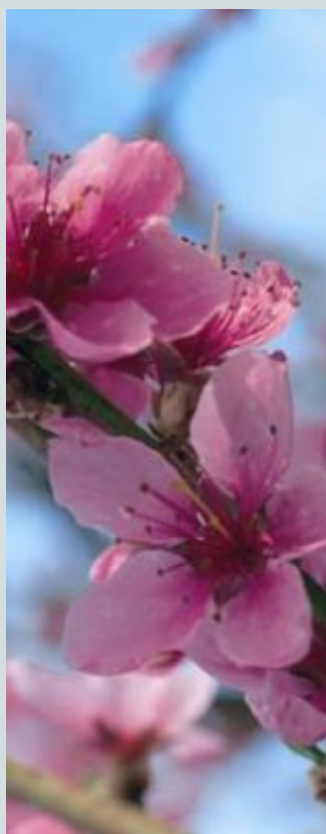


July to September 2015

QUATERLY ACTIVITIES REPORT

Central Otago District Council



Contents

Our Activities	4
Water	6
Wastewater	12
Stormwater	18
Transportation	20
Waste Minimisation	28
Other Infrastructure	35
Parks, Reserves and Cemeteries	38
Community Facilities, Libraries and Swimming Pools	40
District Development	52
Planning and Environment	72
Governance and Corporate Services	80

Our Activities

'Our Activities' provides a detailed overview of our activities from the last quarter and looks ahead to planned work for the next three months.

The groups of activities incorporate the core services that we deliver and we give particular consideration to how these core services contribute to the community in our decision-making process.

While some of the activities relate to legislation such as the Building Act 2004 and the Resource Management Act 1991, they contribute to the community's social, cultural, environmental and economic well-being and therefore also contribute to the community outcomes in some way, either directly or indirectly.

Corporate support provides the internal processes and support required for the organisation to carry out its activities.

<h2>Water</h2>	<h2>Wastewater</h2>	<h2>Stormwater</h2>
<h2>Transportation</h2>	<h2>Other Infrastructure</h2> <p>Waste Minimisation, Elderly Persons' Housing, District/Commercial Property, Public Toilets, Airports</p>	<h2>Community Services</h2> <p>Parks & Recreation, Cemeteries, Community Facilities, Libraries, Swimming Pools District Development: Economic Development, Tourism, Community Planning, Visitor Information Centres, Central Otago Brand, Promotions & Grants</p>
<h2>Planning & Environment</h2> <p>Resource Management, Building Control, Alcohol Licensing, Dog Control & Registration, Environmental Health, Emergency Management</p>	<h2>Governance & Corporate Services</h2> <p>Elected Members' Support, Administration Buildings, Personnel, Communications, Customer Services & Administration, Financial Planning & Reports, Information Systems</p>	

WATER



Water Services Overview

The water services activity provides water, wastewater, and storm water services to the urban areas of Central Otago.

The water service team’s goal is to operate and maintain the water systems and to provide water and wastewater service that meet the standards required by central and regional government public health and environmental quality standards at the lowest possible cost.

Our goal is to provide certainty in the quality and availability of residential water supplies, as well as education on water conservation.

This activity contributes to the following community outcomes:

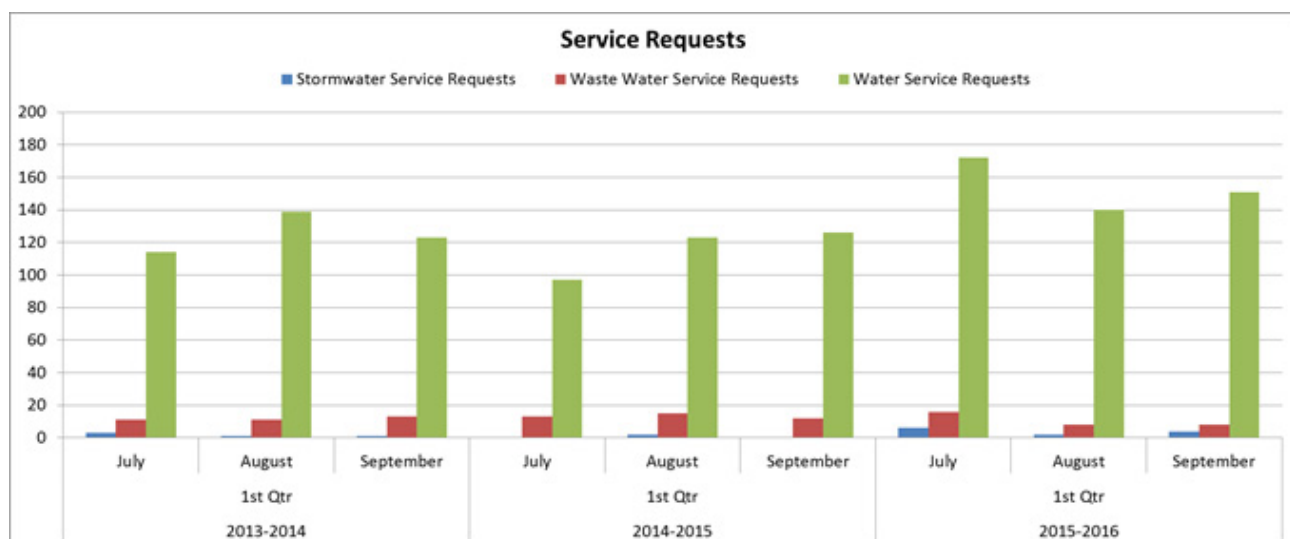


Operational Activity this Quarter

Water Service Requests

Analysis of service requests over this quarter show that requests are running above normal levels for the same period in previous years. There have been increases in final meter reads relating to house sales in the district and water connection faults.

The numbers displayed in the following graph are the total numbers of service requests recorded for the Water Services Activities.



Water

We manage 10 public water supply schemes, servicing approximately 13,500 residents. We **supply the community with treated water** at a suitable pressure and quantity. Each scheme is different but operates under the same basic process. Water is drawn from a lake, river or bore before being treated to a required standard. Treated water is then pumped to elevated storage reservoirs for distribution. The reservoirs **ensure sufficient quantities are available for consumption and firefighting** while the elevation produces the required pressure.

This activity contributes to the following community outcomes:



Our Measures

How we Measure Success	Our Aim	Comments
The percentage of real water loss from the network reticulation system (leaks, metering inaccuracies)	Target Current Annual Real Losses from the networked reticulation system \leq 20% of water produced	Target achieved.
Percentage of budgeted capital works completed annually	To complete more than 90% of budgeted capital works	Target not yet achieved.
Percentage of budgeted renewals completed annually	To complete more than 90% of budgeted renewals	Target not yet achieved.
Time with water per customer per annum (planned and unplanned)	To maintain supply to customers for \geq 99% of the time	Target achieved.
Fault response time to urgent call-outs	Attendance: Target median time to get to site \leq 120 minutes Resolution: Target median time to resolve \leq 480 minutes	Target achieved.
Fault response time to non-urgent call-outs	Attendance: Target median time to get to site \leq 1440 minutes Resolution: Target median time to resolve \leq 4320 minutes	Target achieved.
The average consumption of water per day per resident	To maintain water demand at $<$ 600 L/person/day	Target achieved. This result is for the last 12 month period.

How we Measure Success	Our Aim	Comments
Total number of customer complaints for: <ul style="list-style-type: none"> • Water clarity • Water taste • Water odour • Water pressure & flow • Continuity of water supply • Responses to water service requests 	≤ 13 per 1000 connections	Target achieved.
Compliance with the NZ Drinking Water Standards	Pt4: Bacterial: Alexandra = Yes Clyde = Yes Cromwell = Yes Naseby = Yes Omakau/Ophir = Yes Patearoa = Yes Pisa Village = Yes Ranfurly = Yes Roxburgh = Yes Pt5: Protozoal: Alexandra = No Clyde = No Cromwell = No Naseby = No Omakau/Ophir = No Patearoa = No Pisa Village = No Ranfurly = No Roxburgh = Yes	Target achieved.

Alexandra Water

New Water Source

The first stage of the work towards implementation of the new Lake Dunstan bore supply is progressing well. A draft report has been received from Beca consultants addressing the options for the geographical areas to be supplied by the scheme, and the options for the levels of demand (quantity of water per house) that Council will design for. This is all essential work so that we know how many bores are required at the site, the sizing of the pumps, the requirements for storage, and the layout and size of the trunk mains. This work is intended to be reported to the December meeting of the Three Waters Infrastructure committee for decision on design parameters, so that the detailed design can proceed.

Bridge Hill Rising Main Renewal

The section that failed last December has been surveyed and a replacement size has been selected for this area. The original 400-450 mm pipe size was designed for the original gravity system that was feed from Butchers Dam. The installation of the bore field and subsequent booster pump station has reduced this flow and capacity requirements of this pipeline. This is due to the change in supply area between the Bridge Hill areas compared to the whole town. The pipe size that is proposed to replace this section of pipe and capable of providing the same level of service is now 250 mm.

Fulton Hogan installed a 400mm diameter gate valve on the water main between Gillaly Way and Bodkin Road. The valve was temporarily shut to confirm if the reservoir could be kept topped up with the Bridge Hill Rising Main shut off for the upcoming renewal works.

Fulton Hogan has removed the trees above the water main at Bodkin Road that caused the major water problem last Christmas.

The next stage of this project is to install the 70m section of 250mm pipeline prior to the summer demand period. Fulton Hogan has programmed this work for the next quarter.



Network Extension

45-49 The Half Mile. An investigation into a leaking house connection revealed a lack of fire hydrant coverage in this area that requires an extension of water main. This work has commenced and is expected to be installed to meet CODC's standards for urban firefighting coverage. Benchmark Construction will complete this work in the next quarter.

Treatment Plant Bore Pumps

One of the five bore pumps at the Alexandra intake has come the end of its life. The repairs required to fix it were very close to the cost of a new one. A new pump was purchased and installed to ensure the operation continued.

Patearoa Water

Pump Renewals

The bore pump at Patearoa saw the end of its life when the shaft broke. A new pump was purchased and installed to ensure the operation continued.



Naseby and Ranfurly Water

Hawkdun Idaburn Irrigation

The source water for both Naseby and Ranfurly have used the Hawkdun irrigation water for a number of decades. Since 1929 and 1950 the water has been used by Naseby and Ranfurly respectively. This activity has been based on a gentlemen's agreement for this duration. Both parties have identified this has a possible risk with the proposed changes to the irrigation companies in the area and have been working on a draft agreement to formally record this.

Roxburgh Water

Branxholm Street

Council is currently working on obtaining property owner permissions to enable the contractor to start the renewal of the water main for these properties. The difficulty with this site is the number of service issues that the steep properties present limits the location options. This can often be a conflict with the expectations of the private property owners.

Ranfurly Water

Water Supply Intake

Fulton Hogan has removed gravel build up behind the Ranfurly intake. This is a regular task undertaken to ensure water flows to the intake pipework. This work is permitted as part of the resource consent for this supply.



District Wide Water

Supply Reticulation Renewals

Caulfield Street – Benchmark Construction completed the last of the connections in Caulfield Street/Davis Street and final reinstatement.

Tamblyn Drive Lake Roxburgh – Benchmark Construction has installed the new water mains for this section of Lake Roxburgh Village.

Molyneux Park Backfields Irrigation – Fulton Hogan has completed the installation of the pop up irrigation system and is now testing and commissioning the system.

WASTE water



Wastewater

We manage eight public wastewater schemes, servicing approximately 12,500 residents. Each scheme **pumps, reticulates and treats the wastewater** generated by your household as well as from businesses and industrial processes. Wastewater is **treated to a statutory standard and then discharged into a nearby water body or onto land**. Privately owned septic tanks are used in townships without reticulated schemes.

This activity contributes to the following community outcomes:



Our Measures

How we Measure Success	Our Aim	Comments
Number of complaints received from customers per 1000 connections	Number of sewage odour complaints ≤ 1 per 1000 connections Number of sewerage system faults & blockage complaints ≤ 11 per 1000 connections Number of complaints regarding responses to sewer service requests ≤ 1 per 1000 Total number of customer complaints ≤ 13 per 1000	Target on track
Percentage of budgeted capital works completed annually	To complete more than 90% of budgeted capital	Target on track
Percentage of budgeted renewals completed annually	To complete more than 90% of budgeted renewals	Contract let for pipework renewals to be completed in second quarter.
Compliance with discharge consents	No. of abatement notices = 0 No. of infringement notices = 0 No. of enforcement orders = 0 No. of successful prosecutions = 0 Council target (all enforcement actions) = 0	Target Achieved
Fault response times	Attendance: Target median time to get to site ≤ 120 minutes Resolution: Target median time to resolve the problem ≤ 480 minutes	Improvements required in data capture to measure this KPI
Number of dry weather sewerage overflows from sewerage scheme	Number of dry weather sewerage overflows ≤ 1 per 1000 connections	Target on track

Alexandra Wastewater

Ultraviolet Disinfection Project

Contractor MPL (Marshall Projects Ltd) has established its site office and has installed a perimeter fence to include the UV building area. In the next report period MPL will commence construction of the foundations for the new 300m³ balance tank. MPL has finalised the design for construction. The geotechnical engineer has been on site to enable final design. Physical works are due to commence, with the completion date targeted for the end of November 2015.

Alexandra Sludge Disposal

Harrison & Grierson have been on site looking into our process for sludge production at the Alexandra Wastewater Plant. They have been tasked with producing a report to improve the process of our system to reduce both the volume of sludge and the cost of disposal. We are expecting to have this report back by the end of October.

Clyde Wastewater

Objective and Issues Workshop

Engineering, planning staff and councillors met twice in workshops that detailed the issues and objectives for a possible wastewater solution for the Clyde community. The group discussed possible key performance measures that options would be graded against. The key driving and defining item will be the consultation process with the Clyde community around the District Plan input for where Clyde sees itself into the future.

Cromwell Wastewater

Resource Consent Renewal

There are four distinct projects associated with consent compliance, these are itemised below with the corresponding compliance date:

- Site Landscaping Works - completed
- Sludge Removal & Disposal - completion date 1 December 2015 - Tenders were invited for this process and the project was awarded in August.
- Treatment Plant Upgrade - completion date 1 January 2019
- Bannockburn Wastewater Effluent Pumping and Pond Decommissioning - completion date 1 January 2021



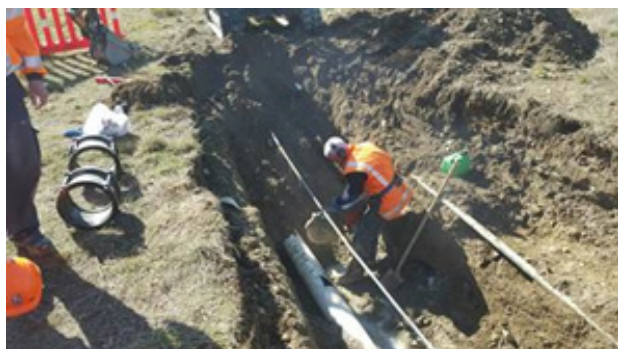
Desludging of the Ponds

The sub-contractor BWC Bruce Wilson Contracting has prepared the lay down pad for the four geotextile bags. The main contractor Dredging Solutions will undertake the pre-sludge removal survey next report period to determine more accurately sludge volumes to be removed. The sub-contractor, Aspect Environmental Liners Ltd has commenced installation of the lay down area liner. The liner is sealed and a gravel layer is placed over the sub membrane. The geotextile bags are placed over the gravel layer in preparation for dredging of sludge to commence.



Lowburn Pumping Main

There was a longitudinal split in a sewer rising main near the Lowburn Inlet between Lowburn and Cromwell. This caused raw effluent to rise to the surface. The overflow was contained in time to prevent any discharge to Lake Dunstan. A sucker truck was used to contain sewage and disposed back into the wastewater network. Fulton Hogan then repaired the faulty pipe.



Campervan Dump Stations

The two sites are being constructed on the Richard's Beach Road and Boundary Road sites for Cromwell and Alexandra respectively. The design was discussed and approved with the Parks team and the Motorhome Association to ensure the final product was suitable for the area and useful for the users. The target date for practical completion of this project is November this year.

Naseby Wastewater

Resource Consent Application

The current consent expires in March 2016. The application has been drafted in accordance with the report adopted by the Three Waters Infrastructure Committee in March 2015, and staff have commenced consultation with affected parties. The Development Engineer and the Manager Planning and Environment have met with representatives of Public Health South and Kai Tahu ki Otago, and at this informal stage the proposals have been received positively. The application for new consent has been submitted to the Otago Regional Council (ORC) and effected parties for their assessment. All four parties have signed off on the document and once ORC queries have been answered to their satisfaction, Council will receive the consent. Council is applying for a 35 year consent term.

District Wide Wastewater

Wastewater Reticulation Renewals

Reticulation Renewals contract work has been awarded to Pipeworks Limited. The installation method involves slip lining technology. Physical Works are scheduled to commence November 2015.

Wastewater Reticulation renewals are planned in the following towns.

Alexandra: Between Ventry St and Bringans St (Brandon St to Shannon St)

Cromwell: Between Donegal St and Molyneux St (Blyth St to Alpha St).

Omakau: Leask St (Alton St to Hindon St).

Naseby: Strode Ave (Near 7 Strode Ave).

Roxburgh: Scotland St (15 Scotland St to 17 Paisley Pl).

CCTV Condition Analysis Contract

The draft document for condition assessment of sewer and stormwater pipelines has been developed and reviewed for tendering. This work happens every three years and helps develop our capital works renewal programmes. The document is planned to be out to the market before Christmas this year.

STORM water



Stormwater

Our stormwater activity provides for the **safe removal of excess rainfall** that does not naturally permeate into the ground. We manage stormwater for 10 townships.

Stormwater is conveyed directly to waterways using piped infrastructure, natural water courses and open channels. We have a responsibility to **ensure communities are not adversely impacted by localised flooding**. This includes liaising closely with the roading activity on ponding issues. Flood risks from large catchments, like the Clutha and Taieri rivers for instance, are managed by the Otago Regional Council (ORC).

This activity contributes to the following community outcomes:



Our Measures

How we Measure Success	Our Aim	Comments
Percentage of budgeted capital works completed annually	To complete more than 90% of budgeted capital works	Target on track.
Percentage of budgeted renewals completed annually	To complete more than 90% of budgeted renewals	Target on track.
Compliance with discharge consents	No. of abatement notices = 0 No. of infringement notices = 0 No. of enforcement orders = 0 No. of successful prosecutions = 0 Total for all enforcement actions = 0	Target on track.
Number of flooding events that occurred and habitable floors affected	Target number of habitable floors affected ≤ 1 per 1000 properties	Target achieved.
Response time to attend flood events	Target median time to get to site ≤ 120 minutes	Improvements required in data capture to measure this KPI.
Number of complaints received about stormwater performance	Total number of customer complaints ≤ 2 per 1000 properties	Target achieved.

Alexandra Stormwater

As a result of the Wastebuster's fire there was a potential risk to the Alexandra water supply bore field. The water that was used to douse the flames of the fire drained into the stormwater system and surrounding ground water. The stormwater system collects the surrounding drainage and deposits this into a soakage area adjacent to the bore field. Samples were collected and tested from the monitoring wells and bore field to determine the possible risk to the water supply. Also all of the pumps closest to the town were turned off for the week to further reduce this possible risk. As a result of the quick work of our staff and contractors the risk was quickly downgraded and normal operations could continue after 48 hours.

TRANSPORTATION



Transportation

Our Transportation activity **enables the movement of goods, people and services across our district**. We have 1886km of roads spreading throughout the district, with 1739km of rural roads and 147km of urban streets.

We have 175 bridges, just under 5000 culverts and close to 12,000 hectares of road reserves. Our focus for the next 10 years is to **deliver an efficient, fully accessible, safe roading network**.

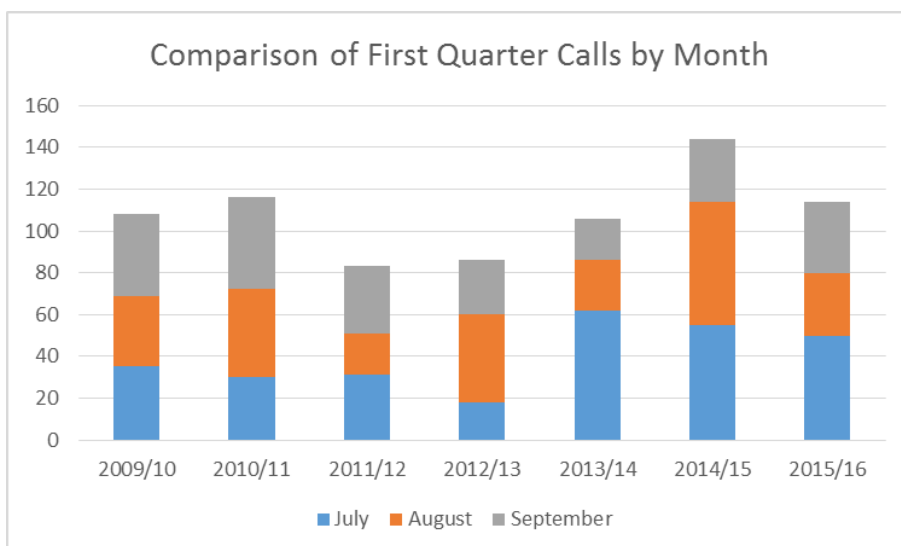
This activity contributes to the following community outcomes:

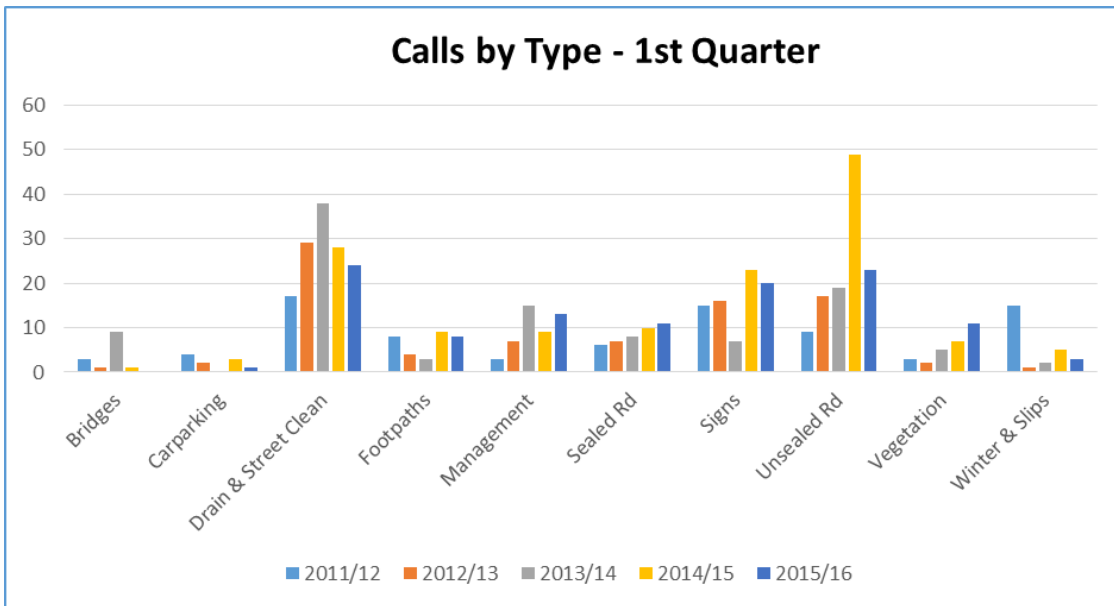


Timely Intervention

There has been an increased focus on addressing ongoing issues and responsiveness, which has seen a reduction in the number of calls received in this quarter compared to last year. This focus will continue, along with improving feedback to customers regarding the timing of programmed work.

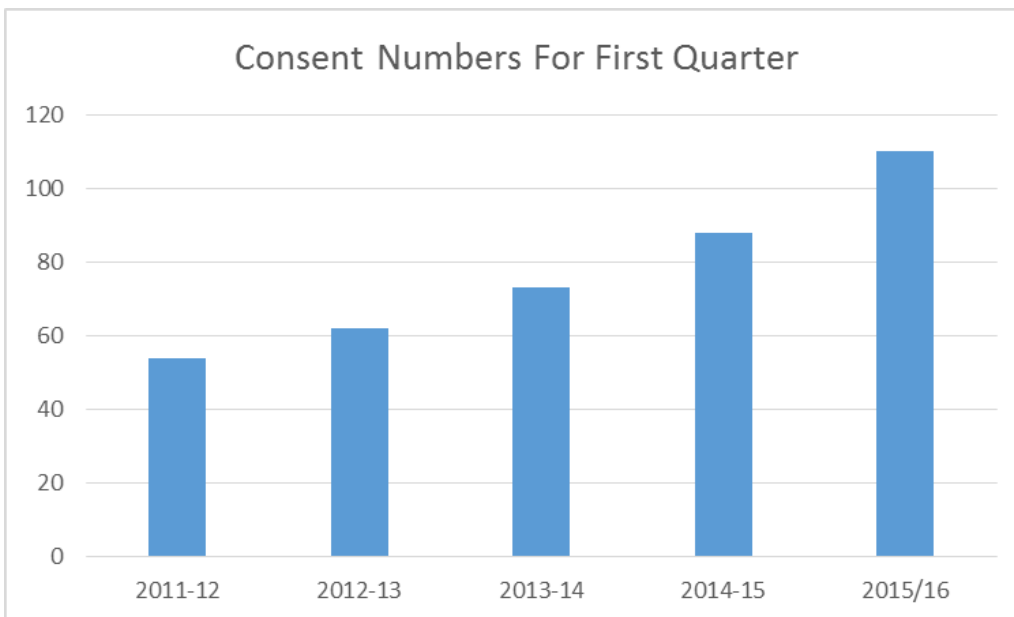
Year	2009/10	2010/11	2011/12	2012/13	2013/14	2014/15	2015/16
Nmmber of calls for first quarter	108	116	83	86	106	144	104





Quick Response

The number of consent applications received continues to grow, with a 25% increase in the number of consents received in the first quarter of this year compared to the same period in 2014/15. This is a 100% increase compared to the same period four years ago. The average length of time taken to issue these was less than one day, which is consistent with last year.



Type of Consent	Type of Consent Applications Received				
	2011/12	2012/13	2013/14	2014/15	2015/16
Traffic management plans	17	19	19	32	28
Road opening notices	26	24	36	34	48
License to occupy	1	1	3	9	9
Yard encroachment	1	2	1	1	4
Vehicle crossings	5	11	8	8	11
Generic traffic management plans	3	1	5	4	10
Road closures	1	4	1		0
Total for Quarter	54	62	73	88	110

Safety Outcomes

There have been two people seriously injured in crashes on Central Otago District Council operated roads during the first quarter, and two on State Highways.

The crashes on Central Otago roads occurred on the Nevis Road and Barry Avenue.

In the past three years there have been no serious or fatal injuries on Council roads during the first quarter of the year. Two serious injuries is disappointing, however the numbers are too low to identify if this is part of an increasing trend for this year.

Serious injuries on State Highways are lower than they have been for the first quarter in the past three years. Once again the numbers are still too low to identify if this is part of an improving trend.

2014/15 Renewals Programme

Reseal Programme

We will be writing to people who live on roads and streets that will be resealed this year to advise them of what the work is, why it is being undertaken, and what they can expect to occur in both the lead up to the work, and following completion. This is part of our strategy to keep residents more informed.

Road Name	Location	Treatment	Length (m)
Boundary Rd	Swimming Pool to Netball Courts	2nd Coat	353
Dunorling St	Bringan Street to Boat Ramp	Reseal	132
Enterprise St	Full length	Reseal	660
Alluvial Place	Full length	Reseal	115
Cemetery Rd Cromwell	Full length	2nd Coat	1044
Melmore Tce	Inniscourt Street to Argus Avenue	Sandwich Seal	281
Shortcut Road	Resealing gap between State Highway seal Join and Shortcut Road seal join	Reseal	39
Albert Drive	Full length	2nd Coat	444
Conroys Rd	Blackridge Winery to Chapman Road	2nd Coat	1075
Conroys Rd	Top of the hill to State Highway 8	2nd Coat	1533
Graveyard Gully Rd	Full length of seal	2nd Coat	746
Sunderland St	Fire station to Hartley Road	Sandwich Seal	532

Road Name	Location	Treatment	Length (m)
Barneys Lane West	At Gimmerburn Naseby Road intersection	RS24	130
Gimmerburn-Naseby Road	From Baney's Lane West towards Gimmerburn	RS24	1986
Ranfurly-Naseby Road	Fennessy Road to Wet Gully	RS35	3550
Fennessy Road	At Ranfurly Naseby Road intersection	Reseal	16
Dungannon St	Launceston Place to Caulfield Street	Reseal	125
Stuart Road	From State Highway 85	Reseal	57
Poolburn Moa Creek Rd	Dairy farm access to Webster Lane	Reseal	3573
Ophir Bridge Rd	State Highway 85 to Ophir	Reseal	1220
Elspeth Street	Between New World and Placemakers	Asphalt	89
Melmore Terrace	Cul de sac head	Asphalt	19
Boundary Road	Netball Courts	Reseal	100
Melmore Terrace Carpark	Adjacent to Old Cromwell Town	Reseal	62
Total (km)			17.881

The following roads will be added if the actual cost of the work is less than the estimated cost of the work.

Road Name	Location	Treatment	Length (m)
Gillaly Way	Full length	2nd Coat	200
Elspeth Street	Between Murray Terrace and Iles Street	Reseal	170
Hillview Road	Full length	Reseal and 2nd Coat	1176

Metalling Programme

The metalling programme will be focussed in the Tarras, Roxburgh and St Bathans areas this year. This largely completes the backlog of overdue work in the Cromwell, Roxburgh and Manuherikia wards. Completion of metalling in St Bathans and in Ettrick has been programmed for next year.

The bulk of the remaining programme for the next two years will focus on the Maniototo area and on spot metalling of tracks.

Ward	Road		Age at July 2015	Status	Length (m)
Cromwell	Deep Creek	Full length	15	Overdue	7085
Cromwell	Colling Rd	Full length	15	Overdue	2257
Cromwell	Bellvue Road	Full length	unknown	No record	276
Cromwell	Phillips Rd	Full length	15	No record	9795
Cromwell	Timburn Rd	Full length	11	Due	4615
Cromwell	Church Lane	Full length	11	Due	456
Cromwell	Jocelyn Rd	Full length	11	Overdue	1180
Cromwell	Cemetery Access Rd Cromwell	Full length	unknown	No record	138
Cromwell	Gully Rd	Full length	11	Due	606
Cromwell	McNab Rd	Full length	16	Overdue	277
Cromwell	Clark Rd	Full length	11	Due	965
Cromwell	Sandflat Road	Full length	11	Overdue	1770

Ward	Road		Age at July 2015	Status	Lenght (m)
Cromwell	Maori Point Rd	Capping layer	5	Due	5910
Roxburgh	Bennet Rd	Full length	9	Not due	3750
Roxburgh	Edinburgh St	Full length	15	Overdue	228
Roxburgh	Minzion Rd	Spot metalling	9	Not due	2005
Roxburgh	Oven Hill Rd	Spot metalling	15	Due	1848
Manuherikia	Cross Street	Full length	unknown	Overdue	70
Manuherikia	Lauder Station Rd	Full length	17	Overdue	2640
Manuherikia	St Bathans Lake Rd	Full length	unknown	Overdue	292
Manuherikia	Beattie Rd	Full length	14	Overdue	4534
Manuherikia	Dunstan Creek Road		14	Overdue	2202
Manuherikia	Unnamed Off St Bathans Downs Rd	Full length	unknown	Overdue	1460
Maniototo	Gilligans Gully Rd	Full length	11	Overdue	310
Maniototo	Ferris Road				
	Bottom 300m	12	Overdue	300	
Maniototo	Geddes Road	Ring Fence Road to Ridge Road	unknown	Overdue	2176
Maniototo	McCready Road	Full length	14	Overdue	695
Maniototo	Danseys Pass Road	Danseys Pass Reserve Road to District Boundary	11	Overdue	8943
Maniototo	Ridge Road	Geddes Road to Danseys Pass Road	12	Due	7806
Maniototo	White Road Kyeburn	Full length	14	Overdue	2003

The following roads are on the metalling list for 2015/16, but may need to be deferred to enable reallocation of funding to work on the Jedburgh Street bridge. Some spot metalling will be undertaken to hold these over until next season.

Ward	Road		Age at July 2015	Status	Lenght (m)
Manuherikia	St Bathans Downs Rd	Full length	17	Overdue	13436
Manuherikia	St Bathans Loop Road	Full length	14	Overdue	8452
Manuherikia	St Bathans Back Rd	Full length	15	Overdue	1425
Manuherikia	Beattie Rd	Full length	14	Overdue	4534

Bridge Analysis

A high level structural review of bridge postings was undertaken in 2014/15, which identified that existing postings on the Millers Flat Bridge and the Green Bridge at Waipiata may need reducing.

Structural engineers have been tasked with undertaking inspections to validate the data used to undertake the calculations and to identify what work will be required to mitigate the need for restrictions, and to enable 50 tonne trucks to use these bridges.

We have been advised that there is no risk of failure of the bridges while this investigation is undertaken. A report regarding this will be provided to the Roding Committee once information is received from the structural engineers.

LED Light Replacements

Council approved a budget of \$300,000 per annum in the 2015 Long Term Plan for replacement of existing street lights with LED lamps. This work is funded from the Minor Improvement Budget.

We are currently obtaining advice regarding inventory data requirements to enable a comprehensive inventory of the existing lights to be entered into Council's RAMM system. This will then be used to confirm the replacement programme.

An initial programme for the location of replacements is being prepared using historical data from Delta and Otago Power. The programme needs to consider priority of replacement based on ownership of the lights, energy efficiency gains, consistency in lighting provided, and efficiency of establishment.

There are also factors such as night sky protection, and variable light output throughout the night, and lamp and installation procurement that will also need to be confirmed.

A report will be provided to the Roading Committee once the preliminary data has been collected and options identified. This report is expected to be presented in the third quarter with the first light replacements occurring during the fourth quarter of this financial year.

Minor Improvement Programme

The 2015-18 Minor Improvement Budget is \$438,000 per annum, of which \$300,000 per annum is allocated to light replacements.

A further \$38,000 is allocated to minor works associated with programmed renewals. This work was previously funded from associated improvements, but due to changes in NZTA work categories it is now charged as minor improvement work. This includes work done to prolong the life of the renewals such as minor widening done at accessways and corners with reseals.

The remaining \$100,000 is allocated to minor improvement work and bridge replacements.

The Roading Committee approved a programme of work last year, which was subject to funding availability following completion of the Clyde underpass. NZTA funding confirmation for the underpass was not received until late in the financial year, which meant that physical work on the approved minor improvement projects was unable to be completed prior to 30 June.

Materials for undertaking the approved work were procured in June to optimise the use the 60% subsidy available from NZTA for Minor Improvement work up to 30 June. Construction of the previously approved projects will occur within the 2015/16 year.

The Minor Improvement Work previously approved, and the status of this work is as follows:

Project	Status	Resource Consent Requirements
Brinsdon Road 1.6m diameter culvert	Culvert purchased, installation programmed within resource consent requirements (February/March)	Under Council's global ORC consents for drainage, work must be undertaken outside Galaxid sensitive spawning period of 1 May to 30 November
Factory Road wash over culverts/ford	Construction programmed within resource consent requirements (February/March)	Specific ORC resource consent issued in April work must be undertaken outside Galaxid sensitive spawning period of 1 May to 30 November

Project	Status	Resource Consent Requirements
Ophir and Otarehua variable speed message signs	Signs purchased in June, awaiting approval for installation location from Power Line company	Outside historic precinct areas so no consent requirements
Little Valley Road sight, footpath and guardrail improvements	Guardrail purchased and installed, footpath and sight improvements programmed	N/A
Cromwell pedestrian crossings, Barry Avenue and Murray Terrace	Design and consultation with Cromwell Community Board required	N/A
Contribution to stock underpass, Racecourse Road	Underpass completed, financial contribution of \$6735 in accordance with NZTA policy	N/A

OTHER infrastructure

waste minimisation airports
elderly persons housing public toilets
district/commercial property



Waste Minimisation

Through our Waste Management activity **we collect and dispose of your rubbish**, and provide access to transfer stations, green waste sites and recycling drop-off facilities. In the Waste Minimisation side of our activity our focus is to lead, facilitate and **educate the community on wiser use of resources** and environmental sustainability.

This activity contributes to the following community outcomes:

SUSTAINABLE
ENVIRONMENT

SAFE & HEALTHY
COMMUNITY



Enviroschools Highlights

provided by EnviroSchool Facilitator

Schools

It has been a busy quarter spent with schools engaging in different aspects of Education for Sustainability through the winter months.

The EnviroSchools facilitator attended a planning meeting with all staff at the start of term at St Gerards with a whole school focus on waste. Focus areas for different age groups, resources, teaching plans and activities were established. This was followed up with a full school waste audit where all the waste was divided into categories, weighed, discussed and photographed to give a clear perspective on areas that could be improved in school. Great initiatives have been taken at the school, from sewing classes making reusable sandwich wraps, research on alternative transportation, impact of waste on waterways and statistical data taken at the local supermarket on plastic bag usage.

Enviro group leaders from three schools met to discuss a competition for Thyme Festival (design a logo for reusable bags). Six students then met with the Alexandra New World Manager Shane Ryan who agreed to support the competition by way of printing the winning logo on reusable bags, to be sold at New World with part proceeds going to participating schools.

Clyde Primary School Envirogroup spent an afternoon at the Clyde Plant Nursery potting kowhai seedlings. Meaningful connections are being forged with community groups.

Tarras School's new grounds manager has great enthusiasm for EnviroSchools so, while awaiting the appointment of a new Principal, has taken on the veggie garden duties, as well as looking at long term vision for the school grounds. The EnviroSchools facilitator met with the ground manager to discuss options for native restoration, food forests and skink gardens.



*St Gerards students
conducting their Waste
Audit*

Plans and Issues

A teacher workshop was deferred until 20 October, due to time constraints. Eight speakers from different organisations will come to talk at the workshop on the options available for working with schools. A student – teacher hui is planned for 20 November, to be held in Alexandra. The theme is Social Issues, which further extends learning from the teacher workshop in term 2 on Global Issues.

Thyme Festival - Six schools will attend the Enviroschools room to share, discuss and work on different aspects of Educaiton for Sustainability, including bug hotels, skink gardens and soil biology.

Clyde Primary - looking to reflect at Silver level this year, as part of their Enviroschools journey. Planning meetings have been held to check progress for this event, and a date will be set for the end of term 4. This is a very special occasion where a morning is spent exploring and reflecting on the journey the school has undertaken so far.

Enviroschool Otago Regional Team

The Otago Regional Facilitators team meeting was held on 22 July in Alexandra. All present from Wanaka, Balclutha and Dunedin.

A Deep South facilitators hui was held in Dunedin in September. Enviroschools facilitators from Nelson to Invercargill met for two days to hear guest speakers, engage with Toimata Foundation people and share from their regions.



Sustainable Living Highlights

provided by Community Sustainability Facilitator

Work to finalise the Thyme festival programme has been ongoing since June.

Adult Learners Week was celebrated in the first week of September. The theme was 'Upcycling for Sustainability' – looking at the way we live in modern society and how this could impact on future generations. The focus was on the '3R's' and beyond, creating a link between today and our grandchildren's generation in a tangible way.

Plastic Free July created a discussion on single plastics in our modern life, how it impacts on the environment and what we can do about it. Led an explorative group of 30+ local people through the month and hosted meetings for discussions around reduction and problems arising.

MAD4CO hosted Denise Roche during her New Zealand tour campaigning for a nationwide levy on plastic bags.

DOC and MAD4CO met to explore and establish the future of the existing Clyde plant nursery. We are planning to have an operational group under the MAD4CO umbrella in conjunction with support from DOC. A MAD4CO member met with Te Kakano trust members and the Cromwell Restoration Group to explore ways of securing the future of the Clyde plant nursery.

A 'mulchathon' took place at Miners Lane as a continuation from the World Environment Day clean-up, with mulch provided by Contact Energy. A zone for restoration planting was established.

The Outlook for Someday workshop was held in Alexandra. Twenty nine students spent the day working to make a short film, with the final material from the day being shown at the ODT Theatre that evening, along with winning entries from previous years.

27 August - Council CEO Leanne Mash attended a MAD4CO meeting with Waste minimisation Officer Sophie Mander.

Twenty people attended a planning for the Water workshop, which was held 10 September with Paul van Klink of Fish and Game, Bruce Monaghan & Rachel Ozanne of Otago Regional Council with the theme 'Neighbour to Neighbour - We Share'.

The Sustainability Facilitator chaired the Otago/Southland waste minimisation group who were hosted by CODC. Attendees were council waste and waste minimisation personnel and community recyclers from Waitaki south.

On 12 September a Bokashi composting workshop was held at Alexandra Community House.

Alexandra Community House working to move to reusable coffee cups after meeting with sustainability facilitator.

The Sustainability Coordinator has been working closely with Bodeker scientific and Deep South Science personnel planning the Climate Change Forum as part of Thyme Festival.

Another element of planning for Thyme Festival has been paying more attention to health and safety for all activities.

Root stock purchased and grafted onto Graveyard Gully heritage apple tree scion, which were taken during World Environment Day. The plan is to have the trees available to order at Thyme Festival.

Millers Flat REAP activity – '4 steps to a healthy garden', held for entry level gardeners looking to create natural gardens with minimal fuss. Coordinated by Sustainability Facilitator and run by local gardener. 10 attended.

Press Coverage

- Water Workshop - preliminary brief in *The News* and *The Mirror*
- Plastic Free July - Article in the *News* highlighting morning tea and local businesses supporting the month
- July - Article on EnviroSchools and community sustainability facilitator in *The News*
- 25 June - REAP staff highlighted in 'slice of life' in *The News*, with focus on reducing plastics in their lives

Plans and Issues

- Thyme Festival to be held from 31 October - 8 November 2015
- Plastic Free July - the findings from this month will become part of our learning resources
- A public meeting to be held to gather interest for the future of the Clyde Plant Nursery
- MAD4CO and Wastebusters booked in for Festive Fete, 5 December in Cromwell. Bringing sustainability message to the people and once again presenting certificates to stall holders who exemplify sustainable practices with their product or practices.

Wastebusters

provided by Wastebuster

Change of Responsibilities

Wanaka Wastebusters (WW) took on the responsibility for running Wastebusters activities in Alexandra on July 1 2015. Central Otago Wastebusters Inc. (COWB) gifted the assets they had built up over their 15 years of operation to WW. COWB had approached WW earlier in the year seeking help to find a way to keep their operation running. The handover to WW was agreed at a special general meeting of COWB members in May 2015 and later ratified by the COWB Board.

Community Enterprise Model

Wastebusters operates under a community enterprise business model. That means Wastebusters recycles and reuses in order to create wider benefits for society and the environment. These benefits include: a commitment to working towards zero waste, creating meaningful work for people from all walks of life, conserving materials and resources and supporting the local economy. Any surplus is fed back into the local operation to increase its ability to make an impact in these areas.

Activities

The main focus in July and August was cleaning up the site and processing material that had been stored on site for some time. Almost all of the historical material stockpiles were dealt with by the beginning of September. Eleven local staff work on site some full time, some part time. They have worked on systems and processes to make sure collections and other activities run according to schedule. 194 tonnes of recyclables left the site in the first quarter. 1790 customers used the reuse shop during July and August however September reuse activity was limited due to the loss of both building and stock in the fire.

The Reuse Shop was totally overhauled in July to make it easier to drop off household goods and more inviting for shopping. Business collections for a wide range of recyclables continue for customers across the district. Wastebusters also service recycling drop offs in the Maniototo, Manuherikia basin and Roxburgh. Opening hours at Boundary Road, Alexandra have been aligned with the Transfer Station to make it straightforward for users of both facilities. Wastebusters is open 9am to 5pm, 7 days a week.

Wastebusters provide waste management services for events and parties e.g. Blossom Festival and Mardi Gras, Wool on Awards, Merino Shearing Competition.

Recent Fire

July and August activities were overwhelmed by the deliberately lit fire on 3 September. This destroyed the processing area, reuse shop, staff room, office and toilets. All the contents of these areas were damaged or destroyed. So far no one has been arrested in relation to the arson.

Wanaka Wastebusters remain fully committed to supporting the Alexandra operation. Business collections and drop off servicing restarted on Tuesday 7 September. Public drop-offs inside the Alexandra site restarted on Monday 14 September however people were able to drop off at the after hours drop off from Monday 6 September. The damaged building was demolished and cleared from the site. Cardboard and plastic film are being baled on site using a temporary baler and generator. Other plastics and paper are being shipped to Wanaka for sorting and baling in the short term. The Alexandra baler and sorting system have been sent away for rebuilding, expected to return in about six weeks. Reuse drop offs and sales have also continued in a limited way while we work on establishing temporary shelter from the weather. We are working hard to get the site ready for the summer peak flows.

The changes on site following the fire have required the Wastebusters team to invest a significant amount of time and energy in Health and Safety on site. This is happening alongside a review of health and safety practises and alignment of the Wanaka and Alexandra operations documents and processes. The local staff show good awareness of health and safety requirements and contribute fully in both the everyday health and safety activity and the review process.

Wastebusters insurance will cover a rebuild and replacement of the gear and equipment lost in the fire. An outline plan is being developed for the site as a first step in the rebuilding process. While September has been a very tough month for local staff and the Wanaka support crew, everyone is in good heart and feeling optimistic about future opportunities.

Other Waste Minimisation Activities

provided by CODC Waste Minimisation Officer

Wastebusters Recycling Drop off Facilities

Council agreed to enter into a contract with Wanaka Wastebusters for the collection and processing of recyclable materials from community drop off facilities including: Roxburgh, Ranfurly, Patearoa, Oturehua, Omakau, Tarras and Alexandra. Council also agreed to lease the Boundary Rd, Alexandra site so that the new Wastebusters can process materials from these facilities, operate its commercial recycling services, event recycling, reuse shop and other waste minimisation activities.

During the emergency response to the fire, Council staff worked closely with the Wastebusters team, Fulton Hogan, Central Excavating and the Police to ensure safety and security at the Boundary Road site and provide additional support. Once the forensic and insurance teams had finished their onsite work the remaining structure was brought to the ground within a few days to reduce risk of harm.

A groundwater sampling regime began the day after the fire to ensure the high volume of water used to extinguish the fire did not impact negatively on the surrounding environment as the site is a closed landfill. Samples were taken from three monitoring wells, surface water and the Alexandra water intake. This also ensured there was no risk of contaminants entering the town water supply. The live water data capture, the lab analysis of samples and water flow modelling has not identified any changes outside of normal parameters nor contaminants in the water.

The Omakau recycling drop off facility is located on private property and due to health and safety concerns of the property owner in regards to public access on his work site, the facility is required to be moved. Various alternative sites are being considered including the recreation reserve.

Due to the implementation of the district wide kerbside recycling service and inclusion of Naseby township, the drop off facility was removed from Naseby township in September. Signage has been placed at the site showing where nearby facilities are located in Ranfurly.

Transworld have been thanked for their help with the glass recycling services for the six month period since they were asked to step in and take over from COWB at the end of 2014. Transworld will no longer be servicing the glass rural facilities and the service has been contracted to the new Wastebusters.

AllWaste Kerbside Collections and Transfer Stations

From July the Cromwell recycling drop-off facility has been managed under a new contract with AllWaste. New purpose built bins have been placed at the transfer station to manage the mixed recyclables and glass material and reduce overflow issues during peak periods. The facility is for small loads only and not for commercial use.

The new kerbside recycling truck has arrived and is being used as a mobile billboard for waste minimisation messages. The truck was 'launched' in the annual Truck Parade at this year's Blossom Festival.



The layout for the new weighbridge and improved traffic flow at the Cromwell transfer station has been approved and construction will commence in the next quarter.

As a response to business operator demand, trial bin compounds around the Cromwell Mall were put in place from June for business operators who did not have room on their property for the new recycling bins. The carpark facility was not used and three bins have been stored in the compound behind Gary Andersons. A site visit identified that by and large, business operators have identified locations to store their bins close to their business premises for greater convenience. Due to the lack of use, the car park compound was removed in September and the remaining facility will be removed in the next quarter.

Feedback from Smart Environmental, the operator of the Frankton Material Resource Facility (MRF - recycling processor), indicates that the Central Otago recycling material is excellent quality with very low contamination levels. A small number of contamination notices have been placed on bins where non-recyclables were identified.

The construction of the new AllWaste recyclables storage shed in McNulty Road Cromwell has been completed. This facility will store all recyclables collected by Council contractor AllWaste under the kerbside collection before being loaded into truck and trailer units and transported to the Material Recovery Facility in Frankton.

AllWaste commenced work in July to make modifications at the Ranfurly Transfer Station. Alterations are being made to improve the health and safety of users of the facility and staff operating the site. This includes new trailer bins and a modified loading area.

Contractual meetings and site audits have identified various health and safety improvements required at transfer stations. These are being worked through with the contractors.

Community Waste Minimisation and Sustainability

Keep New Zealand Beautiful Week saw 17 organised clean up events across Central Otago in conjunction with Keep New Zealand Beautiful Week. Council paid for the disposal of litter and dumped materials, and provided administration and promotions support to KACB.

Council staff continue to support REAP EnviroSchools and Sustainability Facilitators in the programme of events and actions for community learning for waste minimisation and sustainability.

Staff hosted Year 11 Dunstan High students on a 'Great Race' activity that focused learning about the waste minimisation, resource consumption and greenhouse gases.

Council supports home composting efforts through free composting workshops and subsidies on composting solutions. This arrangement has been in place with Central Otago WasteBusters and REAP for a number of years and is funded through Council community education and greenwaste budgets. A review of the process was undertaken with the community partners and is now in place for the start of the composting workshop season in spring.

The Cromwell Lions group were granted a Licence to Occupy a portion of the Cromwell Closed Landfill to operate their firewood project. A condition of the licence is to fence the area to be used. The group will be exploring funding options to meet the fencing requirements.

CODC hosted the annual Otago/Southland Waste Minimisation Network Meeting for the regional partners in TA's and Community Recyclers. The agenda included reviews of what's happening in respective areas, opportunities for collaboration, and issues of regional/national importance. The all-day visit of 15 participants included a rededication ceremony at Pennon Earth sculpture and a site visit to Wastebusters

The annual report on how CODC spends its Ministry for the Environment Waste Minimisation levy was completed. The Waste Minimisation Act states that the levy must be spent to achieve or promote waste minimisation in accordance with its Waste Minimisation and Management Plan. The 2014/15 levies were used to support the new district wide kerbside recycling service and the new recycling bins at the Cromwell transfer station.

CODC has been named a finalist in the 2015 WasteMINZ Awards for Excellence. The Gearing Up for Change campaign was developed in partnership with Central Otago WasteBusters, Central Otago REAP, MAD4CO and EnviroSchools to help prepare and transition the community with a focused programme of communications, learning opportunities and engagement. Winners will be announced at the WasteMINZ conference gala dinner in Rotorua on Wednesday 21 October.

Closed Landfills

Quarterly closed landfill groundwater monitoring and walk over visual assessments were completed for all sites in compliance with ORC consent conditions. Various issues of minor non-compliance are programmed for remediation.

Performance Measures

Performance Measure	July to September 2015	July to September 2014	June 2014 to July 2015
Total materials to landfill	1558.9T	1563.1T	7220T
Total materials recycled	561.08T	460.5T	1650T
Average rubbish bin weight	19.2kg	18.54kg	20.4kg
Residents satisfied with Council waste minimisation as indicated in residents opinion survey	78%	-	78%
Resource consent compliance for closed landfills	91%	-	88%

Other Infrastructure

We provide **community housing**, predominantly for the elderly. Council owns 98 flats located in Alexandra, Clyde, Cromwell, Ranfurly and Roxburgh. We provide **public toilets** in towns across the district and at recreation facilities and parks. We **own and lease a variety of commercial and farm properties**, and develop land for sale. The income from commercial property is used to fund other Council costs. We manage the assets at the **airports** at Alexandra, Cromwell and Roxburgh. The users are generally recreational private pilots and some commercial users. There is also an increasing interest in private hangers with residential annex. We hold a number of land parcels, currently being used as **forestry blocks**. These forests provide an amenity value for the community for walking and biking, and have potential for future development.

This activity contributes to the following community outcome:



THRIVING
ECONOMY

Elderly Persons' Housing

To date two units in Cromwell and one unit in Roxburgh have been refurbished.

Area	Units	Occupancy Rate April to June 2015		Occupancy Rate July to September 2015	
		Tenanted	Occupancy Rate	Tenanted	Occupancy Rate
Alexandra	23	22	95%	22	95%
Clyde	3	3	100%	3	100%
Cromwell	31	29	93%	29	93%
Roxburgh	15	12	80%	13	86%
Ranfurly	26	17	65%	17	65%
Totals	98	83	84%	84	88%

Champagne Gully Toilets

The new water supply system was installed to alleviate water shortages and constant leaks.

Council Buildings

The Chambers in Roxburgh Service Centre was refreshed with new paint and carpet, and the ramp was removed to create more space.

The office in the Cromwell Library area was reconfigured and refurbished to make it more user-friendly. The new layout enhances service to clients.

Clyde Railway Station

The Clyde Railway Station restoration was completed and the building is now being used under a lease by Shebikesheebikes bike hire and by the Clyde Museum Committee, which is moving railway associated items back to the station for display. A Grand Opening was held by Promote Dunstan on 10 October. It was a great success with many locals turning out for the occasion. Clair Higginson and Daphne Hull officially reopened the station. This project has been in the pipeline since 2003, so it's a great accomplishment by all involved to ensure the future of this historical building with some rental income to assist with future maintenance.



Airports

Three new hangar leases were issued at Alexandra Airport. One new hangar was completed and two others with associated accommodation are under construction. The owner of these is offering them for fly and stay accommodation. Interest from six other parties have been received for leases for hangars and associated accommodation. Some have chosen to have plans prepared now even though lease issue is subject to confirmation of adequate infrastructure upgrade. There are now 19 planes domiciled at the Alexandra Airport.



Enquiries and interest at the Cromwell Aerodrome is also increasing.

Taieri Lake Recreation Reserve

A lease is now in place between Council and Waipiata Bowling Club.

Otago Regional Council has granted a consent for a bore to be constructed at the reserve. This work will include filling and capping of the old bore.



The Pines Area-Alexandra

Electrix (working for Transpower) has removed all wilding pines and broom from the pylon corridor. This was root raked but with the existing tracks remaining. So the area is now nice and tidy.



Land Sales

An unconditional contract of sale is in place for the next stage of Gair Avenue residential land development in Cromwell being 3.6 hectares. Purchase price is \$714,782.50 plus GST. This sale is the first sale for which proceeds are available towards finishing the Cromwell Memorial Hall upgrade. Settlement is expected in December once title issues.



COMMUNITY services

tourism libraries
swimming pools business development cemeteries
visitor information centres central otago brand
community planning parks
promotion and grants



Parks, Reserves and Cemeteries

Access to parks, reserves, rivers and recreational facilities is important for our overall well-being. Maintaining a variety of high quality open spaces for the enjoyment of our community is what makes our district an attractive place to live, work and play.

Council's parks team looks after approximately 13 sport grounds or domains, more than 100 hectares of reserve land, eight cycling and walking tracks, 15 playgrounds, three skateboard facilities, a bike park and three swimming dams or lakes.

The **provision of cemeteries** assists with peace of mind for people, knowing their loved ones will rest in peaceful, well-kept environments. Council is responsible for nine cemeteries in our district, and cemetery trusts manage the balance of them.

This activity contributes to the following community outcomes:



Parks and Reserves

Overall the winter was a long and cold one for the parks spaces with severe frost in July.

Asplundh will begin a project identifying and assessing Council's irrigation assets in parks, reserves and cemeteries across the district. This project will commence once all irrigation is commissioned for the season.

Cromwell

The Draft Cromwell Sportsgrounds Reserve Management plan for the Anderson Park, Alpha Street and golf club leased area was out for public comment and the Cromwell Community Board heard the submissions on this plan. There were minor changes as a result of the submissions and the final plan was adopted by the Community Board at the end of September.

The Central Otago Sports Turf Trust presented its final plans to the Cromwell Community Board in September with their plans for the Turf area and new amenity building.

A Cromwell lakeshore cleanup was undertaken as part of Keep NZ Beautiful week. This is supported annually by Council and Contact Energy who help with the tree maintenance and brush control.

Signage at the Cromwell Lookout has been updated and replaced.



Vincent

The Molyneux Park backfields irrigation project, undertaken in conjunction with the Utilities team at Council and Fulton Hogan, was completed. This will see much better utilisation of the water supplied by the bore at the park. The system was commissioned late in September.

Bollards were installed along the edge of the car park at Molyneux Park to discourage vehicles from parking around the playground during events. Alternate carparking is available on the Boundary Road entrance to the park.

Large trees were removed at Deaker Street triangle in Omakau. Unfortunately the trees were growing into the power lines and required severe annual pruning. This area has been replanted with native grasses.

Repairs were made to the stairs and track surface on the Clyde Lookout Track in July.

The Annual Trees for Babies planting project was undertaken by Alexandra Rotary Club in September. This saw eight trees planted at Rotary Park (by the Alexandra boat ramp).



Teviot

LED lighting was installed inside The Sphere sculpture in the Teviot Gardens Roxburgh. The sculpture was donated by the Clarke Family.

Maniototo

The parks team met with many park users and reserve management committees in the Maniototo in July as part of the initial information gathering for the development of the draft Maniototo reserve management plan.



Clutha Management

It was a quiet quarter for Clutha Management. The Camping working group met to discuss camping around the lake. This included reporting back on last season and looking forward to the upcoming season as to any proposed changes. The group agreed to modify the use of the Lowburn Boat Harbour area to make this self contained motorhomes only and not allow tenting or non self-contained vehicles. This will result in changing the literature and signage associated with this camping area.

Cemeteries

It was a steady quarter for the cemeteries in terms of burials and ashes burials with 14 burials or ashes.

July 2015: Alexandra 3 burials, Clyde 1 burial and Cromwell 1 burial.

August 2015: Alexandra 1 burial and Clyde 1 burial and 1 ashes.

September 2015: Alexandra 3 burials and 2 ashes and Cromwell 1 burial.

Preparations have begun for the Alexandra Cemetery upgrade with work being done around the entranceway. This includes realigning the fencing, new irrigation and replacing the trees at the entranceway as the current trees were diseased.

Community Facilities, Libraries and Swimming Pools

Our community facilities and buildings **provide local community hubs** for social, sporting and cultural interaction.

CODC provides a **joint library service** with Queenstown Lakes District Council. In our district we run libraries in Alexandra, Clyde, Cromwell and Roxburgh, and we have a partnership with schools in Millers Flat, Omakau and Maniototo. We aim to provide our community with the highest quality library service to meet the informational, educational, recreational and cultural needs of the community.

Our **swimming pools** contribute to the health and well-being of our community and add to the attractiveness of the area. They provide a place for people to learn to swim, particularly for our young people, which we recognise as being vitally important when so much of our district is surrounded by water. We manage the Cromwell Swim Centre and Molyneux Aquatic Centre directly, along with a community swimming pool in Ranfurly. Millers Flat is operated by a community trust and the Teviot Valley Community Board financially supports the school to facilitate swimming.

This activity contributes to the following community outcomes:



**THRIVING
ECONOMY**

**SAFE & HEALTHY
COMMUNITY**

Community Facilities

Cromwell Memorial Hall

The hall architectural contract is well underway with BECA working on the developed design. A consultant has been engaged for lighting and sound/audio-visual design.

Maniototo Facility Buildings

Fly and Spider control had been undertaken at the facility buildings in Ranfurly – cluster flies were targeted at the Ranfurly Town Hall, the upstairs unit at the Centennial Milkbar and the Maniototo Park Stadium.

Maniototo Park Stadium

The Maniototo Stadium and Rugby Club rooms were well utilised over the Otago Country rugby season, at both junior and senior levels.

The Maniototo Netball Club held weekly practice sessions in the Stadium. A ten-week Boot Camp fitness programme finished in September and found the Stadium to be an ideal venue.

Wallace Memorial Meeting Room

The Maniototo Bridge Club holds its weekly club nights at the Wallace Memorial Room. The room is also used weekly by Uruuruwhenua Health for smoking cessation support. Other users of this room are Plunket Mothers Playgroup and Evergreens which is a social group for retirees.

Naseby Town Hall

As Naseby hosted the Curling Bonspiel, the New Zealand Curling Federation held the coveted beef and greens meal before conducting their Curling Court to initiate new Curlers into the curling fraternity at the Town Hall.

A prize giving for the Great Naseby Water Race took place in the Town Hall.

Waipiata Town Hall

The Waipiata Darts Club hosts its 22 week season at the Waipiata Town Hall and concluded at the end of September.

Ophir Community Pool

A new shade sail has been erected over the Ophir pool. Some building work has been undertaken on the changing rooms to help support the back of the building, which will also require replacement of rotten cladding in the future.

Libraries

School Holiday Programme

To celebrate Millers Flat author Kyle Mewburn's local launch of the *Dragon Knight* series, the Maniototo, Alexandra, Cromwell and Roxburgh libraries' holiday programmes in July were themed around his books.

The first two sessions during the first week of the holidays focused on creating paper mache dragons.

Week two's task was to create swords, armour and props for the children to accessorise both themselves and the four libraries, which all hosted a special launch for the *Dragon Knight* series.

The series stars a shape-shifting dragon-boy called Merek and follows his adventures.

The programmes were very well attended with most libraries programmes being near to full. This is the first time that Maniototo Library had run a school holiday programme and the feedback was great. Parents and grandparents also got their creative juices flowing while helping the children.

A school holiday programme has now been developed for Spring 2015, Christmas 2015, ANZAC 2016 and Winter 2016. The programme includes details of dates and times of programmes in each area, a media campaign process for



each programme and a template for staff to follow when developing their programmes.

Spring is the theme for the school holiday programme, with activities focusing on nature's flora and fauna. There'll be the chance to make some cool things for the house and garden including flower wreaths, bug jars, bird feeders and sun catchers.

Maniototo Library

From 1 July Central Otago District Council took over the operation of the Maniototo Community Library.

The team has made great inroads at the library in implementing systems and processes to bring the running of the operation in line with all Central Otago Libraries.



Our enthusiastic young readers in the Maniototo poring over new books as they arrive.

Author Visit – Kay Moore

In September 2015, Cromwell author Kaye Moore shared her experience of writing and self-publishing her debut novel with Central Otago audiences at the Cromwell Library, Alexandra Library and the Clyde Bookclub.

Kaye had recently published *D time*, a 485-page mystery fiction with an Anzac plot influenced by her time living in both Australia and in New Zealand.

Feedback from Kaye's visits was great and she even sold a few copies of her book. We are very fortunate in Central Otago to have these wonderful authors on our doorstep.



Future of Libraries Summit 2015

On 31 July 2015 the Library and Information Association of New Zealand Aotearoa and Te Ropu Whakahaui co-hosted Taking Libraries to 2025: The Future of Libraries Summit at the Michael Fowler Centre in Wellington. The District Library Manager attended along with 160 other professionals from around New Zealand.

Aimed at driving greater collaboration in the sector this future focused summit was looking for concrete actions to cement the integral role that libraries play in their communities.

The summit discussed key drivers of change within libraries; threats to the sector; key responsibilities for different parts of the sector to shoulder; concrete actions to take us forward; and ideas on how to better collaborate and support one another.

The main key driver of change, articulated by everyone at the summit, was the need to more fully engage with local communities to meet their needs. For a more detailed report, you can go to www.lianza.org.nz and download the report.

Books for Babies Pack

Central Otago Libraries have developed a new books for babies pack that is a great resource for new Mums and Dads.

The pack includes a brochure detailing the importance of reading to your baby from day one, resources we have in our libraries to offer new parents, examples of first books to read to your baby and details of all of our libraries. The pack also includes a pamphlet on how to raise eager readers and some good tips and tricks on how to read to your baby. There are also two membership forms.

Packs will be available at our libraries, Plunket rooms and Charlotte Jean Maternity home.



BOOKS FOR BABIES



ROOM TO EXPLORE

Otago Southland Regional Collaboration Meeting

The Otago Southland Regional Collaboration meeting was held on 21 August 2015.

The managers of public libraries in Otago Southland have been holding regional meetings for over 10 years. Communications extend beyond the meetings themselves as relationships forged during the meetings and awareness of some of what each of the libraries are experiencing facilitates communications.

At its meeting in August the group discussed the changing needs and expectations of libraries, and the future skills and workforce development needed locally for our libraries. This is being driven by the Association of Public Libraries Managers (APLM) as they are after feedback from libraries on how we see the future of libraries.

This was a very interesting discussion and some of the key points are as follows:

Future needs of libraries:

- Libraries to be customer-focused, customer-driven
Provide a mediation experience – staff connect people to what they need or want, be it reader advisory, reference enquiry, device help, etc.
Provide personal engagement opportunities with skilled staff – to meet a specific need right now when it is needed as much as possible
- Lead the way in digital literacy
- Provide print resources and e-resources
- Be responsive to societal changes, and to local changes, e.g.
IT
Youth needs
Ageing population
And don't forget to cater well for ages in between
- Provide equitable access to services, e.g. all formats, cultures in the community
- Aim to have a library in every pocket

Skills and workforce development needed locally:

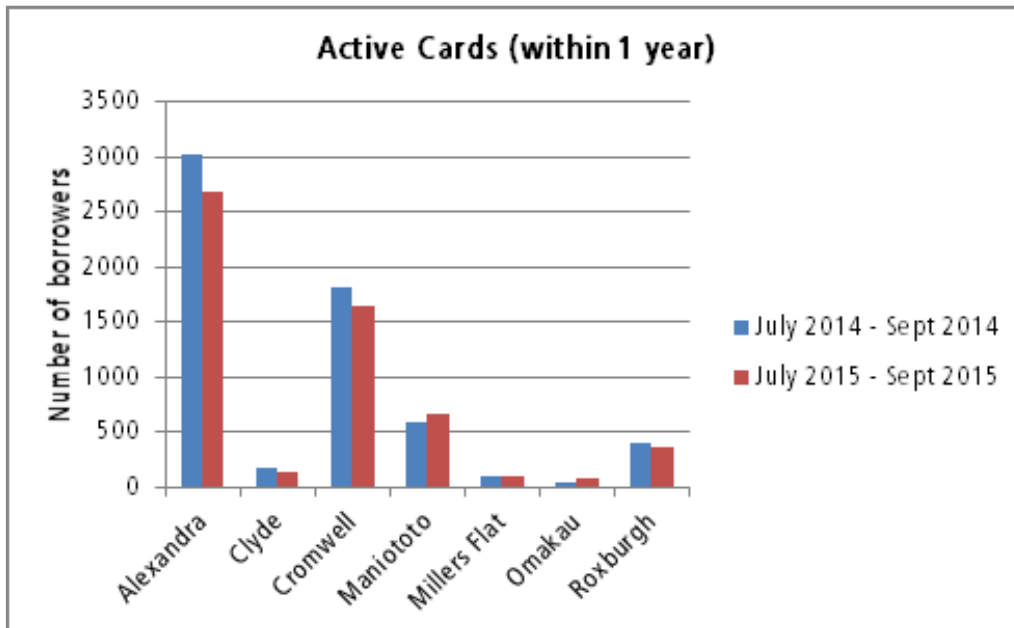
- Employing on attitude rather than qualifications. Customer service is the most important factor to look for when employing and also a knowledge on how to access information and technology.

Central Otago Queenstown Lakes Team Leader Meeting

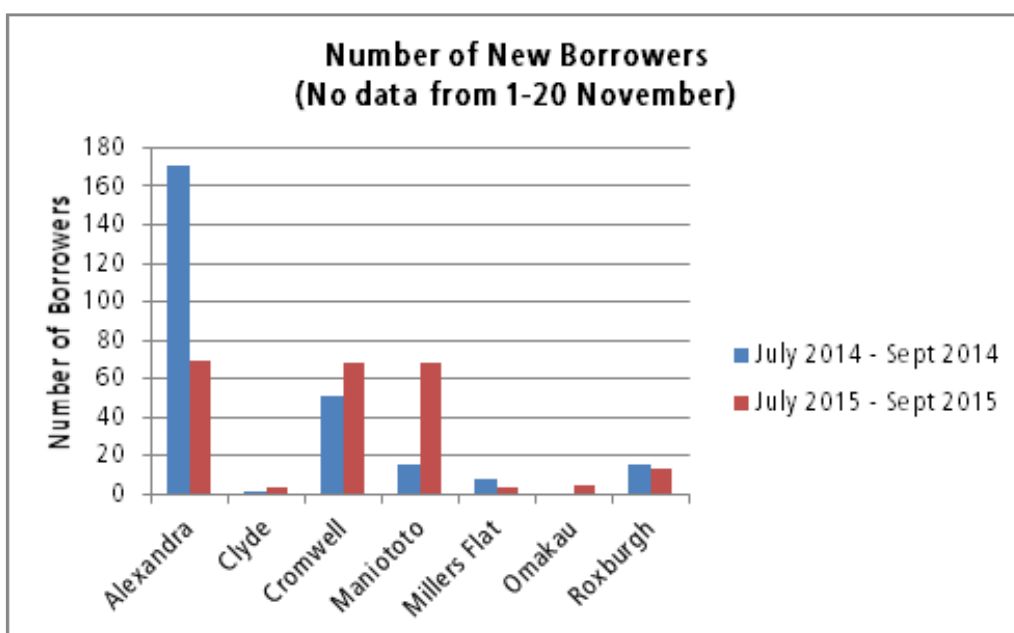
A team leader meeting between Central Otago Libraries team leaders and Queenstown Lakes Libraries Team Leaders has been set up. This is to foster collaboration between the two regions and gives Team Leaders a chance to discuss items that are relevant to them all, share ideas and resources.

Feedback from the team was that it was a valuable meeting and will continue quarterly.

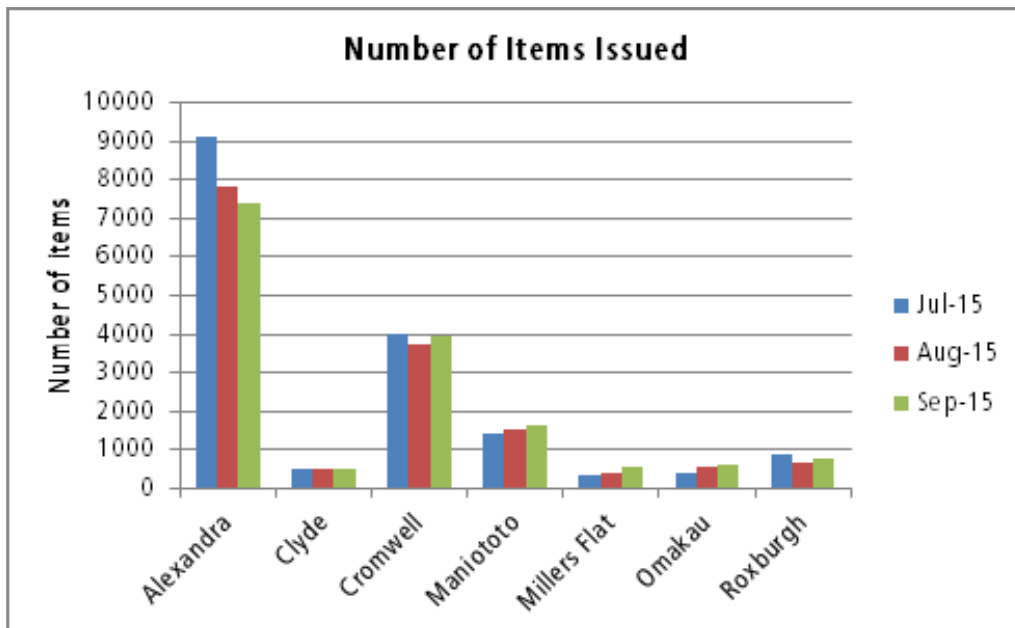
Statistics – July 2015-September 2015



Active Borrower numbers have shown a slight decrease of 7.5% in the period July 2015 to September 2015 in comparison to the same period the year before. Since Central Otago District Council has taken over management of the Maniototo Library on 1 July 2015, there has been a 12% increase in active borrowers compared with the same period in the previous year. Omakau Library has seen a sharp increase of 65% corresponding with an increase in the school roll and pre-school visits.



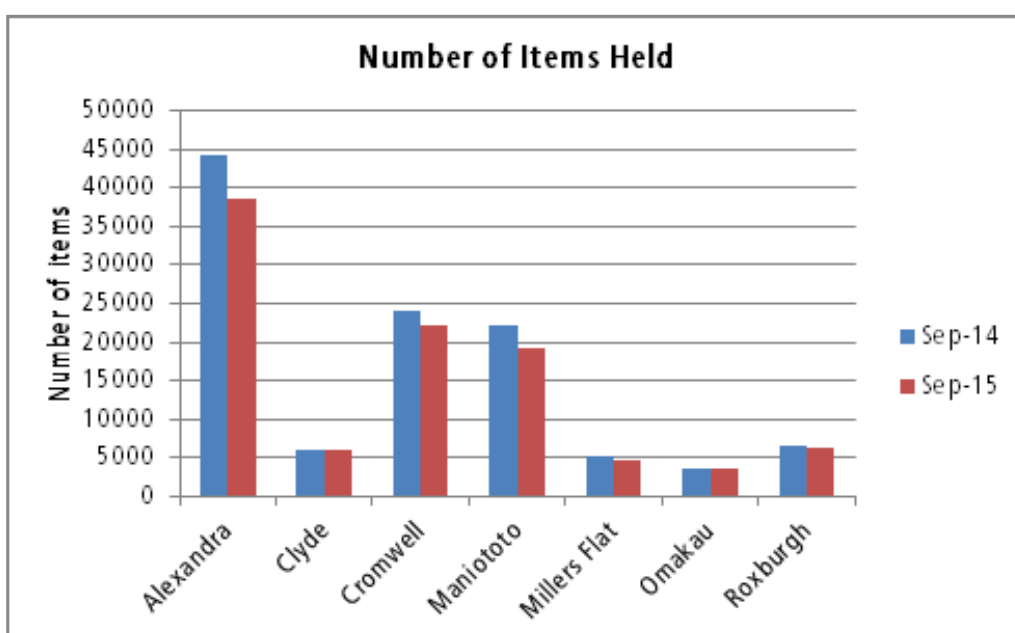
The overall number of new borrowers at our Central Otago Libraries has decreased by 12% in the period July 2015 to September 2015 in comparison to the same period in 2014. Clyde, Cromwell, Maniototo and Omakau libraries show increases in new memberships. Millers Flat, Roxburgh and Alexandra have had decreases in new memberships, however we question the data gathered for Alexandra in July 2014 as this seems off trend. This data was gathered before we migrated to Kotui and we are unable to confirm the statistics.



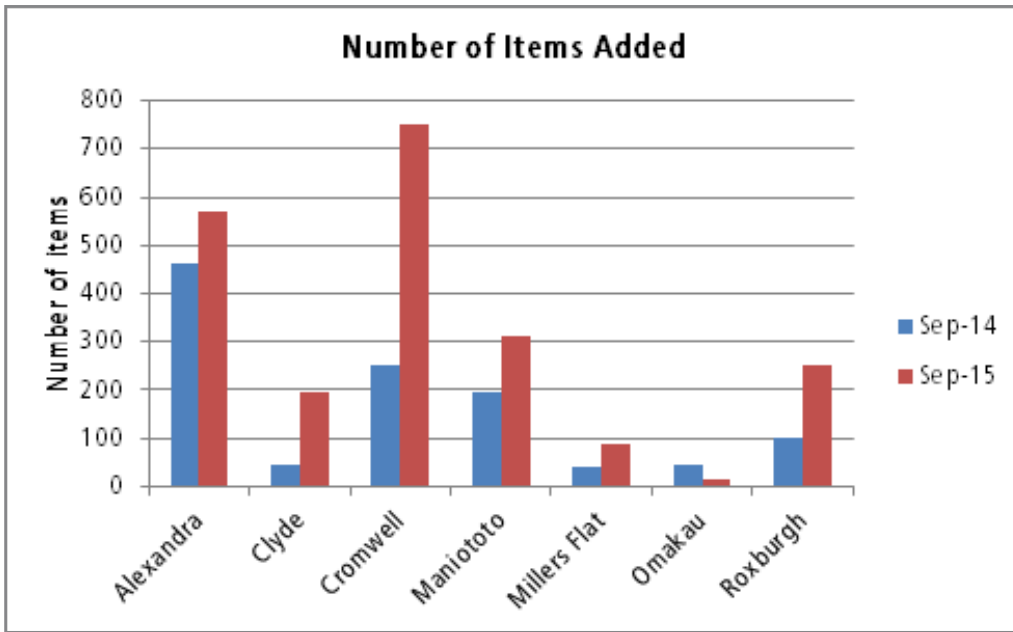
The number of items issued has decreased from July to September 2015 by 7% overall. July saw the highest amount of issues in Alexandra, Roxburgh and Cromwell. This could be due to the July school holidays.

Interestingly Maniototo, Millers Flat and Omakau have increased in issues over the last three months. For Maniototo and Omakau, this reflects the increase in both active cards and new borrowers.

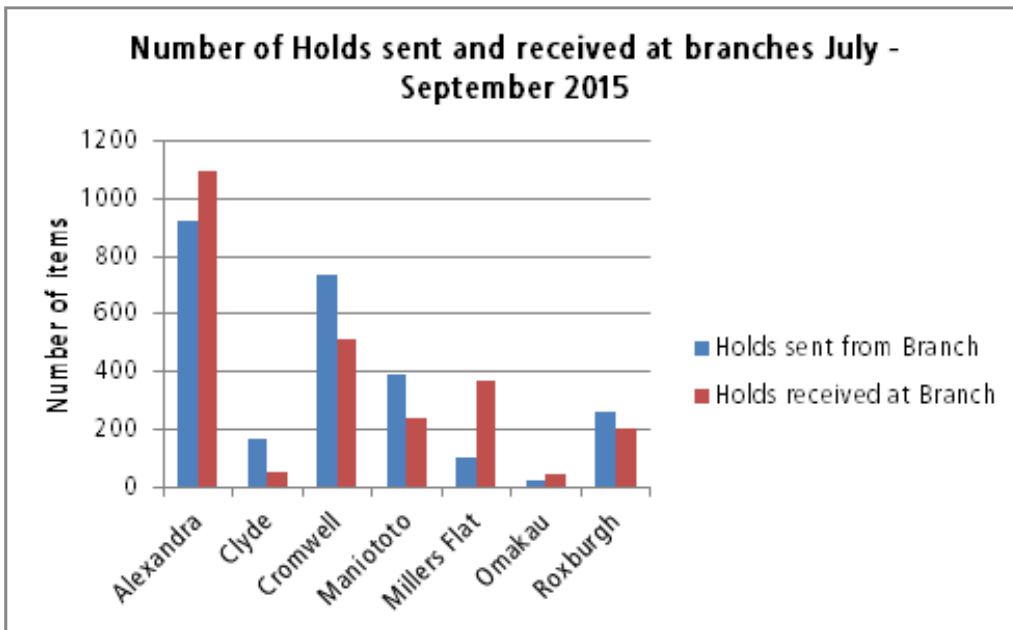
Comparing this data with data from last year is not accurate as last year, the number of issues included items that were issued to 'deletions'. This year's data gives us a more accurate figure of what our users have checked out or renewed.



The overall number of items held has decreased by 9% in September 2015 in comparison to the same month last year. This reflects work done during the collection check and weeding project that staff have now completed.



The number of items added to the Central Otago Library collection has increased in the period July 2015 to September 2015 in comparison to the same period in 2013-14. This reflects the resuming of usual purchasing patterns following the slow down during the transition to Kotui.



In the quarter July to September 2015, a total of 2610 items were sent to other CQ libraries from Central Otago. A total number of 2516 items were received at all our branches in Central Otago from CQ libraries.

Swimming Pools

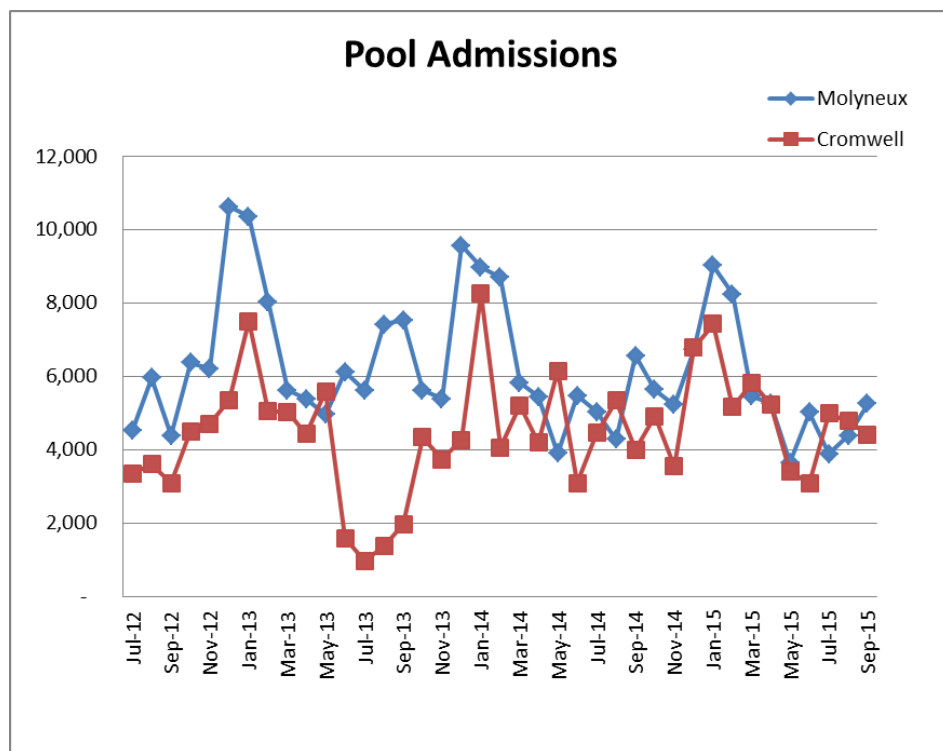
Staffing has been steady over the quarter. Vacancies at both Cromwell Swim Centre and Molyneux Aquatic Centre were filled in late July and since then there has been a focus on getting these new staff up to speed for the October school holidays.

Numbers using Molyneux Aquatic Centre have been down over two of the three months primarily due to the reduced number of swim school lessons undertaken in Term 3. Cromwell Swim Centre numbers have held steady with numbers up for two of the three months.

Central Swim School numbers enrolled in Term 3 were down with the shortage of teachers with 79 students at Molyneux Aquatic Centre (165 in 2014) and Cromwell Swim Centre having 140 students (160 in 2014). Staffing for the swim school has been a challenge over the last term and this is anticipated to continue into Term 4 as we get new staff and get them trained.

The swim school provided Swim for Life – River Safe Lessons for years 5-8 for Cromwell College, Cromwell Primary, Goldfields, The Terrace, Alexandra Primary, St Gerards and Clyde primary schools.

Our Swim School Coordinator finished at the end of May. Advertising began for the coordinator role in late September.

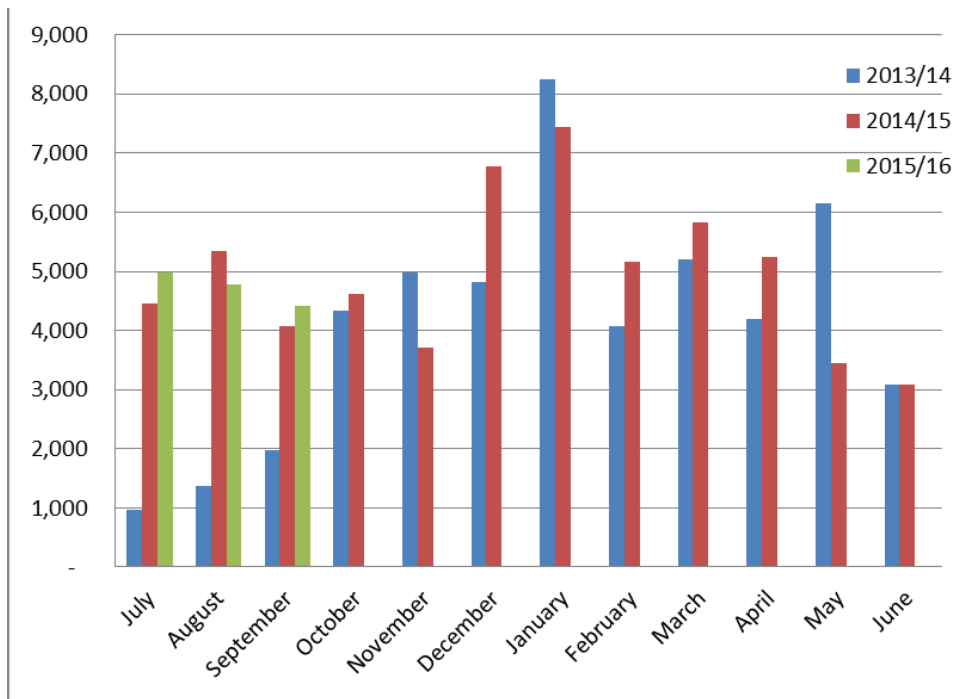


Cromwell Swim Centre

It has been a steady quarter for Cromwell Swim Centre with numbers through the pool being 2% more than the same quarter last year. Core users have remained steady with the change in prices seeing casual entries down in both July and August. This has started to return to normal in September with increased children visits associated with the school holidays. This was compensated somewhat by the increase in members visiting the pool as those that bought tickets in June last year use up their passes.

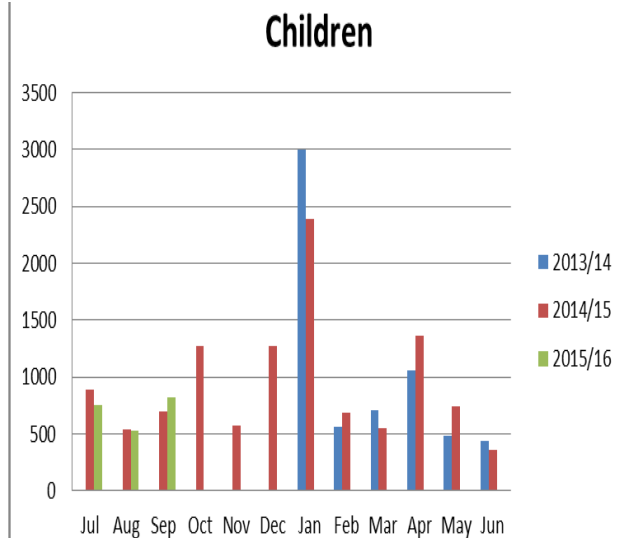
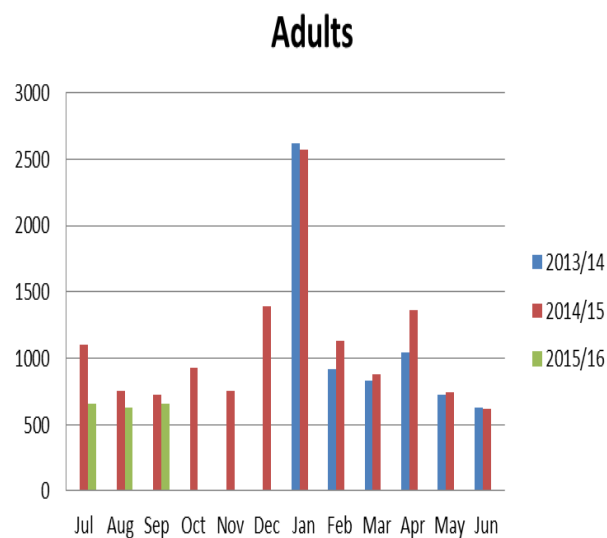
The term saw the Swim for Life – River Safe Lessons being provided to years 5-8 students from the Cromwell schools. The new electronic main entrance doors were installed early in the quarter.

Work on the pool showers heating system also completed at the start of the quarter.

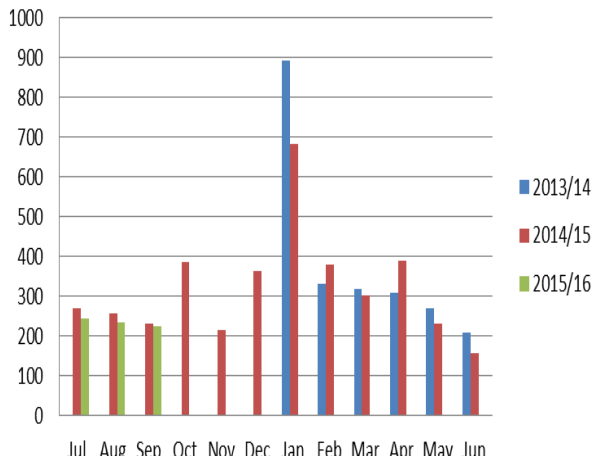


Admissions to Cromwell Swim Centre per month

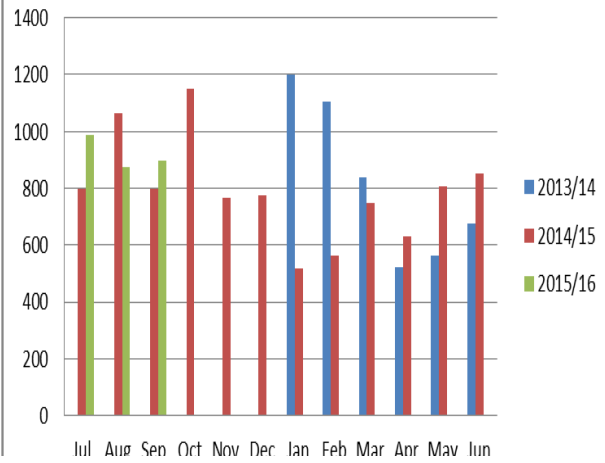
Some breakdowns of the above figures for people using the facility for the last year include:



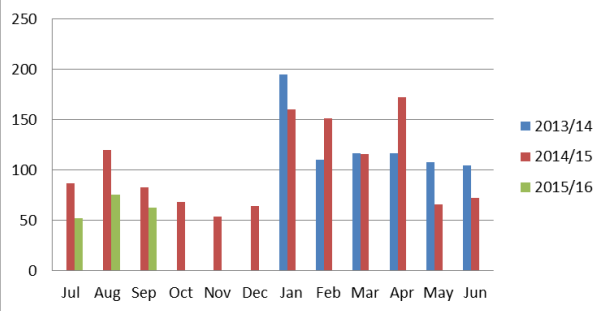
Preschoolers



Members visits



Card holders - gold cards and Tertiary

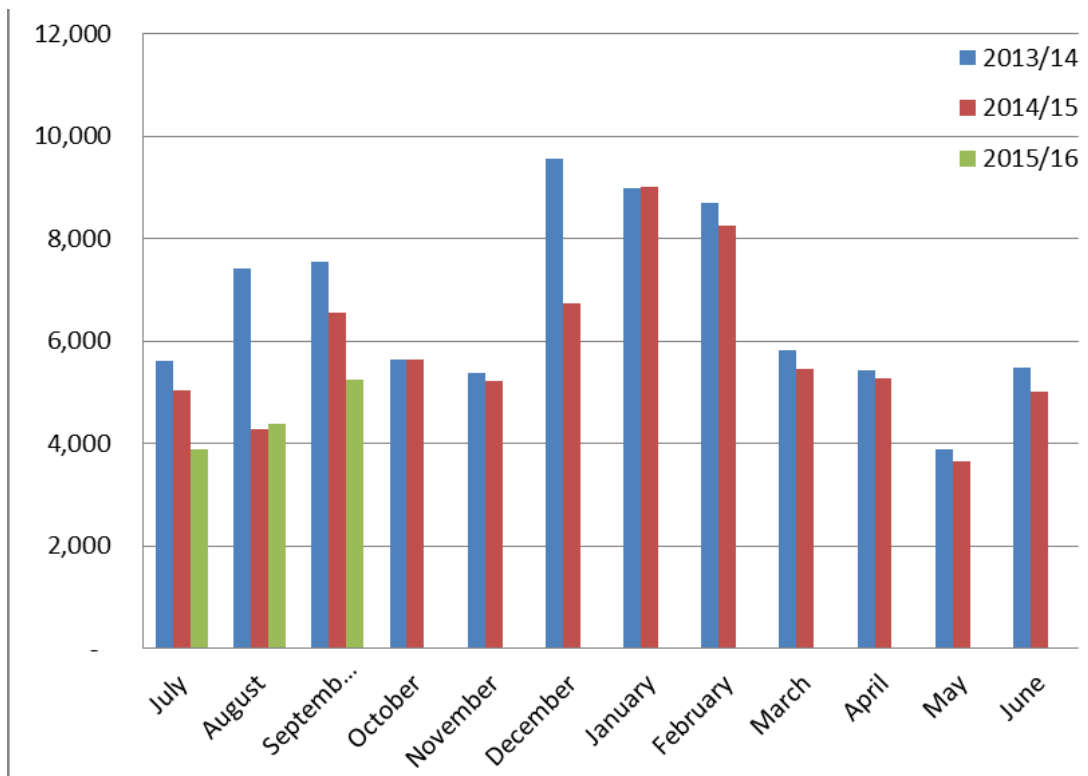


Molyneux Aquatic Centre

Overall numbers through the pool were down for the quarter by 6%. Core user numbers for the pool were lower in the first couple of months due to the price increase. This has started to return to normal in September with increased children visits associated with the school holidays. This was compensated somewhat by the increase in members visiting the pool as those that bought tickets in June last year use up their passes and an increase in those using community services/gold cards. The overall swim school numbers are lower with reduced numbers enrolled for the term. Numbers through the swim school have been boosted with the river safe programme in this quarter.

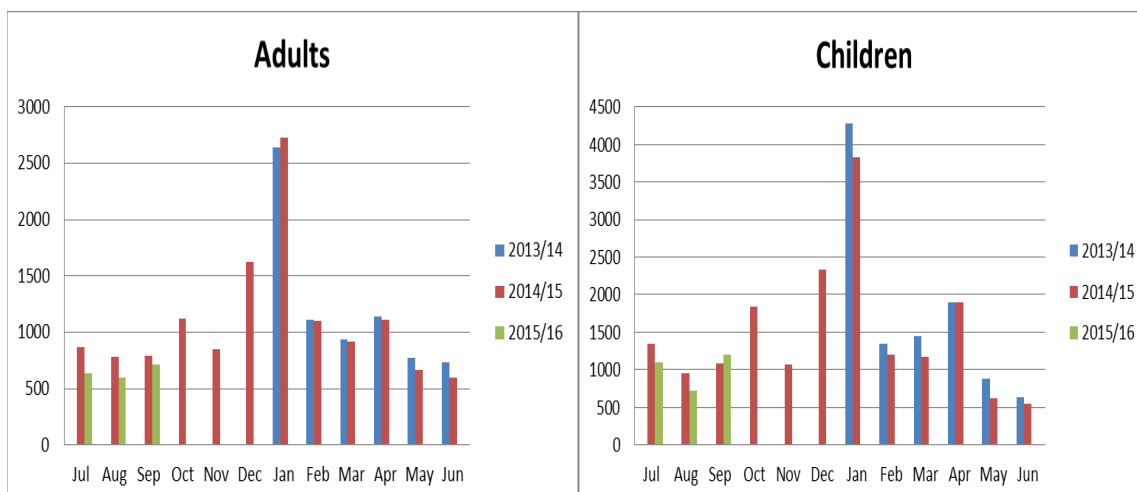
Problems were experienced with the spa pool over the quarter with several of the spa jets not working properly and this is being investigated.

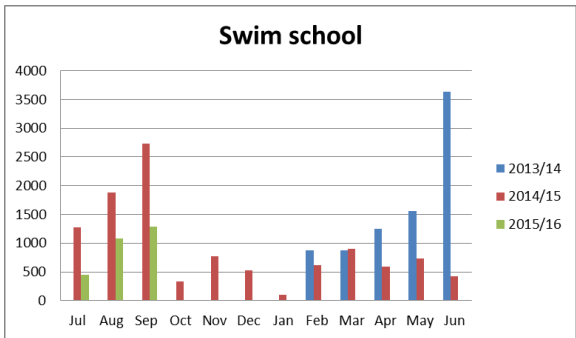
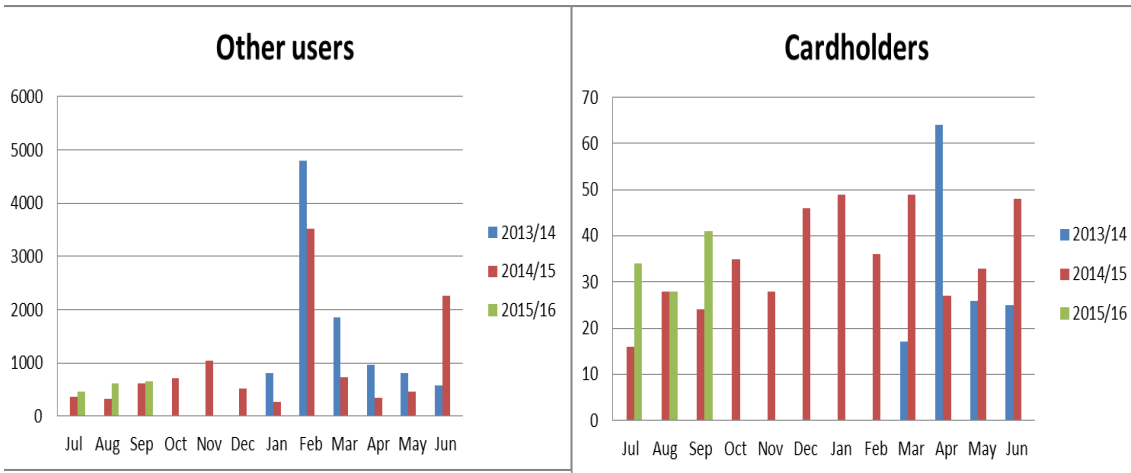
Preparation of the outdoor pool will begin in early November for a planned opening in late November weather permitting.



Admissions to Molyneux Aquatic Centre per month

Some breakdowns of the above figures for people using the facility for the last year include:





Other users include kayak polo, the schools and any private hires of the pool.

District Development

We facilitate economic opportunity indirectly with the provision of infrastructure, recreational and cultural assets. We directly facilitate **economic opportunity** with the provision of an economic development programme, a regional **tourism** organisation, **community planning, visitor information centres**, managing the **regional brand** and a modest **promotional grants** fund.

This activity contributes to the following community outcomes:



Economic Development

Regional Business Partner Programme

The Regional Business Partner programme, the front end of which is delivered by the Council in Central Otago, is an important and well used source of advice and support for our businesses. Twenty two local companies engaged with this New Zealand Trade and Enterprise funded programme during the 2014/15 financial year, an increase of five over the previous year. Most of these firms sought advice and contacts but there were seven that qualified for training subsidy vouchers to a total value of \$9,373. Last year, in addition to working with those firms that contacted our assessor, we also continued the proactive strategy trialled in 2013/14. This involved engaging companies through a cluster approach that focussed this year on members of Central Otago Winegrowers Association and members of the Otago Central Rail Trail Users Group. Arrangements for delivery of the Regional Business Partner, Callaghan Innovation and Business Mentors New Zealand programmes in Otago in 2016 and beyond are in the process of being re-tendered. CODC has indicated it wishes to continue to be involved in the delivery of these programmes in the district. Pending the decision on new arrangements our current contract for delivery of the programme in Central Otago has been extended six months to December 2015.

Regional Research Institutions

The Ministry of Business, Innovation and Employment is seeking proposals for a new Regional Research Institution initiative, which seeks to deepen the knowledge base in our regions in order to catalyse and accelerate business innovation and economic growth. A contingency on \$25 million was announced in the 2015 budget to fund the creation of new institutes that will operate as private, independently governed entities and will work closely with industry and other regional actors to stimulate new leading edge, commercially focussed and industrially exploitable research. Eligible regions to host an institute are only those outside the main population centres of Auckland, Wellington and Christchurch. The Ministry has run workshops to introduce the high-level aims and eligibility requirements of the initiative, to seek input into the range of indicators that should determine a successful institute, and catalyse discussion on opportunities for such an institute in our region. It is expected that new institutes approved under this programme, while bringing new research activity to their regions, will also meet industry demand in those regions and possibly across several regions and internationally due to the nature of their industry engagement. We are exploring ideas for a Central Otago based institute.

Retirement Villages

Promoters of retirement villages in Central Otago meet John Collyns, Executive Director of The Retirement Village Association of New Zealand, during his August visit. John was here at the invitation of Otago Presbyterian Support to speak at a public meeting on issues around retirement village living. The Retirement Village Association of New Zealand represents the interests of retirement village owners, developers and managers. It became clear in the course of the discussion that John is a potentially very valuable source of advice and assistance for those seeking to expand retirement village options for our Central Otago community.

Central Otago Premium Fruit Ltd

Central Otago Premium Fruit Ltd is a collaborative initiative by a number of the district's horticulturalists that aims to achieve better returns and more secure market positions by working together. The project is receiving support from CODC and New Zealand Trade and Enterprise (NZTE). Central Otago Premium Fruit branding has been developed that draws on the providence and values of Central Otago. This is used on the packaging in which participating growers produce is exported to a number of markets in Asia and North America. The directors and representatives of CODC and NZTE met recently to confirm partnership arrangements for an expanded marketing programme for the coming season.

Central Otago Labour Market Governance Group

Reports on the two labour market surveys undertaken by consultants Tara Druce and Martin Anderson have been received by the Central Otago Labour Market Governance Group. The first report covers the horticulture and viticulture sectors. The second scopes labour issues in five growth sectors of the Central Otago economy – construction, irrigation, transport, hospitality and agriculture. The reports suggest that during the next five years Central Otago is likely to see a strong period of growth driven by new stone fruit plantings – particularly of cherries, consolidation of the viticulture sector, intensification of farming, irrigation development, commercial and residential building confidence, growing numbers of international and domestic visitors and growing consumer confidence. Businesses in all the sectors surveyed have concern about their ability to recruit workers and specific shortages were identified in a number of sectors. Availability of accommodation for seasonal workers was identified as a particular issue that needs to be addressed. These reports will be used to assist in the development of a Central Otago labour market plan to help the district prepare for future growth. The labour market survey project was funded by the Ministry of Social Development and managed by CODC.

Ultra-fast Broadband

Alexandra, Clyde and Cromwell have made it onto the list of towns for which the Minister of Communications has issued Requests for Proposals (RFP) from network builders under the extension of the Government's Ultra-fast Broadband Programme. The RFPs must be lodged with the Ministry of Business, Innovation and Employment by 28 October. The Minister noted in her media statement that not all towns on the list will get fibre and some of those not on the list (such as Ranfurly and Roxburgh which were also included in the CODC Registration of Interest (ROI)) could end up with fibre. The outcome will be determined by the maximum number of people that can be delivered fibre by the bids submitted by network builders. Prospective bidders are being encouraged to work alongside councils to fashion bids that will support speedy and cost effective UFB development in their areas. Decisions on the extension of the Rural Broadband Initiative (wireless UFB) and the Mobile Black Spot Fund bids will be taken once towns and communities that will receive fibre have been determined so as to ensure there is no overbuild. The other piece of work that will contribute to the decision on which towns and communities will be included in all three of these programmes is the Digital Enablement Plan (DEP) that Councils have been asked to supply in support of their ROI's. The CODC DEP was developed with assistance from the Digital Office and will be based on the Otago Digital Strategy and implementation plan, which CODC is helping fund.

Manuherikia Catchment Water Strategy Group

The Manuherikia Catchment Water Strategy Group, which is seeking to build a consensus on rural water use in the Manuherikia and Ida Valleys, has received the final reports of the feasibility study conducted by Golder Associates into options for raising Falls Dam and expanded water distribution in the two valleys. The Group believes the price of the work that has been recommended is such that the cost that would have to be placed on water provided to irrigators will be too high to attract the required level of uptake. Work is now underway with assistance from the Ministry of Primary Industries' Irrigation Acceleration Fund to review all aspects of the project to identify areas where cost can be reduced. The Group has also commissioned additional work on the options for raising Falls Dam recommended in the pre-feasibility study to establish whether this might present a more cost effective option. More recent indications suggest that it should be possible to build a new high rock filled dam at Falls (rather than a concrete dam) for close to the pre-feasibility estimate of \$70 million.

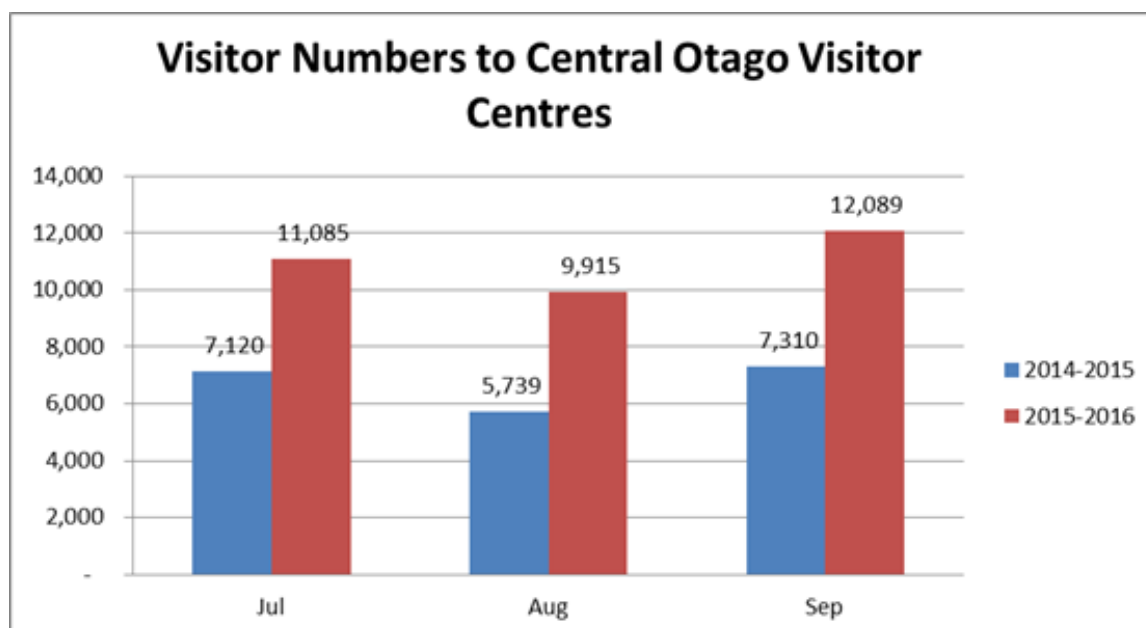
Cycle Surveys

Analyses of results from the Roxburgh Gorge and Clutha Gold Cycle Trail User Surveys have revealed that users rate their experience on both trails very highly (i.e. 9.2 out of a possible 10 for both trails). Visitors praised the track interpretation, riding surfaces, visitor information centres and tour package operators. Suggested improvements included better directional signage to the start of the trails, greater promotion of the donation arrangement and access to drinking water along the trails.

79% of Roxburgh Gorge and 81% of Clutha Gold survey participants were from New Zealand. Local residents made up 38% of these domestic users on the Roxburgh Gorge Trail and 17% on the Clutha Gold trail. Other New Zealand provinces commonly represented on the trails were the upper North Island and Canterbury. Of the international visitors surveys, the majority were from Australia (38-39% of international participants), followed by Europe and North America.

Expenditure figures provided by survey participants estimates that users of the Roxburgh Gorge Trail generated a total GDP of just over \$500k over four months (from January through April), and the Clutha Gold Trail generated \$959k total GDP over six months (from November through April).

Visitor Information Centres



Overview on Visitor Numbers

It is estimated that Central Otago Visitor Information Centres saw an approximate 10% increase in visitors during the three months of July, August and September 2015 from the previous year. The graph on the previous page shows large increases (64%) and heavily overstates visitor numbers because of missing door count data for the Alexandra Visitor Centre during the 2014/2015 first quarter.

The increase in visitor numbers was due to growth in visitor numbers to the Cromwell Visitor Information Centre. Visitor numbers to the Roxburgh Visitor Centre stayed similar to the previous year while numbers to the Ranfurly centre decreased by 14%. The Ranfurly Centre had new electronic counters installed between the two periods of data which can produce variances in door count numbers due to differences in the technology.

The increases in the number of bookings 14.3%, and total revenue 15.5% are positive indicators of performance.

The breakdown of visitor bookings by origin shows a large proportion of locals making bookings at the centres. This is due to the large number of tickets to events the centres were selling and it being a quiet time of year for domestic and international visitors.

The average booking sale increased healthily for both the local and international markets while the average booking sale for domestic visitors decreased 19.9%. The decrease in the average value of the domestic sale was most likely due to the large amount of domestic bookings for accommodation made the previous year for the Grasslands Conference.

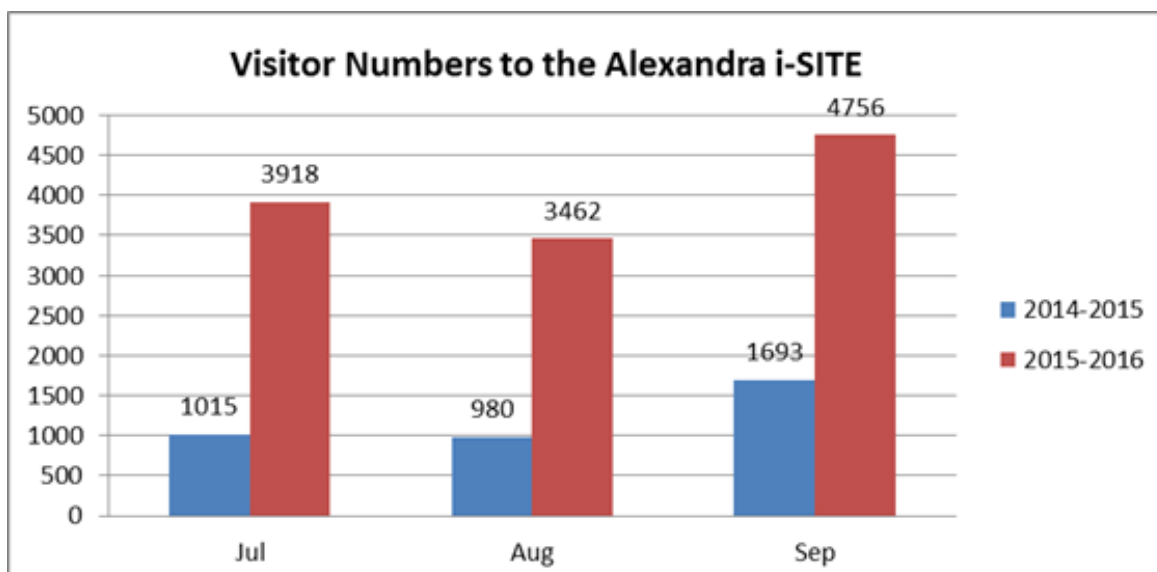
Number of Bookings		
2014	2015	% Increase
1340	1532	14.3%

Average Booking Sale by Origin of Visitor			
July - September	2014	2015	% Increase
Local - Central Otago	\$50.94	\$65.47	28.5%
Domestic	\$182.49	\$146.24	-19.9%
International	\$142.99	\$164.61	15.1%

Visitor Bookings Origin		
July - September	2014	2015
Local - Central Otago	68.0%	72.7%
Domestic	22.0%	16.2%
International	9.0%	11.0%

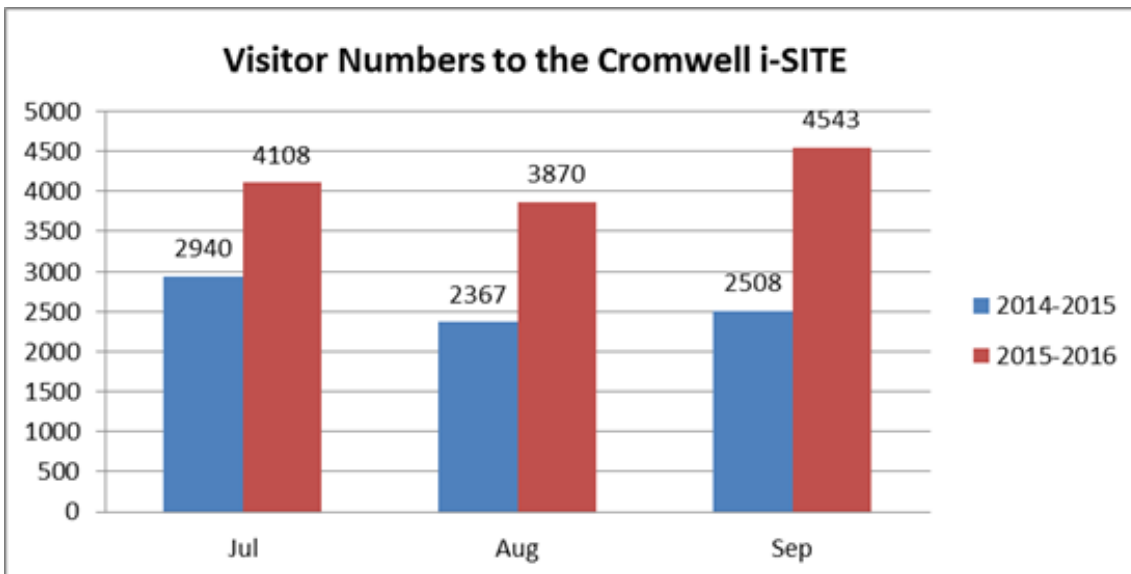
Alexandra

A new door counter was installed October 2014, as the previously used one had malfunctioned; therefore statistics vary significantly from the previous year's recorded figures. Overall bookings by origin were distributed between locals (82.9%), domestic (11.9%) and international visitors (5.2%)



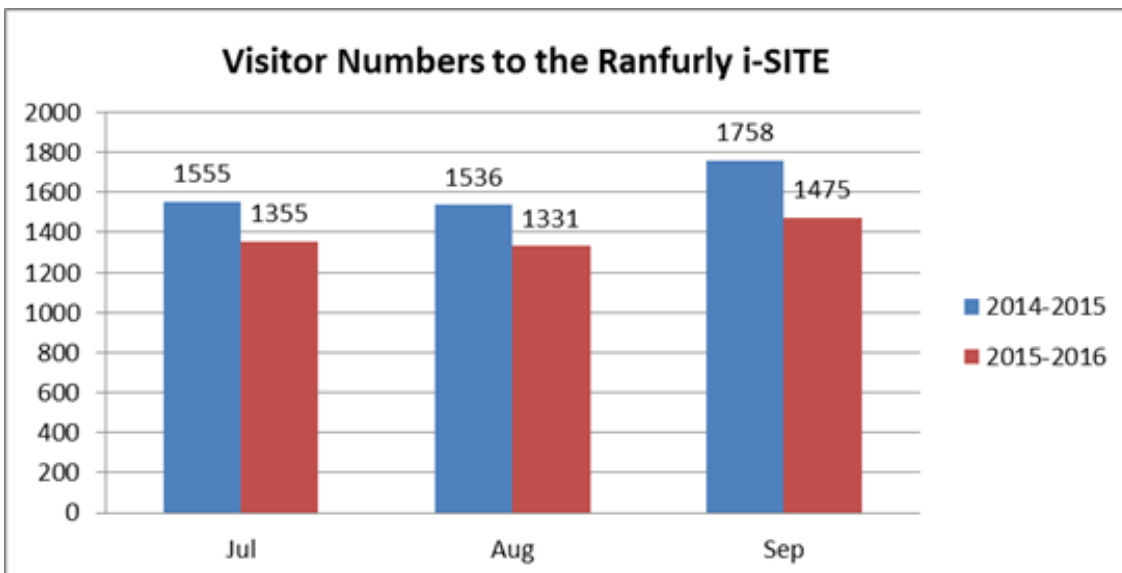
Cromwell

Visitor numbers show a significant 60% increase, this is mostly due to the new building and its improved location as of December 2014. Local visitors made up the largest percentage (62.1%) of visitors to the centre making bookings, followed by domestic visitors (19.3%) and international visitors (18.7%).



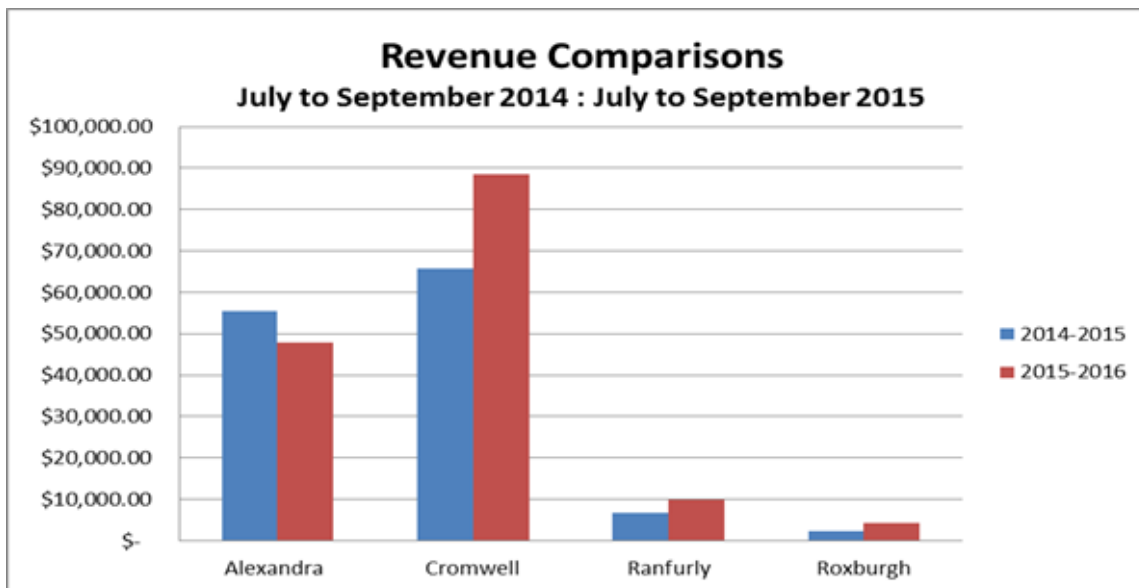
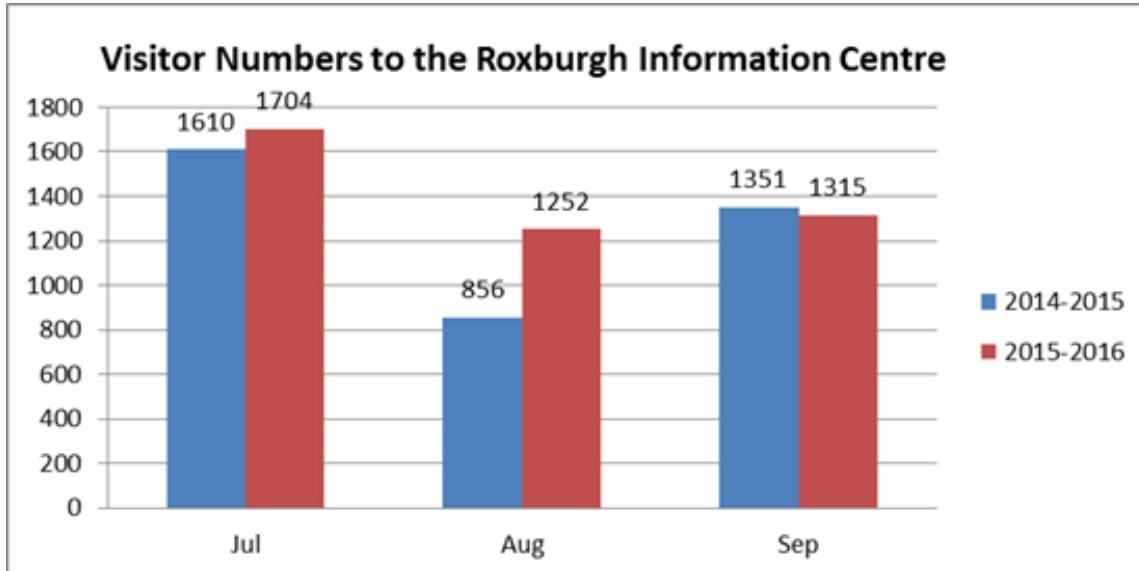
Ranfurly

Visitor numbers were down for the quarter, in part following a defective door counter being replaced in October 2014. A more accurate counting system is starting to better reflect the actual numbers through the centre. Locals were the largest proportion (55.7%) of visitors making bookings, followed by domestic (41.4%) and international visitors (2.9%).



Roxburgh

Roxburgh Centre had good growth in visitor numbers (12%) following the amalgamation of the library, service centre and visitor centre services in October 2013. Fully defined visitor centre numbers cannot be reported as the current door counter records people entering the building to access all three combined services. Most bookings made at the Roxburgh Centre were made by local visitors (88.5%) followed by domestic and international visitors alike (each 5.8%).



Revenue

Overall revenue is up 15.5% (\$20,165) compared to the same quarter last year. Increase in revenue was due to growth in bookings and event sales. Cromwell, Ranfurly and Roxburgh centres had solid growth in revenue from the previous year. Alexandra centre showed a drop of 13.7%. Revenue from retail sales continued a decreasing trend in the Alexandra centre, while Ranfurly, Cromwell and Roxburgh centres improved on last year's figures.

Bookings

Total bookings across the four centres increased 7.3% (\$7,138). Bookings accounted for 69.9% of revenue. Alexandra and Cromwell centres made significant accommodation bookings the previous year for the Grasslands conference. This was a one off and its presence in last season's figures subdued sales growth data for those centres.

- Alexandra: Booking sales were down 18% compared with the same period last year.
- Cromwell: Booking sales increased 18% compared with the same period last year.
- Ranfurly: Booking sales increased 21% compared with the same period last year.
- Roxburgh: Booking sales increased 58% compared with the same period last year.

Retail Sales

Total retail sales across the four centres decreased by 6.2% (\$867) from the same period last year. Roxburgh centre's large increase in retail sales was mostly due to an increase in sales of Fish and Game licenses.

- Alexandra: Retail sales decreased 35.2% this quarter compared to last year.
- Cromwell: Retail sales increased 13.6% this quarter compared to last year.
- Ranfurly: Retail sales increased 8.0% this quarter compared to last year.
- Roxburgh: Retail sales increased 99.0% this quarter compared to last year.

Event Sales

This quarter saw the visitor centres selling tickets to a greater number of events held in Central Otago than the previous year. Event ticket sales increased 73.9% (\$13,646) this quarter compared to the same period last year. Alexandra and Cromwell were the main performers. Ranfurly and Roxburgh also had event ticket sale increases this year in comparison to none the previous year. Event sales accounted for 21% of total revenue for the period.

- Alexandra: Event tickets were largely Alexandra Blossom Festival, Fortune Theatre, Talking House Verbatim Tour, and Breakfast with Sir Ray Avery.
- Cromwell: Event tickets were largely Fine Thyme Theatre, Fortune Theatre, Cromwell Community Arts, Breakfast with Sir Ray Avery.
- Ranfurly: Event tickets were largely Fortune Theatre.

Jul - Sep 2015

Alexandra

Jul - Sep 2015	Visitors	12136
Jul - Sep 2014	Visitors *	3688
Visitor numbers increased by *		229%
	Gross Revenue	% of total sales
Bookings	\$ 25,508.85	53%
Retail	\$ 4,568.18	10%
Event Tickets	\$ 17,683.20	37%
Display Rental	\$ -	0%
REVENUE 2015	\$ 47,760.23	100%
REVENUE 2014	\$ 55,356.16	100%
Revenue decreased by		-14%
Cost of retail goods sold		68%
Commission earned		\$ 4,352.96

*disparity in visitor numbers because of defective door counter

Ranfurly

Jul - Sep 2015	Visitors	4161
Jul - Sep 2014	Visitors	4849
Visitor numbers decreased by		14%
	Gross Revenue	% of total sales
Bookings	\$ 5,371.30	55%
Retail	\$ 2,529.62	26%
Event Tickets	\$ 1,906.70	19%
Display Rental	\$ -	0%
REVENUE 2015	\$ 9,807.62	100%
REVENUE 2014	\$ 6,780.40	100%
Revenue increased by		45%
Cost of retail goods sold		57%
Commission earned		\$ 734.40

Cromwell

Jul - Sep 2015	Visitors	12521
Jul - Sep 2014	Visitors	7815
Visitor numbers increased by		60%
	Gross Revenue	% of total sales
Bookings	\$ 71,709.80	81%
Retail	\$ 4,138.25	5%
Event Tickets	\$ 12,308.20	14%
Display Rental	\$ 432.00	0%
REVENUE 2015	\$ 88,588.25	100%
REVENUE 2014	\$ 65,838.66	100%
Revenue increased by		35%
Cost of retail goods sold		56%
Commission earned	\$	8,615.29

Roxburgh

Jul - Sep 2015	Visitors	4271
Jul - Sep 2014	Visitors	3817
Visitor numbers increased by		12%
	Gross Revenue	% of total sales
Bookings	\$ 2,302.00	53%
Retail	\$ 1,867.60	43%
Event Tickets	\$ 204.00	5%
Display Rental	\$ -	0%
REVENUE 2015	\$ 4,373.60	100%
REVENUE 2014	\$ 2,389.10	100%
Revenue increased by		83%
Cost of retail goods sold		86%
Commission earned	\$	225.20

Note: commission earned is on bookings and events

General

Summer hours will commence on 26 December for all centres.

Helen Greer resigned from her 4 on 4 off position at the Ranfurly i-SITE. Stephen Dunn who joined the Ranfurly i-SITE earlier in the year has taken up this position. Helen Greer still provides casual cover to the Ranfurly i-SITE.

Alexandra and Cromwell i-SITES both passed their annual Qualmark audits (Ranfurly had its audit in the previous quarter).

Cromwell i-SITE won an innovation award at the National i-SITE Conference, due to the design, layout and use of technology at its new premises.

Central Otago i-SITES won a competitive tender to host the national i-SITE Conference to be held in September next year. This is a great promotional opportunity for the region. Approximately 110 i-SITE staff from around New Zealand will attend the September 2016 conference and will have the opportunity to experience Central Otago so they can promote it in their roles. The conference is funded by i-SITE New Zealand.

CODC approved an application to apply to the board of i-SITE NZ for Roxburgh Visitor Centre to become a satellite i-SITE. The application has been approved by i-SITE NZ board and is effective 1 November 2015.

Three staff were enrolled in a Level 3 NZC Visitor Experience training programme. This training is provided free of charge to our staff as we are part of the i-SITE network and the training is a requirement of membership.

Eight staff attended a 100% Pure Welcome workshop held in Naseby. This workshop was provided free of charge by i-SITE New Zealand.

Cromwell i-SITE Open Day for operators was held in September. Three sessions were held encouraging Central Otago operators to come and see the new centre in action, meet staff and network with other operators. Staff shared experiences and statistics gained from last summer and what to expect for this summer. Operators made a real effort to attend with some travelling from Ranfurly, Moa Creek and Millers Flat.

Tourism Central Otago

Cycling Campaign – Flight Centre Cycle Epic, Brisbane

Tourism Central Otago attended the Flight Centre Active Travel Cycle Epic during September near Brisbane, Australia.

Representatives from Tourism Central Otago (TCO) were joined by a couple of ex-Central Otago residents now residing in Australia, to promote the Central Otago region and its cycling holiday opportunities to competitors taking part in the Cycle Epic weekend events.

It is the first time that TCO has partnered directly with an Australian-based event organiser and it gave TCO the opportunity to reach a large cross section of cyclists, from the novice rider through to the professional. With Central Otago being a premier cycling holiday destination we can offer a range of cycling experiences to cater for both the adventurous or leisure cyclist.

The campaign was well supported by local Central Otago businesses who provided a range of activities and accommodation for an event prize pack. The competition drew lots of attention from participants, and in combination with the email database received from the organisers TCO added approximately 1200 people to its Australian focused cycling database.

Cycling Campaign - Total Sport

Tourism Central Otago has renewed its agreement with North Island based cycling and running events promoter Total Sport. TCO will attend two events run by Total Sport as part of our cycling campaign activity in the North Island - The Dual and the T42.

The partnership allows TCO to include regular regional promotional information to the Total Sport email database, attend events and include promotional brochures in event race packs.

TECNZ Conference Dunedin

The Tourism Export Council Conference was held in Dunedin in August, with around 200 people including Inbound Tour Operators, National and Regional Tourism Organisations and Tourism Operators in attendance.

Tourism Central Otago supported the event by sponsoring an afternoon tea on Monday, which gave us the opportunity to put promotional material into all of delegate packs and to give a presentation to the conference focussing on key tourism propositions in the Central Otago region.

Tourism New Zealand - Clutha Gold Trail & Roxburgh Gorge Trail Videos

Earlier this year Tourism New Zealand funded a production company to produce video clips of the Roxburgh Gorge and Clutha Gold Trails with the support of TCO and several local businesses.

The Clutha Gold Trail and Roxburgh Gorge videos produced have now been released and are available to view on the following links:

Clutha Gold - <https://www.youtube.com/watch?v=YaGCRpU0xN0>

Roxburgh Gorge - <https://www.youtube.com/watch?v=VAKivxHY2z8>

These videos will be used by Tourism New Zealand in off-shore marketing activity and are available to TCO and the Trails Trusts for promoting the cycle trails in New Zealand. A third video is currently being worked on by TNZ that will feature all three of our great rides in a short 3 minute video covering 'Central Otago Cycling Experiences' and showing the ability to link the Otago Central Rail Trail, Roxburgh Gorge and Clutha Gold Trails into one continuous experience. They are also producing clips of Roxburgh Gorge and Clutha Gold with a voiceover – release date for these is unknown.

Australian Travel Agent Mega Famil

The Tourism Manager Marketing and Product Development attended a full-day training session in Auckland on 8 September to provide destination training to 400 top performing New Zealand specialist travel agents from Australia.

This is the largest ever front line famil that has ever been held in New Zealand. Following the training day the 400 agents split up into 23 regional famil groups that were spread all around New Zealand. Central Otago hosted a group of 10 agents plus a TNZ representative and THL representative over two days 9 – 10 September.

The agents were introduced to Highlands Motorsport Park, Olivers accommodation and restaurant, and they cycled a section of the Otago Central Rail Trail before enjoying lunch at one of our iconic country pubs. The agents were particularly impressed at the quality of the products they saw. The agents who participated in the Central Otago famil have all subsequently been contacted and are keen to receive TCO industry updates in the future.

Thai Product Manager Famil

TCO hosted three influential product managers plus a Thai Airlines representative on a famil of Central Otago experiences on Friday 18 September.

Tourism Industry Association Regional Summit

Central Otago was host region for the annual Tourism Industry Association (TIA) summit held in Cromwell on 5 August. In previous years these summits were held in main centres and Queenstown only. The full day summit included an update from TIA on how the industry is tracking against the 2025 \$41 billion aspirational goal, with industry updates from key stakeholders MBIE and Qualmark.

Business capability breakout sessions by Westpac on Managing Growth, and Lane Neave on Health and Safety Wellness were also offered.

Fifty people attended coming from across the wider region – Middlemarch to Queenstown/Wanaka.

Winter Games Curling

TCO provided assistance to the Winter Games Curling at Naseby with provision of banners, flags and competitor welcome packs.

RTONZ and Tourism New Zealand Mega Meet

TCO participated in the annual industry mega meet held in Auckland 16 – 17 September. This meeting also includes the RTONZ Annual General Meeting.

Qrious Data Capture

Qrious is a Spark subsidiary company that deals with data and analytics captured by tracking mobile devices activity. The product is not yet ready for full launch – with sign off expected by year end 2015. Testing has been done with some events and regional tourism offices and the information gathered has been insightful as to audience demographics, where from, length of stay etc. TCO will continue to monitor developments.

Destination Management presentation by Janet Mackay – TRC Tourism

The presentation looked at the Australian National Landscapes Programme that was undertaken to specifically target international visitors with experience development strategies developed for each of the 16 locations.

<http://www.tourism.australia.com/programs/national-landscapes.aspx>

TNZ Industry Update FY16 Plan

TNZ has shifted the majority of its spend to shoulder season marketing (80%) being spring and autumn. Focus is on 'Everything Close' landscapes, people, culture – how easy it is to get around.

Australia Market

Flight Centre is the largest retail partner in Australia. Helloworld is number two.

TNZ have three priorities for agents:

1. Increase knowledge of front line agents
2. Motivate / increase enthusiasm to sell NZ
3. Improve ability to sell – i.e. training / practical info

Booking lead times are longer than thought – research confirms 92 days (3 months plus). Marketing calendars have moved forward to take this into account.

Cycling remains the number one special interest campaign for Australia market – the aim being for cycling to become as big as skiing. The popularity is there, the challenge is getting the awareness of New Zealand offerings increased. celebrities/influencers will be used to raise awareness.

Tactic for Australia is 'Short Break' holidays – i.e. Taste of NZ. A South Island Journeys campaign (about regions and gateway options) launching in October is one of the key activities.

Website – www.newzealand.com

www.newzealand.com has undergone a refresh, with positive results – i.e. 21% increase in referrals, 34% increase in visitors. The site has been developed with a 'Mobile First' approach to improve user experiences. Mobile use is showing phenomenal growth (up 200%) with users doing research on the move. TNZ wants visitors to have a seamless experience when transitioning from their site to operator sites. i.e. Operator sites need to be mobile friendly with booking capability.

Media

TCO hosted freelance journalist Elisabeth Easter writer for the *NZ Herald* on Friday 11 September. Elisabeth was brought to Central Otago by Heritage Hotels, staying at Heritage Boutique Lake Resort in Cromwell. She experienced Highlands, Curling, Otago Central Rail Trail, Helivew's scenic flight and snow landing and explored local walks. TCO has subsequently provided Elisabeth with a range of story ideas to pitch to Australian based media who she also works with.

Digital and Social Media Marketing

TripAdvisor – Central Otago Region Inclusion

TCO Digital Marketing has been working with TripAdvisor to create a new regional section for 'Central Otago' on their website and travel review app (the world's most downloaded travel app).

This new inclusion of our region has now been implemented and helps to ensure that visitors to TripAdvisor are easily able to locate information on the Central Otago region and businesses. Previously information was only included underneath the Otago region which meant businesses were competing with Dunedin, Queenstown, Wanaka and

other centres for visibility.

TCO will continue to work with TripAdvisor in the coming months to improve the regional content where possible to assist visitors researching holiday ideas and options in the region.

Tourism New Zealand Visit

TCO Digital Marketing visited the Tourism New Zealand office in Auckland in August to connect with new members of the TNZ Digital and TNZ Special Interest/Marketing team. With four new staff members this year it was a great opportunity to keep Central Otago in front of mind and get an insight into some of the upcoming activities and updates on the www.newzealand.com website.

Australian Digital Campaign Activity

Tourism Central Otago ran a month long digital and print campaign focused on the Australian market during August 2015. The campaign used Email Direct Marketing (EDM), banner advertising on www.bicyclenetwork.com.au, Facebook Advertising and Google Adwords to drive interest in Central Otago Cycling trails and cycling holidays which lead to increased visits to the Cycle Central Otago sub-site www.cyclecentralotago.com and created qualified enquiries to Central Otago tourism operators, Visitor Centres and increase the Tourism Central Otago consumer databases.

Several operators were approached to attach deals to a Spring/Summer landing page and these were also attached to their individual business listings on www.centralotagonz.com

Print Activity was also run concurrently with the digital campaign in *Traveltalk* magazine (Trade) and *Ride On* magazine (Consumer Cycling).

Facebook advertising related to specific trails focused on our three great rides, and planning a Spring/Summer holiday to ride in the region and promoted several deals offered by local operators. Google AdWords was also used to target those interested in cycling holidays in New Zealand.

During the period of the campaign there were a range of Australian based enquiries to local operators' websites, or email contact.

Targeted emails were also distributed to the existing TCO Australian Cycling consumer and trade databases. Four different emails were distributed to 2621 recipients with a read rate of 30% which is 10% above the standard read rate for the travel and tourism industry. These emails generated 148 visits to www.centralotagonz.com.

Key Results for Australian Digital Campaign

Note figures are based on analytics 1 August - 31 August 2015 and compared to the same period in 2014.

- Overall visits to www.centralotagonz.com from Australia grew 59.58% on the same period in 2014 – (1374 vs 861)
- Visits specific to Cycle Central Otago section from Australia grew 526.97% on the same period in 2014 – (558 vs 89)
- Sydney visits to Cycle Central Otago section grew 476% (173 vs 30)
- Brisbane visits to Cycle Central Otago section grew 917% (173 vs 17)
- Melbourne visits to Cycle Central Otago grew 539% (147 vs 23)
- Adelaide visits to Cycle Central Otago grew 800% (18 vs 2)
- The pages per session climbed slightly 2.50 vs 2.36 – but this was counted by an increase in the bounce rate (visits to only one page) which climbed from 53.73% to 62.76%
- Users by age group reflected the targeting of the campaign activity with growth in all age brackets.

- The most noticeable and relevant growth in age group was in the 35-44 year bracket.
- Page views for the period climbed from 1829 in August 2014 to 4,228 in August 2015
- There was strong growth in the number of mobile/tablet devices with a combined total of 41% of all visits. The majority of this growth was in mobile visits.

BookIt Operator Workshops

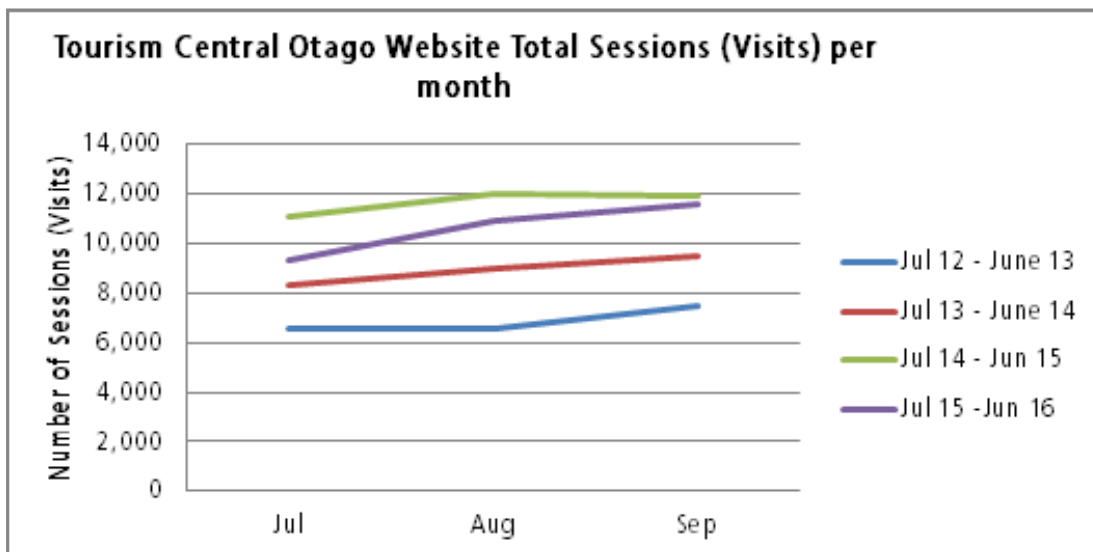
TCO co-ordinated three operator workshops with the Daniel Bridges from BookIt during September. The workshops were held in Ranfurly, Roxburgh and Alexandra for local activity and accommodation providers.

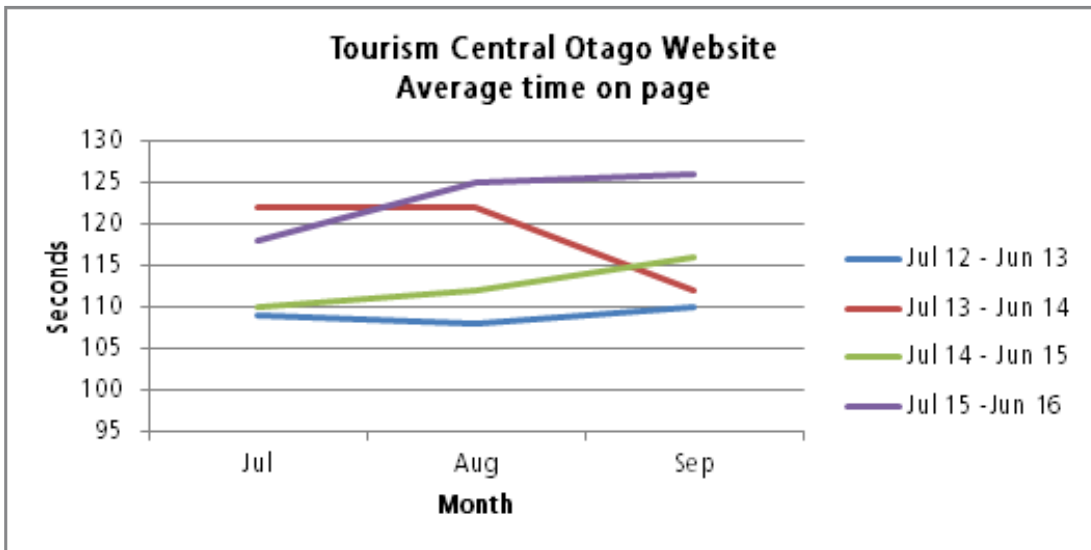
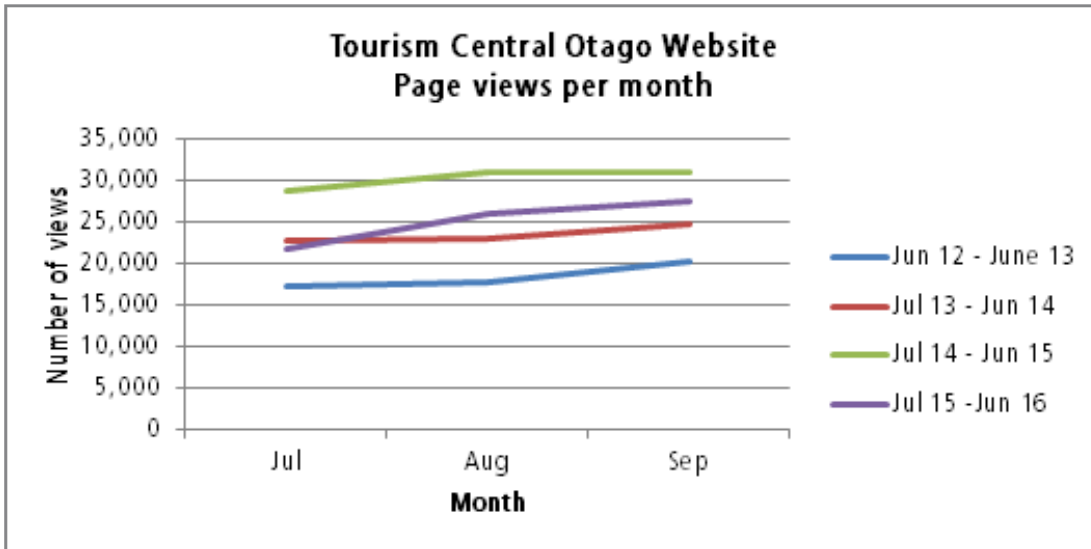
The sessions targeted operators who wanted to add real-time booking functionality to their websites and that can then be incorporated with business listings on the www.centralotagonz.com website and the Ibis system used by our local Central Otago i-SITEs.

World Town Crier Tournament

TCO assisted Paddy-Ann Pemberton with the development of promotional posters and online event listings for the World Town Crier tournament. The posters were distributed around shops and noticeboards by Paddy-Ann prior to the Tournament.

Central Otago NZ Website Statistics





Community Development

Community Planning

Ophir Community Plan

The first Community Plan for Ophir is now in place. Comments and suggestions from public feedback were incorporated into the draft Plan, and the final Plan is now available for viewing on Council website. The Ophir Welfare Committee has taken on the role of driving the Community Plan actions.

Naseby Community Plan

The community, youth, visitor and business surveys have now been conducted in preparation for the development of Naseby's third community plan. The final consultation phase will involve a community workshop at the Naseby Hall on Sunday 15 November. Following this the draft Community Plan will be written and then circulated for public comment.

Omakau Community Plan

Manuherikia Future is currently working on the development of new welcome signs into the town and is investigating options for providing public toilet facilities in the retail area of the town. The group is also involved in discussions around landscaping and beautification initiatives throughout the town, and about the future of their community hall.

Oturehua Community Plan

Projects currently being undertaken by the community include the development of interpretation signs at several public stopping places in the region, a personalised welcome pack for newcomers into the area, and a sports honours board of New Zealand representatives who hail from the area. The community is also working with Council staff to develop their playground area at the domain.

Cromwell Community Plan

The Cromwell and District Community Trust coordinated another very successful lakeside clean-up day in September. This annual activity draws community groups and individuals from the wider Cromwell region to assist in clearing weeds and debris from the foreshore. Each year the Trust is managing to extend the areas that have been tidied along the lakefront – this year the focus was on the area between Butchers Drive and Richards Beach boat ramps.

Clyde Community Plan

The Clyde community planning group is currently reviewing the final un-actioned points within their 2010 Community Plan. These include discussions with Council regarding traffic through the main street and coordinating a working bee to clear scrubby undergrowth in local reserves.

Community Funding

Community Development Scheme for the Teviot Valley

The Teviot Valley was one of 12 successful applicants nationwide to receive a three year grant of \$80,000 per annum to assist with community development projects (i.e. to a total value of \$240,000). Council applied, on behalf of the Teviot Valley community, for funding through the Department of Internal Affairs' Community Development Scheme. The objectives of the Scheme are to assist small communities in becoming self-sufficient and resilient, to work together to utilise the skills and resources they already have, and to develop projects that will 'future-proof' their community. The funds will cover the wages of community development worker(s) who will work alongside the community on grass roots projects.

Sir Ray Avery Fundraising Breakfast for Youth

Sir Ray Avery was the guest speaker at a very successful fundraising event for Central Otago youth on 5 September. The Youth Trusts of Central Otago jumped at Sir Ray's very generous offer to provide a breakfast talk as a community fundraiser. The event was held at the Cromwell Presbyterian Church and over 130 people attended. Local businesses and community organisations also assisted in making the event a success. Overall, the event raised \$2,245 for our Central Otago youth organisations.

Feasibility Study for the Eden Hore Fashion Collection

Council staff are currently reviewing tender applications to conduct the feasibility study for the long term care and storage of the Eden Hore Fashion Collection. Council received \$40,000 through the Lottery World War One Commemorations, Environment, Environment and Heritage Fund to conduct this study, and have until May 2016 to carry out this project.

Promotions

Advertising seeking applications to 2016-2017 promotion grants for Cromwell and Vincent Boards, and 2015-2016 grants for Maniototo and Teviot boards was undertaken in *The News* on 20 August 2015. Applications for Cromwell and Vincent Boards close on 12 October to allow applications to be presented to Boards at December meetings.

Promotions Vincent

At its meeting of 28 July 2015 the Vincent Community Board agreed that Council should make an application to Central Lakes Trust for Alexandra Blossom Festival operational costs. The application was completed by TCO Market Support and submitted to Central Lakes Trust on 18 August. However it was not accepted due to the Alexandra Blossom Festival not being approved as being charitable by the Department of Internal Affairs.

Three applications to the unallocated 2015-2016 Vincent Community Board Earnsclough/Manuherikia promotion grant were received and presented to the Board at its meeting of 28 July 2015.

The following grants were approved:

\$2,500 Down to Earth Wine Celebration Events

\$2,000 Lauder Ukulele Festival

\$1,000 St Bathans Village Fete

Promotions - Cromwell

The Cromwell Community Board received two applications to the unallocated portion of the 2014-2015 promotions grant at its 5 August 2015 meeting. The following grant was approved:

\$6,500 Cromwell and Districts Community Trust Ambassador Project

The Board also accepted a report back from the Cromwell and Districts Community Trust on its Youth Art Mall Mural project.

Cromwell Promotions Group has transitioned into a new structure with progress being made by the contracted employees. A new mobile friendly website has been developed and launched www.cromwell.org.nz. The group's activity on social media continues to achieve good exposure for Cromwell and Districts – particularly via Facebook <https://www.facebook.com/CromwellCentralOtago>. TCO signed over the Twitter Account Cromwell_NZ to the promotions group so they could continue with an integrated social media presence. The group also now operates an Instagram account.

The group has developed a sub-committee to look at the promotions positioning for Cromwell with the aim of developing a brand blueprint to guide them on decisions around future promotional activities. This blueprint will be used to assist the group develop their funding application to the Board for 2016-2017.

Teviot

Two applications were received to the Teviot Promotions Grant and assessed by the Board at its meeting of 24 September 2015. The following grants were approved by the Board:

\$2,000 World Town Crier Competition

\$2,000 Teviot Prospects – Street Banner project

Regional Identity

2015 Central Otago Awards

A key focus of the Brand Manager's time has been co-ordinating the 2015 Central Otago Awards. The Central Otago Awards are an opportunity for Council to host and give recognition to those who make an outstanding contribution to the community of Central Otago. These biennial Awards are built around our regional identify values and judging is determined by those entries and nominations that most closely represent those values.

Finalists and winners of 2015 Central Otago Awards were honoured in front of about 200 guests at a special ceremony held on 4 September in Roxburgh. The winners of the Youth, Apprentice and Business Excellence Award categories along with the recipients of the Community Service Award were each presented with a handcrafted recycled glass trophy and certificate.



The winners were:

Youth Award – Emily Boud

Apprentice Award for Overall Excellence – Jonathan Bates

High Commended for Apprentice Award for Overall Excellence – Keelan Baird

Business Excellence Award – The Fridge

The recipients of the Community Service Award were: Denis Cronin, Douglas Dance, Stu Hore and Joss Leyser



2010 New Zealander of the year and award-winning scientist and entrepreneur Sir Ray Avery was guest speaker and encouraged people to celebrate success of the people who dared to dream. For more information on this year's award recipients go to the Central Otago Awards website; it also includes images of the evening's celebrations www.centralotagoawards.co.nz/2015-awards-winners.

Regional Identity Website Goes Live

Over the last few months the Brand Manager has been fine tuning the content and sourcing images to be included on the new Central Otago regional identity brand website that went live on Friday 4 September www.aworldofdifference.co.nz.



This refreshed website better captures the special qualities that are associated with Central Otago in a more visually compelling way. The intention is to inspire a greater sense of love and respect for this place.

The website includes a section on:

Our Journey – it explains what the community values about Central Otago.

Our Regional Values – an explanation of each value and how each one of us can enhance this region by standing by our regional values.

Our People – this section captures the nature of Central Otago people. This section will develop as additional profiles are developed over time.

Our Place – this page captures the nature of Central Otago that as residents we can easily take for granted.

Our Visual Identity – the section covers the logo, colours, fonts and photography style that helps to express Central Otago. It also encourages the community to show their pride place by becoming a partner.

Our Partners – This page is a completely new format for profiling our partners – people who are passionate about Central Otago and have embraced the regional values. The intention is to present their profiles in a way that show the reader what living the Central Otago values looks like in practice.

Additional profiles will be developed of our partners on an ongoing basis using this new format.

PLANNING and environment

planning civil defence
rural fire building control
liquor licensing dog control and registration
environmental health



Planning and Environment

Our **planners prepare and implement the District Plan** under the Resource Management Act. The District Plan is applied through processing of resource consents. We provide advice to our customers seeking to subdivide or develop their land. We also monitor conditions of resource consents and District Plan provisions to ensure any effects on the environment are managed appropriately.

Our Building Control team help people build in a safe and compliant manner through a streamlined and cost-effective process. We carry out **building inspections, issue building consents and respond to building-related enquiries**. We issue Land Information Memoranda for customers who are intending to purchase property, and monitor Building Warrants of Fitness for commercial buildings in accordance with the Building Act.

The environmental health activity provides confidence to the community and visitors to our region that our food premises, hairdressers, camping grounds and funeral directors are safe and clean. We **licence and annually inspect registered premises to manage the public health risks** of food and water contamination. We undertake water testing of public and private water supplies. We also respond to noise complaints to minimise nuisance to the community.

This activity contributes to the following community outcomes:



Resource Consents

Number of Resource Consents Processed

In the period 1 July - 30 September 2015 a total of 85 resource consents were processed which is an increase of 16% on the same quarter 2014. The consents issued during this period were as follows:

- Non-notified delegated authority 77
- Non-notified to hearing 3
- Limited Notified (to hearing) 0
- Publicly Notified (to hearing) 2
- Outline Plans 3

Delegated Authority Decision Processing Times

Of the 85 delegated authority decisions notified 88% were processed within statutory time frames. This decline in processing consent timeframes was due to several factors, namely new staff in the planning team, the Council's consultant planner being on leave for over a month, and also the Council's consultant engineer being on leave. Time extensions will be applied to the applications that were not processed within timeframes due to the above, to bring this figure closer to 100%.

Number of Resource Consents Received

The trend line for resource consents received since 2008 still indicates a generally upward trend and continues to rise. A total of 97 resource consent applications were received in this period, which is up from 68 in the same quarter of 2014. This spike also put further pressure on processing times for the quarter.

National Monitoring System

On 4 June 2014 the Ministry for the Environment (MfE) provided detail of what was required in terms of the first stage of the National Monitoring System, which involved the collection of what is termed 'priority data'. The data required relates to the period from 1 July 2014 for the 2014/2015 financial year. A report which provides this data in spreadsheet form has been created by staff. This data has been provided to the MfE, and it is currently being validated against MfE's requirements.

Building Control

Number of Building Consents Processed and Value of Building Work

In the period 1 July 2015 to 30 September 2015 a total of 191 Building Consents were issued at a value of \$23,927,890.

An analysis of trends in building consent numbers and their values indicates that the number of consents received in this quarter was down 6.3% and the value decreased 3.5% when compared to the same period last year.

Processing Times

The Winchart indicates that the end to end processing times for building consents was an average processing time of 23 customer days (not statutory processing days).

Note: The end to end times shown on the Winchart provides a quarterly average processing time in customer days (including weekends) .

In term of statutory processing time frames the average processing time for the quarter was nine working days, well within the statutory requirement of 20 working days. 100% of all consents issued were issued within statutory timeframes.

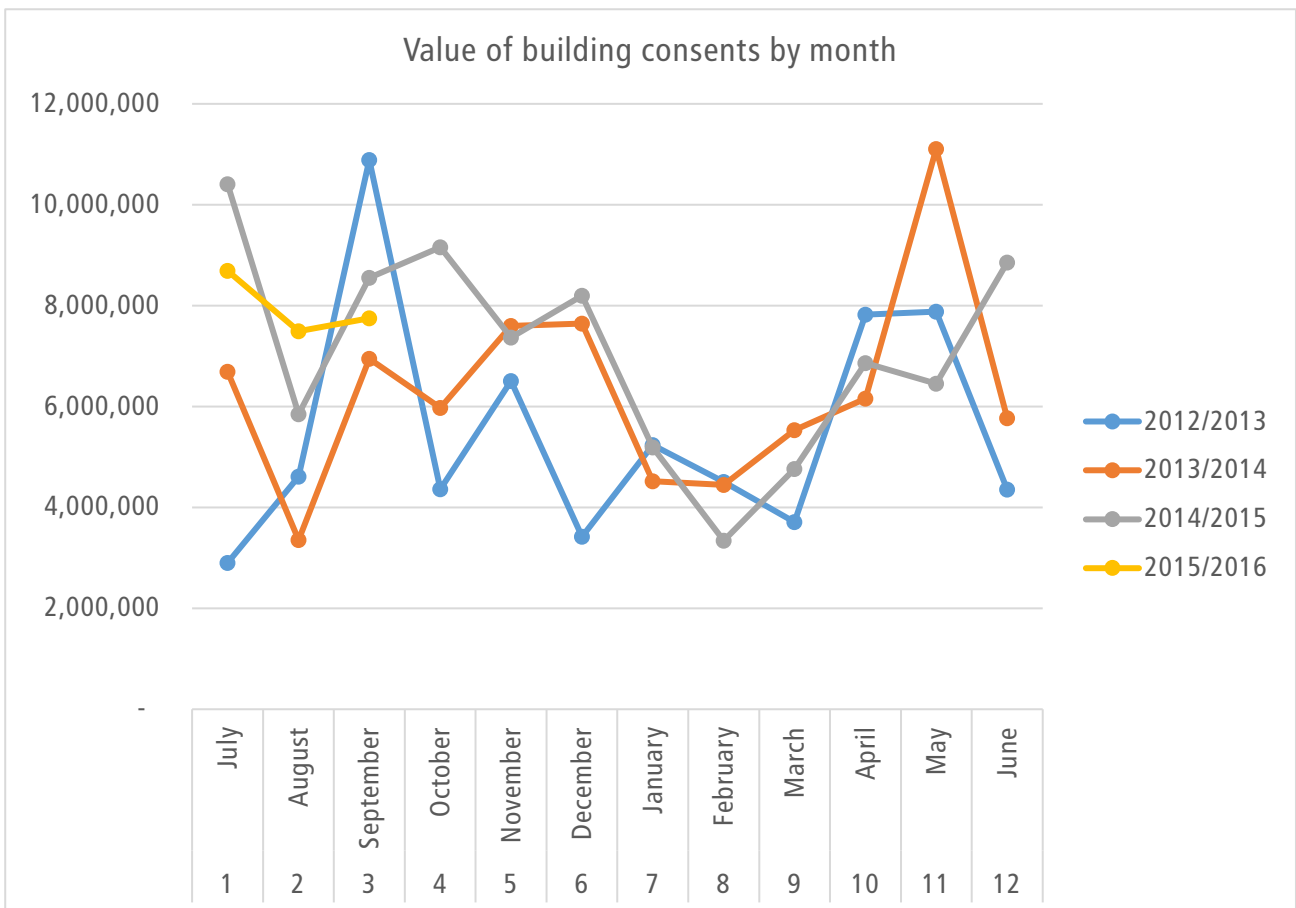
Capacity

The processing times indicate that our capacity to process building consents is at a good level to meet customer demands in terms of the amount of building activity in the region.

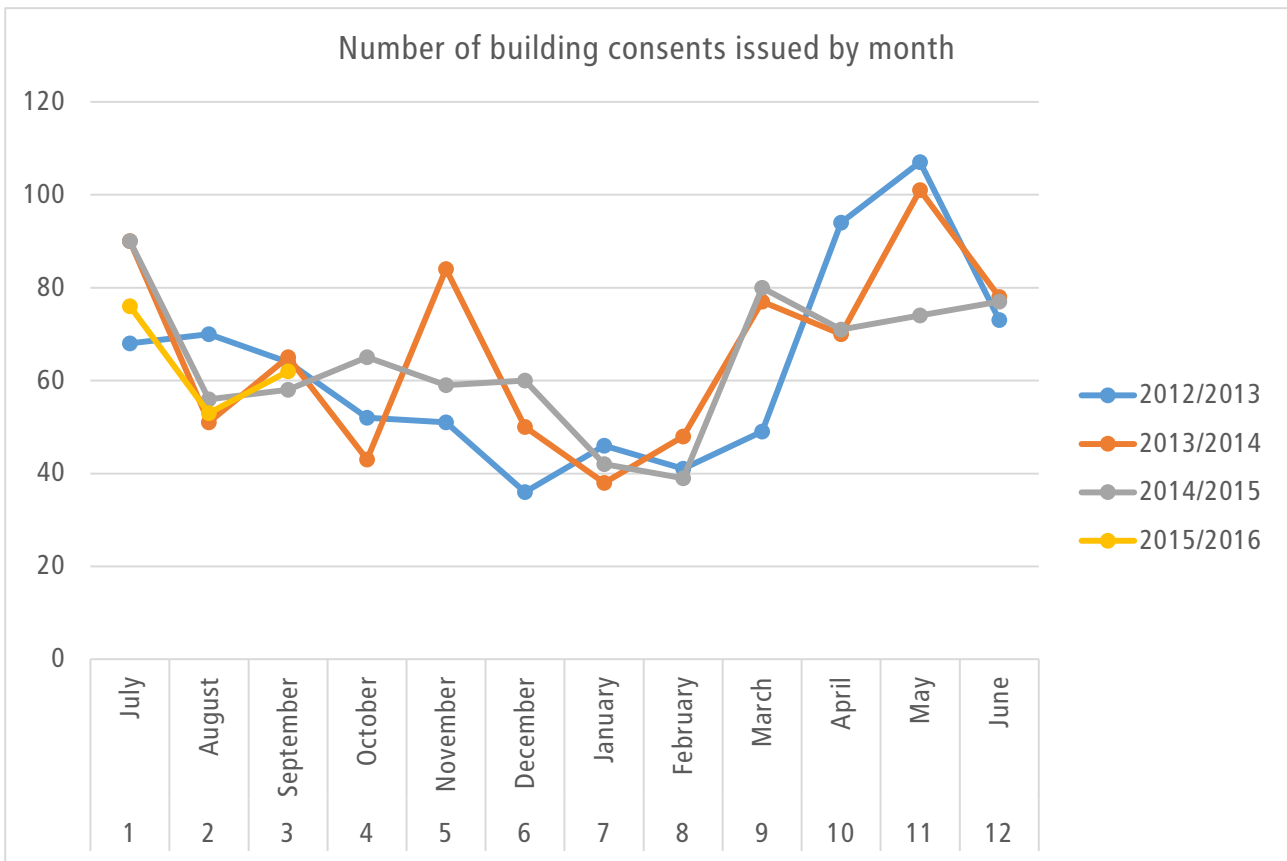
Accreditation

Current IANZ certificate of accreditation was received on 03/09/15 with next reassessment provisionally scheduled for August 2017.

Building Consents by Value				
	2012/13	2013/14	2014/15	2015/16
July	2,901,041	6,689,217	10,410,031	8,691,463
August	4,614,470	3,355,376	5,846,351	7,490,249
September	10,884,063	6,944,115	8,551,268	7,746,178
October	4,358,637	5,974,252	9,160,165	
November	6,505,975	7,594,899	7,368,192	
December	3,419,300	7,642,416	8,198,023	
January	5,236,942	4,521,211	5,192,937	
February	4,505,859	4,448,432	3,339,327	
March	3,707,700	5,533,098	4,762,850	
April	7,818,436	6,160,388	6,861,907	
May	7,881,058	11,102,742	6,452,630	
June	4,353,463	5,767,356	8,852,602	
Total	66,186,944	75,733,502	84,996,283	23,927,890
Change from previous year		14%	12%	



Building Consents by Number				
	2012/13	2013/14	2014/15	2015/16
July	68	90	90	76
August	70	51	56	53
September	64	65	58	62
October	52	43	65	
November	51	84	59	
December	36	50	60	
January	46	38	42	
February	41	48	39	
March	49	77	80	
April	94	70	71	
May	107	101	74	
June	73	78	77	
Total	751	795	771	191
Change from previous year		6%	-3%	



VINCENT		\$
Total for July to September 2015	78	8,889,079
Year to Date (from 1 July)	78	8,889,079
Alexandra Ward		
Agricultural - New farm shed	3	75,000
Commercial - New industrial	1	42,000
Commercial - Education/childcare facilities - additions and alterations	1	414,200
Commercial - New motel/hotel/accommodation building	1	200,000
Commercial - Other	3	96,300
Residential - New Dwelling	9	2,947,730
Residential - Dwelling alteration (internal only)	9	260,694
Residential - Dwelling additions and alterations	3	256,824
Residential - Relocate dwelling on to site (site-works)	1	60,000
Residential - New garage	1	9,500
Residential - New carport	2	12,900
Residential - New conservatory	1	18,720
Residential - Heating appliance	7	33,500
	42	4,427,368
Year to date (from 1 July)	42	4,427,368
Earnsclough/Manuherikia Ward		
Agricultural - New farm shed	3	73,000
Commercial - New retail/cafe/restaurant/bar	1	355,000
Commercial - Other	1	188,000
Residential - New Dwelling	7	3,242,676
Residential - Dwelling alteration (internal only)	6	81,685
Residential - Dwelling additions and alterations	2	91,000
Residential - New garage	2	305,150
Residential - New sleep-out	1	35,000
Residential - Outbuilding alterations	1	14,000
Residential - Heating appliance	11	67,200
Residential - Residential	1	9,000
	36	4,461,711
Year to date (from 1 July)	36	4,461,711

CROMWELL		\$
Agricultural - New farm shed	6	169,643
Agricultural - Wind machine	4	18,180
Agricultural - Relocate farm building to site	1	19,900
Agricultural - Other	3	221,250
Commercial - New industrial	3	870,000
Commercial - Other	5	116,487
Residential - New Dwelling	33	11,712,952
Residential - Dwelling alteration (internal only)	8	190,200
Residential - Dwelling additions and alterations	7	712,947
Residential - New garage	3	71,500

CROMWELL		\$
Residential - New garage/sleep-out	2	93,000
Residential - Outbuilding alterations	1	4,850
Residential - Heating appliance	9	40,800
Residential - Plumbing and drainage only	1	1,500
	86	14,243,209
Year to date (from 1 July)	86	14,243,209

MANIOTOTO		\$
Commercial - New industrial	1	39,900
Commercial - Warehouse/showroom/offices - additions and alte	1	4,800
Residential - Dwelling alteration (internal only)	3	27,999
Residential - Relocate dwelling on to site (site-works)	2	168,553
Residential - New garage	1	19,900
Residential - Heating appliance	5	23,500
	13	284,652
Year to date (from 1 July)	13	284,652

TEVIOT VALLEY		\$
Agricultural - New farm shed	2	62,000
Agricultural - Wind machine	1	3,450
Commercial - New industrial	1	92,000
Commercial - Motel/hotel/accommodation building - additions	1	35,000
Residential - New Dwelling	1	180,000
Residential - Dwelling additions and alterations	1	39,500
Residential - New garage	2	64,000
Residential - New conservatory	1	15,000
Residential - Heating appliance	4	20,000
	14	510,950
Year to date (from 1 July)	14	510,950

SUMMARY OF BUILDING CONSENT STATISTICS		\$
Vincent	78	8,889,079
Cromwell	86	14,243,209
Maniototo	13	284,652
Teviot Valley	14	510,950
	191	23,927,890
Year to date (from 1 July)	191	23,927,890

ANALYSIS FOR JULY TO SEPTEMBER		\$
Agricultural - New farm shed	14	379,643
Agricultural - Wind machine	5	21,630
Agricultural - Relocate farm building to site	1	19,900
Agricultural - Other	3	221,250
Commercial - New industrial	6	1,043,900
Commercial - New retail/cafe/restaurant/bar	1	355,000
Commercial - Warehouse/showroom/offices - additions and alte	1	4,800
Commercial - Education/childcare facilities - additions and	1	414,200
Commercial - New motel/hotel/accommodation building	1	200,000
Commercial - Motel/hotel/accommodation building - additions	1	35,000
Commercial - Other	9	400,787
Residential - New Dwelling	50	18,083,358
Residential - Dwelling alteration (internal only)	26	560,578
Residential - Dwelling additions and alterations	13	1,100,271
Residential - Relocate dwelling on to site (site-works)	3	228,553
Residential - New garage	9	470,050
Residential - New carport	2	12,900
Residential - New sleep-out	1	35,000
Residential - New garage/sleep-out	2	93,000
Residential - Outbuilding alterations	2	18,850
Residential - New conservatory	2	33,720
Residential - Heating appliance	36	185,000
Residential - Plumbing and drainage only	1	1,500
Residential - Residential	1	9,000
	191	23,927,890

GOVERNANCE and corporate services

communication
administration buildings



Governance and Corporate Services

The governance activity is at the forefront of everything we do. While the Council provides many different services, it is the governance activity that supports elected members to be effective and responsible decision-makers. Within this activity we **facilitate and support Council and community boards**, ensure agendas are published and available to the public, and run local body elections every three years.

The corporate services activities **provide support across the organisation** that allows Council to function efficiently and effectively. It includes our accounting, financial planning and reporting, rating, policy, information systems, communications, and customer service and administration activities.

This activity contributes to the following community outcomes:



Communications

Our Council website continues to trend up in terms of viewer statistics with 84,182 page views in the April-June quarter (up almost 1000 on the previous quarter) and 16,795 users (up from 15,043). Our most popular sections/ website features are our rating and property search, GIS viewer district plan section, and our winter roading reports.

We are also continuing to build our online presence in the social space. We have climbed to 1605 page likes on the CODC Facebook page and this is proving to be a popular platform for people to comment on and share Council news.

In August we launched a revamped Noticeboard in *The News*. The Noticeboard will now take out a standard space on page 5 each week and include a mix of news, notices and events in a more visual and engaging format.

The same month we launched a new series of video updates from the Mayor, which we post on Facebook, YouTube and on our CODC website. The plan is to post a short video update following each of our six-weekly Council meetings. These highlight some of the key things to come out of the meetings. We have produced three videos to date and each time the reach of these has increased.



Mayoral Update - Revenue & Financing Policy...

10 Likes · 1,318 views



Airport Development - Mayoral Update for...

15 Likes · 702 views



Mayor's Council Update for August

8 Likes · 524 views

The Communications Coordinator and the Chief Executive attended the SOLGM Local Government Communications Forum in Wellington in September. It was a great opportunity to network with local government communications colleagues, share ideas and strategies.

During the quarter the Communications Coordinator helped redesign and compile content for the first issue of *The Flipside* - the new residents and ratepayers Council newsletter that will come out twice a year in Spring and Autumn. The first issue will be out late October.

Health and Safety

Council is committed to a process of continuous improvement in order to achieve excellence in the management of health and safety at all of our workplaces.

The appointment of a permanent fulltime Health and Safety Officer was finalised last quarter and the position commenced in July 2015.

Council's responsibility is to our employees and contractors, volunteers working on Council property, events held in our parks and reserves, and our customer base.

Statistics this quarter

- 5 injury incidents (minor), staff
- 2 non-injury vehicle incidents
- 1 non-injury equipment failure incident, staff
- 3 near miss incidents – Blossom Festival
- 1 injury incident – WoolOn
- 1 reported wet rescue – Cromwell Swim Centre
- 23 customer minor/or non-injury incidents (pools/library)

Health and Safety Support

The Health and Safety Officer was actively involved in the management of Health and Safety of all those on the site following the fire at Alexandra Wastebusters.

Initiatives

Sitewise was launched during a contractors' breakfast on 30 September. Sitewise is a Health and Safety pre-qualification assessment programme and by 1 July 2016 all contractors working for, working on or connecting to Council assets must have an acceptable rating. The uptake of this initiative has been encouraging.

The Health and Safety Officer was seconded to Alexandra Blossom Festival Committee to assist with the management of the Health and Safety of the event.

There was three near-miss incidents and one injury incident reported during the festival.

The appointment has highlighted the need for Council to formulate guidelines for public event management in our spaces.

Consultation on Revenue and Financing Policy

Council workshops were held in September to review the way Council activities are funded. This involved rates modelling and discussions. After deliberation some changes were suggested. These changes created the Amendment to Revenue and Financing Policy that went out for public consultation from 28 September 2015 until 30 October 2015.

The proposed amendments are:

- District funding of water
- District funding of wastewater
- District funding of stormwater
- District funding of public toilets
- District funding of unsubsidised roading
- District funding of Clutha Management with name change to Tracks and Waterways
- District Rating of Molyneux Park with differential for Vincent Community Board
- Single tier funding for Vincent Community Board ward services
- Single tier funding for Vincent Community Board recreation and culture
- Removal of Dam differential for targeted rates
- Removal of Accommodation differential for tourism
- Standardisation of differential for promotions rates

The engagement and consultation with the community was carried out using print, radio, social media and with a postcard to mail boxes throughout the district. This has resulted in 32 submissions, which will be reviewed and heard at a Council meeting on 18 November 2015. After a review of the submissions Council will make its final decisions on any changes to this policy. It is anticipated that the Revenue and Financing Policy will be adopted at the Council meeting on 16 December 2015.

Employee Self Service

Discussions are underway with our payroll provider to roll out the software that enables managers, supervisors and staff are able to access employee payroll data. This will allow supervisors to manage their staff leave balances, view attached documents and employment history. Staff will be able to check their personal details including leave balances and payslips, plus update their emergency contacts, next of kin, address and contact information. Once the application is rolled out the next phase will be to use the software for staff to apply for annual and sick leave, which will replace the current paper based system.

Asset Management Information System

A tender process is underway to find an Asset Management Information System (AMIS) and partner to develop Council's asset management maturity. Must have requirements reduced the potential vendors down to four, with interviews and presentations occurring in November. A final vendor will be selected in December. Full day workshops will assist Council's understanding of the vendor's proposals and to evaluate their ability to meet current and future requirements.



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