

July to September 2013

QUARTERLY ACTIVITIES REPORT

Central Otago District Council



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Our Activities

'Our Activities' provides a detailed overview of our activities from the last quarter and looks ahead to planned work for the next three months.

The groups of activities incorporate the core services that we deliver and we give particular consideration to how these core services contribute to the community in our decision-making process.

While some of the activities relate to legislation such as the Building Act 2004 and the Resource

Management Act 1991, they contribute to the community's social, cultural, environmental and economic well-being and therefore also contribute to the community outcomes in some way, either directly or indirectly.

Corporate support provides the internal processes and support required for the organisation to carry out its activities.

WATER	Water Demand Management		
WASTEWATER			
STORMWATER			
TRANSPORTATION			
OTHER INFRASTRUCTURE	Waste Minimisation	Elderly Persons' Housing District/Commercial Property Public Toilets Airports	
COMMUNITY SERVICES	Parks & Recreation Cemeteries	Community Facilities Libraries Swimming Pools	District Development Business Development Tourism Community Planning Visitor Information Centres Central Otago Brand Promotions & Grants
PLANNING & ENVIRONMENT	Resource Management Building Control Liquor Licensing Dog Control & Registration Environmental Health Rural Fire Civil Defence		
GOVERNANCE & CORPORATE SERVICES	Elected Members' Support	Administration Buildings Personnel Communications Customer Service & Administration Financial Planning & Reporting Information Systems	

WATER



Water Services Overview

OVERVIEW

The Water Services activity provides water, wastewater, and storm water services to the urban areas of Central Otago.

The Water Service Team's goal is to operate and maintain the water systems and to provide water and wastewater service that meet the standards required by central and regional government public health and environmental quality standards at the lowest possible cost.

The water supply service is a primary contributor to all three of our community outcomes.



Our goal is to provide certainty in the quality and availability of residential water supplies, as well as education on water conservation.

Operational Activity this Quarter

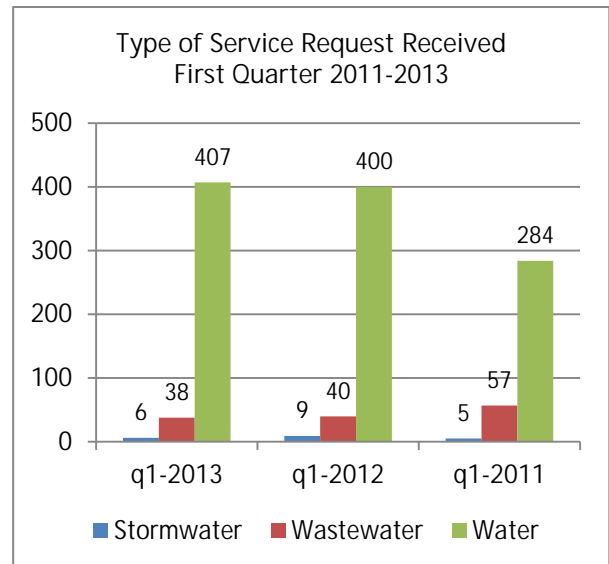
Capital Works

Only a minor amount of capital works were completed in this period. This is mainly due to the delayed start date of the Water Services Maintenance Contract on 1 October 2013.

Water Service Requests

Analysis of service requests over the quarter show that requests are generally running at normal levels. The exception is water requests, which have shown an increase in total numbers. This may be explained by an increase in the number of meter reads requested due either to house sale final reads or query of a bill.

The numbers displayed in the following graph are the total numbers of service requests recorded and include staff requests and external customer requests.



Plan Change 6A

Council's Development Engineer attended mediation hearings in August and September involving the Regional Council and the 21 appellants to the Plan Change. While some progress was made not all matters have been resolved. Council and the other appellants are now lodging statements of outstanding issues with the Environment Court. Further negotiations are likely to follow and Council is hopeful that its concerns can be addressed through that process rather than proceeding to a court hearing in 2014.

Water Services Maintenance Contract

Fulton Hogan commenced operation of the Water Services Maintenance Contract on 1 October 2013. A number of ex-Delta Utilities staff have been employed by Fulton Hogan Central.

Asset Management System Review

The current asset management system (AMS) is being reviewed along with the corporate enterprise system. This review includes gathering information on the capability of other possible stand-alone and integrated systems. The objective of this process is to ensure that the AMS Council chooses to implement will help facilitate improved asset management practices.

Work Planned for the Next Quarter

District wide water supply reticulation renewals to be tendered include:

Alexandra:

- Shannon Street (Centennial Avenue to Ventry Street)
- Killarney Street (Brandon Street to Simmonds Street)

Maniototo:

- Stadium Access Road
- Stuart Road (Stafford Street to Alexander Street)

3 Waters Strategy

Development of a 3 Waters Strategy will be progressed with the new Council at a workshop in November 2013.

Water

OUR SPACE

We manage 10 public water supply schemes, servicing approximately 14,400 residents. We aim to supply the community with treated water at a suitable pressure and quantity. Each scheme is different but operates under the same basic process. Water is drawn from a lake, river or bore before being treated to a required standard. Treated water is then pumped to elevated storage reservoirs for distribution. The reservoirs ensure sufficient quantities are available for consumption and firefighting while the elevation produces the required pressure.

In providing this we collectively utilise 57 pumps, 357km of pipes and 73 tanks or reservoirs.

The water supply service is a primary contributor to all three of our community outcomes.



Our goal is to provide certainty in the quality and availability of residential water supplies, as well as education on water conservation.

Our Measures

How we Measure Success	Our Aim	Comments
Water consumption per property per annum	Water consumption is stable at 450m ³ per annum per connection	Consumption is at 72m ³ per connection for this quarter.
Proportion of our budgeted works programme completed annually	90% of annual plan budgeted works completed within the financial year	Annual expenditure is at 12% spent after the first quarter of the year. Water quality machinery and plant upgrades are behind schedule or have been deferred due to funding uncertainty. Irrigation installation work in Alexandra and Clyde is well underway. Work is expected to be completed in this financial year.
Number of requests for service received from customers	Number of service requests trending down from 900	132 service requests in the first quarter.
Time without water per customer per annum (planned and unplanned)	Maximum shut down = 6 hours 99.7% sys availability No more than 5 shutdowns per property	None. 99.99% in this quarter. None in the first quarter.

Flow and pressure at connection	Number of low pressure or flow complaints trending down	3 reports, all due to valves being switched off or faulty.
	Number per year where flow is less than 25 litres/min	As above.
	Number per year outside the pressure range of 300Kpa – 900Kpa	None.
Water loss from the network as a result of system leakage	Water loss does not exceed 30% of winter night flow	Not monitored.
Compliance with the microbiological criteria of the NZ Drinking Water Standards	Zero failed E-coli tests	Achieved.

Cromwell

Bannockburn Water Pressure Investigation

A small number of residents have been experiencing plumbing failures in the Bannockburn water network. The water network has been modeled to identify key pressure areas. The report will look to identify any network alterations or improvements that will provide the Bannockburn community a with more consistent level of service.

Highlands Motorsport Park Development

With imminent major events planned for the Motorsport Park, there have been urgent requirements for the Council to facilitate service connections for new buildings under construction at the park. Council staff have worked with the developers agents to ensure that these services are available in timeframes that meet the developer's needs.

McNulty Road/Cattle Yards Modelling

The McNulty Corner area of Cromwell has limited capacity to service growth. With significant development now occurring Council has engaged consultants to model the upgrading needs of the water and wastewater networks. The modelling is expected to indicate the need for significant capital upgrading. The impacts and funding needs for upgrades will be reported to the Infrastructure Committee early in 2014.

Maniototo

Ranfurlly Source Water

Staff visited the Ranfurlly intake as part of the planning for work on the intake structure. Sites on the raw water supply line, where additional water meters are required by ORC were also inspected.

Roxburgh

Roxburgh Bore Field Maintenance

Turbidity issues effecting cartridge life required the redevelopment of Bore # 1.

There is a high probability that Bore # 2 will need to be redeveloped in the short to medium term should the turbidity issues reoccur.

The cartridge filters have been replaced after the redevelopment of Bore #1 and they are being monitored for build-up on a regular basis.

Roxburgh Commercial Meters

Children's Health Camp & Ellison Property connection separation including the installation of water meters. This work also included the Bowling Club. Both have received their first water account for water used.

Vincent

Omakau Boil Water Notice

One boil water notice (BWN) was issued in July. The auto inhibit system has been installed at Omakau,

however the duration of some events will still lead to BWNs. BWN periods in this report period are shown below.

Start	Finish	Duration
3/07/13	18/07/13	15 days

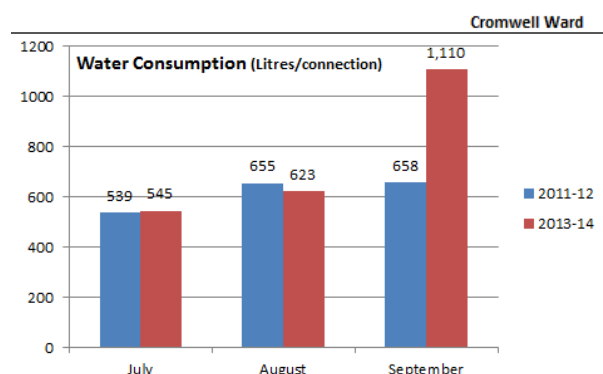
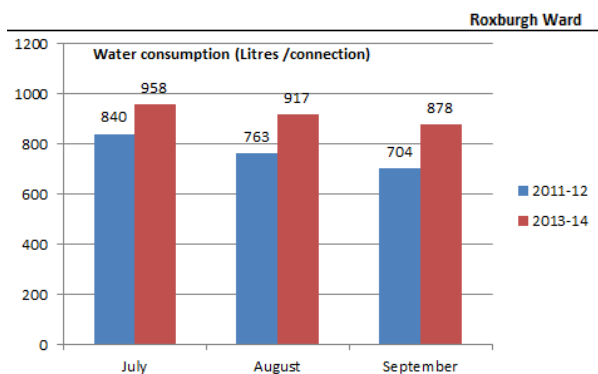
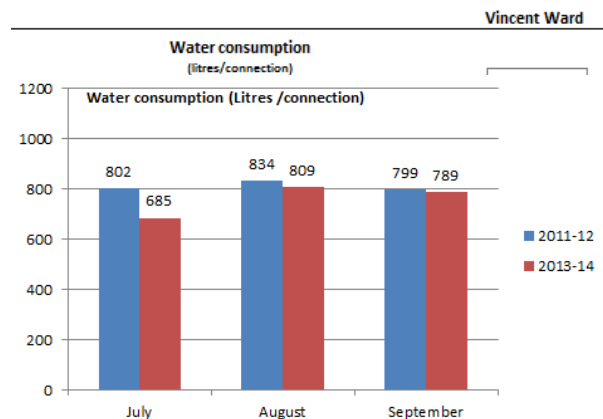
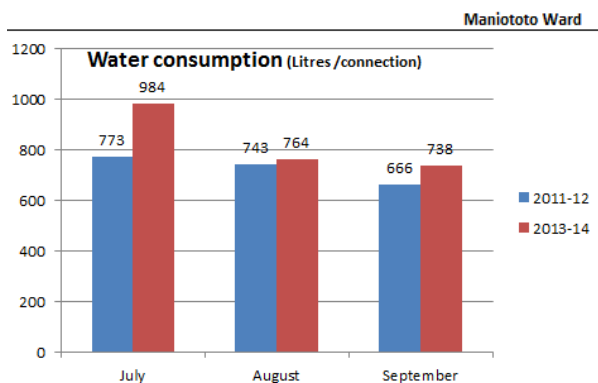
Alexandra Water Source

The Vincent Community Board decision to address the water supply options in a timeframe that meets drinking water standards compliance requirements makes it appropriate that the upgrading works be detailed in the 2015 LTP.

To meet that programme it is intended to discuss this investigation through an elected representatives' workshop and then report to the appropriate formal meeting. These will happen early in the term of the new Council.

This will allow public consultation on options to be undertaken in the first half of 2014.

Water Consumption figures July to September 2013



WATER SUPPLY CAPITAL WORKS PROGRAMME 2013-2014

Project	Budgets 2013-2014	Comment
District Wide Minor Renewals - Tobies, Non Pipe Renewals, Valves & Hydrants	<p style="text-align: center;">100,000 200,000 300,000 407,000</p>	Delayed start due to commencement date of maintenance contract 1 Oct 2013
Condition Assessment, Demand Management, Prepare 5 PHRMP's	<p style="text-align: center;">100,000 200,000 313,000</p>	Work underway on PHRMP preparation, demand management. Condition assessment due to start.
Alexandra Water Treatment Investigations - Finalise investigation and public consultation	<p style="text-align: center;">100,000 200,000 300,000 400,000 521,000</p>	Full budget is not going to be required to complete consultation phase
District Wide Reticulation Renewals Programme	<p style="text-align: center;">100,000 200,000 300,000 400,000 477,000</p>	Scoping and Design phase complete, physical works delay in start due to commencement of maintenance contract 1 Oct 2013
Irrigation Projects, Molyneux Park and Clyde Rec Reserve	<p style="text-align: center;">100,000 200,000 300,000 400,000 475,000</p>	Contract underway, Clyde due for completion, Contractor re-establishing at Molyneux Park. On budget.
Overall Water Supply Projects Expenditure at 12% spent for 25% time of year	<p style="text-align: center;">500,000 1,000,000 1,500,000 2,200,000</p>	Progress starting to fall behind expenditure for time of year due partly to commencement of maintenance contract 1 Oct 2013. Anticipate full budgets will not be spent.

WASTE water



Wastewater

OUR SPACE

We manage eight public wastewater schemes (Alexandra, Bannockburn, Cromwell, Lake Roxburgh Village, Naseby, Omakau, Ranfurly and Roxburgh), servicing approximately 12,500 residents. Each scheme pumps, reticulates and treats the wastewater generated by your household as well as from businesses and industrial processes. Wastewater is treated to a statutory standard and then discharged into a nearby water body or onto land.

In providing your wastewater service we utilise 216km of pipe, almost 2000 manholes and 81 pumps. Privately owned septic tanks are used in townships without reticulated schemes.

The wastewater service is a primary contributor to two of our community outcomes.



We strive to provide reliable, secure wastewater disposal systems where needed in the district, seeking continual improvement in our wastewater discharge standards.

Our Measures

How we Measure Success	Our Aim	Comments
Proportion of our budgeted works programme completed annually	90% of budgeted works completed within the financial year	Annual expenditure is at 4% spent in the first quarter. Council received a 25-year resource consent for the Alexandra Wastewater Discharge. The consent requires an ultraviolet treatment upgrade by 1 August 2014. Sewer reticulation renewals in Alexandra, Cromwell and Ranfurly were not completed due to resourcing issues of the outgoing contractor Delta Utilities Ltd.
Number of requests for service received from customers	Number of service requests trending down from 100	29 service requests in the first quarter.
Property hours affected by system blockages	Less than 0.5% experience sewer outages per year	0.17% in this quarter.
Sewage is managed without risk to public health	Frequency of blockages affecting a single property, no more than twice a year	None in the first quarter.
Compliance with resource consents in relation to wastewater discharges to water ways	100% compliance	Achieved.

Major Projects

Alexandra Wastewater Resource Consent Renewal

Council received a 25-year resource consent to operate the direct discharge to the Clutha River. The consent requires Council to construct an ultraviolet disinfection plant on the wastewater discharge by 1 August 2014. The timeframe for construction is very tight. Council has applied to the Otago Regional Council for an extension of time to 1 February 2015.

Cromwell Wastewater Resource Consent Renewal

The long-term resource consent application is currently on hold awaiting the consent hearing. Council has had a pre hearing meeting with some submitters'. General agreement was reached on the submitters concerns. The hearing is expected to be held in early December 2013 at Cromwell.

Ranfurlly Wastewater Consent

The wastewater and solids consents are for a three year term expiring 25 June 2015. Both require Council to investigate alternative options for treatment and management of the discharges. The solids discharge reporting date to the Regional Council is 30 November 2013. The investigation will be reported to the Infrastructure Committee early in the term of the new Council.

The wastewater discharge reporting date is 5 June 2014. That will be subject to a later report to the committee.

Naseby Wastewater Consent

The wastewater and solids consents are for three year terms expiring 25 June 2015. Both require Council to investigate alternative options for treatment and management of the discharges.

The disposal fields were regraded as part of the investigation works.



Wastewater Reticulation Renewals

Council's 3 waters maintenance provider Fulton Hogan Central has been allocated the following wastewater reticulation renewals in Alexandra and Cromwell:

Alexandra:

- Ventry Street (Matau Street to Brandon Street)
- Ventry Street (32 Clutha Street to 104 Ventry Street)
- Aronui Road (in road between No's 29-33)

Cromwell:

- Blyth Street to Alpha Street (North of Donegal Street)

Clyde Groundwater Monitoring

An update was given to the Vincent Community Board on the results of groundwater monitoring in Clyde. The monitoring indicates that it is likely that the use of septic tanks in Clyde is having an adverse effect on groundwater quality, although it is not creating problems at this stage. The Board has resolved to consider funding provision in the 2015 LTP to allow the re-commencement of studies into Clyde wastewater issues and to examine possible courses of action.

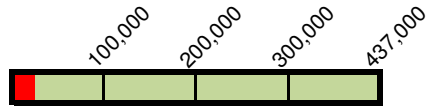
WASTEWATER CAPITAL WORKS PROGRAMME 2013-2014

Project

Budgets 2013-2014

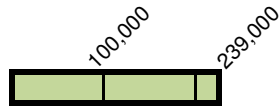
Comment

District Wide Minor Renewals -
Non Pipe Renewals &
Condition Assessment.



Delay in start due to commencement date of maintenance contract on 1 Oct 2013. Anticipate completing projects on time

Alexandra Sludge Processing Upgrade



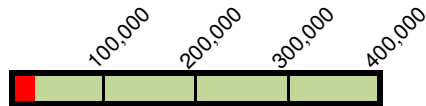
Need to confirm long term disposal options for sludge. Unlikely to spend full budget

Ranurly Resource Consent
Renewal of Discharge Permit



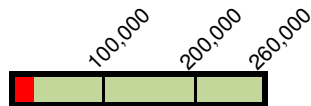
Investigation and Reporting on options available

District Wide Reticulation
Renewals Programme



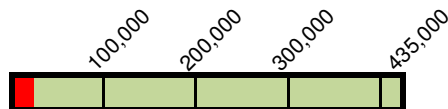
Scoping and Design phase complete, physical works delay due to commencement date of maintenance contract 1 Oct 2013

Cromwell Resource Consent
Renewal of Discharge Permit



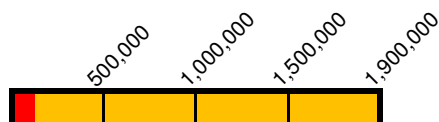
Consent at hearing stage. Anticipate securing consent on time and on budget.

Alexandra Resource Consent
Renewal-Construction of
Ultraviolet Treatment Plant by
1 August 2014



Investigations work commenced. Tender for UV equipment supply by 28/01/2014. Project completion February 2015. Budget appears sufficient at this early stage.

**Overall Wastewater
Projects Expenditure at 4%
spent for 25% time of year**



Progress falling behind expenditure for time of year. There are budgets that will not be fully spent. Mainly in the area of wastewater consenting

STORM water



Stormwater

OUR SPACE

The stormwater activity provides for the safe removal of excess rainfall that does not naturally permeate into the ground. We manage stormwater for 10 townships.

Stormwater is conveyed directly to waterways using piped infrastructure, natural water courses and open channels. We have a responsibility to ensure communities are not adversely impacted by localised flooding. This includes liaising closely with the roading activity on ponding issues. Flood risks from large catchments, like the Clutha and Taieri rivers for instance, are managed by the Otago Regional Council.

In managing stormwater run-off we utilise over 91km of pipes channels and open drains with more than 800 manholes.

The stormwater activity is a secondary contributor to two of our community outcomes.



Our goal is to provide better planning solutions and improved stormwater maintenance, as well as education on stormwater reuse.

Our Measures

How we Measure Success	Our Aim	Comments
Proportion of our budgeted works programme completed annually	90% of budgeted works completed within the financial year	Annual expenditure is at 5% spent in the first quarter.
Number of requests for service received from customers	Number of service requests trending down from 10	1 service request in the first quarter.
Compliance with resource consents	100% compliance	Achieved.

Projects & Operations

Gillaly Way Stormwater, Alexandra

Gillaly Way continues to experience issues of localised flooding and erosion. The work was never undertaken due to a funding shortfall. The work will be reprogrammed in the 2015/25 LTP for funding consideration

Felton Road Stormwater, Bannockburn

Discussions with landowners on Felton Road have been completed with all those directly affected in acceptance of the proposed work. Remediation works to restore historical stormwater flows are essentially complete. Council has committed to a small degree of work that will be completed between October and November 2013.

Ranfurly Stormwater

The have been no reported problems in Ranfurly this quarter. Planning is underway to carry out renewal works to the stormwater main in Northland Street this year.

TRANSPORTATION



Transportation

OUR SPACE

The transportation activity is a primary contributor to all three of our community outcomes. It enables the movement of goods, people and services across our district.



We utilise a significant number of transportation assets to deliver our community outcomes. The largest of this is more than 1850km of roads spreading throughout the district. Most of these, approximately 1360km, are unsealed roads or tracks. We utilise 176 bridges, just under 5000 culverts and close to 12,000 hectares of road reserves.

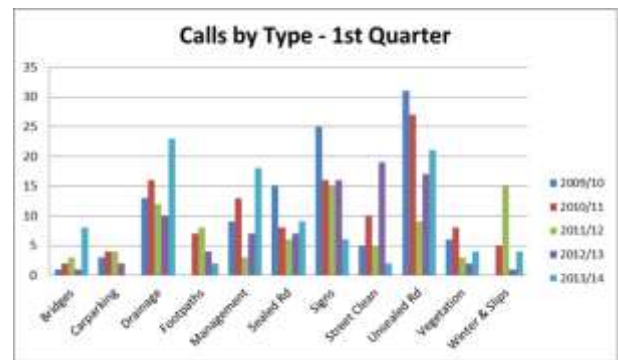
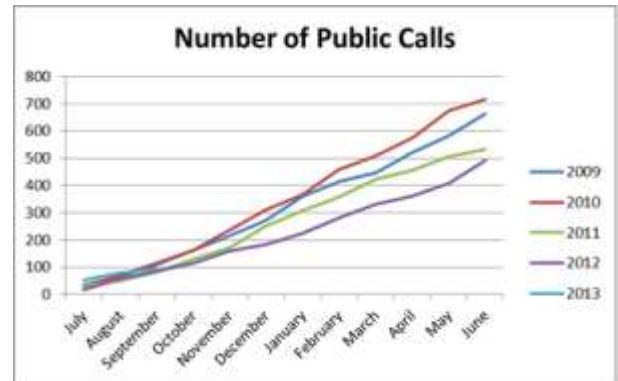
PERFORMANCE MONITORING

Council's goal is to ensure an efficient, fully accessible, safe roading network.

The core values we aim to deliver are:

- Timely intervention
- Informed customers
- Quick response
- Efficient work practices
- Quality outcomes

Timely Intervention



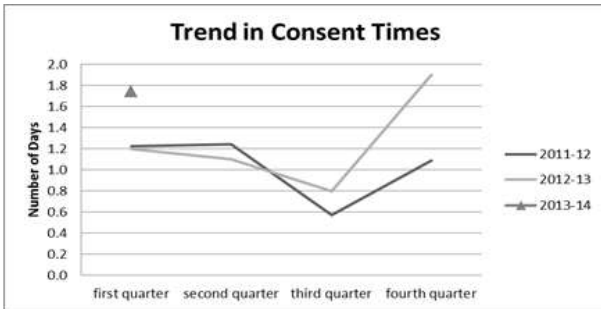
The call numbers provided above illustrate a disproportionately high number of calls in July as a result of the rain, snow and snow melt events experienced in June. Call numbers for the first quarter trend downwards from the July. Calls received in the first quarter reflect the impact of the June weather events with higher than average calls relating to bridges, drainage, management and unsealed roads.

We will continue our focus on maintenance methods regarding grading and cleaning of culverts, sumps and kerbs to address the two highest call areas of unsealed roads and street cleaning/drainage over the next nine months.

Quick Response

Type of Consent	Number of Requests Received	Av days
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	July	August	September	Total	to issue
Traffic Management Plans	5	7	7	19	0.3
Road Opening Notices	12	12	12	36	0.8
License to occupy	0	1	2	3	5.3
Yard encroachment	0	1	0	1	0.0
Vehicle crossings	6	0	4	10	2.7
Generic Traffic Management Plans	4	0	2	6	3.1
Road closures	1	0	1	2	0
Total for Fourth Quarter	28	21	28	77	1.74



Efficient Work Practises

Flood Damage and Winter Maintenance

Post the June floods and heavy snow the winter proved to be relatively mild. However the early part of the quarter was dedicated to dealing with the immediate issues arising from the June flood and snow events. There were numerous damaged sections of road and a large number of washed out bridges, culverts and slips to contend with.

As mentioned above the mild winter has meant there was very little in the way of ice treatment or snow clearing in this quarter.

Smiths Road dropout (Teviot)



The existing stone stacked wall failed in June.

A reinforced earth retaining wall was installed to replace the old wall. This type of wall was chosen as

an alternative to other wall options (including stacked stone similar to the existing, which would have proved a more expensive and less durable option).

This method was approved by the Historic Places Trust. It also has good vegetation rejuvenation properties over time to allow it to blend into the surroundings.

Pre-reseal Repairs

The programme was approved and the initial pre-reseal work started in this quarter with the raising of the service covers and asphalt levelling. The remaining programmed work will continue in the second quarter after winter.

Metalling Programme and Drainage

The metalling programme was finalised and work started in the Ida Valley. Within our metalling programme we have adopted the policy to renew any damaged or ineffective culverts identified within the sites. It is also the opportunity to redefine the drainage channels and cut outs.

Unsubsidised Maintenance (Footpaths)

The Alexandra and Roxburgh footpath maintenance programmes were given a good hit in July and August (We have used \$19.4k of the Roxburgh budget and \$19k in Alexandra to date).

Quality Outcomes - A Safe Roding Network

The crash statistics are sourced from the NZTA Crash Analysis System (CAS). As it takes up to three months for crashes to appear in this system, the data provided for this report is updated for the previous quarter rather than the current one. The tables below show comparisons for the third quarter and the year to date against the previous three years.

Over all the roads in the district including State Highways, there has been seven more people seriously injured compared to last year and one less fatality.

These statistics are a concern and the Roding Manager and Community Road Safety Officer have met with NZTA Highways staff and the Police to jointly review the crash reports for the serious and fatal crashes and identify what could be done differently in terms of the safer systems approach.

Our review identified that there was not any common threads coming through and there is not any particular thing that we have identified that we can do differently to change this trend. One myth that was dispelled is that a large percentage of the crashes involved drivers who resided in Central Otago or the Otago region, and they were largely not caused by tourists.

The outcome of this review is that we will continue to meet with the Police and NZTA annually to go over these reports and identify any steps that can be taken. In the interim we will continue to focus on the key safety issues of speed, distraction, safety belts and alcohol.

Comparison of Crash Statistics for the 4th quarter 2013/14

Number of Crashes on Local Roads	2009/10	2010/11	2011/12	2012/13
Serious	3	3	1	3
Fatal	0	1	0	0
Number of People Injured on Local Roads				
Serious	3	3	2	3
Fatal	0	1	0	0
Number of Crashes on All Roads (State Highways & Local Roads)				
Serious	5	4	4	4
Fatal	0	1	0	0
Number of People Injured on All Roads (State Highways & Local Roads)				
Serious	5	4	8	5
Fatal	0	1	0	0

Work Planned for the Next Quarter

A typically busy quarter with the new season programmes started, minor improvement work confirmed and some of the previous quarters flood damage issues being worked through.

Work planned for the second quarter leading up to Christmas will include the start of the 2013/14 programmed work including:

Pre-reseal/Reseals

Sealed road pre-reseal repair work will be started with the commencement of the reseal programme soon after. Reseals will start in Cromwell/Alexandra areas in this quarter.

Road metalling/Eco Seals

Confirmed metalling renewals including the pre-metal drainage work will continue in the Ida Valley, Earnsclough and on the first 19km of the Nevis Road. We are currently considering a number of options in terms of aggregate sources with respective cartage considerations. Metalling in the Roxburgh area may need some adjustment depending on some confirmed aggregate royalties and associated cartage costs.

Work will start on the post metal Eco Seal sites with some catch up from last year.

Unsealed road maintenance

We will be continuing with our targeted unsealed road inspections for grading programmes and this will include the use of the roughometer to assist in our information collection and consistency.

Tracks

Various tracks were in poor condition following winter flood damage with various public concerns raised. With budget constraints in mind some of the worst of these tracks are being graded at the start of the quarter.



Nevis Road



Nevis Road is open but has been left in a very poor state post winter. Work to restore this road to a safe state will be commencing in the next quarter – conditions permitting. Public warning signs to indicate the hazards have been installed at each end of the road.

Hills Runs Road – Roading staff and the adjacent irrigation company will be working together to resolve some of the issues in the first 4km section damaged in the floods.

Beaumont Millenium track – The road is in a very poor state due to winter floods and the recent heavy construction work for the Clutha Gold Cycleway and the Tallaburn power scheme. The cycle track adjacent this road is now open and we have brought forward the metalling of this road for this season (budget permitting).

Serpentine Track – This is one of our high unmaintained alpine tracks that is posing some issues to adjoining property owners due to its poor condition. Public are getting stuck/damaging fencing with winches and widening out the roadway (some consideration to the notification on these) 'unmaintained' tracks.

Vegetation

Targeted verge mowing and spraying will also commence in this quarter. We have some considerable catch up here in terms of the noxious plant spraying and are looking at prioritising this work on a site by site basis.

Flood Damage Slips

Focus in the second quarter will be on some of our more urgent outstanding flood damage issues with consideration made to the betterment of these sites for future events:

Bridge bedloads – We are seeking consent advice to deal to the more problematic bridges with aggraded and degraded bed loads.

Felton Road – Surface run off and sediment stemming from the Mt Difficulty Winery has impacted Felton Road and downstream properties. Through Council consultation the winery has worked on controlling the sediment from their property. Council will be funding surface water channel improvements including the placement of a large soakage pit to further resolve the ongoing issues in this area.

Three Brothers Road – Scouring and piping from unprotected culvert outlets caused siltation of the irrigation race and deep shoulder damage. Scouring has been filled and culverts are to be improved.

Factory Road Brinsdon Road (West Eweburn) Culverts – Historic repeat flood prone areas that require some catchment and alluvium migration considerations. We are looking at replacing the existing concrete culverts with larger capacity box culverts to avoid future issues. Within our current resource consents we are able to place a culvert with an inside open area of 3.8m² when over this area it is deemed as a bridge and will require a separate consent.

Danseys Pass Road (Bridge 118)



Washed out approach reinstated in July, however abutment rock protection is still required (This is unlikely to require a consent)

Danseys Pass Road (Browns Block Rock Protection) –

With previous flood damage issues in this location, rock protection here formed part of the 12/13 Minor Improvements programme, however the June flood damage exposed other problems in the area and the need for a completion of the work started. Preventative options have been further considered and a decision on the final outcome with corresponding consents will be considered in this quarter.

Danseys Pass Road Dropout – Cracks have been filled and water has been controlled around the slip. The use of this road has been restricted to light vehicles only. The movement of the slip has slowed considerably, with geotechnical consultation we will consider the opening of this road with some minor localised restrictions. There is still high potential for further subsidence during high river events - a long term solution will not come cheap.

Ruffell Road (Tarras)



Repair work on Ruffell Road has been completed. We are seeking reparation costs for damage originating from the Lindis Irrigation Company water race where water flow failed to be contained within the race spilling excessive run off onto Ruffell Road.

Fruitgrowers Road Slip



The road is currently closed past the Contact Energy entrance due to a large slip on the true right hand side of the Clyde Dam.

Access to the rowing club is currently available over the dam. Council staff has been working together with the other effected parties (Aurora and Contact Energy). Monitoring of the slip is currently taking place. Aurora staff are taking care of the initial phase of the operation by diverting their power lines to a safe area below the slip zone. Contact has expressed to Council staff that access over the Clyde Dam will only be a temporary measure due to safety concerns.

Bridge Inspections

A bridging strategy involving physically inspecting all of the 176 bridges throughout the network will commence in this quarter. This strategy will help capture immediate and longer term maintenance and renewals work. It will also focus on a plan for these bridges and future replacement options.

A prioritised review of the existing bridge postings is also underway.

Minor Improvements Projects

Cemetery Road – It was agreed by Council as a priority to seal the unsealed section of Cemetery Road.

The existing road water tables adjacent the cemetery will also be re-graded to allow for vehicle crossings. It was agreed that this work will form part of the Minor Improvements programme the remaining programme will now be prioritised before the end of the second quarter.

Strategic Planning

Roading Policy

The Roothing Policy is now three weeks into its public engagement with fewer than expected responses received from the public.

The feedback will be collated and form the basis of a report to the new Council in December.

The Roothing Policies will provide the background for the development of a roading bylaw set to be adopted in 2014, which will provide the ability to undertake a more simple enforcement process.

Feedback is invited on the policies until Wednesday 6 November 2013.

OTHER infrastructure

waste minimisation airports
elderly persons housing public toilets
district/commercial property



Waste Minimisation

OUR SPACE

There are two distinct areas of service in providing this activity. Waste management collects and disposes of your rubbish. Waste management also provides access to transfer stations, green waste drop-offs and recycling. Waste minimisation focuses on leading, facilitating and educating the community on wiser use of resources and environmental sustainability.

At present we provide a weekly kerbside wheelie bin service to approximately 7500 properties (domestic and commercial) across the district. A further 888 properties are served by a private company. We provide weekly kerbside recycling also, but only in the larger townships of Cromwell, Clyde and Alexandra. We supplement this with 10 recycling drop-off points throughout the district and we support Central Otago WasteBusters to process all recycled materials. We also operate five green waste (organic material) drop-off sites. All residual waste, that cannot be reused or recycled at our transfer stations, is disposed into the Victoria Flats landfill in Queenstown.

Waste minimisation is a primary contributor to two of our community outcomes.



LEVEL OF SERVICE

Engage the community in waste reduction and wiser resource use

SUCCESS MEASURE

Provide learning opportunities around wiser use of resources and waste minimisation

ENVIROSCHOOLS



Highlights - Provided by Enviroschools Facilitator

Lead Teacher Workshop

The teachers' workshop was held at Alexandra Community House and was well attended. This year's focus was on building Envirogroups and planning education for sustainability into the curriculum.

Schools

Term school visits have been held with lead teachers and Envirogroups. Both Millers Flat and St Johns Ranfurly have indicated they will consider becoming an Enviroschool in 2014.

Regional Team

The Otago team attended the South Island Enviroschools Hui in Christchurch which was a very good professional development opportunity. The Enviroschools Facilitator attended the Mountain to Sea workshop in Dunedin with two teachers from Goldfields School.

DOC Awards

Children from Goldfields school were invited to present the awards at the DOC Awards, which was a good opportunity to highlight and profile the work of Enviroschools.

Early Childhood Education

The Enviroschools facilitators are running a series of four workshops to assist ECE centres. The second cluster workshop was held in Cromwell where the focus was on engaging parents in sustainable actions.

Assistance in arranging and organising a trip to CO WasteBusters and a spring seed planting session with the Barnardos Educators and children.

Plans and Issues (Next Quarter)

Schools

End of year school reflections will be conducted with each school throughout the fourth term with hopefully two schools undertaking the 'Bronze Reflection'.

Health Promoting Schools

A presentation will be made about Enviroschools to attendees, children and teachers at the Health Promoting Schools workshop being held in October at Clyde School. This will be about the kaupapa of Enviroschools and why we should take action to look after our planet.

Thyme Festival

Enviroschools will once again host a tent during the week and share aspects of their Enviroschools work. Schools will be participating in the Thyme Festival competition which this year is around the theme of 'Beyond Plastic'. Schools have also been invited to contribute children's art in the children's art exhibition 'Cherishing our Environment'.

Gearing up for Change

Planning is underway for a schools Zero Waste Challenge as part of the Gearing up for Change campaign related to the implementation of the fortnightly refuse collection service.

Early Childhood Education

The third workshop for the early childhood sector is planned for 23 October with a focus on water sustainability.



Sustainable Living and MAD4CO



Highlights (This Quarter) Provided by Sustainable Living Facilitator

MAD4CO Maniototo

Maniototo MAD4CO held a successful water workshop 'Neighbour to Neighbour – We Share Water & Waterways' with speakers from Otago Regional Council and Fish & Game. These presentations were well received by the 25 participants and provided food for thought in the discussions that followed. This was followed by a further 'Water Wise' gardening workshop held at Patearoa.

Food Project

Work has commenced on the making of the local food film, the Central Otago growing food calendar and the local foraging guidelines.

Nappy Workshops

Four further cloth nappy workshops have been conducted in Ranfurly, Roxburgh, Alexandra and Cromwell with the Nappy Lady.

Movie Screenings

Further public screenings were held for the movies Do the Math and Our Green Roadie. These were held at U3A and the ODT Theatre.

Adult Learners Week

Very successful Pop Up learning sessions were held at four different venues on the Wanaka WasteBusters Unpackit Awards.

Keep NZ Beautiful

A number of community clean-ups were organised that involved schools, the team from CO REAP and other community groups.

Plans and Issues (Next Quarter.)

'Climate Futures for Alexandra'

Coming up on 22 October a talk and discussion by Greg Bodeker, climate scientist on climate futures for Alexandra and their possible impacts using Alexandra specific data.

Thyme Festival

A wide range of workshops and activities around sustainability issues is planned for Thyme Festival week. Sustainable Alley will again be a feature of the final Sunday in the Park.

During the week we are also holding the Food Forum where a panel will share their knowledge and discuss local food issues.

Festive Fete

In preparation for the festive season we will again have a presence at the Festive Fete held in Cromwell in December, where sustainability for the festive season will be highlighted.

Central Otago WasteBusters

Highlights (This Quarter) provided by COWB

Rural Recycling

An additional recycling drop-off has been set up at the Ranfurly Transfer Station to improve the recycling opportunities.

TV Takeback

This programme is now over for our region with 1397 TVs brought in under the Government subsidised scheme. TVs are still coming in but at a reduced volume now that consumer are meeting the full cost of disposal of \$25. The TV Takeback has heightened awareness of the need to deal with E-Waste responsibly.

Community Education

The Barnardos Kids Smart group visited the Boundary Road depot in August. These visits provide an excellent opportunity to show people what happens to the contents of their recycling bin, and an opportunity to promote the recycling and zero waste message.

COWB again entered a float in the Alexandra Blossom Festival with Princess Sidonee Gibson of our kerbside collection team. The theme this year was "The Toy Room – where children make believe".

COWB Board

As part of the closer working relationship with the Central Otago District Council, two appointed members have joined the Central Otago WasteBusters Board, Councillor John Lane and Manager Infrastructure Services Jon Kingsford. The expertise both men bring to the Board is greatly appreciated.

Plans and Issues (Next Quarter)

Glass Recycling

The yellow kerbside recycling truck has been converted to enable staff to colour sort the glass as it is picked up. While this adds some time to the collection process, it means that this is the last time that bottle will be touched by hand on its way through the recycling process.

Reuse Shop

From 27 October, the reuse shop will become a seven day operation, open on Sundays as well as Saturdays, closing only on statutory holidays. Opening hours on weekends will be 10 – 4pm. This change has been made to improve recycling and reuse opportunities.

Gearing Up for Change

In order to be fully prepared for the change from weekly to fortnightly refuse collections all COWB staff and volunteers are participating in workshops to examine what may make pressure points within the organisation and in the public domain, prepare educational material and to ensure everyone is equipped to give members of the public good advice in how to reduce their waste.

Hazardous Waste

The 3R Group are in process of setting up a surplus paint recycling facility. This is still in the early stages but the outlook is positive. Used cooking oil can be left at our Boundary Road depot. Batteries of the AA, AAA and D style are being accepted at Boundary Road and are sent to RCN in Christchurch for future recycling.

Other

Highlights (This Quarter)

Closed Landfills

The quarterly round of closed landfill monitoring took place. With September being the final round for the year, the annual compliance report to ORC will now be drafted for submission at end of October.

Ministry for the Environment

The annual report to the Ministry for the Environment on waste levy spending was completed in September. Council received nearly \$50,000 of levy monies which contributed to the costs of expanding the network of recycling drop off facilities and glass recycling infrastructure.

Refuse Collection

All collection routes have been GPS mapped and a health and safety audit of the collection process and procedures has been undertaken over the last four weeks. No major issues were found but a lot of valuable information was gathered to improve the service and health and safety.

Transfer Stations

An onsite meeting with the Roding Manger was held in August at the Cromwell Transfer Station, to discuss options to create a 24/7 drop off facility. Traffic data is being collected at present.

Greenwaste

Alexandra and Cromwell transfer stations have had the green waste mulched and windrowed. Material is being used in Council's parks and reserves.

Unpackit Packaging Awards

The annual Unpackit Packaging Awards were being supported with public displays and a day of presentations in various Alexandra locations.

Central Otago WasteBusters

A new WasteBusters board was elected with one new board member. Draft floor plans for a new building were tabled, with the view to refine over next couple of months and prepare a funding application to various parties. Modifications to trucks to allow colour sorting of glass at kerbside will be finished in next couple of weeks. This will reduce processing hours and costs back at the yard.

Staff attended the WasteBusters Health & Safety Committee meeting. The Committee adopted the Hazard Management Plan as detailed in the H&S Manual 2013. The Hazard Register was reviewed as part of this process. The 2013/2014 objectives were ratified and committee members have been assigned tasks. Staff training in First Aid, H&S Representation, and H&S for managers is to be scheduled and completed prior to the end of the year. The Committee are new to the role and are motivated to ensure that all staff, volunteers and visitors go home safe every day.

Plans and Issues (Next Quarter)

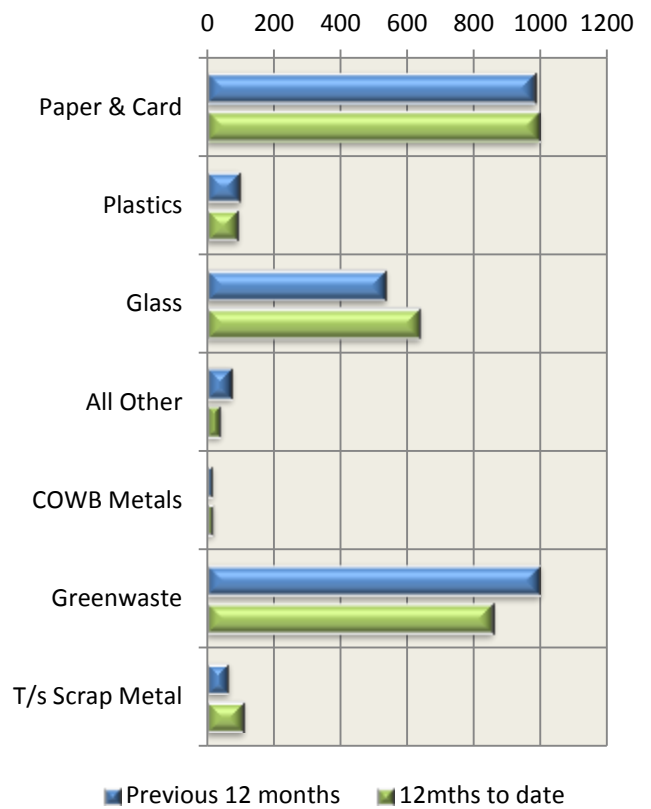
Refuse Collection

Continuing preparation of the draft tender documents for the fortnightly wheelie bin collection due to commence 1 July 2014.

Gearing Up for Change

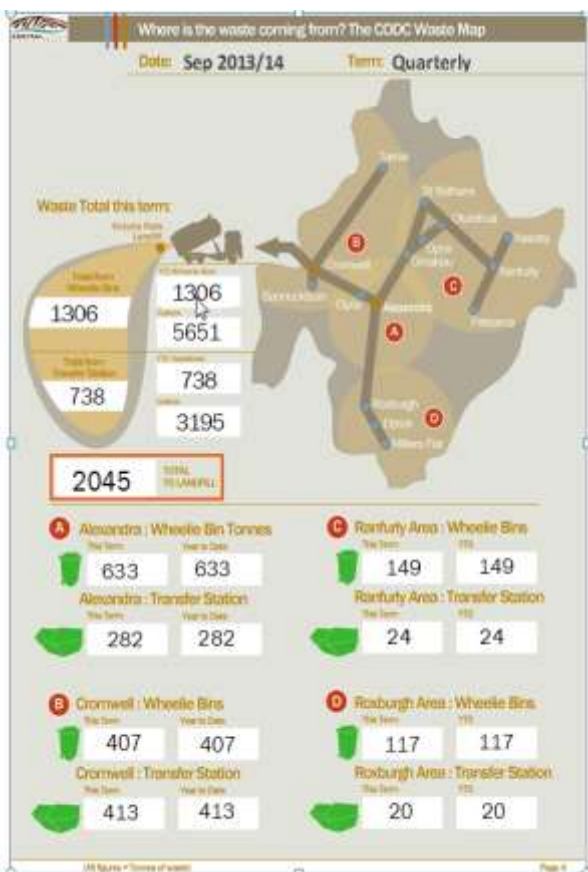
Planning for the public communications for the zero waste/fortnightly refuse collection implementation geared up this quarter. The public engagement process is being formulated including development of the communications plan, a zero waste roadshow, a schools competition, customer services and dealing with enquiries, and communicating through the press. Draft resources to support this process have been drawn up.

Diverted Material (Tonnes p.a.)



Year to Date

% Diversion – COWB	17.4%
% Diversion – all materials	17.4%



Other Infrastructure

OUR SPACE

The other infrastructure activity includes the following sub-activities:

- We provide housing predominately for the elderly. Council own 98 flats in Alexandra (23), Clyde (3), Cromwell (31), Ranfurly (26) and Roxburgh (15).
- We provide public toilets in towns across the district and at recreation facilities and parks. These are available for residents and visitors.
- We own and lease a variety of commercial and farm properties. We also develop land for sale that is not contributing to community outcomes and where it is considered unlikely to do so in the future. The income from commercial property is used to fund other Council costs.
- We manage the assets at the aerodromes at Alexandra, Cromwell and Roxburgh. The users are generally recreational private pilots and some commercial users for such things as top dressing of farms.
- We own and manage a number of forestry blocks. These forests also provide an amenity value for the community for walking and biking.

The services provided by other infrastructure are a primary contributor to two of our community outcomes.



Other Council Property/Buildings

Tarbert Building Alexandra

Revamp Clothing shop vacated the premises. But a new tenant has moved in being Thrive fruit and vegetable shop.

Roxburgh other property

A small block of trees to the north east of the sewage treatment ponds was harvested, which is expected to result in a unbudgeted income of approximately \$30,000.

Cromwell Resource Centre

The resource centre was reroofed to resolve ongoing leaks.

Old Cromwell Medical Centre

The old medical centre was sold for \$250,000 plus GST. The new owner is developing it as a Backpackers.

Ranfurly Service Centre

The staff/Chambers kitchen was remodelled to allow for installation of a dishdrawer.

Cromwell Service Centre

The staff/Chambers kitchen cabinetry was reconfigured and renewed to provide for installation of a dishwasher.

Centennial Milk Bar

Project Maniototo ended its tenancy of one room at the milkbar as the staff position has terminated.

Council owned earthquake prone buildings

Inspections for structural engineering assessments have been received however further investigatory work has been needed to be scoped to provide more definitive assessments to be able to report fully to Council.

Toilets

Dustin Park Toilet

A new toilet to service the boat ramp and playground was built funded by the Clutha Management Committee.

Cromwell Town Centre

The northern edge development is well under way with completion expected by 9 November.

Pioneer Park Public Toilets Refurbishment

The toilets were completely gutted and refurbished and opened in time for the Blossom Festival. Door counters were also installed so we can understand use.

Waipiata Hall Toilets

A public toilet was built on the side of the hall and is open for the Rail Trail season.

Roxburgh Toilet Canopy & Living Wall

A canopy and living wall have been installed beside the Scotland Street Portaloos as part of a project initiated by the Roxburgh Community Plan Group assisted by Council and funded by the group's fundraising efforts. Steel forged art sculptures have also been commissioned and are being installed in October.

Elderly Persons Housing

Occupancy Rates

Area	Units	Tenanted	Occupancy rate
Alexandra	23	22	96%
Clyde	3	3	100%
Cromwell	31	29	94%
Roxburgh	15	9	60%
Ranfurly	26	11	42%
Totals	98	74	76%

The change from last quarter is the following:

- Clyde unit tenanted
- Cromwell 2 units tenanted
- Ranfurly 1 unit vacated due to death

COMMUNITY services

tourism libraries
swimming pools business development cemeteries
visitor information centres central otago brand
community planning parks
promotion and grants



Parks, Reserves & Cemeteries

OUR SPACE

Access to parks, reserves, rivers and recreational facilities are important for our overall well-being. Maintaining high quality open spaces is what makes our district an attractive place to live, work and play.

Our overarching goal is to provide recreational facilities that work for the users. This includes:

- Managing street and walkway gardens
- Managing parks, gardens and playgrounds
- Supporting a wide range of sporting codes through the preparation of fields and facilities
- Provision of education and enforcement for the waterways of Lake Dunstan and the Clutha River from Cromwell to Roxburgh.

In providing this activity we utilise 146 hectares of land and 19 playgrounds.

The provision of cemeteries assists with peace of mind for people, knowing their loved ones will rest in peaceful, well-kept environments. There are three classes of cemetery within the district, open cemeteries controlled by cemetery trustees, open cemeteries we control and closed cemeteries managed as reserves. We are responsible for 11 cemeteries, three of which are considered closed.

Parks, reserves and cemeteries contribute to all three of our community outcomes.



Cemeteries

It has been a busy quarter for the cemeteries in terms of burials.

	July	August	September
Alexandra	2		3
Clyde		1	1
Cromwell	1		
Omakau	1	1	1
Ranfurly		1	

Damage had been experienced to the stone wall at Clyde due to the significant amount of rain over winter. Repairs have been carried out by Keith Hinds to the wall.

Installation of the new beams at Alexandra was carried out in late June with installation of irrigation and moving of the boundary fence. The extension of the road is to occur in October when the weather is warmer.

Parks & Reserves

After a wet winter the various grounds and reserves areas are now looking good with good grass growth with the warmer weather.

Cromwell

Application for funding for the new lights at Alpha Street has been submitted.

Anderson Park fountain is now working again.

The old cricket nets and a large tree stump were removed from Alpha Street Park to tidy up this area.

Vincent

Water resource consent has been received for Molyneux Park new irrigation bore. Work on the installation of the irrigation is well underway with both sides of the main entrance to Alexandra completed.

Funding application filed for the remaining work associated with the irrigation and road extension landscaping work at Molyneux Park.

Work on the Molyneux Park Reserve Management Plan has been ongoing. Final adoption of the plan has yet to be completed as discussions have been occurring on the allowance of land for future recreation requirements.

Work on tree maintenance in the parks continued over this quarter and an Asplundh tree crew were going round the parks undertaking maintenance on identified trees. This work is largely completed with tree work on urban streets now the next project.

The number one pitch at Molyneux Park has been renovated for the coming season. The main ground was vertidraind and harrowed.

Signage at Centennial Park in Alexandra was completed to reflect on the history of the former pool site.

New light cricket covers have been ordered for Molyneux Park. These are being paid for jointly with Otago Country cricket.

Trees for Babies planting in association with Rotary and Plunket occurred in Pioneer Park in late August.

Maniototo

A new slide was installed at the Naseby swimming dam.

Maintenance of trees occurred in August following on from the snow. This resulted in one large tree in the Naseby domain being removed.



Roxburgh

Work has been occurring on developing the draft of the Reserves Management Plan for the Roxburgh ward. This is currently out for submission with submissions closing mid-November.

A new seat was installed at the Roxburgh War Memorial.

Clutha Management

It has been a quiet quarter for Clutha Management.

Installation of the toilet at Dustin Park was completed. This includes landscaping of the area.

Council reconfirmed its section in the Boaties Guide and this book is now available for the summer season.

Community Facilities, Libraries & Swimming Pools

OUR SPACE

Our community facilities and buildings provide places for social, sporting and cultural interaction.

Our libraries promote literacy, education and the exchange of information and ideas. We provide libraries under a shared services arrangement with Queenstown Lakes District Council. We run libraries in Alexandra, Clyde, Cromwell and Roxburgh and share resources of those based in the Queenstown Lakes District. We also have a partnership with schools in Millers Flat, Omakau and Maniototo.

Swimming pools contribute to the health and well-being of the community and add to the attractiveness of the area. They provide a place for people to learn to swim, particularly for our young people, which Council has recognised as being increasingly important when so much of our district is surrounded by water. We manage the Cromwell Swim Centre and Molyneux Aquatic Centre directly, along with community swimming pools in Ranfurly. Millers Flat is operated by a community trust and the Roxburgh Community Board financially supports the school to facilitate swimming.

Community facilities, libraries and swimming pools contribute to two community outcomes.



Community Facilities

Level of Service Review – Community Halls

Considerable work has been done on analysis of the census and use data that was collected and financial information is being analysed to develop simple reporting pivot tables and diagrams for what is a lot of data. This has been a larger piece of work than was anticipated prior to knowing the level of complexity of different use details.

Maniototo Stadium

As a result of user feedback last year a commercial oven was installed the Maniototo Stadium kitchen.

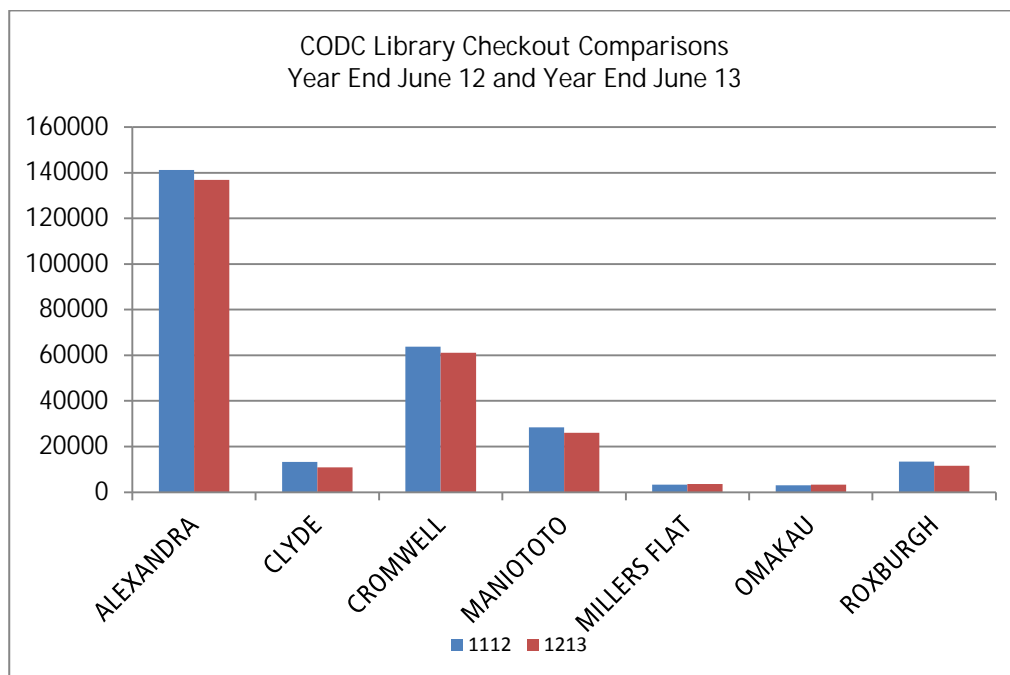
Bannockburn Hall

To assist the Hall Committee with its feasibility study for the redevelopment of the hall or new build, as required by potential funders, invitations for offers of service were sent to engineers asking for details of their experience with strengthening techniques for stone stacked and stone rubble buildings for assessment of options for the Bannockburn Hall. Due to the heavy workload of structural engineers in Christchurch and the type of building, it has been problematic getting engineer interest.

Omakau Recreation Reserve New Amenities Block

Full funding was obtained and a contract let for construction of the amenities block. However in getting a contract signed there were some contractor and funding issues/clarifications required, which means to finish the building by Christmas will be a tight time frame. The builders will be working with subcontractors to try to meet this expectation.

Libraries



Year to date total checkouts:

- 2011-12: 266,163
- 2012-13: 253,399

Total checkouts for the year ended 2012-13 decreased by 4.8%. Omakau and Millers Flat were the only libraries that increased their checkouts for the year.

CODC Libraries' Stats Summary – Year End 30 June 2013

Library	Items Held	Items Added 01/07/12 30/06/13	Discard Items 01/07/12 30/06/13	Active Cards as at 30/06/13 (Within 3 yrs)	Active Cards as at 30/06/13 (Within 2 yrs)	New Borrowers 1213- 01/07/12 30/06/13	Items Issued 01/07/12 30/06/13	Items Issued Variation Last Year	Items Issued Variation Last Year %
Alexandra	45,439	4,496	11,413	4,380	3,821	333	136,905	-4,247	-3.01
Clyde	5,955	738	1,010	285	245	27	10,916	-2,287	-17.32
Cromwell	26,432	1,896	6,075	2,642	2,228	284	61,121	-2,664	-4.18
Maniototo	22,246	1,484	2,221	807	715	96	25,989	-2,408	-8.48
Millers Flat	4,878	538	493	118	107	6	3,612	+328	+9.99
Omakau	4,590	280	804	69	68	4	3,321	+346	+11.63
Roxburgh	6,197	898	4,051	573	500	50	11,535	-1,832	-13.71
Totals	115,737	10,330	26,067	8,874	7,684	800	253,399	-12,764	-4.8

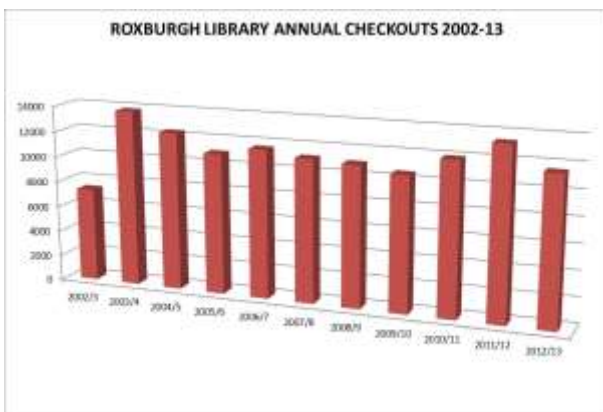
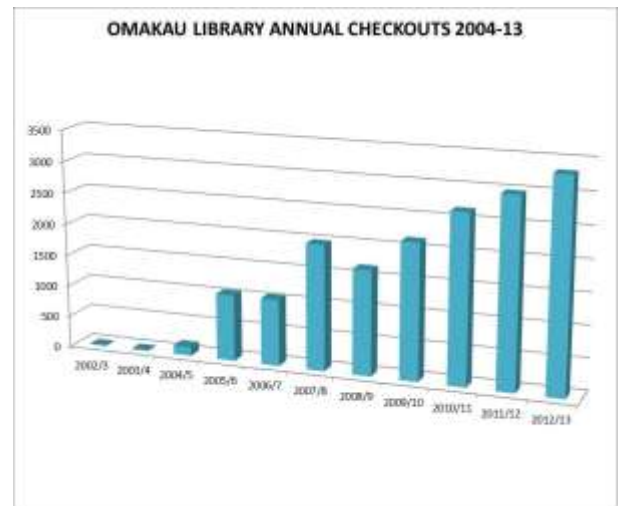
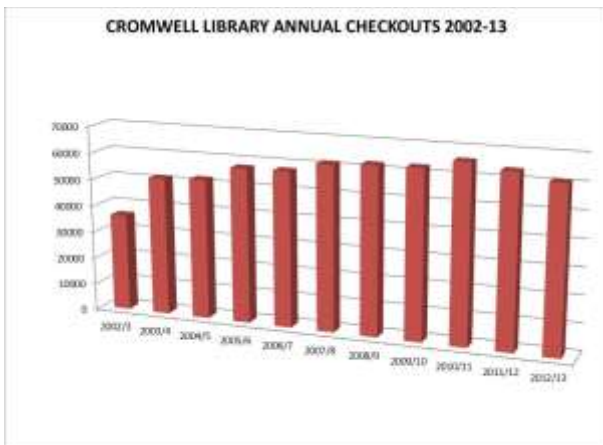
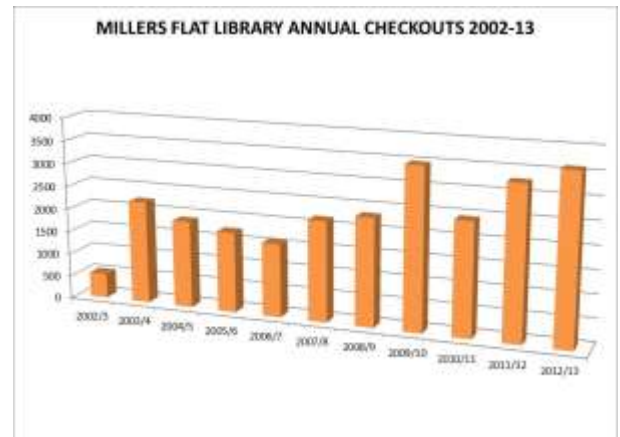
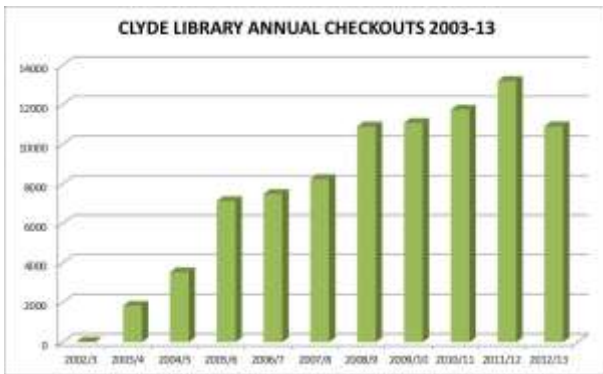
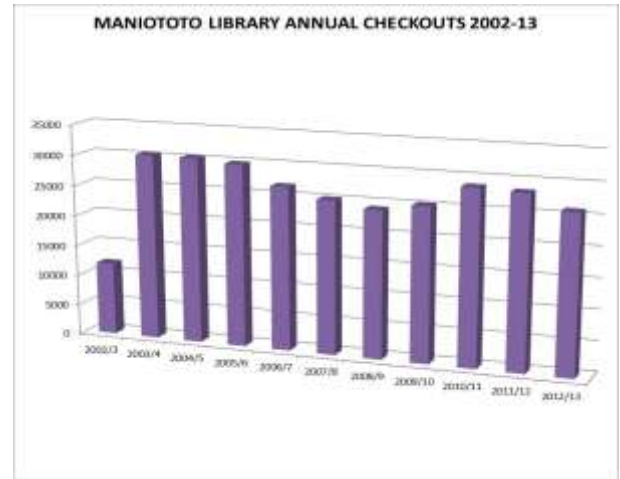
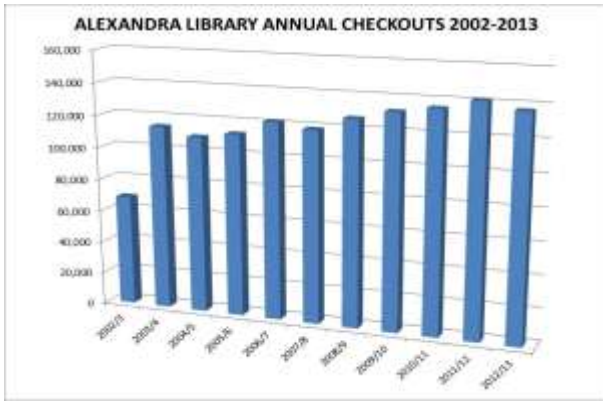
The above table gives a statistics summary for the year end June 2013.

- There is a total of 115,737 items held in the CODC Library collection.
- 10,330 books were added to the total CODC library collection in the year 2012-13.
- 26,067 items were discarded from the total collection.
- The total number of active members has decreased from those that were active three years ago.
- There were a total of 800 new borrowers in the year 2012-13.
- There were a total of 253,399 items issued in the year 2012-13. This has decreased by 4.8% from 2011-12.

Checkout Transactions by Collection – Year End June 2013

	Adult Fiction	Adult Fiction Reference	Adult Non Fiction	Large Print	Magazine	Audio	DVD	Children Fiction	Children Non Fiction	Total
Alex	26,100	12,642	22,969	8,516	5,459	2,289	4,339	45,745	8,231	136,290
Clyde	1,930	600	458	101	5	76	274	5,770	666	9,880
Crom	16,213	5,024	10,732	1,584	3,658	518	1,472	19,771	2,110	61,082
Man	7,148	22	3,272	941	752	20	1,243	10,607	1,945	25,950
MFL	667	27	336	161	60	63	42	1,809	417	3,582
Omak	27	0	70	1	1	10	1	2,733	467	3,310
Rox	3,148	1,898	1,247	433	652	112	669	2,865	388	11,412
Total	149,458	20,806	11,3116	16,322	38,576	10,153	35,648	250,059	35,546	669,684

The above table shows the number of books issued by collection for the year end June 2013.



Swimming Pools

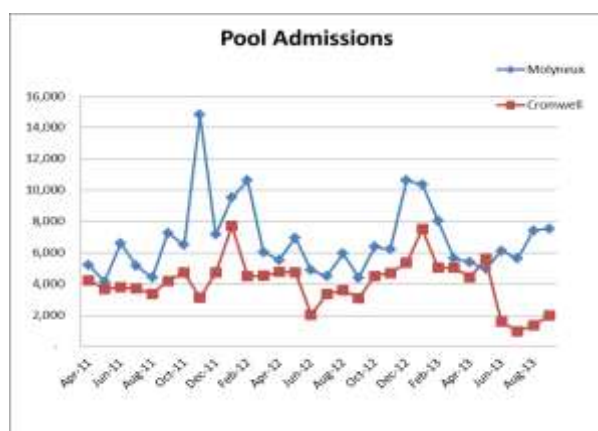
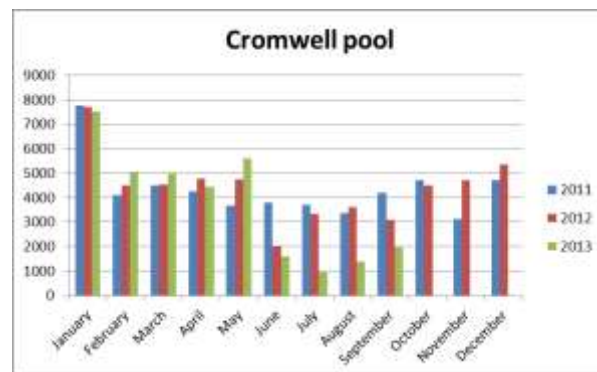
Staffing has been steady over the quarter. We have lost a couple of our full-time staff across both complexes however these positions have been able to be filled. Both pools have good rosters of casual staff at the current time. Training is occurring with the new recruits to ensure they are up to speed for the coming summer.

Central Swim School numbers enrolled in Term 3 decreased from last year with 207 students at Molyneux Aquatic Centre (248 in 2012) and Cromwell Swim Centre having 101 students (125 in 2012). Note – Cromwell had limited swim school classes available due to the tiling project.

Work continues to upgrade the Centaman system and move to hosting the Centaman system on one central server rather than having separate systems running in each pool. Data from each pool and swim school has been put into the new joint database however testing of the system is still required.

The swim skills programme has operated again with Alexandra years 5-8 being done late in Term 3. Cromwell schools will begin in Term 4 as they needed to be accommodated round the tiling project.

Maintenance in the plant room also occurred during the shutdown including replacing one of the pump motors and upgrading of the others, replacing the filter socks in the therapeutic pool filter, upgrading the fans for the ventilation system, cleaning the filter of the main pool and replacement of valves in the balance tanks as these were emptied for the first time in many years. Other work included fixing identified leaks in the roof and the entrance foyer.



Molyneux

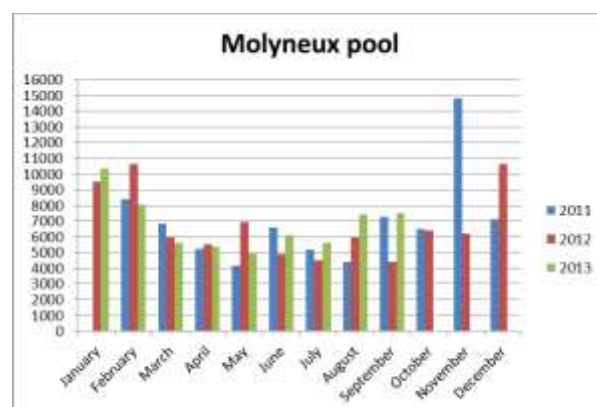
Molyneux Aquatic Centre has continued to have steady patronage. Numbers through the pool have varied slightly due to the different timing of the swim skills programme this year with August and September seeing good attendance numbers. Overall this has seen numbers up through this last quarter. Currently for the nine months the pool is about 3000 users ahead of last year.

Emergency lighting at Molyneux Aquatic Centre was replaced in late August.

Cromwell

Cromwell Swim Centre has had reduced numbers across the quarter due to the tiling project. Mid-June to mid-July saw the pool completely closed and then when it partially reopened it offered the therapeutic and spa pools only. Up until June the attendance numbers using the pool were about 1000 ahead of last year.

The tiling project progressed through this quarter and saw completion at the end of September. This pool was sandblasted, then the expansion joints resealed on the pool, water proofing applied and then tiling carried out. The official reopening of the main pool occurred on 30 September.



District Development

OUR SPACE

We facilitate economic opportunity indirectly with the provision of infrastructure, recreational and cultural assets. We directly facilitate economic opportunity with the provision of a business development programme, a regional tourism organisation, community planning, visitor centres, managing the regional brand and a modest promotional grants fund.

The district development activity is a primary contributor to all three of our community outcomes.



Economic Development

Economic and Business Development Strategy

The Central Otago Economic and Business Development Strategy 2013-2016 has been finalised and adopted by Council. The strategy's key purpose is to help the Central Otago community focus on issues that impact on our economic and social well-being, and to suggest some of the actions we can take over the next few years to address them. The strategy was developed following community workshops held around the district and incorporates many of the words and sentiments of the community expressed during the submission period. The strategy contains an action plan grouped under the four headings of Business Development, Education, Visitors and Recreation, and Infrastructure and Business Support and it identifies those best placed to take the lead with the implementation of the key actions. The strategy is available to download from the CODC and CentralOtagonz websites and hard copies are available from Council service centres and libraries.

Manuherikia Catchment Water Strategy Group

The Manuherikia Catchment Water Strategy Group project, which is designed to explore irrigation options for the Manuherikia catchment, has moved to full feasibility study stage. Pre-feasibility study work commissioned by the Group found that the Manuherikia catchment, which is made up of the Manuherikia and Ida Valleys and dividing hills and covers an area of approximately 3,000km², is not water short and that there are a number of promising options to both increase the reliability of the current irrigated area and extend the total area of irrigated land from approximately 15,000 ha to 35,000 ha. The feasibility study brief is to evaluate five of the investment opportunities that have been identified and to provide detailed technical information, including assessment of environmental effects and economic and environmental benefits to the Manuherikia catchment so that post-feasibility study applications for resource consent can be prepared and submitted to relevant authorities, and full engineering design completed alongside development of a prospectus. It is expected the feasibility study will take about a year to complete.

Regional Partners

The Central Otago District Council has renewed its Memorandum of Understanding to deliver the Regional Business Partners programme to Central Otago businesses. The Regional Partners programme is funded by Central Government via New Zealand Trade and Enterprise and Callaghan Innovation and is designed to provide practical advice that will help businesses and other organisations flourish, grow, export and adapt. Free assessments are available to all GST registered firms, resulting in a tailored list of information, advice and possible sources of support (both from public and private sectors) with the aim of encouraging business growth. Businesses with an export focus that have an identified need for staff training support might also qualify for some financial assistance for training in areas such as business development, marketing, governance, financial management, lean manufacturing and exporting.

Visitor Information Centres

Alexandra

July to Sept 2013 15524 Visitors July to Sept 2012 14695 Visitors		
Visitor numbers increased by 6%		
	Gross Revenue	% of total sales
Bookings	\$5,772.50	63%
Commission	\$6,199.26	11%
Retail	\$14,716.00	26%
Event Tickets	\$8.00	0%
Display Rental	\$5,772.50	63%
Total Revenue 2013	\$56,695.76	100%
Total Revenue 2012	\$63,248.00	100%
Revenue decreased by 10%		
Cost of retail goods sold 42%		
Commission earned on bookings \$3,689.42		

Cromwell

July to Sept 2013 8429 Visitors July to Sept 2012 9810 Visitors		
Visitor numbers decreased by 14%		
	Gross Revenue	% of total sales
Bookings	\$8,992.00	78%
Commission	\$4,911.10	9%
Retail	\$5,382.00	11%
Event Tickets	\$505.00	2%
Display Rental	\$49,790.10	100%
Total Revenue 2013	\$30,975.00	100%
Total Revenue 2012	\$8,992.00	78%
Revenue increased by 59%		
Cost of retail goods sold 48.2%		
Commission earned on bookings \$3,689.42		

Overview on Visitor Numbers

There was only a small fluctuation in visitor numbers compared to this period last year. The exception is the Roxburgh office which shows a significant decrease in numbers. This indicates a trend but is an effect of the office being closed for a week during the refurbishment in the early part of the quarter.

Ranfurly

July to Sept 2013 4654 Visitors July to Sept 2012 4366 Visitors		
Visitor numbers increased by 6%		
	Gross Revenue	% of total sales
Bookings	\$3,611.65	46%
Commission	\$4,231.76	54%
Retail	\$60.00	0%
Event Tickets	\$-	0%
Display Rental	\$7,903.41	100%
Total Revenue 2013	\$5,172.00	100%
Total Revenue 2012	\$3,611.65	46%
Revenue increased by 52%		
Cost of retail goods sold 55.9%		
Commission earned on bookings \$315.17		

Roxburgh

July to Sept 2013 15,524 Visitors July to Sept 2012 14,695 Visitors		
Visitor numbers increased by 40%		
	Gross Revenue	% of total sales
Bookings	\$1,755.00	52%
Commission	\$887.90	26%
Retail	\$752.00	22%
Event Tickets	\$-	0%
Display Rental	\$3,394.90	100%
Total Revenue 2013	\$4,763.00	100%
Total Revenue 2012	\$1,755.00	52%
Revenue decreased by 29%		
Cost of retail goods sold 25.6%		
Commission earned on bookings \$315.17		

Revenue

Overall revenue is well up on the same quarter last year. The most significant contribution to this figure is from the Cromwell centre showing a 59% increase in total revenue.

Bookings

Alexandra – This centre has reported a significant increase in booking revenue this quarter. This is an encouraging trend as a number of these itinerary requests have been received from repeat customers.

Cromwell – The strong growth in sales from Cromwell centre is a result of good conversion of email enquiries and upselling techniques by the sales team.

Ranfurlly – The slight increase in booking sales is encouraging. The Ranfurlly team is working with some new initiatives to improve sales for their local operators.

Roxburgh – Shows an overall decrease in revenue compared to last year resulting from the closure of one week. The central email enquiries are now being handled by Cromwell i-SITE.

Retail Sales

Retail sales have remained steady across most centres during this period, with a significant increase in Ranfurlly compared to 2012.

Alexandra – This centre has managed to maintain a similar retail sales total although the revenue from museum sales has dropped significantly. This is a good result from the team.

Cromwell – Retail sales remain steady with a good mix of the traditional products being sold.

Ranfurlly – A great result showing double the retail sales of those for the same period last year. The closure of other retail outlets in the township and a good selection of souvenirs have helped this centre to keep improving their sales in this area.

Roxburgh – Retail has remained static here during the quieter winter months.

Event Sales

The main impact on the downward trend of event sales figures is from the Alexandra Centre – Event ticket sales are significantly down there to 50% of that sold last year.

Cromwell maintained the same sales level as in previous years and the two smaller offices had very little impact on the overall figures.

Expenses

Staffing and Wages

The main aim of a recent series of familiarisations of local tourism companies is to develop stronger product knowledge and closer working relationship between the visitor centres staff and their regional

operators and to increase sales for the tourism businesses in our region.

Retail Purchases

All centres maintain stock levels at this time. New products and an increase in stock levels is planned for the next quarter in preparation for the summer season.

General

Promotional and Marketing Opportunities

Alexandra & Roxburgh with the new cycle and walking trails opening this season, a new range of merchandise and Christmas gift packages will be offered.

Ranfurlly – A1 poster display opportunities are available in both Ranfurlly and Roxburgh centres.

Staffing Requirements

Alexandra – Summer hours will begin on 26 December, open 9am - 6pm daily.

Cromwell – Summer hours will begin on 1 December, open 9am - 6pm daily.

Ranfurlly – Summer hours will begin on 26 December, open 9am - 5.30pm with one hour closed for lunch/banking.

Roxburgh – Summer hours began on the 1 October, open 9am to 5pm with 30 minutes closed for lunch Saturday and Sunday.

Tourism Central Otago (TCO)

Central Otago Tourism Strategy 2013

In August 2013, eight focus group workshops were held with the Central Otago community on the following eight sectors.

- Conference and meetings
- Cycling
- Accommodation
- Food
- Wine
- Heritage
- Activities
- Events

These workshops provided a forum for the community to express what it is they would like to see for the growth and development of tourism within Central Otago.

Information gathered from these workshops as well as surveys sent to both tourism operators and inbound operators will feed into the development of a second tourism strategy for Central Otago, which is currently being drafted. The Draft Tourism Strategy will go out for community consultation and be finalised by the Central Otago Tourism Working Group.

Motorhome, Caravan and Outdoor Supershow

Tourism Central Otago (TCO) attended the Covi Motorhome, Outdoor and Caravan Supershow in Auckland 20 - 22 September 2013. This is the third year that TCO has participated in the stop and stay zone at the show.

An electronic newsletter was sent to the comprehensive camping database established from attendance at previous shows as well as those who have indicated their interest in camping in Central Otago via other campaign activities. The newsletter provided information on new developments in the region – including the opening of the Roxburgh Gorge and Clutha Gold cycle and walking trails, as well as Highlands Motorsport Park. It also profiled the Central Otago Holiday competition that was offered at the show. A web page profiling the businesses who contributed to the prize was established as well as links from the event company's own website. As well as being supported by Central Otago based businesses, Britz Campers partnered with TCO in

offering the motorhome holiday prize by providing a five-night campervan hire as a component. The prize-winner will spend time in Cromwell, Alexandra, Ranfurly and Naseby – with campsites and activities provided at each location. The winner of the prize is Nick Hayne from Hobsonville in Auckland.

During the three days of the event, staff were frequently told by visitors to the stand that they had received the e-newsletter and had visited the Central Otago stand as a result. There was significant interest in the two new cycle trails, with a full pad of Clutha Gold trail maps being used within 1.5 days. Interest in the Otago Central Rail Trail remains high and four genuine enquiries for bookings are now with Central Otago Visitor Centre staff for processing.

There was high interest in information about Central Otago as the Motor Caravan Association's National Easter Rally is being held at Mosgiel in Easter 2014. There were many motor homers spoken to who definitely plan to visit the region between late January and the Easter Rally. The Mosgiel event committee also had a stand at the event and distributed Central Otago brochure material.

Final show numbers have not yet been confirmed, however although the show seemed quieter in the morning sessions due to America's Cup racing delaying people's arrival times, the stand was generally busy throughout the full three days. Approximately 100 more competition entry forms were completed on the Central Otago stand



Tourism Operator Contribution for the 2012/13 Financial Year

In order for TCO to operate a comprehensive regional promotion programme it is essential that the best possible industry rate is obtained when hosting media, travel trade or campaign activity prize-winners. This may be free of charge (FOC) or a reduced industry rate. The term 'in kind' refers to the difference between the normal retail price and the actual costs charged by operators – this is the 'Operator Contribution'.

During the 2012/2013 year 16 media, marketing campaign and trade files were managed (made up of 4 Domestic Media files, 6 International Media files, 2 Travel Trade/Business files and 4 Marketing Campaign files).

Forty-eight local businesses participated in hosting media, trade and campaign prize-winners in the region.

The 'in kind' contribution by operators for the 2012/13 year was:

OPERATOR 'IN KIND' CONTRIBUTIONS 2011/2012			
	Accommodation	Activities	Total In Kind
Media projects	\$2914	\$2663	\$5577
Trade projects	\$1208	\$3038	\$4246
Marketing Campaign Projects	\$4238	\$3244	\$7482
TOTAL	\$8360	\$8945	\$17,305

This is a decrease of in kind contribution by local tourism operators to the value of \$4,159 over the previous year.

Additional to the in kind contribution by operators, Tourism New Zealand's International Media Programme, and other partners contributed to the value of \$1,590 for the 12/13 year (\$15,348 in 2011/12).

This equates to a combined financial contribution towards media hosting, trade and campaign prize-winners of \$18,895 for the year ended 30 June 2013.

There is an overall decrease in contribution of \$17,917 from 2011/12. This is due to the 2011/12 year included two large Tourism New Zealand's International Media Programme one-off International Travel writer files associated with conferences held in New Zealand.

In Kind Contribution Background

TCO works jointly with local tourism operators on a variety of projects. Projects include hosting domestic and international media on a 'visitor experience', prize packages and hosting prize-winners as part of the yearly marketing campaign activities, and hosting Trade such as travel wholesalers, inbound agent staff and tourism industry staff from key roles on familiarisation visits of Central Otago and tourism experiences in the region.

When planning the content of an itinerary, TCO contacts individual operators providing the products and services suitable to the requirements of the project and/or according to the media/project brief. Operators are encouraged to consider the financial benefits to their business and the region from hosting the person or people, and where possible offer a reduced rate or no charge for their product or service. If the itinerary is part of Tourism New Zealand's (TNZ)

International Media Programme (IMP), the IMP will generally pick up the cost of accommodation and some activities.

TCO acknowledges and appreciates the level of support that operators have shown over the 2012/13 year.

Community

Central Otago Arts Strategy 2013

Submissions to the Draft Central Otago Arts Strategy were heard on 12 September and the final strategy finalised.

The draft Strategy was released for community comment from 7 June to 9 July 2013. A total of 10 submissions were received and a hearing was held by the Central Otago District Arts Trust on 12 September 2013.

One of the major themes to come out is developing Central Otago as an Arts Destination.

Developing Central Otago as an arts destination was fully supported by the community in that it would not only profile our local arts and artists, but would also encourage further participation leading to a sustainable arts sector.

To develop Central Otago as an arts destination, ideas such as providing artists with business skills, developing our public art, promoting our Arts Trail and growing current or developing new arts events that draw people from outside our region to Central Otago were suggested.

The community did acknowledge that developing and growing our arts scene in Central Otago is not enough to attract visitors from the wider regions and that to truly strive towards Central Otago becoming an arts destination, all sectors within the community need to work together to create an unforgettable quality experience for the visitor.

Central Otago District Arts Trust will manage the strategy on behalf of the Central Otago community. Trust Chair, Kathi McLean, acknowledges that the success of the strategy's implementation would rely on both the public and private sectors engaging cooperatively.

Eden Hore Collection

On 7 August 2013, Council agreed to purchase the Eden Hore Fashion Collection from John and Margaret Steele in Naseby.

The Fashion collection is made up of 228 dresses from the 70s and 80s and includes accessories such as hats, shoes and bags.

The story of the collection is nationally significant as it boasts many award winning gowns from the Benson and Henson fashion awards as well as many other gowns from designers from all over New Zealand.

The collection is also significant to our region as many gowns designed by Pat Hewitt, a local designer from Alexandra who Eden Hore worked very closely with for a number of years. Pat designed a number of one off garments specifically for the collection under her label 'One Only'.

The story behind the collection is of equal importance to Central Otago. Eden Hore was a high country farmer in Naseby who was fascinated in the transformation of the raw product such as wool, produced on the land, to these beautiful fabrics and garments. If it wasn't for Eden's fascination, there would be no collection today.

Eden held fashion shows at Glenshee Park in Naseby and invited the fashion industry from all over New Zealand to experience the High Country of Central Otago. Eden epitomised the qualities of our regional identity by being proud, inspired and welcoming. He gave his guests a piece of high country Central Otago to take away with them.

Once Council made the decision to purchase the collection, a team of people (from Central Otago and Dunedin) set to the task of packing up the collection. We were fortunate to have the help and expertise from Dr Jane Malthus of Dunedin who had already had a lot of experience with this particular collection since its inception. Jane brought with her a team of experienced people who have worked in clothing and textiles for a number of years. Jamie Mertzger, also of Dunedin, was also able to provide invaluable information having recently completed a thesis on the collection. There was also a large contingent of people from Central Otago who assisted.

The whole process involved cleaning, cataloguing, photographing and packing up every item in the collection. This process took nine full days with the help of between 10-17 people each day.

Central Stories agreed to store the collection and on 20 September 2013 the collection was moved from John and Margaret's property in Naseby to Central Stories in Alexandra.

The next step is to prepare a business plan for the collection.

NZ Small Towns Conference 2013

The NZ Small Towns conference was held from 25-27 September 2013 in Clutha Country. Central Lakes Trust and Otago Community Trust provided some funding for delegates from community plan groups in Central Otago to attend.

Four delegates from Central Otago attended the conference and found it very worthwhile.

The New Zealand Small Town Conference is held each year to give small towns the opportunity to come together to share ideas, gain inspiration and promote their own communities.

The Conference included a great line up of inspirational speakers, memorable field trips and networking opportunities.

The theme of the conference was Collaboration and Inclusiveness and aimed to provide learning on topics such as youth and inspiring community leadership, asset based community development, creative communities, heritage, environment, health, education, tourism, business and agriculture. The delegates from Central Otago were all very inspired with different aspects of the conference and are each looking forward to bringing to Central Otago some new ideas to their own areas.

Regional Identity

Central Otago Awards

The opportunity to celebrate excellence and give recognition to those who make an outstanding contribution to the community of Central Otago is important. The now biennial Central Otago Awards are built around our regional identity brand values and judging is determined by those entries and nominations that most closely represent those values.

Finalists and winners of the 2013 Central Otago Awards were honoured at a special event ceremony held on 13 September in Roxburgh. The winners of the Youth, Apprentice and Business Excellence Awards were announced along with the recipients of the Community Service Award. Each was presented with a handcrafted recycled glass trophy and certificate.



The winners were:

Youth Award

James Botting

Apprentice Award

Joint winners were Ryan Bain and Paul Duncan

Business Excellence Award

BTW South Limited and Pioneer Generation was also highly commended

The recipients of the Community Service Award were:

Helena Heydelaar

Maureen Davies

Kath Thomas

Russell Lambeth

Russell Fawcett

Ella Davison

The guest speaker for the evening was New Zealand Breakers basketball general manager Richard Clarke who inspired guests with a message about having a vision and building a winning culture.

Defining the Unique Points of Difference

Moving from articulating the key points of difference that define the two cycling and walking trails - Clutha Gold and Roxburgh Gorge to developing marketing collateral for these trails has been a key focus of the Brand Manager in this last quarter.

Each trail has a unique qualities and it is important for that uniqueness be reflected consistently in all marketing material, whether it is the interpretation panels, brochure, passport or branded product such as T-shirts and caps.

More recently the brand manager has helped with coordinating the design concept ideas for branded T-shirts and caps for the Roxburgh Gorge Trail featuring the colour palette associated with the trail. These products will help to provide a source of revenue for the Trust and Visitor Centre and will be available on sale at the Visitor Centres in late October.

Promotions

Vincent

Promote Dunstan is making progress on Community Board funded projects including heritage panels and the Clyde Book with research and planning ongoing.

Clyde on Sunday projects are also progressing well. The new Clyde brochure has attracted 44 advertisers and will be printed soon. The Cuisine at Clyde event has a confirmed schedule of events being actively promoted via flyers, advertising and social media. The event has a series of 15 ticketed events being held over the three days of Labour Weekend 2013. It includes cooking master classes with Nici Wickes, Fleur Sullivan and Michael Coughlan; Wine appreciation with Ash Boeyen, Pinot Noir Barrel Cooking with Wild Earth's head chef, Alexandra Basin Winegrowers new release with John Hawkesby; A Blokes, Broads and Cuisine BBQ with Dai Henwood, and a Wine and Food Matching Dinner with Nici Wickes and John Hawkesby. There is also table dressing, cake icing, cooking with venison and authentic Thai cooking demonstrations.

The Alexandra Blossom Festival garden tour and the Wool On Fashion events tickets were made available for sale on www.centralotagonz.com. Online sales figures were down on 2012 as follows:

Wool On Gala Night:

2 sales 2012 vs 5 sales 2013

Wool On Friday

6 sales 2012 vs 4 sales 2013

Blossom Festival Garden Tour

32 sales 2012 vs 4 sales 2013

The Promote Alexandra AGM was held on 12 August. Office bearers and committee remain as per the previous year. The group is continuing to progress the development of a new look Alexandra Brochure. There is not a confirmed publication date.

Cromwell

TCO assisted Cromwell Promotions to modify the groups Christchurch A&P Show competition entry form to meet the requirements of funding.

The group has been offered the opportunity to have on track signage promoting Cromwell at Highlands Motorsport Park and they will seek additional funding in order to take advantage of the opportunity.

Maniototo

The first round of applications to Maniototo Promotions grants was received by Maniototo Community Board at its meeting of 26 September. The following grants were approved:

Rural Art Deco Festival	\$6,999
Maniototo Promotions Group - Spring Marketing Campaign	\$6,770
Naseby Car Show	\$1,219
Ranfurly Art Deco Museum Signage	\$2,100

At the 26 September Maniototo Community Board meeting, Maniototo Promotions Group and Rural Art Deco Maniototo completed report backs on funded projects as per the conditions applied to grants received.

Maniototo Promotions Group reported back on the following projects:

- Canterbury Show Campaign 2011
- Dunedin Promotions Campaign 2011
- Photographic Board 2011/12
- Dunedin Spring Fling Campaign 2012

Rural Art Deco Maniototo reported back on the following project:

- Rural Art Deco Festival 2013

PLANNING and environment

planning civil defence
rural fire building control
liquor licensing dog control and registration
environmental health



Planning & Environment

OUR SPACE

Planning and Environment encompasses the following activities:

- Resource Management
- Building Control
- Environmental Health
- Liquor Licensing
- Dog Control and Registration
- Rural Fire
- Emergency Management

All planning and environment activities contribute to all three of our community outcomes.



Liquor Licensing

We are in the process of establishing an operational structure and guidelines for the implementation of the provisions of the Sale and Supply of Alcohol Act 2012, which comes into effect on 18 December 2013. The two main areas we have focused on in recent months are the seeking of expressions of interest in becoming a member of the new District Licensing Committee and the development of a Local Alcohol Policy (LAP).

In respect to the Licensing Committee we are pleased with the calibre of those who have expressed an interest in the becoming part of the future decision making process on alcohol matters for this district. We propose making a recommendation to the Council on suitable members for the committee on 11 December 2013.

The development of our Local Alcohol Policy is progressing slower than we initially intended, but in taking more time we are ensuring we take the opportunity to consult as widely as practicable so as to develop a robust evidence based Draft LAP. This should assist in reducing consultation work resulting from submissions to this draft. We hope to have the draft ready for release by 11 December 2013.

As for our regular work, we are tracking similar to previous years in respect to application numbers.

July - September	2013	2012
On-Licence New	1	0
On-Licence Renewals	4	5
Off-Licence New	1	4
Off-Licence Renewals	12	1
Club Licence Renewals	0	13
Manager's Certificates New	19	24
Manager's Certificates Renewals	46	40
Special Licences	31	30
Temporary Authorities	2	3

Resource Management

Number of Resource Consents Processed

In the period 1 June – 30 September 2013 a total of 71 resource consents were processed which is an increase of approximately 48% on the same quarter in 2012. The consents issued during this period were as follows:

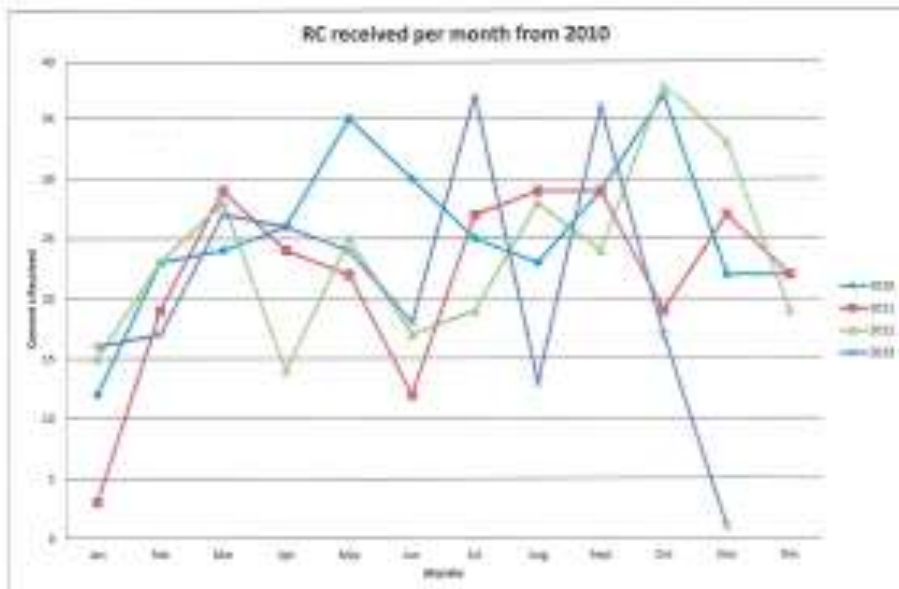
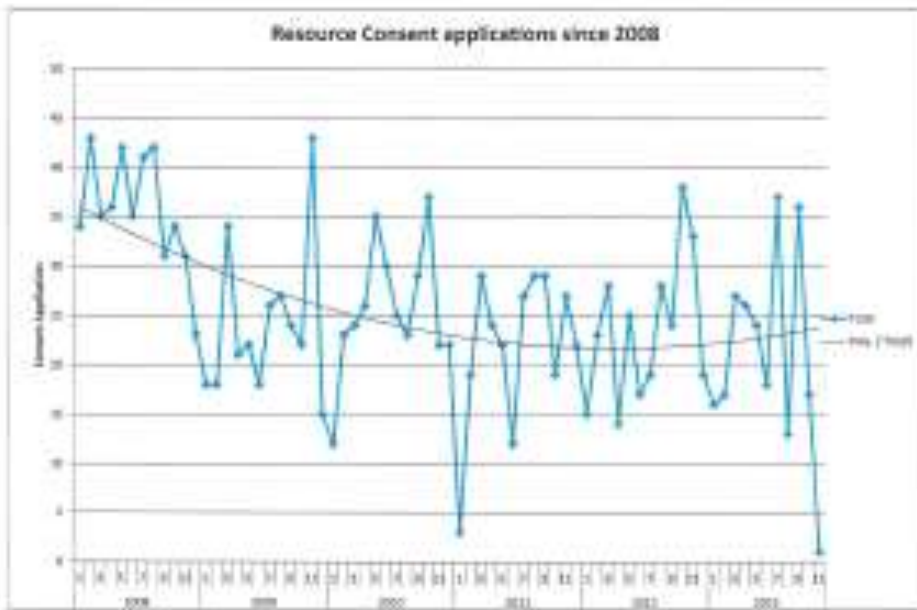
Non-notified delegated authority	68
Non-notified to hearing	2
Limited Notified (to hearing)	0
Publicly Notified (to hearing)	1

100% of all consents were processed within statutory timeframes.

Number of Resource Consents Received

The trend line for resource consents received since 2008 still indicates a generally upward trend from the middle of 2011 (refer to chart "Resource Consent applications since 2008"), and continues to rise.

Note: A total of 85 Resource Consent applications were received in this period. The numbers received in the first quarter of this year are approximately 15% up on the number received during the same period last year.



Building Control

Building Control Activity

Number of Building Consents Processed and Value of Building Work

In the period 1 July to 30 September 2013 a total of 208 Building Consents were issued at a value of \$17,332,513.

An analysis of trends in building consent numbers and their values indicates that the number of consents received in this quarter was up 2.4% and the value had decrease of 5.7% when compared to the same period last year.

Processing Times

The attached Winchart indicates that the end to end processing times for building consents was an average processing time of 16.6 customer days (not statutory processing days)

Note: The end to end times shown on the Winchart provides a quarterly average processing time in customer days (including weekends)

In terms of statutory processing time frames the average processing time for the quarter was 7 working days, well within the statutory requirement of 20 working days. 100% of all consents issued were issued within statutory timeframes.

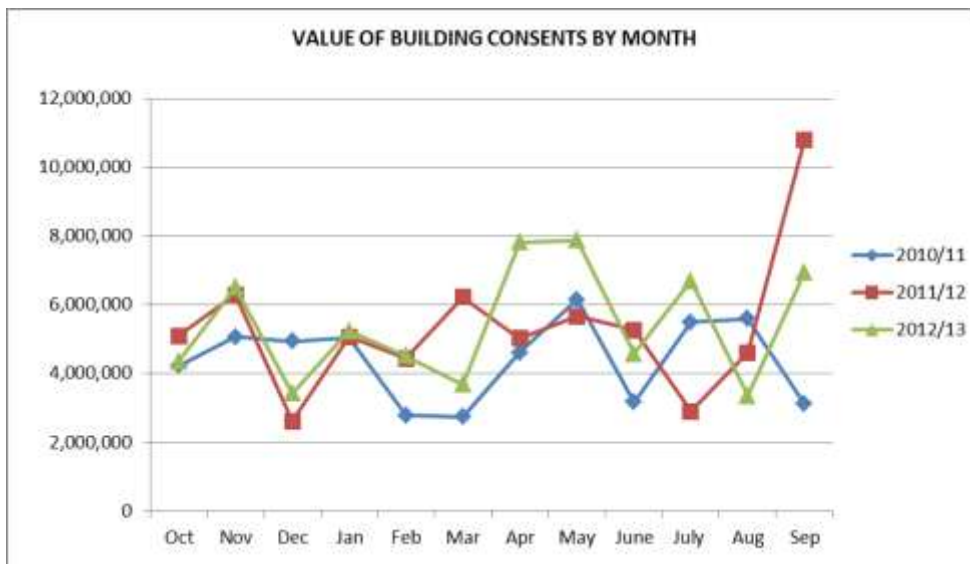
Capacity

The number of building consents received continues to fluctuate, requiring flexibility of resource to meet customer needs. At present the processing times indicate that our capacity to process building consents is at a good level to meet customer demands. We will continue to assist other councils with some building consent processing when we have capacity.

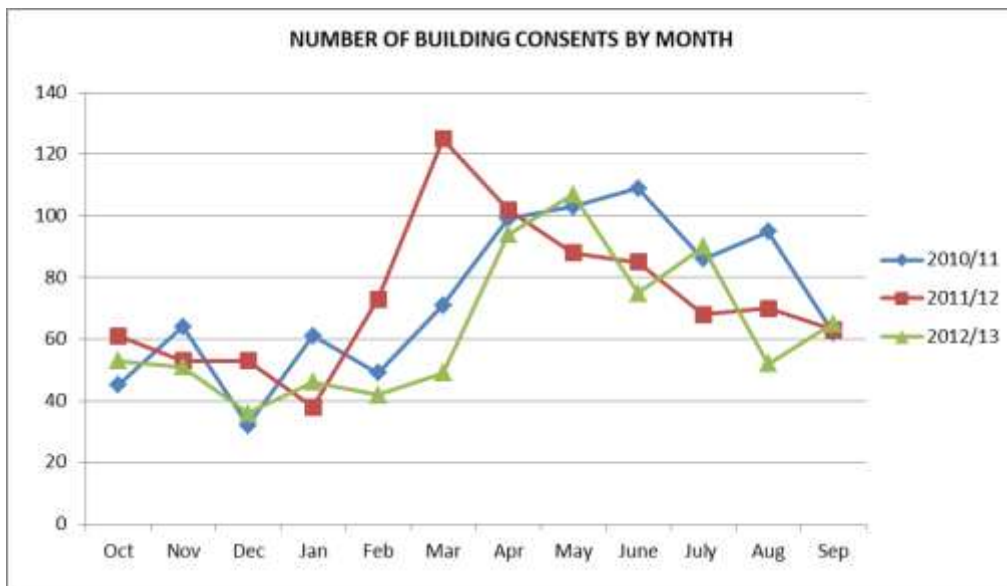
Employment

We are currently advertising for an additional Building Control Officer to cover long term illness. This will provide a level of flexibility during periods of staff illness, annual leave, training requirements and unpredictable fluctuations of building consent activity in the future. It will also enable us to address the legislative changes that will be imposed by MBIE, which will have a direct impact on staffing needs. If in the future we have excess capacity there is plenty of opportunity to process consents for other council's in particular Christchurch City Council who are under significant workload pressure.

Building Consents - By Value			
	2010/11	2011/12	2012/13
Oct	4,218,678	5,097,936	4,358,638
Nov	5,069,551	6,298,967	6,505,975
Dec	4,931,395	2,609,920	3,419,300
Jan	5,050,299	5,071,434	5,236,743
Feb	2,789,191	4,434,537	4,505,860
Mar	2,738,515	6,226,677	3,677,700
Apr	4,615,803	5,021,650	7,818,436
May	6,145,649	5,665,584	7,881,058
June	3,169,105	5,261,999	4,574,213
July	5,499,700	2,901,041	6,689,217
Aug	5,587,443	4,614,470	3,355,377
Sep	3,105,176	10,800,064	6,944,115
Total			
Increase from last year	52,920,505	64,004,279	64,966,632



Building Consents - By Number			
	2010/11	2011/12	2012/13
Oct	45	61	53
Nov	64	53	51
Dec	32	53	36
Jan	61	38	46
Feb	49	73	42
Mar	71	125	49
Apr	99	102	94
May	103	88	107
June	109	85	75
July	86	68	90
Aug	95	70	52
Sep	62	63	65
Total			
Increase from last year	876	879	760



Alexandra Ward		
Agricultural - New farm shed	6	205,000
Agricultural - Other	1	5,000
Commercial - New retail/cafe/restaurant/bar	1	380,000
Commercial - New warehouse/showroom/offices	1	700,000
Commercial - Warehouse/showroom/offices - additions and alterations	1	40,000
Commercial - Education/childcare facilities - additions and alterations	1	120,000
Commercial - Community building (eg. church/clubrooms/toilet	1	83,339
Commercial - Demolition (commercial)	1	19,900
Commercial - Other	16	1,423,450
Residential - New Dwelling	11	5,550,749
Residential - Dwelling alteration (internal only)	15	151,400
Residential - Dwelling additions and alterations	5	273,322
Residential - New garage	3	89,000
Residential - New carport	1	4,900
Residential - New garage/sleep-out	2	109,000
Residential - Outbuilding alterations	2	7,000
Residential - Outbuilding relocated off site	1	1,000
Residential - New conservatory	3	35,084
Residential - Heating appliance	68	310,700
Residential - Solar water heating	2	3,501
Residential - Demolition (domestic)	1	5,000
	143	9,517,345
Year to date (from 1 July)	48	3,477,951

Earnsclough Ward		
Agricultural - New farm shed	10	227,300
Agricultural - Other	1	3,000
Commercial - Retail/cafe/restaurant/bar - additions and alterations	1	84,000
Commercial - Other	3	292,000
Residential - New Dwelling	18	5,652,624
Residential - Dwelling alteration (internal only)	8	146,303
Residential - Dwelling additions and alterations	4	117,200
Residential - New garage	3	52,000
Residential - Outbuilding alterations	2	13,000
Residential - Heating appliance	27	119,200
	77	6,706,627
Year to date (from 1 July)	26	2,265,061

Manuherikia Ward		
Agricultural - New farm shed	6	667,000
Agricultural - Milking shed - additions and alterations	2	760,000
Commercial - Community building (eg. church/clubrooms/toilet)	1	56,000
Commercial - Marquee	2	8,500
Commercial - Other	1	285,000
Residential - New Dwelling	6	1,635,000
Residential - Dwelling alteration (internal only)	3	37,800
Residential - Dwelling additions and alterations	3	172,900
Residential - Relocate dwelling on to site (site-works)	1	5,000
Residential - New garage	2	97,500
Residential - New conservatory	1	25,000
Residential - Heating appliance	14	59,000
	42	3,808,700
Year to date (from 1 July)	10	1,036,400

Cromwell Ward		
Agricultural - New farm shed	15	628,490
Agricultural - Wind machine	6	41,500
Agricultural - Relocate farm building to site	2	28,000
Agricultural - Other	3	88,000
Commercial - New industrial	1	8,000
Commercial - New retail/cafe/restaurant/bar	1	400,000
Commercial - Retail/cafe/restaurant/bar - additions and alterations	2	5,000
Commercial - New warehouse/showroom/offices	4	2,880,000
Commercial - Warehouse/showroom/offices - additions and alterations	2	120,000
Commercial - Education/childcare facilities - additions and alterations	2	97,500
Commercial - New community building (eg. church/clubrooms/to)	1	43,900
Commercial - Community building (eg. church/clubrooms/toilet)	2	52,400
Commercial - Marquee	2	6,000
Commercial - Other	15	2,587,932
Residential - New Dwelling	60	20,660,720
Residential - Dwelling alteration (internal only)	23	452,690
Residential - Dwelling additions and alterations	12	731,198
Residential - Relocate dwelling on to site (site-works)	4	110,000
Residential - New garage	28	826,770
Residential - New carport	4	28,000
Residential - New garage/sleep-out	1	34,000
Residential - Outbuilding alterations	4	29,500
Residential - Outbuilding relocated on to site	1	4,000
Residential - New garden shed / glass-house	1	13,925
Residential - Heating appliance	88	363,380
Residential - Plumbing and drainage only	2	13,908
Residential - Demolition (domestic)	3	695,554
Residential - Residential	1	40,000
	290	30,990,367
Year to date (from 1 July)	126	12,974,193

Maniototo Ward		
Agricultural - New farm shed	5	255,000
Agricultural - Other	1	5,000
Commercial - Motel/hotel/accommodation building - additions	2	10,500
Commercial - Other	5	168,000
Residential - New Dwelling	6	2,096,081
Residential - Dwelling alteration (internal only)	7	238,475
Residential - Dwelling additions and alterations	4	275,000
Residential - Relocate dwelling on to site (site-works)	1	15,000
Residential - New garage	5	201,500
Residential - New sleep-out	1	9,500
Residential - Outbuilding alterations	3	108,500
Residential - Heating appliance	21	92,200
	61	3,474,756
Year to date (from 1 July)	19	1,583,856

Roxburgh Ward		
Agricultural - New farm shed	1	92,000
Agricultural - Wind machine	1	6,000
Commercial - Community building (eg. church/clubrooms/toilet	1	7,200
Commercial - Marquee	1	5,000
Commercial - Other	5	344,500
Residential - New Dwelling	1	275,000
Residential - Dwelling alteration (internal only)	7	180,800
Residential - Dwelling additions and alterations	4	551,834
Residential - New garage	6	114,490
Residential - New garden shed / glass-house	1	3,800
Residential - Heating appliance	14	65,200
Residential - Plumbing and drainage only	1	8,800
	43	1,654,624
Year to date (from 1 July)	16	757,500

Summary of Building Consent Statistics		
Alexandra	143	9,517,345
Cromwell	290	30,990,367
Earnsclough	77	6,706,627
Maniototo	61	3,474,756
Manuherikia	42	3,808,700
Roxburgh	43	1,654,624
	656	56,152,419
Year to date (from 1 July)	245	22,094,961

Analysis for Month		
Agricultural - New farm shed	43	2,074,790
Agricultural - Milking shed - additions and alterations	2	760,000
Agricultural - Wind machine	7	47,500
Agricultural - Relocate farm building to site	2	28,000
Agricultural - Other	6	101,000
Commercial - New industrial	1	8,000
Commercial - New retail/cafe/restaurant/bar	2	780,000
Commercial - Retail/cafe/restaurant/bar - additions and alterations	3	89,000
Commercial - New warehouse/showroom/offices	5	3580,000
Commercial - Warehouse/showroom/offices - additions and alterations	3	160,000
Commercial - Education/childcare facilities - additions and alterations	3	217,500
Commercial - Motel/hotel/accommodation building - additions	2	10,500
Commercial - New community building (eg. church/clubrooms/to	1	43,900
Commercial - Community building (eg. church/clubrooms/toilet	5	198,939
Commercial - Demolition (commercial)	1	19,900
Commercial - Marquee	5	19,500
Commercial - Other	45	5,100,882
Residential - New Dwelling	102	35,870,174
Residential - Dwelling alteration (internal only)	63	1,207,468
Residential - Dwelling additions and alterations	32	2,121,454
Residential - Relocate dwelling on to site (site-works)	6	130,000
Residential - New garage	47	1,381,260
Residential - New carport	5	32,900
Residential - New sleep-out	1	9,500
Residential - New garage/sleep-out	3	143,000
Residential - Outbuilding alterations	11	158,000
Residential - Outbuilding relocated on to site	1	4,000
Residential - Outbuilding relocated off site	1	1,000
Residential - New garden shed / glass-house	2	17,725
Residential - New conservatory	4	60,084
Residential - Heating appliance	232	1,009,680
Residential - Solar water heating	2	3,501
Residential - Plumbing and drainage only	3	22,708
Residential - Demolition (domestic)	4	700,554
Residential - Residential	1	40,000
	656	56,152,419

Rural Fire

Date	Location	Cause	Fire Type	Brigade	Time
02.07.13	Tarras-Cromwell Road, Tarras DOC	Control burn left unattended	Vegetation	Luggate FB Tarras RFB, RFT	1 hour 40 mins
03.07.13	Duffy Lane-Patearoa Maniototo Road, Patearoa DOC	Possible generator overheating	Pump house	Ranfurly FB, RFA, RFT	55 mins
07.07.13	Tarras-Cromwell Road, Tarras	Flooding around house	Special service	Luggate FB Tarras RFB	4 hours 40 mins
09.07.13	O'Neill Road, Patearoa	Overheating of chimney	Chimney fire	Ranfurly FB	55 mins
13.07.13	Tarras-Cromwell Road, Tarras	MVA	Rescue	Luggate FB Cromwell FB Tarras RFB	1 hour 15 mins
14.07.13	Ettrick-Raes Junction Road, Island Block	MVA	Rescue	Roxburgh FB Millers Flat FB Ettrick RFB	40 mins
17.07.13	Loop Road, St Bathans DOC	Malfunction alarm activation	Structure	Omakau FB Ranfurly FB Blackstone RFB	50 mins
22.07.13	Cromwell Gorge	Good intentions	Vegetation	Cromwell FB Clyde FB Dunstan RFT	20 mins
22.07.13	Beaumont Highway, Raes Junction	Overheating of chimney	Chimney fire	Millers Flat FB Ettrick RFB	50 mins
26.07.13	Knobby Range Road, Knobby Range	Control burn out of control	Vegetation	Ettrick RFA PRFO 2x helicopters	5 hours
28.07.13	Chatto Creek-Springvale Road Springvale	Tree stumps left unattended	Vegetation	Alexandra FB Dunstan RFB, RFT	55 mins
03.08.13	Wedderburn-Becks Road, Wedderburn DOC	No action good intentions	Vegetation	Ranfurly FB, RFT	30 mins
06.08.13	Hayes Road, Oturehua DOC	Nothing showing, good intentions	Alarm activation	Omakau FB Ranfurly FB Blackstone RFB	1 hour
08.08.13	Fruitlands-Roxburgh Road, Shingle Creek	Control burn, no action	Vegetation	Roxburgh FB Dunstan RFT	35 mins

Date	Location	Cause	Fire Type	Brigade	Time
15.08.13	Kyeburn-Hyde Road, Kyeburn DOC	Control burn, no action	Vegetation	Ranfurly FB, RFT	25 mins
19.08.13	Ripponvale Road, Cromwell DOC	Control burn, no action	Vegetation	Cromwell FB Tarras RFT	15 mins
19.08.13	SH8 Tarras	Control burn out of control	Vegetation	Luggate FB Tarras RFB, RFT	1 hour 15 mins
22.08.13	Home Hills Runs Road, St Bathans	Flare up from previous burn	Vegetation	Ranfurly FB, RFT Omakau FB Blackstone RFB	1 hour
23.08.13	Moa Flat Road, Etrick	Vehicle brakes on fire	Vehicle	Roxburgh FB Millers Flat FB	15 mins
24.08.13	Patearoa-Waipiaata Road, Patearoa DOC	Control burn out of control	Vegetation	Ranfurly FB, RFT	45 mins
28.08.13	Young Lane Clyde URBAN	Flare up from previous fire	Vegetation	Clyde FB Alexandra FB Dunstan RFT	20 mins
28.08.13	Strode Road, Earnsclough	Control burn out of control	Vegetation	Alexandra FB Clyde FB Dunstan RFB, RFT PRFO	1 hour 10 mins
31.08.13	Dunstan Road, Alexandra DOC	Control burn good intentions	Vegetation	Alexandra FB Dunstan RFT	25 mins
01.09.13	Roxburgh-Etrick Road, Etrick DOC	Control burn good intentions	Vegetation	Roxburgh FB Etrick RFB	20 mins
06.09.13	Channel Road, Ranfurly	Control burn good intentions	Vegetation	Naseby FB Ranfurly FB, RFT, RFA	15 mins
06.09.13	Kyeburn-Ranfurly Road, Ranfurly	Control burn out of control	Vegetation	Ranfurly FB, RFA, RFT	1 hour 50 mins
07.09.13	Springvale Road, Clyde	Flare up from previous fire	Vegetation	Clyde FB Dunstan RFT	25 mins
08.09.13	Channel Road, Naseby	Control burn out of control	Vegetation	Naseby FB Ranfurly FB, RFA, RFT	2 hours 5 mins

Date	Location	Cause	Fire Type	Brigade	Time
09.09.13	Channel Road, Naseby	Flare up from previous day	Vegetation	Naseby FB Ranfurly FB, RFA, RFT	35 mins
19.09.13	Springvale Road, Springvale	Control burn good intentions	Vegetation	Alexandra FB Dunstan RFT	40 mins
20.09.13	Waipiata area (appears not to be in CODC district)	Control burn good intentions	Vegetation	Ranfurly FB	25 mins

RB – Fire Brigade

RFT – Rural Fire Tanker

RFA – Rural Fire Appliance

RFB – Rural Fire Brigade

PRFO – Principal Rural Fire Officer

DOC – Department of Conservation

Emergency Management

The primary focus for the emergency management office between the months of July and September was to review the responses to Exercise Te Ripahapa, the severe weather event at the end of June and to develop actions that will improve the way that Central Otago manages emergencies. A number of debriefs were held after the exercise and after the severe weather event that focused on different aspects of the emergency; from operations and regional coordination to the community perspective.



The main lessons that were learnt from these events was that while operations were generally well coordinated, some members of the public felt that communication between the emergency operations



centre and the community could have been better. However, the majority of people felt that the response was adequate and complimented the agencies for doing a great job.

Actions that have been undertaken to improve communications include updating emergency procedures particularly around public information, updating the CODC Rooding Policy which included a process of public consultation, creating a new website that will deliver important messages during an emergency, conducting a public information campaign and pamphlet drop to increase understanding of the role of civil defence, what to do in an emergency and who you should contact and developing a community response plan template. The new elected members will be briefed on their role in emergencies after the upcoming elections and provided with a copy of this template which will subsequently be rolled out to the community.

In summary the Emergency Management Office carried out the following activities between July and September:

- Managed the severe weather event that begun on 17 June and ended on 8 July (3 weeks). A debrief was held a week after the event with internal stakeholders.
- A debrief/community meeting was also held in the Maniototo in response to the severe weather event to get a community perspective.
- A workshop was held in Dunedin to discuss actions to the lessons learnt from the Canterbury earthquakes, exercise Te Ripahapa and the recent severe weather event

- A report was prepared for the Clutha Management Committee with regard to Contact Energy's Annual compliance reports that were received on the 27 June.
- An information booklet with photos was forwarded to every household in Central Otago to help increase awareness about what to do in an emergency. The booklet also explains the role of civil defence emergency management and communication in an emergency to address the issues that have arisen in response to the severe weather event.
- A regional meeting of welfare agencies was held in Dunedin to discuss and approve the new Otago Civil Defence Emergency Management Group Welfare Plan.
- A business continuity forum was held in Alexandra (this replaced the older emergency management meetings) and aimed to focus attendees on particular topics rather than generic emergency management quips. The forum was relatively successful with a good range of organisations (approximately 20 people). Participants came from Cromwell, Alexandra and Queenstown.
- Speakers included Jon Mitchell (Emergency Management and Business Continuity) Diane Hudson and Judie Currie (Employment issues in an emergency) and Noah Heath (Insurance).
- A display promoting emergency preparedness was established for the Blossom Festival at the Alexandra i-SITE and civil defence mascot Stan helped to increase the awareness by participating in the festival and grand procession.
- The business continuity forum, Blossom Festival and pamphlet drop all coincided with the national Get Ready Week.



Stan at the Blossom Festival

GOVERNANCE and corporate services

communication
administration buildings



Governance

OUR SPACE

The governance activity is at the forefront of everything we do. While the Council provides many different services, it is the governance activity that supports elected members to be effective and responsible decision-makers. This activity facilitates and supports Council and community boards, ensures agendas are published and available to the public and runs local body elections every three years.

The governance activity contributes indirectly to all three main community outcomes.



Elections

Voting papers and Candidate Information booklets were prepared during this quarter and papers were sent out late September for postal voting up to Election Day 12 October.

Corporate Services

OUR SPACE

The corporate services activities provide both direct and indirect support across the organisation that allows Council to function efficiently and effectively. The corporate services activity contributes indirectly to all three main community outcomes.



Council Website

Our new Council Website was launched in September and will be actively promoted post-elections. Our new online look has been receiving positive feedback.