

October to December 2014

QUARTERLY ACTIVITIES REPORT

Central Otago District Council



Contents

Our Activities	4
Water	6
Wastewater	12
Stormwater	16
Transportation	18
Waste Minimisation	29
Other Infrastructure	37
Parks, Reserves & Cemeteries	40
Community Facilities, Libraries & Swimming Pools	42
District Development	50
Planning & Environment	68
Governance	76
Corporate Services	77

Our Activities

'Our Activities' provides a detailed overview of our activities from the last quarter and looks ahead to planned work for the next three months.

The groups of activities incorporate the core services that we deliver and we give particular consideration to how these core services contribute to the community in our decision-making process.

While some of the activities relate to legislation such as the Building Act 2004 and the Resource

Management Act 1991, they contribute to the community's social, cultural, environmental and economic well-being and therefore also contribute to the community outcomes in some way, either directly or indirectly.

Corporate support provides the internal processes and support required for the organisation to carry out its activities.

WATER	Water Demand Management		
WASTEWATER			
STORMWATER			
TRANSPORTATION			
OTHER INFRASTRUCTURE	Waste Minimisation	Elderly Persons' Housing District/Commercial Property Public Toilets Airports	
COMMUNITY SERVICES	Parks & Recreation Cemeteries	Community Facilities Libraries Swimming Pools	District Development Business Development Tourism Community Planning Visitor Information Centres Central Otago Brand Promotions & Grants
PLANNING & ENVIRONMENT	Resource Management Building Control Alcohol Licensing Dog Control & Registration Environmental Health Civil Defence		
GOVERNANCE & CORPORATE SERVICES	Elected Members' Support	Administration Buildings Personnel Communications Customer Service & Administration Financial Planning & Reporting Information Systems	

WATER



Water Services Overview

OVERVIEW

The Water Services activity provides water, wastewater, and stormwater services to the urban areas of Central Otago.

The Water Service Team's goal is to operate and maintain the water systems and to provide water and wastewater service that meet the standards required by central and regional government public health and environmental quality standards at the lowest possible cost.

The water supply service is a primary contributor to all three of our community outcomes.



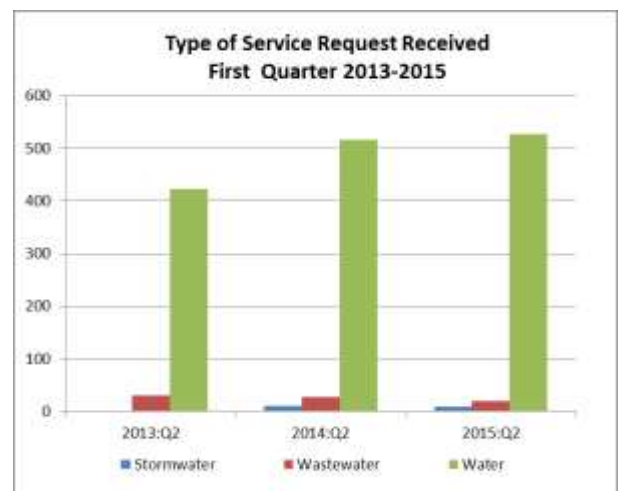
Our goal is to provide certainty in the quality and availability of residential water supplies, as well as education on water conservation.

Operational Activity this Quarter

Water Service Requests

Analysis of service requests over this quarter show that requests are generally running at normal levels.

The numbers displayed in the following graph are the total numbers of service requests recorded and include staff requests and external customer requests.



Water

OUR SPACE

We manage 10 public water supply schemes, servicing approximately 14,400 residents. We aim to supply the community with treated water at a suitable pressure and quantity. Each scheme is different but operates under the same basic process. Water is drawn from a lake, river or bore before being treated to a required standard. Treated water is then pumped to elevated storage reservoirs for distribution. The reservoirs ensure sufficient quantities are available for consumption and firefighting while the elevation produces the required pressure.

In providing this we collectively utilise 57 pumps, 357km of pipes and 73 tanks or reservoirs.

The water supply service is a primary contributor to all three of our community outcomes.



Our goal is to provide certainty in the quality and availability of residential water supplies, as well as education on water conservation.

Our Measures

How we Measure Success	Our Aim	Comments
Water consumption per property per annum	Water consumption is stable at 450m ³ per annum per connection	Consumption is at 174m ³ per connection for this quarter with 240m ³ for this year.
Proportion of our budgeted works programme completed annually	90% of annual plan budgeted works completed within the financial year	Annual expenditure is at 29% spent after the second quarter of the year. Roxburgh pressure management planning is well advanced, physical works to follow. Reticulation renewals planning is underway with tender document preparation to follow. Tenders to be listed by end of year. Physical works to commence February 2015.
Number of requests for service received from customers	Number of service requests trending down from 900	374 service requests in this quarter with 533 for this year.
Time without water per customer per annum (planned and unplanned)	Maximum shut down = 6 hours 99.7% sys availability No more than 5 shutdowns per property	One event was greater than 6 hours. 92.6 % in this quarter. None in this quarter.
Flow and pressure at connection	Number of low pressure or flow complaints trending down Number per year where flow is less than 25 litres/min Number per year outside the pressure range of 300Kpa – 900Kpa	Zero reports, As above. None.
Water loss from the network as a result of system leakage	Water loss does not exceed 30% of winter night flow	Not monitored.
Compliance with the microbiological criteria of the NZ Drinking Water Standards	Zero failed E-coli tests	Achieved.

Cromwell

The operation and maintenance of the Cromwell Water Supply scheme has been business as usual in the second quarter of the financial year.

Maniototo

Ranfurly Water Supply Backflow/Contamination

The importance of the backflow installation was highlighted in December when a cluster of complaints about water quality and odour were traced back to a cross connection with an irrigation link. A pressure differential saw irrigation water being sucked into the system in the absence of backflow protection.

Chlorine level monitoring over that period showed that while unpleasant, the water remained safe. The irrigation source that caused the problem has been disconnected and the installation of backflow programmed.

Roxburgh

The operation and maintenance of the Roxburgh Water Supply scheme has been business as usual in the second quarter of the financial year.

Vincent

Alexandra Water Source

The outcomes of tests conducted at newly constructed trial bores adjacent to the Clyde bore on the shores of Lake Dunstan were reported to the Council in December 2014.

Based on the high quantity of good quality water available the Council has adopted the trial site as the preferred option for a new water source for Alexandra.

The timing and funding of future work on the project will now be considered as part of the 2015 LTP process.

Bridge Hill Rising Main Rupture

On 30 December a rupture occurred on the 400mm rising main on Bridge Hill.

Council's maintenance contractor believes this was most likely associated with a large tree falling on the main. The resultant water flow affected four houses on Bridge Hill.

Expert engineering advice is being sought on options for repair and renewal of the main. Funding of \$400,000 to renew the water main is included in Council's 2012/22 LTP Water Reticulation Renewals

Glad McArthur Garden Water Supply

The Glad McArthur Garden is now fed by a separate water line. Previously it was on the same line as the Pioneer Park pump station and the water fountain. The separation process has resolved issues in the area including a problematic water connection, pipe deterioration issues, redundant reticulation and different operating requirements for facilities previously being fed from one connection.

Molyneux Park Irrigation Bore

Final connections and disconnections have been completed on the Molyneux Irrigation Bore Conversion Project. The final areas to be converted to the bore supply included the areas each side of Centennial Avenue from the Stadium Tavern to Boundary Road. The Molyneux Bore, which includes the Alexandra Bowling Club watering system, has now been commissioned.

A contract to covert the existing rain guns to in-ground pop-up sprinklers has been awarded and work will commence around late March 2015.

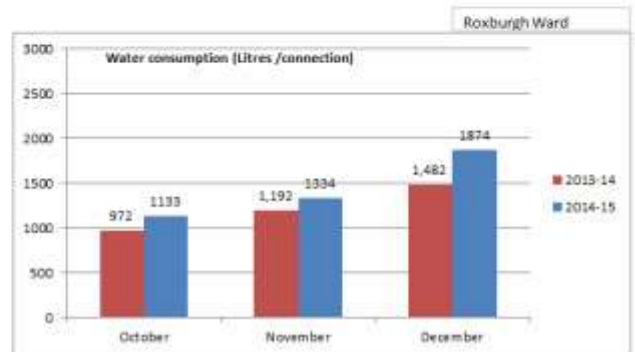
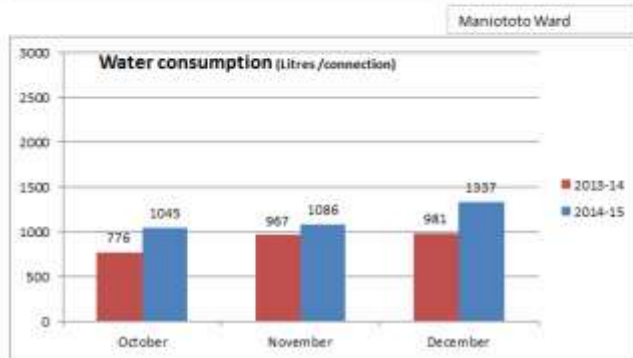
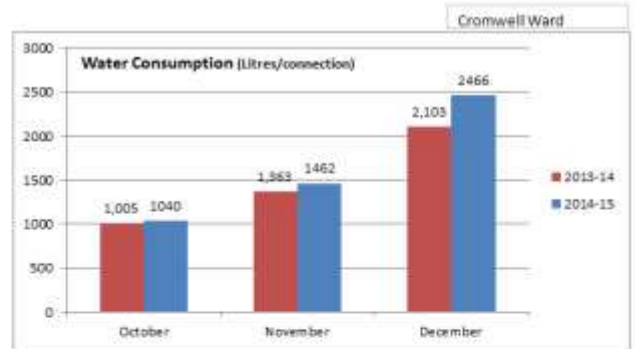
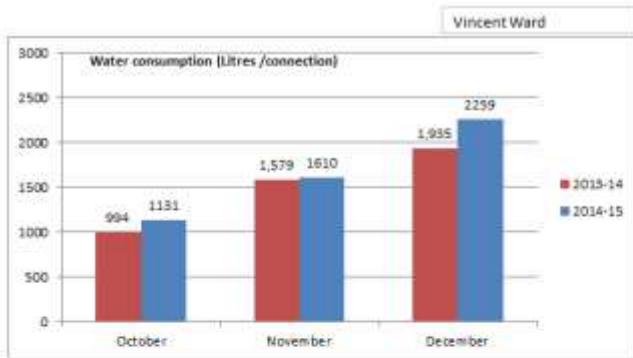
Reticulation Renewals planning is underway with tender document preparation. It is anticipated tendering documents will be listed on local government E-Tender website by the end of the year. Physical Works will commence in February 2015.

Water Reticulation renewals are planned in the following towns.

Alexandra:	Brandon St (Bringans to Ventry St) Glencarron St (Full length 275m) Thomson St (Taylor to Walton St)
Clyde:	Sunderland St (Miners Lane to Fraser St)
Naseby:	Derg St to Boffin St (Swimming Dam Rd to Ness St)
Ranfurly:	Caulfield St (Charlemont to Northland St)

Roxburgh: Branxholm St (South of Abbotsford St).

Water Consumption figures October to December 2014.



WASTE water



Wastewater

OUR SPACE

We manage eight public wastewater schemes (Alexandra, Bannockburn, Cromwell, Lake Roxburgh Village, Naseby, Omakau, Ranfurly and Roxburgh), servicing approximately 12,500 residents. Each scheme pumps, reticulates and treats the wastewater generated by your household as well as from businesses and industrial processes. Wastewater is treated to a statutory standard and then discharged into a nearby water body or onto land.

In providing your wastewater service we utilise 216km of pipe, almost 2000 manholes and 81 pumps. Privately owned septic tanks are used in townships without reticulated schemes.

The wastewater service is a primary contributor to two of our community outcomes.



We strive to provide reliable, secure wastewater disposal systems where needed in the district, seeking continual improvement in our wastewater discharge standards.

Our Measures

How we Measure Success	Our Aim	Comments
Proportion of our budgeted works programme completed annually	90% of budgeted works completed within the financial year	Annual expenditure is at 15% spent in the second quarter. Alexandra Wastewater Upgrade delayed due to contract negotiations process; contract to be awarded with physical works to commence by end of year, completion May 2015. Reticulation Renewals planning is underway with tender document preparation to follow. Tenders to be listed by end of year. Physical Works to commence February 2015.
Number of requests for service received from customers	Number of service requests trending down from 100	20 service requests in the second quarter with 60 for the year.
Property hours affected by system blockages	Less than 0.5% experience sewer outages per year	0.04% in this quarter.
Sewage is managed without risk to public health	Frequency of blockages affecting a single property, no more than twice a year	None in this quarter.
Compliance with resource consents in relation to wastewater discharges to water ways	100% compliance	Achieved.

Major Projects

Alexandra Wastewater Treatment Plant - Clarifier Maintenance

Maintenance work was undertaken on the clarifier at the Alexandra Wastewater Treatment Plant in October. This involved emptying and washing out the clarifier to enable inspections of equipment and the concrete structure.



The first photograph shows the scraper arm that had been dragging on the clarifier floor. This has now been reattached to the drive equipment lifting it off the floor. The second photograph shows steel that has fallen into the base of the clarifier over the past 30 years which has now been removed.

Alexandra Wastewater Main Renewal

Renewal of a 40m section of 150mm diameter sewer pipe on Bridge Hill was deferred after trenching found the services were not as recorded on Council's GIS system.

The location of an AC water main parallel to the wastewater main was such that the water main was at risk of collapse into the trench. The decision was made to fill the trench, re-instate the road and reassess renewal options. This work has now been included as part of a tender about to be let.

Dunorling Street Wastewater pump station

The electrical switchgear upgrade of the Dunorling St pump station has been completed and commissioned.

Ranfurly Wastewater Consent Renewal

An application for a new consent for the wastewater discharge was lodged with the Otago Regional Council by the deadline of 25 December 2014.

The application seeks to continue the discharge of the high quality effluent to Bandy's Creek, noting that Council has made significant improvements to its handling of waste solids on the site.

The Regional Council will process the application in the first part of 2015.

Cromwell Wastewater – Kawarau River Water Quality

Consent related testing of river water quality in the Kawarau Arm showed high bacterial counts in late December. Testing frequency was increased but the source causing the high reads was unable to be identified. Testing has since dropped back to weekly.

Cromwell Wastewater Power Outage

A discharge of effluent occurred from the Alpha Street wastewater pumping station in mid-November. This was due to an extended power outage. Delta staff stated the outage was due to the failure of a high tension lead on a pole.

Sucker trucks were used to contain effluent at the pump station; however there was a discharge of 3,500 litres. The Otago Regional Council determined that due to the low volume, no further action was required.

Cromwell Wastewater Resource Consent Renewal

There are four distinct projects associated with consent compliance, these are itemised below with the corresponding compliance date:

- Site Landscaping Works - completed
- Sludge Removal & Disposal - completion date 1 Dec 2015
- Treatment Plant Upgrade - completion date 1 Jan 2019
- Bannockburn WW Effluent Pumping & Pond Decommissioning- completion date 1 Jan 2021

New consent conditions require lowering E-Coli in the final effluent. To achieve that condition a treatment upgrade will be required. Planning towards this upgrade is underway.

Council has engaged Beca Consulting Engineering to design and prepare tender documents for the Bannockburn WW effluent pumping.

Wastewater Reticulation Renewals

Reticulation Renewals planning is underway with the preparation of tender documents being undertaken by MWH. It is anticipated tendering documents will be listed on local government E-Tender website by the end of the year. Physical Works are scheduled to commence February 2015.

Wastewater Reticulation renewals are planned in the following towns.

Alexandra:	Between Ventry St & Bringans St (Brandon St to Shannon St)
Cromwell:	Between Donegal St & Molyneux St (Blyth St to Alpha St)
Omakau:	Leask St (Alton St to Hindon St)
Naseby:	Strode Ave (Near 7 Strode Ave)
Roxburgh:	Scotland St (15 Scotland St to 17 Paisley PI)

STORM water



Stormwater

OUR SPACE

The stormwater activity provides for the safe removal of excess rainfall that does not naturally permeate into the ground. We manage stormwater for 10 townships.

Stormwater is conveyed directly to waterways using piped infrastructure, natural water courses and open channels. We have a responsibility to ensure communities are not adversely impacted by localised flooding. This includes liaising closely with the roading activity on ponding issues. Flood risks from large catchments, like the Clutha and Taieri rivers for instance, are managed by the Otago Regional Council (ORC).

In managing stormwater run-off we utilise over 91km of pipes channels and open drains with more than 800 manholes.

The stormwater activity is a secondary contributor to two of our community outcomes.



Our goal is to provide better planning solutions and improved stormwater maintenance, as well as education on stormwater reuse.

Our Measures

How we Measure Success	Our Aim	Comments
Proportion of our budgeted works programme completed annually	90% of budgeted works completed within the financial year	Annual expenditure is at 0% spent in this quarter.
Number of requests for service received from customers	Number of service requests trending down from 10	9 service requests in this quarter with 13 for the year.
Compliance with resource consents	100% compliance	Achieved.

There were no planned events for this report period.

TRANSPORTATION



Transportation

OUR SPACE

The transportation activity is a primary contributor to all three of our community outcomes. It enables the movement of goods, people and services across our district.



We utilise a significant number of transportation assets to deliver our community outcomes. The largest of this is more than 1850km of roads spreading throughout the district. Most of these, approximately 1360km, are unsealed roads or tracks. We utilise 176 bridges, just under 5000 culverts and close to 12,000 hectares of road reserves.

PERFORMANCE MONITORING

Council's goal is to ensure an efficient, fully accessible, safe roading network.

The core values we aim to deliver are:

- Timely intervention
- Informed customers
- Quick response
- Efficient work practices
- Quality outcomes

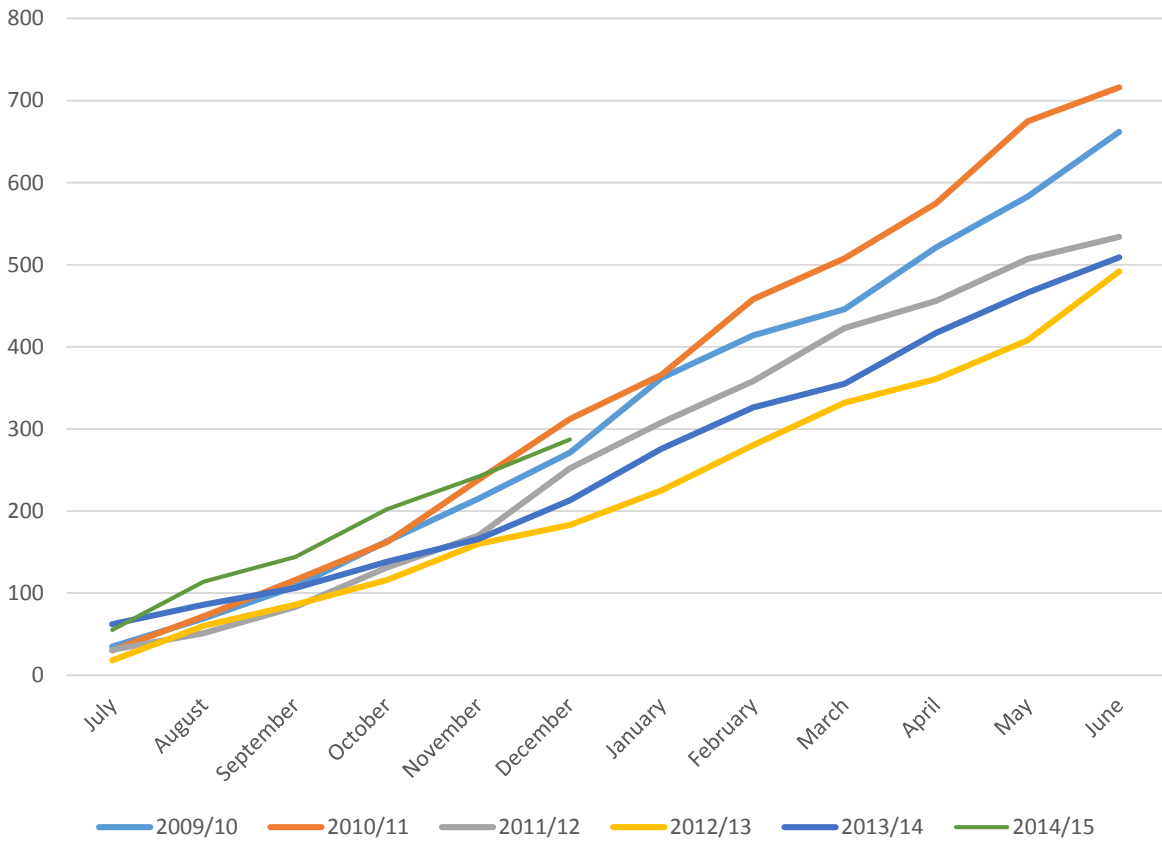
Timely Intervention

The number of calls for the year to date are tracking at levels similar to 4-5 years ago. While some of these are related to differences in expectation regarding the level of service desired and that delivered, there are a number that relate to relatively minor low cost issues, which could have been avoided through more timely intervention or provision of information to residents.

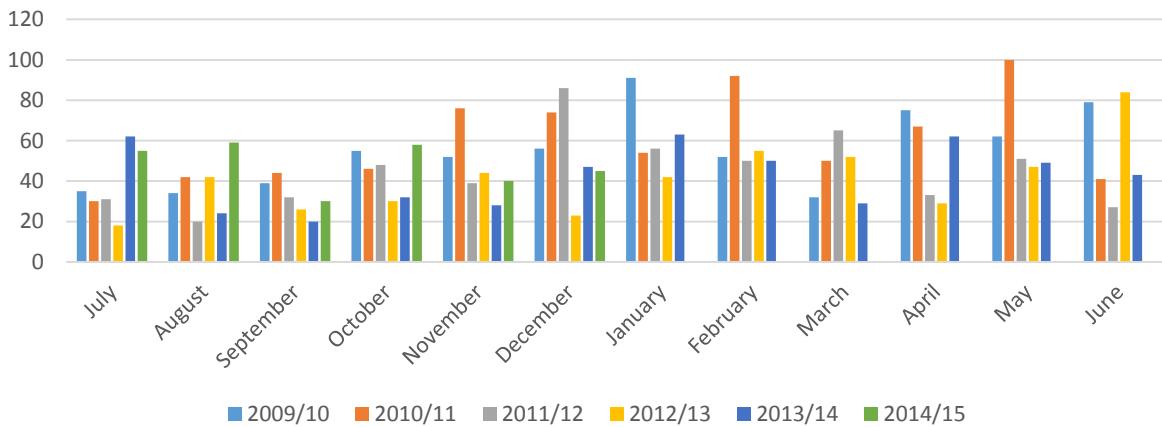
We will be undertaking further analysis of the public calls and systems thinking refresher training within the Roding Team, and with Fulton Hogan to refocus work programming, planning and improve public communications.

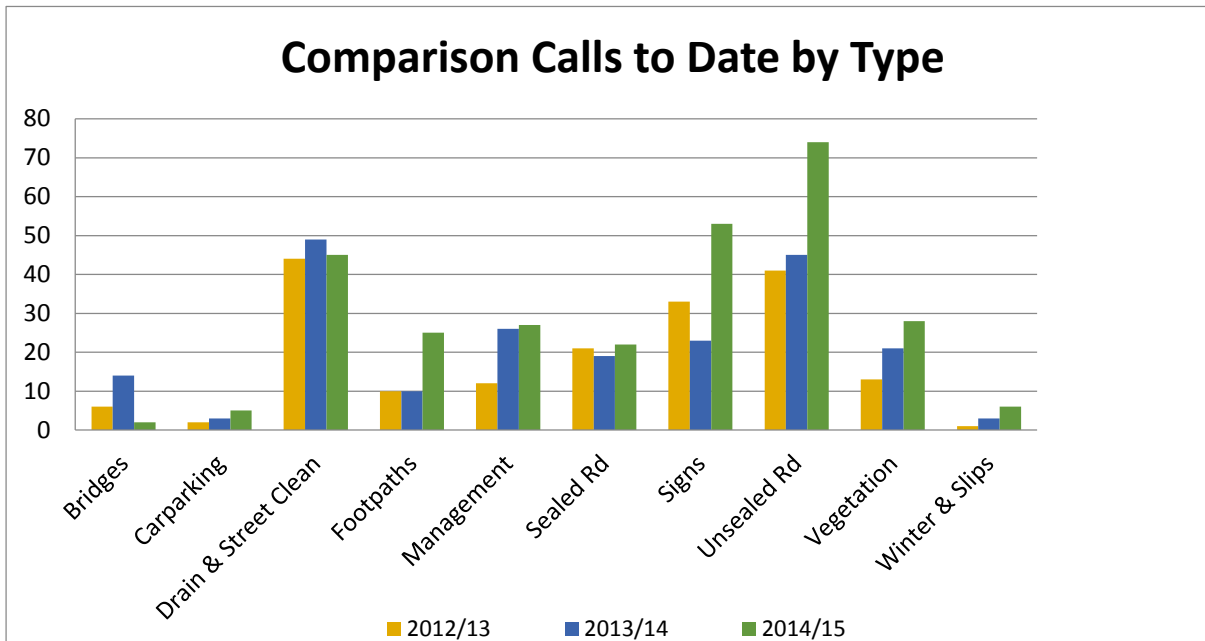
Year	Number of calls to 31 December
2009/10	271
2010/11	312
2011/12	252
2012/13	183
2013/14	213
2014/15	287

Cumulative Number of Calls per Annum



Comparison of Calls by Month





The increase in number of calls has stabilised in November and December, and the current high number largely relates to an increase in the first four months of the financial year.

The increase is largely attributed to more calls regarding unsealed roads and signs in the first quarter. Calls regarding unsealed roads has reduced relative to last year in the second quarter while signs remains significantly higher. Staff will be undertaking further analysis of the public calls in February to identify why the increase exists and what actions can be taken to address these.

The benefit of discussing these activities with staff prior to undertaking work or holding events is safety and impact on other road users. Work being undertaken can be managed, and we can ensure that installation of fences, pipes and vehicle crossings doesn't clash with other assets. It is a great deal more problematic to address issues that arise later in the process.

Quick Response

The average time taken to issue a consent during the second quarter was 0.5 days, resulting in an average for the year to date of 0.6 days.

This is lower than in previous years due to a reallocation of duties within the Roding Team which has allocated more resources to this task. This has been done in recognition of the increasing workload. The number of consents issued for the first half of 2014/15 is up 37% on the previous year, and is an 80% increase on the number processed in the same period four years ago.

We believe there is still a large number of activities occurring on the network that require consent which we are not contacted about. There is no charge for issuing a consent, and the turnaround time for these is usually within one day.

Total Number of Consents – Year to Date

	2011-12	2012-13	2013-14	2014-15	Av time to issue during 2014/15
Traffic Management Plans	40	53	45	70	0.4
Road Opening Notices	48	55	64	88	0.2
License to occupy	3	4	11	12	3.3
Yard encroachment	2	2	1	2	0.5
Vehicle crossings	14	15	17	22	1.2
Generic Traffic Management Plans	5	3	8	8	0.8
Road Closures	3	7	5	5	
Total	115	139	151	207	0.6

Quality Outcomes - A Safe Roding Network

The crash statistics are sourced from the NZTA Crash Analysis System (CAS). As it takes up to three months for crashes to appear in this system, the data provided for this report is updated for the previous quarter rather than the current one.

During the first quarter of 2014/15 (July, August, September) there were no serious injury crashes on Council managed roads, and two on State Highways. These crashes were in the Cromwell and Teviot Valley wards, and involved speed and alcohol in one crash, and fatigue, and inexperience in the other.

While the figures for the second quarter are not yet complete, we are aware of two crashes on local roads in November that resulted in two serious injuries. Both of these crashes were single vehicle crashes involving motorbikes. One was on Teviot Road and the other was on Paerau Road, which is unsealed.

The tables below show comparisons for the first quarter against the previous five years.

Comparison of Crash Statistics for the first quarter - 1 July – 30 September

Number of Crashes on Local Roads	2009/10	2010/11	2011/12	2012/13	2013/14	2014/15
Serious	1	5	2	0	0	0
Fatal	0	0	0	0	0	0
Number of People Injured on Local Roads						
Serious	1	5	2	0	0	0
Fatal	0	0	0	0	0	0
Number of Crashes on All Roads (State Highways & Local Roads)						
Serious	4	5	2	2	1	2
Fatal	0	0	0	0	1	0
Number of People Injured on All Roads (State Highways & Local Roads)						
Serious	6	5	2	3	3	4
Fatal	0	0	0	0	1	0

Physical Work Programme

Significant progress is expected to be made on the 2013/14 Renewals Programme within the next quarter.

Sealed Road Resurfacing

Resurfacing of sealed roads is programmed to be completed by 31 March. The status and timing of the current programme is as follows:

Road Name	Location	Length	Status
Agnew Rd	Ida Valley Omakau Rd intersection approach	58	February
Aurum Court	Full length	80	January
Bendigo Loop Rd	Approach to northern intersection	240	complete
Bennett Road	Dust suppression section - 2nd coat	70	
Clare Road	Fisher Lane intersection approach - 2nd coat	45	February
Danseys Pass Rd	Welcome Inn Hill	548	February
Danseys Pass Rd	Traction seal & dust suppression Smiths bend - 2nd coat	314	February
Danseys Pass Rd	Bridge 119 approaches - 2nd coat	224	February
Dunorling St	Full length	192	Complete
De Bettenar Place - Added	Full length	272	January
Earnsclough Road	Between Hanning Rd & Paulin Rd	1211	February

Elspeth Street	Full length - 2nd coat	321	January
Ethereal Crescent	Full length - 2nd coat	438	January
Fisher Lane	Fisher Lane full length - 2nd coat	2827	February
Fraser Court	Full length - 2nd coat	100	January
Fraser Domain Rd	Full length - 2nd coat	458	February
Gilligan's Gully Rd	SH 85 intersection approach - 2nd coat	160	February
Glassford Rd	Rehabilitation site - 2nd coat	156	Complete
Hartley Ct	Full length	26	January
Hodson Rd	Full length - 2nd coat	156	January
Iles Street	Full length - 2nd coat	907	Asphalted, reseal
Junction Court	Full length - 2nd coat	53	January
Kawarau Court	Full length - 2nd coat	136	January
Keddell Road (South)	Fisher Lane intersection - 2nd coat	406	February
Letts Gully Rd	Previous rehabilitation site - 2nd coat	1105	January
Mckellar Court	Full length - 2nd coat	107	January
Mitchell Street	Stuart Rd to Hanrahan Lane	188	February
Munroes Lane	Dust suppression section - 2nd coat	102	complete
Murray Terrace	Elspeth Street Intersection	7	January
Nelson Road	Ida Valley Omakau Rd intersection approach	50	February
Northburn Rd	SH 8 intersection approach - 2nd coat	85	complete
Olds Crescent	Full length - 2nd coat	195	January
O'Neill Lane	Approach to Rockview Road - 2nd coat	150	February
Ord Rd	Full length - 2nd coat	1429	January
Paerau Rd	Bridge	42	February
Partridge Road - Deferred	Scott Terrace to end of road	690	Deferred
Patearoa Road	Hill past Golf Course on approach to Patearoa - 2nd coat	525	February
Pioneer Court	Full length - 2nd coat	134	
Quarry Court	Full length - 2nd coat	85	January
Ree Crescent	Full length - 2nd coat	501	Asphalted, reseal January
Reef Road	Ida Valley Omakau Rd intersection approach	50	February
Reef Road	Ida Valley Omakau Rd intersection approach	50	February
Robertson Court	Full length - 2nd coat	148	Asphalted, reseal January
Rockview Road - Added	Full length - 2nd coat	907	Added February
Scott Terrace	Full length - 2nd coat	240	January
Shannon St	SH 8 to Ventry St	100	Complete
Shennan Rd	Fisher Lane intersection approach - 2nd coat	44	February
Shortcut Road	SH 6 to Partridge Lane intersection - 2nd coat	455	January

Shortcut Road	Approach to SH 8A intersection	40	January
Springvale Rd	Between Letts Gully Rd and Golden Rd	2188	February
Terrace Street	Full length - 2nd coat	379	Asphalted, reseal January
Teviot Rd	Between Loop Rd and School Rd (extending from last year)	2373	Asphalted, reseal March
Upper Taieri Paerau Road	Bridge approach	98	February
Upper Taieri Paerau Road	Loganburn Ford Rd intersection	186	February
Ventry St	Shannon Street to School	616	March
Ventry St	cul-de-sac head	22	March

Metalling

The status of the metalling programme is shown on the table below. Roads in the Roxburgh area have been confirmed for metalling following completion of the Manuherikia area, which was completed approximately 11% below estimate. Any further roads that may be added are likely to be in the Gimmerburn/Patearoa area. This will be dependent on actual cost of the remaining work on the programme below compared to estimate.

Road	Start	End	length	Status
Cemetery Rd (Kyeburn)	State Highway 87	House	1000	April
Cemetery Rd (Naseby)	End of Seal	Cemetery	539	April
Danseys Pass Rd	Danseys Pass Reserve Road	District Boundary	8943	April
Drybread Cemetery Access Road	Glassford Road	Gate	1050	Complete
Duggan Road	Wallington Road	End Of Road At Gate	1520	Complete
Eask Street	Eos	Lua Street	80	April
Geddes Rd	Ring Fence Road	Ridge Road	2176	April
Glassford Rd	Chestermains Road	Start Of Seal	1586	Complete
Hepburn Rd	Racecourse Road	Chestermains Road	1434	Complete
Hepburn Rd	Chestermains Road	Cattlestop	781	Complete
Killarney Street (Naseby)	Broom Street	End Of Street	260	April
Lauder Flat Rd	State Highway 85 Cl	Becks School Road	4161	Complete
Lauder Road	End Of Seal	Racecourse Road	5776	Complete
Leask Rd	State Highway 85	End Of Road At Junction	1282	Complete
Longlands Rd	State Highway 85	Cattlestop	1600	April
Mawhinney Road	Racecourse Road	Bridge	310	Complete
Mccready Road	Danseys Pass Rd	End Of Road At Gate	695	May
Muddy Creek Rd	S.H.85 Cl	Glassford Road	9706	Complete
Omakau Cemetery Access Road	Deaker Stree	End Of Road	162	Complete
Plantation Road	SH 85	House At RP 330	330	April
Ridge Rd	White Road	Danseys Pass Road	7806	May
Stafford Rd	Racecourse Rd	Huddleston Rd	1575	Complete
Swinburn Back Road	Scott Lane	SH 85	3000	May

White Road (Kyeburn)	End Of Seal	Ridge Road	2003	May
Added				
Huddleston Road			4616	Complete
Huddleston Road	Spot metalling 3 sites	for Eco Seals	680	Complete
Grovers Hill Road	State Highway 8	End of Road	515	January
McElligot Road	Roxburgh East Road	End of Road	1326	January
Awikiki Road	McElligot Road	End of Road	985	February
Cave Creek Road	Knobby Range Road	End of Road	1570	February
Elliot Side Road	State Highway 8	Elliot Road	93	February
Gordon Road	Knobby Range Road	End of Road	580	February
Lake Onslow Road	Three Brothers Road	Timaburn Road	5885	February
Sanders Road	Wright Road	Lake Onslow Road	7725	February
Timaburn Road	last House	Lake Onslow Road	3162	February
Knobby Range Road	Gordon Road	last House	5524	March
McNeish Road	Knobby Range Road	End of Road	1670	March
Woodhouse Road	Roxburgh East Road	End of Road at gate	1396	March
Wright Road	End of Seal	Sanders Road	6530	March

Spot metalling is also being undertaken on the Track section of Lake Onslow Road. This is being funded by Transpower/Electrix to rectify damage that occurred during use of the road in the winter to access the pylons.

Minor Improvement Programme

Tender documents are currently being prepared for the Clyde Underpass, with the intention of a contract being awarded by mid-March. Precast units will need to be manufactured prior to construction commencing on site. All going well construction on site would commence in May.

There will be \$189,000 remaining in the Minor Improvement budget following allocation for the Clyde Underpass.

There are three sites which require improvement work to be undertaken in order to address ongoing reinstatement costs. These sites are being prioritised in the remaining allocation to reduce future maintenance expenditure. These are:

- Brinsdon Road flood site
- Factory Road flood site
- Auripo Road bridge replacement

Two preventative maintenance projects are underway to address substandard culverts at Brinsdon Road and Factory Road. These sites flood frequently and require reinstatement regularly.

The existing substandard culvert at Brinsdon Road will be replaced with two 900mm diameter culverts which will increase the capacity and will be easier to clean.

A concrete ramp is being constructed over the existing culverts at Factory Road to provide a washover ford. This will eliminate reconstruction of the road following flooding.

The existing single span timber decked bridge at Auripo Road has rotted beyond repair and needs replacing. Concrete culverts with a wash over concrete deck will be constructed in place of the existing bridge. This structure will be the same as the one at Factory Road and will provide access for most of the time, with detours available during high flows.

These jobs will be provided to the Roding Committee on 25 February for approval for the remaining programme. Further work currently being priced includes guard railing on the Alexandra side of the Little Valley Bridge, a safety footpath along Little Valley Road, and widening of the cul-de-sac head on Ventry Street beside Alexandra Primary School and Kindergarten, prior to resurfacing.

We are also investigating options for realigning Ferris Road back into the legal road reserve prior to

metalling. This would improve the road alignment and address property owner concerns.

Fruitgrowers Road

The funding application to NZTA will be submitted in January. We are requesting additional funding to enable this work to be undertaken within the current financial year. We are still finalising the work methodology in order to enable specific negotiations with Contact Energy. A number of options regarding non-financial assistance that could reduce the cost of the work and secure future access which are being explored.

Bridges

Recent structural inspections for posting reviews have identified some issues that require further investigation on the Jedburgh Street Bridge at Roxburgh, the Green Bridge at Waipiata, the Paerau Road/Taieri River bridge and the Rua Hore bridge on St Bathans Downs Road.

The posting reviews would restrict the use of all of these bridges excluding the Paerau Road Bridge to all heavy vehicles. The Paerau Road Bridge would be restricted to all vehicles heavier than class 1 axle loading.

We are getting further structural analysis undertaken to identify what work will be required to avoid putting these restrictions in place, the number of heavy vehicles using the bridges now, and the level of risk with not putting restrictions in place.

Eco Seals

The Eco Seal programme has been completed in the Manuherikia and Maniototo wards for this season. Further work in Roxburgh will be subject to budget availability following completion of the metalling. If it is not undertaken this financial year then it will be done on the 2014/15 Roxburgh and Maniototo metalling sites in spring.

Strategic Planning

Roading Policy and Bylaw

The Roading Bylaw is currently out for consultation with submissions closing on Friday 27 February. The bylaw is the culmination of 18 months of policy development and consultation, with the proposed bylaw providing the opportunity for a simplified regulatory environment.

The proposed bylaw also addresses a number of calls and issues that have been raised with Council under management in our call monitoring data.

Activity Management Plan

Staff have been extensively involved in development of the Activity Management Plan (AMP) and a business case following Treasury Guidelines for Better Business Cases. The draft AMP and Business Case was submitted to NZTA for their November deadline.

An initial assessment has been made of the AMP by NZTA Head Office staff which is largely supportive of the programme that has been proposed. The proposed programme represents a 17% increase to NZTA on what was previously funded.

The increase in rates cost is modest at approximately 2%. The difference in cost increase to NZTA and rates is due to reallocation of work that we are currently doing unsubsidised back into the NZTA programme, along with an increased request for subsidy to support the administration functions Council provides in order to deliver a Land Transport Programme. The outcome of this is that a larger portion of the programme has been submitted for funding by NZTA, which has a flow-on effect by reducing the share funded by rates.

Some further discussion will be required before the programme fully meets NZTA assessment requirements. This relates to increases in the costs of administration, professional services, and LED lighting. We will also be required to provide evidence to support the proposed reduction in expenditure on sealed road renewals.

One Network Road Classifications

The One Network Road Classification (ONRC) framework has been applied to the network, and Council's Roading Hierarchy has been amended slightly to enable it to be aligned with the ONRC.

This means we are now able to report directly against the ONRC, while still using the previous Roading Hierarchy for prioritising and programming of work on the gravel roads, which all fall within the Access and Low Volume Access classifications of the ONRC.

Changes in hierarchy classification have been made to gravel roads, which were classified as Intermediate Roads but have a traffic count or estimate of lower than 50 vehicles a day. These have been reclassified as minor roads. Some Minor Roads have likewise been reclassified as Intermediate Roads where counts are higher than 50 vehicles a day.

We expect that further changes will be required over the next two years as traffic counting provides us with more accurate information regarding road use.

These changes will flow onto the grading programmes in March. We expect this to better align resources to demand.

The level of service section of the draft CODC AMP is being provided to the industry in February as an example of how to embed the ONRC into levels of service.

We are also required to develop a Transition Plan by March that documents what we will be doing to ensure the ONRC is embedded into our management of the network. The Local Government Centre of Excellence (Equip) will be working with us to develop the CODC Transition Plan so that it can be used by Equip as an example for other councils.

OTHER infrastructure

waste minimisation airports
elderly persons housing public toilets
district/commercial property



Waste Minimisation

OUR SPACE

There are two distinct areas of service in providing this activity. Waste management collects and disposes of your rubbish. Waste management also provides access to transfer stations, green waste drop-offs and recycling. Waste minimisation focuses on leading, facilitating and educating the community on wiser use of resources and environmental sustainability.

At present we provide a weekly kerbside wheelie bin service to approximately 7500 properties (domestic and commercial) across the district. A further 888 properties are served by a private company. We provide weekly kerbside recycling also, but only in the larger townships of Cromwell, Clyde and Alexandra. We supplement this with 10 recycling drop-off points throughout the district and we support Central Otago WasteBusters to process all recycled materials. We also operate five green waste (organic material) drop-off sites. All residual waste, that cannot be reused or recycled at our transfer stations, is disposed into the Victoria Flats landfill in Queenstown.

Waste minimisation is a primary contributor to two of our community outcomes.



LEVEL OF SERVICE

Engage the community in waste reduction and wiser resource use

SUCCESS MEASURE

Provide learning opportunities around wiser use of resources and waste minimisation

ENVIROCHOOLS



Highlights – Provided by Enviroschools Facilitator

Schools

Outdoor Education and Education for Sustainability workshop for teachers was held in November in Alexandra. It was a very successful and practical workshop.

Launched the Enviroschools Bee Corridor Project. Resource packs and seeds will be sent in the new year.

Green Gold Reflection was conducted at Goldfields School - a wonderful achievement. Bronze Reflections took place at Clyde School and Cromwell Primary. These are a great way for schools to celebrate their progress. Annual Reflections were completed in other schools.

Thyme Festival activities included the Enviroschools Tent, art exhibition and scarecrows. It was another successful week of activities for local children.

Poolburn School is now our 11th Enviroschool in Central Otago.

EnviroSchools Otago Regional

The Enviroschools Regional Team meeting was hosted in Alexandra on 15 October.

Attended the Enviroschools National Hui in Cambridge from 7-10 October.

Early Childhood

An ECE Cluster Session was held around the theme of Art & Nature and Ephemeral Art.

Plans and Issues (Next Quarter)

Schools

I will be resigning my position as Community Sustainability Facilitator as I have accepted the Schools Co-ordinators role at CO REAP. The role will be advertised at the start of the new school year and I will support the new facilitator during the transition period. A start will be made on school visits.

Resource Packs for the Schools' Bee Corridor Project will be sent to schools in the New Year.

Early Childhood

The next cluster session for COEYES will be held at CELCI in Cromwell on February 18 and the topic is Energy.

ES Otago Regional Team

Regional team meeting in Dunedin, 4 February.



*Making Seed Bombs in the Thyme Festival
Enviroschools Tent*



Goldfields School becomes a Green Gold School

Sustainable Living and MAD4CO



Highlights – Provided by Sustainable Living Facilitator

Thyme Festival

Sustainability related workshops, walks, talks and tours took place on both weekends of Thyme Festival.

The Seasonal Growing Calendar and the Wild Food Foraging Map was launched during Thyme Festival. These are available for download on CO REAP website.

A special feature this year was the Garden Tent in Pioneer Park throughout the week.

The Pecha Kucha evening 'Food for Thought' was a great success with more than 100 in attendance with thought provoking topics from the speakers.

Sustainable Alley at Sunday in the Park worked well with many conversations happening in and around the MAD4CO tent.

Submissions

MAD4CO made submissions to the CODC District Plan and the Product Stewardship scheme.

Speakers, Forums & Workshops

Julie Anne Genter spoke about her experience with AI Gore and the 'Inconvenient Truth'.

The Beer, Pizza and Climate Change talk with Jim Salinger was a successful event and a format worth repeating.

Attended The Power of Collaboration Workshop.

Nappy Workshops

Nappy Lady Waste Free Parenting Workshops were held in Alexandra, Cromwell and Ranfurly.

21st Century and Beyond

Some good traction with *The Mirror* with a range of stories being covered so far.

Festive Fete

Attended Festive Fete, where we engaged in conversations around sustainable actions we can take to have a Waste Free Christmas and lots more. Having small sustainable gifts to give away proved to be great conversation starters. Fred did exceptionally well with his Bokashi talks and sales. We also had awards for stall holders who are modelling sustainability in some way (Packaging, Product, Thinking).

Plans and Issues (Next Quarter)

Cromwell Satellite Group

Continue to work with key people and groups to complete this project.

Focus

Biodiversity will be the focus for 2015 with various events planned throughout the year along with Earth Hour, Sustainable House Tour and a Water Forum.

We will be thinking about the Health & Safety of volunteers and all participants in all MAD4CO activities.

Nappy Workshops

Further workshops are scheduled for March



Sustainable Alley at Thyme Festival

Central Otago WasteBusters

Highlights (This Quarter) – Provided by COWB

Health & Safety

Health and Safety continues to be of paramount importance to our organisation, all workers and volunteers have been issued with appropriate H & S protection. Two hours each week has been set aside for the Chairperson of our H & S Committee to attend to Action Request forms, meeting minutes and administration.

Re-use Shop

Our new website and Facebook page is proving effective for advertising our silent auctions, operating hours and promoting our shop and for customer enquiries. Alterations in the shop are ongoing with a new layout, painting and new entrance door. A new shop manager and weekend staff have been appointed. We are investigating the need to reduce the Sunday operating/opening hours from 1pm to 4pm after Easter Weekend 2015.

Community Education

The Bokashi workshops are proving very popular and well supported.

Our PR, Marketing and Education Officer is currently preparing for the new school year, the upstairs education room has been set up for school and service club visits. We are applying to Creative NZ for funding to 'funk up' and transform the space with a painted mural depicting the story of a plastic milk bottle. The new room has a viewing platform to observe the baling and sorting area, which does not compromise safety of visitors.

Volunteers

Volunteers contribute in the vicinity of 44 hours per week to our organisation on the sorting line, shop, repairs (washing machines and lawn mowers) and sorting in the bunkers. Community workers contribute in the vicinity of 40 hours per week.

Plans and Issues (Next Quarter)

Look Ahead

COWB welcomes the move by CODC that glass will be collected by another contractor during the busy holiday period.

Our commercial contracts continue to grow and we are regularly securing new clients. COWB is investigating new opportunities to expand our operation when we no longer undertake the recycling collection service. We will continue to work closely with CODC staff and interested stakeholders.

Other Waste Minimisation Activities

Provided by CODC Waste Minimisation Officer

Highlights (This Quarter)

Closed Landfills

Otago Regional Council completed the three yearly audits on all 15 closed landfills. Overall the compliance to consents was high with a small number requiring cap maintenance work. This is being budgeted for in the LTP.

Waste Tonnages

Since the move to fortnightly refuse collection there has been a decrease in waste tonnage to landfill.

COWB

Following the Council review of COWB services and ability to deal with the increasing volumes of recycling, Council will be transitioning to a new kerbside recycling service for the district.

Moves have been made to focus COWB Board attention on strategic issues and management on operational issues and service delivery. The COWB Board is continuing work on a transition plan with CODC.

A glass storage facility/hub in Cromwell has been built by Owens Illinois (OI) to receive colour sorted glass from the Wanaka and Central Otago areas. An international glass producer receives colour sorted glass from across New Zealand at its furnace in

Auckland, including all glass from the Central Otago district.

Due to the insolvency of RCN Ewaste Recyclers, the Ewaste drops off facilities have been removed from Roxburgh, Cromwell and Ranfurly transfer stations. Until further notice, electronic waste can now only be safely recycled by taking to WasteBusters at the Alexandra Resource Recovery Park.

Community Sustainability

The Thyme Festival is our community's starting point on a learning journey towards sustainable living. This year's festival feedback was excellent and the event hailed a success. The events, workshops, walks, talks and exhibitions were well attended. Eight local schools shared their Enviroschools work in Pioneer Park with members of the public and other schools. More than 100 people attended the Pecha Kucha night with a range of presentations falling under the theme of 'Food for Thought' e.g. local food, permaculture, healthy lifestyles, heritage trees, etc. There were twice as many attendees at this year's lunchbox conversations, which included natural burials and small houses. The first year of the Garden Tent saw a shared learning environment engage schools, visitors and workshop attendees on edible gardens, growing natives and bee-friendly environments. The sustainable house tour showed 25 attendees around local properties with sustainability features, and with a waiting list of over 20 people, another one will be held in March. The final market day included the Enviroschools competition prize giving, a food and local produce swap, a free waste minimisation gift to participating 'swappers', and the launch of a local seed growing guide and local foraging map.

Other

Initial steps have been made to develop systems that allow residents to find out what day their recycling and refuse collections are by entering property data details on the CODC website. We are also looking into the use of mobile apps that would send reminders to put recycling or refuse bins out for collection.

The WMO attended the annual WasteMinz conference and actively participated in workshops and presentations with industry reps and TA staff. Updates from the Ministry for the Environment included the recent Product Stewardship consultation and future focus on farm fills/farm dumps and high harm legacy wastes such as PCBs.

The WMO attended a workshop with local government members and REAP managers from

across NZ. The workshop focussed on a framework for collaborative governance, using a 5-step process to support working with diverse stakeholders to co-create solutions to complex problems.

Local radio advertising to air for one month over the holiday period will include messages on: bin weight limits and kerbside placement of bins, prohibited materials, options for additional wheelie bins, fees at transfer stations for waste/scrap metal/greenwaste and waste minimisation top tips. These messages will also be used on Council's Facebook page and website.

The Otago/Southland Waste Network Meeting was held in Dunedin with reps from TAs, Regional and Central Government. The agenda included: the ORC Regional Policy Statement and Waste Plan, a presentation from the MfE regarding findings of the Waste Levy Review and associated data gaps, hazardous waste collection process in Southland region and opportunities to work collaboratively.

Plans and Issues (Next Quarter)

Refuse Collection Contract

A refuse collection contract audit was completed in December. Report to be completed in January.

The new refuse collection truck livery has been finalised and is due to be applied to the truck in January.

COWB

Council continues to support COWB to ensure that the recycling kerbside collection and rural container servicing is completed until such time as a new contractor is appointed.

Council has begun defining the new kerbside recycling service with plans to deliver recycling services to all rateable properties in the Council refuse collection area. Each property will receive 2 additional wheelie bins for recycling, one for glass and one for mixed recyclables. Details will be finalised early in 2015.

Rural Recycling Depots

Upon implementation of the new recycling system unsupervised recycling facilities will be closed and supervised facilities at the transfer stations will be improved.

Key Performance Indicators for our Level of Service

Engage the community in waste reduction and wiser use of resources, demonstrating how we are doing towards zero waste

Date: Dec 2014/15 Term: Quarterly



Total Materials : Kg's Per Person

This Term	YTD	Full Year Outlook	Last Year	Status
116	220	427	552	



Total Landfill : tonnes

This Term	YTD	Full Year Outlook	Last Year	Status
1936	3499	6808	8910	



Total Recycled : tonnes

This Term	YTD	Full Year Outlook	Last Year	Status
333	794	1544	1743	



Wheelie Bin Weight

This Term	YTD	Full Year Outlook	Last Year	Status
21.7	21.8	21.9	16.7	



Wheelie Bin Pickup Rate %

This Term	YTD	Full Year Outlook	Last Year	Status
86.9%	85.2%	85.4%	77.4%	



Wheelie Bin : Average Pickups per week

This Term	YTD	Full Year Outlook	Last Year	Status
4061	3818	3826	6494	

Other KPI's :

Residents satisfied

This Term	Last Year	Status
82%	82%	

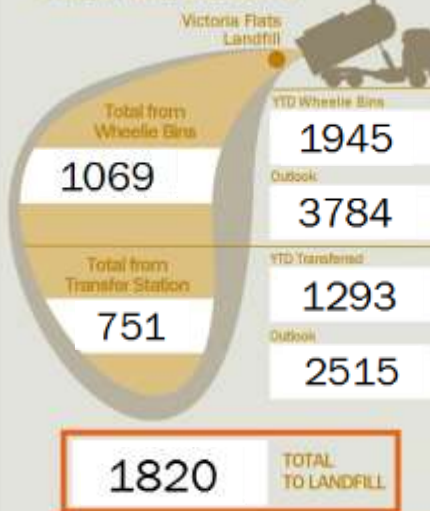
By the execution of waste minimisation by Council

Resource consent compliance

This Term	Last Year	Status
80%	88%	

For transfer stations, closed and operational landfills

Waste Total this term:



A Alexandra : Wheelie Bin Tonnes

	This Term	Year to Date
	557	985
Alexandra : Transfer Station		
	252	473

C Ranfurly Area : Wheelie Bins

	This Term	YTD
	90	151
Ranfurly Area : Transfer Station		
	16	29

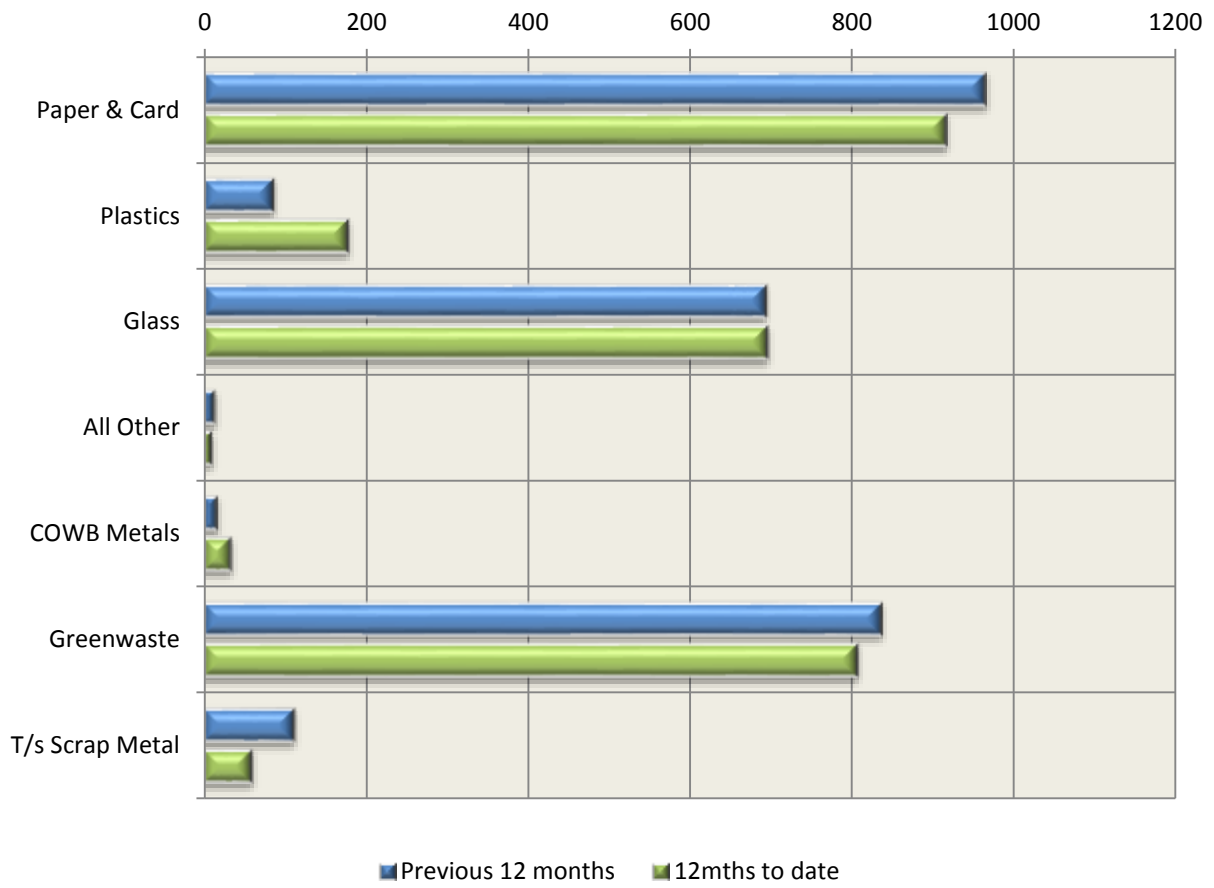
B Cromwell : Wheelie Bins

	This Term	Year to Date
	342	657
Cromwell : Transfer Station		
	466	756

D Roxburgh Area : Wheelie Bins

	This Term	YTD
	79	152
Roxburgh Area : Transfer Station		
	17	34

Diverted Material (Tonnes p.a.)



	Year to Date
% Diversion – COWB	19.7%
% Diversion - all materials	19.7%

Other Infrastructure

OUR SPACE

The other infrastructure activity includes the following sub-activities:

- We provide housing predominately for the elderly. Council own 98 flats in Alexandra (23), Clyde (3), Cromwell (31), Ranfurly (26) and Roxburgh (15).
- We provide public toilets in towns across the district and at recreation facilities and parks. These are available for residents and visitors.
- We own and lease a variety of commercial and farm properties. We also develop land for sale that is not contributing to community outcomes and where it is considered unlikely to do so in the future. The income from commercial property is used to fund other Council costs.
- We manage the assets at the aerodromes at Alexandra, Cromwell and Roxburgh. The users are generally recreational private pilots and some commercial users for such things as top dressing of farms.
- We own and manage a number of forestry blocks. These forests also provide an amenity value for the community for walking and biking.

The services provided by other infrastructure are a primary contributor to two of our community outcomes.



Champagne Gully Public Toilet

Two days before Christmas day we found we had a leak in the pipe from the water tank to the toilet block. The line is 45m long through scrub and rank growth. No signs of a leak could be found by ground inspection but given the water being used it is quite obvious there is a leak to the extent that the solar

powered pump could not keep the tank supplied for a long period.

So the only option over the holiday break was to have the tank filled when necessary. This did result in the toilets being closed two times for ½ to 1 day due to tanker availability. Signage was put up and Council responded to some complaints on its Facebook page.

The current system also has pump volume issues due to the height of the tank location, distance from the lake. The pump is old technology and so is a 110kw pump. Rather than replace the line, an option of a new tank closer to the lake and a lower elevation (behind the toilet) so less pipe and with a new solar pump system and 12kw pump is being scoped.

Having regard to the cost of past leaks, water tankers and poor pump flow due to high elevation, old pump technology, overcast days affecting pumping for the pump, this new system may be more cost effective.

Cromwell Town Centre Redevelopment

The contractors completed the Barry Avenue frontage and the Murray Terrace carpark landscaping work prior to Christmas.

Elderly Persons' Housing

Occupancy Rates:

Area	Units	Occupancy rate-end of July - Sept 14 quarter		Occupancy rate-end of Oct – Dec 14 quarter	
		Tenanted	Occupancy rate	Tenanted	Occupancy rate
Alexandra	23	21	91%	20	86%
Clyde	3	2	66%	2	66%
Cromwell	31	29	93%	28	90%
Roxburgh	15	12	80%	12	80%
Ranfurly	26	14	53%	16	61%
Totals	98	78	77%	78	77%

One unit in Alexandra and Cromwell respectively have been internally refurbished. In addition six units to date have had bathroom heaters replaced and RCD plugs installed. Three units have had replacement floor coverings laid.

COMMUNITY services

tourism libraries
swimming pools business development cemeteries
visitor information centres central otago brand
community planning parks
promotion and grants



Parks, Reserves & Cemeteries

OUR SPACE

Access to parks, reserves, rivers and recreational facilities are important for our overall well-being. Maintaining high quality open spaces is what makes our district an attractive place to live, work and play.

Our overarching goal is to provide recreational facilities that work for the users. This includes:

- Managing street and walkway gardens
- Managing parks, gardens and playgrounds
- Supporting a wide range of sporting codes through the preparation of fields and facilities
- Provision of education and enforcement for the waterways of Lake Dunstan and the Clutha River from Cromwell to Roxburgh.

In providing this activity we utilise 146 hectares of land and 19 playgrounds.

The provision of cemeteries assists with peace of mind for people, knowing their loved ones will rest in peaceful, well-kept environments. There are three classes of cemetery within the district, open cemeteries controlled by cemetery trustees, open cemeteries we control and closed cemeteries managed as reserves. We are responsible for 11 cemeteries, three of which are considered closed.

Parks, reserves and cemeteries contribute to all three of our community outcomes.



Cemeteries

It has been a quieter quarter for the cemeteries in terms of burials and ashes burials with 13 burial or ashes.

- October 2014 – Alexandra 1 burial and 2 ashes, Cromwell 1 burial and Omakau 1 burial.
- November 2014 - Alexandra 1 burial and 2 ashes, Cromwell 1 ashes, Omakau 1 ashes, Clyde 1 ashes.
- December 2014 - Cromwell 1 burial, Clyde 1 ashes.

Parks and Reserves

Overall the summer has gone from being quite changeable in October and November to great weather and hot days in December with minimal amounts of rainfall.

Cromwell

Construction of the Alpha Street lights was completed and reinstatement of the grounds carried out.

Alpha Street swings - old swing sets have been removed and the new swings installed.

Rotary has installed a new bench seat at the end of the Down Street greenway

Vincent

The road extension landscaping work that has been ongoing at Molyneux Park was all completed but some vandalism occurred that damaged some of the trees planted. These damaged trees have now either been replaced or reinstated.

The reserve management plan for Pioneer Park was approved by the Board in December.

Preparations for the first class games scheduled for Molyneux Park in late December and early January occurred through the quarter. The one day Ford Cup cricket game occurred 27 December 2014 and approximately 1000 people attended the game. The wicket played well with one team scoring over 300 on

it. A good report from NZ Cricket on the wicket and ground has been received.

Fraser Domain was closed for camping in the previous quarter and this has been monitored over the summer. There has been no use of the area for camping.

Work has been carried out on Aronui Dam to reduce the amount of raupo in the area following the Community Board decision to take over this area. This was completed at the end of the year and the Dam is now refilling. The work on the outlet structure down to Lanes Dam has also been completed.

The Linger and Die Bore pipeline was repaired in October after a break in the pipeline up to Pioneer Park.

Alexandra Rotary Club undertook a community project and developed a cycle/ push chair ramp down the flood bank to the rear of the Alexandra Police Station. This will make access easy for cyclists and walkers.

The Heritage roses in McArthur Gardens in Pioneer Park had heritage name tags developed by the Alexandra Men's Shed. These were then placed in the garden.

The marketeers agreement for use of Pioneer Park was renewed in late October.

Alexandra War Memorial restoration work was carried out in late October and November. This included the top soil being removed, water blasting of the memorial, plastering of the memorial, installation of a concrete footing round the bottom of the memorial plus installation of two flag poles. The memorial base and surrounds were then repainted and the garden reinstated.

BMX Bike Park agreement was developed and approved by the Vincent Community Board.

Clyde on Sunday Markets have been occurring in the Railway Station Reserve while work has been carried out on Olivers. The use of this reserve area has gone well.

Five replacement Prunus trees were planted in the avenue on Hazlett Street, Clyde.

Roxburgh

Trees have been cleared around the Scout Den, Branxholm Street, Liddle Street and Cheviot Street.

Maniototo

Conifers around the Waipiata War Memorial have been removed. The local development committee ground the stumps and installed bollards along the front to create a barrier between cars and the memorial.

New tables were installed at John Street playground and the Naseby reserve area.

Clutha Management

It has been a busy quarter for Clutha Management.

Work was done at Pinders Pond by the Roxburgh Lions and this has resulted in the area being tidied up significantly.

Maintenance was done on the pontoons and buoys in the lake. One pontoon was removed from the water for repairs as it had sprung a leak.

Enforcement activities were carried out on the lake at Labour Weekend with a good number of users on the lake.

There has been several events on the lake such as the rowing regatta in early December.

Work was carried out on the surface of the Alexandra to Clyde Millennium Track. This was also sprayed over this quarter and there were several callouts for trees during the very windy October and November.

Community Facilities, Libraries & Swimming Pools

OUR SPACE

Our community facilities and buildings provide places for social, sporting and cultural interaction.

Our libraries promote literacy, education and the exchange of information and ideas. We provide libraries under a shared services arrangement with Queenstown Lakes District Council. We run libraries in Alexandra, Clyde, Cromwell and Roxburgh and share resources of those based in the Queenstown Lakes District. We also have a partnership with schools in Millers Flat, Omakau and Maniototo.

Swimming pools contribute to the health and well-being of the community and add to the attractiveness of the area. They provide a place for people to learn to swim, particularly for our young people, which Council has recognised as being increasingly important when so much of our district is surrounded by water. We manage the Cromwell Swim Centre and Molyneux Aquatic Centre directly, along with community swimming pools in Ranfurly. Millers Flat is operated by a community trust and the Roxburgh Community Board financially supports the school to facilitate swimming.

Community facilities, libraries and swimming pools contribute to two community outcomes.



Community Facilities

Molyneux Stadium

Another section of the gymnasium floor was found to have slumped after the Merino Shear competitions in October. An engineer inspected the floor to determine what was the cause and if there is a risk of reoccurrence in other areas. The engineer advised that the glue between the 50*50mm laminated timber making up the 50*300mm joists has failed

which could continue to occur in other areas intermittently.

Prices were requested to repair the floor and the repairs were carried out by Stewart Construction in December.

Stewart Construction also carried out an inspection of the subfloor over the entire floor area and took photos to assess any further deterioration. The moisture content of the joists was found to be very high and there was a lot of mould suggesting that an underfloor ventilation system may be required.

The photos will be provided to a structural engineer to assess whether or not more work is needed or just ongoing monitoring. Design and cost estimates for underfloor ventilation is also being assessed.

Alexandra Community Centre

Two high wall air conditioning units were installed in November in the Senior Citizens room and a ceiling cassette air conditioning system and fresh air exchanger in the Hall. The new system will make it easier and more enjoyable for people who attend social functions and events as they will no longer have to contend with extreme high or low temperatures and stuffiness.

The key system for the Community Centre was also changed so it is now integrated with the Council master key system.

Bannockburn Hall

The stage floor was rebuilt.

Cromwell Sports Pavilions

The men's toilet area at the Alpha Street Sports Pavilion was painted.

Other Council Property

Clyde Railway Station

The restoration work to the Station was completed just before Christmas. The new colour scheme was recommended by the Rail Heritage Trust of NZ and has been adopted for many other railway heritage buildings around New Zealand.

Two Registrations of Interest were received for the future use of the Station. As both appeared to have equal merit a tender process was undertaken. The Registrations of Interest were considered by the VCB at the meeting on 20 October and a preferred tenant selected.

An Agreement to Lease was prepared in November and sent to the preferred tenant. When all conditions in the agreement are met a lease can be issued. A public notification process under the Reserves Act will begin in January.

Nepusultra Street Bike Park

In November the Cromwell Community Board agreed that rates would not be on-charged to the Club and in December the Board agreed to provide additional funding of \$36,000 from the Cromwell Reserves Contribution Account to assist the bike park's establishment.

Vallance Cottage

The timber floor was replaced and remedial painting work was completed in November. Some volunteers tidied up the garden and have it looking great. A community picnic will be held on 18 January to generate interest in the guardianship and future use of the cottage.

Centennial Milkbar

After a long period of waiting for the insurance company to process a claim as a result of the arson and make good the building, the insurance broker has now offered a cash settlement to Council for the repairs of the fire damage at the Centennial Milkbar. However negotiations are continuing as it is still the preferred option that the insurance company directly undertakes and manages the repairs.

Naseby General Store

A new lessee reopened the new look store for business on 18 December 2014. The proprietor reports that it has been very busy since opening with holiday makers and locals utilising the local services the shop has to offer.

Cromwell Memorial Hall Redevelopment

A design contract has been agreed with Beca for architectural services for the hall's redevelopment.

Council Owned Commercial Section at 9 Elspeth St, Cromwell

The sale contract for land at 9 Elspeth Street has settled at a purchase price of \$515,000.

Libraries

Staff

Central Otago Libraries are pleased to welcome Anne Mills and Lynne Jeffries to the Alexandra team. They will be in the Library on Saturdays and provide casual cover at other times.

Library Programmes:

Holiday programmes held at Cromwell, Roxburgh and Alexandra libraries have again proved popular with a total of 19 Alexandra and Clyde children participating in the October holiday programmes and 21 attending the pre-Christmas programme.

In Roxburgh 17 children attended the Spring Holiday programmes and 7 attended the one activity in December.

Cromwell saw 33 children attend the Spring holiday programmes, 10 children attend pre-Christmas programmes and Santa's visit to the library proved very popular with 20 children attending.

Pre-school story time sessions held weekly in the Clyde, Alexandra, Cromwell and Roxburgh are well supported by a regular group of children and their caregivers.

Kotui

Our Library systems upgrade to Kotui went live on 20 November. All libraries in the district were closed in the two days prior to this date to allow for a seamless upload of patron data. Well publicised, this closure provided minimal disruption to customers and was integral to the smooth transition.

The additional features that Kotui provides, such as an onscreen prompt when a patron has read an item previously, are proving popular with both staff and patrons. Support is prompt and helpful.

All library staff have attended Essential Skills/Circulation and Enterprise (the online public catalogue) training sessions for the Kotui upgrade and others have attended specialist training for Cataloguing, Acquisitions, Serials and Reports modules and are able to make better use of the system's features.

Conferences

In mid-October three staff members attended the South Island Children's & Young Adults' Librarians' Conference held in Balclutha and two attended the LIANZA (Library and Information Association of New Zealand Aotearoa) in Auckland. Both conferences stressed that libraries are changing to meet their communities' needs so must embrace and integrate electronic aspects of library service, from interactive storybooks to helping patrons with their information needs.

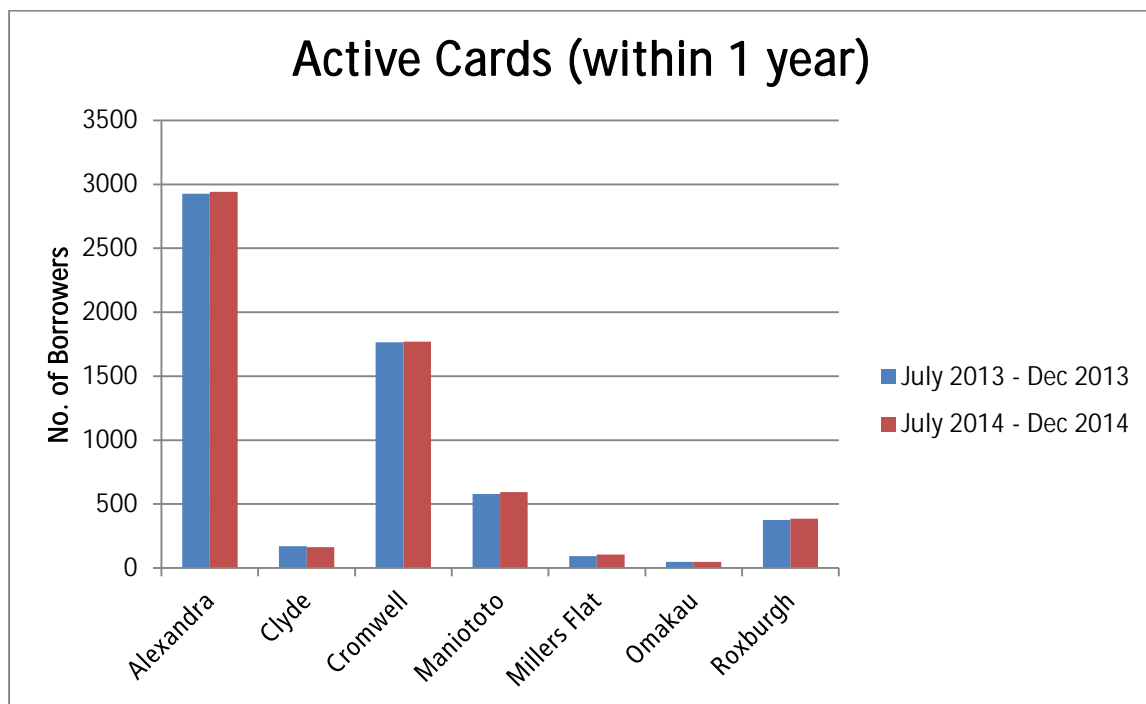
Service Launch

Roxburgh has joined the "Books On Prescription" scheme run by WellSouth, part of the Southern District PHO. Books covering a range of commonly experienced mental health issues such as depression, anxiety and stress are provided by the scheme and are available from the library by patron enquiry or GP "prescription".

Books on Prescription are now held by Alexandra, Maniototo and Roxburgh Libraries.

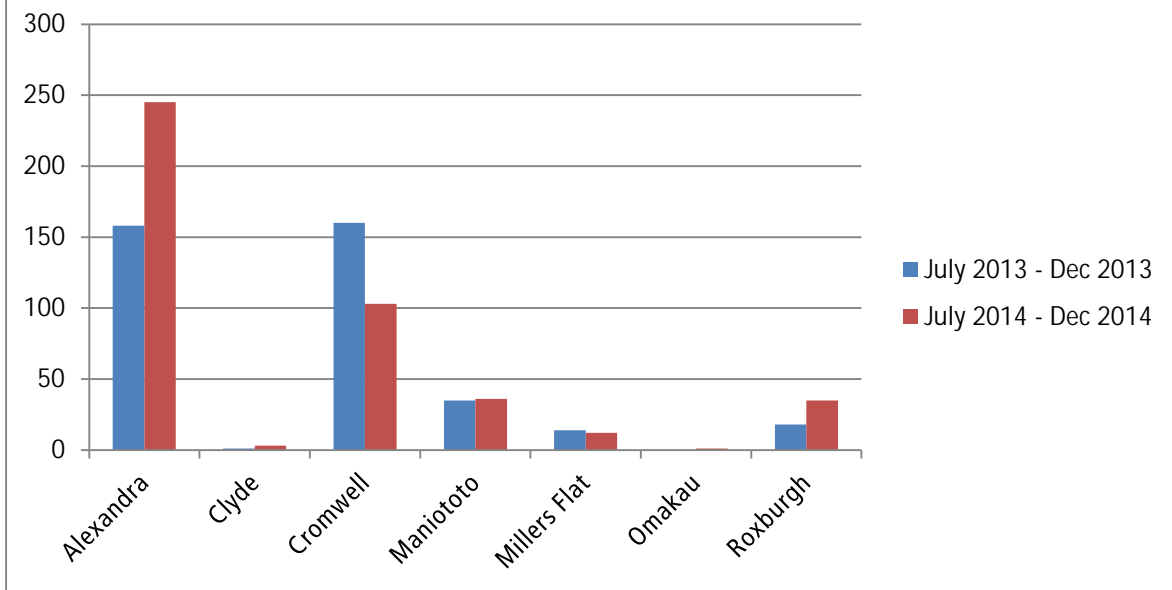
Statistics – July to December

Some data was lost in the migration. There has been a 10.8% decline in checkout statistics across the district in the year to date however active borrower numbers continue to increase. A slowdown in new items arriving in the libraries as we transitioned to Kotui is resolving with new material arriving and stock being rotated between branches.



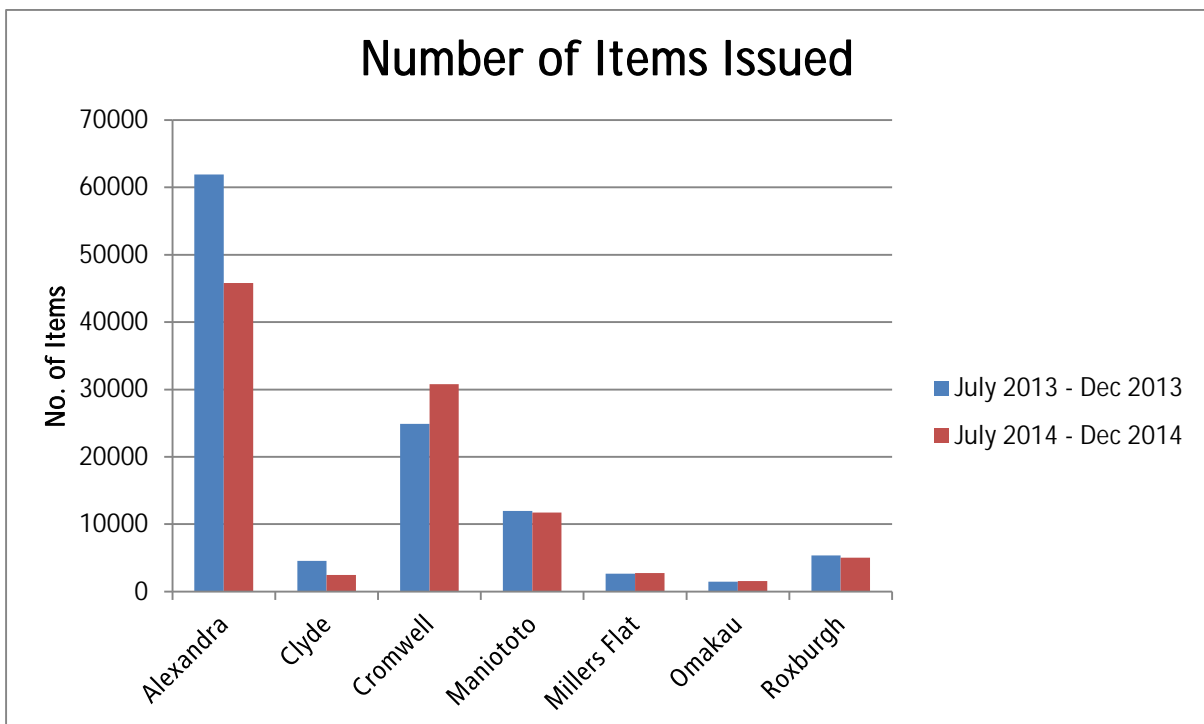
Overall active borrower numbers have increased in our Central Otago Libraries from July 2014 – December 2014 in comparison to the same period in 2013. Clyde is the only library showing a slight decrease in active borrowers.

Number of New Borrowers (No data from 1 - 20 November 2014)

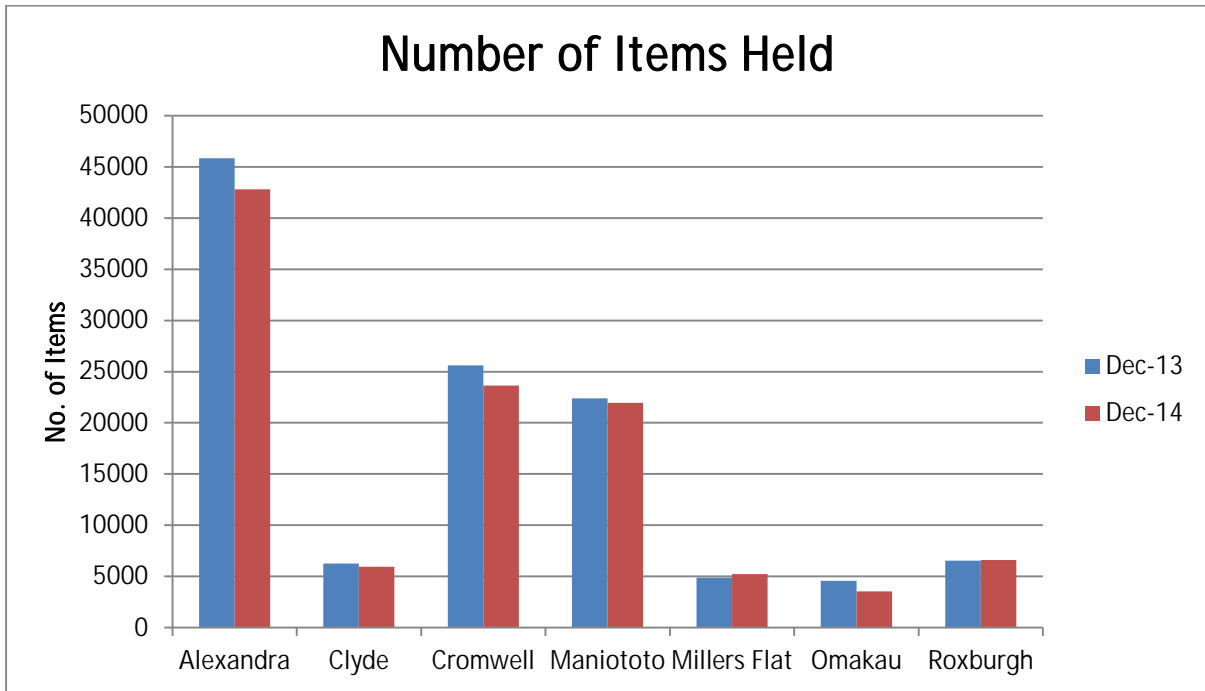


The overall number of new borrowers at our Central Otago Libraries has increased in the period July to December 2014 in comparison to the same period in 2013. Alexandra and Roxburgh have had the biggest increases of new borrowers.

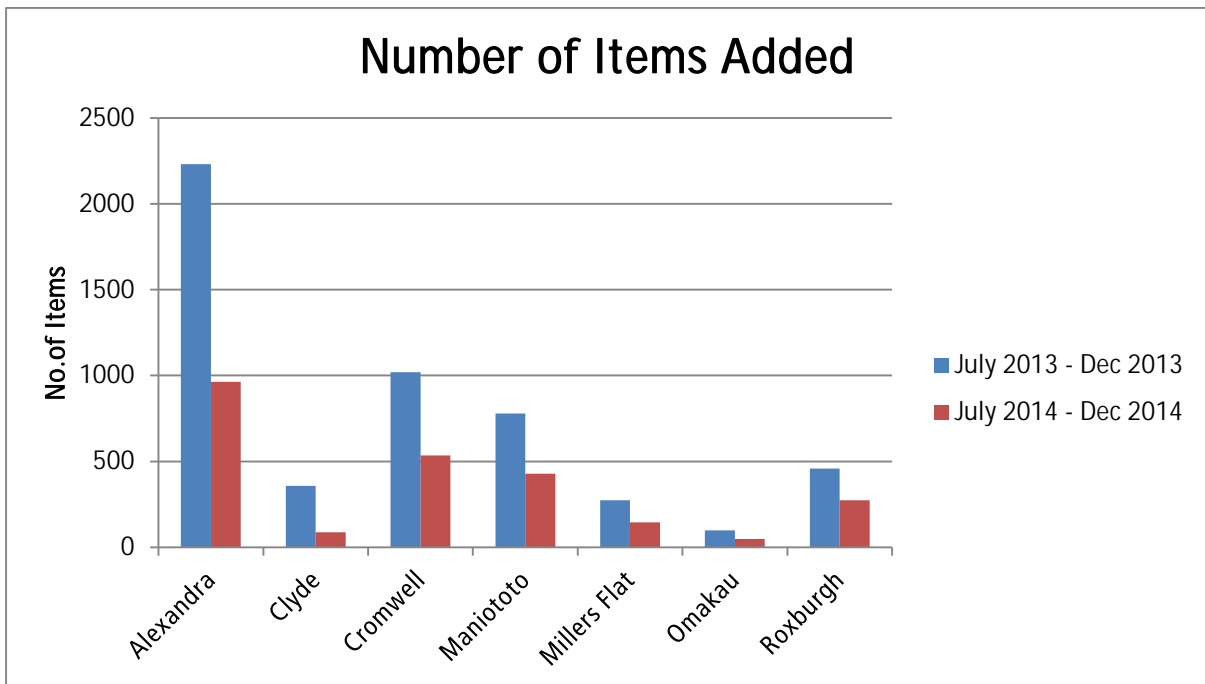
Number of Items Issued



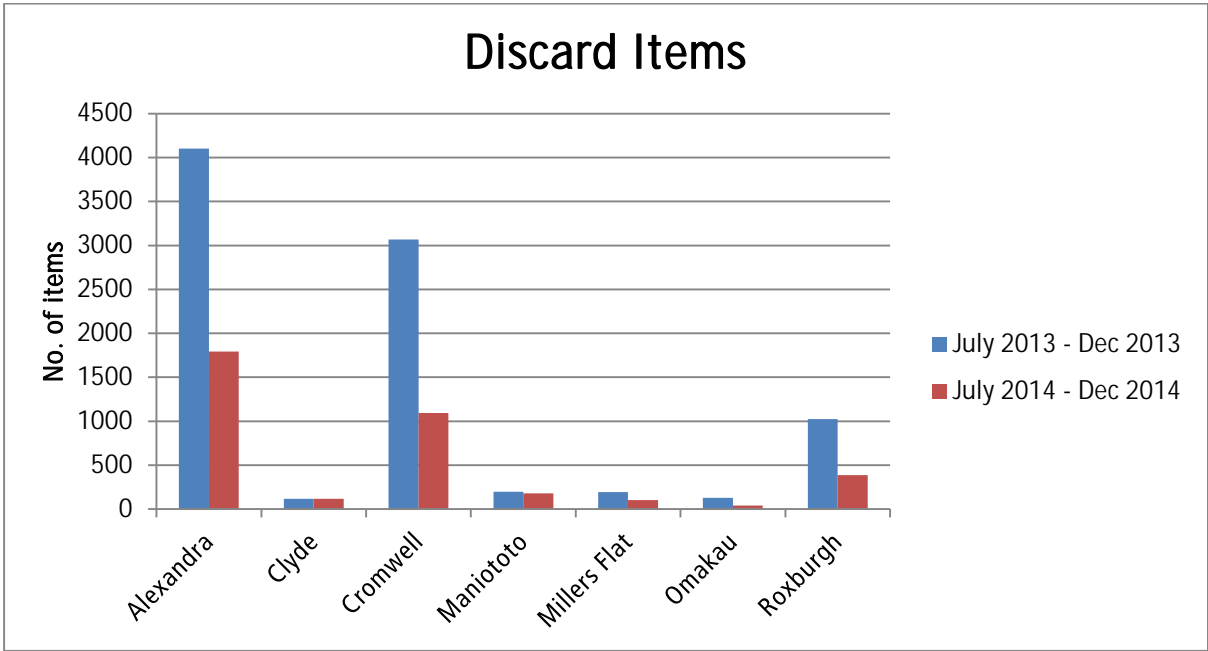
The overall number of items issued within Central Otago Libraries has decreased from July 2014 – December 2014 in comparison to the same period in 2013. As seen from the above graph, Alexandra (25% decrease) and Clyde (45% decrease) have had the more noticeable decreases in issues. Cromwell, Millers Flat and Omakau issues have all increased.



The overall number of items held has decreased in the period July 2014 to December 2014 in comparison to the same period in 2013.



The number of items added to the Central Otago Library collection has decreased in the period July 2014 to December 2014 in comparison to the same period in 2013. This is due to the transition to Kotui that occurred in this period. This is now resolving with new material arriving and stock being rotated between our libraries.



The overall number of items that have been discarded has significantly decreased in the period July 2014 – December 2014 from the same period in 2013.

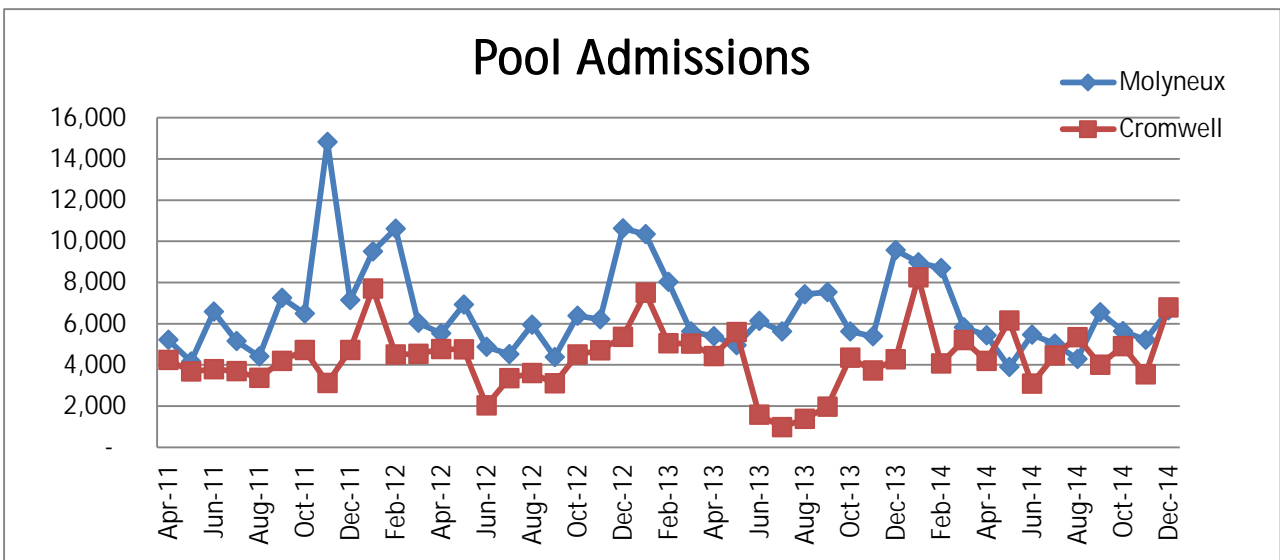
Swimming Pools

Staffing has been steady over the quarter. We have lost a couple of permanent staff and these positions will be advertised in early January. Both pools have good rosters of casual staff at the current time and this allowed for smooth running over the busy holiday break.

Overall numbers using the pools has been steady with numbers fluctuating month to month depending on the weather.

Central Swim School numbers enrolled in Term 4 with 151 students at Molyneux Aquatic Centre (240 in 2013) and Cromwell Swim Centre having 172 students (213 in 2013). Note both pools do not have holiday programme numbers in the 2014 figures yet.

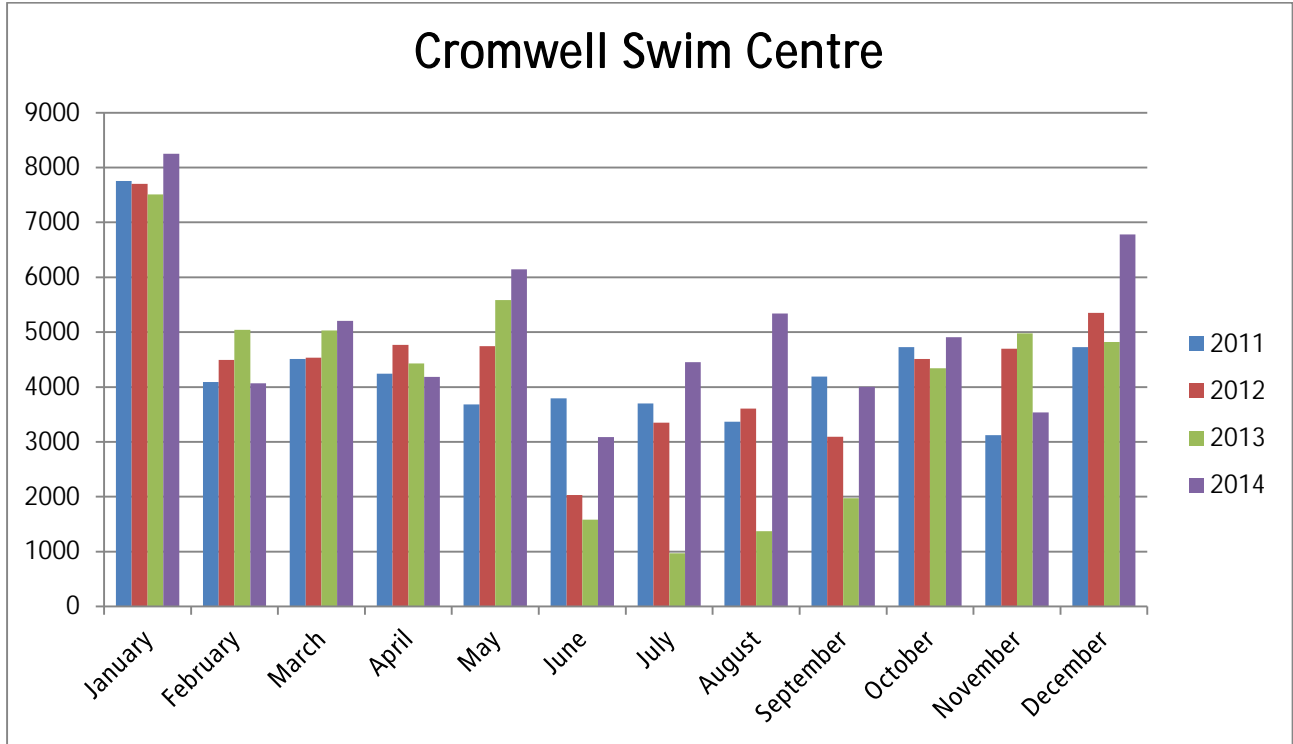
The swim skills programme was delivered for Hawea Flat School years 1-6 in the Cromwell Swim Centre. This has seen the Swim School do 1442 lessons for this programme over the last three months.



Cromwell

It has been a steady quarter for Cromwell Swim Centre with numbers through the pool exceeding last year's figures by 7%. Note figures in 2013 were up due to the swim skills sessions occurring later in October and November due to the pool tiling rather than the normal August and September.

A review of the energy efficiency of the facility is underway to ensure this is operating as efficiently as possible.



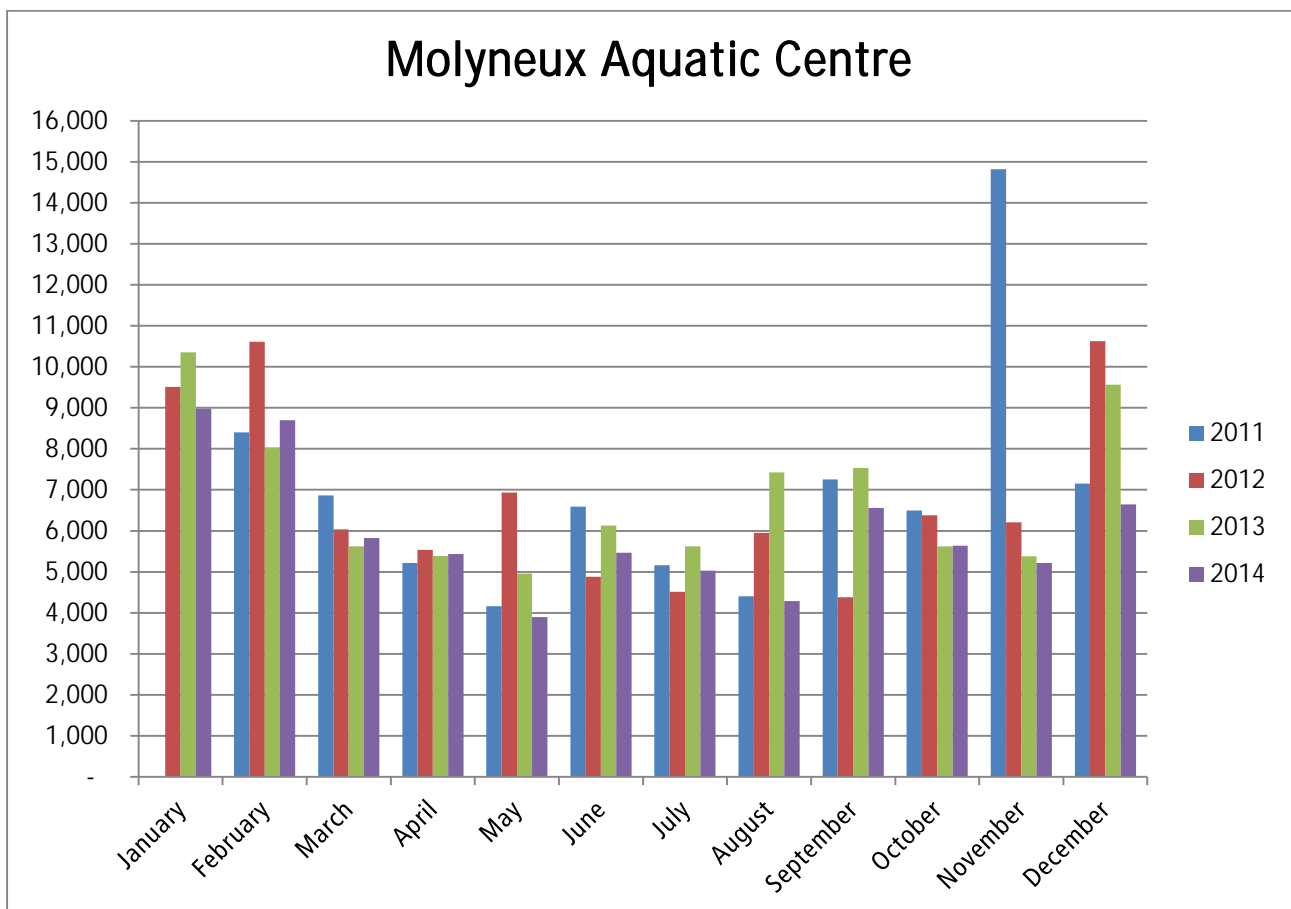
Molyneux

Overall numbers through the pool are down for the quarter with October and November having the same or higher number of users but December being lower due to an unsettled start to the month. This resulted in the outdoor pool not getting fully utilised until mid-December when there was a run of hot days getting the pool nice and warm.

November saw the emptying of the learners' pool so repairs could be made to the Myrtha liner. This saw the pool out of operation for four days.

The roofing insulation contract was completed in late October. This has made a significant improvement to the building already with the roof space area drying.

In the main outdoor pool area the new shade sail installed over the toddlers pool has been very popular with the younger families on these hot summer days. This has allowed additional use of the pool in hot days by younger users rather than families worrying about sunburn. It has also provided a shade area for staff to stand under while monitoring this outside pool.



Ranfurly Pool

Ranfurly Pool opened in early December. This slightly later opening was due to the colder and unsettled weather experienced in November.

We have four good staff on at the pool this season and the pool has been ticking along nicely.

We have 1404 people through the facility in December and there has been steady use since the good weather started.

District Development

OUR SPACE

We facilitate economic opportunity indirectly with the provision of infrastructure, recreational and cultural assets. We directly facilitate economic opportunity with the provision of a business development programme, a regional tourism organisation, community planning, visitor centres, managing the regional brand and a modest promotional grants fund.

The district development activity is a primary contributor to all three of our community outcomes.



Economic Development

Labour Market Survey

Local consultants Martin Anderson and Tara Druce have been appointed to conduct the Central Otago Labour Market Surveys that will seek to establish labour requirements of key sectors of the district economy looking out five years to the 2019/19 season. The surveys will also explore issues such as recruitment, retention, up-skilling, and the availability of accommodation and transport that can impact on labour availability. Interviews will commence in February and the final report is scheduled for delivery in June.

Economic Impact Surveys

During the quarter economic impact and user surveys were conducted at the Highlands Motorsport Park and the Otago Central Rail Trail to help gauge the contribution they make to the district economy. The Motorsport Park survey was the first we have conducted since the park opened and was timed to coincide with the Highlands101 event, which around 10,000 people attended. The OCRT survey was the first of three (spring, summer and autumn) that will be conducted on the trail this season and will build on the 2010/11 survey series. The survey results are currently being analysed. Looking forward surveys

are also planned this season for the Roxburgh Gorge and Clutha Gold Trails.

Central Otago Export Forum

Our third Export Forum held in Cromwell in October focussed on business opportunities in Taiwan as a result of the conclusion of New Zealand's new free trade agreement with that economy and the introduction of direct air services this summer between Taipei and Christchurch. Sir Ken Stevens, National Chairman of Export New Zealand led, the panel of speakers that included Central Otago winegrower and New Zealand Trade and Enterprise board member. Charles Finny, who leads the New Zealand team that negotiated the trade agreement.

Grasslands New Zealand 2014

Alexandra hosted Grassland New Zealand's 2014 Annual Conference from 5-7 November. The Conference was opened by Mayor Tony Lepper and Councillor Barrie Willis presented the first paper to 355 delegates at the morning session on the opening day. The theme of the conference was "Farming in a Land of Extremes" and the organisers were delighted with the attendance, which was exceptional for this conference when held in a regional location.

South Island Economic Development Meeting

The Council's Economic Development Manager Warwick Hawker participated in a meeting of South Island Economic Development agencies. The meeting, explored opportunities to leverage resources and cooperate on activities across the island. The programme included presentations by the Canterbury Development Corporation Innovation Hub, New Zealand Food Innovation Network – Food South, the Christchurch International Airport, The Ministry of Business Innovation and Employment, and Te Putahitangi (a South Island whanau ora commissioning agency).

Otago Digital Strategy

We received a visit by the Digital Office's newly appointed staff member Nicholas Adamson, who has responsibility for driving the implementation of the Otago Digital Strategy. A programme of activities for Central Otago was identified that we will work to implement over the coming year.

Visitor Information Centres

Alexandra

Oct - Dec 2014	Visitors *	11441
Oct - Dec 2013	Visitors	22597
Visitor numbers decreased by *		49%
	Gross Revenue	% of total sales
Bookings	\$ 56,213.14	65%
Retail	\$ 17,087.51	20%
Event Tickets	\$ 13,306.50	15%
Display Rental	\$ -	0%
REVENUE 2014	\$ 86,607.15	100%
REVENUE 2013	\$ 47,173.34	100%
Revenue increased by		84%
Cost of retail goods sold		59.15%
Commission earned		\$ 7,450.52

*disparity in visitor numbers because of defective door counter

Ranfurlly

Oct - Dec 2014	Visitors	7678
Oct - Dec 2013	Visitors	9219
Visitor numbers decreased by		17%
	Gross Revenue	% of total sales
Bookings	\$ 70,154.30	88%
Retail	\$ 9,711.00	12%
Event Tickets	\$ -	0%
Display Rental	\$ -	0%
REVENUE 2014	\$ 79,865.30	100%
REVENUE 2013	\$ 12,524.16	100%
Revenue increased by		538%
Cost of retail goods sold		34.67%
Commission earned		\$ 7,006.76

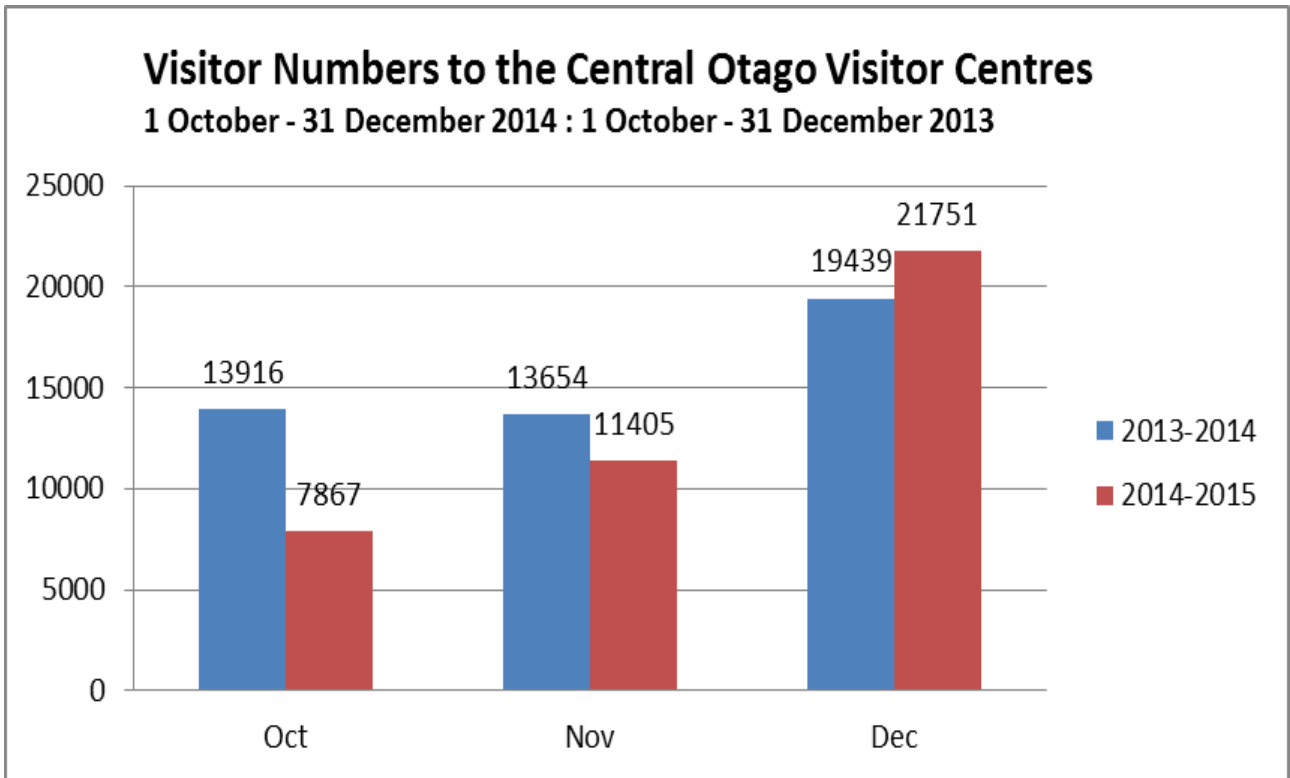
Cromwell

Oct - Dec 2014	Visitors	16066
Oct - Dec 2013	Visitors	11646
Visitor numbers increased by		38%
	Gross Revenue	% of total sales
Bookings	\$ 99,482.55	90%
Retail	\$ 8,164.60	7%
Event Tickets	\$ 1,458.00	1%
Display Rental	\$ 1,220.80	1%
REVENUE 2014	\$ 110,325.95	100%
REVENUE 2013	\$ 49,147.75	100%
Revenue increased by		124%
Cost of retail goods sold		44.16%
Commission earned		\$ 10,193.76

Roxburgh

Oct - Dec 2014	Visitors	5838
Oct - Dec 2013	Visitors	3547
Visitor numbers increased by		65%
	Gross Revenue	% of total sales
Bookings	\$ 11,359.50	59%
Retail	\$ 7,774.76	41%
Event Tickets	\$ -	0%
Display Rental	\$ -	0%
REVENUE 2014	\$ 19,157.26	100%
REVENUE 2013	\$ 3,437.38	100%
Revenue increased by		457%
Cost of retail goods sold		17.64%
Commission earned		\$ 1,162.20

Note: commision earned is on bookings and events

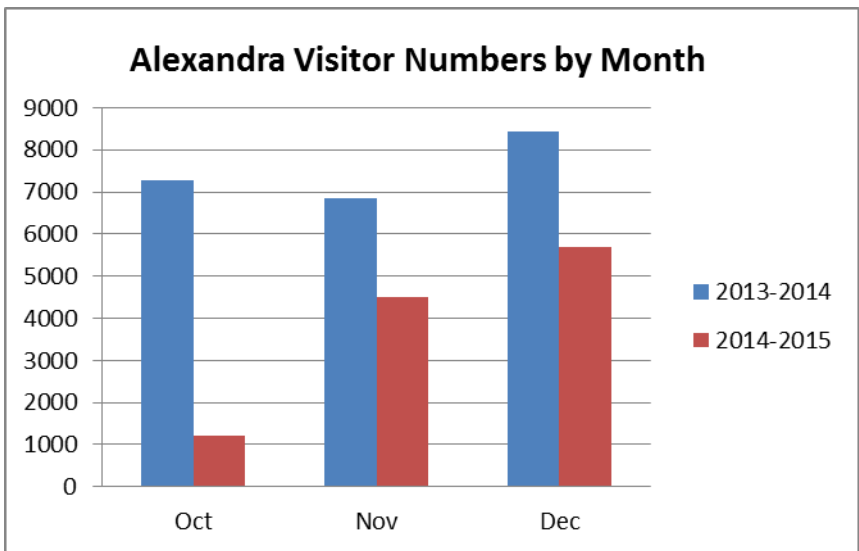


Overview on Visitor Numbers

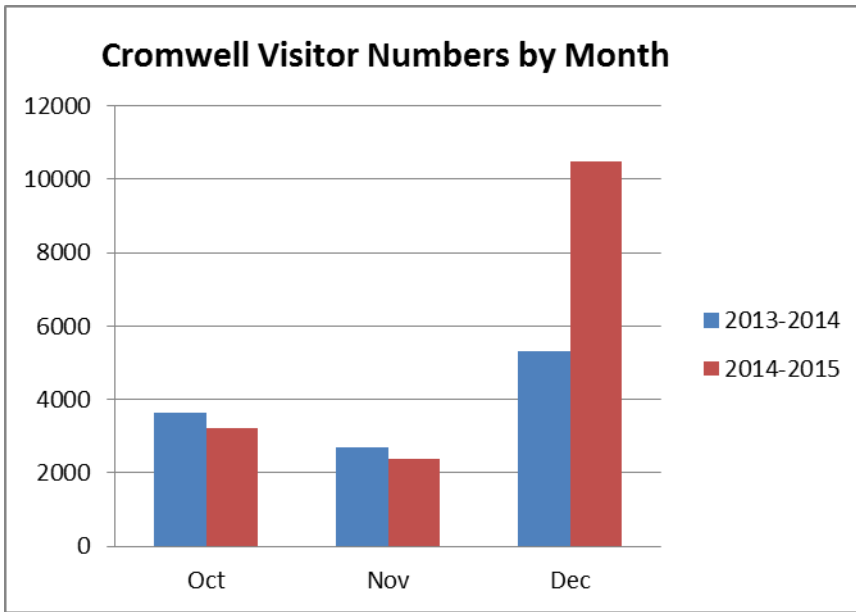
Visitor numbers to Cromwell were on a decline at the old centre, but have increased significantly during the December move to the new centre. Alexandra numbers appear to be down however a change in door counter will have affected comparable readings. Ranfurly numbers appear a little down on last year, but again, a change in door counter during October could have affected the readings. Roxburgh showed an increase in numbers and these figures are comparable as of November as the current door counter was installed end of October 2013.

Throughout the region during the quarter, visitors to the four centres were fairly evenly distributed between locals (36%) domestic (33%) and international 31%.

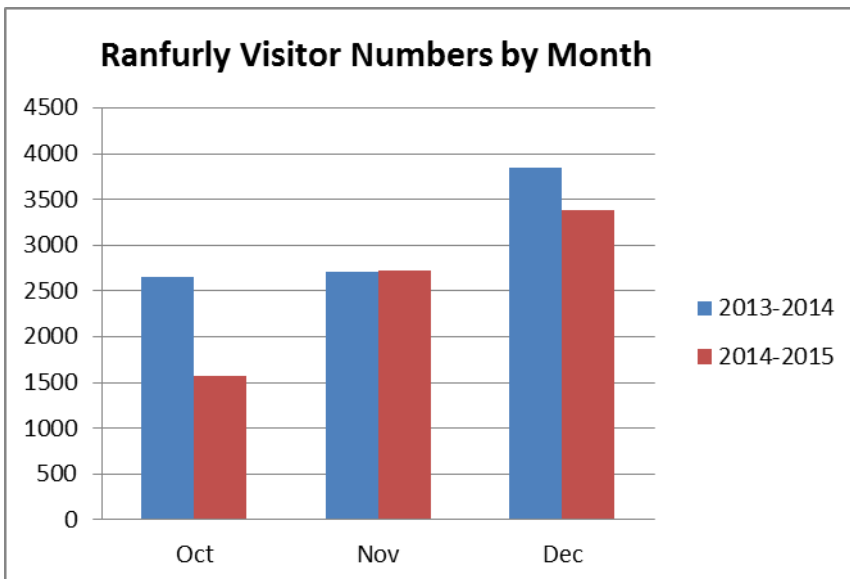
Alexandra: the new door counter was installed during October as the visitor numbers reflect below. It is to be noted that this is a different door counter system to that previously used, and as such statistics are likely to vary from the previous year. Overall, locals were the largest percentage of visitors to the centre (48%) then domestic (29%).



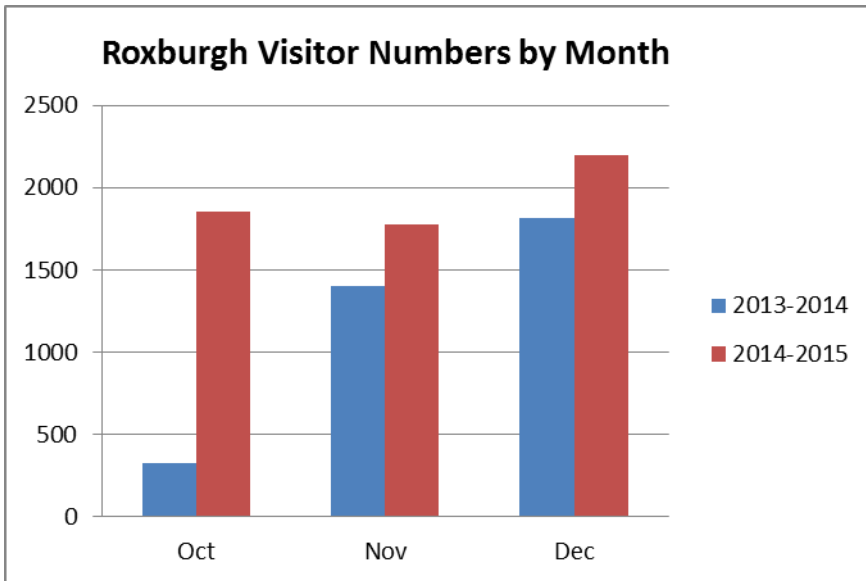
Cromwell: visitor numbers show a huge increase in December as the new Cromwell i-SITE was opened. Overall, international visitors were the largest percentage of visitors to the centre (45%) followed by domestic visitors (32%).



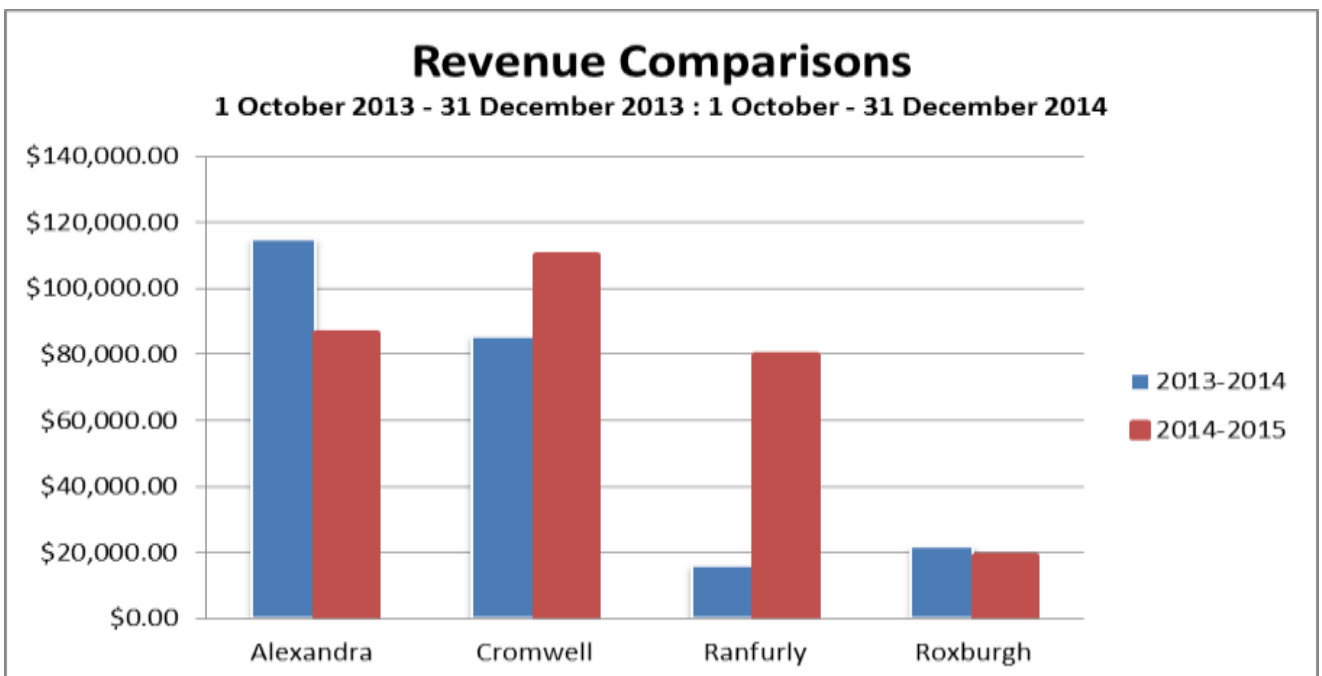
Ranfurlly: the defective door counter was replaced in October which accounts for the dip in figures for that month. Overall, domestic visitors were the largest percentage of visitors to the centre (66%) then international visitors (18%).



Roxburgh: continued to see good numbers through the centre following the amalgamation of the library, service centre and visitor centre services last year. Fully defined visitor centre numbers cannot be reported as the current door counter records people entering the building to access all three combined services. October 2013 saw the introduction of this door counter system. Overall, locals made up the largest percentage visiting the centre (40%) then domestic (35%)



Note: October figures are not comparable - 2013/2014 numbers are visitor centre visitors only and 2014/2015 numbers are visitors to the combined services of library, service centre and visitor centre.



Comment on Revenue

Overall revenue is up compared to the same quarter last year – significant contributions were made from the Cromwell and Ranfurly centre’s which both processed large group bookings upon referrals from the Alexandra centre.

Bookings

Alexandra – booking sales were down 20.3% compared with the same period last year.

Cromwell – booking sales increased significantly on the previous year, up 48.9% with the month of October recording the highest increase. Accommodation bookings attributed to the largest increase with bookings for Grasslands Conference in November.

Ranfurly – booking sales increased a huge 1487% this quarter due to making bookings around the area for a film crew.

Roxburgh – booking sales were down 14.1% compared to this time last year.

Retail Sales

Total retail sales for the four centres decreased by 8.7% from the same period last year, Roxburgh was the only centre to show an increase.

Alexandra – retail sales decreased 14.9% compared to the same period last year.

Cromwell – retail sales decreased 10.6% this quarter compared to last year.

Ranfurly – retail sales decreased 14.9% this quarter compared to last year.

Roxburgh – retail sales increased 25.6% compared to the same period last year, largely due to fishing license sales.

Event Sales

Event ticket sales reflect a decrease of 41.6% this quarter compared to the same period last year - neither Ranfurly nor Roxburgh had any event ticket sales. Alexandra recorded a 44.6% decrease while Cromwell had an increase of 17.2%.

Alexandra – event tickets were sold for Wool On and Fortune Theatre during October, Alexandra Arts Council in November, Blues and Brews and Art in the Garden during December.

Cromwell – event tickets were largely sold for Cromwell Community Arts Council during October.

General

Alexandra: new door counter installed as of 23rd October. Two of the 'break glass in case of emergency' fire alarms have been de-activated pending maintenance from the building owner. However, the remaining units and the fire alarm system itself remain active.

Cromwell: sold 32 brochure spaces, 6 x A1 posters, 3 x A2 posters and numerous adverts for the digital screens.

Ranfurly: new wall panels erected and the new people counter system. All keys now changed to the security key system. It has been noted that increased phone calls being diverted from Cromwell. This has meant an increased awareness of which area or person a client wishes to discuss.

Staffing Requirements

Alexandra – summer hours commenced 26 December, open 9am – 6pm daily.

Cromwell – summer hours commenced 17 December, open 9am – 7pm daily.

Ranfurly – summer hours commenced 26 December, open 9am – 5.30pm daily (closed one hour for lunch/jobs)

Roxburgh – summer hours commenced 29 September, open 9am – 5pm daily (closed for 30 minutes for lunch - weekends)

Tourism Central Otago (TCO)

Central Otago Tourism Strategy

The second Central Otago Tourism Strategy "Towards Better Tourism Outcomes for Central Otago" 2014-2019 has now been published and is able to be viewed on both the CODC and centralotagonz.com websites.

The strategy recommendations were presented to Community Boards and business groups throughout the region.

Tourism Central Otago will monitor the development of the strategy and report to the working group who will meet six-monthly to review progress on the recommendations.

ANZCRO Trade Familiarisation October

In late October TCO Co-ordinated a familiarisation visit of cycling and other activities along The Rail Trail.

For Managing Director Owen Eagles, and Product Manager Louise Bilbie of ANZCRO who were accompanied by General Manager Tony Saunders, and Special Interest Manager Lauren Penfold, from Tourism New Zealand in Sydney.

Although all four have been in the industry for a number of years and do regular business in Central Otago only Ms Penfold had ever experienced cycling on the Rail Trail before this visit.

They were hosted on the trail by Neville Grubb from Trail Journeys who has worked closely with ANZCRO over a number of years.

The group was here for limited time only but enjoyed cycling the spectacular Poolburn Gorge and the pretty Daisybank sections of the Trail. They all had a go curling at Maniototo Curling International in Naseby before heading back to dinner at the Wedderburn Tavern and a well-earned sleep at Wedderburn Cottages.

After breakfast at the cottages they visited some accommodation properties along the Trail before hopping back on their bikes to cycle to lunch at Hyde. The group was then transferred to the Taieri Gorge Train to continue onto Dunedin.

All participants were very impressed with the Trail and the services along the way.

Chinese Vice Consul-General visit to Central Otago Wineries.

TCO hosted the Chinese Vice Consul-General Mr Li and his wife (aka Nick and Isabel) to Central Otago in early November.

Mr Li is from the Chinese consulate in Christchurch and had been asked by the Chinese Consul-General to learn about the wines, people, stories and terroir of the Central Otago wine growing region and to bring back to the consulate some examples of the wine styles we produce.

TCO collected Mr Li and his wife from Queenstown and hosted them to a range of Central Otago winery experiences during the one day visit. They visited Peregrine Wines, Quartz Reef Winery, Mt Difficulty Wines, Carrick Vineyard and Restaurant and Pisa Range Estate.

The day was finished with a Jackson's Orchard tour and a real fruit ice cream.

Mr Li took down expansive tasting notes and purchased a fine selection of wines to take back to Christchurch to present to the Consul-General. He advised that the knowledge he gained on this visit will assist with selecting wines to be served at formal banquets or given as special gifts to visiting VIPs and dignitaries.

Consumer Events

Christchurch Motorhome Show

Tourism Central Otago participated in the Christchurch Motorhome Show from 7 – 9 November 2014. The show appeared to be slightly smaller in exhibitor numbers than the previous year, however overall the calibre of discussion was positive. Over the course of the three days of the event we spoke with a number of people who have already booked to visit Central Otago – mostly to do the Rail Trail. We also spoke to many people who had already done the Rail Trail and were keen to know more detail about the new trails.

For the first time at a consumer event TCO used an App tool on tablet computers for competition entries. This was very successful and meant that there was no double handling to enter data on return to the office. We received 308 entries in the competition. The winner of the week-long camping holiday in Central Otago was drawn and is from Southland. They will utilise their prize in mid-January 2015.



Go Bike Expo – Melbourne

Tourism Central Otago participated within a Tourism New Zealand stand at the Go Bike Expo held in association with the 'Around the Bays' cycle event in Melbourne 17 – 19 October. This is the first time that Tourism NZ had attended the event. A large marquee dedicated to New Zealand cycling destinations was erected on one side of the expo site. A mix of regional tourism and cycle operators participated including Hawkes Bay Tourism, Destination Great Lake Taupo, Rail Trails NZ, Christchurch and Canterbury Tourism, Destination Marlborough, Alps 2 Ocean, Positively Wellington Tourism and Takaro Trails Cycle Tours. Tourism NZ and NZ Cycle Trails were also in attendance.



A holiday prize was offered by Tourism NZ – and each region received the database of approximately 630 entries from the event to use in future marketing. Of note was that event participants were from many regions around Australia – i.e. not just Melbourne / Victoria. Central Otago's trails were better known than most and they and the Alps to Ocean were of most interest together with the Lake Taupo Cycle Challenge road cycling event.

Sydney Fitness Show October

Last year TCO participated in the 2013 Sydney Bike Show as part of a larger TNZ presence and received a number of positive leads and operators received strong booking enquiries for Central Otago as a holiday cycling destination. Therefore a decision was made to consolidate on the keen interest shown in the region by participating in the 2014 Sydney Bike Show.

TCO was advised that the 2014 Sydney Bike Show would be held 18-19 October and amalgamated with the very popular Sydney Fitness Show. TCO was assured of increased visitor numbers to this new format and secured a booth in the cycling and endurance section. Trail Journeys had previously attended Sydney Bike Shows and agreed to attend with TCO to provide product for the attendees.



The TCO booth at The Sydney Fitness Show 2014

However the change of format meant a different audience attended the event and therefore this show proved to be less successful for us than the previous event. Although only small numbers were spoken with the quality of enquiry was very positive and the presentation of Central Otago generated interest within this different market segment.

Lake Taupo Cycle Challenge – 29 November

TCO attended this event again this year to their reach into the cycling markets of predominantly Greater Auckland, rest of North Island and Australia.

The main focus of the attendance is the Sport & Lifestyle Expo held on the Friday as part of the registration day for the event from 10am to 10pm. The Central Otago booth had steady traffic with both staff involved in constant discussion with visitors throughout the day. Firm leads for travel to Central Otago were gained and many brochures were distributed along with the information given.

Saturday is race day - TCO in association with local operators give away a major spot prize in the main prize giving at the end of the day. All 7420 entrants are in the draw to win from the list of valuable prizes. TCO is part of the on-stage promotion to present their prize and to shake the winner's hand.



Photo Shoots

Tourism Central Otago completed 5.5 days of photo shoots to further develop the image set for the region and to capture key gaps in available images for promotional presentations. The shoots captured the following elements.

Naseby – Curling, mountain biking, walking, iconic street scenes in the township, cafés and local pubs.

Cromwell – Day 1: Cafés, town centre / the Mall retail, Cromwell Heritage Precinct, Tarras Village

Cromwell – Day 2: Cromwell Heritage Precinct – Farmers Market, meeting of the waters, Cromwell to Bannockburn walk, Bannockburn inlet, Bannockburn Sluicings.

Cromwell – Day 3: Walking / Cycling, 45th Parallel, Lake Dunstan foreshore, the Bridge, Quartz Reef Tailings, Bendigo walks, Swallows Crossing vineyard / cellar door.

Cromwell Day 4: (half day due to weather) Cellar door experiences, Chinese graves, old cemetery.

Clyde / Alexandra: Walking / Cycling – River track, Boot Hill Cycle Trail, Alexandra Clock, Omakau, Ophir.

A large number of the images were utilised in the presentations now on screen at the new Cromwell i-Site. They will be integrated within the centralotagonz.com website.

A small selection of images is shown below.





Media

Tourism Central Otago hosted three media who were in the region for the launch of the new Perriam fashion brand. Journalists from *NZ Life and Leisure*, *NZ Woman's Weekly*/Fairfax and *World Magazine* participated in a number of Central Otago activities. An article on the Central Otago Brand Manager was published in *NZ Life and Leisure* November.

Tourism NZ International Media and Trade staff famil: Tourism Central Otago hosted four staff from Tourism New Zealand on a regional famil 14 – 15 October 2014. They were the Media Advisor - Premium Sector, Media Assistant – Australia, Media Assistant – all markets and Trade Development Co-ordinator. The famil focussed on showcasing new and premium product/experiences relevant to the sectors the staff worked in. These familiarisations generally only visit regions on a 2-3 year cycle and are an important tool to ensure key trade and media staff who are responsible for attracting/organising trade and media visits to New Zealand are up to speed with the region and its offerings.

ODT Travel Features: *Otago Daily Times* features continued in this quarter – with travel articles on the Cuisine at Clyde event and Highlands Park published.

<http://www.odt.co.nz/lifestyle/travel/325370/delighting-clyde> <http://www.odt.co.nz/lifestyle/travel/321087/monster-attraction>

Qantas Inflight Magazine: TCO hosted Glenn Cullen an Australian based writer for Qantas *Inflight* magazine from 6–11 October. Glenn completed a variety of cycling experiences, including the Rail Trail, riding with the locals, the Roxburgh Gorge trail and Heli-Biking. The article is expected to be published for the January 2015 inflight magazine.

Australian Country Magazine: Australian award winning photo-journalist Don Fuchs was hosted in Central Otago December 12 to 20. As well as pre-arranged interviews with local identities, Don enjoyed the Roxburgh Gorge Trail and a high country 4 Wheel Drive tour. He will produce 3 – 4 articles for *Australian Country Magazine* in 2015.

Sunday Times Travel UK: Journalist Alicia Miller from UK's *Sunday Times Travel* Magazine visited Central Otago 20 – 21 November. She experienced local wineries and cycled a day section of the Rail Trail. *Sunday Times* are producing a 'Total New Zealand Guide' – 30 pages covering all aspects of planning a trip to New Zealand, with content for first time visitors as well as features on specific stories that will appeal to repeat visitors. Alicia will be writing at least 10 pages covering her full schedule. The estimated advertising value (EAV) for the full itinerary is NZD \$131,828.50.

Mynavi News Japan (Online): The Editor of *Mynavi News* Japan, Sayaka Masumura visited Central Otago overnight on 4 December. Sayaka visited two of Central Otago's best known wineries. The article will be in the Travel section of *Mynavi News*. The overall article will be 10 pages with an EAV of approx. \$90,000NZD.

Digital & Social Media Marketing

The redevelopment of www.CentralOtagoNZ.com has progressed well through Oct-Dec with the main pages of the redesign now reaching Quality Control with Reserve Group. The core elements of the website are in place and testing and updating of imagery will take place early in the first quarter of 2015.

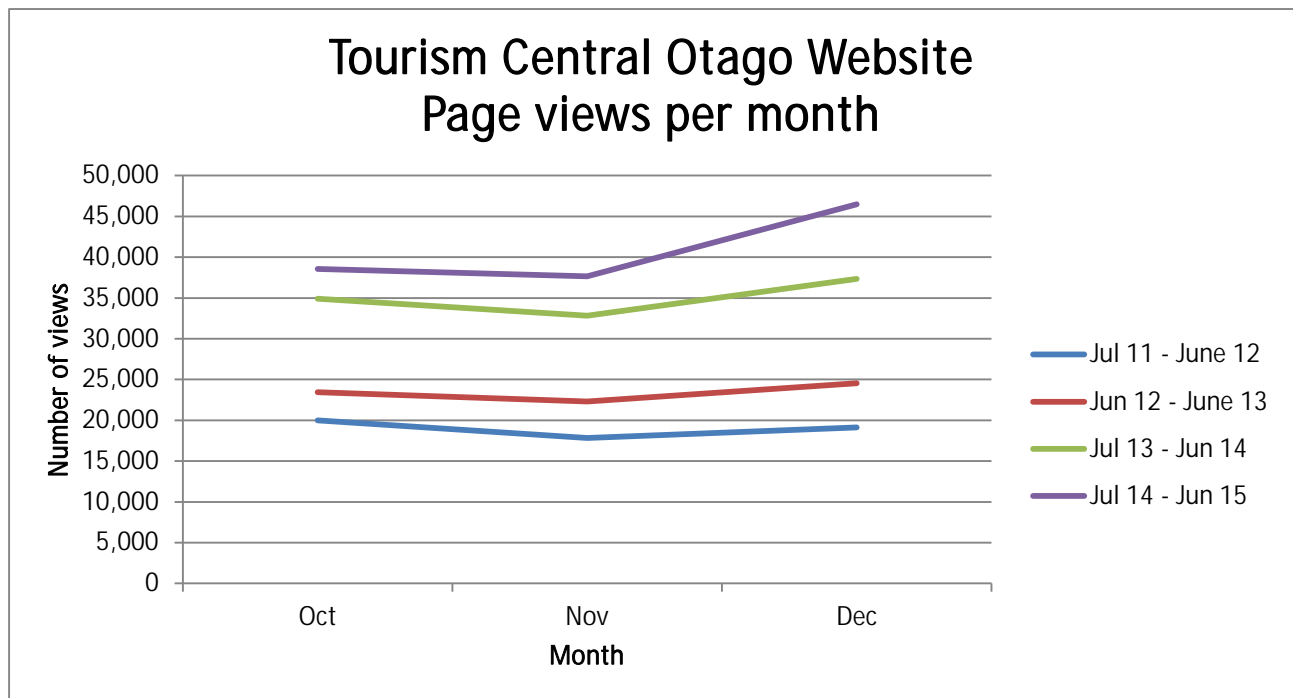
Assisted with the production and development of six visual presentations for the Cromwell i-SITE and two visual presentations for the Ranfurly i-SITE.

Setup Onelan screen presentations and formatting of base templates for the Cromwell i-SITE.

TCO successfully trialled the use of a tablet based database gathering tool at the Christchurch Motorhome show and Lake Taupo Cycle Challenge. This format reduces the need to print physical entry forms, reduces the potential for errors in manual data entry and decreases the staff time required for data entry post event.

Social Media: TCO continues to be active on several social media platforms focussed on ensuring that Central Otago maintains an active presence, and that posts are appropriate to the user demographic of each type.

Website Statistics: The graphs below show the 'Total Sessions' and 'Page Views' for the Central Otago NZ website compare figures for the October-December quarter over the last four years.



Community

Omakau Community Plan

The draft Omakau Community Plan was out for community consultation during November 2014. One late submission was received and a submission hearing was held on Tuesday 16 December. The submission was considered and changes made to the draft plan accordingly. The Omakau Community Plan is now finalised and the Omakau Community Plan Working Group will hold their first meeting on Wednesday 28 January to begin working towards achieving the recommendations.

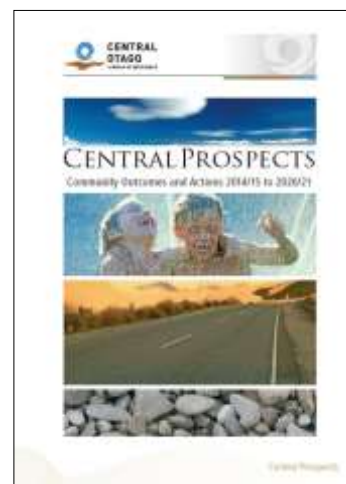
The working group plan to be the 'hub' from which to co-ordinate key projects from the plan and aim to get the wider community involved in projects that they have particular skills or interest in. The group welcomes anyone willing to join to help put the plan into action.

Community Outcomes

Community outcomes have been updated following a desktop review. The process included a thorough review of current Council and community-owned strategies and plans. These strategies and plans have been developed as a result of extensive community

consultation and so reflect the aspirations and goals of the wider community.

As a result, there have been some amendments made to the community outcomes and the *Central Prospects* booklet has been updated accordingly.



Regional Brand

Opportunities

Showcasing the key stories that set this region apart in the Cromwell i-Site has been a great opportunity for the regional identity brand. Capturing the essence of these stories and depicting it in an image form only helps to reinforce what is special about Central Otago as a place to live work and play. Completing the stories before the December opening has been a focus for the Brand Manager during this quarter. Below are examples of some of the 12 panels that capture Central Otago and the various activities of interest to both locals and visitors alike.



To show Council's commitment to the Central Otago regional brand in its various forms of communication, the brand manager has been assisting with the development of a style guide for Council. This is to assist staff with delivering a consistent look in their communication, in terms of font, specific colour palette, minimum size of logos, use of imagery and using the appropriate templates for example.

There are a number of additional templates being developed that integrate the Council logo with the regional brand in particular for email addresses and business cards.

Below is an example of the new layout to be used for external emails. There is also a more simplified version for internal emails.

 CENTRAL OTAGO DISTRICT COUNCIL	ANNE PULLAR Manager Community Services 1 Dunroffing Street PO Box 122, Alexandra 9340 New Zealand	p +64 3 448 6979 m +64 27 437 0630 f +64 3 440 0606 e anne.pullar@codc.govt.nz w www.codc.govt.nz	FOLLOW US ON 	 CENTRAL OTAGO A WORLD OF DIFFERENCE <i>A proud partner of the regional brand.</i>
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There have also been templates developed for the digital information systems that are used at the Roxburgh Service Centre and will be used at the Cromwell i-Site and in the future at the Council main office, service centres, libraries and pools. Below is an example one of the Council templates that has been developed.



Promotions

Vincent

The Vincent Community Board received an update on progress/report back on 2013-14 funded projects from Promote Dunstan, Alexandra Entranceways Group and Central Otago Arts Trust. The Arts Trust project was complete and the Board confirmed it had met the conditions of the approved grant. The Alexandra Entranceways and Promote Dunstan projects are in progress but incomplete. The Board requested they receive a report back on these projects as soon as possible on completion.

The Board received applications to the 2015-16 Vincent Community Board promotions grants at its December meeting. Applications were received to the Alexandra promotions grant from five groups/organisations – Alexandra Thyme Festival, Promote Alexandra, Alexandra Toy Library, Icelnline and Central Otago Arts Trust. The received applications were for an amount exceeding the available grant in the Annual Plan by \$2,578. All applicants received grant funding with the Board reduced the amounts approved for Promote Alexandra's Festive Decorations project and Thyme Festival to ensure that approved grants were allocated within the amount budgeted.

There were no applications to the Earnsclough/Manuherikia Promotions Grant and the full amount of this grant for the 2015-16 year remains available for distribution.

Cromwell

The Cromwell Community Board received report backs for promotions grant projects funded in the 2013-14 year from Cromwell and Districts Promotions Group, Bike Week NZ, Cromwell Street Sprints, Cromwell Community Arts and Rotary Club of Cromwell. All groups received confirmation that they had fulfilled the requirements of their approved grants.

The Cromwell Rugby Club Rugby Invitational event for 2014 was cancelled and the allocated grant of \$2,000 returned to the Board.

The Board received an application to the remainder of the 2014-15 promotion grant from the Cromwell and Districts Community Trust. The Board approved a grant of \$2,000 for the establishment of a Cromwell Ambassador training programme. A balance of \$6,587 remains available in the promotion grant budget for distribution within the 2014-15 year.

The Board received funding applications to the 2015-16 financial year promotion grant at its December meeting. Six groups/organisations made applications to the Board – Cromwell and Districts Community Arts Council, Central Otago Motorsport Club, Bike Week NZ, Cromwell Heritage Precinct Retailers, Cromwell and Districts Community Trust and Cromwell and Districts Promotions Group. The total amount of all applications exceeded the budgeted grant amount by \$59,781.

The Board reviewed all applications and approved grants as below with the final amount being within the budgeted amount available.

Project Name / Applicant	\$'s Requested	\$'s Approved
Bike Week NZ event 2016	\$2,500	\$1,500
Central Otago Motorsport Club Street Sprint 2016	\$2,000	\$1,500
Cromwell and Districts Community Trust (CDCT)– Native Planting	\$2,000	\$0 Referred to alternative funding opportunity.
CDCT – Cromwell Ambassador Programme Marketing	\$2,000	\$1,500
CDCT - Youth Art in the Mall phase 2	\$3,000	\$2,000
Cromwell and Districts Community Arts Council (CDCA) – CO Trashion Show 2015	\$1,500	\$1,500
CDCA – Light Up Cromwell 2015	\$1,000	\$1,000
CDCA – Chamber Music Series concerts 2015-2016	\$750	\$750
CDCA – Across the Bridge in Bannockburn 2015	\$2,000	\$1,500
Cromwell and Districts Promotions Group (CDPG) – Employment Media Manager	\$12,000	\$12,000
CDPG – Employment Community Relationship Manager	\$25,000	\$25,000
CDPG – Employment Fundraising and Consents Manager	\$13,000	\$13,000
CDPG – Advertising General	\$6,300	\$5,000
CDPG – Advertising Website Hosting / maintenance	\$4,000	\$4,000
CDPG – Local Activity Support	\$10,000	\$0
CDPG – Town Centre Promotions	\$5,500	\$5,500
CDPG – Brochures, Signs and Banners	\$6,500	\$4,000
CDPG – Events – Fireworks Display	\$8,000	\$2,000
CDPG – Events- Cromwell Summer Festival	\$5,000	\$3,000
CDPG – Completion of Bannockburn Walkway	\$6,700	\$0 Referred to alternative funding opportunity.
CDPG – Extension of track Pisa Moorings to head of Lake Dunstan	\$20,000	\$0 Referred to alternative funding opportunity.
CDPG – Metal Frames for temporary signs	\$3,650	\$0
CDPG – Repairs and Maintenance Plastic Hire equipment	\$1,000	\$1,000
CDPG – Repaint and sign write Team Cromwell event trailer	\$2,700	\$2,700
CDPG – Operating Expenses	\$16,100	\$15,000

Maniototo

The Maniototo Community Board received applications to the 2014-15 year promotion grant at its October meeting. It approved the following grants.

Project Name / Applicant	\$'s Requested	\$'s Approved
Maniototo Promotions Group (MPG) Dunedin Spring Campaign	\$4,951	\$2,000
MPG - Paid time to maintain and update Maniototo website, develop facebook and send out media releases	\$2,400	\$0 Declined
Rural Art Deco Maniototo – Summer Festival 2015	\$1,120	\$1,120

There was one application received to the December funding round. The Board approved a grant of \$2145 to Patearoa Ratepayers Association for a new Patearoa Brochure.

Following the two scheduled funding rounds, the Board has \$9,735 remaining in its Maniototo Promotions budget and \$5,000 in the Promotions Heritage projects budget for the 2014-15 year.

PLANNING and environment

planning civil defence
rural fire building control
liquor licensing dog control and registration
environmental health



Planning & Environment

OUR SPACE

Planning and Environment encompasses the following activities:

- Resource Management
- Building Control
- Environmental Health
- Liquor Licensing
- Dog Control and Registration
- Rural Fire
- Emergency Management

All planning and environment activities contribute to all three of our community outcomes.



Resource Management

Building Control

Number of Building Consents Processed and Value of Building Work

In the period 1 October to 31 December 2014 a total of 184 Building Consents were issued at a value of \$ 24,726,380.

An analysis of trends in building consent numbers and their values indicates that the number of consents received in this quarter was up 3.9% and the value had an increase of 16.5% when compared to the same period last year.

Processing Times

The attached Winchart indicates that the end to end processing times for building consents was an average processing time of 25.9 customer days (not statutory processing days)

Note:

The end to end times shown on the Winchart provides a quarterly average processing time in customer days (including weekends)

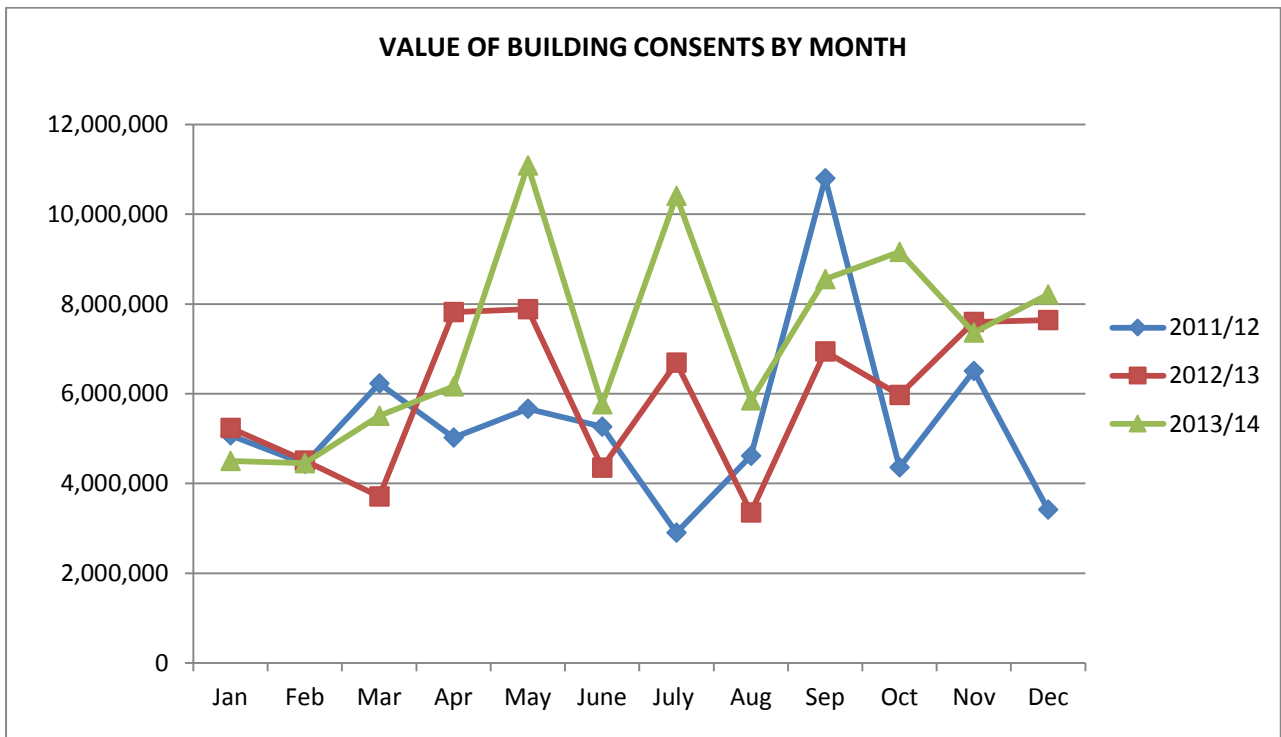
In term of Statutory processing time frames the average processing time for the quarter was 11 working days, well within the statutory requirement of 20 working days. 100% of all consents issued were issued within statutory time frames. The increase in processing times from 7 -10 days for the same quarter last year is mainly a result of the amount of peer reviewing of new staff's work. This is in order to satisfy accreditation requirements and to ensure all new staff are competent to perform allocated tasks.

Capacity

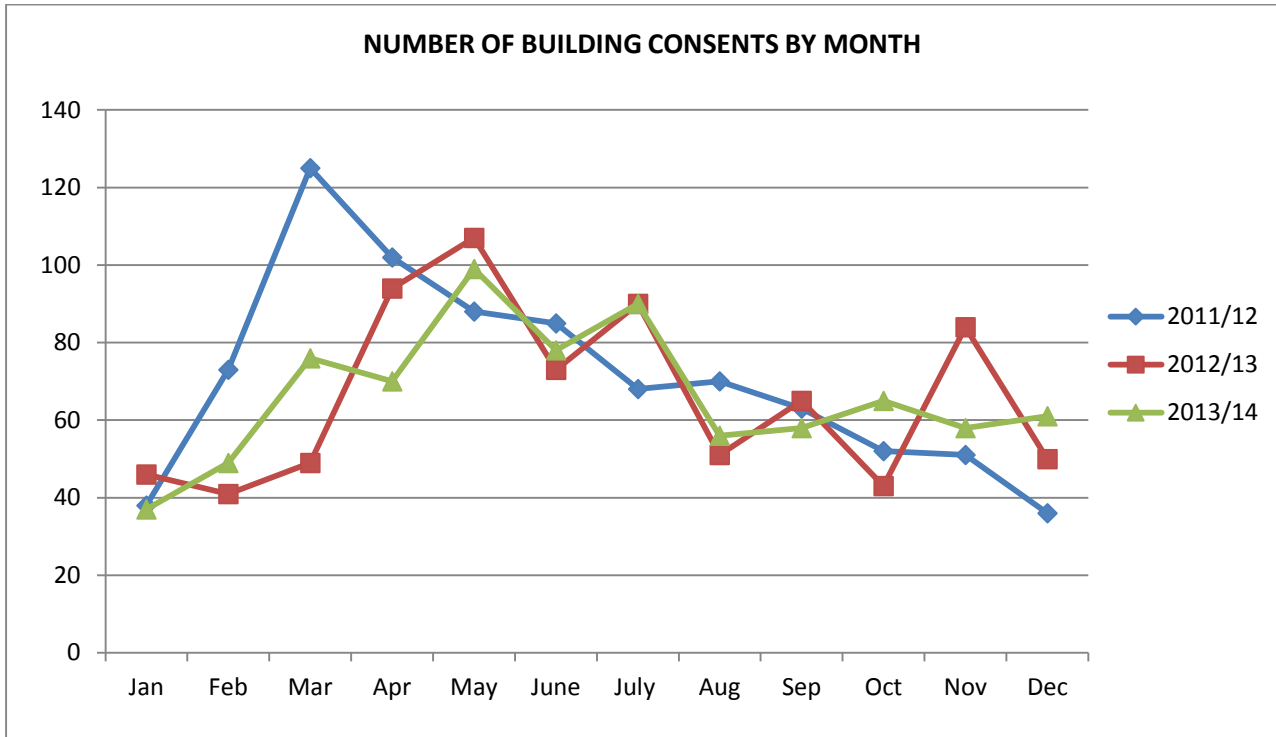
The processing times indicate that our capacity to process building consents is at a good level to meet customer demands in terms of the amount of building activity in the region.

It is important that we continue to consider the inevitable legislative changes that will be imposed by MBIE which may have a direct impact on staffing needs in the future.

BUILDING CONSENTS - BY VALUE			
	2011/12	2012/13	2013/14
Jan	5,071,434	5,236,942	4,504,511
Feb	4,434,537	4,505,859	4,452,432
Mar	6,226,677	3,707,700	5,508,098
Apr	5,021,650	7,818,436	6,160,388
May	5,665,584	7,881,058	11,082,742
June	5,261,999	4,353,463	5,767,356
July	2,901,041	6,689,217	10,410,031
Aug	4,614,470	3,355,377	5,846,351
Sep	10,800,064	6,944,115	8,551,268
Oct	4,358,637	5,974,252	9,160,165
Nov	6,505,975	7,594,899	7,360,192
Dec	3,419,300	7,642,416	8,214,023
Total	64,281,368	71,703,734	87,017,557
Increase from last year		12%	21%



BUILDING CONSENTS - BY NUMBER			
	2011/12	2012/13	2013/14
Jan	38	46	37
Feb	73	41	49
Mar	125	49	76
Apr	102	94	70
May	88	107	99
June	85	73	78
July	68	90	90
Aug	70	51	56
Sep	63	65	58
Oct	52	43	65
Nov	51	84	58
Dec	36	50	61
Total	851	793	797
Increase from last year		-7%	1%



VINCENT		\$
Total for October to December 2014	75	10,746,474
Year to date (from 1 July)	155	17,426,427
Alexandra Ward		
Agricultural - New farm shed	3	51,795
Commercial - Other	4	988,000
Residential - New Dwelling	5	1,736,378
Residential - Dwelling alteration (internal only)	6	66,000
Residential - Relocate dwelling on to site (site-works)	1	20,000
Residential - New garage	3	116,000
Residential - New carport	1	5,000
Residential - Retaining wall	1	8,000
Residential - Heating appliance	5	25,000
	29	3,016,173
Year to date (from 1 July)	78	6,565,666
Earnsclough / Manuherikia Ward		
Agricultural - New farm shed	2	432,600
Agricultural - Other	2	975,000
Commercial - Retail/cafe/restaurant/bar - additions and alterations	1	622,000
Commercial - Marquee	1	5,000
Commercial - Other	2	209,917
Residential - New Dwelling	13	4,407,884
Residential - Dwelling alteration (internal only)	4	53,000
Residential - Dwelling additions and alterations	9	593,500
Residential - Relocate dwelling on to site (site-works)	1	195,000
Residential - New garage	2	42,000
Residential - New garage/sleep-out	1	80,000
Residential - Outbuilding relocated on to site	1	60,000
Residential - Retaining wall	1	30,000
Residential - Heating appliance	5	19,400
Residential - Demolition (domestic)	1	5,000
	46	7,730,301
Year to date (from 1 July)	77	10,860,761

CROMWELL		
Alterations, repairs, extensions	1	5,000
Agricultural - New farm shed	9	225,880
Agricultural - Wind machine	4	18,000
Commercial - New industrial	2	613,560
Commercial - New warehouse/showroom/offices	1	100,000
Commercial - New motel/hotel/accommodation building	1	330,000
Commercial - Motel/hotel/accommodation building - additions	1	140,000
Commercial - Marquee	1	1,000
Commercial - Other	7	621,925
Residential - New Dwelling	18	6,798,571
Residential - Dwelling alteration (internal only)	7	89,350
Residential - Dwelling additions and alterations	5	201,500
Residential - New units (multi-unit)	1	450,000
Residential - Relocate dwelling on to site (site-works)	2	118,400
Residential - New garage	8	281,300
Residential - New carport	2	13,000
Residential - New sleep-out	1	25,000
Residential - New garage/sleep-out	1	65,000
Residential - Heating appliance	5	17,700
Residential - Plumbing and drainage only	2	17,000
	79	10,132,186
Year to date (from 1 July)	187	24,778,336

MANIOTOTO		
Agricultural - New farm shed	2	69,090
Residential - New Dwelling	4	1,116,735
Residential - Dwelling alteration (internal only)	2	149,850
Residential - Dwelling additions and alterations	2	101,500
Residential - Relocate dwelling on to site (site-works)	1	86,000
Residential - New carport	1	9,980
Residential - Heating appliance	5	23,500
	17	1,556,655
Year to date (from 1 July)	26	2,328,835

TEVIOT VALLEY		
Agricultural - New farm shed	1	16,000
Commercial - New warehouse/showroom/offices	1	1,567,447
Commercial - Community building (eg. church/clubrooms/toilet)	1	288,440
Commercial - Other	2	27,000
Residential - New Dwelling	1	15,000
Residential - Dwelling alteration (internal only)	2	60,000
Residential - Dwelling additions and alterations	1	250,000
Residential - Relocate dwelling on to site (site-works)	1	24,678
Residential - New garage	3	53,500
Residential - Heating appliance	1	5,000
	14	2,307,065
Year to date (from 1 July)	21	3,549,765

SUMMARY OF BUILDING CONSENT STATISTICS		
Vincent		
Alexandra	29	3,016,173
Earnsclough/Manuherikia	46	7,730,301
Cromwell	79	10,132,186
Maniototo	17	1,556,655
Teviot Valley	14	2,307,065
Total for October to December 2014	185	24,742,380
Year to date (from 1 July)	389	48,083,363

ANALYSIS FOR OCTOBER TO DECEMBER 2014		
Alterations, repairs, extensions	1	5,000
Agricultural - New farm shed	17	795,365
Agricultural - Wind machine	4	18,000
Agricultural - Other	2	975,000
Commercial - New industrial	2	613,560
Commercial - Retail/cafe/restaurant/bar - additions and alterations	1	622,000
Commercial - New warehouse/showroom/offices	2	1,667,447
Commercial - New motel/hotel/accommodation building	1	330,000
Commercial - Motel/hotel/accommodation building - additions	1	140,000
Commercial - Community building (eg. church/clubrooms/toilet	1	288,440
Commercial - Marquee	2	6,000
Commercial - Other	15	1,846,842
Residential - New Dwelling	41	14,074,568
Residential - Dwelling alteration (internal only)	21	418,200
Residential - Dwelling additions and alterations	17	1,146,500
Residential - New units (multi-unit)	1	450,000
Residential - Relocate dwelling on to site (site-works)	6	444,078
Residential - New garage	16	492,800
Residential - New carport	4	27,980
Residential - New sleep-out	1	25,000
Residential - New garage/sleep-out	2	145,000
Residential - Outbuilding relocated on to site	1	60,000
Residential - Retaining wall	2	38,000
Residential - Heating appliance	21	90,600
Residential - Plumbing and drainage only	2	17,000
Residential - Demolition (domestic)	1	5,000
	185	24,742,380

Enforcement

Six enforcement notices were issued to the owners of vehicles that were being advertised for sale and parked on Barry Avenue. The owners were in breach of the Council's Trading in Public Places Bylaw. They were all contacted and requested to remove their vehicles.

GOVERNANCE and corporate services

communication
administration buildings



Governance

OUR SPACE

The governance activity is at the forefront of everything we do. While the Council provides many different services, it is the governance activity that supports elected members to be effective and responsible decision-makers. This activity facilitates and supports Council and community boards, ensures agendas are published and available to the public and runs local body elections every three years.

The governance activity contributes indirectly to all three main community outcomes.



Corporate Services

OUR SPACE

The corporate services activities provide both direct and indirect support across the organisation that allows Council to function efficiently and effectively. The corporate services activity contributes indirectly to all three main community outcomes.



Communications

During October Council consulted on its Draft Significance and Engagement Policy, a document that gives the Central Otago community a better understanding of how and when it can expect to be involved in shaping decisions about Council's key plans, policies and issues. The policy was adopted in November following amendments arising from public feedback.

In late October we made our archive catalogue and samples of our archival material available online on our website for the first time. This was the culmination of a large piece of work by Records & Archives Officer Kas McEntyre. Our Council website continues to trend up in terms of viewer statistics with 78912 page views in the October-December quarter (up about 2900 on the previous quarter).

We are also continuing to build our online presence in the social space. By the end of our first year on Facebook we had 1126 page likes and this is proving to be a popular platform for people to share and comment on Council news.

On the internal communications front preparations were made to launch a new Council Intranet in early 2015.

Preparation for the Long Term Plan and the associated Consultation Document ramped up in this quarter. Council will engage with the community on its Long Term Plan during April/May 2015.

Information Systems

Rural Aerial for GIS System

Council Rural Aerials haven't be flown since 2006-2008. With the assistance of LINZ and working in conjunction with the Southern Councils Consortium, we are now flying the rural areas with 75% completed to date. Dependent on weather, we are expecting flying to be completed this summer flying season, with the new rural aerials being available to Council and the Community mid to late 2015.

Updated Geographic Information Viewer

Central Otago District Council has upgraded its Geographic Information Systems (GIS) Viewer – for the benefit of both staff and contractors, and the public.

GIS is information portal to communicate geospatial and corporate data, enhancing the value of the data by allowing it to be visualised and analysed within an interactive map.

Available to the public via the Council website – www.codc.govt.nz/maps - the public GIS Viewer is one of the top ranking pages on our Council site and is a valuable tool for real estate agents, developers, planners, who use it to access property information such as rates, building and resource consents, and urban and rural aerial maps.

The reasons for the recent upgrade to the viewer included improved performance, GPS location services and making the viewer 'responsive' like the CODC website so it can be viewed easily on tablets and smart phones.

Future plans for the public GIS including presenting cemetery and wheelie bin information.

Staff and contractors have recently been through training with the Information Services Team on the new internal GIS features. Training could similarly be run for the public if there is sufficient interest.