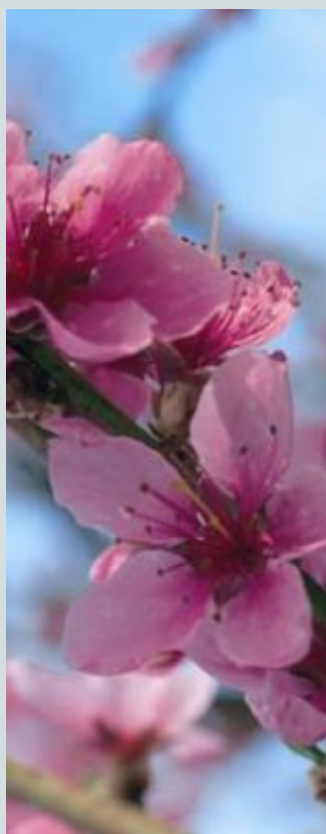


October to December 2015

QUARTERLY ACTIVITIES REPORT

Central Otago District Council



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Our Activities

'Our Activities' provides a detailed overview of our activities from the last quarter and looks ahead to planned work for the next three months.

The groups of activities incorporate the core services that we deliver and we give particular consideration to how these core services contribute to the community in our decision-making process.

While some of the activities relate to legislation such as the Building Act 2004 and the Resource Management Act 1991, they contribute to the community's social, cultural, environmental and economic well-being and therefore also contribute to the community outcomes in some way, either directly or indirectly.

Corporate support provides the internal processes and support required for the organisation to carry out its activities.

<p>Water</p>	<p>Wastewater</p>	<p>Stormwater</p>
<p>Transportation</p>	<p>Other Infrastructure Waste Minimisation, Elderly Persons' Housing, District/ Commercial Property, Public Toilets, Airports</p>	<p>Community Services Parks & Recreation, Cemeteries, Community Facilities, Libraries, Swimming Pools District Development: Economic Development, Tourism, Community Planning, Visitor Information Centres, Central Otago Brand, Promotions & Grants</p>
<p>Planning & Environment Resource Management, Building Control, Alcohol Licensing, Dog Control & Registration, Environmental Health, Emergency Management</p>	<p>Governance & Corporate Services Elected Members' Support, Administration Buildings, Personnel, Communications, Customer Services & Administration, Financial Planning & Reports, Information Systems</p>	

WATER



Water Services Overview

The water services activity provides water, wastewater, and storm water services to the urban areas of Central Otago.

The water service team's goal is to operate and maintain the water systems and to provide water and wastewater service that meet the standards required by central and regional government public health and environmental quality standards at the lowest possible cost.

Our goal is to provide certainty in the quality and availability of residential water supplies, as well as education on water conservation.

This activity contributes to the following community outcomes:

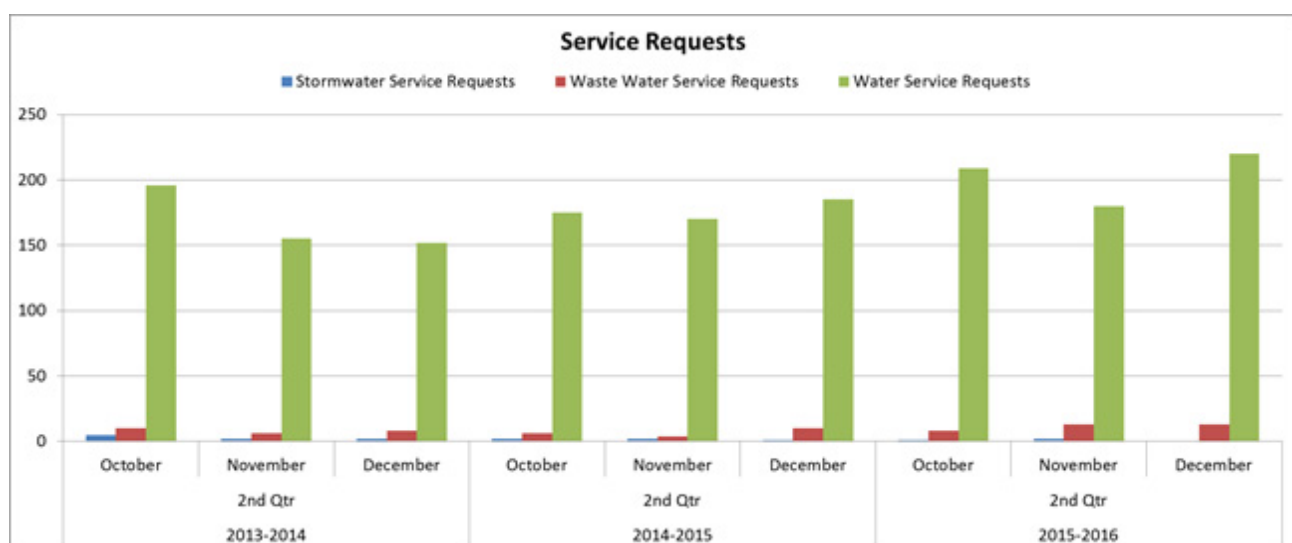


Operational Activity this Quarter

Water Service Requests

Analysis of service requests over this quarter shows that requests are running above normal levels for the same period in previous years. There have been increases in final meter reads relating to house sales in the district and water connection faults.

The numbers displayed in the following graph are the total numbers of service requests recorded for the Water Services Activities.



Water

We manage 10 public water supply schemes, servicing approximately 13,500 residents. We **supply the community with treated water** at a suitable pressure and quantity. Each scheme is different but operates under the same basic process. Water is drawn from a lake, river or bore before being treated to a required standard. Treated water is then pumped to elevated storage reservoirs for distribution. The reservoirs **ensure sufficient quantities are available for consumption and firefighting** while the elevation produces the required pressure.

This activity contributes to the following community outcomes:



Our Measures

How we Measure Success	Our Aim	Comments
The percentage of real water loss from the network reticulation system (leaks, metering inaccuracies)	Target current annual real losses from the networked reticulation system \leq 20% of water produced	Target achieved
Percentage of budgeted capital works completed annually	To complete more than 90% of budgeted capital works	Target not yet achieved.
Percentage of budgeted renewals completed annually	To complete more than 90% of budgeted renewals	Target not yet achieved.
Time with water per customer per annum (planned and unplanned)	To maintain supply to customers for \geq 99% of the time	Target achieved
The average consumption of water per day per resident	To maintain water demand at <600 L/person/day	Target achieved. This result is for the last 12 month period.
Total number of customer complaints for: <ul style="list-style-type: none"> • Water clarity • Water taste • Water odour • Water pressure and flow • Continuity of water supply • Responses to water service requests 	\leq 13 per 1000 connections	Target achieved

How we Measure Success	Our Aim	Comments
Compliance with the NZ Drinking Water Standards	<p>Pt4: Bacterial: Alexandra = Yes Clyde = Yes Cromwell = Yes Naseby = Yes Omakau/Ophir = Yes Patearoa = Yes Pisa Village = Yes Ranfurly = Yes Roxburgh = Yes</p> <p>Pt5: Protozoal: Alexandra = No Clyde = No Cromwell = No Naseby = No Omakau/Ophir = No Patearoa = No Pisa Village = No Ranfurly = No Roxburgh = Yes</p>	Target achieved

Alexandra Water

Lake Dunstan Water Source

The first stage of the work towards implementation of the new Lake Dunstan bore supply is progressing well. A draft report has been received from Beca consultants addressing the options for the geographical areas to be supplied by the scheme, and the options for the levels of demand (quantity of water per house) that Council will design for. This is all essential work so that we know how many bores are required at the site, the sizing of the pumps, the requirements for storage and the layout and size of the trunk mains. This work was reported to the December meeting of the Three Waters Infrastructure Committee for decision on design parameters, so that the detailed design can proceed in the New Year.

Bridge Hill Rising Main Renewal

Bodkin Road bulk main repairs: Prices were received for the repairs of the 70m section over the crest of Bodkin Road. This was the section that failed dramatically New Year's Eve 2014. The preliminary works of valving and modelling for this repair over the year have provided valuable information to staff to enable the continued operation of the system while the contractor repairs this section of critical pipeline.

Fulton Hogan successfully won the work and completed

the repair in this report period. Here they are seen pouring two large anchor blocks on the new main to secure it.



Patearoa Water

Fulton Hogan installed a new water main 2.1km long and 50mm diameter along Pigburn Road in Patearoa. This pipeline serves properties on O'Neil Road that have previously been serviced across private property. The picture here is the start of the work and goes past the trees in the background.



Cromwell Water

The preliminary inspection work has been happening for latest development of a multi-unit rest home at the end of Illes Street. The investigations looked to locate a critical 600mm water main that crosses the development. This was done with the latest technique of hydro excavating, where water is blasted into the hole and a sucker truck removes the extraneous material. This alleviated the probability of damaging the main and is a very quick method of excavation.



Cromwell Water Supply

Fulton Hogan installed an RPZ backflow preventer at Cromwell Swim Centre. It was found that the existing main was a lot deeper than anticipated, the backflow prevention assembly apparatus was a large piece of water infrastructure. These devices are installed to protect the supply from a potential contamination event.



Lake Roxburgh Village

The reservoir at Lake Roxburgh Village was drained and tested for leakage this week. The preliminary tests show that there has been an increase in leakage from 1000 litres a day to 6000 litres. This is a concerning trend from the floor joint sealing work Roxburgh Community Board invested in 3-4 years ago when the leak was 30,000 litres a day. It appears that the wall cracks are allowing more water through than is acceptable. The treatment options are being looked at and priced by Fulton Hogan and are due for review in the next quarter.

WASTE water



Wastewater

We manage eight public wastewater schemes, servicing approximately 12,500 residents. Each scheme **pumps, reticulates and treats the wastewater** generated by your household as well as from businesses and industrial processes. Wastewater is **treated to a statutory standard and then discharged into a nearby water body or onto land**. Privately owned septic tanks are used in townships without reticulated schemes.

This activity contributes to the following community outcomes:



Our Measures

How we Measure Success	Our Aim	Comments
Number of complaints received from customers per 1000 connections	Number of sewage odour complaints ≤ 1 per 1000 connections Number of sewerage system faults & blockage complaints ≤ 11 per 1000 connections Number of complaints regarding responses to sewer service requests ≤ 1 per 1000 Total number of customer complaints ≤ 13 per 1000	Target on track
Percentage of budgeted capital works completed annually	To complete more than 90% of budgeted capital	Target on track Alexandra Wastewater UV project to be completed in the next quarter.
Percentage of budgeted renewals completed annually	To complete more than 90% of budgeted renewals	Contract let for pipework renewals to be completed in second quarter.
Compliance with discharge consents	No. of abatement notices = 0 No. of infringement notices = 0 No. of enforcement orders = 0 No. of successful prosecutions = 0 Council target (all enforcement actions) = 0	Target achieved
Number of dry weather sewerage overflows from sewerage scheme	Number of dry weather sewerage overflows ≤ 1 per 1000 connections	Target on track

Alexandra Wastewater

Ultraviolet Disinfection Project

Contractor Marshall Projects Ltd (MPL) has established its site office and has started construction with a perimeter fence that extends to include the UV building area. In the next report period MPL will commence construction of the foundations for the new 300m³ balance tank, erect the balance tank and install the UV building and reactor lights.

Cromwell Wastewater

Cromwell Wastewater Upgrade, Sludge Removal & Disposal Contract

Dredging Solutions Ltd has completed the sludge removal from Pond 1 (pond nearest to town) at the Cromwell Wastewater Treatment Plant. The contractor encountered heavy silts sand and light gravels near the inlet pipework, which has slowed down the dewatering operations. Dredging Solutions has filled all four bags. The bags will dewater to a point where they will be covered with top soil.



The desludging machine that was used in Cromwell is imported from the USA that is a specialised barge for gathering the sludge from the bottom of the aerated ponds.



Sludge removal and disposal on site stopped on the 31 November 2015 as required by resource consent conditions. Sludge levels in Pond 1 (closest to town) have been lowered to minimum levels. Sludge volumes were greater than indicated by the 2012 survey. Council will consider a report early 2016 regarding the possibility of further sludge removal work at Pond 2 Cromwell Ponds.

District Wide Wastewater

Wastewater Reticulation Renewals

Pipeworks Ltd, a Christchurch based contractor, has been working in Alexandra, Cromwell, Omakau and Roxburgh renewing old wastewater reticulation by Cure In Place Pipe (CIPP) technology.



After the mains have been slip lined, the contractor installs the Lateral Junction Repair (LJR) The LJR is installed remotely and does not require physical digging up of the main/lateral junction. This reduces the impact on the community and private properties.

CCTV Condition Analysis Contract

Tenders closed on 7 December for district wide CCTV inspection for wastewater and stormwater reticulation. A total of eight tenders were received. Seven of them were conforming tenders. Tenders were evaluated prior to the Christmas break. Physical works are planned to start early February 2016. This work will aid the future development of Council's renewal programme. The successful tenderer was Drain View Limited from Lower Hutt.

Naseby Wastewater

Resource Consent Application

The Otago Regional Council asked Council to provide additional information about the site. This required the excavation and analysis of some test pits. That has been completed and the information has been forwarded to Otago Regional Council. Affected Party Approval has been received from Public Health South, Kai Tahu and the Department of Conservation. Fish and Game New Zealand advised that they did not wish to be involved in the process. This means we have affected party approval from all required parties. The Otago Regional Council has advised that the draft consent documents are likely to be sent to Council early in the New Year.

Campervan Dump Stations

Cromwell and Alexandra sites have been constructed this report period. They were open for business at the start of November in time for the camping season. The sites offer an improved level of service to our motor home community who drive the larger campervans and struggle during the peak seasons at our privately owned facilities in the district.



STORM water



Stormwater

Our stormwater activity provides for the **safe removal of excess rainfall** that does not naturally permeate into the ground. We manage stormwater for 10 townships.

Stormwater is conveyed directly to waterways using piped infrastructure, natural water courses and open channels. We have a responsibility to **ensure communities are not adversely impacted by localised flooding**. This includes liaising closely with the roading activity on ponding issues. Flood risks from large catchments, like the Clutha and Taieri rivers for instance, are managed by the Otago Regional Council (ORC).

This activity contributes to the following community outcomes:



Our Measures

How we Measure Success	Our Aim	Comments
Percentage of budgeted capital works completed annually	To complete more than 90% of budgeted capital works	Target on track
Percentage of budgeted renewals completed annually	To complete more than 90% of budgeted renewals	Target on track
Compliance with discharge consents	No. of abatement notices = 0 No. of infringement notices = 0 No. of enforcement orders = 0 No. of successful prosecutions = 0 Total for all enforcement actions = 0	Target on track
Number of flooding events that occurred and habitable floors affected	Target number of habitable floors affected ≤ 1 per 1000 properties	Target achieved
Response time to attend flood events	Target median time to get to site ≤ 120 minutes	Improvements required in data capture to measure this KPI
Number of complaints received about stormwater performance	Total number of customer complaints ≤ 2 per 1000 properties	Target achieved

Roxburgh Stormwater

A stormwater pipe in Paisley Place has been inspected by CCTV and two obstructions have been found in the pipe-line. There has been surface flooding issues in the area affecting local properties in the past. Fulton Hogan found a partial pipe collapse in the lower section of the line. There is also a sharp bend a few metres down from the mud tank that will restrict the flow of water in a rain event. These two spots have been programmed to be dug up and repaired to allow for the CCTV inspection to be completed.

TRANSPORTATION



Transportation

Our Transportation activity **enables the movement of goods, people and services across our district**. We have 1886km of roads spreading throughout the district, with 1739km of rural roads and 147km of urban streets.

We have 175 bridges, just under 5000 culverts and close to 12,000 hectares of road reserves. Our focus for the next 10 years is to **deliver an efficient, fully accessible, safe roading network**.

This activity contributes to the following community outcomes:



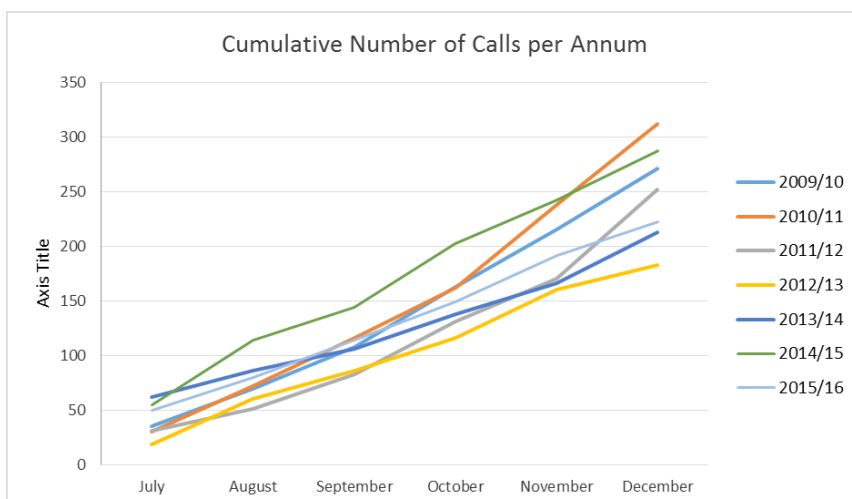
Timely Intervention

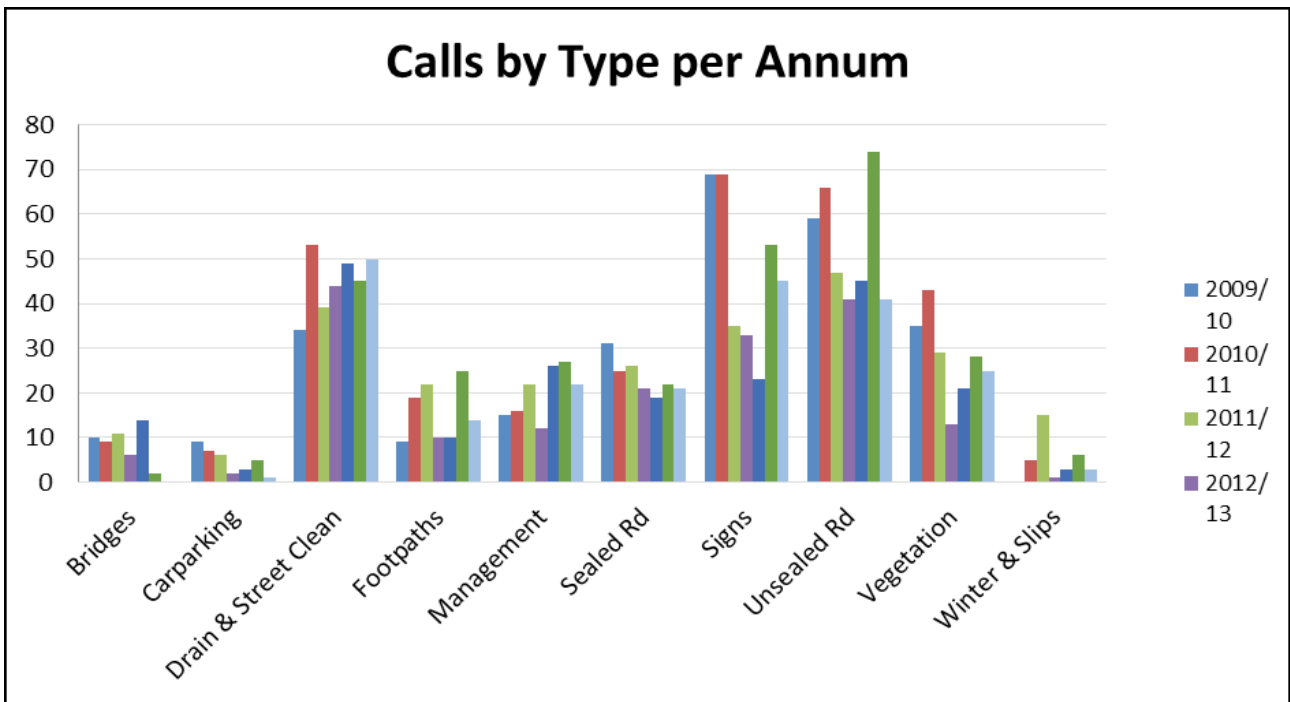
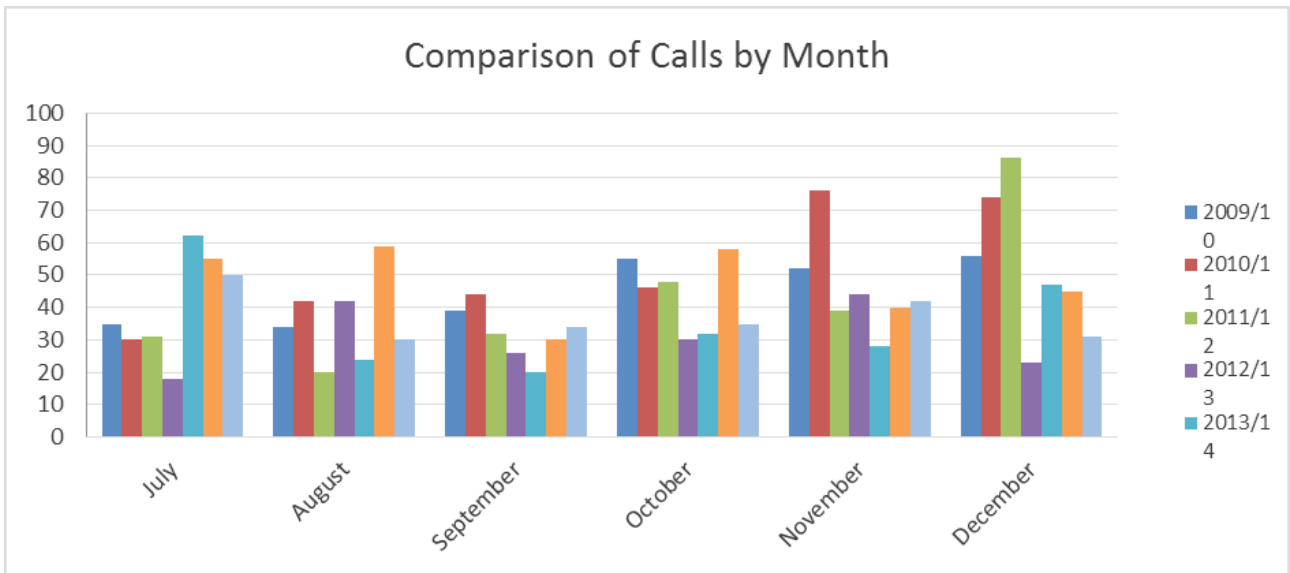
The number of calls for year to date are tracking much lower than last year, and are comparable to the lower levels achieved in the past six years. This is a significant improvement on last year where they were at the second highest for the year to date. This is due to a renewed effort to address issues that are known to result in calls before they cause an issue for customers.

There has been a significant drop in the number of calls regarding unsealed roads, with the lowest number of calls ever recorded at this point of the year. This indicates some success with the process that has been followed for prioritising metalling programmes and on establishing cyclic grading programmes.

The next continuous improvement opportunity will be to investigate improvements to work planning for drainage and signs where the number of calls for each of these activities is now higher than for gravel roads.

Year	2009/10	2010/11	2011/12	2012/13	2013/14	2014/15	2015/16
Number of calls to 31 December	271	312	252	183	213	287	222





Quick Response

The average time taken to issue a consent during the second quarter was 1.6 days, resulting in an average for the year to date of 1.2 days.

The number of consents for the year to date is similar to last year, but with an ongoing increase in licenses to occupy. These are for private irrigation pipes in rural roads and reflect the level of activity occurring in irrigation investment across the district.

Total Number of Consents - Year to Date					
	2011/12	2012/13	2013/14	2014/15	2015/16
Traffic Management Plans	40	53	45	70	64
Road Opening Notices	48	55	64	88	73
License to occupy	3	4	11	12	19
Yard encroachment	2	2	1	2	8
Vehicle crossings	14	15	17	22	20
Generic Traffic Management Plans	5	3	8	8	14
Road Closures	3	7	5	5	3
Total	115	139	151	202	198

A Safe Roding Network

The crash statistics are sourced from the NZTA Crash Analysis System (CAS). As it takes up to three months for crashes to appear in this system, the data provided for this report is updated for the previous quarter rather than the current one.

During the first quarter of 2014/15 (July, August, September) there were four serious injury crashes on Council managed roads, which resulted in four injuries. Additionally there was one serious injury crash on a forestry road in Naseby that has been included in the statistics. Three of the local road crashes were in the Cromwell ward and one in the Vincent ward. All four crashes involved loss of control by the driver with three being attributed to the driver's inexperience and one to alcohol. One of the crashes was on Barry Avenue, which is classified as an arterial road, one was on a low volume road and two were on access roads.

The table below show comparisons for the first quarter against the previous six years.

Comparison of Crash Statistics for the first quarter - 1 July – 30 September							
Number of Crashes on Local Roads	2009/10	2010/11	2011/12	2012/13	2013/14	2014/15	2015/16
Serious	1	5	2	0	0	0	5
Fatal	0	0	0	0	0	0	0
Number of People Injured on Local Roads	2009/10	2010/11	2011/12	2012/13	2013/14	2014/15	2015/16
Serious	1	5	2	0	0	0	5
Fatal	0	0	0	0	0	0	0

Physical Works Programme

The renewals programme is expected to be significantly completed within the third quarter. The fourth quarter will largely consist of routine maintenance work.

Sealed Road Resurfacing

The asphalt renewals will be completed by the end of January. Reseals will be completed during February and March.

Unsealed Road Resurfacing

Work is underway in the Tarras area and is expected to be completed early February. The crew will move to the Teviot Valley ward after Tarras.

Minor Improvement Programme

The status of the approved Minor Improvement Work is as follows:

Project	Status
Brinsdon Road 1.6m diameter culvert	This project will be completed mid January.
Factory Road wash over culverts/ford	Construction programmed within resource consent requirements for February.
Ophir and Oturehua variable speed message signs	Completed
Little Valley Road sight, footpath and guardrail improvements	Initial rock removal will commence at the end of January with the remaining works in early February.
Cromwell pedestrian crossings, Barry Avenue and Murray Terrace	Design and consultation with Cromwell Community Board will occur in April after new Roding staff are on deck.
Contribution to stock underpass, Racecourse Road	Waiting on invoice to be submitted by landowner

Fruitgrowers Road

The following work approved by the Roding Committee in December will be undertaken during February:

- Unstable rocks on the slope face will be removed by abseilers
- Survey prisms will be installed on the slip face for annual survey monitoring by Contact Energy
- The earth bund will be removed
- The sealed road surface will be reinstated
- Permanent no stopping signs across the slip area, and rock fall warning signs will be erected
- A reporting process will be set up to document the formal quarterly slope monitoring.

The need for a rock catch fence will be reviewed following this work.

Unsubsidised

The unsubsidised programmes are underway with completion of this work expected during April. Work on the Horseshoe Bend Bridge is complete. Work is currently underway in Alexandra, this will be followed by Cromwell in February. Work will be undertaken on gravel paths in Naseby in March. This has been prioritised following a number of public complaints.

Eco Seals

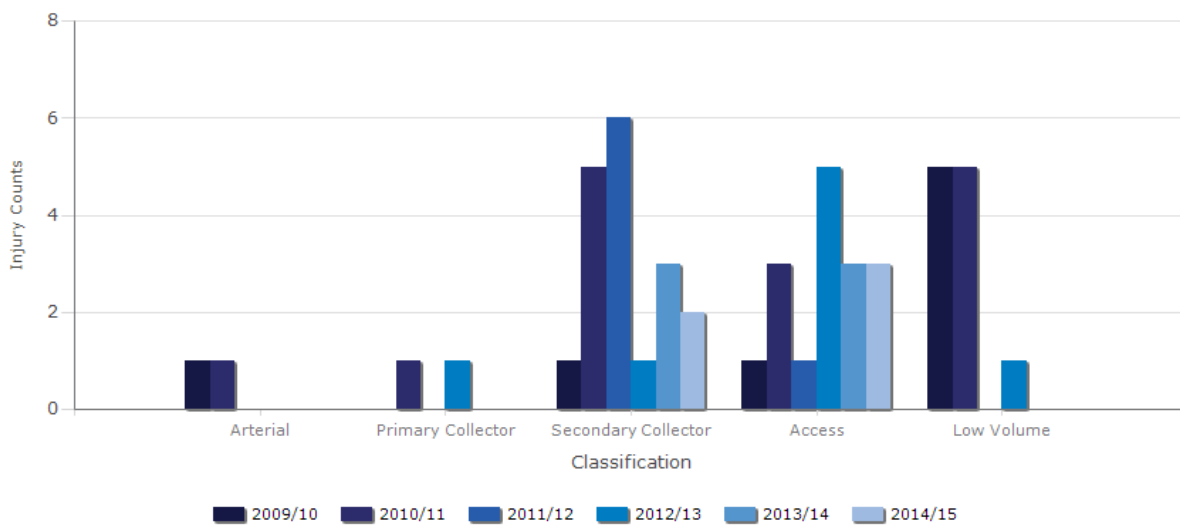
The eco seal programme was completed in December. Remaining metalling sites in Roxburgh will be eco sealed following metalling. Other roads still to be metalled this year will be eco sealed next financial year.

One Network Road Classification

The performance reporting tool for the One Network Road Classification is progressing through its development stage, and the tool will now extract data from our RAMM system, and present this relative to road classification.

While the data has interest in terms of split across different road classifications, the real value will come when we are able to compare it to our peers. The benchmarking phase of the project will be developed over the next nine months. The graph below has been extracted from the ONRC reporting tool, and shows the split of fatal and serious crashes in Central Otago across the road classifications for the past five years.

Safety OM1 – Injury Counts – Fatal & Serious



OTHER infrastructure

waste minimisation airports
elderly persons housing public toilets
district/commercial property



Waste Minimisation

Through our Waste Management activity **we collect and dispose of your rubbish**, and provide access to transfer stations, green waste sites and recycling drop-off facilities. In the Waste Minimisation side of our activity our focus is to lead, facilitate and **educate the community on wiser use of resources** and environmental sustainability.

This activity contributes to the following community outcomes:

SUSTAINABLE
ENVIRONMENT

SAFE & HEALTHY
COMMUNITY

Waste Minimisation Activities

provided by CODC Waste Minimisation Officer

Drop-off Recycling Facilities

Due to the requirement to remove the Omakau recycling facility various new locations are being considered by staff and elected members. Signage has been placed on the container detailing the closure plans for 20 January, and requesting that members of the community who wish to retain a recycling facility talk with Council staff or community board members to offer solutions and support for an alternative site.

An additional drop off container has been located at the Ranfurly town site to help manage demand during the busy summer period.

The final eight recycling drop off bins for Cromwell Transfer Station have been located on site. A new concrete pad area has been formed to create easier access to the recycling bins and improve health and safety of users. Household loads of separated recycling are free of charge, commercial loads are not accepted.



Cromwell Recycling Drop Off Facility

Kerbside Collections and Transfer Stations

A new weighbridge has been installed in Cromwell and is planned to be fully functional in early 2016.



Cromwell Transfer Station Weighbridge

Alterations have been made to the Ranfurly Transfer Station to improve the health and safety of users of the facility and staff operating the site. This includes new trailer bins and a modified loading area.

The Ranfurly greenwaste site was closed in October after discussion with the Maniototo Community Board and Otago Rural Fire Authority. It posed an unacceptable fire risk.

A new area was developed within the existing Ranfurly

Transfer Station to align this service with existing greenwaste collection sites in our district – in Alexandra, Cromwell and Roxburgh. Greenwaste disposal will be subject to the Council greenwaste charges.

The price of scrap metal is the lowest it has been for at least 10 years. Council is not currently recouping any value for the light gauge removed from transfer station sites. This will likely require a review of fees in 2016.

The spot audit on the kerbside collection recycling bins completed at the beginning of December resulted in 175 alert notices issued for contamination with 90 bins not collected due to high levels of contamination. Additional communications were produced to remind the community how to recycle properly over the summer.

Community Waste Minimisation and Sustainable Living

Project Liteclub has been working with a small number of local sports clubs to help reduce waste, energy, environmental impacts and associated costs. Roxburgh Golf, Alexandra Bowling, Alexandra Rugby and Cromwell Golf have signed up and are being supported by this nationwide scheme.

Staff helped facilitate the Waste Free Parenting workshops held with The Nappy Lady as part of Thyme Festival activities. Workshops were held in Ranfurly, Cromwell and Alexandra with really good numbers of attendees. Evaluation forms were completed by all attendees with very positive feedback.



Alexandra Waste Free Parenting Workshop

The Sustainable House Tour as part of Thyme Festival was well attended with three homes visited, and the build process and planning challenges discussed. Having the Planning and Environment Manager in attendance was really beneficial, with good feedback from the home owners in regards to their experiences with Council departments.



Sustainable House Tour

Staff and MAD4CO hosted a tent in Sustainable Alley at Thyme Festival featuring a local food swap and promoting waste free living practices.



Food Swap and Waste Free Living Tent

Closed Landfills

Ettrick Closed Landfill - tender documents have gone to selected contractors to complete re-capping and fencing works at the closed landfill. The construction period is proposed for the end January 2016.

The annual closed landfill report was completed and sent to Otago Regional Council in accordance with consent conditions. Conditions include monitoring of the groundwater and surface of each site on a regular basis. The visual inspections have identified varying degrees of rabbit damage, weed growth protrusions, erosion, voids, depressions and die off. A maintenance programme will address these issues where considered a priority. The results from the groundwater sampling and analysis suggest the majority of the closed landfill site results are below the DWSNZ guideline values and within historical limits, and consequently are considered satisfactory.

CODC Performance Measures

Performance Measure	This Quarter Oct/Nov/Dec	Last Year Same Period	Last Year Full Year 2014/15
Total materials to landfill	1901.4T	1936.4T	7220T
Total materials recycled	642.5T	333T	1650T
Average rubbish bin weight	20.88kg	21.7kg	20.4kg
Residents satisfied with Council waste minimisation	78%		78%
Resource consent compliance for closed landfills	91%		88%

Total waste to landfill is down 1.8% on same period last year despite growth in the population. Diversion from landfill by recycling tonnage is up 93% on same period last year. This increase is due to the inclusion of the wider district in the kerbside recycling collection area.



Enviroschools Highlights

provided by EnviroSchool Facilitator

Schools

There has been a high level of engagement with schools this quarter from annual reflections to workshops and hui.

A teacher workshop on community partnerships was run in conjunction with the QLDC facilitator in Cromwell. Sixteen teachers attended and speakers from seven different organisations.

The Thyme Festival EnviroSchools Tent was very well attended, with six schools booked in as participants, as well as casual school groups and the Alexandra Cub Scouts utilising activities and information provided in the room. Collaboration with the Garden Group made for a very interesting, diverse and successful dynamic.

The reusable-bag logo competition winners were announced at the Sustainable Alley event. Alexandra New World will be using the logo to print onto reusable shopping bags. Part proceeds from sales go to all schools involved in competition. Bags are due in store in mid-February.

Clyde Primary School received the New Zealand Plant Conservation Network (NZPCN) award for their continued conservation and revegetation efforts on the Clyde – Alexandra Anniversary Track.

A student teacher hui was held in Alexandra with QLDC

and CODC schools. Topics included social justice and learning for sustainability (57 attendees). There were numerous activities on this topic and visits to the community garden and Salvation Army food bank.



New signs presented to local school

Annual reflections between schools and the EnviroSchools Facilitator showed a general interest to increase the level of engagement with the EnviroSchools programme. The 11 schools currently enrolled felt the programme was of value to the school, for students, teachers and the wider school community. The feedback was fantastic from the hui and workshops, with teachers and students of the opinion that the learning exceeded expectations and was very relevant to the current issues surrounding learning for a sustainable future.

Plans and Issues

Current negotiations between Dunedin City Council and Otago Regional Council are looking at how to best manage the Regional Coordinator role as the current facilitator is resigning in March.

Clyde Primary School will reflect at Silver Level in Term 1 in 2016 (postponed from Term 4 last year).

Millers Flat School will reflect at Bronze Level in Term 1 in 2016.

Planning with St Gerards School staff and students towards Bronze Level reflection.

Planning with Cromwell Primary School staff towards a full school focus on education for sustainability in Terms 2 and 3 in 2016 and Silver Level reflection for Term 4.

Planning with Alexandra Primary School staff and students towards a full school, full year focus on education for sustainability.

Continued roll out of Enviroschools signs to schools.

Enviroschools Otago Regional Team

There was an Otago Regional Facilitators Meeting and annual reflection in December 2015. All Otago regions were represented. A Regional Planning Meeting is scheduled in January 2016.



Sustainable Living Highlights

provided by **Community Sustainability Facilitator**

Thyme Festival

This year the festival was held in and on the grounds of the Alexandra Community House and St Enoch's precinct from 31 October to 8 November. The theme of 'Cherishing our Environment' with focus on arts and sustainable living practice continues to encourage social and community learning. The event had a low waste goal. Sustainability themed workshops included home grown food, planting to encourage bees, biodiversity walks, sustainable house tour, composting, cheese making, waste free parenting, pallet furniture with Men's Shed amongst others. The Pecha Kucha theme was 'Innovation in Central Otago' and drew a diversity of speakers and a large crowd. The Deep South Scientific

Challenge hosted the Community Climate Change Forum which also drew 100 plus attendees and was widely reported in local media.

Climate Change

Discussion from the Climate Change Forum was reported to Council by Greg Bodeker on 11 November.

More than 100 members of the Alexandra community took part in the global climate change march to highlight the importance and urgency of the global climate talks in Paris.

DOC Conservation Awards

MAD4CO was presented with an Otago Conservation Week Award. The award recognises the group's sustainability learning focus and, in particular, the work done over several years with native plantings and the group's focus on preserving and restoring indigenous biodiversity.

Cromwell Festive Fete

MAD4CO attended the Festive Fete in Cromwell. The fête provides opportunities for people to do their Christmas shopping in a festive, market environment. MAD4CO used the opportunity to discuss 'low waste' options for Christmas, including low waste presents, food, decorations and discussion of the importance of social, community, cultural and environmental values. Certificates were presented to stall holders demonstrating sustainable products, practices and thinking. Wastebusters Alexandra volunteer Fred Peyton demonstrated Bokashi composting systems and answered questions on home composting processes.



MAD4CO tent at the Festive Fete, Cromwell



Composting workshop at the Festive Fete, Cromwell



provided by Sue Coutts Manager Wastebusters
Alexandra and Wanaka

Press Coverage

Thyme Festival advertorials and event coverage in *The News* and *The Mirror*:

- Pre and post stories in *The Mirror* and *The News* about the Climate March.
- Climate action commentary in *The News* – opinion piece by Greg Bodeker.
- Climate Change feature in *Otago Daily Times*.
- *The News* coverage of Clyde School receiving the NZPCN award for conservation plantings.
- *Otago Daily Times* reporting of MAD4CO being awarded the Department of Conservation - Conservation Award.

Plans and Issues

MAD4CO is in discussion with the Department of Conservation and Te Kakano Trust in Wanaka on management of the community native plant nursery at Clyde railhead. A group presence is planned for A&P Shows in Omakau, Ranfurly and Roxburgh. We are currently planning an 'Opportunities to Benefit from our Changing World' business lunch on 9 February and Earth Hour celebrations for 19 March. Activities include; Sustainable House Tour, Planting Day at Miners Lane Clyde, 'Happiness as a measure of success' discussion and a further climate change activity.

Our First 6 Months in Alexandra

Wanaka Wastebusters (WW) has been responsible for running the Alexandra recycling and reuse centre for six months now. Wastebusters also collects recycling from public drop off containers across the Maniototo, Tarras, Vincent ward and in Roxburgh under contract to CODC. The material collected is brought back to Alexandra for processing.

It has been a challenging first six months for several reasons. There was a large amount of unprocessed recycling left on site by the previous operators that had to be sorted and baled. There was also a significant amount of stockpiled material that had deteriorated over the years and was no longer suitable for recycling. This had to be disposed of.

To cap it off, the processing, reuse and staff facilities were all destroyed in the major fire on-site at the start of September. The police worked hard to gather the evidence they needed to make an arrest for the arson. It is good to know they now have this person in custody. The fire set us back a long way with much of our time and energy going into re-establishing basic infrastructure.

The local staff have done well to make sure that recycling services for businesses and the public carried on without interruption with very limited facilities on site. We have also had wonderful support from CODC staff, local business people and the wider community. This has made it easier to maintain operations whilst establishing temporary infrastructure and planning for the rebuild.

While it has been a tough six months for local staff and the Wanaka support crew, everyone is in good heart and feeling optimistic about future opportunities.

Activities

The main recycling focus for this quarter has been finding strategies for handling the material received with very little equipment. We used a small baler and generator to deal with cardboard and plastic film. Some paper and plastics were baled in Wanaka. The baler and sort line were rebuilt by BJ Scarletts in Timaru who specialise in this type of work. They were delivered back to site the week before Christmas and were running smoothly not long after New Year.

Business collections for a wide range of recyclables continue for customers across the district. 191 tonnes of recyclables left the site in the second quarter.

The reuse shop is operating out of a temporary market place on site made from shipping containers. December customer numbers and goods drop-offs are comparable with previous years. Feedback from the public has been very positive, which has made it easier for staff to keep their spirits up.

Opening hours have been aligned with the refuse transfer station to make it straightforward for users of both facilities. Wastebusters is now open 9am to 5pm 7 days a week making the site very accessible for the public. The overnight drop-off is available for anyone who cannot get to the Alexandra site during opening hours.

Site Redevelopment Work

Wastebusters insurance will cover a rebuild of basic facilities and replacement of the gear and equipment lost in the fire. An outline plan has been developed for the site as a first step in the rebuilding process.

The focus is on setting up the site so it works well for the next 20 years. Separation of public and operational areas is a priority. We will also separate the processing and reuse functions. The six bay shed will be extended to double the size, enclosed and insulated. Work starts on this on 18 January 2016. All the processing equipment is in temporary positions in the existing half of the shed. This will be reshuffled into its permanent locations once the building work has been completed.

Planning work for the reuse shop and staff facilities has started and we hope to have these in place before the winter.

Community Enterprise Model

Wastebusters operates under a community enterprise business model. That means Wastebusters recycles and reuses in order to create wider benefits for society and the environment. These benefits include: a commitment to working towards zero waste, creating meaningful work for people from all walks of life, conserving materials and resources and supporting the local economy. Any surplus is fed back into the local operation to increase its ability to make an impact in these areas.

Other Infrastructure

We provide **community housing**, predominantly for the elderly. Council owns 98 flats located in Alexandra, Clyde, Cromwell, Ranfurly and Roxburgh. We provide **public toilets** in towns across the district and at recreation facilities and parks. We **own and lease a variety of commercial and farm properties**, and develop land for sale. The income from commercial property is used to fund other Council costs. We manage the assets at the **airports** at Alexandra, Cromwell and Roxburgh. The users are generally recreational private pilots and some commercial users. There is also an increasing interest in private hangers with residential annex. We hold a number of land parcels, currently being used as **forestry blocks**. These forests provide an amenity value for the community for walking and biking, and have potential for future development.

This activity contributes to the following community outcome:



**THRIVING
ECONOMY**

Elderly Persons' Housing

To date two units in Cromwell and one unit in Roxburgh have been refurbished.

Area	Units	Occupancy Rate July to September 2015		Occupancy Rate October to December 2015	
		Tenanted	Occupancy Rate	Tenanted	Occupancy Rate
Alexandra	23	22	95%	22	95%
Clyde	3	3	100%	3	100%
Cromwell	31	29	93%	29	93%
Roxburgh	15	13	86%	13	86%
Ranfurly	26	17	65%	17	65%
Totals	98	84	88%	84	88%

While the occupancy rates remain stable, there was quite a bit of movement from tenants out and tenants in during December with all areas except Ranfurly and Clyde. Ranfurly does have two applications pending with occupancies to commence in the New Year.

Water leaks this quarter at a unit in Cromwell and Alexandra have been frustrating. One tenant had to be relocated until her unit was habitable again. The Shannon Street EPH car park has also had water lines repaired, however another leak has shown itself, so investigation work may determine if more substantial work is required to be done to the failing water line.

Tarras Public Toilets

The Council provided \$115,000 of funding in 2015/16 as a contribution to a wastewater disposal system for the Tarras Café toilet, and agreed to half share running costs on the toilet on the basis the toilets would be available to the public also. In addition Council has been contributing a half of the septic tank emptying costs, while the café owner sorts out landowner agreements to enable location of the waste disposal field, and rectification of the toilet building encroachment. It was thought this would be resolved over a short-term time frame.

The time delays in resolving the boundary issues meant Council incurred prolonged tank emptying costs. The café property owner was therefore advised that the monthly costs would no longer be met. This resulted in the café/toilet in October closing the toilets to the public, which then created pressure from the community for public toilets to alleviate fouling in the area.

The Tarras Hall Committee has agreed to a temporary solution to open up the Tarras Hall toilets to the public from 8.00am to 8.00pm and to service the toilets each morning when they are unlocked. The arrangement is for three months to mid-February, while a long-term position and possible solution are worked through.

There have been issues with ongoing supply of water from the Tarras water scheme that Council staff are working through.

Significant Savings for Supplies

The Central Otago District Council has signed into the Office Supplies category under the All of Government Agreement central government has on offer to all government agencies. This agreement harnesses the collective purchasing power of government by establishing single supply agreements for selected common goods and services. It is estimated that we could see savings of \$9,500 in office supplies and \$8,500 in washroom and cleaning consumables.

Alexandra Airport

Expressions of interest were invited for a person with strong business acumen to fill a position on the Airports' Reference Group (a group who can provide advice to Council on request with regard to airports and aerodromes). Good interest was received and the matter will be referred to the Council's Waste and Property Committee.

Work is also progressing on confirming seven new leases at Alexandra Airport and putting contracts in place for upgrading power and water infrastructure.

A tender was also called for resealing of the Alexandra apron. This closes on 26 January 2016.

Other Council Property

Taieri Lake Recreation Reserve

The replacement bore at the recreation reserve has exceeded expectations with its water pressure and flow capabilities, much to the delight of the users of the reserve.

Tarbert Building, Alexandra

One of the leases is due for renewal. As part the renewal process the tenant has requested that Council remove the asbestos based ceiling lining (even though fully encapsulated) and confirm that the building meets the seismic performance of 67% NBS. An estimate for asbestos removal is being obtained, and the building earthquake strength is being assessed by an engineer. The results of both will be factored into lease renewal negotiations.

Cromwell Christmas Mall Decorations

The tinsel for the garlands has been replaced along with Christmas trees that have come to the end of their life. The Christmas trees have been replaced with a flat pack design, which will allow for faster installation each year and reduced storage area.

COMMUNITY services

tourism libraries
swimming pools business development cemeteries
visitor information centres central otago brand
community planning parks
promotion and grants



Parks, Reserves and Cemeteries

Access to parks, reserves, rivers and recreational facilities is important for our overall well-being. Maintaining a variety of high quality open spaces for the enjoyment of our community is what makes our district an attractive place to live, work and play.

Council's parks team looks after approximately 13 sport grounds or domains, more than 100 hectares of reserve land, eight cycling and walking tracks, 15 playgrounds, three skateboard facilities, a bike park and three swimming dams or lakes.

The **provision of cemeteries** assists with peace of mind for people, knowing their loved ones will rest in peaceful, well-kept environments. Council is responsible for nine cemeteries in our district, and cemetery trusts manage the balance of them.

This activity contributes to the following community outcomes:



Parks and Reserves

Overall the spring and summer has been very windy and dry. Irrigation in the parks area started early in the season and has been operating at full capacity for a long period of time with the drying winds before Christmas.

Cromwell

Existing seats at Cecil Anderson Playground in Cromwell were paved or concreted under to reduce ongoing maintenance costs.

Construction of both the Cromwell Bike Park at Neplusultra Street Reserve and the new hockey turf at Anderson Park began during this quarter.

Vincent

Two new picnic tables were installed at Fraser Domain for day visitors and picnickers to enjoy. Existing seats at Clyde Miners Reserve and Centennial Park, Alexandra were paved or concreted under to reduce ongoing maintenance costs.

The Aronui Dam water race by the outlet structure levelled off and bywash spillway was reduced and is now functional. Friends of Aronui Dam and Jolendale Park

have created a graded walkway around the dam and undertaken minor vegetation clearance.

It was a busy season for fixtures at Molyneux Park. The main ones to note were the Volts and Sparks matches over Christmas and the New Year. Otago Cricket provided good feedback on the performance of the wickets and the meeting of the current Warrant of Fitness for the grounds.

A new jungle cube was installed at Table Park Playground in Alexandra, during December. The jungle cube was chosen by local children from three options in voting poll which was carried out in winter. Local school girl Zoe Rendall who voted in the poll was chosen in a lucky draw to unveil the new equipment. Two new picnic tables were also installed at the park to replace old wooden ones.

Clutha Management

It was a busy quarter for Clutha Management.

The changes to camping round the lake were implemented. This included modifying the use of the Lowburn Boat harbour area to make this for self-contained motorhomes only and not allow tenting or non self-contained vehicles. This area only had self-

contained campers there on most occasions with LINZ moving on non self-contained campers. There were a number of non self-contained campers at Bendigo but generally few problems have been experienced. There has only been two complaints/comments received about camping round the lake this year.

Work was carried out on the pontoons and various buoys round the lake in November to ready them for the upcoming season. This included upgrading the anchor blocks on several of the buoys and one pontoon.

Use of the lake heading into the summer holidays was busy and if the weather holds up over early January it is looking like a busy time on the lake.

Cemeteries

It was a slightly busier quarter for the cemeteries in terms of burials and ashes burials with 18 burials or ashes.

- October 2015 - Alexandra 1 burial, Clyde 2 burials and Cromwell 1 burial.
- November 2015 - Alexandra 1 burial, Clyde 2 ashes and Cromwell 1 burial.
- December 2015 - Alexandra 2 burials and 3 ashes, Clyde 1 burial and 1 ashes, Naseby 1 ashes and Omakau 1 ashes.

Replacement of road fence and installation of new irrigation was completed at Alexandra Cemetery in November. The diseased Plane trees were also removed and replaced with an avenue of Claret Ash trees, which families were invited to purchase in memory of loved ones. See photo below of the Walker Family from Alexandra who planted a tree in honour of their relatives.



Community Facilities, Libraries and Swimming Pools

Our community facilities and buildings **provide local community hubs** for social, sporting and cultural interaction.

CODC provides a **joint library service** with Queenstown Lakes District Council. In our district we run libraries in Alexandra, Clyde, Cromwell, Roxburgh and Maniototo, and we have a partnership with schools in Millers Flat and Omakau. We aim to provide our community with the highest quality library service to meet the informational, educational, recreational and cultural needs of the community.

Our **swimming pools** contribute to the health and well-being of our community and add to the attractiveness of the area. They provide a place for people to learn to swim, particularly for our young people, which we recognise as being vitally important when so much of our district is surrounded by water. We manage the Cromwell Swim Centre and Molyneux Aquatic Centre directly, along with a community swimming pool in Ranfurly. Millers Flat is operated by a community trust and the Teviot Valley Community Board financially supports the school to facilitate swimming.

This activity contributes to the following community outcomes:

**THRIVING
ECONOMY**

**SAFE & HEALTHY
COMMUNITY**

Community Facilities

Maniototo Park Stadium

Mrs Brown brought her boys to visit Ranfurly in October and entertained the locals at a very successful fundraising event.

The Stadium was busy over Labour weekend with 100 motor homes from NZMCA utilising the stadium and kitchen for their social get togethers. The Treasurer from the group reported that the expense sheets submitted showed members spent \$24,377 in the area over the time they were in Ranfurly.

Maniototo Lions Club hosted a convention in Ranfurly and were really appreciative of the use of the facilities and the grant from the Maniototo Community Board to cover the hire fees of the buildings.

Millers Flat Hall

As part of the programmed maintenance for 2015/2016 the chairs in the Millers Flat Hall were due to be replaced. Instead of applying for funding and buying new, the property team have repurposed the old chambers chairs. As you can see the old chairs in the hall were well overdue for replacement and the hall committee are very happy to be giving the old chambers chairs a new home.





Molyneux Stadium

A number of maintenance items have been attended to within the Molyneux Stadium over the last few months. These include: replacement of a failed hot water booster with a combination burner boiler; a water proofing system to the landing by the rugby club to eliminate leaking in the foyer below; two new manual fire alarms, and an upgrade of the hot water valve system so that contractors no longer need to access the ceiling space which would require an extensive upgrade to meet health and safety regulations.

Work is also underway in the design of a paraplegic toilet which is due to be tendered in the coming months.

Clyde Museum (Briar and Thyme)

Due to a leaking roof one side of a double mud brick wall has collapsed in the stables building. Structural engineers have been engaged to assess the damage and report back on repairs needed.



Libraries

Staffing

District Library Manager Rebecca McElrea went on Parental Leave in November. Collection Development Manager Nikki Williams is filling this role until June 2016. Library Coordinator Helen Rendall is managing acquisitions during this period.

Two positions have been filled at Maniototo Public Library. Kay Dunn has been appointed to the Team Leader role and Sue Evans has been appointed to the Casual Library Assistant role left vacant by Mrs Dunn's appointment.

Collection

Central Otago Libraries have started to "float" the collection. Clyde, Roxburgh and Millers Flat Libraries are leading the way with this initiative. Items arriving in each of the libraries from other Central Otago branches, either to fill requests or being returned by borrowers, will sit in the returning branch increasing the number of fresh items available for our users to browse.

Events

Councillor Shirley Calvert and Vincent Community Board Members Claire Goudie and Barry Hambleton made guest appearances at pre-school storytimes in Cromwell or Alexandra Libraries. The children thoroughly enjoyed seeing some new faces leading the fun.



Special book displays were held in Alexandra, Cromwell, Roxburgh and Maniototo Libraries through October and November. "Blind Date with a Book" tempted readers to

try something new by selecting their books based on the first few lines which were reproduced on the wrapper. Highly engaging, the users commented that they hadn't realised how much they depended on seeing the covers.



The concept was extended to the children of Millers Flat and Maniototo libraries with a Christmas themed "Secret Santa" display.



Lianza Conference #SHOUT15

Collection Development Manager Nikki Williams attended the Library and Information Association of New Zealand Aotearoa (LIANZA) conference held in Wellington in November. The conference theme was #SHOUT and had a wonderful selection of keynote speakers and workshops. Amongst the many highlights were Nigel Latta's "Beginners Guide to Constant B... Change" exploring attitudes to change and encouraging people to embrace it and Ned Potter's "How to shout so your users will listen and shout about your library", in which attendees were advised to develop campaigns around smaller chunks of the service rather than trying

to highlight too much at once. Workshops included "Stress in the Library" in which we discussed the various resources available to help staff deal with stress (including our Workplace Support Officer) and the potential for a shared national "Stack" collection (items still needed for historic or research purposes, but with low issue numbers).

Kotui Managers' Meeting

This was the first meeting including managers from the Kotui group of libraries, now numbering 31. Hosted by Kotui and the National Library in Wellington, the day was one for laying out the future plans for Kotui, identifying key projects and starting the process for voting for members of a Managers' Executive, which will oversee a number of working groups.

Key areas of interest were Staff training (gaining a "Kotui Drivers Licence"). Developing best practice guidelines across a range of processes, standardising terminology and vocabulary, exploring shared consortial purchasing and cataloguing and Linked Data to increase Google visibility.

We were notified of a bibliographic database deduplication which took place in early December and that testing for Blue Cloud Analytics was underway.

Southlib Collaborative Quarterly Meeting

Held in Queenstown on 27 November, this quarterly meeting discussed ongoing collaboration for our ebook and eAudio collections. Southland Library will continue to purchase eAudio for our Bolinda BorrowBox collection. The next meeting will be held in Alexandra in February.

Holiday Programmes held in Alexandra, Cromwell, Roxburgh and Maniototo Libraries had a Christmas focus with children making snowglobes, baubles and "Santa Stop!" signs. The activities culminated with a visit from Santa Claus himself!

Children continue the holidays with the Wild West Reading Challenge in which they set a reading goal for the summer holidays, receive an activity booklet including a reading record when they register and a small prize when their goal is achieved. This popular programme is looked for by regular and holiday users alike.

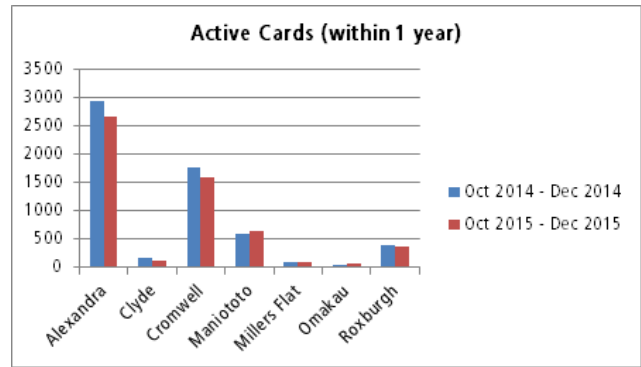


Maniototo Library Renovations

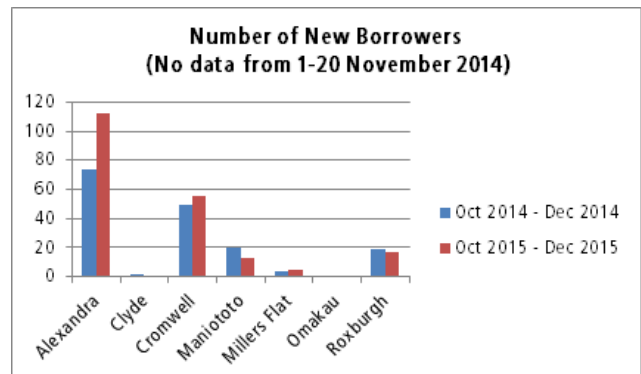
Users of Maniototo Public Library's space are enjoying the modern new shelving, bright cushions and rug which have arrived in anticipation of the renovations commencing 25 January 2016. The children particularly enjoy curling up on the cushions with a great book!



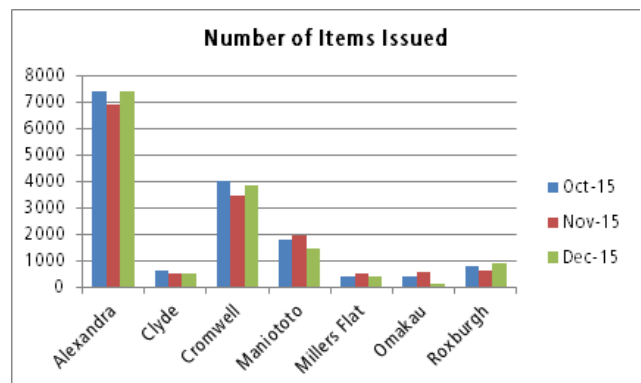
Statistics



Active borrower numbers show a 7.6% decrease in the period October to December 2015 compared with the same period in the previous year. Omakau Library has a steep increase of 44.8% relating to an increase in the school roll. Maniototo Library has continued to grow its active borrower base by 10.1%.

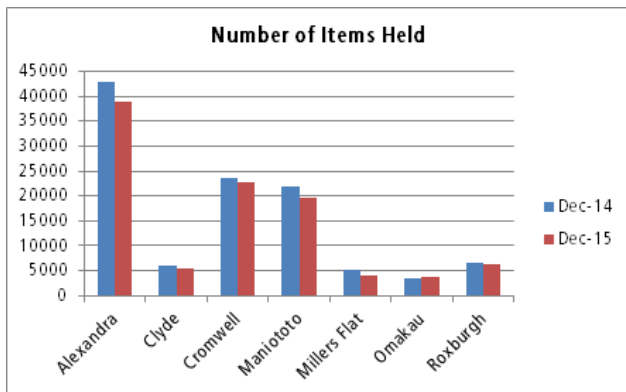


The number of new borrowers registering in Central Otago Libraries has increased by 10.5% on the same period last year. Alexandra, Cromwell and Millers Flat libraries have all shown an increase in new memberships while Clyde, Maniototo, Omakau and Roxburgh Libraries have each shown slight decreases.

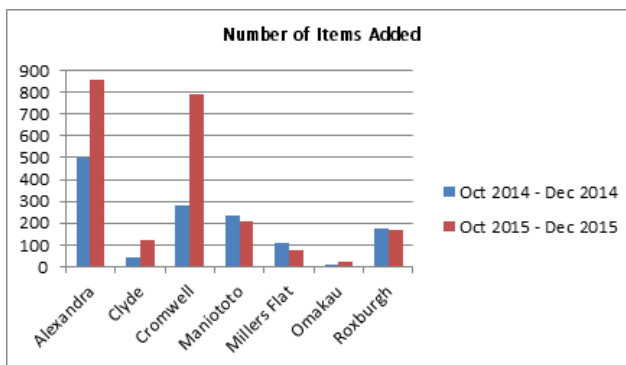


In this quarter the number of items issued has remained steady although circulation has decreased by a net 16.02% in the year-to-date. Clyde Library has increased

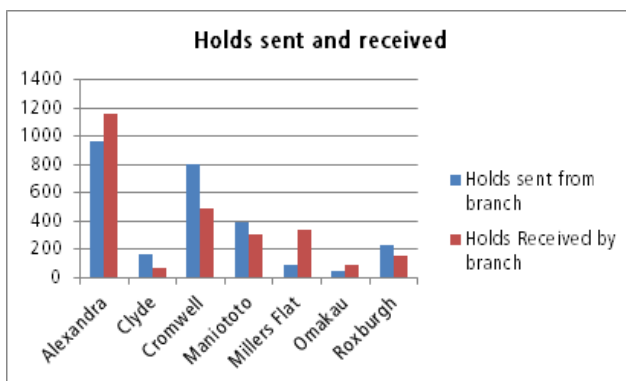
its circulation by 15.08% and Omakau has increased by 55.11% in the year to date.



Ongoing collection evaluation and a consistent weeding process has seen a 7.7% reduction in holdings in our libraries' collection. Weeding the collection to remove damaged and out of date material provides a fresher, more vibrant collection for our users with up-to-date information.



The number of items added to the collection has increased as a more regular flow of new items is received from the supplier and purchasing patterns are restored after transition to Kotui during this period last year.



A total of 2677 holds were sent from Central Otago District Libraries to other libraries within the CQ partnership and 2615 holds were received. Holds are sent to and from the 14 branches comprising Central Otago/Queenstown Lakes Libraries.

Swimming Pools

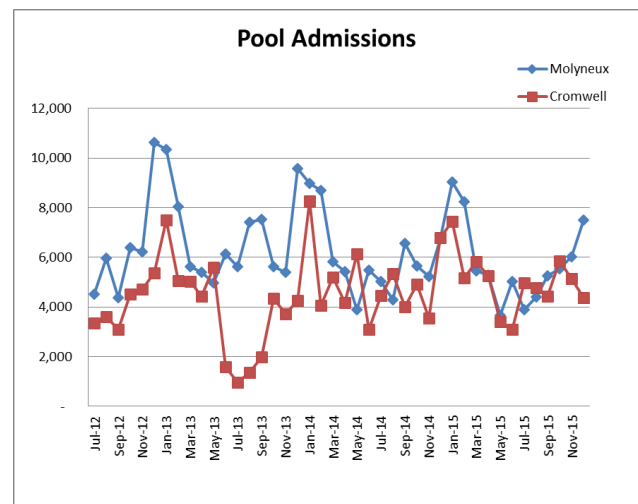
Staffing has been steady over the quarter. Overall numbers using the pools have been up for two of the three months in Molyneux Aquatic Centre primarily due to the rescheduled swim school lessons undertaken in Term 4.

Cromwell Swim Centre numbers have held steady with numbers up for two of the three months.

Central Swim School numbers enrolled in Term 4 were down with the shortage of teachers with 186 students at Molyneux Aquatic Centre (210 in 2014) and Cromwell Swim Centre having 159 students (205 in 2014). Staffing for the swim school has been a challenge over the last term. This has started to settle with three new teachers coming on board over the last term and training for Term 1 2016.

The swim school provided Swim for Life lessons for years 1-4 for Cromwell Primary, Goldfields and The Terrace schools and Alexandra Primary School over the term.

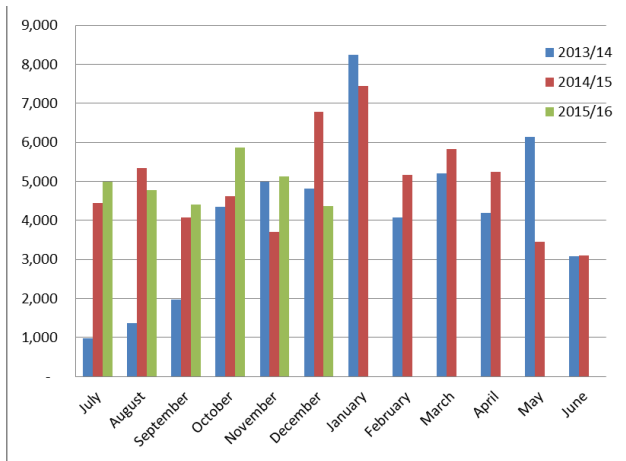
Our new Swim School Coordinator Sue Stokes joined the team in late November 2015. Sue has been busy learning the systems and meeting the teachers. She has been organising training over the holidays for the teachers, got the swim school holiday programme sorted (99 children involved this year) and getting the Swim for Life lessons sorted for Tarras, Omakau and Poolburn schools for the start of Term 1.



Cromwell Swim Centre

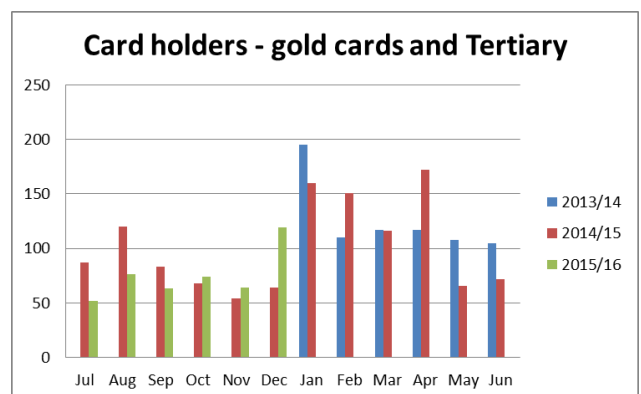
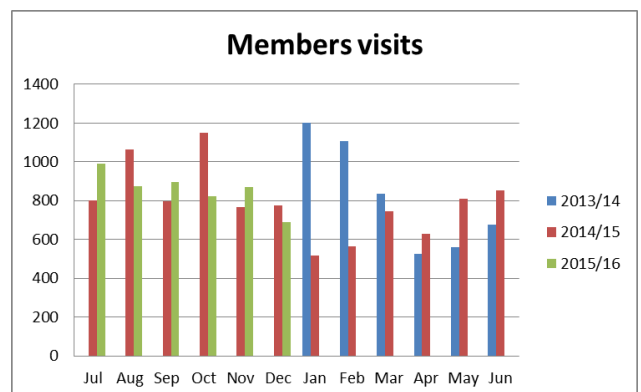
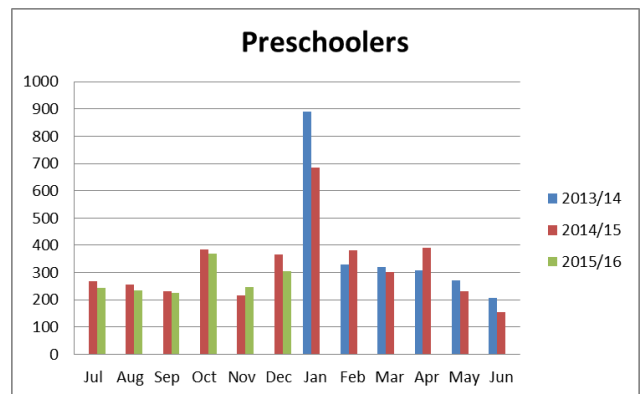
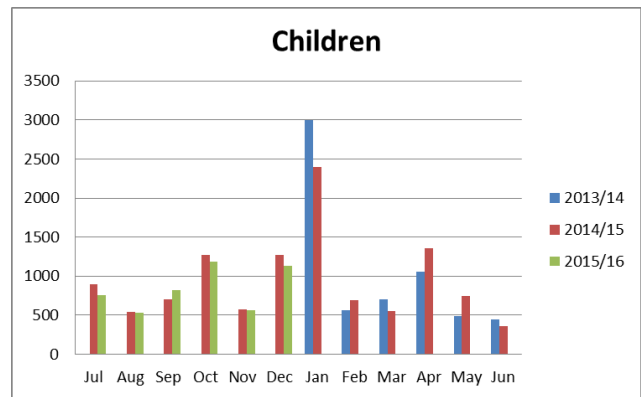
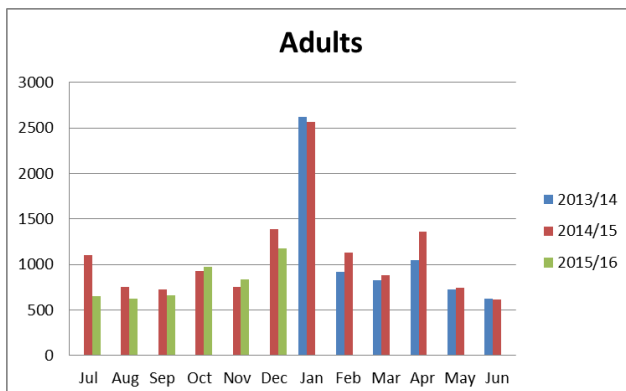
It has been a steady quarter for Cromwell Swim Centre with numbers through the pool being 1.7% more than the same quarter last year. Core users have remained down with the change in prices seeing casual entries down from July to December. This has started to return to normal in October with increased adult visits associated with the school holidays. This was compensated somewhat by the increase in members visiting the pool as those that bought tickets in June last year use up their passes.

The term saw the Swim for Life – learn to swim lessons being provided to Years 1-4 students from the Cromwell schools. Numbers for December through the swim school were down with Lake Hawea School not having their Swim for Life lessons. This is to occur in February 2016.



The admissions to the facility per month

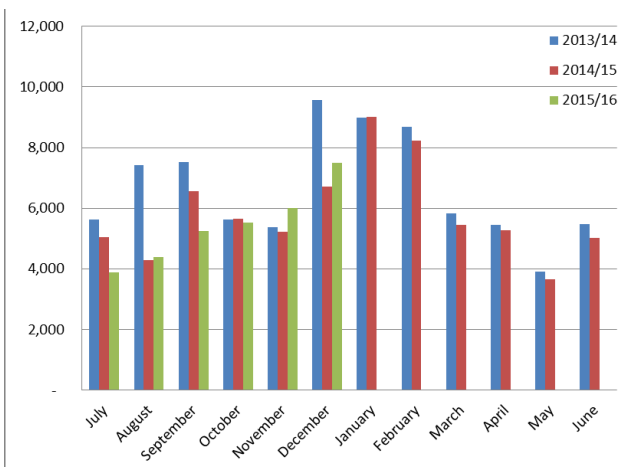
Some breakdowns of the above figures for people using the facility for the last year include:



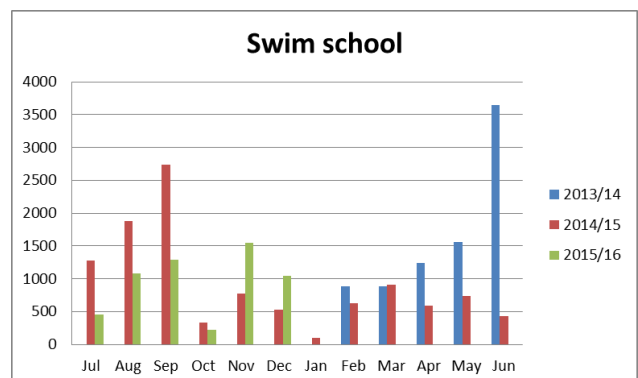
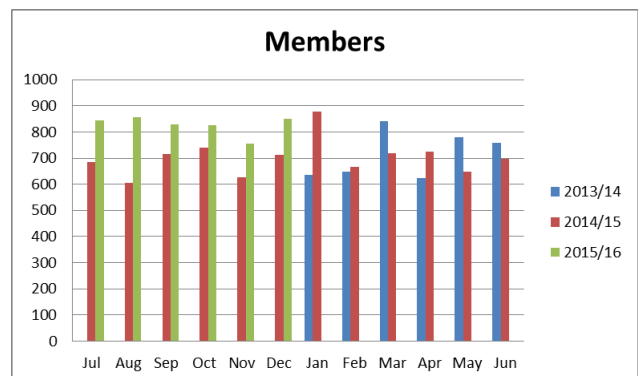
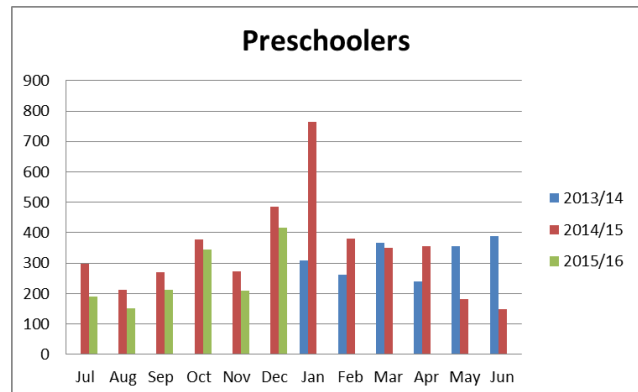
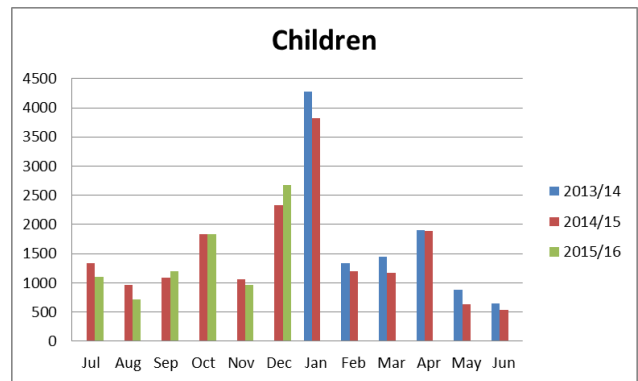
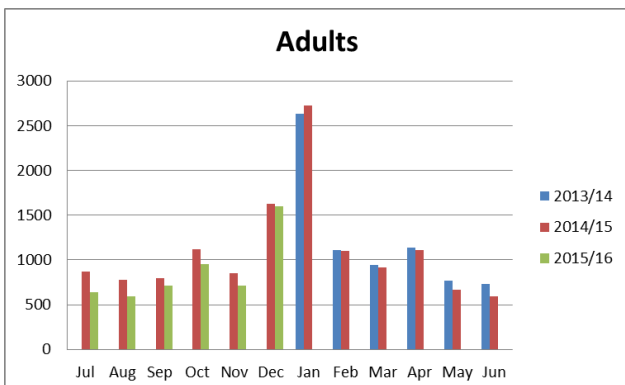
Molyneux Aquatic Centre

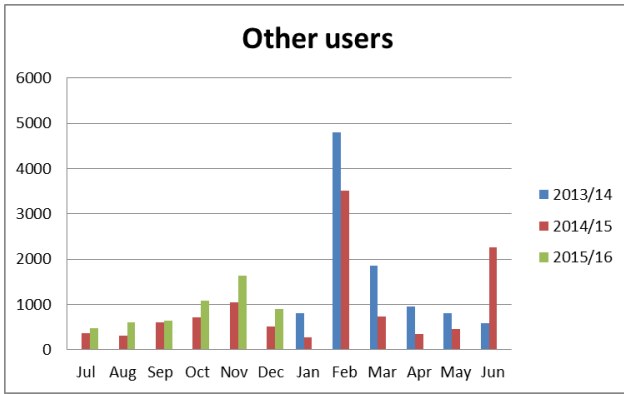
Overall numbers through the pool are up for the quarter by 7.7%. Core user numbers for the pool were lower in the six months due to the price increase. This has started to return to normal in November and December with increased children visits. This was compensated somewhat by the increase in members visiting the pool and an increase in those using community services/gold cards. The overall swim school numbers are higher with the Swim for Life programme occurring in Term 4.

The outdoor pool opened in early December and struggled for the first two or three weeks due to inconsistent weather and temperatures. It has been very popular since the weather has settled.



This is the admissions to the facility per month





Other users include kayak polo, the local schools, any private hires of the pool.

Ranfurly Pool

Ranfurly Pool opened in early December with four staff on board.

Work at the pool included a new pool motor and moving the switchboard for the pool.

	2015
Season Pass	228
Pres-school (free)	117
Adult Admissions	131
Children Admissions	625
Total	1101

District Development

We facilitate economic opportunity indirectly with the provision of infrastructure, recreational and cultural assets. We directly facilitate **economic opportunity** with the provision of an economic development programme, a regional **tourism** organisation, **community planning, visitor information centres**, managing the **regional brand** and a modest **promotional grants** fund.

This activity contributes to the following community outcomes:



Economic Development

Business New Zealand

The Economic Development Manager along with representatives from Enterprise Dunedin and Venture Southland was invited to speak to the Business NZ Board at its board meeting in Dunedin on the issues impacting on economic development in the South. It was an interesting session.

The picture that emerged from the three presentations was of a part of the country that is overall doing very well. While there are some challenges – youth unemployment in Dunedin and Invercargill, downturn in dairy prices for example, most of the “issues” mentioned by the speakers were positive ones. These included the fact Dunedin would struggle to accommodate any more visitors over the summer as all the good accommodation was already booked, Southland tourism and overseas education numbers were up, Tiwai Point will continue, the US investment in and use of the Southland satellite base station, Central Otago’s labour situation and demand here for better ultra-fast broadband.

A number of the Business NZ board members commented that, Queenstown aside, policy and decision makers in Wellington and Auckland didn’t know or think much about this part of the country and there was a job to be done to raise the Southern regional profile.

Crown Irrigation Investments

Crown Irrigation Investments (CII), which has been set up by the Government to act as a bridging investor for regional water infrastructure, held its Board meeting in Queenstown in October and took the opportunity to visit the Manuherikia Catchment Water Strategy Group project. The CII Board members and executives were impressed by what they saw. The Chair commented on the importance of local leadership including from local government to get these large scale irrigation projects over the line.

Central Otago Export Forum

Christchurch International Airport’s General Manager Airlines & Alliances, Matthew Findlay spoke at the 4th Forum, which was held at the Cromwell Campus – Otago Polytechnic in October, about recent developments at the airport.

These included the new scheduled service China Southern Airlines has introduced between Guangzhou and Christchurch and the Taiwanese airline China Airlines’ decision to double capacity to six flights a week over the coming summer between Taipei and Christchurch – three via Sydney and three via Melbourne.

The latter development is particularly significant from a freight perspective as this is the only wide-bodied aircraft service operating between Christchurch and Melbourne.

Findlay noted the importance to South Island tourism of long-haul flights direct into Christchurch and quoted research that has found around 80% of travellers from China who arrive in Christchurch travel out around the

South Island compared with around 30% of those who enter New Zealand via Auckland.

Irrigation New Zealand

Irrigation New Zealand ran a workshop in Alexandra in early November in association with its AGM to update Central Otago people on developments in the irrigation space. Issues covered included the Land and Water Forum 4th report, the Freshwater Management National Policy Statement, irrigation infrastructure uptake (farmers and private investors), irrigation scheme valuation for rate purposes, and an update on irrigation issues in Central Otago, particularly with respect to renewal of water permits post 2021.

Manuherikia Catchment Water Strategy Group

The Chair of the Manuherikia Catchment Water Strategy Group has reported that after the setback the Group experienced earlier in the year when the feasibility study consultants recommended a new Roller Compacted Concrete (RCC) Falls Dam, the cost of which put the financial viability of the project in doubt, the Group has made some good progress over recent months.

The pre-feasibility study consultants have looked at alternative options for a much less costly Rock-Filled Concrete Faced (RFCF) dam and the indications are that this is likely to be viable.

Work is also underway to identify savings around the cost of water distribution infrastructure and modelling to explore the different scenarios and the economic implications of what areas could be irrigated under a lower height dam.

The Group is aiming to get the results of this work out to farmers shortly and is planning a consultation process from February to April during which farmers will be asked to indicate their preferred option and the number of hectares they may seek to uptake water for under the various options.

Immigration New Zealand

Mid-November Immigration New Zealand held a seminar for employers in Dunedin which was designed to help Otago businesses attract, hire and retain migrant workers.

The presentation covered initiatives and tools available

to employers to attract migrants, an overview of current immigration policy and processes including recent updates and changes, and a session on issues around retaining migrant skills that businesses have invested in.

Some of the statistics presented in the course of the seminar were striking – one in four New Zealand workers are migrants, 60% of the New Zealand workforce growth in the last decade came from migration, and migrant workers net fiscal contribution to the New Zealand economy is worth around \$3.3 billion per year.

Immigration New Zealand is open to the possibility of a further session here in Central Otago if there is sufficient employer interest.

Central Otago Labour Market Governance Group

To help address the seasonal worker accommodation situation the Central Otago Labour Market Governance Group has worked with the Council's planning staff to develop a plain language guide to the relevant rule in the District Plan. This rule was developed by the Council in negotiation with Hort New Zealand and enables seasonal workers accommodation for up to 60 people as a discretionary (restricted) activity.

A plain language guide has been circulated via Central Otago Fruit Growers and Central Otago Winegrowers to the district's horticulturalists and viticulturists.

Investor Migrants

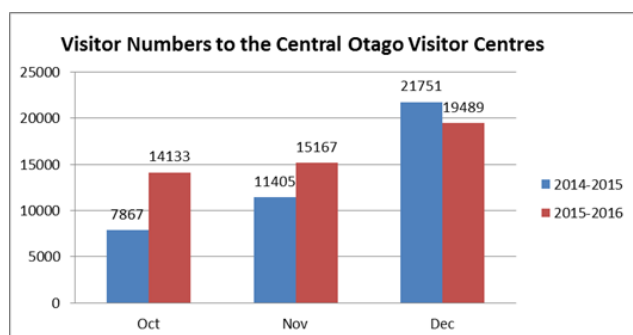
The Director of the Immigration New Zealand Investment Programme invited the Economic Development Manager to meet his recently appointed Europe and S E Asia representatives during their familiarisation visit to Queenstown. North America and China representatives are in the process of being appointed and will be brought to New Zealand for an induction programme later this year.

The object of the Investor Migrant Strategy is to attract to New Zealand higher levels of business investment to accelerate growth. There are three broad strands to the programme – to attract high-value foreign direct investment in areas of competitiveness to New Zealand, to attract overseas investment in Research and Development especially multi-national corporations' R&D activity, and expanding New Zealand's pool of smart capital by attracting individual investors and entrepreneurs to reside in New Zealand.

UFB and Mobile Phones

Improvements have been made to mobile phone and ultra-fast broadband coverage in the district. Vodafone's new Naseby tower has gone live and Spark has also installed its equipment with the result residents of the Naseby area now have access to 4G ultra-fast broadband and a much improved mobile phone service. A new Vodafone tower located on Waikaia Bush Road that gives coverage to the Shingle Creek area has also gone live with a 4G service and another new Vodafone tower to be located at the top end of the Blue Mountains that will give coverage to Beaumont, Raes Junction and up into Moa Flat will be in place by March 2016.

Visitor Information Centres



Overview on Visitor Numbers

Central Otago Visitor Information Centres saw an overall 9.1% increase in visitors over the three months of October, November and December 2015 compared to the previous year. The increase in visitor numbers was mostly due to visitor growth to Cromwell centre. Ranfurly had a 3.6% increase in visitor numbers. Alexandra had an estimated decrease of 7.5%. Roxburgh Visitor Information Centre numbers decreased 16% due mostly to being open fewer hours.

The graph above shows an 18% increase in numbers due to a large difference in the October comparison. Faulty door counters for both Alexandra and Ranfurly were replaced in October 2014. The faulty counters meant that door numbers were underrepresented in Alexandra and Ranfurly for October 2014. The 9.1% increase was calculated by removing the faulty (October 2014 Alexandra and Ranfurly) data and corresponding (October 2015 Alexandra and Ranfurly) comparison data

from the calculation.

The overall number of bookings for the quarter increased 9.3% over this period.

The breakdown of visitors making bookings at the centres by origin shows a strong increase in the percentage of locals and international visitors compared to the same period in 2014. Local and international visitors have also increased their average spend per booking. Domestic bookings decreased both in terms of the average spend per booking and also as a percentage of those making bookings. The decrease in the average booking sale for domestic visitors is due to the Ranfurly Centre making a large booking for a film crew in October 2014, this increased the average spend by domestic visitor in 2014 and also the number of bookings.

Number of Bookings

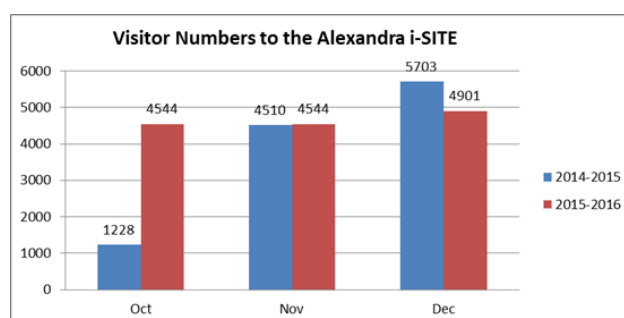
2014	2015	% Increase
1675	1831	9.3%

Average Booking Sale by Origin of Visitor			
October to December	2014	2015	Increase
Local Central Otago	\$58.96	\$67.79	15.0%
Domestic	\$521.80	\$164.49	-34.7%
International	\$155.34	\$175.32	12.9%

Visitor Bookings Origin		
October to December	2014	2015
Local Central Otago	%35.6	%40.4
Domestic	%33.0	%18.6
International	%31.3	%41.1

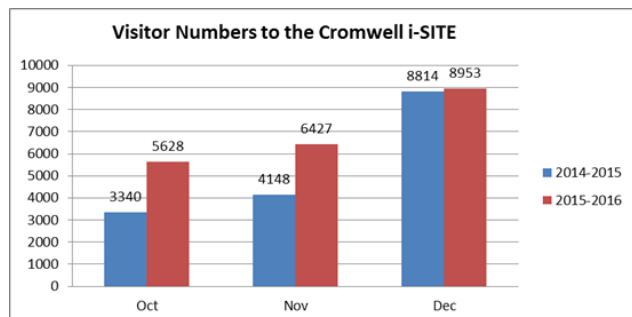
Alexandra

A new door counter was installed 23 October 2014, as the previous one had malfunctioned. Therefore statistics vary significantly from the recorded figures for the month of October. Overall bookings by origin were distributed between locals (48.3%), domestic (28.5%) and international visitors (23.1%).



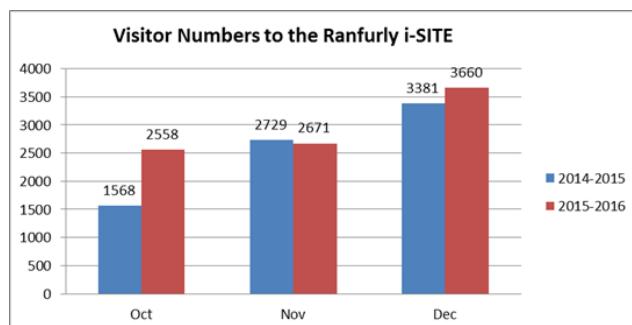
Cromwell

Visitor numbers show significant increases (29%), mostly due to the new building and its improved location as of December 2014. Locals were the smallest percentage (23.3%) making bookings at the centre, followed by domestic visitors (33%) and international visitors (44.8%). Cromwell had its busiest day on record at the new location on 30 December 2015 with 688 people through the door.



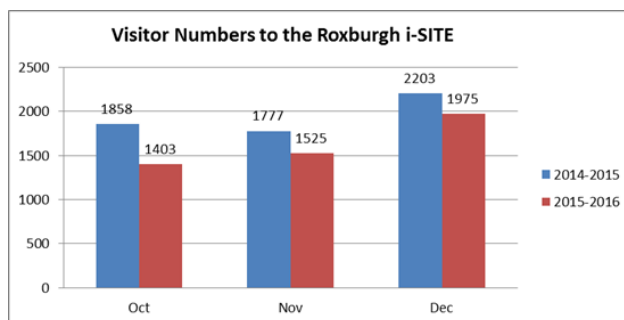
Ranfurly

A defective door counter was replaced in October 2014 skewing the October comparison. Visitor numbers were up 3.6% for the months of November and December. A more accurate counting system is starting to better reflect the actual numbers through the centre. Domestic visitors (65.6%) were the largest proportion of visitors making bookings, followed by international (18.4%) and locals (16%).



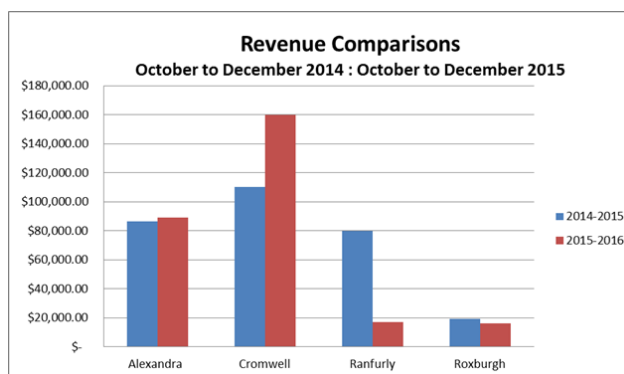
Roxburgh

Roxburgh Centre (library, service centre and visitor centre) had a 16% decrease in visitor numbers. This is mostly due to the centre delaying opening 7 days from early October to 26 December. Most bookings made at the Roxburgh Centre were made by locals (40.1%) followed by domestic visitors (34.6%) and international visitors (25.1%).



Revenue

Overall revenue decreased 4% (\$13,017) across all centres compared to the same quarter last year. Alexandra's sales remained relatively level while Cromwell continues strong growth. Ranfurly had a large drop in sales due to the large one-off accommodation sale made a for film crew in October 2014. Roxburgh was 15% below last year due to being open fewer hours and a relatively slow October and November. Although overall revenue is down on the previous quarter by \$13,017 the centres performed extremely well to close the gap on very high sales in the corresponding quarter due to bookings for a film crew (\$63,226), accommodation for the Grasslands conference, and the delaying of ticket sales for the Great Alexandra Beer Festival.



Bookings

Total bookings for all centres decreased by 7.6% (\$18,304). Bookings accounted for 77.5% of revenue. Both Alexandra and Cromwell increased bookings revenue. December was Roxburgh's second highest sales month on record however total bookings for the quarter were down 3%. Ranfurly's bookings decreased 91% due to the film crew that it booked last year. Taking out the film crew booking would see a sales increase for the centre.

Alexandra: Booking sales increased 16% compared with the same period last year.

Cromwell: Booking sales increased 37% compared with the same period last year.

Ranfurly: Booking sales decreased 91% compared with the same period last year.

Roxburgh: Booking sales decreased 3% compared with the same period last year.

Retail Sales

Total retail sales for all four centres increased by 3% (\$1,325) from the same period last year. Retail sales for Roxburgh decreased due to not being open at weekends and a quiet October and November.

Alexandra: Retail sales increased 2.9% this quarter compared to last year.

Cromwell: Retail sales increased 28.8% this quarter compared to last year.

Ranfurly: Retail sales increased 9.9% this quarter compared to last year.

Roxburgh: Retail sales decreased 31% this quarter compared to last year.

Event Sales

Event ticket sales increased 26% (\$3,921) this quarter compared to the same period last year. Alexandra and Cromwell were the main performers.

Event tickets were largely comprised of Wool On, Community Arts Councils, Central Otago District Arts Trust, Fine Thyme Theatre Company and Talking House Verbatim Tour. The previous year Alexandra had sold tickets for the Great Alexandra Beer Festival in this quarter however these sales will come through in the next quarter due to the event being held later than the previous year.

Oct - Dec 2015		
Alexandra		
Oct - Dec 2015	Visitors	13858
Oct - Dec 2014	Visitors *	11441
Visitor numbers increased by *		21%
	Gross Revenue	% of total sales
Bookings	\$ 65,409.00	73%
Retail	\$ 17,587.41	20%
Event Tickets	\$ 6,145.00	7%
Display Rental	\$ 162.00	0%
REVENUE 2015	\$ 89,303.41	100%
REVENUE 2014	\$ 86,607.05	
Revenue increased by		3%
Cost of retail goods sold		73%
Commission earned		\$ 7,275.50

*disparity in visitor numbers because of defective door counter

Cromwell

Oct - Dec 2015	Visitors	21008
Oct - Dec 2014	Visitors	16302
Visitor numbers increased by		29%
	Gross Revenue	% of total sales
Bookings	\$ 136,575.00	85%
Retail	\$ 10,518.46	7%
Event Tickets	\$ 12,240.00	8%
Display Rental	\$ 540.00	0%
REVENUE 2015	\$ 159,873.46	100%
REVENUE 2014	\$ 110,326.55	
Revenue increased by		45%
Cost of retail goods sold		57%
Commission earned		\$ 15,509.66

Note: commission earned is on bookings and events

Ranfurly

Oct - Dec 2015	Visitors	8889
Oct - Dec 2014	Visitors*	7678
Visitor numbers increased by		16%
	Gross Revenue	% of total sales
Bookings	\$ 6,225.18	36%
Retail	\$ 10,674.08	61%
Event Tickets	\$ 300.00	2%
Display Rental	\$ 189.00	1%
REVENUE 2015	\$ 17,388.26	100%
REVENUE 2014	\$ 79,865.30	
Revenue decreased by		-78%
Cost of retail goods sold		68%
Commission earned		\$ 648.92

Roxburgh

Oct - Dec 2015	Visitors	4903
Oct - Dec 2014	Visitors	5838
Visitor numbers decreased by		-16%
	Gross Revenue	% of total sales
Bookings	\$ 10,965.80	67%
Retail	\$ 5,305.98	33%
Event Tickets	\$ -	0%
Display Rental	\$ -	0%
REVENUE 2015	\$ 16,271.78	100%
REVENUE 2014	\$ 19,157.26	
Revenue decreased by		-15%
Cost of retail goods sold		89%
Commission earned		\$ 1,079.48

Hours of Operation

Alexandra – open 9am – 6pm daily.

Cromwell – open 9am – 7pm daily.

Ranfurly – open 9am – 5.30pm daily (closed one hour daily for lunch/jobs).

Roxburgh – open 9am – 5pm daily.

2016 i-SITE Conference

Dates and venues have been set for the 2016 National i-SITE Conference: 21-23 September.

Roxburgh Satellite i-SITE

i-SITE NZ approved Roxburgh Visitor Centre's application to become a satellite i-SITE in October (effective 1 November). Official launch and new signage is on hold as i-SITE NZ are currently considering changes to the brand.

Claire Keogh chosen to represent i-SITE NZ

Alexandra i-SITE consultant Claire Keogh has been selected by i-SITE NZ to attend the Australian Holiday and Travel show in Perth this year. i-SITE New Zealand chose one i-SITE representative nationally for each show. Claire will be on the i-SITE NZ stand interacting with consumers looking to come to NZ - a great opportunity to promote Central Otago. i-SITE NZ pays for flights, accommodation, transfers and meals. Well done Claire.

Cromwell i-SITE turned 1

The 18th December marked one year since the opening of the new Cromwell i-SITE. Elected members, operators, staff and visitors marked the occasion with a cake cutting and address by the Mayor. The last 12 months have seen over 85,000 visitors through the centre – nearly double the numbers to the old centre.



Tourism Central Otago

Flight Centre Australia – National Campaign Manager Famil

Tourism Central Otago hosted Flight Centre Australia's National Campaign Manager Jordan Albury on a cycling famil of the region 26 October to 1 November. Jordan cycled the Roxburgh Gorge Trail and the Otago Central Rail Trail over five days. Jordan was particularly impressed with the quality of the trails, and the product and services offered. He will continue to liaise with TCO's General Manager on upcoming opportunities for the region. A two-page story on the Otago Central Rail trail featured in the NZ issue of *Travel Ideas* – Flight Centre's own magazine. The article can be read online in the Trade Media section of the centralotagoz.com website.

Australian Campaign Filming

In early October Tourism Central Otago worked with Tourism New Zealand to complete filming on and around the Otago Central Rail Trail. The footage shot will be used for an Australian cycling campaign, which will be launched by Tourism New Zealand in early February 2016.

ID Tours – Product Famil

TCO hosted Rebecca Gill – Product Manager for ID tours (Auckland based) on a famil of Central Otago product suitable for UK/Europe free independent travelled (FIT) clients 17 – 18 October. Rebecca inspected several properties that ID Tours have worked with previously – including Rail Trail providers, and curling. She also took the opportunity to cycle a short section of the Roxburgh Gorge Trail as the company is looking to bring a UK journalist to New Zealand that was interested in this particular trail. TCO will continue to liaise with ID on future business/media opportunities. ID is already putting business through a number of Central Otago based tourism businesses.

Lake Taupo Cycle Challenge

Tourism Central Otago (TCO) has returned recently from exhibiting at the Sport and Lifestyle Expo at New Zealand's largest cycling event, the Lake Taupo Cycle Challenge. This activity is part of TCO's targeted cycling campaign work in the North Island and reaches a range of TCO's target demographics including the Upper North

Island, Wellington and Australia.

TCO sent targeted pre/post event emails encouraging recipients to see them at the Taupo Cycle Challenge, and afterwards thanking those who completed our survey at the event and for visiting our Central Otago stand. These emails also attracted 50 links back to the www.centralotagonz.com website with people exploring information on our cycling trails, local operators and our summer event calendar.

During the event these emails were mentioned by visitors to the stand. A comment was also made by one man about having seen the Paul Charman article from the *NZ Herald* on Facebook, and then sharing it with his wife to encourage her to ride the trail.

Overall this year's Cycle Challenge worked well for TCO and we were able to connect directly with a diverse range of people who wanted to visit Central Otago and to experience our trails. We also spoke to many who had previously completed the Otago Central Rail Trail, and several who are already booked to ride in Central Otago this summer or autumn. It was a great chance to get their feedback and to encourage them to add extra activities into trip plans.

Motorhome Friendly Towns

TCO supplied editorial and images to the NZ Motor Caravan Association for new website content and magazine articles to support the recognition of both Cromwell and Alexandra as Motorhome Friendly towns. / www.mhftowns.com/towns/alexandra and www.mhftowns.com/towns/cromwell

Media

Tribune Syndicate USA

TCO, together with Tourism New Zealand, hosted Lisa Weisstuch in Central Otago on 12 November. Lisa is a freelance journalist who supplies content for the Tribune Syndicate in the USA/North America and was in New Zealand to attend the Food and Wine Classic event in the Hawkes Bay. Lisa was introduced to Central Otago wine - visiting a Bendigo winery, she also visited a juice company and with her particular interest in Heritage also visited Clyde.

NZME / NZ Herald

TCO hosted *NZ Herald* features editor Paul Charman

in Central Otago 6 – 8 November. Paul wrote a Otago Central Rail Trail / Central Otago cycling article for NZME's Plus magazine (a quarterly magazine aimed at the 50+ age group) which was distributed with the Herald on 26 November and also published online on NZ Herald Travel (http://www.nzherald.co.nz/travel/news/article.cfm?c_id=7&objectid=11550306). Paul advised that he intends to also develop articles for other publications following his visit.

TCO undertook additional online promotion in support of the published article – for full information see the digital section of this report.

Three articles were published by the *NZ Herald* during this period following the visit by Elisabeth Easter to Central Otago in September. These can be read online and are linked from www.centralotagonz.com/trade-and-media

Elisabeth continues to pitch Central Otago story ideas to other commissions she obtains – within New Zealand and internationally – including a Philippines airline magazine.

Campaign Prizewinners

TCO hosted four prize winners from the previous year's campaign activity during this period.

Lake Taupo Cycle Challenge – Sheree and Alan Bradford 2 – 10 December. The Bradfords' prize included a range of activities and accommodation across the region, including two days cycling the Otago Central Rail Trail. They timed the trip to coincide with a special birthday, extending their stay an extra day and inviting friends to join them on the trip at their own cost.

Covi Motorhome Show – Gillian and Stephen Ralph 1 – 6 December. Gillian and Stephen enjoyed a five day motorhome trip through Central Otago. They have previously travelled throughout Australia extensively by motorhome and rated Central Otago as being even better.

"We have returned from a most wonderful week ever spent in the South Island, particularly the Central Otago Region.

We both would like to thank Tourism Central Otago, Britz, Jackson Orchards, Hayes Engineering, Shebikesheebikes, Highlands Motorsport, Naseby Curling, parks where we stayed and the many other sponsors for our most magnificent holiday.

.....Central Otago is a place I would recommend

for a holiday for anyone, as there is something to suit all types."

Total Sport Winners. Two separate prizes were part of the 2014-15 year campaign. Both winners used their prizes this quarter.

Keith Macky – winner of the five-day Motorhome holiday 25-30 October. Keith enjoyed exploring Cromwell, Naseby and Clyde and participated in a number of activities along the way. Keith and his wife were first time visitors to Central Otago.

Peter Clark – enjoyed a luxury weekend break 19 - 21 December. Being regular visitors to Queenstown this prize brought Peter and his wife farther afield to experience new places and things to do. Peter is an avid sports person and really enjoyed the cycling options and his wife thoroughly enjoyed the places they stayed and dined at. Both are very keen to return again.

Short video clips of each of the prizewinners thoughts and/or comments on their time in Central Otago are now available for viewing on YouTube – these can be viewed on the following playlist link: <http://bit.ly/tco-prizewinners>

Digital and Social Media Marketing

Social Media Photography Contest - #summerincentral

TCO has run a social media photography competition through the summer season that encourages visitors and to share their summer experiences in the Central Otago region. To enter the campaign people were able to submit images on the competition page on the Central Otago NZ webpage, via an App on the Central Otago NZ Facebook page (www.facebook.com/centralotagonz), or using the hashtags #summerincentral and #centralotagonz on Twitter or Instagram.

This activity helps to increase the visibility of Central on the key social platforms of Facebook and Instagram, and gives an insight into the wide range of activities and locations that people participate in while holidaying. As the content being created is user-generated it reaches a wider audience than TCO can reach through its own efforts and is backed up by a perceived endorsement by the creators.

Tourism New Zealand – South Island Journeys Campaign

TCO Digital Marketing worked with Tourism New Zealand and other South Island tourism organisations to support a six-week campaign in Australia targeting interest in South Island Journeys out of Christchurch Airport for travel in late Summer/Autumn.

Central Otago was featured in the 'Cycling & Heritage' Journey that started in Christchurch and explored the East Coast of the South Island, down to Dunedin and then travelled through to Queenstown via the Central Otago Cycling Trails (and wineries).

Tourism New Zealand – Content Development

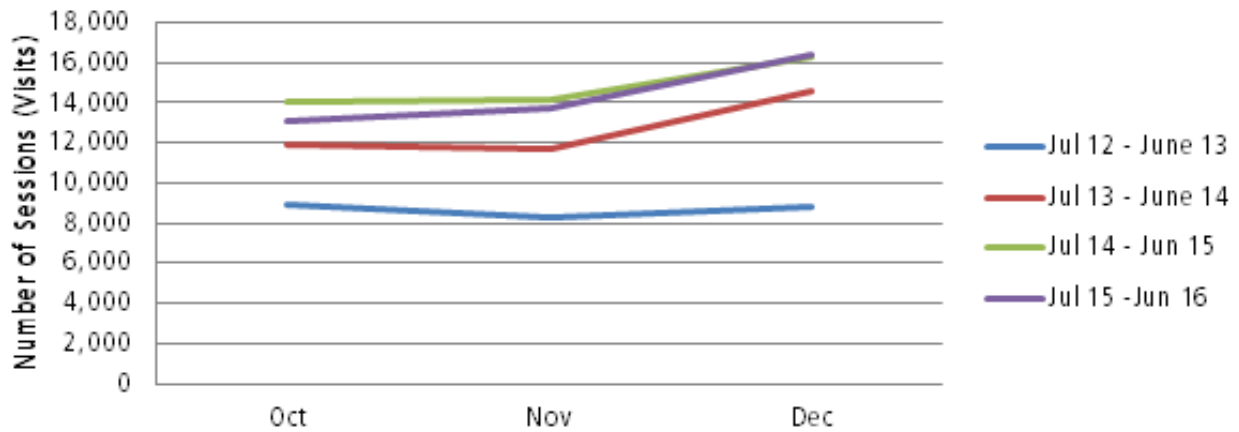
TCO Digital Marketing has provided content and imagery to Tourism New Zealand for the development of additional features and itineraries on www.newzealand.com specifically two itineraries on the Otago Central Rail Trail, and a combined Roxburgh Gorge/Clutha Gold Trail three-day experience.

An additional feature has been written showcasing shopping and local producers, galleries and artisans in the region.

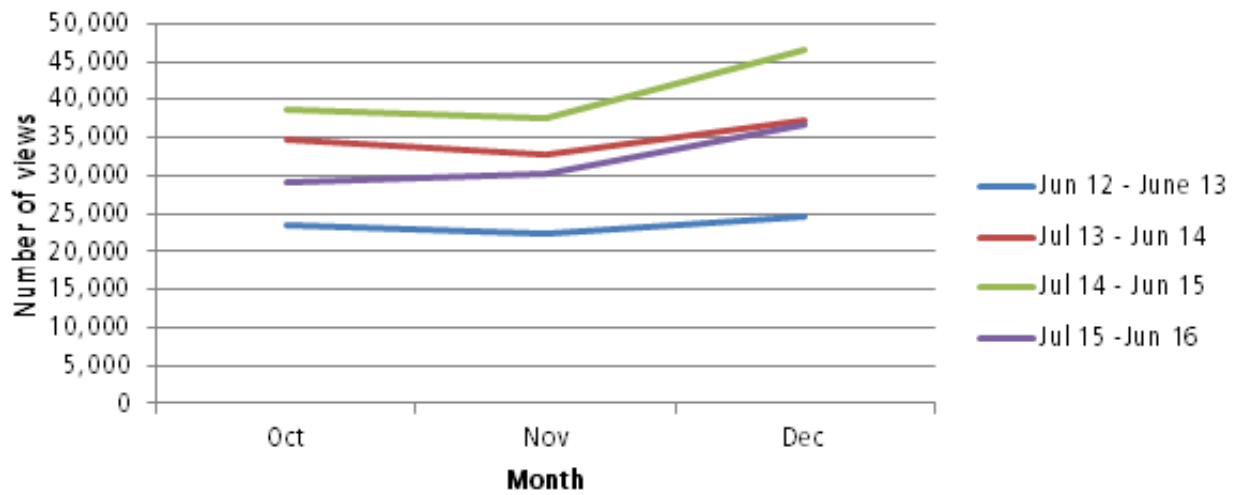
Central Otago NZ Website

The following statistics show the number of visitors, sessions and time on page for www.centralotagonz.com for the October-December Quarter over the last four years.

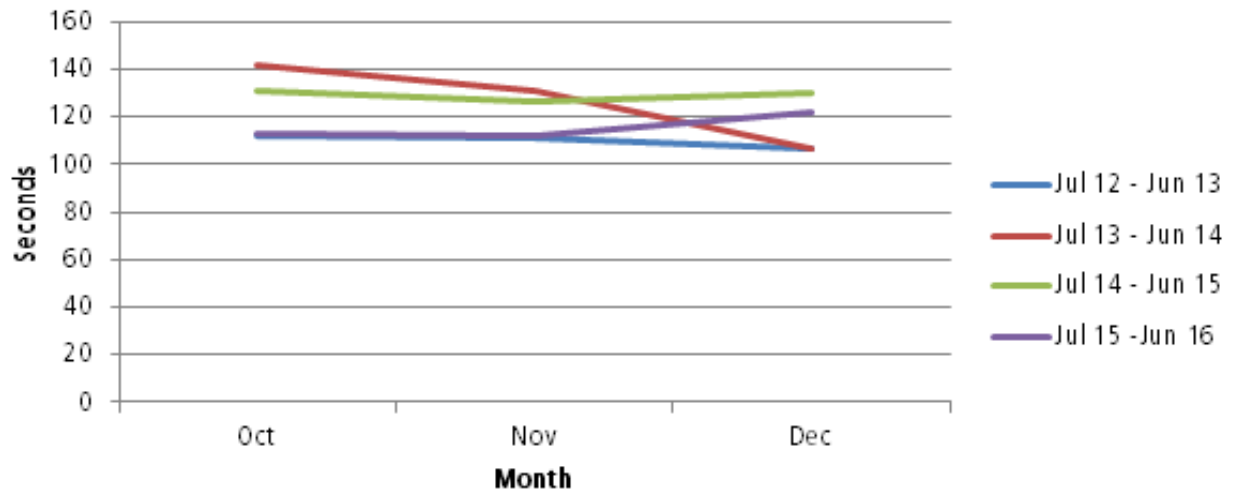
Tourism Central Otago Website Total Sessions (visits) per month



Tourism Central Otago Website Page views per month



Tourism Central Otago Website Average time on page



Community Development

Community Planning

Naseby Community Plan

A community workshop was held in November as part of the development of Naseby's third community plan. Feedback from community comments gleaned at this workshop and through survey data collected from visitors, businesses, youth and the local community, is currently being incorporated into a draft Plan which should be available for public review and feedback early in 2016.

Clyde Community Plan

A community survey was conducted for property holders and residents of Clyde and immediate surrounding areas. The intent of the survey was to assess people's vision and values for Clyde, plus to gain their views on residential growth, both within and beyond the township. Information from these surveys will be used in the development of both the Clyde Community Plan (version 3) and the Central Otago District Plan.

A total of 251 surveys were returned and are now in the process of being analysed.

Community Funding

Community Development Scheme for Teviot Valley

A governance group has been established to manage the Teviot Valley Community Development Scheme, a three-year government-funded project to assist with the delivery of specific community development projects (i.e. to a total value of \$240,000). The group comprises community representatives who are connected with the organisations.

The objectives of the scheme are to assist small communities in becoming self-sufficient and resilient, to work together to utilise the skills and resources they already have, and to develop projects that will future-proof their community. The funds will cover the wages of community development employee(s) who will work alongside the community on grass roots projects.

Central Otago Community Funding Seminar

An estimated 60 people attended a community funding seminar, held at the Alexandra Council Chambers in November last year. The seminar was aimed at representatives from community groups, sports clubs, and other non-profit organisations who are interested in sourcing money from community funding agencies. Representatives from the district's major funding organisations each gave a 5-10 minute presentation about their fund and eligibility criteria, and then made themselves available for one-on-one questions at the end. Karyn Penno, CEO of Dunstan Hospital, was also guest speaker and talked about the importance of fundraising and the benefits the hospital has received.

Funding organisations represented at the seminar included:

- Otago Community Trust
- Sport Otago
- Gaming Trusts
- Rotary ('Lend a Hand' and Vince Ashworth Education Charitable Trust)
- Lottery Grants Board
- Community Organisation Grants Scheme
- Otago Museum Participatory Science Platform Fund
- Creative Communities New Zealand
- Central Otago Promotions Groups
- Central Lakes Trust

For more information on any of these agencies, visit Council's website (Community Funding):

www.codc.govt.nz/services/funding-grants

Eden Hore Collection

Feasibility Study

Tim Walker Associates has been selected to carry out the feasibility study for the long term care, storage and display of the Eden Hore Collection. The principal consultant, Tim Walker, has pulled together a team of experts from specialist fields to investigate the curation, storage, display, and promotion of this unique collection. Though based in Auckland, Tim will be making periodic visits to the region to meet with stakeholders and gather information. This project is expected to be completed by the end of May 2016.

The feasibility study was made possible through \$40,000 funding received through the Lottery World War One Commemorations, Environment, Environment and Heritage Fund.

Showcasing garments in the Eden Hore Collection

Her Excellency Lady Janine Mateparae took time to view a selection of garments from the Eden Hore Collection during the Governor General's visit to Central Otago in November. Council's Brand Manager developed a booklet, which included details about the Collection and profiled each garment that was shown on the day of their Excellencies visit. The booklet was given to Her Excellency as a reminder of this unique nationally significant collection of 1970s and 80s couture fashion.

Promotions

Vincent

At its meeting of 1 December 2015 the Vincent Community Board accepted a report back from Icelnline Inc on the 2015-16 promotion grant they received.

The Board also received three applications to the Alexandra promotions grant budget for the 2016-2017 financial year. The following grants were approved:

- \$4,000 Icelnline Central Inc.
- \$5,000 Central Otago District Arts Trust – Art on the Rail Trail
- \$10,000 Alexandra Thyme Festival 2016

One application to the 2016-2017 Vincent Community Board Earnsclough / Manuherikia promotion grant was received and presented to the Board.

The following grant was approved:

- \$8,500 Clyde on Sunday / Cuisine@Clyde 2016-17

Cromwell

At its 15 December meeting the Cromwell Community Board accepted a report back from Cromwell and Districts Promotion Group on its 2014-15 activities for which the group received grant funding from the Board. The group will reimburse \$10,779 of unspent grant money.

The Board also received a grant application from Central Otago Sports Turf Trust for funds to host a two test international hockey event. The Board approved a grant of \$15,000 from the 2015-16 financial year budget to be partially funded by returned grant money, and will consider the implications of the balance from the next

financial year's budget.

The Board received grant applications from four applicants to the 2016-17 financial year promotions budget at its 15 December meeting. After hearing from each of the applicants the Board agreed to table the report until their next meeting to allow more time to assess the applications presented. The Central Otago Sports Turf Trust withdrew its application from this report.

Following the resignation of the original contracted employee Cromwell Promotions Group has employed two new people to undertake the roles of Media Manager and Community Relationships Manager. This resulted in a new treasurer being required by the group – with an appointment being made in December. The group has reviewed its activities going forward with its funding application for 2016-17 representing the new focus on priority themes of work – these being outdoor sports, wine and horticulture and motorsports. The increase in social media activity for Cromwell is noticeable over this period as is the comprehensive range of fresh images profiling local events and activities.

Maniototo

The Maniototo Community Board accepted a report back from Rural Art Deco Maniototo on the grant approved for the Summer Festival event 2015 at its 3 December meeting.

The Board received four applications to the 2015-16 Maniototo promotions grant budget at its 3 December meeting. The following grants were approved:

- \$3,000 Central Otago Arts Trust – Art on the Rail Trail 2016
- \$5,000 Maniototo Rodeo Club Inc. – Maniototo Rodeo December 2015
- \$1,892 Naseby Information and Craft Inc. – Naseby 'See and Do' brochure
- \$2,343 Rural Art Deco Maniototo – Ranfurly brochure

Teviot Valley

One application was received to the Teviot Promotions Grant and assessed by the Board at its meeting of 10 December 2015. The following grant was approved by the Board:

- \$861 Teviot Prospects – Cherry Chaos Event

Regional Identity

Cherry Launch

The Manager Community Services and Brand Manager were invited to speak at a Central Otago Cherry launch held in Auckland in December that was hosted by Food View Ltd. The Manager Community Services spoke about the development of Central Otago regional identity proposition and the partnership between Central Otago District Council, a number of local fruit growers and New Trade and Enterprise that lead to the development of Central Otago Premium Fruit Ltd and the trademarked new fruit brand for not only cherries, but also apricots, apples and summerfruit. The Brand Manager then highlighted some of the special qualities associated with our region that contributes to the intense flavour in Central Otago fruit.



Food View Ltd who is contracted to sell Central Otago cherries under the Central Otago Premium Fruit brand in China wanted this launch to be an opportunity to build greater awareness and understanding about Central Otago and the quality cherries it produces. There is high recognition for the importance of telling the Central Otago story associated to both the region and growing fruit. Food View Ltd is committed to ensuring a quality story and product is delivered to the Chinese market representing our regional values.

In China it is considered important to have government endorsement for a product. It helps to signify that a product is safe and from certified producers. That is why Food View Ltd holds a great deal of importance and value in having Council's endorsement for the Central Otago Premium Fruit brand and it has made a point of including Council's logo on the branded cherry boxes that go to China.



As part of the launch Food View Ltd wanted all invited guests to receive a goodie bag with material that helped showcase the region and cherries in particular. The Brand Manager collated a range of material including the booklet titled 'The Essence of Central Otago', the DLE leaflet that explains our regional values and the meaning behind the World of Difference brand mark, the Central Otago Visitor Guide, some recipes that showcase cherries as the hero of the dish – Cherries with Duck, Cherries with Rosé Wine and Pinot Noir Cherries as well as a branded pen.



Approximately 50 invited guests attended including representatives from the Chinese media and social media, Air New Zealand, Tourism New Zealand, New Zealand Trade and Enterprise, the New Zealand China Council as well as members of Central Otago Premium Fruit Ltd.

World of Difference Website

In September the new Central Otago regional identity brand website that went live – www.aworldofdifference.co.nz. The intention is to provide ongoing analysis on the average number of pages that were visited each session, the average length of time spent on this website and the website content or pages that were viewed in this October - December quarter.

- The average number of pages that visited each session was 1.73.
- The average length of time on this website was 1.28 minutes.
- In terms of the content, the key pages that were viewed included the Homepage which is titled 'Our Journey' with the average length of time spent on this page being 2.26 minutes, this was followed by the 'High Country Story' (3.53 minutes), the introductory section to 'Our Partners' (0.53 minutes), Our People (1.00 minute), the introductory section to Our Stories (0.49 minutes), Our Place (1.00 minute) and Our Values (1.53 minutes).

Fruit and Wine Stories offered as a Resource

Narrated slide shows for the both Central Otago fruit and wine stories were developed and now feature on the Central Otago regional identity website – www.aworldofdifference.co.nz under 'Our Stories. The intention for these narrated slide shows was also that these would be available as a resource to local wine and fruit growers to help showcase the unique qualities associated with growing fruit and wine in Central Otago. Letters were sent to all the local orchardists and local wine growers informing them about this resource and offering it to them if they wished to take up the offer.

Further Stories Being Developed

Defining the qualities unique to Central Otago is important as the more we know and appreciate what we have the more we are inclined to celebrate it and look after it.

An additional story that is to be developed is the Fashion Story for Central Otago. Including this story will add another rich strand to the Central Otago story. This piece of work will get underway in February. It will involve reviewing background material and interviews with people associated with the fashion shows and collections in Central Otago. The story will then be featured on the World of Difference website.

PLANNING and environment

planning civil defence
rural fire building control
liquor licensing dog control and registration
environmental health



Planning and Environment

Our **planners prepare and implement the District Plan** under the Resource Management Act. The District Plan is applied through processing of resource consents. We provide advice to our customers seeking to subdivide or develop their land. We also monitor conditions of resource consents and District Plan provisions to ensure any effects on the environment are managed appropriately.

Our Building Control team help people build in a safe and compliant manner through a streamlined and cost-effective process. We carry out **building inspections, issue building consents and respond to building-related enquiries**. We issue Land Information Memoranda for customers who are intending to purchase property, and monitor Building Warrants of Fitness for commercial buildings in accordance with the Building Act.

The environmental health activity provides confidence to the community and visitors to our region that our food premises, hairdressers, camping grounds and funeral directors are safe and clean. We **licence and annually inspect registered premises to manage the public health risks** of food and water contamination. We undertake water testing of public and private water supplies. We also respond to noise complaints to minimise nuisance to the community.

This activity contributes to the following community outcomes:



Resource Consents

Number of Resource Consents Processed

In the period 1 October - 31 December 2015 a total of 101 resource consents were processed which is an increase of 42% on the same quarter in 2014 (71 resource consents), and up 19% from the previous quarter (85 resource consents processed for July to September quarter). The consents issued during this period were as follows:

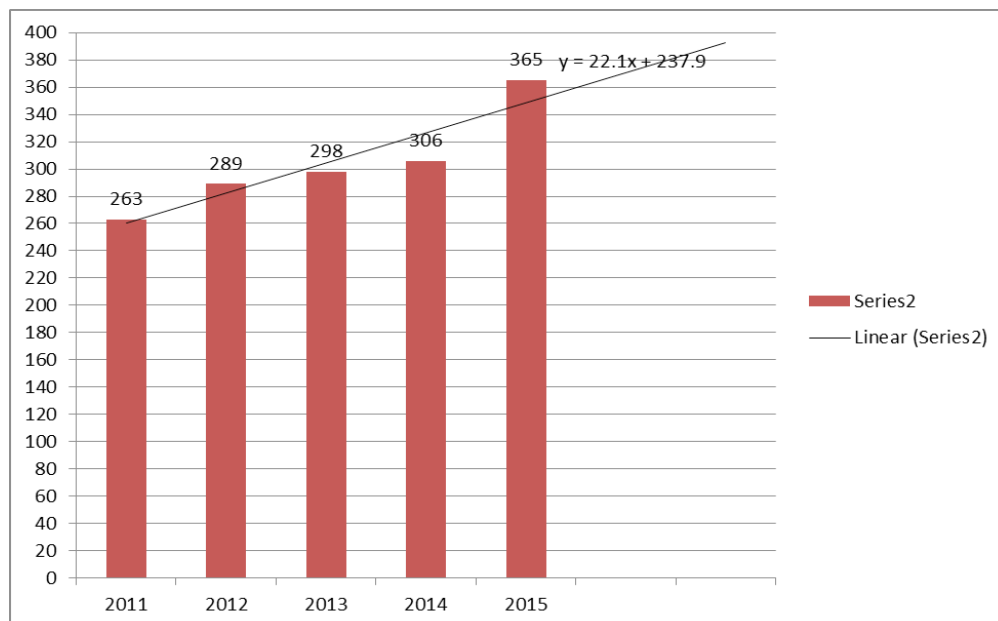
- Non-notified delegated authority 89
- Non-notified to hearing 4
- Limited Notified (to hearing) 3
- Publicly Notified (to hearing) 3
- Outline Plans 2

Delegated Authority Decision Processing Times

Of the 91 non notified delegated authority decisions notified, 93% were processed within statutory time frames.

Number of Resource Consents Processed for the year of 2015

For the year of 2015, a total of 365 applications were received, up 59 applications from the year before, representing nearly a 20% increase in applications from the previous year. Since 2011 resource consent applications received have been steadily increasing (a 40% increase in four years from 2011 to 2015). The numbers of applications received each year are outlined in the graph below, along with a predicting trend line.



Building Control

Number of Building Consents Processed and Value of Building Work

In the period 1 October to 31 December 2015 a total of 183 Building Consents were issued at a value of \$ 28,797,272.

An analysis of trends in building consent numbers and their values indicates that the number of consents received in this quarter was down 0.5% and the value had an increase of 16.4% when compared to the same period last year.

Processing Times

End to end processing times for building consents had an average processing time of 16 customer days (not statutory processing days).

Note: The end to end times provides a quarterly average processing time in customer days (including weekends).

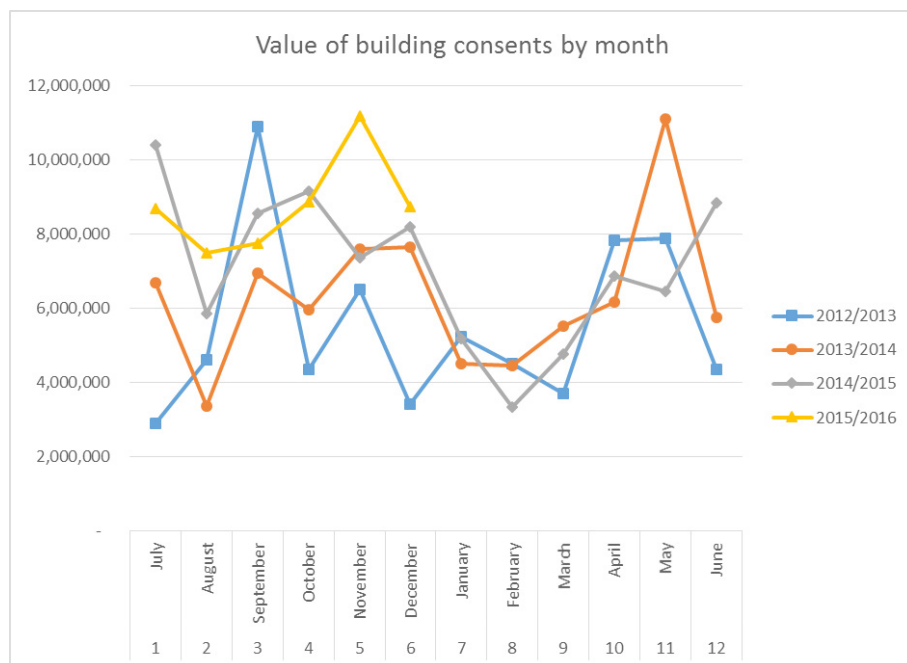
In term of statutory processing time frames the average processing time for the quarter was 9 working days, well within the statutory requirement of 20 working days. 100% of all consents issued were issued within statutory timeframes.

Capacity

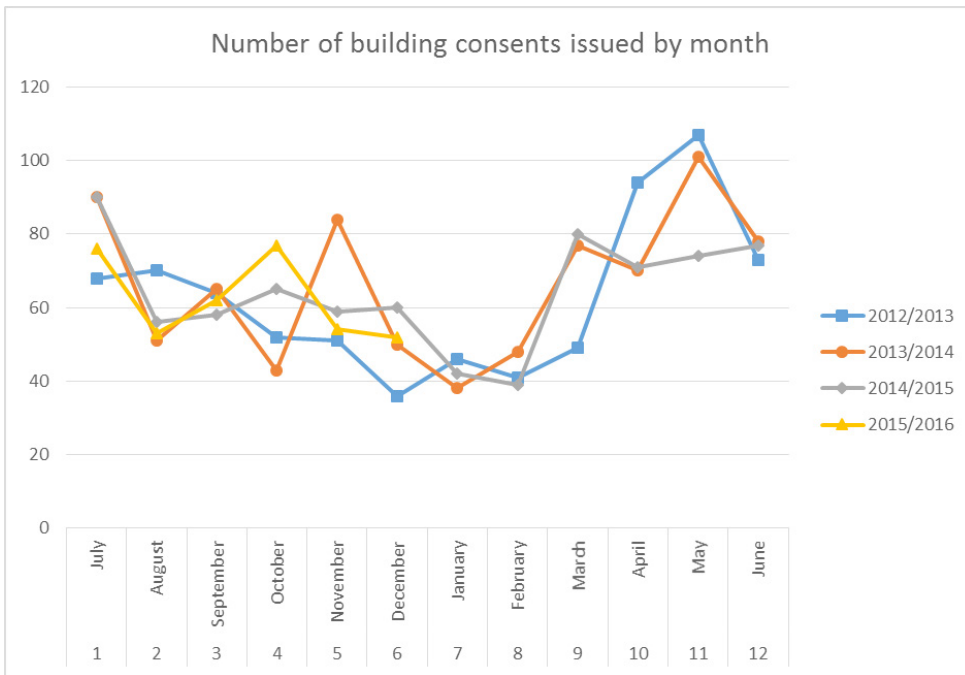
The processing times indicate that our capacity to process building consents is at a good level to meet customer demands in terms of the amount of building activity in the region.

Activity Worth Noting

The building department is experiencing increased levels of enquiries and applications that relate to providing and improving workers accommodation in the region.



Building Consents by Value				
	2012/13	2013/14	2014/15	2015/16
July	2,901,041	6,689,217	10,410,031	8,691,463
August	4,614,470	3,355,376	5,846,351	7,490,249
September	10,884,063	6,944,115	8,551,268	7,746,178
October	4,358,637	5,974,252	9,160,165	8,880,789
November	6,505,975	7,594,899	7,368,192	11,185,486
December	3,419,300	7,642,416	8,198,023	8,730,997
January	5,236,942	4,521,211	5,192,937	
February	4,505,859	4,448,432	3,339,327	
March	3,707,700	5,533,098	4,762,850	
April	7,818,436	6,160,388	6,861,907	
May	7,881,058	11,102,742	6,452,630	
June	4,353,463	5,767,356	8,852,602	
Total	66,186,944	75,733,502	84,996,283	52,725,162
Change from previous year		14%	12%	



Building Consents by Number				
	2012/13	2013/14	2014/15	2015/16
July	68	90	90	76
August	70	51	56	53
September	64	65	58	62
October	52	43	65	77
November	51	84	59	54
December	36	50	60	52
January	46	38	42	
February	41	48	39	
March	49	77	80	
April	94	70	71	
May	107	101	74	
June	73	78	77	
Total	751	795	771	374
Change from previous year		6%	-3%	

VINCENT		\$
Total for October to December 2015	79	14,188,718
Year to Date (from 1 July	158	23,082,797
Alexandra Ward		
Commercial - New industrial	2	119,200
Commercial - Other	3	604,000
Commercial - Retail/cafe/restaurant/bar - additions and alterations	1	6,000,000
Commercial - Warehouse/showroom/offices - additions and alterations	1	240,000
Residential - Dwelling additions and alterations	4	89,900
Residential - Dwelling alteration (internal only)	12	162,900
Residential - Heating appliance	7	37,000
Residential - New carport	1	6,875
Residential - New Dwelling	11	4,135,024
Residential - New garage	3	87,200
Residential - Outbuilding relocated on to site	1	2,000
Residential - Relocate dwelling on to site (site-works)	1	40,000
Total for October to December 2015	47	11,524,099
Year to date (from 1 July)	89	15,951,467
Earnsclough/Manuherikia Ward		
Agricultural - New farm shed	7	200,350
Agricultural - Other	1	5,000
Agricultural - Wind machine	1	3,500
Commercial - Other	1	8,000
Residential - Dwelling additions and alterations	4	295,950
Residential - Dwelling alteration (internal only)	2	20,400
Residential - Heating appliance	2	10,000
Residential - New Dwelling	7	1,908,061
Residential - New garage/sleep-out	1	45,000
Residential - New sleep-out	1	8,000
Residential - New units (multi-unit)	1	27,858
Residential - Outbuilding alterations	1	10,500
Residential - Relocate dwelling on to site (site-works)	3	122,000
Total for October to December 2015	32	2,664,619
Year to date (from 1 July)	69	7,131,330

CROMWELL		\$
Agricultural - New farm shed	8	523,400
Agricultural - Other	1	10,000
Commercial - Marquee	2	10,000
Commercial - Motel/hotel/accommodation building - additions	1	50,000
Commercial - New education/childcare facilities	1	500,000
Commercial - New industrial	1	50,000
Commercial - Other	9	688,827
Commercial - Retail/cafe/restaurant/bar - additions and alterations	1	220,000
New (& prebuilt) House, Unit, Bach, Crib, Town House etc.	1	152,635
Residential - Dwelling additions and alterations	7	1,131,200

CROMWELL		\$
Residential - Dwelling alteration (internal only)	8	72,840
Residential - Heating appliance	3	13,000
Residential - New Dwelling	31	9,822,152
Residential - New garage	10	290,000
Residential - Plumbing and drainage only	2	8,500
Total for October to December 2015	86	13,542,554
Year to date (from 1 July)	172	27,785,763

MANIOTOTO		\$
Agricultural - New farm shed	1	38,000
Commercial - Motel/hotel/accommodation building - additions	1	10,000
Commercial - Other	1	98,000
Residential - Dwelling additions and alterations	1	56,350
Residential - Dwelling alteration (internal only)	1	4,850
Residential - New Dwelling	1	317,600
Residential - New garage	1	30,000
Residential - Outbuilding alterations	1	9,500
Total for October to December 2015	8	564,300
Year to date (from 1 July)	21	848,952

TEVIOT VALLEY		\$
Commercial - Infrastructure	1	350,000
Commercial - Retail/cafe/restaurant/bar - additions and alterations	1	95,000
Residential - Dwelling alteration (internal only)	2	10,000
Residential - Heating appliance	2	4,300
Residential - New carport	1	13,000
Residential - New garage	1	18,000
Residential - Outbuilding alterations	1	4,000
Residential - Plumbing and drainage only	1	7,400
Total for October to December 2015	10	501,700
Year to date (from 1 July)	23	1,007,650

SUMMARY OF BUILDING CONSENT STATISTICS		\$
Vincent	79	14,188,718
Cromwell	86	13,542,554
Maniototo	8	564,300
Teviot Valley	10	501,700
	183	28,797,272
Year to date (from 1 July)	374	52,725,162

ANALYSIS FOR OCTOBER TO DECEMBER 2015		\$
Agricultural - New farm shed	6	406,350
Commercial - Motel/hotel/accommodation building - additions	1	10,000
Commercial - New education/childcare facilities	1	500,000
Commercial - New industrial	2	119,200
Commercial - Other	3	35,000

ANALYSIS FOR OCTOBER TO DECEMBER 2015		\$
Commercial - Retail/cafe/restaurant/bar - additions and alterations	1	220,000
Commercial - Warehouse/showroom/offices - additions and alterations	1	240,000
Residential - Dwelling additions and alterations	6	541,200
Residential - Dwelling alteration (internal only)	4	110,000
Residential - Heating appliance	2	10,000
Residential - New Dwelling	18	6,403,347
Residential - New garage	4	115,000
Residential - Outbuilding alterations	2	13,500
Residential - Plumbing and drainage only	1	7,400
Total	52	8,730,997

Alcohol Licensing

Although there were concerns from Police and Public Health South as to the potential inappropriate consumption of alcohol during the televised Rugby World Cup events, no matters of concern were raised in respect to those premises which sought approval to open for the events. The only issue being dealt with by Police is in respect to a premises which opened outside of their licensed hours without notifying the reporting agencies of their intention, as required by the Rugby World Cup Amendment Act.

Alcohol Licensing Statistics for 1/08/15 to 31/12/15

On-licence, Off-licence and Club Licence Applications Received					
Risk Category					
Application Type	Very Low \$368.00	Low \$609.50	Medium \$816.50	High \$1,025.50	Very High \$1,207.50
On-licence new	2	1			
On-licence variation					
On-licence renewal	5	3			
Off-licence new	3	2			
Off-licence variation					
Off-licence renewal	10	3			
Club licence new					
Club licence variation					
Club licence renewal	1				
Total number	21	9			

Annual Fees for Existing Licences Received					
Risk Category					
Application Type	Very Low \$368.00	Low \$609.50	Medium \$816.50	High \$1,025.50	Very High \$1,207.50
On-licence	7	9			
Off-licence	23	8	2		
Club licence new	5				
Total number	35	17	2		

Managers' Certificate Applications Received		
Manager's certificate new	(\$316.25)	21
Manager's certificate renewal	(\$316.25)	41
Total number		62

Special Licence Applications Received			
	Class 1 (\$575.00)	Class 2 (\$207.00)	Class 3 (\$63.25)
Special Licence	16	5	13

Temporary Authority Applications Received		
Temporary authority orders	(\$296.70)	6

Comment

Income from alcohol licensing is currently on budget.

District Licensing Committee

In the last quarter the committee sat on two occasions to consider special licence applications which were opposed by the Police.

An application by the Omakau Trotting Club to run a bar at their Christmas event was opposed by Police on the grounds that it was an inappropriate event to allow a mix of on-site sales within a bar area and BYO alcohol within the balance of the race course.

In its decision the committee noted that there was no evidence of any issues occurring at their past meetings and that there was no change to the format of the event from previous years. The application was approved by the DLC and no appeal was lodged by the Police.

Three further special licence applications for race meeting events over Christmas were opposed by Police on the same grounds. In approving the applications the committee noted in their decisions that the same grounds as per the Omakau Trotting Club event applied and there was also no evidence of alcohol related harm from those previous race meetings. No appeals were lodged by the Police.

Environmental Health

We will be entering into a new contract for the food premises inspection service with the possibility of including some Food Act audit work during the peak periods. We anticipate this contract will be in place for a February 2016 commencement.

Gambling Venue Policy

Submission on the review of the Gambling Venue Policy were heard in December and although a couple of agencies recommended that the council adopt a sinking lid policy, this was not considered necessary as a reduction in the number of pokie machines in the district is being achieved by market forces without the need for council intervention.

The draft policy which incorporated a clause allowing venues to relocate within the district was adopted by Council on 16 December.

GOVERNANCE and corporate services

communication
administration buildings



Governance and Corporate Services

The governance activity is at the forefront of everything we do. While the Council provides many different services, it is the governance activity that supports elected members to be effective and responsible decision-makers. Within this activity we **facilitate and support Council and community boards**, ensure agendas are published and available to the public, and run local body elections every three years.

The corporate services activities **provide support across the organisation** that allows Council to function efficiently and effectively. It includes our accounting, financial planning and reporting, rating, policy, information systems, communications, and customer service and administration activities.

This activity contributes to the following community outcomes:



Communications

Our Council website continues to trend up in terms of viewer statistics with 89,127 page views in the April-June quarter (up almost 5000 on the previous quarter).

We are also continuing to build our online presence in the social space. We have climbed to 1748 page likes on the CODC Facebook page and this continues to be a popular platform for people to comment on and share Council news.

We have now produced five Mayoral Video Updates, which generally follow each of our six-weekly Council meetings. They are linked from YouTube on our website and loaded direct to Facebook. With each video in the series our audience reach has increased.

During this quarter we launched the first issue of Council newsletter *The Flipside*. Our Spring issue will be followed up with an Autumn issue in April. The feedback to our revamped newsletter, which is now being distributed to all Central Otago residents and ratepayers, has been very positive.

Health and Safety

Council is committed to a process of continuous improvement in order to achieve excellence in the management of health and safety at all of our workplaces.

Council's responsibility is to our employees and contractors, volunteers working on Council property, events held in our parks and reserves and our customer base.

Statistics this Quarter

Public	1 x minor injury, river track
Customers	43 minor/non injury at Pools
Staff	1 x near miss
Contractors	1 x serious harm incident

Initiatives

Promotion of the Sitewise Health & Safety pre-qualification assessment programme continues to gain momentum with workshops programmed for 17 February 2016 to assist all contractors working for, working on or connecting to Council assets an acceptable rating by 1 July 2016.

Work has begun on developing a Health & Safety Charter

“Zero Harm” for the Council.

Training and information on the new Health and Safety at Work Act 2015 continues to be a major focus for all elected members and staff alike. The new act comes into force on 4 April 2016.

Authorised Training Employer

Council is now an Approved Training Employer (ATE). This means we meet New Zealand’s Chartered Accountants standards for offering the type of work experience that fulfils the practical experience requirements for Chartered Accountant and Associate Chartered Accountant membership. ATEs provide an appropriate environment for candidates to develop the skills and attributes to become competent Chartered Accountants or Associate Chartered Accountants.

Information Systems

Asset Management Information System

The interviews and presentations carried out in November narrowed the potential vendors down to two. Further due diligence including site visits and reference checks will provide confirmation which vendor can meet our requirements are planned for early 2016.

Information Services Disaster Recovery

We are currently completing production cluster (servers and storage) migration from the old infrastructure to the new. We are on the last few servers, mail being one of these and probably the most complex, currently undertaking migration testing. Once migration is completed, we then plan to start transferring data the servers from the production cluster (Alexandra) to the disaster recovery/test/development cluster (Cromwell).

Once we are happy the replication between the two clusters is working as expected in Alexandra, we will move the disaster recovery/test/development cluster

to Cromwell, at this time we will re-initiate discussion with the business around recovery time objectives and recovery point objectives. This will assist us in completing our DR Plan followed by testing of the DR Plan.

Mobile Building Inspections

We are in the final stages of integration between the two information systems, expected to be delivered to us this week for user acceptance testing (UAT). QLDC is using the same in the field information system, so we are utilising their templates to reduce cost and time, these align with the southern building control cluster. Once UAT is completed future phases need further discussion to complete training and roll out to the BCO team.

Computer Renewal

Following initial phases of the new computers being rolled out to executive team and elected members and certain staff, we are now waiting delivery of the final hardware. Once ETA’s have been provided roll out planning will occur. It’s looking like this will happen early next year.

Customer Database

Currently rates, water, debtors and creditors customer records are maintained in separate data repositories with no relationship between them. We are in the early planning stages to roll out the customer database module that will centralise the management, views, searches and relationships. This will provide a single view of our customers and their requests, property and debt. We are currently working with the business units and vendor to coordinate timing, implementation around late January.



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