate swimming.

Community facilities, libraries and swimming pools contribute to two community outcomes.



Community Facilities

Level of Service Review – Community Halls

Workshops were held with all of the Community Boards to finalise the Communities of Interest areas for each hall.

A stocktake at each of the halls was completed and the information has been collated by the consultant.

Census and use data was collected and is being analysed to identify costs per user, ratepayer and

resident so hall costs can be benchmarked and understood. This will assist informed decisions in the future.

Bannockburn Hall

The Cromwell Community Board agreed to a request for funding of \$4750 towards a feasibility study on the basis that the Board receive a copy of the completed feasibility study so that the grant can be revisited. This cost is to be funded from the Cromwell General Revenues Fund. Additionally the Council is providing funding to assess strengthening options for the old hall as part of the Hall Committee's project feasibility study.

Omakau Recreation Reserve New Amenities Block

The Omakau Recreation Reserve Committee obtained conceptual drawings and contractor prices for a proposed new amenities block in 2011. Funding has been confirmed and specifications and an updated price requested from the successful contractor. Upon confirmation this aligns with funding, the construction contract will be confirmed and construction could start in mid to late August.

Becks Hall

The Becks Hall Committee was the winners of the Heritage and Environment award at the Central Otago Trust Power Community awards for all its hard work and commitment to the refurbishment of the Hall.

Maniototo Park Stadium

New commercial dishwashers have been installed in the kitchen and the bar replacing the old dishwashers.

Mechanical air venting has been installed in the amenity rooms of the squash court facilities.

An easy to erect system has been designed and made for frost cloth decoration (owned by Council) in the stadium. It can easily be erected by one person and unlike the other system no staples or nails are required, thereby protecting the stadium's internal surfaces.

The stadium has also been wired to allow sound equipment to be plugged in at various points around

the Stadium, which will enable more efficient and safe set up for funerals and other functions requiring amplified sound.

Waipiata Town Hall

The Hall now has an external entrance way into a unisex amenity room, which can be accessed by the public when required. Access for the public will be overseen by the Waipiata Development Committee.

Ranfurlly Town Hall

Heaters have been installed in the supper room. The supper room is now an ideal venue for smaller sized meetings.

Roxburgh Town Hall

During the prior quarter a meeting was held with representatives of the Roxburgh Entertainment Centre Improvements and Promotions Inc at their request to discuss a changing role and ideas for drafting a 'Memorandum of Understanding' between the Committee and Council. Since, the Committee has confirmed it wishes to continue in its current role of promotions and not operations.

Cromwell Memorial Hall Operation

The hall continues to be used on a regular basis. Given that future redevelopment is programmed, bookings for the period 1 April 2013 to 30 June 2013 have been listed below for the Board's information.

Date	Hirer	Event	Rooms hired
Regular ongoing bookings			
Monday afternoons April only	Andrew Price	Art programme for children	Auditorium
Friday afternoons 1 May to 30 June	Andrew Price	Art programme for children	Auditorium
Tuesday nights	Cromwell Indoor Bowling Club	Weekly practise nights	Auditorium
Wednesday nights	Karate	Weekly training	Auditorium
One off bookings			
28 March to 1 April	Cromwell Combined Society of Arts & Crafts	Annual Exhibition held over 5 days	Whole facility
Saturday 13 April	CO Rock 'n Roll Club	Annual Dance	Whole facility
Saturday 20 April	Festival of Colour	Performance	Whole facility
Sunday 21 April	Cromwell Indoor Bowling Club	Community Free Day	Whole facility
Wednesday 24 & Thursday 25 April	RSA	ANZAC Day Service	Whole facility
Thursday 25 to Sunday 28 April	Cromwell Rugby Club	125 th Jubilee Dinner	Whole facility
Saturday 4 May	Cromwell Indoor Bowling Club	Tournament	Whole facility
Monday 6 May	Karate	Grading	Auditorium
Wednesday 8 May	Cromwell Community Arts Council	Concert	Whole facility
Monday 13 May	Karate	Grading	Auditorium
Monday 20 May	CELCI	Rehearsal	Auditorium
Monday 20 May	Karate	Grading	Auditorium
Friday 24 May	CELCI	Rehearsal	Auditorium
Saturday 25 May	Karate	Practice	Whole facility
Sunday 26 May	Karate	Tournament	Whole facility
Monday 27 May	Karate	Training	Whole facility
Monday 27 May	CELCI	Rehearsal	Auditorium
Friday 31 May	CELCI	Rehearsal	Auditorium
Friday 7 June	CELCI	Concert	Whole facility
Thursday 20 June	Cromwell Rugby Club	Indoor Practice	Whole facility
Saturday 22 June	Emergency Services	Ball	Whole facility
Saturday 29 June	Cromwell Community Arts Council	Concert	Whole facility

A complaint was received regarding no disabled toilets.

Libraries

Library System

Discussion on the library system with Southlib have commenced. The current contract expires at 30 June 2014. The next meeting will be held in August in Dunedin to discuss several further options.

Holiday Programmes

Holiday Programmes have been held in Cromwell, Alexandra and Roxburgh libraries. Hairy Maclary had his 30th Birthday during the school holidays. This proved popular with the children.

Design and Branding

The team has been reviewing the library promotional materials in association to the Council brand. The aim is to improve the consistency and quality of the material. A library bag will be available for sale shortly from libraries.

Swimming Pools

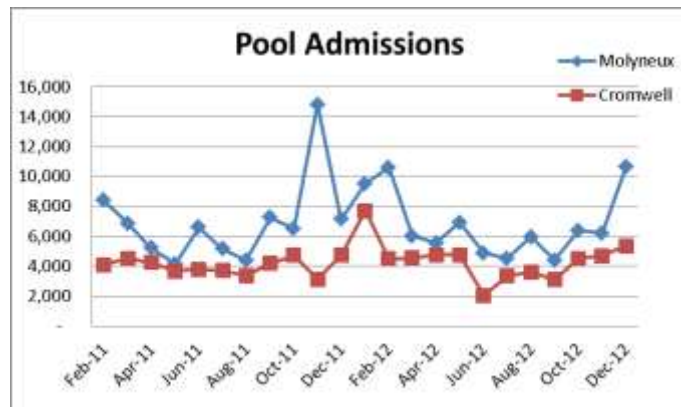
Staffing has been steady over the quarter.

Central Swim school numbers enrolled in Term 2 with 168 students at Molyneux Aquatic Centre (226 in 2012) and Cromwell Swim Centre having an increase to 129 students (128 in 2012). Note both pools do not have holiday numbers included yet, hence being down on last year.

Work is underway to upgrade the Centaman system and move to hosting the Centaman system on one central server rather than having separate systems running in each pool. Centaman was upgraded to the latest version in each pool and training was provided to staff on Centaman. This has resulted in better use and understanding of the system.

Both pools were assessed for Pool Safe requirements and were passed in late April.

The swim skills programme has operated again with Cromwell Swim Centre years 1-4 being done at the start of term 2 and Molyneux Aquatic Centre being carried out in the second half of the term.

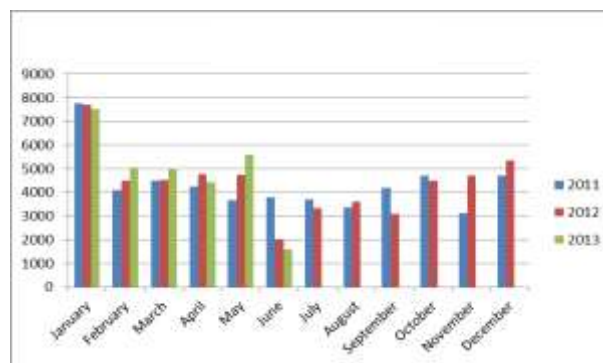


Cromwell Swim Centre

Cromwell Swim Centre has experienced a steady quarter with overall numbers being up across the April and May months compared to last year. Numbers were down in June due to the pool being closed for tiling for two weeks.

The tiling project got underway in mid-June. This has seen the pool sandblasted and then the expansion joints resealed on the pool. Water proofing is now underway and then tiling can begin.

Maintenance on the plant room has also been carried out during the shutdown including replacement of one of the pump motors, the filter socks in the therapeutic pool filter and valves in the balance tanks for the pools, as these have been emptied for the first time in many years.

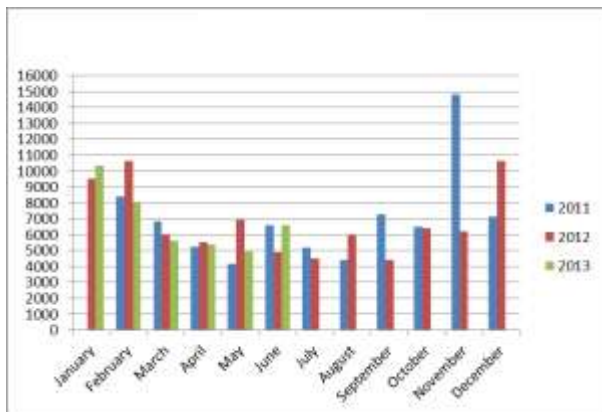


Molyneux Aquatic Centre

Molyneux Aquatic Centre has continued to have steady patronage. Numbers through the pool have varied slightly due to the different timing of the swim skills programme this year.

The outdoor pool was closed just after Easter due to low temperatures. This is a reflection of the cooling of the weather and closure time was much the same as last year.

Upgrading of the ventilation was fully completed and this has made a significant difference to the amount of moisture in the changing rooms and staff room areas.



District Development

OUR SPACE

We facilitate economic opportunity indirectly with the provision of infrastructure, recreational and cultural assets. We directly facilitate economic opportunity with the provision of a business development programme, a regional tourism organisation, community planning, visitor centres, managing the regional brand and a modest promotional grants fund.

The district development activity is a primary contributor to all three of our community outcomes.



Economic Development

Draft Economic Development Strategy

The draft Central Otago Economic Development Strategy 2013 – 2016 consultation period closed on 12 July with 18 submissions received. They will be heard by the Community Services Committee at a Council meeting on 7 August. The draft Strategy was developed after a series of economic development workshops in Ranfurly, Cromwell, Alexandra and Roxburgh that provided the community with an opportunity to express what they would like to see happen in terms of economic and business development in Central Otago. A number of key priorities including growing our population, the accommodation and support needs of older retirees, ultra-fast broadband, and tourism were identified. The purpose of the strategy is to help the Central Otago community focus on the issues that impact on our economic and social well-being. It contains an implementation plan that the Council will facilitate but which the whole community will need to take ownership of and participate in its implementation.

Community cell-phone towers

The Government-funded Rural Broadband Initiative will deliver mobile phone reception and ultra-fast broadband to most of the Central Otago community. However a couple of gaps in the coverage have been identified along the new Roxburgh Gorge and Clutha Gold walking/cycle trails, which need to be filled if the residents living in these areas and visitors using the trails are to be able to access this technology. The issue was discussed at a recent workshop of elected representatives who agreed applications to the Vodafone Community Cell Site Request Scheme should be developed for two towers, one to provide coverage of the Roxburgh Gorge area north of the Roxburgh Dam and the other in the Raes Junction – Millennium Track area. The Vodafone Community Cell Site scheme has been developed to allow small rural communities without useable mobile services that are outside the Rural Broadband Initiative to apply for improved coverage in their local area.

Visitor Information Centres

Alexandra

April to June 13,681 visitors		
		% of sales
Bookings	\$31,790.54	80%
Commission	\$4,062.56	10.5% of bookings
Retail	\$7,698.00	19%
Event Tickets	\$3,347.00	1%
Display Rental	\$275.00	0%
Total Revenue	\$47,173.00	
Compared to April to June 2012 Visitor numbers decreased by 15% Revenue decreased by 33%		

Cromwell

April to June 8,257 visitors		
		% of sales
Bookings	\$38,152	89%
Commission	\$4,329	11.5% of bookings
Retail	\$6,649	11%
Event Tickets	\$0	0%
Display Rental	\$0	0%
Total Revenue	\$49,129	
Compared to April to June 2012 Visitor numbers decreased by 55% Revenue decreased by 33%		

Ranfurlly

April to June 8,266 visitors		
		% of sales
Bookings	\$6,219	47%
Commission	\$718	6% of bookings
Retail	\$5,588	45%
Event Tickets	\$0	7%
Display Rental	\$0	1%
Total Revenue	\$11,806	
Compared to April to June 2013 Visitor numbers decreased by 20% Revenue decreased by 42%		

Roxburgh

April to June 391 visitors		
		% of sales
Bookings	\$2,404	80%
Commission	\$329	12% of bookings
Retail	\$1,223	19%
Event Tickets	\$375	0%
Display Rental	\$0	1%
Total Revenue	4,331	
Compared to April to June 2012 Visitor numbers decreased by 30% Revenue decreased by 5%		

Overview on Visitor Numbers

Visitor Numbers overall are down dramatically on the previous year. The most significant impact on the numbers has been the absence of events to book in all centres.

Alexandra – Suffers from the most severe impact of a lack of events happening that were ticketed through the visitor centre.

Cromwell –Has not seen the numbers that it did in the past. Last April saw 6000 visitors through the door. This year the numbers were down to 2500.

Ranfurlly – Significantly more domestic visitors this year than the previous year with all but one booking in April done for NZ visitors.

Roxburgh – The reduction of visitor numbers this quarter was increased because of the closure for refurbishment in June.

Revenue

Overall revenue is significantly down this quarter compared to last year. Bookings for events can provide a boost to winter income for all centres, but a significantly lower number of events were held in the communities this year compared to previous years.

Expenses

Retail sales have an average mark up of 60%. Game licences and stamps have a smaller mark up of 5%.

Staffing levels have been reduced against budget during this quarter by two hours per day in the three i-SITE centres and savings in Roxburgh have been made as a result of the merger of services.

Bookings

Overall booking sales are down for this quarter compared to last year. Less visitors in the region has resulted in less opportunity to make sales.

Alexandra – Booking and accommodation sales are low across this quarter in relationship to the lower visitor numbers.

Cromwell – Revenue is down 33% in direct relationship to the low visitor numbers, down dramatically by 55% compared to last year.

Ranfurlly – Booking sales relate to the lower numbers of visitors and a smaller ticket value.

Roxburgh – Although numbers decreased revenue increased slightly. The main increase was recorded in the sale of transport tickets. Seasonal workers leaving the district during this period have provided good custom.

Retail Sales

Overall retail sales are down slightly due to the lower numbers but generally the visitors have been willing to spend on small souvenir items so the impact has been less than in other income streams.

Alexandra – The reduction in retail sales continues to be affected by the change in museum sales procedure.

Cromwell – Retail sales down slightly due to lower numbers.

Ranfurlly – Retail sales of cycle related products are doing well but licence sales remain lower than last year.

Roxburgh – Game licence sales improved again during this quarter but other retail sales were lower than last year.

Expenses

Staffing – Staffing levels have been kept lower than budget in response to the reduced visitor numbers

Retail – Purchasing is kept to a minimum during this quarter to reduce stock levels at the end of the financial year.

Training – In-house training workshops have been held with three centres to introduce techniques to assist in increasing sales. Topics included business insights, a proficient familiarisation procedure for operator visits and the setting up of account managers to develop stronger relationships between visitor centre staff and operators.

Event Sales

Alexandra – Event ticket sales have showed the greatest reduction across all centres. The worst result in Alexandra saw a reduction of \$13,000 in sales compared to last year.

Cromwell, Ranfurlly and Roxburgh – No event tickets were sold during this quarter.

Promotional and Marketing Opportunities

All centres – A1 poster display holders have been installed and offered to local businesses to rent to advertise their business. Some spaces are still available and will now be offered to businesses out of the region.

Roxburgh – An upgrade of the service and information centre facilities has been undertaken during June and will be completed by the end of July. The new look centre provides community information and updates on large screens to assist staff impart information and showcases the stories of the Teviot Valley and Central Otago on screens and displays around the room.

Tourism Central Otago (TCO)

Central Otago Tourism Strategy

The process is well underway to review the Central Otago Tourism Strategy 2007-2012. The working group has met and the various sector focus groups identified with confirmed dates and times set for early August. The focus groups will include Events, Wine, Conference & Meetings, Accommodation, Food, Cycling, Heritage and Activities. An electronic survey to local tourism businesses and international travel trade has been distributed to gain an understanding of what their thoughts are in regards to tourism in Central Otago.

Cycling Tourism Profile – Tourism New Zealand

An overview of cycling tourism in New Zealand including trends and characteristics of international cycling tourists has recently been released in a report by Tourism New Zealand and is available on its corporate website -

<http://www.tourismnewzealand.com/markets-and-stats/research/special-interest-and-sector-research/>.

As a priority Special Interest, Tourism New Zealand is focusing future marketing activity on attracting more international visitors to visitor New Zealand to participate in cycling based holidays. Tourism New Zealand Australia is the first offshore office to create a Special Interest Manager role whose focus will be to implement a special interest sector strategy (in the sectors of cycling, hiking and golf) and associated initiatives specific to the Australia market.

South.co.nz

South is a collaboration between the Christchurch International Airport (CIAL) and 13 South Island regional tourism organisations, promoting Christchurch International Airport as a gateway and South Island as visitor destination, particularly to China and Asian markets. A website, short video and brochure designed for use by wholesale travel trade has been produced and includes Central Otago.

Central Otago is now featured in:

- Two pages in the South brochure, which is available for download on the south.co.nz website.
- About 20 seconds of video footage covering fruit and Rail Trail to be included on website.
- Suggested one day itinerary Dunedin to Queenstown (also supplied in Mandarin).

- Otago Central Rail Trail image now hanging in Christchurch International Airport terminal (8m x 2m).
- Editorial relating to food, wine and photography over four seasons for themed itineraries to be included on website and supplied to Chinese travel trade.

A South Island Chinese Trade Representative, based in Shanghai, has been employed to focus on assisting wholesalers and the trade in developing South Island itineraries and helping grow the South Island brand in China. The South Island is currently only receiving 25% of Chinese arrivals into New Zealand. The trade representative will be visiting Central Otago in August as part of her South Island visit.

TCO will host, in association with South, two 'Becoming China Ready' workshops in September - in Alexandra and Cromwell. The workshops will be approximately three hours and while primarily tourism focused there will be plenty in it relevant to the wider industry.

The workshops will be led by Amy Adams, a founding partner of Occam Consulting who has 15 years' experience working in China. Amy develops and delivers training programmes for government departments and corporate clients in China and around the world. Courses are provided both for Westerners dealing with China and the Chinese as well as Chinese working in western organisations. Amy has trained Chinese State Owned Enterprises and more than 50 multinational companies in China including Air New Zealand, Howard Johnson Hotels, Intercontinental Hotels Group, Fonterra, and the UK and NZ Governments. In New Zealand, Amy developed and has delivered both the Tourism New Zealand Roadshow sessions and the highly successful 'China Business Training' programme to more than 1000 Kiwi business people from 500-plus companies for New Zealand Trade & Enterprise. Occam Consulting provides private and public training, consulting and resources for people to bridge the gap between China and the West.

TRENZ 2013

This year TRENZ was held in the Cloud and Shed 10 on the Auckland waterfront. TCO was the only Central Otago operator this year. It was a good event for Central Otago this year with TCO having a very full appointment schedule (55 appointments) and securing other appointments over tea breaks. Cycling was on most buyers' and media lips with wine and food opportunities/ new products. Highlands Motorsport Park was a big attraction for the Indian buyers TCO met, particularly as we also were displaying images of Kunal Kapur in Cromwell when he visited earlier this year. Feedback from western markets is that there is renewed interest from the UK

and US, with this interest being credited to The Hobbit putting New Zealand in front of mind for consumers from these countries. Cycling is becoming popular in Thailand, especially in Bangkok as more take up the sport as a weekend activity.

TCO hosted a post TRENZ TNZ staff famil through the region that had a focus on cycling and wine/food. Two staff from TNZ China (Shanghai and Guangzhou offices) were on the famil, and both were very positive about the experience (post famil feedback). TCO supplied a one day itinerary Dunedin to Queenstown in Mandarin (group or self-drive) to both managers as follow up and as a consequence the itinerary was included in a TNZ training presentation (focus on honeymoon, luxury and outdoor activity including cycling) to Guangzhou travel agents and Shenzhen travel agents. A one-day itinerary ex Queenstown to Cromwell has also been identified as required by trade in the market.

TCO met with a Taiwanese wholesaler at TRENZ (whom we also met in 2012 in Queenstown) and continued the conversation regarding small groups with special interests (mainly outdoors) looking at coming through Central Otago. As a result, TCO sent imagery of the sights and landscapes seen along the Rail Trail as he has confirmed with a local operator their supported tour (set departures) will be brochured for the 2014 season. Further promotion will include website, flyer and social media.

TRENZ 2014 will be in Auckland 18-21 May.

Community

Alexandra Community Plan 2013

The Alexandra Community Plan has been finalised and the Alexandra Community Planning Group have had their first meeting to decide on the structure of their meetings. They are a positive, enthusiastic group and are looking forward to working on the recommendations within the Plan.

The group is made up of the following people from the Alexandra Community.

- Peter Hishon – Chair
- Claire Goudy
- Roger Williams
- Shayne Hitchcock
- Tara Druce
- Roger Browne
- Karin Bowen

The group are planning to meet on the first Thursday of each month.

Central Otago Arts Strategy

The Draft Central Otago Arts Strategy 2013 has been developed and is out for consultation to 19 July 2013.

The draft strategy addresses a number of key issues including:

- Develop an action plan to develop Central Otago as an Arts Destination
- Encourage artists to further develop their professional, marketing, and business skills
- Encourage artists from all disciplines within each local community to network and collaborate on a regular basis
- Encourage arts organisations to recruit youth representation
- Explore the possibility of developing the Arts Co-ordinator role into a full time position.
- Encourage arts and cultural practitioners and groups to engage in local decision making through participation.

Submissions to the strategy will be heard in August and the final strategy finalised following that.

Youth Development Partnership Fund – Round 9

The Ministry of Youth Development (MYD) has approved \$32,515 (GST excl) to Council to contribute towards the Alexandra and District Youth Trust's youth leadership and mentoring programme for the 2013/14 year.

The programme includes the following activities:

- Contributing and assisting with the Alexandra Kapahaka programme and the Bluff Noho Marae trip.
- Holding meeting procedures and advocacy workshops so youth can feel confident about taking more of a leadership role.
- Investigation into the formation of a Youth Council for Central Otago
- Running the Ground Zero programme which is an activity based, skill focused, leadership development programme working with 11 to 13 year old students .
- Running the 'Cook and Serve' programme. The 'Cook and Serve' programme is a 10 week programme that teaches youth the skills to work together, organise events, take on leadership roles and learn how to 'cook and serve'. At the end of this programme,

the students will hold an event where they will cook a meal and serve it to various stakeholders in the community including other youth.

- Assisting youth in leading and participating in projects of their choice that aim to enhance the well-being for youth around Central Otago.
- Fun in the Park – A day where all Central Otago youth come together to celebrate young people in Central Otago. Youth will take part in a range of events – touch rugby, soccer, tennis, wearable arts, stars in their eyes, karaoke, dance, band.
- Skateboard and BMX Competitions – Hold skateboard and BMX competitions among youth to celebrate their skills. Bring in positive role models to inspire our youth and judge the competitions.
- Cyber Awareness Week – Activities and events will be offered where students are given opportunities to become aware of the issues created both positively and negatively through social media.

Cromwell Museum

A Collections Policy for the Cromwell Museum has been developed and adopted by the Cromwell Community Board. The purpose of the policy is to assist in the appropriate management and development of the collection by providing clear and ethical guidelines for committees, staff and volunteers. Its purpose is also to ensure the preservation and display of appropriate local artefacts, artworks, photographs and documents.

Regional Brand

Central Otago Awards

Entries for the 2013 Central Otago Awards closed on 4 June. Entries were light in some categories particularly Youth, Tourism and Apprentices, however there were very good quality nominations for Community Service and Business Excellence Awards. In total there were 20 entries and one entry that withdrew at the last minute.

In terms of the next process, the judging panels will meet in mid-July and the finalists will be announced in mid-August. Each finalist and Community Award recipient will be profiled on the A World of Difference Website as well as Council's website.

Developing the Central Otago Brand Story

Defining the qualities unique to Central Otago is important as the more we know and appreciate what we have the more we are inclined to both celebrate it and look after it. Already we have built up a strong proposition about the unique experience of cycling in Central Otago, along with a set of key messages and an image library to reflect that cycling experience. This material can then be drawn on to develop marketing collateral. The unique points of difference for Central Otago fruit has been developed, however the Central Otago wine story has yet to be told. Defining and documenting the unique qualities of Central Otago wine will mean that these can be drawn on to tell a consistent story.

Background material has been reviewed and interviews held with three respected wine growers to help confirm the key message for Central Otago wine. These have been developed into a document that covers the history, the people, the Central Otago wine region, the key attributes and values associated with Central Otago wine along with the key messages.

Telling the wine story will become an invaluable resource for a number of reasons:

- Enhancing the regional identity brand story on the brand website,
- Tourism Central Otago can draw on these for developing media files for both the local and internal market,
- Used as an education tool for front-of house staff in wineries, restaurants and visitor information centres,
- Useful as a consistent message for the local wine industry.

The intention is to develop the Central Otago high country story and draw on some of the rich stories and personalities that make it unique.

Roxburgh Service Centre

The refurbishment of the Roxburgh Service Centre is almost complete. The Brand Manager has assisted with developing presentations with key messages for the Roxburgh Gorge Cycling and Walking Trail, the Clutha Gold Cycling and Walking Trail and for Central Otago and the unique experience. These presentations can be updated as and when required. Below is an example of one of the slides on the Central Otago presentation.



Promotions

Promotions - Alexandra

The Vincent Community Board assessed an application from Promote Dunstan at its 22 April meeting. It approved funding of \$3994 (from the 2012-13 financial year) for printing costs of a new Clyde Township Brochure being produced in partnership with the Clyde on Sunday group.

The Board also received a report back from Promote Dunstan for projects funded by the Board. There are three projects in progress (Dunstan Gold 150, Rail Trail signage and Self Drive heritage tour interpretation panels) which will be reported back to the Board no later than November 2013.

Promote Dunstan has confirmed that it will no longer run the annual New Year's event in Clyde.

The Alexandra Blossom Festival reported back to the Board at the 27 May meeting. The Board approved the allocation to the Blossom Festival of the \$26,000 grant budgeted in the 2012-13 year (cost centre 2434).

Promote Alexandra has commenced the development of the new Alexandra Brochure.

Cromwell Promotions Grants

The Cromwell Promotions AGM was held on Tuesday 2 July. Adrian Somerville was re-elected as President, with Graeme McDowall as Vice President – and a committee of 11 including three new members.

The group's monthly meetings are now held at the Otago Polytechnic – Room 4 on the first Tuesday of every month.

Maniototo Promotions

Maniototo Promotions involvement with the Bards Ballads and Bulldust Festival resulted in the group deciding not to do a separate Winter Campaign. Feedback about the event has been positive and the group intend to run it again next year.

With the completion of the Project Maniototo project, there are discussions about how to maintain the momentum. Amie Pont will continue in a communications role within the Maniototo community – based around radio/paper/online and under the umbrella of a new look Radio Charity. There will be a function on 1 August at 5.30pm in the Ranfurly Town Hall to discuss how this new initiative will move in the future and also to 'unveil' a new community website – www.maniototo2day.co.nz.

Roxburgh Promotions

The new look Roxburgh landing page is now available for use on the website. The domain Roxburghnz.com is now pointing to the landing page. Loading of content and dedicated micro-site navigation is in progress.

How to Use the Economic Impact Survey Toolkit

A workshop was facilitated for groups that have received grant funding on how to use the Economic Impact Toolkit. Although the workshop was on the day of the 'big snow' (Thursday 20 June) 13 people still attended. A short session was also included on the Regional Brand and what the funding conditions applied regarding the use of the brand meant for the development of project.

Verbal feedback indicates that the groups found the workshop useful, however some have also voiced concern about the challenge of using the tool when they are an organisation of volunteers.

PLANNING and environment

planning civil defence
rural fire building control
liquor licensing dog control and registration
environmental health



Planning & Environment

OUR SPACE

Planning and Environment encompasses the following activities:

- Resource Management
- Building Control
- Environmental Health
- Liquor Licensing
- Dog Control and Registration
- Rural Fire
- Emergency Management

All planning and environment activities contribute to all three of our community outcomes.



Resource Management

Number of Resource Consents Processed

In the period 1 April – 30 June 2013 a total of 74 resource consents were processed, which is an increase of approximately 25% on the same quarter in 2012. The consents issued during this period were as follows:

Non-notified delegated authority	68
Non-notified to hearing	2
Limited Notified (to hearing)	0
Publicly Notified (to hearing)	4

100% of all consents were processed within statutory timeframes.

The trend line for resource consents received since 2008 still indicates a generally upward trend from the middle of 2011 (refer to chart "Resource Consent applications since 2008") and continues to rise.

Note: A total of 73 Resource Consent applications were received in this period. The numbers received in the first quarter of this year are approximately 25%

up on the number received during the same period last year.

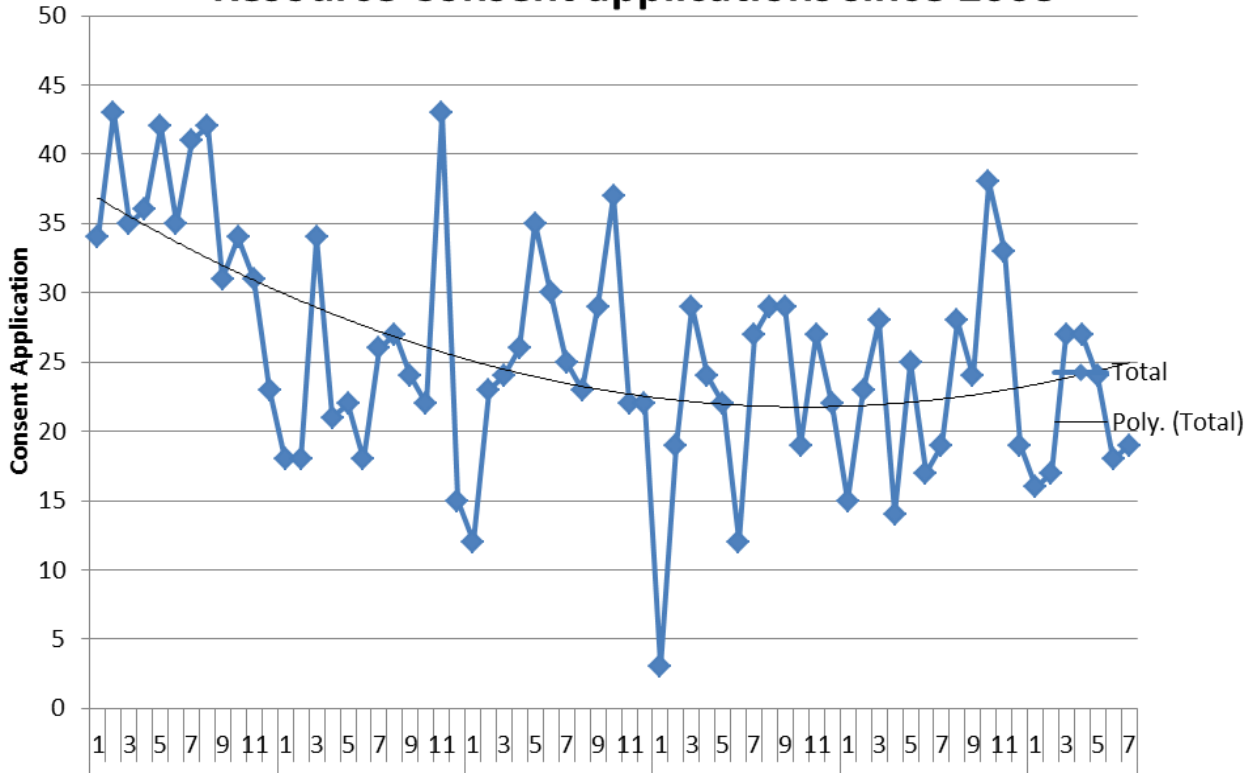
Processing Times

The end to end processing times for non-notified delegated authority resource consents processed under delegated authority indicates an average processing time of 18.5 customer days (including weekends and public holidays), which is down from the previous quarter.

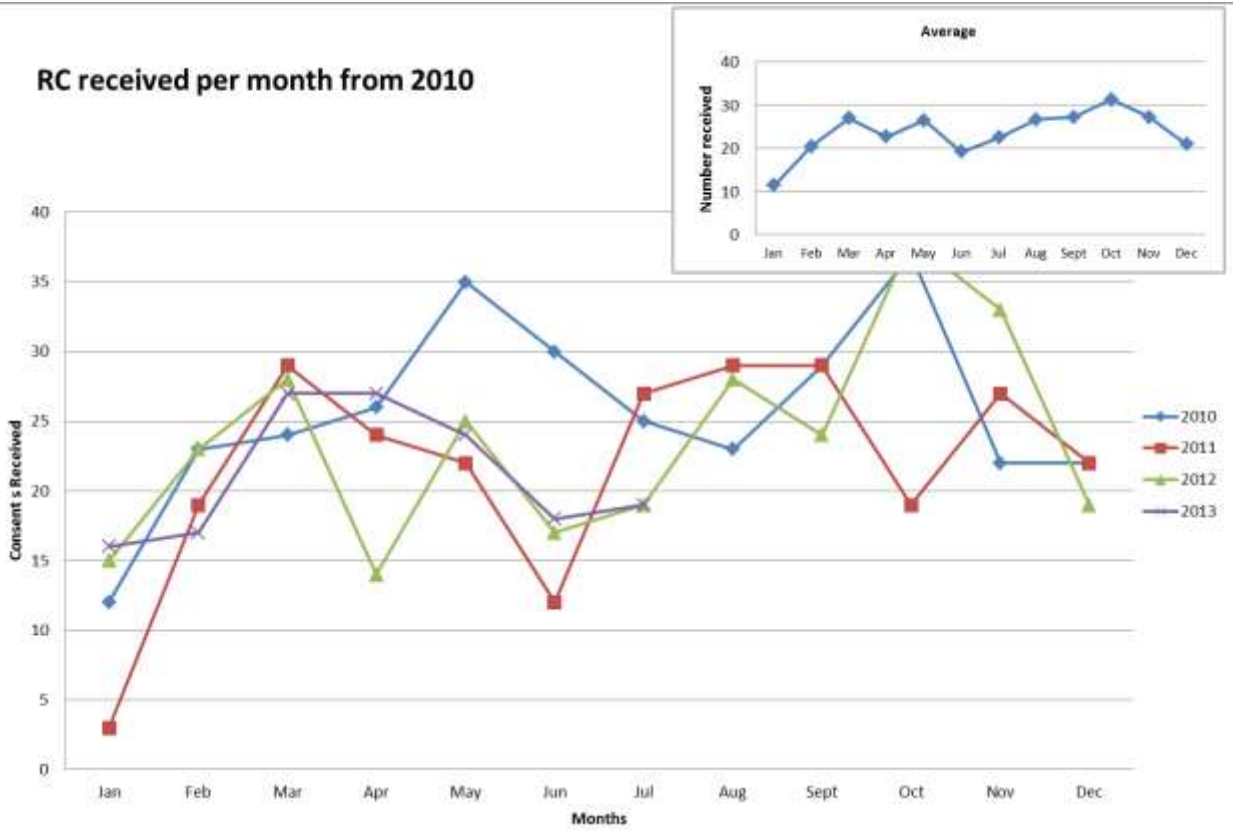
Notes:

1. The end to end times shown on the Winchart provides a weekly average processing time in customer days (including weekends) for all delegated consents issued.
2. The nature of the applications varies greatly in terms of complexity from simple yard breaches to more complex subdivision and/or land use applications.
3. Statutory time frames are also monitored and during this period all consents were processed within statutory timeframes.

Resource Consent applications since 2008



RC received per month from 2010



Building Control

Number of Building Consents Processed and Value of Building Work

In the period 1 April to 30 June 2013 a total of 276 Building Consents were issued at a value of \$20,068,707.

An analysis of trends in building consent numbers and their values indicates that the number of consents received in this quarter was up .07% and the value had an increase of 26.14 % when compared to the same period last year.

Processing Times

The attached Winchart indicates that the end to end processing times for building consents was an average processing time of 17.1 customer days (not statutory processing days)

Note: The end to end times shown on the Winchart provides a quarterly average processing time in customer days (including weekends)

In term of statutory processing time frames the average processing time for the quarter was 8 working days, well within the statutory requirement of 20 working days. 100% of all consents issued were issued within statutory timeframes.

Capacity

The processing times indicate that our capacity to process building consents is at a good level to meet customer demands in terms of the amount of building activity in the region.

Due to this we have agreed to assist Mackenzie District Council with some Building Consent processing.

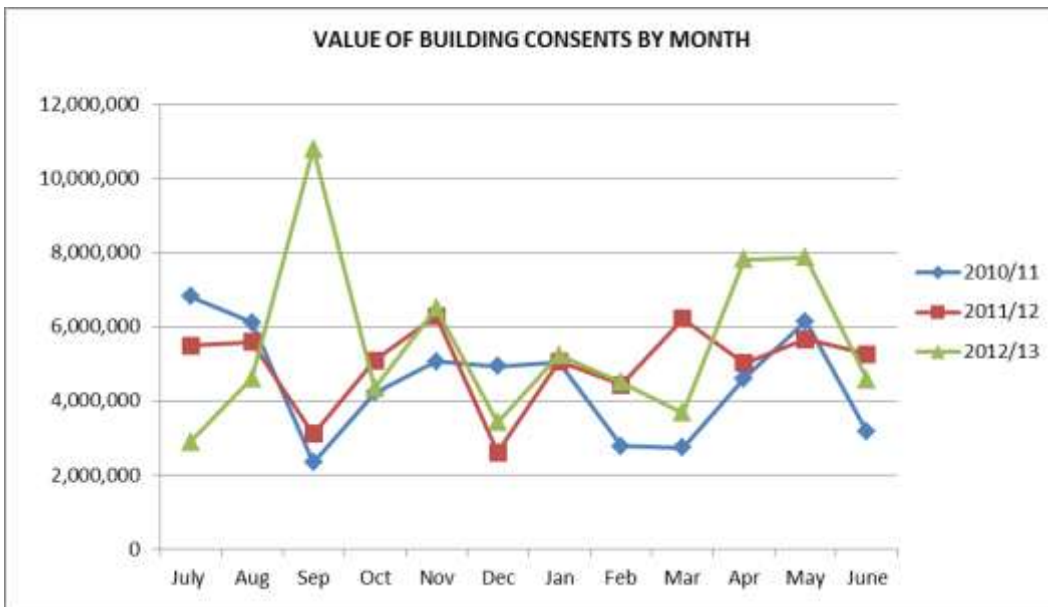
Accreditation

IANZ auditors were here 3-5 July and have approved our accreditation without any corrective actions for the next two years.

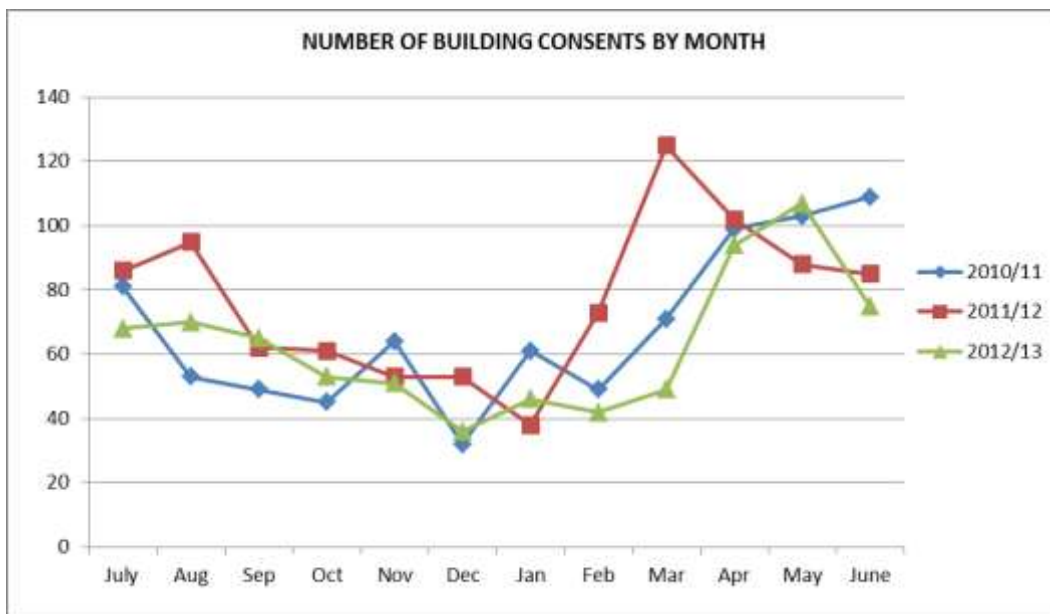
Employment

Due to the retirement of one of our senior building control officers we have recruited Chris Hight who will be assisting in the Cromwell area.

Building Consents - By Value			
	2010/11	2011/12	2012/13
July	6,817,700	5,499,700	2,901,041
August	6,124,823	5,587,443	4,614,470
September	2,335,500	3,105,176	10,800,064
October	4,218,678	5,097,936	4,358,638
November	5,069,551	6,298,967	6,505,975
December	4,931,395	2,609,920	3,419,300
January	5,050,299	5,071,434	5,236,743
February	2,789,191	4,434,537	4,505,860
March	2,738,515	6,226,677	3,677,700
April	4,615,803	5,021,650	7,818,436
May	6,145,649	5,665,584	7,881,058
June	3,169,105	5,261,999	4,574,213
Total	54,006,209	59,881,023	66,293,498
Increase from last year		11%	11%



Building Consents - By Number			
	2010/11	2011/12	2012/13
July	81	86	68
August	53	95	70
September	49	62	65
October	45	61	53
November	64	53	51
December	32	53	36
January	61	38	46
February	49	73	42
March	71	125	49
April	99	102	94
May	103	88	107
June	109	85	75
Total	816	921	756
Increase from last year		13%	-18%



Alexandra Ward		
Agricultural - New farm shed	5	173,000
Commercial - New retail/cafe/restaurant/bar	1	380,000
Commercial - Education/childcare facilities - additions and	1	120,000
Commercial - Demolition (commercial)	1	19,900
Commercial - Other	6	102,700
Residential - New Dwelling	3	2,920,000
Residential - Dwelling alteration (internal only)	5	75,500
Residential - New garage	1	24,000
Residential - Outbuilding alterations	1	2,000
Residential - Outbuilding relocated off site	1	1,000
Residential - New conservatory	2	18,584
Residential - Heating appliance	44	202,100
Residential - Solar water heating	1	3,500
	72	4,042,284
Year to date (from 1 July)		11,702,467

Earnsclough Ward		
Agricultural - New farm shed	5	85,340
Agricultural - Other	1	3,000
Commercial - Retail/cafe/restaurant/bar - additions and alte	1	84,000
Commercial - Other	2	42,000
Residential - New Dwelling	8	2,666,326
Residential - Dwelling alteration (internal only)	2	34,000
Residential - Dwelling additions and alterations	1	40,000
Residential - New garage	1	12,000
Residential - Heating appliance	13	54,200
	34	3,020,866
Year to date (from 1 July)		8,146,402

Manuherikia Ward		
Agricultural - New farm shed	1	480,000
Agricultural - Milking shed - additions and alterations	1	360,000
Commercial - Community building (eg. church/clubrooms/toilet	1	56,000
Residential - New Dwelling	4	1,017,000
Residential - Dwelling alteration (internal only)	1	25,000
Residential - Heating appliance	9	42,500
	17	1,980,500
Year to date (from 1 July)		4,022,014

Cromwell Ward		
Agricultural - New farm shed	7	371,500
Agricultural - Wind machine	2	21,500
Agricultural - Other	1	30,000
Commercial - New warehouse/showroom/offices	1	650,000
Commercial - Education/childcare facilities - additions and	2	97,500
Commercial - New community building (eg. church/clubrooms/to	1	43,900
Commercial - Community building (eg. church/clubrooms/toilet	1	30,000
Commercial - Other	4	580,500
Residential - New Dwelling	19	7,139,848
Residential - Dwelling alteration (internal only)	4	62,900
Residential - Dwelling additions and alterations	3	296,000
Residential - New garage	9	223,430
Residential - New carport	1	5,000
Residential - Outbuilding alterations	2	11,000
Residential - New garden shed / glass-house	1	13,925
Residential - Heating appliance	46	173,580
Residential - Plumbing and drainage only	1	4,900
Residential - Demolition (domestic)	1	1,000
Residential - Residential	1	40,000
	107	9,796,483
Year to date (from 1 July)		34,535,297

Maniototo Ward		
Agricultural - New farm shed	1	28,000
Agricultural - Other	1	5,000
Commercial - Other	3	158,000
Residential - Dwelling alteration (internal only)	4	165,200
Residential - Dwelling additions and alterations	1	50,000
Residential - Relocate dwelling on to site (site-works)	1	15,000
Residential - New garage	4	161,500
Residential - New sleep-out	1	9,500
Residential - Outbuilding alterations	1	5,000
Residential - Heating appliance	11	48,200
	28	645,400
Year to date (from 1 July)		4,476,016

Roxburgh Ward		
Commercial - Community building (eg. church/clubrooms/toilet	1	7,200
Commercial - Marquee	1	5,000
Commercial - Other	1	9,500
Residential - Dwelling alteration (internal only)	1	10,000
Residential - Dwelling additions and alterations	3	483,134
Residential - New garage	2	14,990
Residential - New garden shed / glass-house	1	3,800
Residential - Heating appliance	5	25,000
Residential - Plumbing and drainage only	1	8,800
	16	567,424
Year to date (from 1 July)		3,304,749

Summary of Building Consent Statistics		
Alexandra	72	4,042,284
Earnsclough	34	3,020,866
Manuherikia	17	1,980,500
Cromwell	107	9,796,483
Maniototo	28	645,400
Roxburgh	16	567,424
	274	20,052,957
Year to date (from 1 July)		66,186,945

Analysis for Month		
Agricultural - New farm shed	19	1,137,840
Agricultural - Milking shed - additions and alterations	1	360,000
Agricultural - Wind machine	2	21,500
Agricultural - Other	3	38,000
Commercial - New retail/cafe/restaurant/bar	1	380,000
Commercial - Retail/cafe/restaurant/bar - additions and alte	1	84,000
Commercial - New warehouse/showroom/offices	1	650,000
Commercial - Education/childcare facilities - additions and	3	217,500
Commercial - New community building (eg. church/clubrooms/to	1	43,900
Commercial - Community building (eg. church/clubrooms/toilet	3	93,200
Commercial - Demolition (commercial)	1	19,900
Commercial - Marquee	1	5,000
Commercial - Other	16	892,700
Residential - New Dwelling	34	13,743,174
Residential - Dwelling alteration (internal only)	17	372,600
Residential - Dwelling additions and alterations	8	869,134
Residential - Relocate dwelling on to site (site-works)	1	15,000
Residential - New garage	17	435,920
Residential - New carport	1	5,000
Residential - New sleep-out	1	9,500
Residential - Outbuilding alterations	4	18,000
Residential - Outbuilding relocated off site	1	1,000
Residential - New garden shed / glass-house	2	17,725
Residential - New conservatory	2	18,584
Residential - Heating appliance	128	545,580
Residential - Solar water heating	1	3,500
Residential - Plumbing and drainage only	2	13,700
Residential - Demolition (domestic)	1	1,000
Residential - Residential	1	40,000
	274	20,052,957

Rural Fire

An open fire season was implemented from midnight 5 May 2013.

Notification of rural fires for this period:

Date	Location	Cause	Fire Type	Brigade	Time
10.04.13	Waikerikeri Valley Road, Clyde	Electrical fault in heat transfer system	Structure	Clyde & Alex FB Dunstan RFT	4 hours
19.04.13	Boundary Road, Alexandra (Riverbed) DOC	Malicious	Bonfire	Alex FB Dunstan RFT	30 mins
06.05.13	Morrison-Kyeburn Road, Morrison	MVA	Rescue	Ranfurly FB, RFA	1 hour 40 mins
10.05.13	Jolly Road, Tarras DOC	Hot ashes	Structure	Luggate FB Tarras RFB, RFT	40 mins
15.05.13	Cromwell-Clyde Road, Clyde	Mechanical fault, false alarm, good intentions	Vehicle	Clyde & Cromwell FB, PRFO on site	20 mins
19.05.13	Earnsclough Road, Earnsclough	Bonfire	Vegetation, no permit	Clyde FB Dunstan RFT	25 mins
22.05.13	Tyrone Street, Ranfurly DOC	Permitted fire, no action	Vegetation	Ranfurly FB, RFT	20 mins
02.06.13	Ida Valley-Omakau Road, Ida Valley DOC	Organised event fire, out of control	Bonfire	Omakau RB Blackstone RFB Ranfurly RFT	3 hours 15 mins
03.06.13	Ida Valley Back Road, Ida Valley	Uncertain at this stage, possibly electrical	Wool shed	Omakau FB Ranfurly FB, RFT Blackstone RFB	3 hours 15 mins
05.06.13	Tarras-Cromwell Road, Northburn	Arc from fault in loose or broken conductor	Structure	Cromwell FB Tarras RFB, RFT	1 hour 10 mins
06.06.13	Drumglass Street, Ranfurly DOC	Hot ashes in green waste	Vegetation	Ranfurly RFB, RFT	15 mins
07.06.13	Drumglass Street, Ranfurly DOC	Still burning green waste	Vegetation	Ranfurly RFB, RFT	25 mins
07.06.13	Terrace Road, Omakau	Faulty electric blanket on top of baby chickens cages	Structure	Omakau FB Blackstone RFB Dunstan RFT	1 hour 25 mins
10.06.13	Drumglass Street, Ranfurly DOC	Greenwaste still burning, requires complete extinguishing	Vegetation	Ranfurly RFB, RFT	2 hours 50 mins

Date	Location	Cause	Fire Type	Brigade	Time
12.06.13	Corrigall Road, Omakau DOC	Tree fire ignited without fire permit	Vegetation	Omakau FB Blackstone RFB Dunstan RFT	45 mins
27.06.13	Millers Flat-Beaumont Road, Millers Flat	Dirty chimney	Chimney fire	Millers Flat FB Ettrick RFB	45 mins

RB – Fire Brigade

RFT – Rural Fire Tanker

RFA – Rural Fire Appliance

RFB – Rural Fire Brigade

PRFO – Principal Rural Fire Officer

DOC – Department of Conservation

DCC – Dunedin City Council

Emergency Management

The main activities for the emergency management office between the months of April and June were Exercise Te Ripahapa, a CDEM exercise based on an Alpine Fault Earthquake which tested the response capability and coordination of agencies across the South Island; and the actual activation of the Emergency Operations Centre in June as a result of a severe weather event that consisted of a period of heavy rain, snow and flooding.

The scenario for the exercise was designed by the University of Canterbury and was intended to represent an anticipated maximum credible event similar to the last major rupture of this fault in 1717. Local injects were developed by the Central Otago Emergency Management Office in collaboration with other stakeholders. The exercise proved beneficial as it demonstrated the true value of coordination through a central emergency operations centre. The exercise was validated just weeks later through an excellent response to a severe weather event where most of the same processes were utilised.

Summary

The Emergency Management Office has carried out the following activities between the months of April and June:

- Involved in the development of the South Island earthquake exercise in collaboration with local authorities, emergency services, public health and welfare agencies.
- Delivered Emergency Management Information System (EMIS) training to 43 staff.
- Attended the regional readiness and response committee meeting in Dunedin.



- Participated in a five-day Emergency Operations Centre (EOC) training course delivered by EMTEC in Queenstown. Information from this course will be used to update the EOC training that is delivered here in Central Otago.
- Reviewed the CODC Health and Safety Plan and provided comment to the Health and Safety Committee.
- Developed Health and Safety floor plans for each service centre, visitor information centre, swimming pool and library in the district.
- Facilitated a local business group meeting to organise a forum; the first of which will focus on emergency management and business continuity. This will be held in September.
- Reviewed and provided feedback on the new CIMS manual. This new manual incorporates the lessons learnt from recent events including the Canterbury earthquakes, MV Rena grounding and Pike River Mine tragedy.
- Facilitated another round of local emergency management meetings involving local partner agencies.
- Investigated the vulnerability created as a result of MediaWorks moving out of the district and spoke to a number of people about the possibility of establishing a new community radio station with Classic Gold.
- Working with Neighbourhood Support to help distribute information about what to do in an emergency to local households and what their role is in a disaster.

- Delivered presentations about emergency preparedness to local Scout and Brownie groups.
- Reviewed and updated the emergency management policy for the Clyde Playcentre.
- Participated in the South Island Alpine Fault Earthquake exercise (Exercise Te Ripahapa). The independent evaluator that was employed to assess the response capability in Central Otago provided some positive feedback.
- Participated in series of debriefs (local and regional) in relation to exercise Te Ripahapa. A number of improvements have been identified and these have been incorporated into the annual work plan.
- Purchased a satellite system known as BGAN unit to ensure we have alternate access to the internet in an emergency.
- Reviewed the Otago CDEM Group Welfare Plan.



Activation of the Emergency Operations Centre

The Central Otago Emergency Operations Centre was activated on two occasions between April and June. A summary of the situation and actions taken have been described in the table below. These two events occurred one after the other and were also followed by a flooding event on the 2 July (which is not discussed in this report).

	15 – 20 JUNE 2013	19 – 24 JUNE 2013
Event	Heavy Rain	Snowstorm
Level of Activation*	<i>Level 1</i> – Monitoring	<i>Level 2</i> – Supporting
Situation	<p>Heavy rain over a 36 hour period caused widespread surface flooding, numerous rock falls and landslides, particularly in the Kawarau and Cromwell gorges. Extremely high river flows caused many of the rivers and streams in the district to break their banks and inundate adjacent farmland. The Police on Sunday 16 June closed SH8 between Cromwell and Clyde out of fear of rock falls, which had already caused one accident. The rain was extremely heavy in the Maniototo and caused a lot of 'ponding' in places. Many of the streams were overtopping road bridges, creating additional hazards for motorists. Danseys Pass suffered the most damage as the Kyeburn Bridge, as well as a number of other sections of Danseys Pass road, got washed out. Landslips further up the road, made it impassible and forced the road to be closed over winter. River levels peaked on Tuesday 18 June and were still running high on Wednesday and Thursday. Water levels started receding on Thursday but there was concern that recent rain and forecasted snow would cause them to rise again over the weekend.</p>	<p>Heavy snow over a 15-hour period dumped over half a metre of snow across the Maniototo. Snow drifts up to 2m high were caused by snow ploughing operations. Naseby and St Bathans were completely isolated with graders and snow ploughs having difficulty getting through the snow. SH6 via Kingston, SH8 (Lindis Pass), SH85 and SH87 were all closed from Thursday Morning – the only access into the district was via SH8 through Roxburgh or SH6 via Wanaka. Snow continued to fall throughout the day on Thursday and into Friday. On Friday morning the situation was looking serious as contractors were unable to keep on top of the snow; SH8 between Alexandra and Roxburgh had to be closed due to black ice which meant the only access into the district was via SH6 from Wanaka and the West Coast; motorists were starting to back up in town centres as many travellers were trying to get to the opening of the Queenstown Winter Festival and more snow was forecast for Friday afternoon and on Sunday. Six vehicles including a grit truck came off the road Friday morning, fortunately nobody was seriously injured. Power supply was disrupted to Naseby multiple times but fortunately this was only for short durations. Power was also lost to a handful of residents near Millers Flat for 24 hours. Snow eventually dissipated overnight on Friday and the forecasted snow on Sunday never eventuated. Most roads were cleared by Monday afternoon. Rivers and streams in the district remained high but steady throughout the snowstorm event.</p>
Action Taken	<p>On issue of the severe weather warning people were advised that streams and rivers are likely to rise rapidly and that driving conditions may become hazardous. The Otago Regional Council liaised with the public on its flood warning lists and advised farmers to move stock and equipment from low lying areas. The Emergency Management Office continued to monitor the situation closely and</p>	<p>On issue of the severe weather warning people were advised to take appropriate measures to survive including being self-sufficient for at least three days and moving stock to shelter. The Emergency Management Office continued to monitor the situation and liaised closely with the Otago Rural Support Trust to keep tabs on the welfare of farmers. Farmers seemed to be well prepared and had</p>

fielded calls from concerned residents about high river levels. All calls were investigated and managed appropriately. Most calls were related to flooding and involved undertaking an on-scene risk assessment. Public safety was ensured by advising residents to be aware of the flooding and by putting up signage highlighting hazards. The Central Otago District Council restored access across the Kyeburn River on Danseys Pass Rd late Wednesday afternoon but the road remain closed due to a number of other washouts and landslips blocking access.

enough food and water at all times throughout the event. The Emergency Management Office received a number of calls from farmers wanting roads cleared to gain access to stock. Farmers were advised that roads were only going to be cleared up to the last house on the road and that if they required access they would need to make their own arrangements. Farmers were then referred to Otago Rural Support Trust for further support. On the basis that contractors were having difficulty clearing the snow, more snow was forecast and that some townships were at risk of being isolated for more than three days the Emergency Operations Centre was activated Friday morning to help prioritise responses. On activation, an emergency management team meeting was called that consisted of the Council, NZTA, Fulton Hogan and Police. The initial priorities for the response were road clearance, public information and welfare. Roading authorities decided to join forces and pool resources to ensure that people at least had access to 'community hubs' (essential supplies and emergency services) which meant that efforts were temporarily abandoned on the state highways and in St Bathans. Contractors focused on clearing local roads to get access into Ranfurly, Roxburgh and Alexandra. Several Trucks that had been trapped in the Lindis Pass were given an escort through the pass by contractors and the highway was then reclosed. Variable (electronic) Message Signs were taken from the Queenstown Winter Festival and used at key strategic locations in Central Otago to advise motorists of road conditions. Media releases were sent to all media outlets advising the public of the seriousness of the road conditions and that they should stay at home, etc. Visitor information centres were advised that people trapped due to road closures should consider staying the night and an audit of motel/hotel availability was carried out to ensure that people could be accommodated if necessary. Schools were asked to think about how children were going to get home from school as more snow was forecast for 3pm. It was also advised that weekend sports be cancelled. Emergency services ensured they had positioned staff in the appropriate areas to ensure complete coverage in case access was entirely cut off. Civil Defence Emergency Management also had the army and Iroquois helicopter on standby, if required.

GOVERNANCE and corporate services

communication
administration buildings



Governance

OUR SPACE

The governance activity is at the forefront of everything we do. While the Council provides many different services, it is the governance activity that supports elected members to be effective and responsible decision-makers. This activity facilitates and supports Council and community boards, ensures agendas are published and available to the public and runs local body elections every three years.

The governance activity contributes indirectly to all three main community outcomes.



Elections

Preparations got underway in the last quarter gearing up for this year's local authority elections. There have been a number of changes to legislation under the recently enforced Local Electoral Amendment Act 2013, specifically around the dates for nominations, and rules around electoral expenses and donations.

Corporate Services

OUR SPACE

The corporate services activities provide both direct and indirect support across the organisation that allows Council to function efficiently and effectively. The corporate services activity contributes indirectly to all three main community outcomes.



Urban Aerial for GIS System

The new urban aerial have now been uploaded into our GIS system. Public access to the GIS system will be available with the release of the new Council website.

Council Website

Work has been steadily progressing on the new Council Website project. Datacom, our website partner, has been building our site according to signed-off design specifications. The project team has been rallying staff to ensure material is ready for upload in August, post training for content uploaders and administrators in July. The new website will go live on the 11 September 2013.

Annual Plan Consultation

Council consulted on its Annual Plan 2013/14 from 12 April- 13 May. A record number of submissions (357) were received. Hearings were held from 24-30 May and Council adopted the Plan on 1 July.