

April to June 2014

QUARTERLY ACTIVITIES REPORT

Central Otago District Council



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Our Activities

'Our Activities' provides a detailed overview of our activities from the last quarter and looks ahead to planned work for the next three months.

The groups of activities incorporate the core services that we deliver and we give particular consideration to how these core services contribute to the community in our decision-making process.

While some of the activities relate to legislation such as the Building Act 2004 and the Resource

Management Act 1991, they contribute to the community's social, cultural, environmental and economic well-being and therefore also contribute to the community outcomes in some way, either directly or indirectly.

Corporate support provides the internal processes and support required for the organisation to carry out its activities.

WATER	Water Demand Management		
WASTEWATER			
STORMWATER			
TRANSPORTATION			
OTHER INFRASTRUCTURE	Waste Minimisation	Elderly Persons' Housing District/Commercial Property Public Toilets Airports	
COMMUNITY SERVICES	Parks & Recreation Cemeteries	Community Facilities Libraries Swimming Pools	District Development Business Development Tourism Community Planning Visitor Information Centres Central Otago Brand Promotions & Grants
PLANNING & ENVIRONMENT	Resource Management Building Control Liquor Licensing Dog Control & Registration Environmental Health Rural Fire Civil Defence		
GOVERNANCE & CORPORATE SERVICES	Elected Members' Support	Administration Buildings Personnel Communications Customer Service & Administration Financial Planning & Reporting Information Systems	

WATER



Water Services Overview

OVERVIEW

The Water Services activity provides water, wastewater and stormwater services to the urban areas of Central Otago.

The Water Service Team's goal is to operate and maintain the water systems and to provide a water and wastewater service that meet the standards required by central and regional government public health and environmental quality standards at the lowest possible cost.

The water supply service is a primary contributor to all three of our community outcomes.



Our goal is to provide certainty in the quality and availability of residential water supplies, as well as education on water conservation.

Operational Activity this Quarter

Capital Works

The capital works programme was not fully delivered. This is largely due to planning and resourcing issues, and partially due to the late commencement of the maintenance contract, which started 1 October 2013. Budgets have been adjusted to recognise the projects that would not be completed in the 2013/14 financial year.

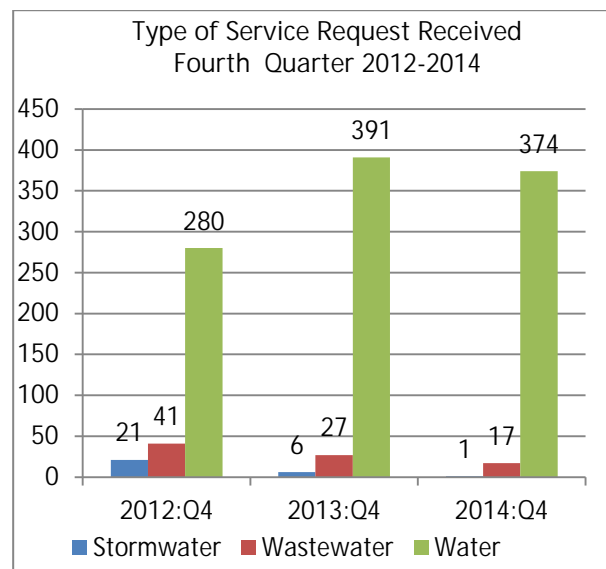
With the recruitment of a Capital Projects Engineer we will be looking to a three stage approach to delivering capital works projects. The first stage will involve the investigation and scoping of each project and this will commence two years prior to construction. This will be followed by detailed design and procurement documentation commencing 12 months prior to construction. This approach will enable physical works to commence as soon as

practical in the designated year of construction and will eliminate the existing delays to the commencement of physical works.

Water Service Requests

Analysis of service requests over the quarter show that requests are generally running at normal levels. The exception is water requests, which have shown an increase in total numbers over the past two years. This can be explained by an increase in the number of meter reads requested due either to house sale final reads or query of a bill.

The numbers displayed in the following graph are the total numbers of service requests recorded and include staff requests and external customer requests.



Water Services Maintenance Contract

Fulton Hogan has now completed nine months of the new contract. No accidents have been reported in this time. This result reflects the safety culture in which they operate. Fulton Hogan is performing to expectation at this point in the contract and is now looking for value added opportunities.

Both parties are working together to improve risk identification and action planning in the planning phase of project work. This is lifting the bar for 3 Waters service delivery.

Plan Change 6A

The Otago Regional Council (ORC) held a forum on the plan change, and has also hosted Regional Water Quality Roadshows on the topic. The presentations focused on how the regime will affect farmers and landowners with particular emphasis on non-point discharges (run-off from paddocks, etc). The ORC explained that the Plan Change was now agreed and the next few years will be spent implementing and enforcing the provisions. The ORC is promoting a collaborative approach to this whole issue but it is clear that enforcement will be real. The immediate issues for this Council are less obvious than for farmers, but requirements for working in riverbeds and activities causing silt discharge or discolouration of waterways will be enforced and that potentially affects some asset maintenance activities. Consents for wastewater discharges will still be dealt with on a consent by consent basis and we have to wait and see how PC6A will impact on this.

The ORC did advise that further plan changes are now being initiated. These changes will directly address urban discharges, stormwater and septic tanks. These have the potential to greatly affect Council's activities and we will need to have a detailed involvement in the progress of those changes.

Projects & Operations

WASTEWATER CAPITAL WORKS PROGRAMME 2013-2014

Project	Budgets 2013-2014	Comment
District Wide Minor Renewals - Non Pipe Renewals & Condition Assessment.		Council maintenance contractor completed all identified minor capex projects.
Alexandra Sludge Processing Upgrade		Long term disposal or reuse strategy options for sludge required, no progress this quarter. Budget will not be spent this year.
Ranurly Resource Consent Renewal of Discharge Permit		Investigation reported to Otago Regional Council consent application due to be lodged end of 2014.
District Wide Reticulation Renewals Programme		A significant number of wastewater reticulation renewals were not started due to unquantified risks associated with working within private property.
Cromwell Resource Consent Renewal of Discharge Permit		New resource consent received. Landscaping and fencing work is almost completed. Planting in spring 2014.
Alexandra Resource Consent Renewal- Construction of Ultraviolet Treatment Plant.		Tender for UV equipment supply complete. Civil works to house equipment planning underway, completion 1 February 2015.
Overall Wastewater Projects expenditure at 30% spent to the end of year.		Project delivery fell well short of the programmed work. A number of wastewater reticulation renewals were not started due to risks associated with working within private property.

WATER SUPPLY CAPITAL WORKS PROGRAMME 2013-2014

Project	Budgets 2013-2014	Comment
District Wide Minor Renewals - Tobies, Non Pipe Renewals, Valves & Hydrants		Council maintenance contractor completed all identified minor capex projects.
Condition Assessment, Demand Management, Prepare 5 PHRMP's		Condition assessment work not completed due to contractor resourcing issues.
Alexandra Water Treatment Investigations - Finalise investigation and public consultation		Consultation phase completed Lake Dunstan trial bores programmed to start early 2014/2015yr
District Wide Reticulation Renewals Programme		All identified water main renewals were completed under budget
Irrigation Projects, Molyneux Park and Clyde Rec Reserve		Contractor failed to complete all of the irrigation contract, funding needs to be carried over into the 2014/15yr
Overall Water Supply Projects expenditure at 70% to end of financial year		Capex end of year result of 70% delivery. This was due mainly to ongoing resourcing issues and the delayed commencement of this year programme.

Water

OUR SPACE

We manage 10 public water supply schemes, servicing approximately 14,400 residents. We aim to supply the community with treated water at a suitable pressure and quantity. Each scheme is different but operates under the same basic process. Water is drawn from a lake, river or bore before being treated to a required standard. Treated water is then pumped to elevated storage reservoirs for distribution. The reservoirs ensure sufficient quantities are available for consumption and firefighting while the elevation produces the required pressure.

In providing this we collectively utilise 57 pumps, 357km of pipes and 73 tanks or reservoirs.

The water supply service is a primary contributor to all three of our community outcomes.



Our goal is to provide certainty in the quality and availability of residential water supplies, as well as education on water conservation.

Our Measures

How we Measure Success	Our Aim	Comments
Water consumption per property per annum	Water consumption is stable at 450m ³ per annum per connection	Consumption is at 68m ³ per connection for this quarter with a comparison of 102m ³ for the same period last year. The total for this year is 422m ³ with a comparison of 526m ³ for the same period last year.
Proportion of our budgeted works programme completed annually	90% of annual plan budgeted works completed within the financial year	Annual expenditure is 70% spent at the end of financial year. Water quality machinery and plant upgrades are behind schedule or have been deferred due to funding uncertainty. Irrigation installation work in Alexandra and Clyde is almost completed, there is some pipework changes required near Centennial Avenue which will be completed early spring 2014.
Number of requests for service received from customers	Number of service requests trending down from 900	95 service requests in this quarter with a comparison of 131 for the same period last year. The total for this year is 727 with a comparison of 730 for the same period last year.

Time without water per customer per annum (planned and unplanned)	Maximum shut down = 6 hours 99.7% sys availability No more than 5 shutdowns per property	None in this quarter. 99.99% in this quarter. None in this quarter.
Flow and pressure at connection	Number of low pressure or flow complaints trending down Number per year where flow is less than 25 litres/min Number per year outside the pressure range of 300Kpa – 900Kpa	None. None.
Water loss from the network as a result of system leakage	Water loss does not exceed 30% of winter night flow	Achieved.
Compliance with the microbiological criteria of the NZ Drinking Water Standards	Zero failed E-coli tests	No Failed E Coli tests

Alexandra

Alexandra Water Source

Council completed its consideration of submissions received in response to consultation and resolved to provide for a new Clutha River or Lake Dunstan source in the 2015 LTP programme. To this end arrangements are now being made for trial bores to be drilled in Lake Dunstan adjacent to the Clyde water bore. These trials are due to take place in August/September to confirm the feasibility of using this source for Alexandra’s supply.



Bridge Hill Rising Main Condition Assessment

During routine pipework inspection on a water main on Bridge Hill a rock was found to be resting directly on top of the pipeline. Plans are being made to undertake work to reduce the risk of this damaging the main.



Roxburgh

Branxholm Street Water Quality

Fulton Hogan carried out air scouring on water supply lateral to properties in Branxholm Street. The water quality has been affected by corrosion in the galvanized pipe and air scouring reduces the quality issues being experienced by removing the rusting pipe surface. Site investigation continues to show a trend in water quality issues. The pipe deterioration reduces the chlorine levels in the water and raises the turbidity. This is not helped by the elevation of the site, and the low pressure and flow to the handful of houses that this pipeline supplies. The process from here is to identify the options and present the findings to the Council for its consideration.

Network Renewals

Reticulation Renewals (Benchmark Construction)

Benchmark Construction Ltd completed three water main renewals within budget in the following towns:

Clyde

- Blyth Street (Whitby Street to Fraser Street)

Alexandra

- Shannon Street (Centennial Avenue to Ventry Street)
- Killarney Street (Brandon Street to Simmonds Street)

Reticulation Renewals (Fulton Hogan)

Fulton Hogan, Council's maintenance contractor, was allocated a small number of reticulation renewals. These works were completed in the final quarter of the 2013/14 financial year.

Naseby

- Lua Street water main (from Arrow Steet 60m)

Ranfurlly

- Caulfield Street water main and rider main renewals (Tyrone Street to Dungannon Street)

Demand Management

Molyneux Park Irrigation System

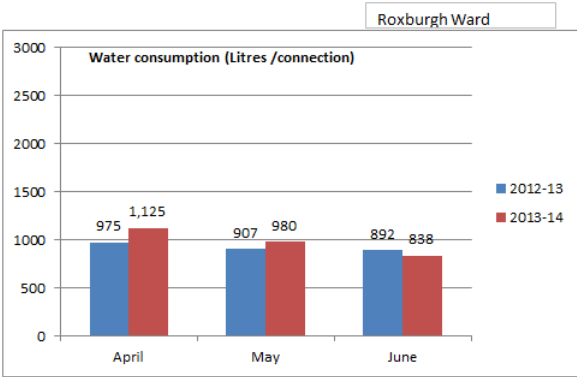
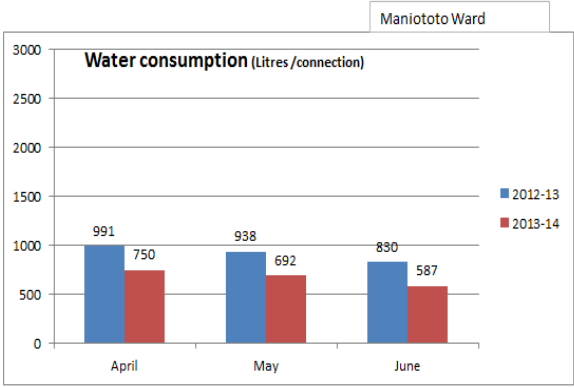
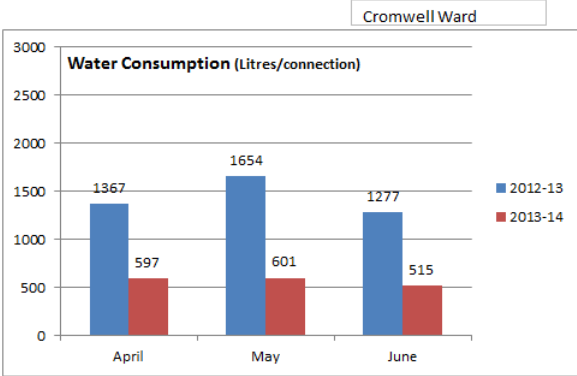
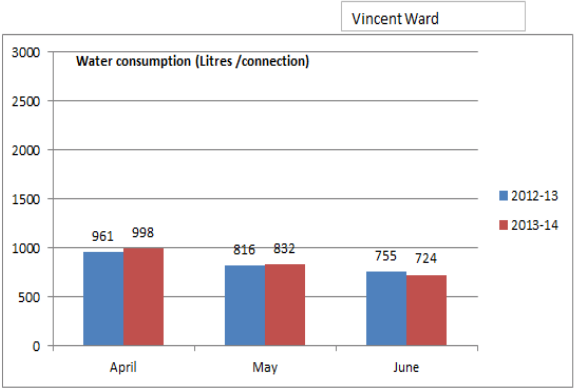
Irrigation Services have installed three new storage tanks and associated pipework to supply irrigation water to the Alexandra Bowling Club grounds. This work is a component of the project designed to eliminate the use of treated water to irrigate Molyneux Park.

The bowling club requires 70m³ of water every time it flood irrigates their greens. Historically this has placed a significant peak demand on the water network. The use of tanks means that sufficient stored water is available to meet the club's needs without adversely affecting the balance of the irrigation network for Molyneux Park. A low pressure/volume feed recharges the tanks over several days.



Water Consumption

Figures April to June 2014



WASTE water



Wastewater

OUR SPACE

We manage eight public wastewater schemes (Alexandra, Bannockburn, Cromwell, Lake Roxburgh Village, Naseby, Omakau, Ranfurly and Roxburgh), servicing approximately 12,500 residents. Each scheme pumps, reticulates and treats the wastewater generated by your household as well as from businesses and industrial processes. Wastewater is treated to a statutory standard and then discharged into a nearby water body or onto land.

In providing your wastewater service we utilise 216km of pipe, almost 2000 manholes and 81 pumps. Privately owned septic tanks are used in townships without reticulated schemes.

The wastewater service is a primary contributor to two of our community outcomes.



We strive to provide reliable, secure wastewater disposal systems where needed in the district, seeking continual improvement in our wastewater discharge standards.

Our Measures

How we Measure Success	Our Aim	Comments
Proportion of our budgeted works programme completed annually	90% of budgeted works completed within the financial year	Annual expenditure is 28% at the end of financial year.
Number of requests for service received from customers	Number of service requests trending down from 100	5 service requests in the second quarter with a comparison of 25 for the same period last year. The total for this year is 73 with a comparison of a total of 78 for last year.
Property hours affected by system blockages	Less than 0.5% experience sewer outages per year	0.37 % in this quarter.
Sewage is managed without risk to public health	Frequency of blockages affecting a single property, no more than twice a year	None in this quarter. The Caravan dump station suffered 7 blockages over the year caused by foreign objects being discharged into the line.
Compliance with resource consents in relation to wastewater discharges to water ways	100% compliance	Achieved.

Major Projects

Alexandra Wastewater Resource Consent Renewal

Alexandra Wastewater Ultraviolet Treatment Plant Project – Marshall Projects was successful in the tender process to provide UV equipment for the wastewater plant to meet its resource consent conditions. Planning is underway for the civil works component of the UV Treatment Plant. The plant is required to be on line by February 2015.

Cromwell Wastewater Resource Consent Renewal

The Cromwell Wastewater upgrade programme is underway and has been divided into four distinct phases:

1. Landscaping & Fencing: Work has commenced, completion is planned for 30/10/2014.
2. Sludge Removal & Disposal: Not started, completion is planned for 30/11/2015.
3. Bannockburn pumpstation & rising main: Tender for the professional services design and documentation preparation is underway. Physical works is due to be completed 1/1/2019.
4. Treatment Upgrade: Not started, due to be completed 1/1/2019.

Public Sewer Drains in Private Property

Council commissioned a desktop study to consider future maintenance and renewals for public sewers in private property. There are more than 11kms in Alexandra and more than 10kms in Cromwell. The report with maintenance strategies and recommendations is to be presented to the 3 Waters Infrastructure Committee later in 2014.

Wastewater Reticulation Renewals

Council's Three Waters maintenance provider Fulton Hogan Central completed the following reticulation renewal.

Alexandra – Ventry Street (Matau Street to 40 Ventry Street)

Dunorling Street Wastewater Pump Station – Controls Upgrade

The contract was awarded to a local contractor. The works have commenced and will be finished early in the new financial year. These works will involve working overnight (time of minimal wastewater flow) with Fulton Hogan and several teams of subcontractors. The works are weather dependent - no rain) and requires detailed planning to ensure minimal risk to discharge consent conditions.

Cromwell Wastewater

Anderson Sewer Pump Station has failed the generator test earlier this month. The switchboard has faulted and requires replacement. This work will be done within existing renewal budgets and is programmed to take place next week.

Ranfurly Wastewater

As required under the consent Council has reported to the Regional Council concerning investigations into alternative wastewater disposal options for the plant. The report concluded that the current process was working well and that alternatives had significant drawbacks. The Council will need to confirm its intentions and apply for a new consent by the end of this year.

Alexandra Wastewater Treatment Plant

Planning continued for a major maintenance on the clarifier tank at Alexandra Wastewater Treatment Plant, this will involve working overnight (time of minimal wastewater flow) with Fulton Hogan and several teams of subcontractors. The work will be weather dependant (no rain) and requires a detailed plan to ensure minimal risk to discharge consent conditions.

STORM water



Stormwater

OUR SPACE

The stormwater activity provides for the safe removal of excess rainfall that does not naturally permeate into the ground. We manage stormwater for 10 townships.

Stormwater is conveyed directly to waterways using piped infrastructure, natural water courses and open channels. We have a responsibility to ensure communities are not adversely impacted by localised flooding. This includes liaising closely with the roading activity on ponding issues. Flood risks from large catchments, like the Clutha and Taieri rivers for instance, are managed by the Otago Regional Council (ORC).

In managing stormwater run-off we utilise over 91km of pipes channels and open drains with more than 800 manholes.

The stormwater activity is a secondary contributor to two of our community outcomes.



Our goal is to provide better planning solutions and improved stormwater maintenance, as well as education on stormwater reuse.

Our Measures

How we Measure Success	Our Aim	Comments
Proportion of our budgeted works programme completed annually	90% of budgeted works completed within the financial year	Annual expenditure is at 65% at the end of financial year.
Number of requests for service received from customers	Number of service requests trending down from 10	2 service requests in this quarter. Total for the year was 4. Last year the total was 15
Compliance with resource consents	100% compliance	Achieved.

Major Projects

Maniototo Stormwater

Ranfurlly Northland Street stormwater extension comprising of 175m of 375mm diameter concrete pipework was completed and accepted by Council 10 June 2014. The project was completed within budget.



Rainfall

Data supplied by Raineffects Limited

May

Rainfall totals varied from 38% above average to 110% above average.

Total falls at the indicator sites (average monthly totals in brackets, percentage from average) included:

Lindis Crossing	74mm	(35.8mm)	107%
Cromwell	67mm	(373.4mm)	79%
Alexandra	60.2mm	(28.6mm)	110%
Hills Creek	66.5mm	(35mm)	90%
Merino Ridges	52.5mm	(25mm)	110%
Ranfurly	46.8mm	(33.8mm)	38%
Tima	79.5mm	(54.7mm)	45%

Significant falls included:

7 May	Alexandra 15.1mm
	Merino Ridges 13.5mm
12 May	Cromwell 13.2mm
	Hills Creek 23.5mm
	Merino Ridges 18mm
	Ranfurly 20.2mm
25 May	Alexandra 12.6mm
	Tima 15mm

Average monthly river flows were well above their long term averages and many were 2 – 3 times above their average. No high flows occurred and flooding was not an issue during the month.

June

Areas further west were wetter than those towards the east. There was a wide range in rainfall with the wettest being 63% above average and the driest 91% below average.

Total falls at the indicator sites (average monthly totals in brackets) included:

Lindis Crossing	69mm	(42.4mm)	63%
Cromwell	30.6mm	(32.3mm)	-5%
Alexandra	13.6mm	(23.5mm)	-42%
Hills Creek	16.5mm	(39mm)	-58%
Merino Ridges	22mm	(30mm)	-27%
Ranfurly	14.7mm	(27.6mm)	-47%
Tima	4.5mm	(48mm)	-91%

There were very few significant falls during the month. These included:

9 June	Lindis Crossing 15.5mm
24 June	Lindis Crossing 30mm
	Cromwell 11.2mm
29 June	Lindis Crossing 15mm
	Merino Ridges 11.5mm

Average monthly river flows were well above their long term averages. Flows were well above average at the start of June due to a wet May and the rain in June from time to time resulted in the flows remaining higher than average. No high flows occurred.

TRANSPORTATION



Transportation

OUR SPACE

The transportation activity is a primary contributor to all three of our community outcomes. It enables the movement of goods, people and services across our district.



We utilise a significant number of transportation assets to deliver our community outcomes. The largest of this is more than 1850km of roads spreading throughout the district. Most of these, approximately 1360km, are unsealed roads or tracks. We utilise 176 bridges, just under 5000 culverts and close to 12,000 hectares of road reserves.

PERFORMANCE MONITORING

Council's goal is to ensure an efficient, fully accessible, safe roading network.

The core values we aim to deliver are:

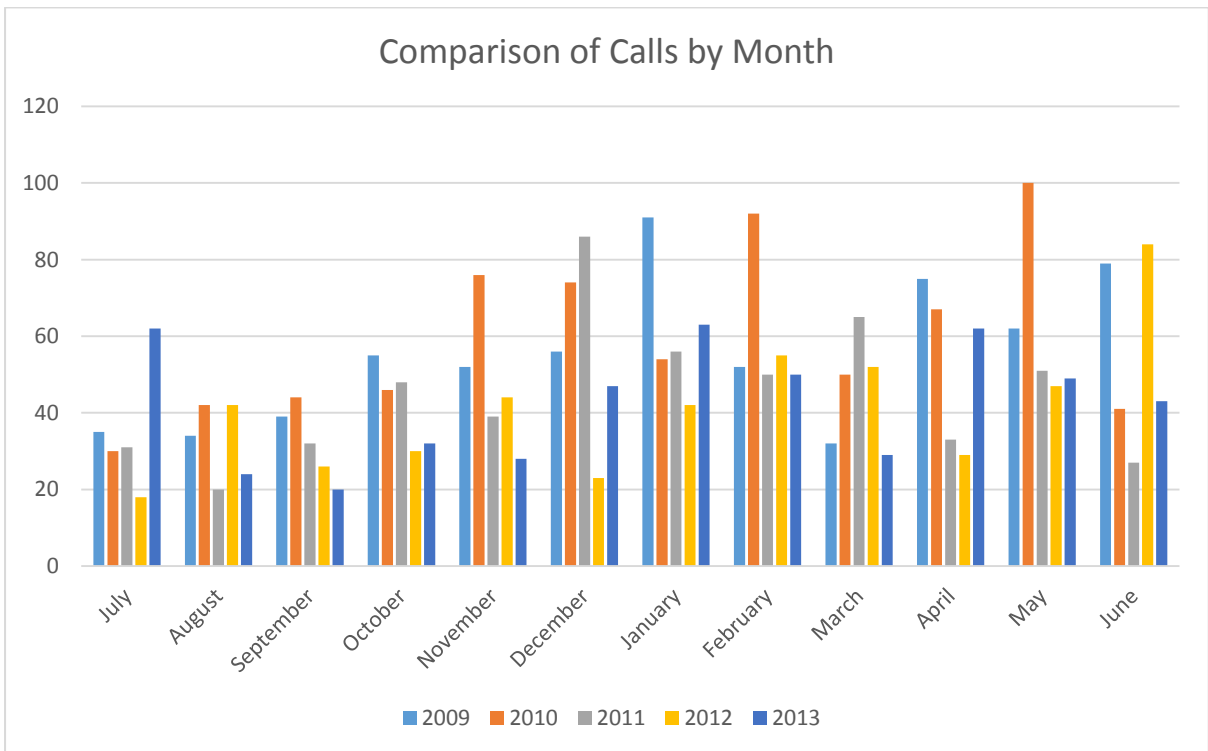
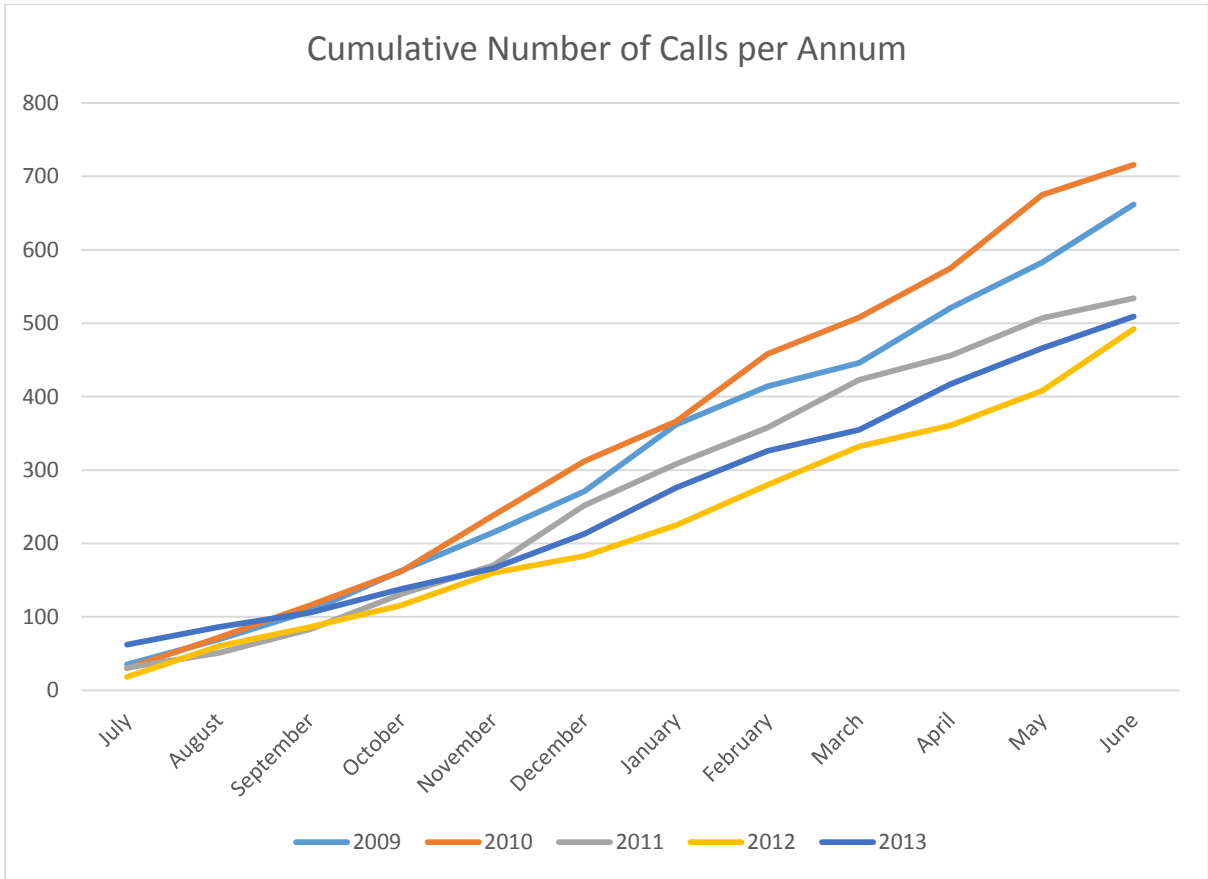
- Timely intervention
- Informed customers
- Quick response
- Efficient work practices
- Quality outcomes

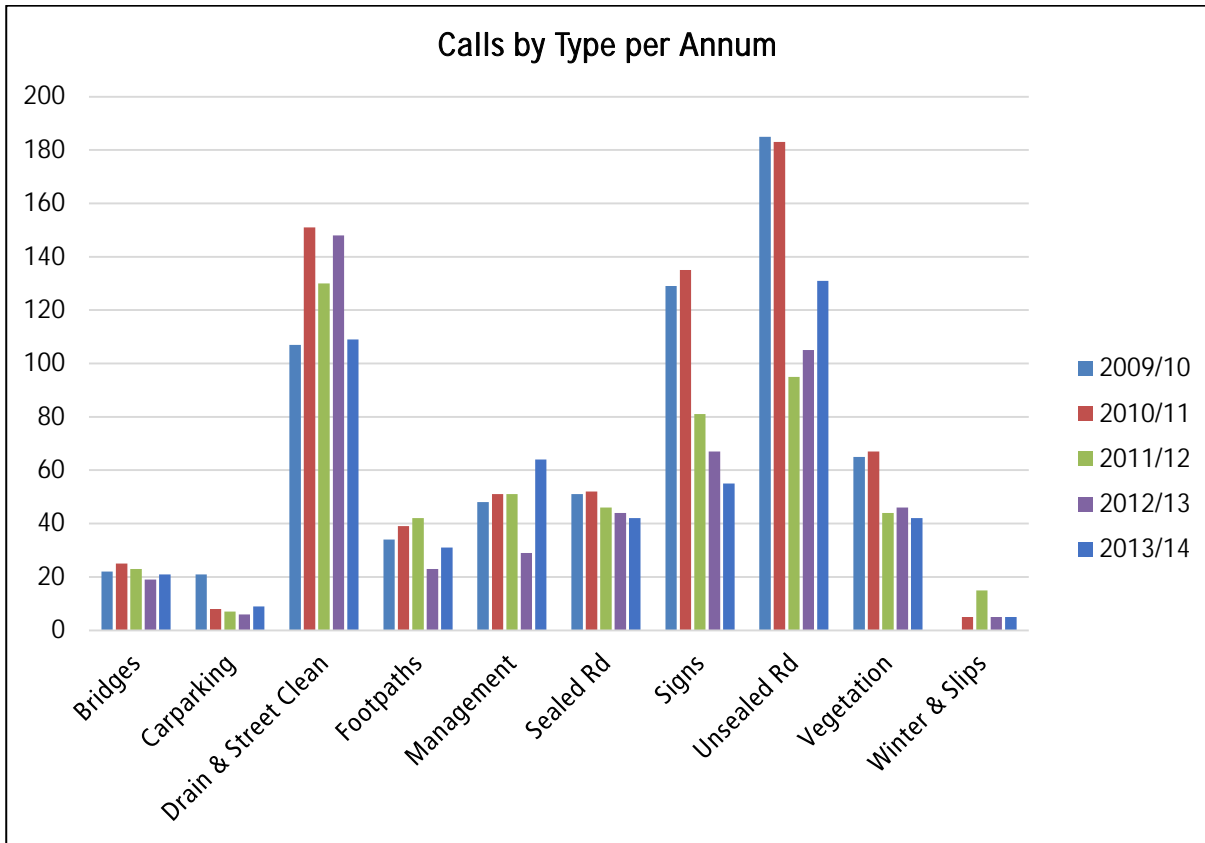
Timely Intervention

The number of calls for the year is slightly higher than last year, but lower than the previous three years, and still a significant improvement overall.

Year	2009/ 10	2010/ 11	2011/ 12	2012/ 13	2013/ 14
Number of calls to 30 June	662	716	534	492	509

Compared to last year, there has been increased numbers of calls in the months of July, December January and April. While there have been some months with decreased numbers of calls, the reduction in these months have not been enough to offset the months with increased calls. The spikes in July and April related to calls regarding drainage, unsealed roads and network management issues. The spikes in December and January were related to increased calls regarding unsealed roads and network management issues.





Gravel Road Calls

Calls regarding gravel roads were up by a minimum of 27% across the district, but more significantly in the Maniototo which had an increase of 60%. The increases largely relate to timing of grading.

Extension of the grading plan, which was successfully operating in the Western and Manuherikia areas in 2012/13, into the Maniototo area has been challenging.

We had been inspecting roads that were programmed for grading each month and adjusting the grading plan to delay work where this was not considered necessary. This has had a knock on effect into subsequent months where the quantity and the urgency of grading required then exceeded the agreed cost-effective level of resourcing.

The Maniototo grading plan commenced and ended in the middle of the month to enable time for Council staff to inspect the programme before confirming it. This caused confusion and some errors in the instruction to the contractor regarding which roads required grading.

The configuration of the Maniototo network means it is also more challenging to identify traffic patterns and which roads receive higher use due to the fact that there is often several roads which provide access to the same destination. This has meant that the potential for the original plan to have underestimated the amount of grading required is higher than for the other areas.

We have implemented the following changes to address this:

- An annual grading plan has been set which will be followed as set.
- Actual implementation of this plan will be monitored each month to ensure we do not get behind. This is a change from monitoring the plan and changing it each month prior to grading.
- More detailed investigation of the public requests will be undertaken by Council staff each week to identify if the plan is appropriate to meet the deterioration of roads. Where there is a clear deficiency the plan will be amended to address this.
- Traffic counting will focus on gravel roads in the Maniototo to improve understanding of traffic flows and subsequent need for grading.
- A public awareness campaign regarding levels of service is required. In some cases calls have been received where people believe a road should be graded each time the grader is in the area, rather than graded because the road has deteriorated to a point where the road needs grading.

Network Management Calls

There has been an increase in public calls regarding Network Management issues of 114% from 29 in 2012/13 to 62 in 2013/14.

These calls are either as a result of management decisions, activities which are undertaken by Council staff, or relate to activities which impact on the roading network by other people.

The nature of these calls is extremely varied, and a breakdown of the issues are shown on the table below:

About Council Activities	Number
Speed Limits	3
Crash investigation	1
Damage to fence	2
Type of gravel used	5
Frequency of grading	6
Crossfall on gravel road	1
Little Valley Bridge	4
About renewals work	4
Road classification	1
Slippery paint marking	2
Signage	1
Total Calls	30

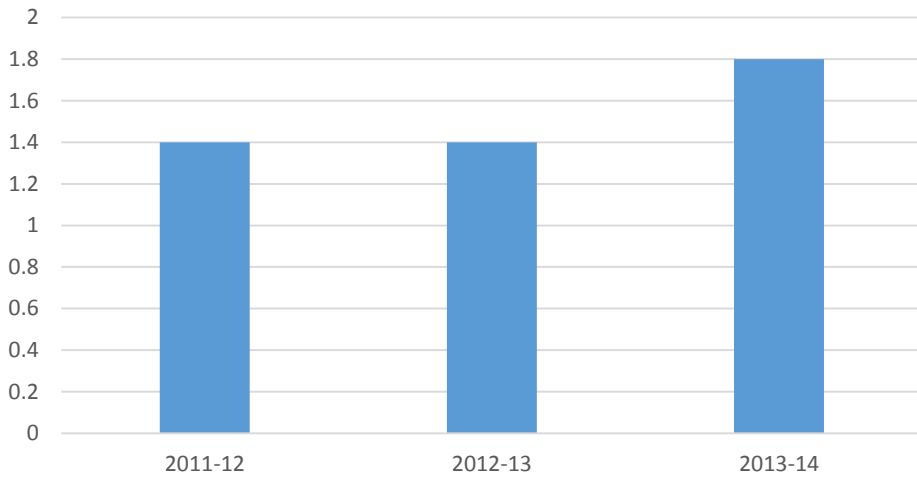
About Private Activities	Number
Business operating on road	2
Heavy vehicle use	2
Irrigation on road	1
Gates on road or locked	3
Mud or muck on road	9
Parking	3
Vegetation overhanging road	3
Wants to do work that will impact on road	4
Other people doing things that affect them	2
Other people doing things that affect safety	3
	32

Quick Response

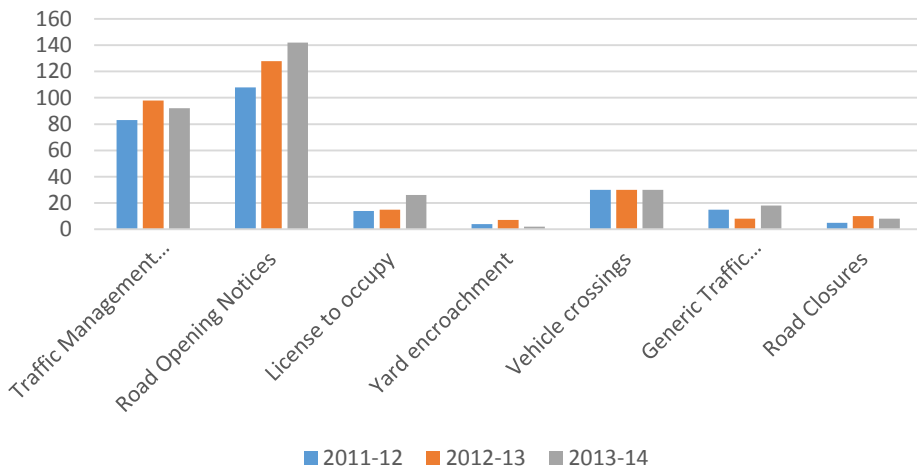
The number of consents received for the year to date continues to trend upwards, with an increase of 7% compared to last year.

The average time taken to issue a consent was 1.8 days. While slightly higher than the previous two years, the average time taken is still less than 2 days which is a high level of service. This means that Council is having a positive contribution to the ease of doing business for these activities.

Average time to issue consents



Trend in Number and Type of Consent



Quality Outcomes - A Safe Rooding Network

The crash statistics are sourced from the NZTA Crash Analysis System (CAS). As it takes up to three months for crashes to appear in this system, the data provided for this report is updated for the previous quarter rather than the current one.

Due to this delay, the annual report figures are based on the last quarter of the last financial year, and the first three quarters of the current financial year.

The figures which will be included in the annual report are shown below:

Annual Report- Local Roads (Number of Crashes)	2010/11	2011/12	2012/13	2013/14
Serious	15	6	6	5
Fatal	1	2	0	1
Total Crashes	16	8	6	6

Annual Report All Roads (Number of Crashes)	2010/11	2011/12	2012/13	13/14
Serious	18	13	18	9
Fatal	2	3	1	3
Total Crashes	20	16	19	12

The tables below show comparisons for the financial year to date against the previous four years.

Comparison of Crash Statistics for the three quarters 1 July – 31 March

Number of Crashes on Local Roads	2009/10	2010/11	2011/12	2012/13	2013/14
Serious	6	12	3	5	2
Fatal	0	1	1	0	1
Number of People Injured on Local Roads					
Serious	6	12	3	5	2
Fatal	0	1	1	0	1
Number of Crashes on All Roads (State Highways & Local Roads)					
Serious	17	13	9	14	6
Fatal	0	2	2	1	3
Number of People Injured on All Roads (State Highways & Local Roads)					
Serious	20	15	12	19	10
Fatal	0	2	3	2	3

There were three serious injury crashes in the January to March quarter, which resulted in four people being seriously injured. There were a further two crashes which each resulted in one fatality.

Of these five crashes, two were on local roads (one serious and one fatal) and three were on State Highways (three serious injuries and one fatal).

The two local road crashes both involved motorcyclists losing control and hitting vehicles.

The two State Highway serious injury crashes were in the vicinity of Raes Junction, and the one fatal crash on the State Highway was on the Lindis Pass. Distraction and fatigue are thought to have been contributing factors in all three of the State Highway crashes.

Physical Work Planned for the Next Quarter

(July, August & September)

We are currently working on the reseal and metalling programmes for the current financial year. This involves inspecting the sites, reviewing priority and preparing detailed estimates. This includes confirming gravel sources for metalling, which can involve some work to explore all options and identify the most cost-effective one. We expect the reseal and metalling programmes to be finalised by early August.

At this stage we expect metalling to commence in the Manuherikia ward first. Metalling will also be undertaken this season in the Roxburgh and the Maniototo wards. Timing of the metalling programme is influenced by the altitude of the roads programmed to be metalled from each pit, and sometimes lambing. Roads at high altitude are left until later in the programme to minimise the risk of disruption to work from adverse weather. Some pit owners also request metalling be avoided during lambing.

Drainage work on metalling sites will commence in August, with metalling starting in September. Pre reseal repairs will commence later in September.

The metalling and reseal programmes will be loaded onto the website as soon as they are finalised.

Strategic Planning

Roading Bylaw

The intention is that the Draft Proposal for the Roothing Bylaw will be presented to the Council meeting on 29 October. The bylaw will be made of four key components:

1. Enforcement provisions for the Roothing Policy
2. Car parking bylaw provisions
3. A review of the speed limit bylaw
4. Heavy Vehicle Restrictions, Cromwell

Staff will be working on updating the existing car parking management plans in the next few weeks,

and reports regarding these will be provided to the Vincent and Cromwell Community Boards at their September meetings. The Board-approved plans will then be included in the statement of proposal, which will go to Council for approval for consultation.

A report regarding restriction of heavy vehicles on Barry Ave will be presented to the Cromwell Community Board on 22 September.

Council staff will also be reviewing the existing speed limits and locations where requests have been received for reviews against the Rule for Setting Speed Limits.

One Network Road Classification

Engagement on the One Network Road Classification Performance Framework is being undertaken at workshops around the country during July. The expectation from NZTA is that councils will have classified their roads in accordance with the framework by the time they submit their funding applications to NZTA and will have a transition plan in place for implementing the performance framework.

Classification is undertaken using a new function in the RAMM database which takes the traffic data and assigns the appropriate classification. This will need to be done by September. Once we have confirmed these are correct then NZTA will review any adjustments that have been made. The proposal is that the classification will then go into a regional moderation process, which will likely be undertaken by the Regional Land Transport Committee. Once the classifications have been confirmed by the Regional Land Transport Committee then the system will be locked down and we will not be able to make changes until the next LTP period.

We currently have a version of the RAMM process for testing, which has enabled us to identify sections of roads that have count anomalies on them affecting sensible classification. Our count programme over the next eight weeks will be focused on these roads to ensure a straightforward outcome in the moderation process.

During the testing some roads have had their classifications increased by the RAMM process due to the heavy vehicle numbers on them. This shows the benefits of the effort that has been put into improving our counting processes in the past 12 months, which has enabled the heavy vehicle data to now be included in the counter upload process and recoded in RAMM.

Activity Management Plan

The completed roading valuation is due to be delivered on 21 July. The draft figures are showing that overall there is a minimal change in depreciation costs from the 2012 valuation.

We have discussed the 2015 Ward Unsubsidised Roothing Programmes with the Maniototo and Teviot Community Boards and the outcome from these discussions is now being fed into the budgets, and will be documented in the Activity Management Plan (AMP). Presentations will be made to the Vincent Community Board on 4 August and the Cromwell Community Board on 11 August.

The Roothing Committee considered the draft 2015 LTP District Roothing Programme and budgets on 25 June. This included suggested changes as a result of application of three of the Road Efficiency Group case studies regarding best practise on sealed roads, one case study on bridge management and one case study on LED lighting.

This work has resulted in Councillors approving changes to methodologies for sealed road and lighting practises that will ultimately result in improved efficiency, cost savings and, in some cases, improved performance.

Central Otago's experience in applying these case studies, and the support of elected members of this work was presented to a conference in early July and has also been included in discussions at the recent NZTA Board meeting. As a result Central Otago District Council is currently considered as being a leading example of what can be achieved by a small rural authority with limited resources.

Much of the preparatory work for the AMP has now been completed. Our focus in the current quarter will be on completing condition rating on minor assets, populating the Council and NZTA financial systems with the budgets, and preparing the AMP, which will provide the supporting documentation of what we are doing.

We are also required to prepare a business case for any changes we are making to accompany our funding application to NZTA. The Road Efficiency Group has offered to provide support to us in this process so that the business case can be used as an example on what is required for other councils.

OTHER infrastructure

waste minimisation airports
elderly persons housing public toilets
district/commercial property



Waste Minimisation

OUR SPACE

There are two distinct areas of service in providing this activity. Waste management collects and disposes of your rubbish. Waste management also provides access to transfer stations, green waste drop-offs and recycling. Waste minimisation focuses on leading, facilitating and educating the community on wiser use of resources and environmental sustainability.

At present we provide a weekly kerbside wheelie bin service to approximately 7500 properties (domestic and commercial) across the district. A further 888 properties are served by a private company. We provide weekly kerbside recycling also, but only in the larger townships of Cromwell, Clyde and Alexandra. We supplement this with 10 recycling drop-off points throughout the district and we support Central Otago WasteBusters to process all recycled materials. We also operate five green waste (organic material) drop-off sites. All residual waste, that cannot be reused or recycled at our transfer stations, is disposed into the Victoria Flats landfill in Queenstown.

Waste minimisation is a primary contributor to two of our community outcomes.



LEVEL OF SERVICE

Engage the community in waste reduction and wiser resource use

SUCCESS MEASURE

Provide learning opportunities around wiser use of resources and waste minimisation

ENVIROSCHOOLS

Provided by Enviroschools Facilitator

Highlights for this Quarter

ENVIROSCHOOLS: Continued school visits and worked with lead teachers providing resources for on-going 'Education for Sustainability.'

Have been involved in many visits to Central Otago WasteBusters and the Transfer Station in recent weeks, highlighting the focus on Zero Waste.

Presented Millers Flat School with their Enviroschools Kit and Handbook and celebrated their coming onto the programme. Good media coverage of this.

World Environment Week involved children in two great action projects: St Gerard's pupils handed out free reusable shopping bags at New World and 60 children from The Terrace and St Gerard's schools along with KACB and MAD4CO members planted 150 native plants up at Boundary Road.

OTAGO REGION: Attended regional training on 'Appreciative Inquiry Facilitation' and the regional team meeting in Dunedin.

LEARNZ WORKSHOP: Attended the LEARNZ workshop so that schools can link education for sustainability into these wonderful virtual fieldtrips.

GEARING UP FOR CHANGE: Assisted with judging Zero Waste Challenge with the winners presenting to Council. Creative presentations and great zero waste messages to share.



Assisted two Goldfields pupils with a waste audit on Jo McKenzie-McLean, the *Mirror* reporter's wheelie bin which became a very good feature article in the weekly paper.

EARLY CHILDHOOD: The 'Living Things' workshop was held for Early Childhood Teachers.

Plans and Issues for the next Quarter

SCHOOLS: Will be encouraging schools to take up the challenge of 'Plastic Free July'.

The Teacher/Pupil Hui for CODC /QLDC will be held on 18 September.

EARLY CHILDHOOD EDUCATION: The next ECE Cluster session is planned for September and the

theme will be around 'Outdoor Spaces' and will be held in Wanaka.

CONSERVATION WEEK: Assist schools to mark Conservation Week in some way and provide resources.

OTAGO REGION: Attend the 'Outdoor Education' and Education for Sustainability workshop in Dunedin and then plan and host the same workshop for our CODC/QLDC teachers.



Millers Flat becomes an Enviroschool



St Gerard's hands out free reusable shopping bags



Sustainable Living and MAD4CO

Provided by Sustainable Living Facilitator

Highlights for this Quarter

MAD4CO MANIOTOTO GROUP: MAD4CO Maniototo hosted a Gearing Up For Change (GUFC) community workshop in Ranfurly.

GEARING UP FOR CHANGE: Community GUFC sessions were held at Omakau for CODC front desk staff and the Alexandra Community Advice Network.

Fred Peyton has been conducting a number of composting and Bokashi workshops.

WORLD ENVIRONMENT WEEK: A full week of activities with the highlight the launch of the local *Alexandra Food Project* documentary. Other activities included a range of 'Lunchbox Conversations', handing out re-usable shopping bags, Boundary Road

planting, COWB volunteer action, the movie *More than Honey* and grafting the Graveyard Gully Cemetery apple created considerable interest. A highly successful week with good interest and media coverage.

BEE FORUM: Facilitated a Bee Forum with local bee keepers and other interested people and re-establishment of the local bee keepers group. A good attendance.

21ST CENTURY AND BEYOND: This is a series of articles and features in the *Mirror* around sustainability themes to better inform the community on things such as community resilience and future living.

WASTEMINZ ROUND UP CONFERENCE: MAD4CO attended the WasteMinz Round Up sessions in Queenstown and presented a session on our model of community collaboration, which was well received. I think we might be the envy of many areas in terms of how we collaborate and work together on sustainability issues.

OTAGO REGION: Attended the Regional Council Regional Policy Statement meeting.

PRODUCT STEWARDSHIP: Held a MAD4CO meeting to consult on putting together the Product Stewardship submission and will send it to Ministry for the Environment by 1 July.

Plans and Issues for the next Quarter

PLASTIC FREE JULY: Preparing materials for 'Plastic Free July', hopefully newspaper, schools and perhaps local radio coverage.

CO REAP DAYS/ADULT LEARNERS WEEK: Planning for CO REAP day presentations on 'The Changing Story of Waste' and activities for Adult Learners Week in September.

FILM SCREENINGS: It is planned to hold further screenings of the *Alexandra Food Project* and the *More Than Honey* film.

THYME FESTIVAL: Planning is well underway for workshops, field trips and walks around sustainability themes during the week of Thyme Festival.

Other Waste Minimisation Activities

Provided by CODC Waste Minimisation Officer

Highlights for this Quarter

CLOSED LANDFILLS: The June round of closed landfill monitoring has been completed. There were no significant changes observed during the walkover inspections. Groundwater monitoring samples have been sent to Hills Labs.

REFUSE COLLECTION: The tender process for new fortnightly refuse collection saw an eight-year contract awarded to AllWaste (the incumbent contractor) but did not award a new glass collection contract. Further analysis of the current glass collection, processing and costs will be made before considering alternative options.

The new refuse collection contract does not allow the contractor to offer a private lease bin service to customers within the Council collection area. Approximately 120 commercial businesses have signed up for additional bins to be picked up under Council collections on a fortnightly basis thus increasing their availability of space in bin. Each bin issued will carry the Waste Collection Targeted Rate of approximately \$225. A small number of businesses generating sanitary and/or food waste have been signed off as eligible for an additional collection under a private arrangement e.g. a weekly collection of material generated at an elderly persons' rest home or meat processing facility.

Under the new refuse collection contract, 432 new properties were brought into the Council collection area including Pisa Moorings, Bannockburn and the lower part of Letts Gully Road in Alexandra.

MAD4CO: A variety of local events were coordinated by MAD4CO during World Environment Week with this year's UNEP theme 'Raise your voice not the sea level', referring to ocean level rise due to climate change and the impacts on small nations. A wide variety of events from continuing work on Boundary Road native planting with local schools and KACB volunteers, cloth bag campaign at New World, lunchbox conversations on: 'Gearing up for Change', climate change, food forests and poetry, the premiere film showing of the *Food Project* was a sell-out and has generated a lot of interest outside of our normal networks and the next stage of life for the old apple tree at Graveyard Gulley has begun.

The women from the 'Food Project' - locally filmed documentary premiere night



World Environment Day Boundary Road Planting



COWB: A review of the acceptance and pricing schedule for electronics recycling by WasteBusters has been completed. They no longer accept CRT TVs as the cost to recycle is \$40 and is considered to be too high. There are increases in charges across the full spectrum of electronic goods and the fees have been updated on the CODC website. Until a product stewardship scheme for Ewaste is put in place by Government, this continues to be a challenging area.

The RCN group who have an agreement with the Community Recycling Network to deliver electronic waste recycling has gone into liquidation. COWB manage the materials on behalf of this group which leaves us in an uncertain position in terms of existing and new materials being brought to the four Ewaste sites in the district. In conjunction with COWB, we will be talking with other providers to find a solution.

WASTEMINZ CONFERENCE WORKSHOPS: The WasteMinz conference in Queenstown was attended by staff, COWB and REAP. There was significant focus on community led sustainability projects and social enterprise opportunities. MAD4CO and CODC jointly facilitated a scenario based, role playing workshop to help identify community partners and opportunities in achieving action and learning for waste minimisation and sustainability.

CENTRAL GOVERNMENT: The national waste levy is going through its three yearly review as required under the Waste Minimisation Act. The review is focused on a number of aspects of the operation of the levy including how effectively levy money is being spent on waste minimisation purposes. We have provided input to the Central Government review to reflect the needs of CODC.

The Ministry for the Environment has released a discussion document on whether they should improve the management of four product waste streams - electrical and electronic equipment (e-waste); tyres; agrichemicals and farm plastics; and refrigerants and other synthetic greenhouse gases. The discussion document identifies a risk of environmental harm from these products being dumped in landfill. After Council approval, a submission to Central Government on Waste Streams for Product Stewardship has been submitted to the MfE. MAD4CO also submitted and both submissions are on the waste minimisation advocacy page of our website.

GEARING UP FOR CHANGE: Two short videos regarding waste minimisation and fortnightly refuse collections were produced and made available online on FaceBook and the CODC website. These have proved to be a useful resource and communication tool in the process of 'Gearing up for Change' to the fortnightly refuse collections.

MAD4CO, COWB and CODC staff facilitated 'Gearing up for Change' public workshops across the district at the request of various groups including CODC staff, Community Advice Network, business groups,

ratepayers' associations and community service groups.

A number of schools took part in the Zero Waste Challenge competition focused around waste audits with a focus on reducing packaging waste. The winners were celebrated in a special presentation to Council during a scheduled June meeting.

Communications for the shift to fortnightly included a calendar of scheduled refuse collections for the year 2014/15 including changes due to public holidays, a map of the new refuse collection areas and detailed recycling information provided with the rollout delivery of the new red lidded bins. A mailout was also sent to all ratepayers further detailing the changes with additional waste minimisation/recycling information. Regular columns in the *CO News* and on FaceBook were also featured along with various media articles and radio interviews.

The Bokashi food composting workshops being led by Fred Peyton are proving very popular. Workshops have been held regularly with great numbers of attendees. The latest one held at COWB saw more than 40 attendees and due to lack of space, several had to be turned away! Fred has also rolled out Bokashi systems to all classrooms at Clyde Primary School with the support of Enviroschools lead teacher and reps from each class teaching the other pupils about the process.

Plans and Issues for the next Quarter

REFUSE COLLECTION CONTRACT: Formalise contract documents and complete new service roll-out.

GEARING UP FOR CHANGE: Continue to facilitate waste minimisation workshops for community groups on request.

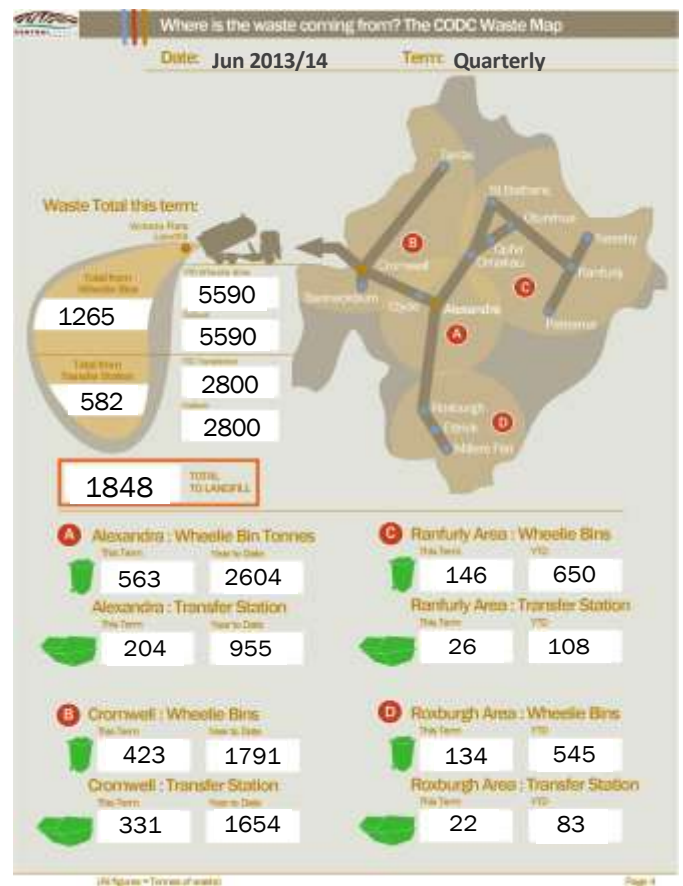
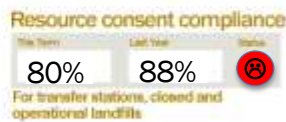
COWB: Continue developing the draft Level of Service Agreement for services provided by Central Otago WasteBusters.

RURAL RECYCLING DEPOTS: An action in the WMMP to expand the network of recycling drop-off facilities across the district is currently being worked through with the Pisa Moorings community and Millers Flat School (serving the Millers Flat area). Should the communities involved desire the service be implemented WasteBusters will service the two additional communities but due to the high cost will not be collecting glass.

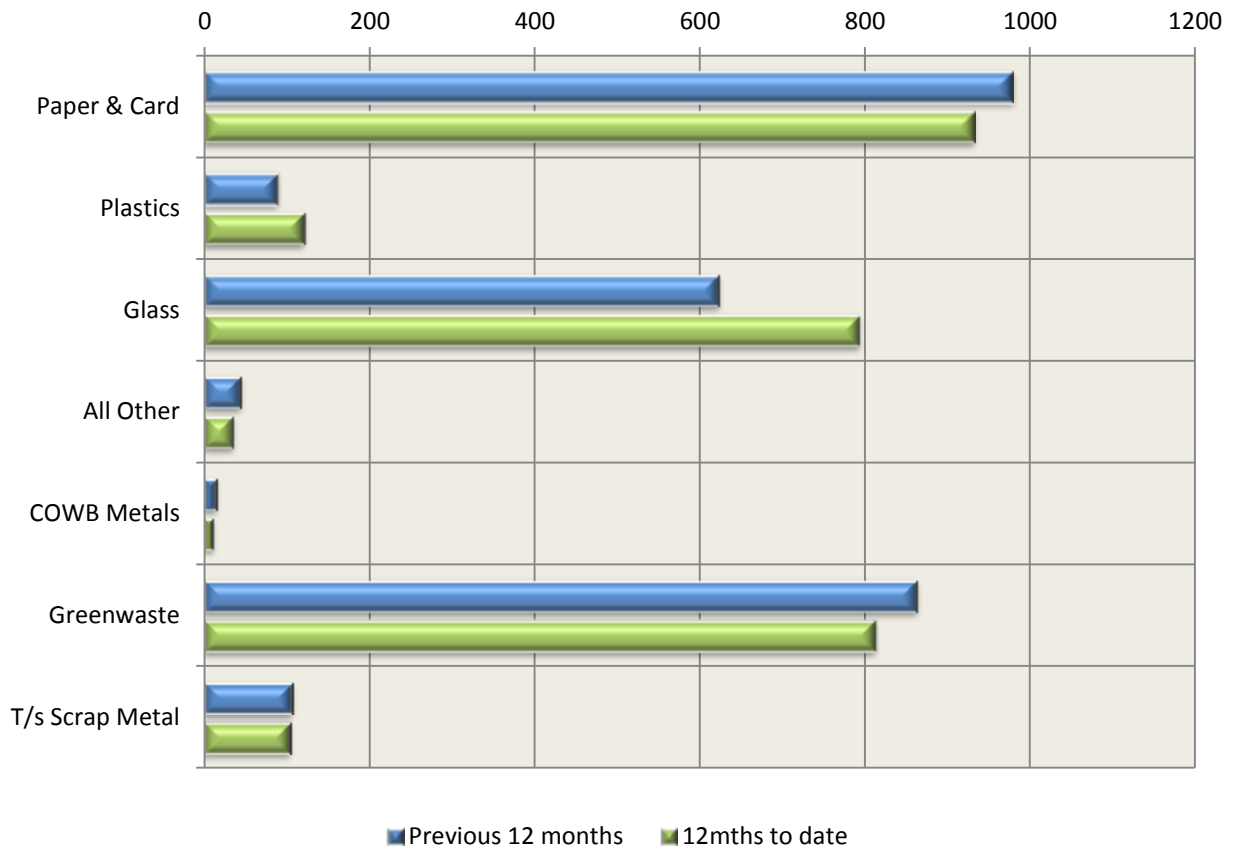
CLOSED LANDFILLS MONITORING: A proposal from NZGeoscience has been received to address the landfill capping issues at Etrick, St Bathans and the 'old' closed part of Tarras landfill. This will be scheduled for maintenance work in 14/15.



Fred Peyton teaching Clyde School pupils how to operate a Bokashi Composting system



Diverted Material (Tonnes p.a.)



	Year to Date
% Diversion - COWB	17.5%
% Diversion - all materials	18.1%

Other Infrastructure

OUR SPACE

The other infrastructure activity includes the following sub-activities:

- We provide housing predominately for the elderly. Council own 98 flats in Alexandra (23), Clyde (3), Cromwell (31), Ranfurly (26) and Roxburgh (15).
- We provide public toilets in towns across the district and at recreation facilities and parks. These are available for residents and visitors.
- We own and lease a variety of commercial and farm properties. We also develop land for sale that is not contributing to community outcomes and where it is considered unlikely to do so in the future. The income from commercial property is used to fund other Council costs.

We manage the assets at the aerodromes at Alexandra, Cromwell and Roxburgh. The users are generally recreational private pilots and some commercial users for such things as top dressing of farms.

- We own and manage a number of forestry blocks. These forests also provide an amenity value for the community for walking and biking.

The services provided by other infrastructure are a primary contributor to two of our community outcomes.



Elderly Persons' Housing

Occupancy Rates

Area	Units	Occupancy rate-end of Jan-Mar 14 quarter		Occupancy rate-end of April-June 14 quarter	
		Tenanted	Occupancy rate	Tenanted	Occupancy rate
Alexandra	23	22	95%	22	95%
Clyde	3	3	100%	3	100%
Cromwell	31	28	90%	29	93%
Roxburgh	15	12	80%	13	86%
Ranfurly	26	13	50%	13	50%
Totals	98	78	80%	80	81%

The tenancy rate at the Roxburgh units shows steady improvement. The Ranfurly occupancy rate continues to struggle, as soon as a new tenant shifts in another established tenant moves out and into care.

Rental increase advice has been posted out to affected tenants in Alexandra, Clyde and Cromwell. The new market rental recommended an increase of \$10 per week for these areas, but as per Council's current rental policy the maximum that the rents could increase was \$6 per week therefore 52 tenants are paying less than the recommended market rental. The new rentals commence July 2014.

Cromwell Fire Brigade members undertook the annual smoke alarm checks and changing of the batteries on Saturday 12 April 2014. A donation was made to the Brigade in appreciation of the continued support provided every year for this exercise.

Property Assessments

All 125 of Council's buildings have been inspected and conditional assessments updated along with estimates for future planned repairs and renewal. This is part of the work to development of draft Long Term Plan 2015/25.

Cromwell

Cromwell Town Centre Operating

The Mall stream pump had to be replaced as the old pump was unable to be repaired. The new pump had to be ordered from overseas and was installed early in May 2014.

Cromwell Service Centre

The two large ducting air conditioning units that were installed pre-1990 have failed. A decision has been made to replace the old ducting systems with two new heat pumps and two ceiling fans to circulate the air downwards from the high ceilings. Work on installing the new equipment will commence on 2 July 2014.

Vincent

ANZ Building Alexandra-Strengthening Works

After a registration of interest and tender process Breen Construction was awarded the seismic strengthening contract. Building consent has been approved and work will begin on 30 June with completion programmed by the end of July. ANZ Bank will vacate the building for two weeks during the construction period to allow internal strengthening work to be carried out. The bank will operate out of the ANZ branch across the road.

Clyde Railway Station

Full funding has been obtained for the urgent restoration work to the Station. Grants have been

approved from Central Lakes Trust (CLT) and Lotteries for \$30,000 each, Promote Dunstan has donated \$20,000 to the project and \$10,000 was raised by the Clyde community. An invitation for Registrations of Interest for contractors will be advertised in July followed by a competitive tender process.

Clyde Old Jailhouse

Lotteries approved a \$3,500 grant for a Conservation Plan for the old jail house in Clyde to research its history and provide conservation advice on restoration work and future use.

Russell Street Walkway

Council ratified the Vincent Community Board recommendation to purchase land currently used as a public walkway between Dunstan Road and Russell Street. Purchasing the land will regularise the well-used walkway, which Council has been responsible for in the past. A formal offer and negotiations will be made to the private owners of the land based on the Board's recommendation.

Vallance Cottage

\$2000 was funded by the Vincent Community Board, along with funding from CLT and Otago Community Trust and contributions from the Vallance family for flooring repairs. The work will be carried out by Breen Construction over the next few weeks.

IceinLine Ice Rink

Registrations of interest for alternative uses were invited with only one registration received for a new Hockey Turf. At a meeting on 19 May the Vincent Community Board approved the hockey turf as the preferred option subject to the turf committee providing a satisfactory feasibility study for the project.

Peyton's Patch Reserve Exchange, Alexandra

The land exchange with April Construction is now in the settlement phase and nearing completion. This involves part of the hill face behind Ngapara Street for addition to the Town Belt Reserve and part of the reserve to be included in a new residential development of approximately 25 sections. It is noted work on the development has commenced.

Maniototo

Centennial Milkbar

The insurance broker is still seeking a second quote for the cost to undertake remedial repair work for the fire damaged areas. The broker has advised that he believes that the insurance company will offer a cash settlement to Council less any determined betterment.

In the interim, the annex room that the Catholic Women's League worked from that suffered smoke damage, has been the recipient of a working bee by the ladies to clean down all the internal surfaces, the old carpet removed and second hand carpet re-laid. Council has paid to have the power supply restored to the room and a coat of paint. Costs incurred by Council will be deducted from the \$5000 excess for the insurance claim. The Catholic Women's League hope to shift back into the annex room over the next few weeks to continue their fundraising work, which benefits the Maniototo community immensely.

The minor suspected of starting the fire is still pleading innocent; the Police are pursuing a case against the suspect through the court system. We have been advised that even if the suspect is found guilty there will be no monetary reparation as the suspect is a ward of the State.

COMMUNITY services

tourism libraries
swimming pools business development cemeteries
visitor information centres central otago brand
community planning parks
promotion and grants



Parks, Reserves & Cemeteries

OUR SPACE

Access to parks, reserves, rivers and recreational facilities are important for our overall well-being. Maintaining high quality open spaces is what makes our district an attractive place to live, work and play.

Our overarching goal is to provide recreational facilities that work for the users. This includes:

- Managing street and walkway gardens
- Managing parks, gardens and playgrounds
- Supporting a wide range of sporting codes through the preparation of fields and facilities
- Provision of education and enforcement for the waterways of Lake Dunstan and the Clutha River from Cromwell to Roxburgh.

In providing this activity we utilise 146 hectares of land and 19 playgrounds.

The provision of cemeteries assists with peace of mind for people, knowing their loved ones will rest in peaceful, well-kept environments. There are three classes of cemetery within the district, open cemeteries controlled by cemetery trustees, open cemeteries we control and closed cemeteries managed as reserves. We are responsible for 11 cemeteries, three of which are considered closed.

Parks, reserves and cemeteries contribute to all three of our community outcomes.



Cemeteries

It has been a busy quarter for the cemeteries in terms of burials and ashes burials.

April 2014: Cromwell 1 burial and 1 ashes
Ranfurly 1 burial

May 2014: Alexandra 1 ashes
Cromwell 2 burials
Omakau 1 burial

June 2014: Alexandra 1 burial
Cromwell 2 ashes
Omakau 1 ashes
Clyde 1 burial

The future development plan for the Alexandra Cemetery has been created and this will be discussed with the Vincent Board as part of the estimates process.

Parks and Reserves

The autumn and early winter have proved to be wetter than usual. This has resulted in grounds across the district being under more pressure from use than usual due to the additional moisture.

Work on tree maintenance has occurred over the quarter with the tree crew doing work on both parks and street trees throughout the district.

Cromwell

Funding and consents for the Alpha Street lights have been obtained and this project will begin at the conclusion of the soccer season.

Work is underway on gathering information for the reserve management plan for Anderson Park and Alpha Street and the survey for park users is being finalised.

Landscaping of the older gardens in Cromwell greenways has taken place with the highest priority ones on Waenga Drive and Sarita Place being completed.

Vincent

The road extension landscaping work has been ongoing at Molyneux Park with the completion of the natural playground down by the netball courts and installation of the irrigation in this area. This has tied in nicely with the netball club's court upgrade and the area now looks very tidy. The entrance signs at Molyneux Park have also been built.

The review of the reserve management plan for Pioneer Park is well underway and a draft of this is out for public consultation until late July.

The grounds at Molyneux Park have held up well over the winter and for the various winter sports that have been using them. They are still looking in good condition and a programme for renovations is being prepared for the new summer season.

Completion of renovation work on the three back wickets at Molyneux Park in early April should see these wickets in good condition for the upcoming season.

Roxburgh

Planting out of the Roxburgh Bowling Club wall occurred in June.

Clutha Management

It has been a quieter quarter for Clutha Management.

The enforcement officer was on patrol over the Easter weekend and there were no significant events reported.

LINZ has undertaken lagorisiphon weed control around the lake over this quarter.

The maintenance contract LINZ have for the recreation areas around the lake is out for tender.

Work occurred with the Roxburgh Lions on a development plan for Pinders Pond at Roxburgh and this has been to the Community Services Committee for sign-off.

Community Facilities, Libraries & Swimming Pools

OUR SPACE

Our community facilities and buildings provide places for social, sporting and cultural interaction.

Our libraries promote literacy, education and the exchange of information and ideas. We provide libraries under a shared services arrangement with Queenstown Lakes District Council. We run libraries in Alexandra, Clyde, Cromwell and Roxburgh and share resources of those based in the Queenstown Lakes District. We also have a partnership with schools in Millers Flat, Omakau and Maniototo.

Swimming pools contribute to the health and well-being of the community and add to the attractiveness of the area. They provide a place for people to learn to swim, particularly for our young people, which Council has recognised as being increasingly important when so much of our district is surrounded by water. We manage the Cromwell Swim Centre and Molyneux Aquatic Centre directly, along with community swimming pools in Ranfurly. Millers Flat is operated by a community trust and the Roxburgh Community Board financially supports the school to facilitate swimming.

Community facilities, libraries and swimming pools contribute to two community outcomes.



Community Facilities

Cromwell Memorial Hall Operating

The old clay drains servicing the hall have been affected by tree roots and generally failed. A contractor has been engaged to replace the pipes at an estimated cost of \$35,000. During large functions blockage problems also occur in the female toilets.

Also a replacement wall oven has been ordered to replace the current one that has failed.

Cromwell Memorial Hall Redevelopment

At its meeting on 23 June 2014 the Cromwell Community Board approved the Cromwell Memorial Hall Redevelopment Preliminary Design Report Update dated 22 August 2013.

Approval of the design fees received is being sought.

Bannockburn Hall

The Bannockburn Hall was closed to the public in March 2011 due to an engineer's report identifying a very high risk of complete structural failure of all stone walls in a moderate earthquake.

As a result of a more detailed report prepared by an alternative engineer, which assessed the hall as meeting about 80% of the national standard, the hall was given a reprieve in May 2014 and has been reopened for public use.

While the hall is open for public use, there is still a health and safety risk that was identified during the engineer's investigation into the structural issues at the hall. The stage area has been cordoned off and signage is in place.

Plans and specifications for Building Consent are being prepared to progress rebuild of the stage.

Several meetings have been held with the new Chairperson of the Bannockburn Community Centre Management Incorporation (BCCMCI) to discuss and provide background information relative to the history of the proposed extension project and proposed rebuild project for the Bannockburn Hall. Copies of all plans and relevant information have been provided to the Chairperson to enable the current committee to consider all options.

Tarras Hall

The interior of the changing rooms has been repainted.

It was also proposed to repaint the interior of the auditorium this financial year, however on visiting the site with the painter it was found that the acoustic panels on the southern and northern walls of the auditorium had been damaged and would need

replacing before the walls could be repainted. The interior repaint of the auditorium has therefore been delayed until a decision has been made regarding the replacement of the acoustic panels and the cost involved.

The Hall Committee is currently considering the proposal to replace the damaged acoustic panels that are on the south and northern walls in the auditorium.

Cromwell Resource Centre Building

The exterior of the building (including the Youth Centre and the Plunket Centre) has been repainted.

Libraries

Staffing

We are very pleased to have Carolyn Willems join our library team. Carolyn has been appointed Cromwell Library Team Leader and brings a wealth of library experience and knowledge having worked most recently for Queenstown Libraries and before that Katikati Library.

Schools

A policy regarding school visits has been developed in consultation with Queenstown Lakes Libraries. The policy sets out the benefits of class visits to our libraries and what we have to offer. The policy also sets out parameters for children checking out books and teachers checking out class sets.

Principals of all primary schools in Cromwell, Alexandra and Clyde have been visited by the District Library Manager and taken through the policy, which has been received very positively. We look forward to seeing more class visits in our libraries next term.

CollectionHQ

Central Otago Queenstown Lakes Libraries have purchased a software tool called CollectionHQ. CollectionHQ provides guidance on what actions to take to improve the performance of our collections. This is done through evidence based performance monitoring.

CollectionHQ has the ability to bring considerable benefits to public libraries of all sizes.

These benefits come in a number of forms including:

- financial savings via elimination of waste

- greater accountability on use of materials budgets
- time savings
- improvement in circulation figures and stock turn statistics
- improvement in customer satisfaction
- enhancement of staff focus on collection management and development and greater sense of purpose.

Staff members are currently training to use Collection HQ.

New Look Catalogue – Online

Central Otago Queenstown Lakes Libraries now have a new look online catalogue.



You can still search, login to manage your account, renew items and place holds. New functions now allow you to view any fines or charges you might have and you can now also view a history of what you have previously checked-out.

To view the catalogue go to our website at <http://codc-qldc.govt.nz/home>.

BorrowBox



More than 570 downloadable audio books are now available from public libraries across Otago Southland.

The eAudio books are part of a collaboration between the Central Otago Queenstown Lakes Libraries and public libraries in the seven other councils in the Otago and Southland regions.

The collaboration involves eAudio books available through Bolinda Audio, using the free downloadable Borrow Box app that can be installed on smart phones, tablets and computers.

Go to our website or just search for 'BorrowBox' at either the iTunes App or Google Play stores, install, and find our libraries in the 'Library' field to log in.

You will need your Central Otago/Queenstown Lakes District Libraries User ID & Pin to borrow.

The eAudio books are free to borrow by anyone who belongs to a public library in Otago or Southland. If

you are not yet a member, check with your local public library about free reciprocal membership of any public library in Otago/Southland.

Our Libraries

HOLIDAY PROGRAMMES: Four holiday programmes were put on in the April/May school holidays with four craft activities reflecting both Anzac celebrations and Mother's Day. They were popular and well attended throughout Cromwell, Alexandra and Roxburgh libraries.



PRESCHOOL STORY TIME: More than 150 children attended story time in Cromwell, Alexandra and Clyde libraries over April, May and June. These children are from pre-schools, within the community and some attend from home based care.

Children, parents and caregivers enjoy stories, nursery rhymes, songs, colouring in, bubbles and stamps on hands. The children are very attentive when having stories read to them and the sessions are interactive and interesting. Stories are selected to cater for the range of age groups, e.g. board books, picture books, readers, books from kits and novelty books.



BOOK SALES: Clyde Book Sale – This was held as part of the Clyde Play Centre Mid-Winter Markets on 29 June. This was a great opportunity to interact with

present, past and future members. Quite a few mentioned having visited the library as children, and didn't know it was still going.

Weeded books from Alexandra, Cromwell, Roxburgh and Maniototo libraries were donated to the sale.

Alexandra, Cromwell and Roxburgh continue to sell weeded books at their respective libraries on an ongoing basis.

LIBRARY DISPLAYS: Roxburgh and Millers Flat libraries both joined CODC in its 'Towards Zero Waste and a Sustainable Central Otago' campaign as we got closer to the launch of fortnightly refuse collection starting 1st July 2014.

The Libraries have put on an interesting book display featuring titles like, *Ecology and the Environment*, *Rubbish & Recycling*, *50 Ways to Save the Earth*, *All about Compost* and many more.



Swimming Pools

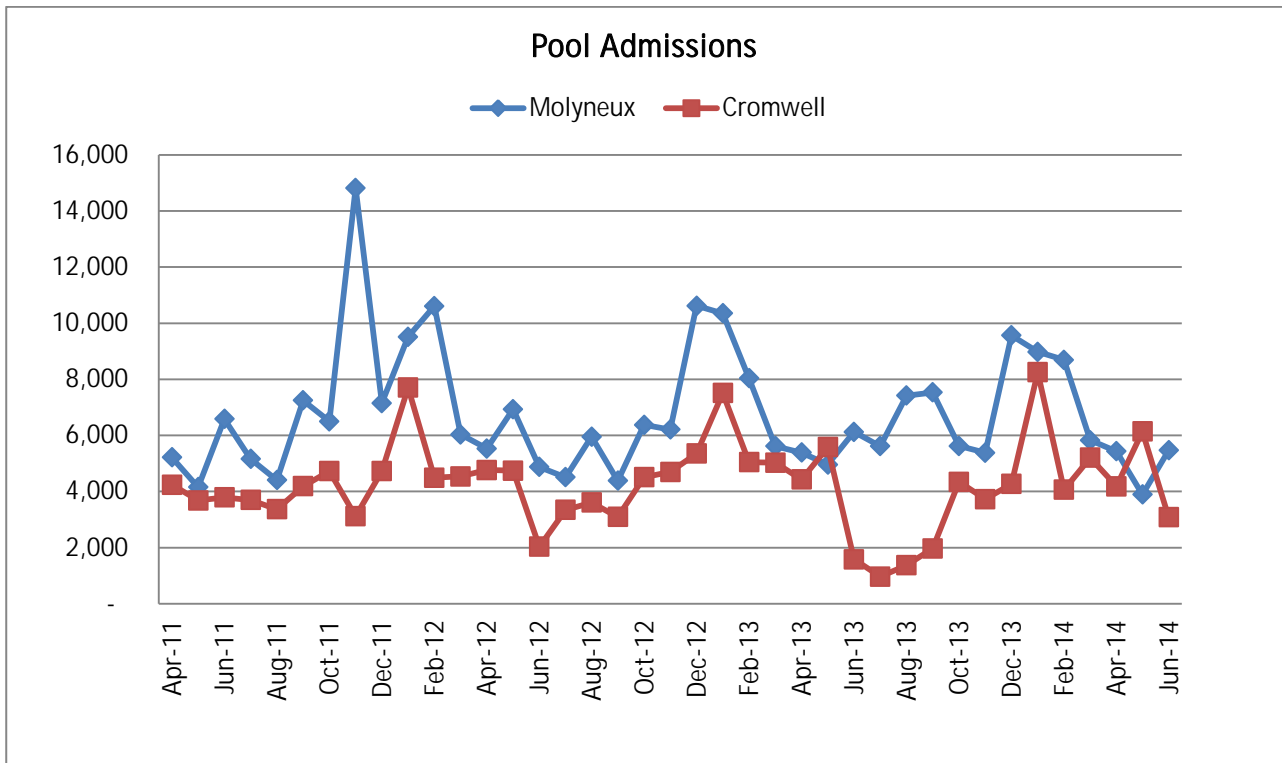
Staffing has been steady over the quarter. We have lost a couple of permanent part time staff however these positions have been filled. Both pools have good rosters of casual staff at the current time and this allowed for smooth running over the busy holiday break.

Overall numbers using the pools has been steady with numbers fluctuating month to month depending on when the swim skills programme is being carried out.

Central Swim School numbers enrolled in Term 2 were 159 students at Molyneux Aquatic Centre (201 in 2013) and Cromwell Swim Centre having 124 students (132 in 2013). Note 2013 numbers included June/July holiday programme numbers and 2014 figures do not yet.

The Swim Skills Programme has operated for schools Years 1-4 in the Cromwell basin in May and Alexandra and Clyde schools Years 1-4 in June.

The tender documents for pools maintenance contracts including pumps and circulation, heating ventilation and air conditioning, and water heating plant were put out in late June.



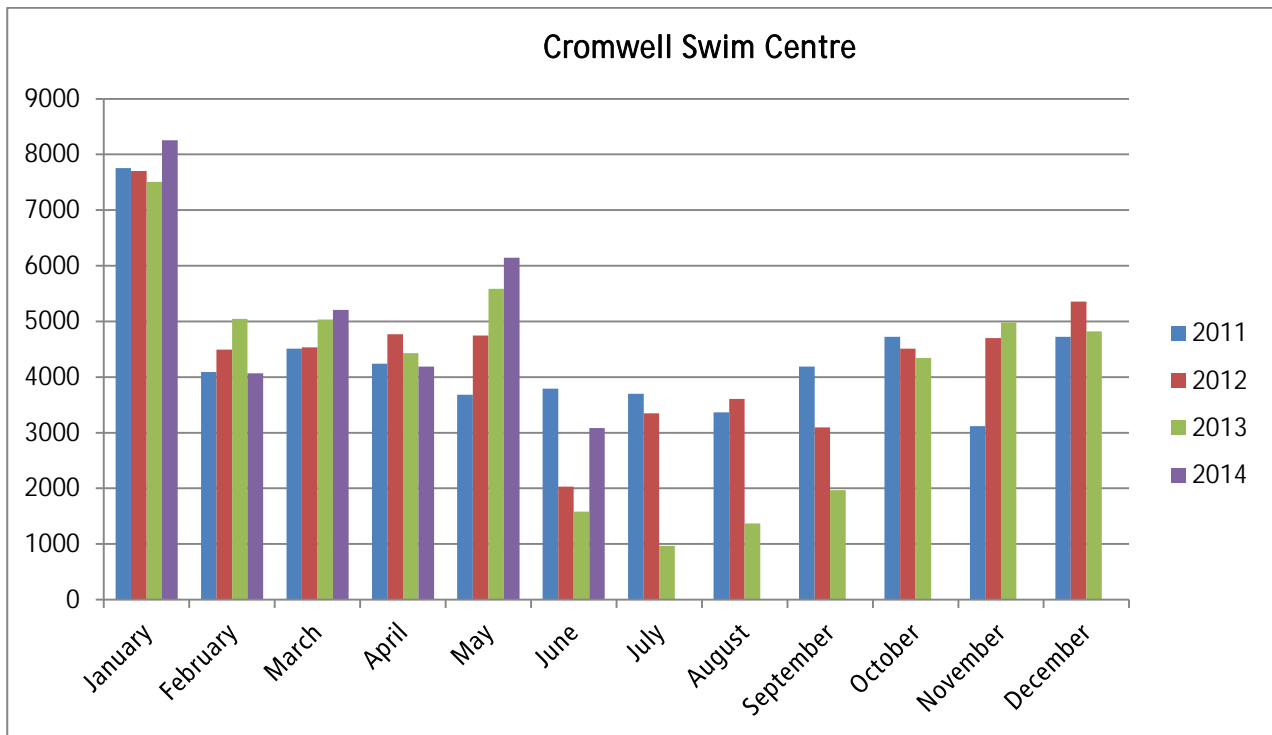
Cromwell Swim Centre

It has been a steady quarter for Cromwell Swim Centre with numbers through the pool the same or exceeding last year's figures. Numbers in June are up compared to last year as that was the start of the tiling work at the pool.

A significant amount of training has been undertaken with staff to ensure all have their Pool Lifeguarding Certificates and are fully trained in the operation of the facility. This continues with new casual staff.

The pool was passed as a Pool Safe facility in April.

Plans were drawn up for the new supply/exhaust ventilation system to the plant room and this will be put out for pricing in the new financial year.



Molyneux Aquatic Centre

Overall numbers through the pool are slightly down for the quarter with May and June being a bit lighter.

A significant amount of training has been undertaken with staff to ensure they have their Pool Lifeguarding Certificates and are fully trained in the operation of the facility. This continues with new casual staff.

The pool was passed as a Pool Safe facility in early April.

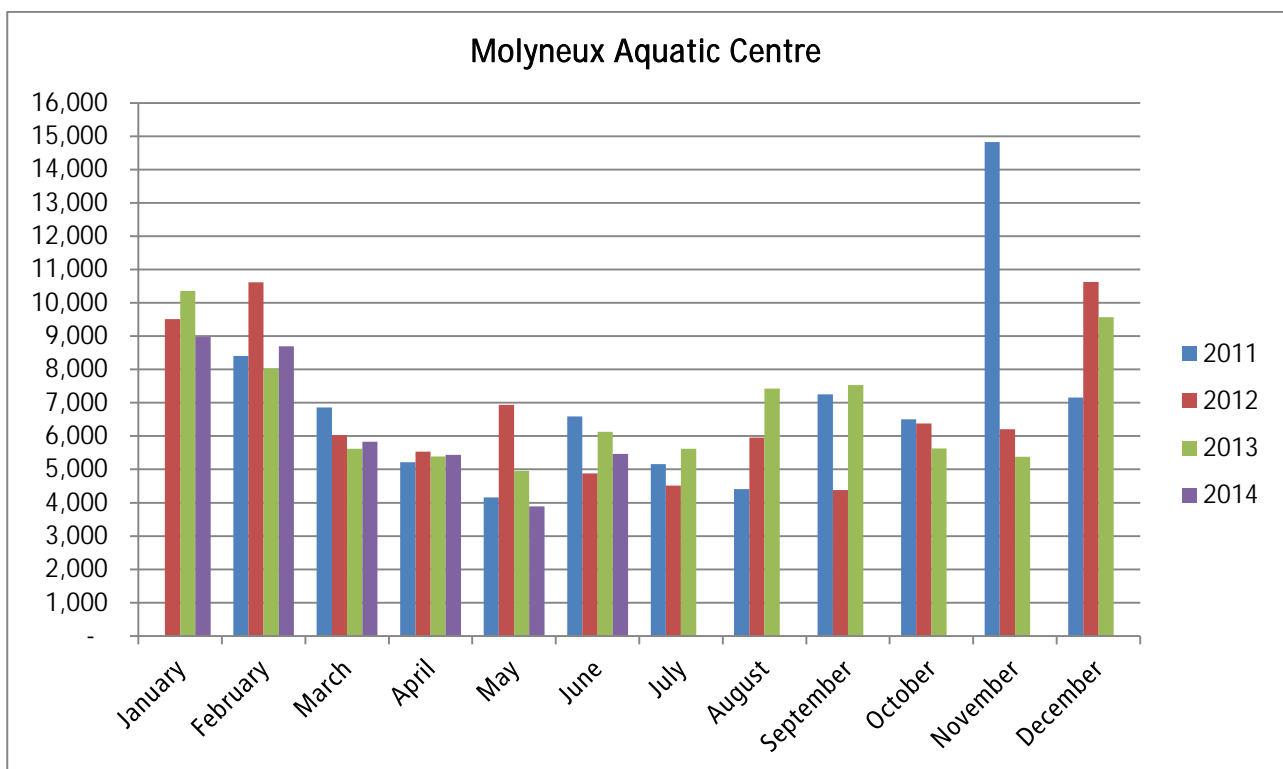
The male and female changing rooms were painted in early April and this has considerably tidied up the facility.

A tidy up of the family changes rooms was carried out to fix broken wall panels in these areas. These rooms will also be repainted in the upcoming months.

The roofing insulation contract was put out and we will look to start this work in September 2014.

Fresh air ducts were installed to the electrical distribution boards in the plant rooms.

Plans were drawn up for the new supply/exhaust ventilation system to the plant rooms and this will be put out for pricing in the new financial year.



District Development

OUR SPACE

We facilitate economic opportunity indirectly with the provision of infrastructure, recreational and cultural assets. We directly facilitate economic opportunity with the provision of a business development programme, a regional tourism organisation, community planning, visitor centres, managing the regional brand and a modest promotional grants fund.

The district development activity is a primary contributor to all three of our community outcomes.



Economic Development

Manuherikia Catchment Water Strategy Group

The MCWSG feasibility study of options for better management of the Manuherikia catchment water resource is now at the halfway point. Golder Associates, the consultants undertaking the study, are making good progress and no issues that have been identified yet that have potential to derail the project. The figures emerging from the work on economic aspects of the project are encouraging in that it looks as though the scheme will be affordable for a number of different land uses and not limited to the more intensive dairy and dairy support operations. The community communications programme has picked up tempo with a series of targeted events on various aspects of the project. Work is also underway to identify possible governance arrangements and sources of finance should the project move to implementation, which farmers (who will be the main funders) are expected to be asked to vote on early in 2015.

Labour Market Survey

Arrangements to survey labour requirements looking out five years in preparation for a Central Otago Labour Plan have progressed. An agreement between the Council and the Ministry of Social Development has been concluded that provides for the Council to manage and the Ministry to fund the project. An invitation to contractors to register Expressions of Interest to undertake the work is about to be issued.

Business South Feature

The Economic Development Manager worked with the publishers of the *Business South* magazine to include a feature on Central Otago in the May/June issue. The result, which attracted good advertising support from Central Otago businesses, read well. *Business South* has a circulation of around 15,000 copies and is distributed free of charge to all business box holders in the South Island.

Telecom Retail Presentation to Alexandra Business Group

Chris Quin, CEO of Telecom Retail, accompanied by Telecom's Head of Public Affairs Conor Roberts, visited in May as part of a South Island tour in preparation for the rebranding of Telecom as "Spark". Quin and Roberts briefed Mayor Tony Lepper and CEO Phil Melhopt on aspects of the development. We were also able to arrange for them to speak to Alexandra/Clyde and Cromwell business people at the Alexandra/Clyde Business Group breakfast meeting.

Retail in the Age of the Internet

The Council-organised seminar for Central Otago retailers "Retail in the Age of the Internet" held in Alexandra in late May was well attended. Susie Johnson of OOSH supported by her husband Kiwi gave an inspirational presentation on how they have managed to transform the small Horowhenua town Shannon into a shopping destination. Other speakers presented on e-commerce and social media, and opportunities and challenges the internet presents for retailing.

Regional Partners

The Council delivers the New Zealand Trade and Enterprise (NZTE) funded Regional Partners programme in Central Otago on behalf of the Otago contractors, the Otago Chamber of Commerce and the Economic Unit of the Dunedin City Council. There was good interest in the programme this financial year and the target number of referrals the Council had contracted to deliver was met. The programme is aimed at small GST-registered businesses and provides free consultations that include advice on sources of private sector and government support. If the businesses are involved in the export chain they might also qualify for some financial support for training.

Ultra-fast Broadband – Roxburgh and Millers Flat

As part of our effort to ensure the best possible access to ultra-fast broadband for Central Otago residents the Council is working with the Roxburgh Area and Millers Flat schools and their communities to make the schools' excess broadband capacity available to their local communities. The Ministry of Education has recently agreed that school boards can do this if they wish. Under the Government funded ultra-fast broadband (UFB) and Rural Broadband Initiative (RBI) programmes most schools are being given high quality fibre optic cable connections.

MFAT HOMs Visit

The Economic Development Manager was invited along with other Otago and Southland counterparts to take part in a programme organised in Dunedin by New Zealand Trade and Enterprise for the Head of Mission and Post of our Embassies, High Commissions and Consulates-General in France, Malaysia, WTO, New Caledonia, Shanghai and also the Director of the New Zealand Chamber of Commerce office in Taipei. The Heads of Mission and Post and the Director were in Otago on the outreach component of their annual visit to New Zealand. The meeting provided an opportunity to brief the visitors on economic developments in Central Otago and explore potential for business and investment with their host countries.

Regional Investment Profiles

The unit within New Zealand Trade and Enterprise responsible for promoting inward investment to New Zealand is developing a series of regional investment profiles. Otago is one of the first cabs off the rank. The Economic Development Manager attended a meeting in Dunedin of Otago's economic development agencies called to help NZTE identify for inclusion in the profile key sectors in the region where overseas investment would help support development.

Visitor Information Centres

Alexandra

Apr - Jun 2014	Visitors	1698
Apr - Jun 2013	Visitors	13681
Visitor numbers decreased by		88%
	Gross Revenue	% of total sales
Bookings	\$37,378.60	69%
Retail	\$12,244.20	23%
Event Tickets	\$ 4,265.00	8%
Display Rental	\$ 225.00	0%
REVENUE 2014	\$ 54,112.80	100%
REVENUE 2013	\$ 47,173.34	100%
Revenue increased by		15%
Cost of retail goods sold		36.71%
Commission earned		\$5,003.90

Ranfurly

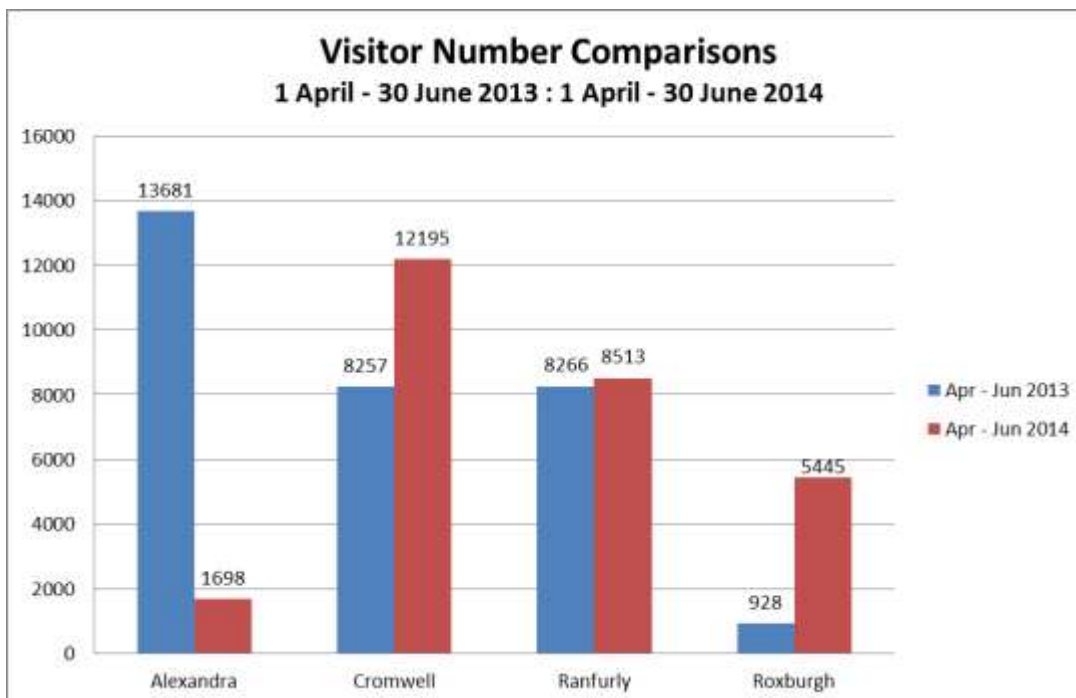
Apr - Jun 2014	Visitors	8513
Apr - Jun 2013	Visitors	8266
Visitor numbers increased by		3%
	Gross Revenue	% of total sales
Bookings	\$5,762.00	39%
Retail	\$7,634.74	52%
Event Tickets	\$1,225.00	8%
Display Rental	\$0.00	0%
REVENUE 2014	\$ 14,621.74	100%
REVENUE 2013	\$ 12,524.16	100%
Revenue increased by		17%
Cost of retail goods sold		38.31%
Commission earned		\$797.45

Cromwell

Apr - Jun 2014	Visitors	12195
Apr - Jun 2013	Visitors	8257
Visitor numbers increased by		48%
	Gross Revenue	% of total sales
Bookings	\$62,758.20	82%
Retail	\$6,932.30	9%
Event Tickets	\$6,700.00	9%
Display Rental		0%
REVENUE 2014	\$ 76,400.50	100%
REVENUE 2013	\$ 49,147.70	100%
Revenue increased by		55%
Cost of retail goods sold		45.27%
Commission earned		\$6,621.19

Roxburgh

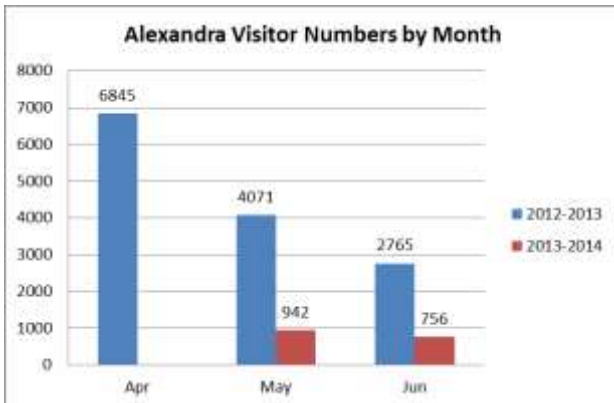
Apr - Jun 2014	Visitors	5445
Apr - Jun 2013	Visitors	928
Visitor numbers increased by		487%
	Gross Revenue	% of total sales
Bookings	\$8,303.50	75%
Retail	\$2,806.50	25%
Event Tickets	\$0.00	0%
Display Rental	\$0.00	0%
REVENUE 2014	\$ 11,110.00	100%
REVENUE 2013	\$ 4,331.08	100%
Revenue increased by		157%
Cost of retail goods sold		23.52%
Commission earned		\$833.95



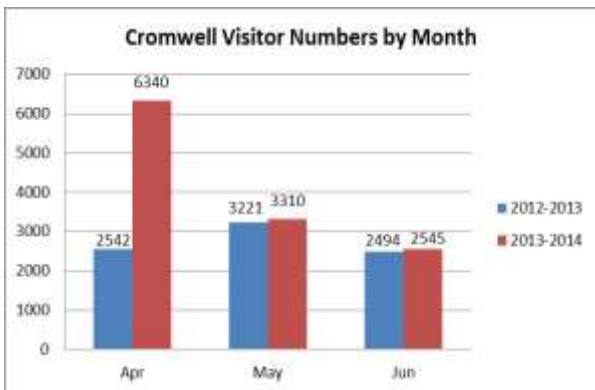
Overview on Visitor Numbers

Visitor numbers have seen increases in Cromwell, Ranfurly and Roxburgh throughout this period, whilst Alexandra shows a decrease in visitor numbers.

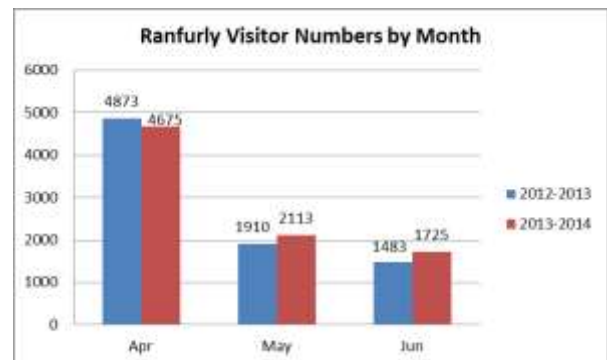
ALEXANDRA: the landlord advised in late April the door counter was broken and as a result accurate statistics for this quarter were unable to be produced, which accounts for the significant decrease in visitor numbers. We are currently investigating options to install a new door counter and hope to have this rectified in July.



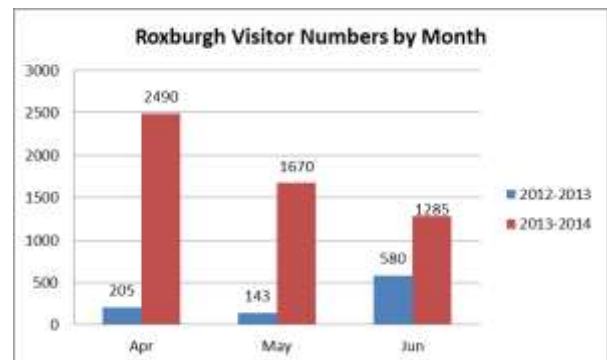
CROMWELL: visitor numbers show a marked increase over the quarter, particularly in April with Easter combining with the school holidays, motor home owners traveling through the area en-route to the Easter Rally in Mosgiel and returning to the Arrowtown Autumn Festival, as well as a number of school visits.

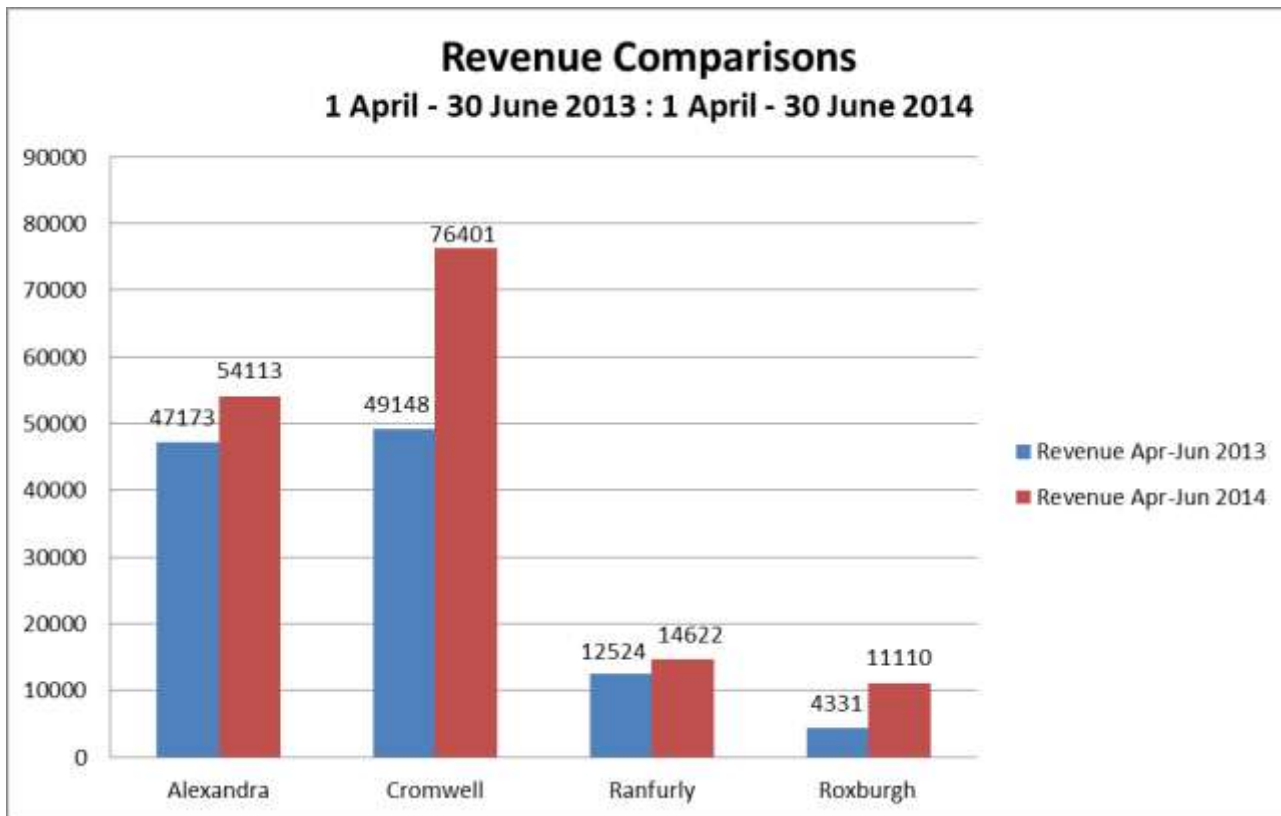


RANFURLY: saw an increase of International visitors in April and May and the Otago Central Rail Trail experienced high numbers especially from Easter through to the end of the school holidays. Local visitor numbers increased significantly in June with the sale of event tickets. Overall visitor numbers increased slightly for this quarter compared to the same time last year, although the centre has been experiencing issues with the door counter, therefore the accuracy of the statistics are questionable. We are working on a solution to this problem.



ROXBURGH: is still seeing good numbers through the centre however we can't compare visitor numbers for the quarter to same period last year, nor can we define actual visitor numbers for the quarter because the door counter records all people entering the building for the combined services of library, service centre and visitor centre.





Revenue

Overall revenue increased significantly for this quarter compared to last year.

BOOKINGS

ALEXANDRA: Booking sales were up approximately \$5,500 compared with the same period last year with accommodation attributing to the highest earner for the quarter.

CROMWELL: Booking sales increased significantly on the previous year, up approximately \$24,500. Again, accommodation bookings attributed to the largest increase, June being an exceptional month with accommodation bookings for the Grasslands Conference in November being coordinated by the Cromwell Visitor Centre.

RANFURLY: – revenue from bookings was down slightly this quarter compared to the same time last year.

ROXBURGH: – booking sales increased nearly \$6000 compared to this time last year with activities and transport performing well for the quarter - a Rail Trail Itinerary Booking contributed significantly to increase sales.

RETAIL SALES: Total retail sales across all four centres have increased from last year, with Roxburgh contributing the highest gain in retail sales for the quarter.

ALEXANDRA: Retail sales have more than doubled this quarter (59% increase) compared to last year.

CROMWELL: Retail sales were on a par with sales for the same period last year.

RANFURLY: Retail sales increased 37% this quarter compared to last year, with the month of May seeing Fish and Game Sales as the largest earner because of Duck Shooting.

ROXBURGH: Retail sales increased 129% this quarter compared to last year. This is mostly attributed to Fish and Game Sales due to Duck Shooting Season.

EVENT SALES:

ALEXANDRA: Saw a sellout crowd for the Fiona Pears Concert in April, although revenue generated from ticket sales for the month of April was down on the same period last year. Overall event ticket sales for the quarter were slightly up compared to the same period last year, due to increased sales in June for "Promise and Promiscuity".

CROMWELL: Had a 100% increase in event ticket sales for this quarter compared to the same period last year, with 17% of the sales during the month of April for the Fiona Pears Concert and 83% of event sales in June with the Battle of Bannockburn Events.

RANFURLY: Also saw a 100% increase in event ticket sales for the quarter compared to last year, with all tickets sold in June for the 'Promise and Promiscuity'

Show. Event ticket sales were the main source of revenue for the centre for the month of June.

ROXBURGH: No event tickets were sold during this quarter.

Expenses

STAFFING AND WAGES: Staffing levels have been reduced to keep in line with winter operational hours which commenced in all centres on Monday 5th May, with Alexandra, Cromwell and Ranfurly open daily 9am – 5pm and Roxburgh open 9am – 5pm Monday through Friday.

RETAIL PURCHASES: Purchasing has been kept to a minimum during this quarter to reduce stock levels for the end of the financial year. A supply of 10-cent stamps was purchased for each of the centres prior to the end of June as postage increased as at 1 July 2014.

General

Alexandra and Cromwell underwent Qualmark Inspections in April and have been advised recently they passed. Ranfurly has yet to have their inspection.

Alexandra and Cromwell i-SITE's hosted the Cadbury Chocolate Carnival Campervan on 1st and 2nd of July, on its roadshow through the region in lead up to the Cadbury Carnival in Dunedin during the July school holidays. Around 130 children visited the Cadbury's van in Alexandra to do a spot of biscuit decorating, and enjoy chocolate treats. 80+ children visited the Cadbury's van when it stopped in at the Cromwell i-SITE.

During the winter months, all centres are undertaking Account Manager Visits and looking for winter specials.

Tourism Central Otago (TCO)

Central Otago Tourism Strategy

The second Central Otago Tourism Strategy "Towards Better Tourism Outcomes for Central Otago" 2014-2019 has been drafted and made available to the community for feedback.

Chairman of the Working Group Stephen Jeffery emphasised that it was a community owned strategy so feedback was sought from anyone who had an interest in tourism in Central Otago as well as those involved in the tourism industry.

Submissions closed 11 July and will be heard by the working party at the earliest opportunity.

A number of common themes were identified across tourism sectors as well as sector-specific issues and opportunities. The main themes include:

- Sharing information between operators and throughout the region.
- Promoting and packaging Central Otago experiences.
- Utilising Queenstown as a gateway to our region.
- Providing consistent quality service and delivery standards.
- Keeping pace with technology.
- Central Otago's infrastructure meets the needs of visitors, community and the environment.
- Providing a suite of quality visitor experiences by building on existing experiences and developing new ones.

The underlying message in the development of the strategy is a strong desire to work together both within and across tourism sectors, and with neighbouring districts and industries with mutual interest in Central Otago's tourism industry.

TRENZ 2013

Tourism Rendezvous New Zealand (TRENZ) is New Zealand's largest annual travel trade show attracting approximately 300 international travel trade (buyers), 70 international and domestic travel media and 300 New Zealand tourism businesses (sellers). Over three days one-on-one business appointments between buyers and sellers are conducted.

TCO and Trail Journeys represented Central Otago this year at TRENZ, held from 18 to 21 May in the Cloud and Shed 10 on the Auckland waterfront.

TCO had a full appointment schedule of 51 appointments including:

- Wholesalers from both traditional and emerging markets.
- Media appointments this year included publications from Asia, Australia and New Zealand.
- There was significant interest from companies working in the online booking space only.

- A number of high-end Chinese operators who were specifically seeking locations where their clients could have “real” New Zealand experiences away from busloads of people.

Cycling opportunities were as popular as ever with most appointments recognising the benefit of the infrastructure that has been developed around our cycling products. The development of one-day products on both the Rail Trail and Roxburgh Gorge Trail with departures from Queenstown was of particular interest to a number of the itinerary planners met with.

Highlands Motorsport Park was attractive particularly for the Indian buyers TCO met. Other products of interest were wine and food experiences, together with heritage opportunities and the diverse range of accommodation available.

Feedback from western markets is that there is renewed interest from the UK and US, with this interest being credited to *The Hobbit* putting New Zealand front of mind for consumers from these countries.

TRENZ Presentation Platform

In preparation for TRENZ a new presentation platform was developed internally to showcase the region’s activities and operators in an improved format fitting within the ‘World of Difference’ branding and showcasing the region’s iconic landscapes and activities.

The mini-website featured information on all trade operators and links to their extended factsheets and websites. The mini-website was then provided on a USB stick to all buyers/media for future reference. Produced under a short timeframe the presentation was well received, and aided in providing timely and relevant information to buyers. The presentation will be developed further over the coming year to ensure relevancy for all trade-related meetings and presentations.

Post TRENZ Tour

TCO hosted a post-TRENZ TNZ staff famil through the region that had a focus on cycling and wine/food. Staff from TNZ offices in Hong Kong, Brazil, Japan/Korea, North America, Indonesia, Australia and Wellington attended the famil.

TNZ Familiarisation Visits

A group of 12 general managers and directors from Malaysian travel companies dealing in corporate and meetings business visited Central Otago in mid-June hosted by the TNZ business events managers from New Zealand and Singapore offices. The group was

introduced to some activities and food and wine experiences that would have appeal to the C&I market.

TCO hosted a group of 11 senior product development managers from China and Hong Kong in late June. This group was accompanied by the TNZ Trade Development Manager for the region. They were looking at product options for their clients on a day excursion ex Queenstown. The group were well versed on Central Otago and engaged energetically with the products they experienced.

TCO has had some very good opportunities to showcase our region to a number of influential TNZ staff during this quarter.

- We hosted the Tourism New Zealand Media Advisor for Australia and the PR Manager from Sydney, who successfully pitched for two Central Otago items for the Australian Channel 10 travel television series “Places We Go”. The two 15-minute programmes were shown across Australia in April, the first portraying a holiday experience on the Rail Trail and the second showing the experience of cycling the Roxburgh Gorge/Clutha Gold Trails. <http://vimeo.com/92378095>
- The Trade Development Manager from Europe and her partner, a journalist for *Treadlie* magazine, experienced winter cycling.

Media

TCO has continued to host media in this quarter including:

Leon Hill – a Freelance cycling journalist from Brisbane. Leon has previously completed a book on the Otago Central Rail Trail, which is a top seller on Amazon, and returned to undertake a new cycling adventure in NZ which brought him back to the Rail Trail and included the Roxburgh Gorge and Clutha Gold Trails. Blogs from this visit have already been published.

<http://velocetera.blogspot.co.nz/2014/07/a-tale-of-three-trails-nz-2014-part-7.html>

Travel Classics USA – six Freelance journalists from North America visited prior to the Travel Classics conference for the top travel editors and journalists held in Auckland early May. The journalists that visited Central Otago experienced curling, the Otago Central Rail Trail, the Roxburgh Gorge Trail and Highlands Motorsport Park. The range of publications they write for included: *The Washington Post*, *Los Angeles Times*, *San Francisco Chronicle*, *Islands*, *National Geographic Traveller*, *Bon appetit.com*, *Virgin Atlantic* and more. Blogs from one writer have already been published <http://davidlansing.com/2014/05/>

Margaret Swaine from Toronto Canada was hosted 17 – 18 May, on a visit with a focus on visiting local wineries. Articles have already been published following her visit, including the National Post e-news and Travel Industry today.

http://travelindustrytoday.com/web/index.php?option=com_k2&view=item&id=18197:central-otagoremarkable-mountains-and-wines&Itemid=64

Cycling Campaign

During 2013-14, TCO continued to work with Total Sport an event management company based in Auckland. Total Sport is one of New Zealand's leading sports event management and production companies, who have been operating since August 2000. Total Sport specialise in the concept creation, production and management of a diverse portfolio of events in the recreation/sport area, particularly around cycling (mountain bike and road) and running (trail and road) events.

The people attending their events fit the target audience and demographic for visitors to Central Otago.

TCO supported four events run by this company by sponsoring two competition prizes to Central Otago, with brochure support in race packs (CO Visitor Guide, Cycle Central Otago, Rail Trail and Roxburgh Gorge/Clutha Gold brochures), e-newsletters to their client database, signage at selected events, attending the event expos and race days and MC announcements throughout each event.

Currently TCO has a database of 1330 people who have indicated an interest in cycling in the region as a result of this campaign. The database has been collected over the past two years through competition entry forms in online e-newsletters or collected at cycling events. Not surprisingly the majority of people on the database are from the Auckland Area, although other central North Island areas and Wellington show strong attendance at the events also.

The four Total Sport events attended by TCO staff were

- The Taniwha, 9 November. A mountain biking, running and walking event on the Waikato River Trails – 1000 competitors.
- The Collville Connection, 28 February. A challenging mountain biking and cross country running event in the northern hills of the Coromandel Peninsula – 700 competitors.
- The Dual, 22 March. This event is based on Rangitoto and Mototapu Islands in the Auckland Harbour. The event consists of a

triathlon, mountain biking, running and walking races. – 2000 competitors both domestic and international.

- The T42, 3 May. A mountain biking, running and walking event high on the National Park Plateau in Central North Island – 800 competitors.

Photo Shoot

A one-day photo shoot incorporating the Alexandra end of the Roxburgh Gorge Trail, and Alexandra off trail activities, e.g. café, bar, urban scenes was undertaken on 10 April. This shoot provides a base of imagery for promotional use that includes a wide mix of people and settings to showcase unique elements of both the trail and the usual social off trail activities.



Video

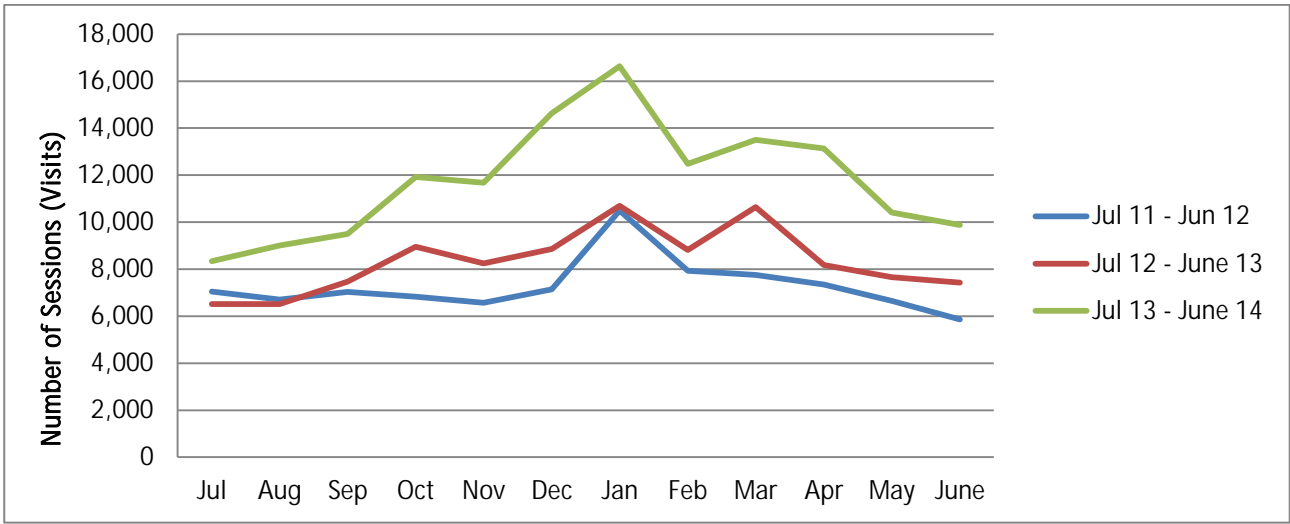
TCO staff also captured video footage during the Roxburgh Gorge Trail photo shoot for use in online marketing activity.

Central Otago Visitor Guide

The project to produce the 2014-15 Central Otago Visitor Guide commenced in early May. Existing and waitlisted advertisers were offered space prior to new advertisers. The guide will be completed and published in July, ready for distribution prior to the start of the new season.

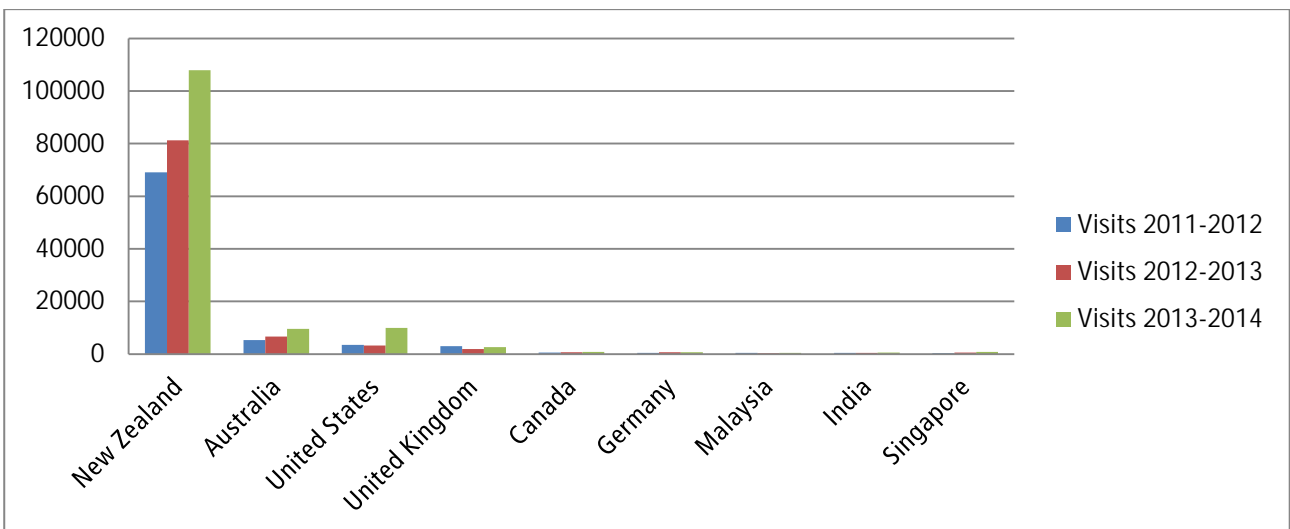
Total Sessions (Visits) per month

- The first graph shows the total number of sessions (A session is a single visit to the website) on www.centralotagonz.com during the past three years.
- There were a total of 141,123 sessions on the website for year end June 2014, this is an increase of 41% to the total website sessions for year end June 2013.
- Peaks in the number of sessions generally relate to significant annual events, such as Easter and Christmas holidays and the cycle trails opening in October 2013.
- A total of 382,843 pages were viewed during these sessions throughout the 2013/14 year. The average number of pages viewed per session has remained static at around 2.7 for the past three years.



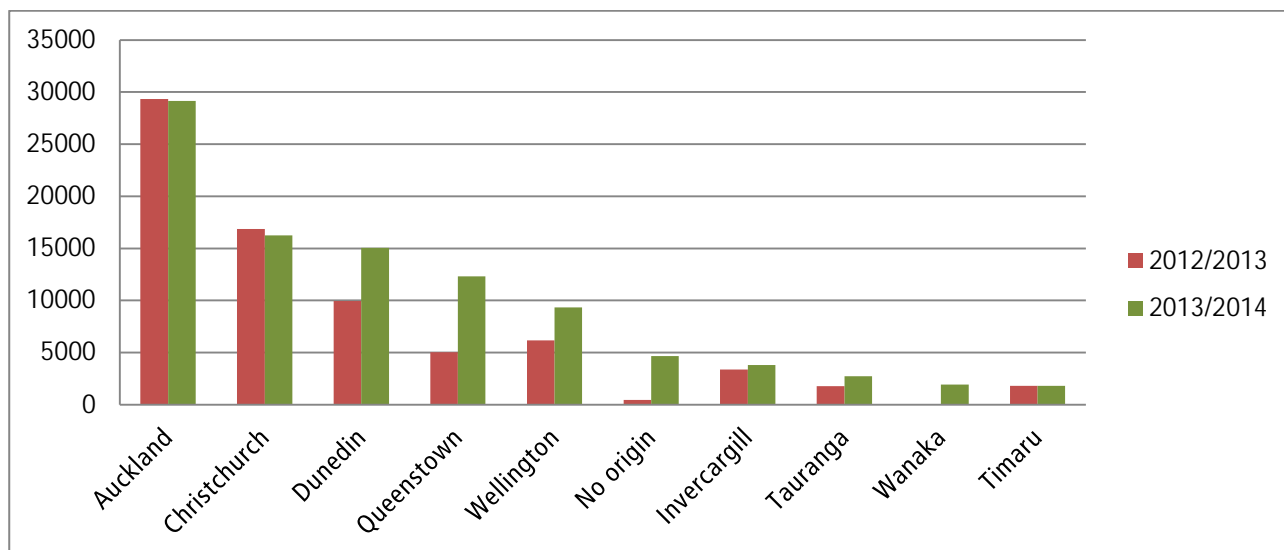
Sessions by Country

- The graph below shows the number of sessions on the website over the past three years categorised by country.
- Steady growth can be seen in the top three countries especially in the 2013/14 year.



NZ sessions by origin

- The graph below shows a breakdown of sessions from the New Zealand domestic market.
- Aucklanders show the highest number of sessions with growth in sessions from all our neighbouring regions except Christchurch which has fallen very slightly.



Digital & Social Media Marketing

Websites

www.centralotagonz.com – TCO continue to work directly with Reserve Group on continual enhancement and optimisation of the Central Otago NZ website. The recent focus has been on assessing the option to integrate the ‘Book It’ booking platform into our listing database to improve the ability for visitors to book their holiday accommodation directly on our site. Book It currently has 42 Central Otago operators registered with their system.

www.roxburghgorge.co.nz and www.cluthagold.com – TCO has continued to host and support the Combined Trails Trust for the Roxburgh Gorge and Clutha Gold Trails. TCO offers online marketing support and monthly reports to the Trails Trust on visitors through their sites.

www.curling.co.nz – TCO has worked with Reserve Group and local Visitor Centres to trial a new agent booking system for Maniototo Curling. MCI now have

the booking information available to extend their booking system to external agents.

www.newzealand.com – Work in the last quarter with Tourism New Zealand (TNZ) has focused on the Media Portal of the Tourism New Zealand website; information and imagery on the new cycling trails has been provided to the TNZ team to develop ‘Media Stories’.

Online Campaign Support

A Facebook campaign was launched profiling Central Otago using images provided by photographers in the greater Central Otago region. The campaign aims to increase awareness of our Facebook page, and motivate/inspire people to find out more about Central Otago with all photos linked back to the Central Otago NZ website.

A Tourism Newsletter was sent out in mid-May updating operators on news from TCO and upcoming opportunities for operators.

Operator Contribution – 2013-2014

The 2013-2014 year was a busy year for campaign, media and trade activity. The following is information of the 'in kind' contribution made by operators to assist TCO in activities during the year. The term 'in kind' refers to the difference between the normal retail price of a product or service and the actual costs charged by operators.

During the 2013-14 year 27 media, marketing campaign and trade files were managed - made up of 12 Domestic Media (includes Australia); 4 Domestic Marketing Campaign, 3 International Media and 8 Trade. (By comparison in 2012-13 TCO hosted a total of 16 files).

Operator 'In Kind' Contributions 2013/2014			
	Accommodation	Activities	Total In Kind
Media projects	\$4,455	\$16,973	\$21,428
Trade projects	\$349	\$8,357	\$8,706
Marketing Campaign Projects	\$1,625	\$3,366	\$4,991
TOTAL	\$6,429	\$28,696	\$35,125

In addition to the in kind contribution by local operators, Tourism New Zealand's International Media Programme, Trade Programme and other partners contributed to the value of \$11,161 in the 2013-14 year.

This equates to a combined financial contribution of \$46,286 by local operators, Tourism New Zealand and other partners. When compared to the previous years' contributions of \$18,895 made up of Operator 'In-Kind' \$17,305, and Tourism NZ and Partners \$1,590, this shows a 144% increase in operator contribution. TCO acknowledges and appreciates the significant level of support that operators have provided over what has been an unprecedented year of media, trade and campaign opportunities. Note that this does not include any media activity associated with the new trails' opening event.

Community

Community Outcomes

A desktop review of Community Outcomes is in progress. This involves a review of the outcomes using information from Community Plans and other strategic documents, discussions with the other agencies involved and then consultation on the new outcomes and priorities. There will be a progress update in the next Quarterly Report.

Community Planning

Oturehua Community Plan: The draft Oturehua Community Plan was released for community comment from 9 May to 20 June 2014. A total of five submissions have been received and the Oturehua Community working group is holding a submission hearing on 14 July 2014.

Omakau Community Plan: Business interviews, community surveys and visitor surveys have been completed. The Omakau community plan working group will now work through developing a process for holding the Omakau community workshop. A date and time for the workshop will be advertised once it has been set.

Ophir Community Plan: Council has received a formal request from the Ophir Welfare Committee to begin the process of developing a community plan for the Ophir community. This process will begin from November 2014 with a community workshop being held in early 2015.

Youth Development Partnership Fund – Round 10

The Ministry of Youth Development (MYD) has approved \$20,000 (GST excl) to Council to contribute towards the Alexandra and District Youth Trust and Cromwell and District Youth Trust's youth leadership and mentoring programmes for the 2014/15 year.

Contracted deliverables in relation to the funding allocation will be discussed and agreed between Council and the Ministry in July 2014 and will form part of the final grant agreement.

Draft Towards Better Tourism Outcomes 2014 - 2019

The draft Towards Better Tourism Outcomes 2014 - 2019 strategy has been developed and is out for consultation until 11 July 2014.

The draft Towards Better Tourism Outcomes 2014 – 2019 is the second Central Otago Tourism Strategy and has been developed as a result of the actions in

the first Tourism Strategy being completed or investigated.

The draft strategy lists recommendations and actions to help achieve goals.

A date for a submissions hearing will be set after submissions close on 11 July 2014.

Regional Identity

Opportunities

The Central Otago Town Crier Paddy-Ann Pemberton will be representing Central Otago and New Zealand in Chester, England at an international tournament in August. This is part of the build-up and planning for next year's world championships that are to be held in Central Otago. Not only is this a good opportunity for Central Otago to play host, each of the 25 contestants from the 10 competing countries will need to pen a cry about Central Otago and its unique qualities. Hearing others proclaim about the special qualities associated with Central Otago will be a worthy reminder to us all about not taking this special place we live in for granted.

The Brand Manager has welcomed the opportunity to speak at the following upcoming events. These include:

- The National Pip Fruit Conference to be held in August.
- A Central Otago REAP workshop to be held in Millers Flat in August.

Further Stories Being Developed

Defining the qualities unique to Central Otago is important as the more we know and appreciate what we have the more we are inclined to celebrate it and look after it.

Already we have defined the unique qualities associated to cycling in Central Otago, as well as for Central Otago fruit and wine. There are some additional stories that have been written or are to be developed this coming year. The intention is that these will all be included on the Central Otago brand website. Together these will help to enrich our understanding of our Central Otago regional identity.

These additional stories include:

- The Central Otago Water Story - This piece of work has just been completed. It captures the way water has shaped Central Otago's journey from the 1800s to the present. It covers the history, the harvesting,

channelling and storage of water, the key challenges and messages associated with water.

- The Central Otago Maori story – This piece of work is in the process of being developed. There are two aspects to the piece of work; the first is to document the history of Māori presence in Central Otago covering the period from moa hunting to present day. There will also be the Central Otago Maori story that defines the unique qualities of early Māori and their relationship to Central Otago. Once completed, these can be used as a tool for learning in schools and a source of greater understanding and appreciation of how Māori experienced and related to this part of the world.
- The Central Otago High Country Story – In August this piece of work will get underway. It will involve reviewing background material and interviews with six people associated with the high country. A document will be developed that covers the history, the people, the key attributes and values associated with Central Otago high country along with the key messages.

Promotions

Vincent

The Vincent Community Board received a report back from Alexandra Blossom Festival on its 2013 event and approved the release of the \$26,000 grant for the 2014 event at its 30 June meeting.

Promote Dunstan continues to progress projects such as Rail Trail signage and Footprints In Time plaques. The group is progressing options for securing funding towards the Clyde Railway Station projects.

The Cuisine at Clyde and Clyde on Sunday committees continue to finalise plans for their Labour Weekend event and 2014/15 market programme.

Cromwell

The Cromwell Community Board assessed applications to its 2014/15 financial year promotion grant at its 28 April Meeting. The following shows the applicants and projects applied for and the grant amount approved and conditions applied. Declined grants are also shown below.

Approved a grant from the 2014 – 15 Cromwell Promotions cost centre 3033 2460 for *Across the Bridge in Bannockburn* project.

Project Name	\$'s requested	\$'s approved	Subject to Conditions
Across the Bridge in Bannockburn 2014 event	\$2,222.00	\$2,222.00	The Board requests a report back and set of accounts.

Approved a grant from the 2014 – 15 Cromwell Promotions cost centre 3033 2460 for *Cromwell Community Arts Council* project.

Project Name	\$'s requested	\$'s approved	Subject to Conditions
Central Otago Chamber Music Series – concerts 2014-15	\$750.00	\$750.00	The Board requests a report back and set of accounts.

Approved a grant from the 2014 – 15 Cromwell Promotions cost centre 3033 2460 for *Cromwell Community Santaland* project.

Project Name	\$'s requested	\$'s approved	Subject to Conditions
Cromwell Santaland 2014 administration costs	\$1,300.00	\$650.00	The Board requests a report back and set of accounts.

Declined a grant from the 2014 – 15 Cromwell Promotions cost centre 3033 2460 for *Otago Goldfields Heritage Trust* project.

Project Name	\$'s requested	\$'s approved	Subject to Conditions
Interpretation signage for the Kawarau River trail	\$1,860.00	\$0	

Approved a grant from the 2014 – 15 Cromwell Promotions cost centre 3033 2460 for *Central Otago District Arts Trust* project.

Project Name	\$'s requested	\$'s approved	Subject to Conditions
Central Otago Arts Trail Brochure 2014-15 edition	\$3678.50	\$3,458.00	The Board requests a report back and set of accounts.

Approved a grant from the 2014 – 15 Cromwell Promotions cost centre 3033 2460 for *Bike Week NZ 2015* event project.

Project Name	\$'s requested	\$'s approved	Subject to Conditions
Bike Week NZ local promotion	\$1,000.00	\$2,500.00	a) The Board requests a report back and set of accounts. b) Subject to obtaining the appropriate consents (including Resource Consent) as required by legislative agencies, property owners, and/or individuals to undertake the project. c) The Board encourages the use of the Economic Impact Toolbox when reporting back to the Board.
Bike Week NZ National Advertising	\$2,000.00		

Approved a grant from the 2014 - 15 Cromwell Promotions cost centre 3033 2460 for *Central Otago Motorsport Club Inc. Cromwell Street Sprint 2015 event* project.

Project Name	\$'s requested	\$'s approved	Subject to Conditions
Local Advertising	\$1,000.00	\$2,000.00	a) The Board requests a report back and set of accounts. b) Subject to obtaining the appropriate consents (including Resource Consent) as required by legislative agencies, property owners, and/or individuals to undertake the project. c) The Board encourages the use of the Economic Impact Toolbox when reporting back to the Board.
Rest of South Island Promotion	\$1,000.00		
Cost incurred to ensure course is safe for the public	\$1,000.00		

Approved a grant from the 2014 - 15 Cromwell Promotions cost centre 3033 2460 for *Highland Events projects Northburn 100, Rustic Run and Rogaine events*

Project Name	\$'s requested	\$'s approved	Subject to Conditions
Rustic Run participation in Mountain Marathons world series	\$3,200.00	\$0	
Facebook Campaign focused on Sydney – Northburn 100 or Rusic Run	\$1,000.00	\$2,500.00	a) The Board requests a report back and set of accounts. b) Subject to obtaining the appropriate consents (including Resource Consent) as required by legislative agencies, property owners, and/or individuals to undertake the project. c) The Board encourages the use of the Economic Impact Toolbox when reporting back to the Board.
Southland, Canterbury, Wellington and Auckland promotion – Facebook, Event Calendar banner adverts	\$2,000.00		
Local Advertising	\$500.00		

Approved a grant from the 2014 - 15 Cromwell Promotions cost centre 3033 2460 for *Light up Cromwell for Christmas* project

Project Name	\$'s requested	\$'s approved	Subject to Conditions
Light up Cromwell for Christmas competition Dec 2014	\$975.00	\$500.00	The Board requests a report back and set of accounts.

Approved a grant from the 2014 - 15 Cromwell Promotions cost centre 3033 2460 for *Cromwell Rugby Football Club* project

Project Name	\$'s requested	\$'s approved	Subject to Conditions
Cromwell Invitational Event 2014	\$5,000.00	\$2,000.00	a) The Board requests a report back and set of accounts. b) Subject to obtaining the appropriate consents (including Resource Consent) as required by legislative agencies, property owners, and/or individuals to undertake the project. c) The Board encourages the use of the Economic Impact Toolbox when reporting back to the Board.

Approved a grant from the 2014 – 15 Cromwell Promotions cost centre 3033 2460 for *CO Trashion Show* event 2014 project.

Project Name	\$'s requested	\$'s approved	Subject to Conditions
Promotion and advertising CO Trashion Show 2014 event. Phase 1 attracting entries; Phase 2 attracting audience	\$2,250.00	\$1,125.00	a) The Board requests a report back and set of accounts. b) Subject to obtaining the appropriate consents (including Resource Consent) as required by legislative agencies, property owners, and/or individuals to undertake the project. c) The Board encourages the use of the Economic Impact Toolbox when reporting back to the Board.

Declined a grant from the 2014 - 15 Cromwell Promotions cost centre 3033 2460 for *sponsored Cromwell road cycling team entry – Tour of Southland 2014* project.

Project Name	\$'s requested	\$'s approved	Subject to Conditions
Entry of a competitive Cromwell, Central Otago branded team into the Tour of Southland Event 2014	\$5,109.45	\$0	

Declined a grant from the 2014 - 15 Cromwell Promotions cost centre 3033 2460 for *Cromwell and Districts Community Trust Lake Dunstan Lakeside Enhancement* project.

Project Name	\$'s requested	\$'s approved	Subject to Conditions
Tree de-limbing costs	\$2,000.00	\$0	
Equipment and Machinery Hire	\$5,000.00	\$0	
Native Planting Programme	\$1,000.00	\$0	
Richards Beach Picnic Table installation	\$2,500.00	\$0	

Approved a grant from the 2014 - 15 Cromwell Promotions cost centre 3033 2460 for *Cromwell and Districts Community Trust Youth* project.

Project Name	\$'s requested	\$'s approved	Subject to Conditions
Cost of materials for a project to enhance the character of the Cromwell mall by youth displaying their creative talent through art, music and performance.	\$2,000.00	\$1,000.00	<ul style="list-style-type: none"> a) The Board requests a report back and set of accounts. b) Subject to obtaining the appropriate consents (including Resource Consent) as required by legislative agencies, property owners, and/or individuals to undertake the project.

Declined a grant from the 2014 – 15 Cromwell Promotions cost centre 3033 2460 for *Cromwell and Districts Community Trust Highway signage* project.

Project Name	\$'s requested	\$'s approved	Subject to Conditions
Planning, design and community consultation for the image / style for highway signage on the approaches to Cromwell	\$10,000.00	\$0	

Declined a grant from the 2014 – 15 Cromwell Promotions cost centre 3033 2460 for *Cromwell and Districts Community Trust Family New Year's Eve event 2014* project.

Project Name	\$'s requested	\$'s approved	Subject to Conditions
Family friendly new years' eve party based at Cromwell Heritage precinct 31 Dec 2014. Event organiser and event costs	\$20,000.00	\$0	

Approved a grant from the 2014 - 15 Cromwell Promotions cost centre 3033 2460 for *Cromwell and Districts Promotion Group projects (total amount requested \$100,000)*

Project Name	\$'s requested	\$'s approved	Subject to Conditions
General Advertising	\$4,600.00	\$4,600.00	<ul style="list-style-type: none"> a) The Board requests a report back and set of accounts. b) Subject to obtaining the appropriate consents (including Resource Consent) as required by legislative agencies, property owners, and/or individuals to undertake the project. c) The Board encourages the use of the Economic Impact Toolbox when reporting back to the Board.
1 x Glossy Advert incl design	\$1,500.00	\$1,500.00	
TCO Calendar	\$800.00	\$800.00	
Highlands Track Signage	\$10,000.00	\$0	
Highlands programme advertising	\$1,800.00	\$1,800.00	
Website hosting and Maintenance	\$2,000.00	\$2,000.00	
Facebook Administrator	\$1,000.00	\$0	

Project Name	\$'s requested	\$'s approved	Subject to Conditions
Personal Selling – Promotions Officer	\$40,000.00	\$30,000.00	Further funding up to \$10,000.00 may be available but the Board would require demonstrable evidence of what the role is going to deliver via work plan and KPIs. a) The Board requests a report back and set of accounts. b) Subject to obtaining the appropriate consents (including Resource Consent) as required by legislative agencies, property owners, and/or individuals to undertake the project. c) The Board encourages the use of the Economic Impact Toolbox when reporting back to the Board.
Personal Selling – Canterbury A & P Show attendance	\$15,500.00	\$0	
Personal Selling – Kiwihost type advertising	\$2,000.00	\$0	
Personal Selling – Promotional Goods	\$2,000.00	\$2,000.00	
Publicity – larger events local activity support x 3 @ \$1K each	\$3,000.00	\$0	
Publicity – smaller events local activity support x 13 @ \$200 each	\$2,600.00	\$0	
Sales Promotion – Town centre advertising and entertainment	\$8,500.00	\$5,000.00	
Sales Promotion – Reprint Discover Cromwell Brochures	\$4,000.00	\$4,000.00	
Sales Promotion – Jasons brochure distribution	\$2,000.00	\$2,000.00	
Sales Promotion – equipment maintenance and purchase	\$1,000.00	\$1,000.00	
Sales Promotion – banner purchase and erection	\$1,000.00	\$0	
Sales Promotion – renewal of fruit sculpture signs	\$1,500.00	\$0	
Events – Fireworks Display	\$8,000.00	\$2,000.00	
Events – Cherry Festival loss	\$2,800.00	\$2,800.00	
Events – investigate new event – Barrel tasting	\$2,000.00	\$0	
Infrastructure management – maintenance clearing and spraying of existing tracks	\$5,000.00	\$0	
Operating expenses – Insurances	\$2,500.00	\$20,200.00	
Operating expenses – stationery and postage	\$2,000.00		
Operating expenses – copying	\$2,500.00		
Operating expenses – administration	\$11,200.00		
Operating expenses – AGM expenses	\$1,200.00		
Operating expenses – general expenses	\$1,000.00		

The Cromwell Promotions Group held its AGM on 1 July. Terry Davis was elected as the new Chairperson along with four new committee members taking up vacancies for previous committee who did not re-stand for election.

PLANNING and environment

planning civil defence
rural fire building control
liquor licensing dog control and registration
environmental health



Planning & Environment

OUR SPACE

Planning and Environment encompasses the following activities:

- Resource Management
- Building Control
- Environmental Health
- Liquor Licensing
- Dog Control and Registration
- Rural Fire
- Emergency Management

All planning and environment activities contribute to all three of our community outcomes.



Resource Management

Number of Resource Consents Processed

In the period 1 April - 30 June 2014 a total of 84 resource consents were processed, which is an increase of 14% on the same quarter 2013. The consents issued during this period were as follows:

- Non-notified delegated authority 74
- Non-notified to hearing 7
- Limited Notified (to hearing) 1
- Publicly Notified (to hearing) 2

Delegated Authority Decision Processing Times

100% of resource consents were processed within statutory time frames.

Number of Resource Consents Received

The trend line for resource consents received since 2008 still indicates a generally upward trend (refer to chart "Resource Consent applications since 2008"), and continues to rise. A total of 93 Resource Consent applications were received in this period, which is the same as in the first quarter of 2013.

There was a sharp spike in the number of consents received in June when compared to the month of June in 2013 with 39 consents received. This may put pressure on processing times for July.

National Monitoring System

From 1 July 2014 all local authorities are required to collect data on all regulatory functions under the Resource Management Act as part of the development of a National Monitoring System.

On 4 June 2014 MfE provided the detail of what is required for the collection of 'priority data' for the 2014/2015 financial year. Collection of the data will require modification of our existing computer system and reports and will involve significant additional Council staff time to collate.

District Plan Review

A first draft of the Issues and Options Discussion Document for the District Plan Review will be discussed at a Council workshop in September. The document will be released for public submission in October with submissions closing in November.

Building Control

Number of Building Consents Processed and Value of Building Work

In the period 1 April 2014 to 30 June 2014 a total of 249 Building Consents were issued at a value of \$23,030,486.

An analysis of trends in building consent numbers and their values indicates that the number of consents received in this quarter was down 9.4% and the value had an increase of 14.8% when compared to the same period last year.

Processing Times

The Winchart indicates that the end to end processing times for building consents was an average processing time of 15.4 customer days (not statutory processing days).

Note: The end to end times shown on the Winchart provides a quarterly average processing time in customer days (including weekends).

In term of statutory processing time frames the average processing time was 7 working days, well within the statutory requirement of 20 working days. 100% of all consents issued were issued within statutory timeframes.

Capacity

The processing times indicate that our capacity to process building consents is at a good level to meet customer demands in terms of the amount of building activity in the region.

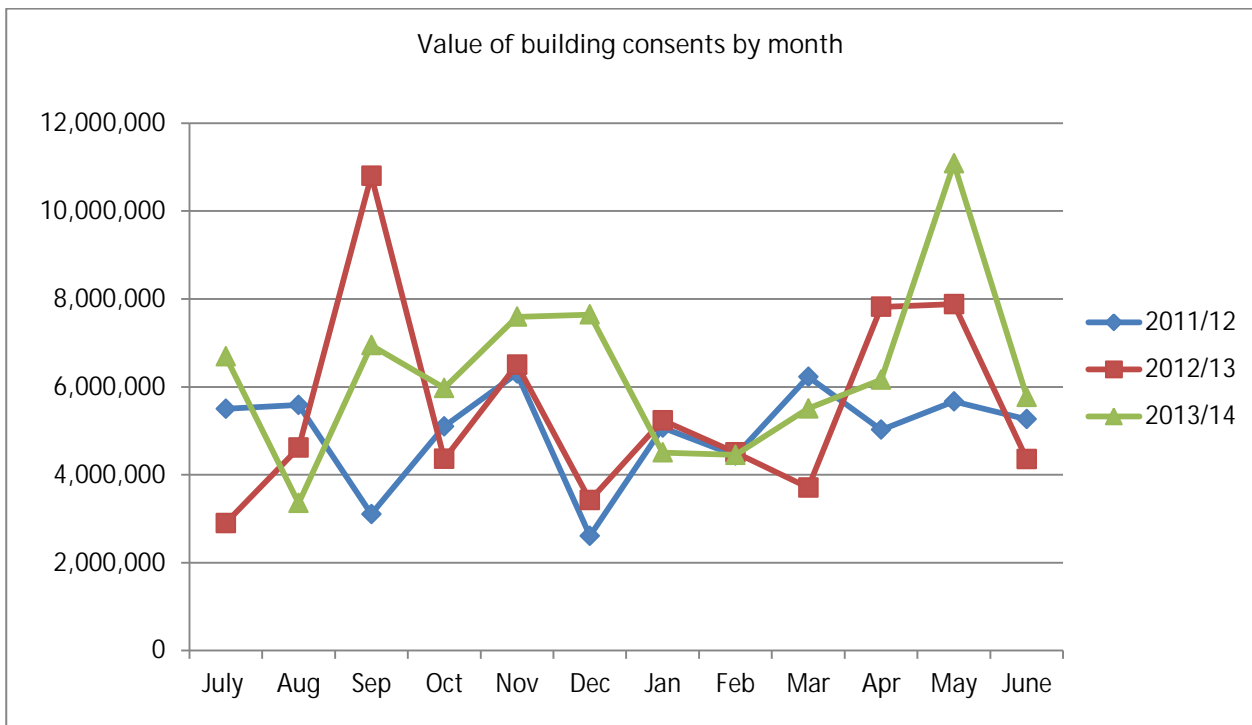
National Building Consenting Programme Update

A Sector Reference Group (SRG) made up of 12 industry and local government representatives has been set up to assist MBIE in identifying the problems with the current system and proposing a range of options for addressing them. This programme builds on previous work done on the National Online Consenting System. The new programme is to consider all components of the building consent system – the processes, the people, the IT tools and the legal requirements they work within. The programme's first milestone is presenting the business case to Government by early 2015.

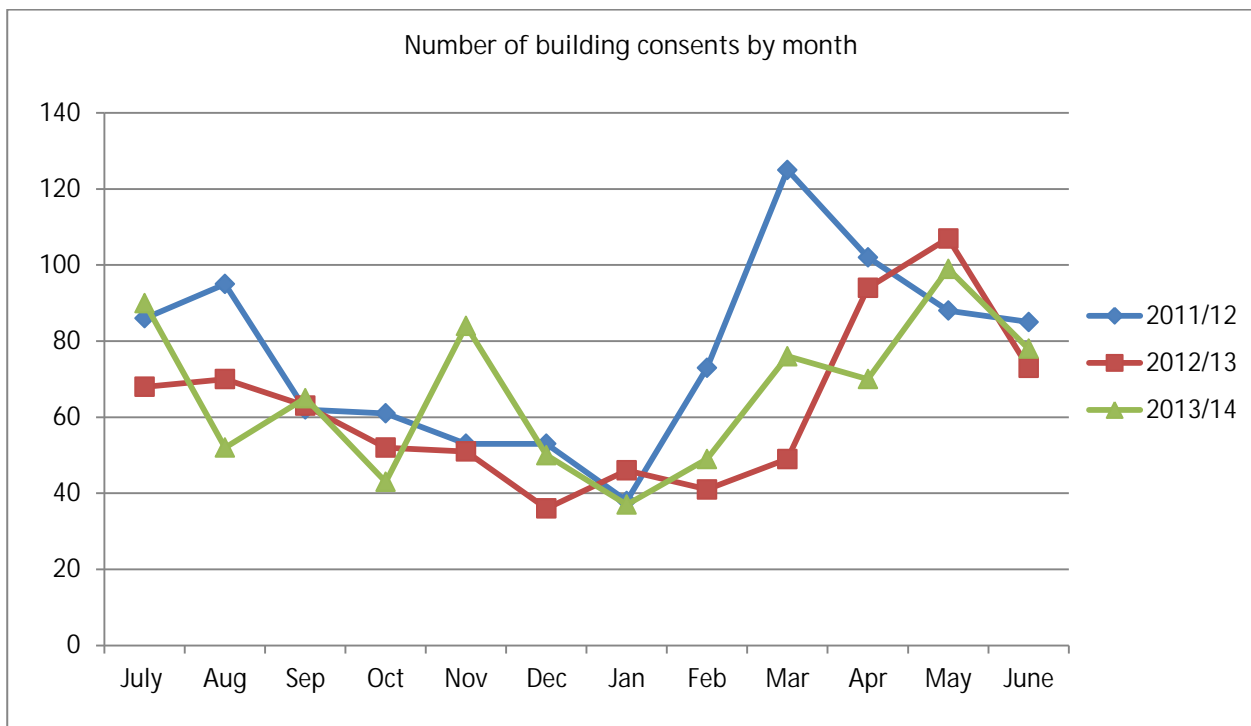
Earthquake Prone Building Bill

The Select Committee has heard submissions on the Bill including CODC which was presented by the Mayor. The Select Committee is still considering the Bill.

Building Consents - By Value			
	2011/12	2012/13	2013/14
July	5,499,700	2,901,041	6,689,217
Aug	5,587,443	4,614,470	3,355,377
Sep	3,105,176	10,800,064	6,944,115
Oct	5,097,936	4,358,637	5,974,252
Nov	6,298,967	6,505,975	7,594,899
Dec	2,609,920	3,419,300	7,642,416
Jan	5,071,434	5,236,942	4,504,511
Feb	4,434,537	4,505,859	4,452,432
Mar	6,226,677	3,707,700	5,508,098
Apr	5,021,650	7,818,436	6,160,388
May	5,665,584	7,881,058	11,082,742
June	5,261,999	4,353,463	5,767,356
Total	59,881,023	66,102,945	75,675,803
Inc from last year		10%	14%



Building Consents - By Number			
	2011/12	2012/13	2013/14
July	86	68	90
Aug	95	70	52
Sep	62	63	65
Oct	61	52	43
Nov	53	51	84
Dec	53	36	50
Jan	38	46	37
Feb	73	41	49
Mar	125	49	76
Apr	102	94	70
May	88	107	99
June	85	73	78
Total	921	750	793
Inc from last year		-19%	6%



Alexandra Ward		
Agricultural - New farm shed	2	37,000
Commercial - Warehouse/showroom/offices - additions and alterations	1	50,000
Commercial - Community building (eg. church/clubrooms/toilet)	1	641,200
Commercial - Other	3	380,000
Residential - New Dwelling	9	2,516,000
Residential - Dwelling alteration (internal only)	6	70,975
Residential - Dwelling additions and alterations	5	374,056
Residential - New garage	3	54,690
Residential - New carport	1	5,000
Residential - Pool / spa pool	1	5,000
Residential - Heating appliance	26	103,300
	58	4,237,221
Year to date (from 1 July)	169	13,132,571

Earnsclough Ward		
Agricultural - New farm shed	2	39,000
Agricultural - New wool/shearing shed	1	631,079
Commercial - Other	1	115,000
Residential - New Dwelling	6	2,122,400
Residential - Dwelling additions and alterations	3	85,500
Residential - New garage	3	72,143
Residential - New carport	1	3,000
Residential - New sleep-out	1	60,000
Residential - New garage/sleep-out	1	120,000
Residential - Heating appliance	13	51,500
	32	3,299,622
Year to date (from 1 July)	99	9,778,699

Manuherikia Ward		
Agricultural - New farm shed	3	264,000
Residential - New Dwelling	2	1,155,000
Residential - New garage	2	37,900
Residential - Heating appliance	8	49,000
Residential - Plumbing and drainage only	3	34,990
	18	1,540,890
Year to date (from 1 July)	44	5,115,881

Cromwell Ward		
Agricultural - New farm shed	5	128,000
Agricultural - Wind machine	3	25,000
Commercial - New industrial	1	360,935
Commercial - Industrial additions and alterations	1	6,000
Commercial - New retail/cafe/restaurant/bar	1	150,000
Commercial - Warehouse/showroom/offices - additions and alterations	1	80,000
Commercial - Marquee	1	10,000
Commercial - Other	1	120,000
Residential - New Dwelling	30	9,777,574
Residential - Dwelling alteration (internal only)	4	49,000
Residential - Dwelling additions and alterations	3	368,000
Residential - New garage	4	330,723
Residential - Outbuilding relocated on to site	2	9,000
Residential - Heating appliance	32	117,500
Residential - Plumbing and drainage only	1	1,500
	90	11,533,232
Year to date (from 1 July)	348	41,012,370

Maniototo Ward		
Agricultural - New farm shed	3	123,242
Commercial - Other	3	259,071
Residential - New Dwelling	1	236,212
Residential - Dwelling additions and alterations	1	50,000
Residential - Relocate dwelling off site	1	10,000
Residential - New garage	2	173,485
Residential - New carport	1	9,865
Residential - Heating appliance	11	51,500
Residential - Plumbing and drainage only	1	16,000
	24	929,375
Year to date (from 1 July)	73	3,713,801

Teviot Valley Ward		
Agricultural - New farm shed	4	302,000
Agricultural - Wind machine	1	6,000
Commercial - New retail/cafe/restaurant/bar	1	21,000
Residential - New Dwelling	2	986,000
Residential - Dwelling alteration (internal only)	4	35,396
Residential - Dwelling additions and alterations	2	79,000
Residential - Heating appliance	13	60,750
	27	1,490,146
Year to date (from 1 July)	64	2,984,181

Summary of Building Consent Statistics		
Alexandra	58	4,237,221
Earnsclough	32	3,299,622
Manuherikia	18	1,540,890
Cromwell	90	11,533,232
Maniototo	24	929,375
Roxburgh	27	1,490,146
	249	23,030,486
Year to date (from 1 July)	797	75,737,503

Analysis for Month		
Agricultural - New farm shed	19	893,242
Agricultural - New wool/shearing shed	1	631,079
Agricultural - Wind machine	4	31,000
Commercial - New industrial	1	360,935
Commercial - Industrial additions and alterations	1	6,000
Commercial - New retail/cafe/restaurant/bar	2	171,000
Commercial - Warehouse/showroom/offices - additions and alterations	2	130,000
Commercial - Community building (eg. church/clubrooms/toilet	1	641,200
Commercial - Marquee	1	10,000
Commercial - Other	8	874,071
Residential - New Dwelling	50	16,793,186
Residential - Dwelling alteration (internal only)	14	155,371
Residential - Dwelling additions and alterations	14	956,556
Residential - Relocate dwelling off site	1	10,000
Residential - New garage	14	668,941
Residential - New carport	3	17,865
Residential - New sleep-out	1	60,000
Residential - New garage/sleep-out	1	120,000
Residential - Outbuilding relocated on to site	2	9,000
Residential - Pool / spa pool	1	5,000
Residential - Heating appliance	103	433,550
Residential - Plumbing and drainage only	5	52,490
	249	23,030,486

Liquor Licensing

Local Alcohol Policy (LAP)

Following the adoption by Council of the Draft LAP on 11 December 2013, the policy was notified for public submissions until 7 February 2014.

Twenty submissions were received from a broad range of interested groups with varying views as to the direction Council should take for the district. As a number of Local Alcohol Policies have been appealed throughout the country the Council resolved that the item be left to lie on the table pending outcomes of those appeals in order to better understand the direction of the Alcohol Regulatory Authority. Staff will report back to Council later in the year.

In the absence of a Local Alcohol Policy all new and renewed licences are considered and determined in terms of the maximum default hours identified in the Sale and Supply of Alcohol Act 2012.

Licensing Fees

As a result of a significant increase in licensing fees under the regulations (for most premises), the majority of licensed premises have opted to reduce their licensing hours at renewal, to have their risk rating reduced and attract lower licensing fees.

The introduction of an Annual Licensing Fee takes effect for most premises as of 1 July 2014 and is a significant change in the way fees are collected.

District Licensing Committee

In the last quarter the committee was convened for four public hearings of applications, which were opposed or received objections. Two of the decisions have been appealed to the Alcohol and Regulatory Licensing authority.

Local Approved Products Policy

A Draft Policy was adopted by Council on 25 July 2014 and the Special Consultative Procedure has been initiated, with submissions open from 5 July 2014 until 8 August 2014. The draft Policy requires premises selling psychoactive substances to be within the Business Resource Area but not closer than 200m to activities deemed by Council to be sensitive to such operations.

Environmental Health

The contract for Environmental Health Services with Queenstown Lakes District Council is under review but is continuing during the interim.

Gambling Venue Policy

Under section 102 of the Gambling Act 2003 a territorial authority must complete a review of a policy within three years after the policy is adopted and then within three years after that review and each subsequent review is completed.

The current policy was adopted in 2011 and is therefore up for review this year. In reviewing the Policy Council will need to take into consideration changes brought about by the Gambling (Gambling Harm Reduction) Amendment Act 2013.

Liquor Bylaw

The Liquor (Control of Liquor in Public Places) Bylaw 2011 will need to be reviewed due to the introduction of the Sale and Supply of Alcohol Act 2012.

Although the Bylaw references the Sale of Liquor Act 1989, a legal opinion indicates that the legal basis for the Bylaw remains intact until the review is complete.

Environmental Health

The Food Act 2014 received Royal Assent on 6 June. While some provisions are effective immediately the main body of the Act does not come into force until 1 March 2016. All food premises will need to operate under the new licensing/audit regime, which will involve additional time and costs for both operators and Council staff. Council will be distributing information and providing detail on the Council website so all operators are aware of their obligations.

Rural Fire

Notification of Rural Fire Incidents

Date	Location	Cause	Fire Type	Brigade	Time
03.04.14	Earnsclough Road, Earnsclough	Tractor/mowing rank grass	Vegetation	Alex FB Clyde FB Dunstan RFT	1 hour 10 mins
10.04.14	Lindis Pass-Tarras Road, Lindis Pass	MVA	Rescue	Luggate FB Cromwell FB Tarras RFB	1 hour 20 mins
11.04.14	Bannockburn Road, Bannockburn	Self-inflicted	Chemical incident	Cromwell FB Alex FB PRFO as HASNO officer	14 hours 20 mins
18.04.14	Linburn Runs Road Serpentine	Powerlines down	Vegetation	Ranfurly FB, RFA	1 hour 50 mins
22.04.14	SH8A Springvale Road, Clyde URBAN	Apparently from hay coming into contact with hot exhaust/turbo	Hay bales	Alex FB Clyde FB Dunstan RFT PRFO	2 hours
26.04.14	Henderson Drive-Dunstan Road, Alexandra DOC	Campers	Vegetation	Alex FB Dunstan RFT	20 mins
28.04.14	Tarras-Cromwell Road, Bendigo DOC	Chimney fire	Chimney fire	Cromwell FB Tarras RFB	35 mins
07.05.14	Lindis Pass-Tarras Road, Lindis Pass	MVA	Rescue	Luggate FB Omarama FB Otematata FB Tarras RFB	45 mins
12.05.14	Morrisons Kyeburn Road, Morrisons, Waitaki District	Fuel spillage	Shed	Ranfurly FB, RFA, RFT	1 hour
15.05.14	Airport Road, Alexandra DOC	Suspicious	Old car tyres and trees	Alex FB Dunstan RFT	1 hour 20 mins
16.05.14	Tarras-Cromwell Road, Bendigo DOC	Control burn, no action, good intentions	Vegetation	Cromwell FB Tarras RFB	20 mins
22.05.14	Ettrick Raes Junction Road, Raes Junction	MVA	Rescue	Millers Flat FB Herriot FB Balclutha FB Roxburgh FB Ettrick RFB	3 hours 30 mins
02.06.14	Lindis Pass-Tarras Road, Lindis Pass	MVA	Rescue	Luggate FB Omarama FB Tarras RFB	1 hour 40 mins
22.06.14	Tarras-Cromwell Road, Bendigo	MVA	Rescue	Tarras RFB	40 mins

RB – Fire Brigade

RFT – Rural Fire Tanker

RFA – Rural Fire Appliance

RFB – Rural Fire Brigade

PRFO – Principal Rural Fire Officer

DOC – Department of Conservation

DCC – Dunedin City Council

This will be the last quarterly report for rural fire in this format as from 1 July 2014 Central Otago Rural Fire is now part of the Otago Rural Fire Authority.

GOVERNANCE and corporate services

communication
administration buildings



Governance

OUR SPACE

The governance activity is at the forefront of everything we do. While the Council provides many different services, it is the governance activity that supports elected members to be effective and responsible decision-makers. This activity facilitates and supports Council and community boards, ensures agendas are published and available to the public and runs local body elections every three years.

The governance activity contributes indirectly to all three main community outcomes.



In the last quarter we introduced QR codes to many external print publications and advertising – eg on the flyer and calendar info that went out with refuse collection changes material – to direct people back to our website for further information.

We are continuing to look at new and fresh ways to engage with our community. We had a positive response from the public engagement outside Alexandra New World earlier this year for the Alexandra Water consultation, and in the upcoming quarter Cromwell Community Board is introducing a fortnightly drop-in session with board members.

Communications

Our official Council Facebook page – www.facebook.com/centralotagodistrictcouncil launched in January this year is nearing 1000 likes. We are seeing good levels of engagement and discussion on the page and the social media platform has been a great channel for promoting events.

Since our YouTube channel launch in February we have added eight videos as another way to complement our traditional methods of communications. We followed up the success of the Alexandra Water Upgrade video with two videos around the change to fortnightly refuse collection, one detailing the changes and the other focusing on the “big picture” of waste minimisation. Between them they have had nearly 800 views, including being played as a “trailer” before film screenings during World Environment Week.

Viewer statistics for the Council website were up by more than 10,000 compared to the previous quarter with 72,358 page views.

Our website was named a finalist in the Association of Local Government Information Management (ALGIM) 2014 Web & Digital Awards in the Best Redevelopment Council Website category. Council’s Communications Coordinator gave a well-received presentation at the conference on the website’s “extreme makeover”.

Corporate Services

OUR SPACE

The corporate services activities provide both direct and indirect support across the organisation that allows Council to function efficiently and effectively. The corporate services activity contributes indirectly to all three main community outcomes.



Elections

Due to the resignation of Vincent Community Board Member Melanie Bell in May there is currently a by-election being held to fill the position. Electors from the Alexandra Ward will have voting papers posted from 11 August with election day being 2 September 2014. There are two candidates standing, Brian Fitzgerald and Sheree Williams. Results will be available after noon on 2 September 2014.

Rural Aerial for GIS System

Council Rural Aerials haven't been flown since 2006-2008. With the assistance of LINZ, and working in conjunction with the Southern Councils Consortium, we are now flying the rural areas. Dependent on weather, we are expecting flying to be completed by the end of summer 2015, with the new rural aerials being available to Council and the Community mid to late 2015.