

October to December 2016
QUARTERLY ACTIVITIES REPORT
Central Otago District Council



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Our Activities

This section provides a detailed overview of our activities from the last quarter and looks ahead to planned work for the next three months.

The groups of activities incorporate the core services that we deliver and we give particular consideration to how these core services contribute to the community in our decision-making process.

While some of the activities relate to legislation such as the Building Act 2004 and the Resource Management Act 1991, they contribute to the community’s social, cultural, environmental and economic well-being and therefore also contribute to the community outcomes in some way, either directly or indirectly.

Corporate support provides the internal processes and support required for the organisation to carry out its activities.

<h2 style="text-align: center;">Three Waters</h2> <h3 style="text-align: center;">Water/Wastewater/Stormwater</h3> <p style="text-align: center;">Drinking Water Supply, Legislative Monitoring and Reporting, New Connections, Maintenance, Replacement, Renewals, Resource Consent Monitoring and Renewals, Treatment and Management, Trade Waste Management, System Development, Connections, Open Channel Maintenance, Drain Clearance, Reticulation Management</p>		
<h3>Transportation</h3> <p>Sealed and Unsealed Roads, Signage and Traffic Services, Bridges, Maintenance and Renewals, Drainage, Vegetation Control, Street Cleaning, Minor Improvement Projects, Footpaths and Carparks, Winter Maintenance, Emergency Works, Asset Management, Road Safety</p>	<h3>Other Infrastructure</h3> <p>Waste Minimisation, Elderly Persons’ Housing, District/Commercial Property, Public Toilets, Airports</p>	<h3>Community Services</h3> <p>Parks and Recreation, Cemeteries, Community Facilities, Libraries, Swimming Pools</p> <p>District Development: Economic Development, Tourism, Community Planning, Visitor Information Centres, Central Otago Brand, Promotions and Grants</p>
<h3>Planning and Environment</h3> <p>Resource Management, Building Control, Alcohol Licensing, Dog Control and Registration, Environmental Health, Emergency Management</p>	<h3>Governance and Corporate Services</h3> <p>Elected Members’ Support, Administration Buildings, Personnel, Communications, Customer Services and Administration, Financial Planning & Reports, Information Systems</p>	

DECISIONS MADE TODAY

Decisions made today will affect tomorrow

THREE waters



Water Services Overview

The water services activity provides **water, wastewater, and stormwater services** to the urban areas of Central Otago.

The water service team’s goal is to **operate and maintain** the water systems and to provide water and wastewater service **that meet the standards required** by central and regional government public health and environmental quality standards at the lowest possible cost.

Our goal is to **provide certainty** in the quality and availability of **residential water supplies**, as well as **education on water conservation**.

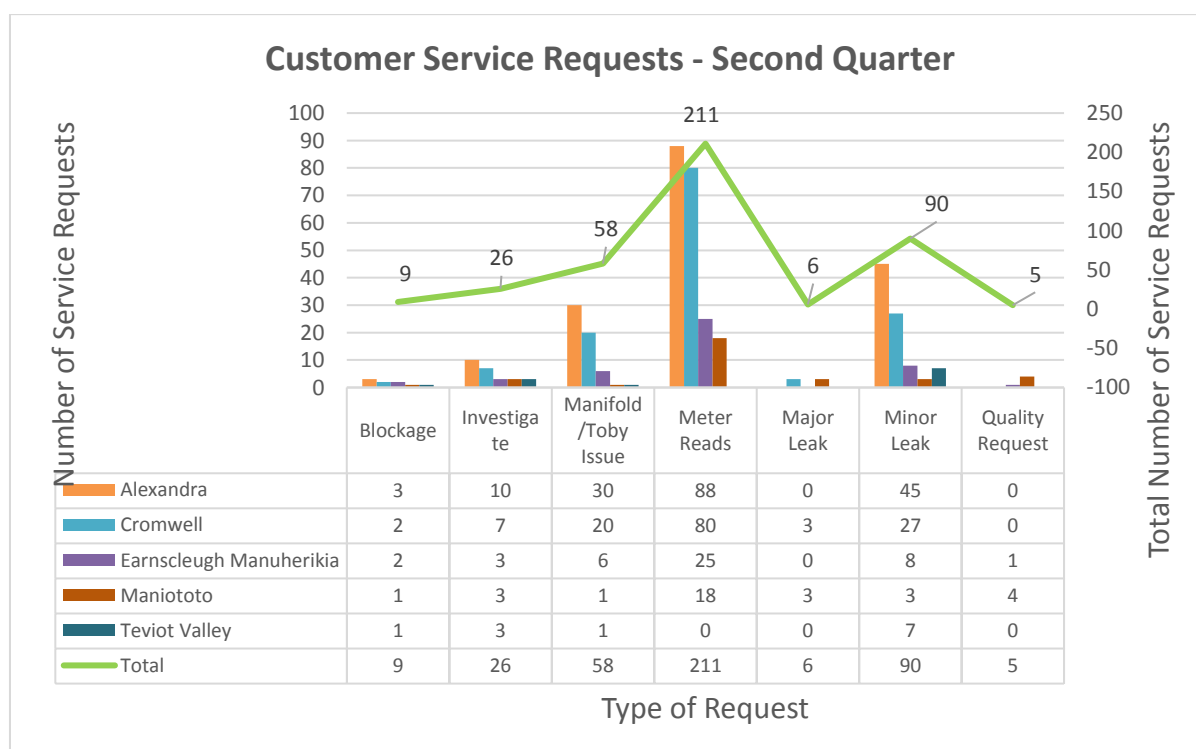
This activity contributes to the following community outcomes:



Customer Service Requests

Analysis of customer service requests for water, wastewater and stormwater over this quarter shows the majority of service requests relate to water meters.

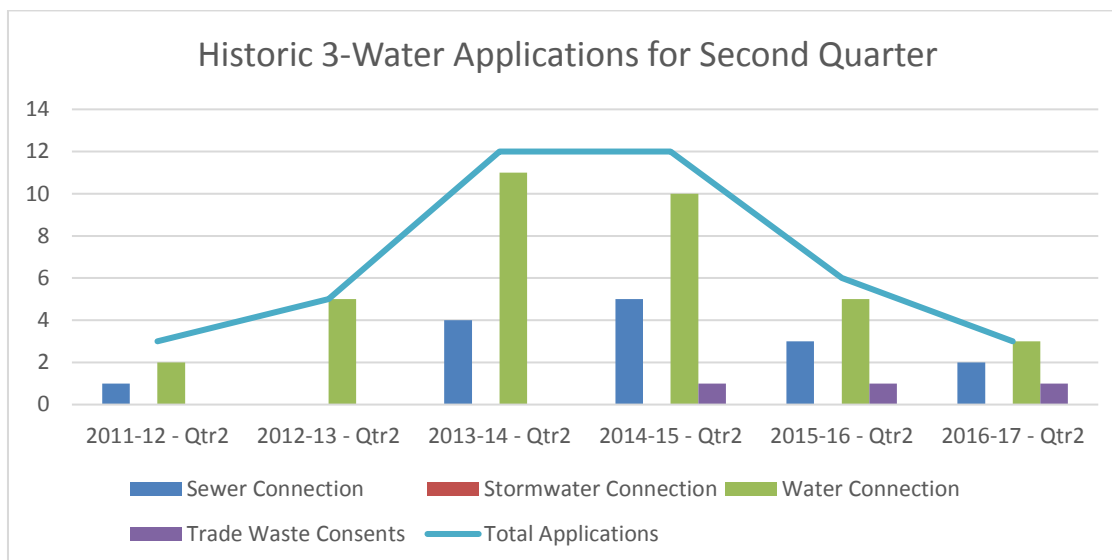
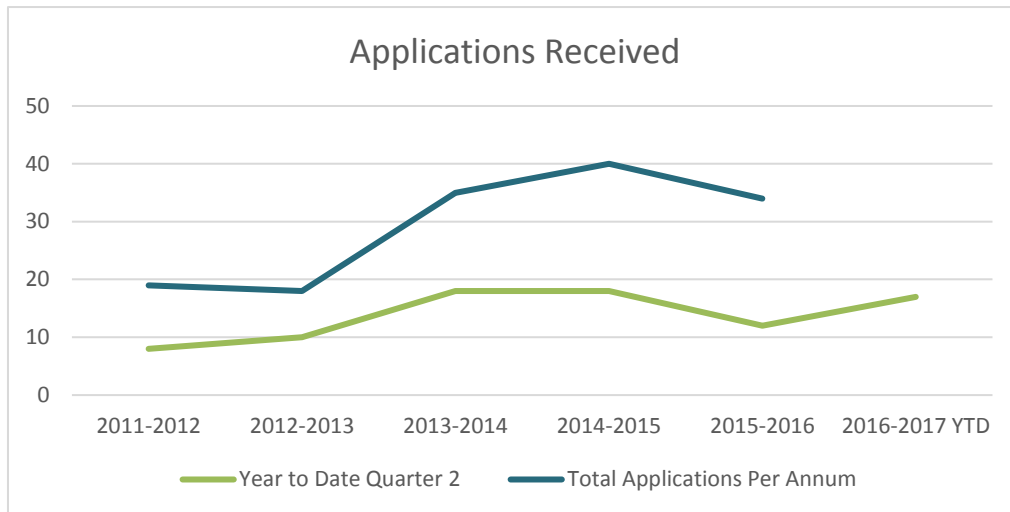
The high number of meter reads is a result of continued growth within the district where residents are requesting final meter reads prior to transfer of property ownership or tenancy changes. Data from this quarter shows an increase in meter reads for Alexandra compared to the previous quarter.



Consents for Connection to Council Services, and Tradewaste

Council receives and processes applications for connection to the water, stormwater, and wastewater reticulated networks. We also manage applications for consent to discharge tradewaste to the wastewater network.

There has been an increase in the number of applications received in quarter two compared to last year, but this is comparable to previous years.



Performance Measures:

WATER						
Measure	Target	Q1	Q2	Q3	Q4	Comments
Time with water per customer per annum (planned and unplanned)	To maintain supply to customers for $\geq 99\%$ of the time	99.9%	99.9%			
Fault response time to urgent call-outs Attendance: Resolution:	Target median time to get to site ≤ 2 hours Target median time to resolve ≤ 8 hours	2.13 4.23	1.1 9			
Fault response time to non-urgent call-outs Attendance: Resolution:	Target median time to get to site ≤ 24 hours Target median time to resolve ≤ 72 hours	20.25 23.78	20.52 24.58			
Total number of customer complaints for: <ul style="list-style-type: none"> Water clarity Water taste Water odour Water pressure and flow Continuity of water supply Responses to water service requests 	≤ 13 per 1000 connections	0.12	1.05			
Compliance with the NZ Drinking Water Standards Pt4: Bacterial: Pt5: Protozoal:	Compliance with Part 4: Bacterial All = Yes Compliance with Part 5: Protozoal All = No apart from Roxburgh	Compliance with Part 4: Bacterial All = Yes Compliance with Part 5: Protozoal All = No	Compliance with Part 4: Bacterial All = No Compliance with Part 5: Protozoal All = No			All distribution zones comply with bacterial compliance however due to heavy rain events the Omakau, Naseby and Patearoa water supply plants did not comply during quarter two. Currently registering as no compliance in Roxburgh for Protozoal compliance due to a treatment credit discrepancy. In discussions with Public Health South. The plant is operating within specifications for protozoal treatment.

WASTEWATER						
Measure	Target	Q1	Q2	Q3	Q4	Comments
Number of complaints received from customers per 1000 connections	Number of sewage odour complaints \leq 1 per 1000 connections	0	0.13			
	Number of sewerage system faults and blockage complaints \leq 11 per 1000 connections	3.23	1.88			
	Number of complaints regarding responses to sewer service requests \leq 1 per 1000	0	0			
Compliance with discharge consents	Number of abatement notices = 0 Number of infringement notices = 0 Number of enforcement orders = 0 Number of successful prosecutions = 0 Council target (all enforcement actions) = 0	Nil	Nil			
Fault response times Attendance: Resolution:	Target median time to get to site \leq 2 hours Target median time to resolve the problem \leq 8 hours	0.5 20.72	3.97 21.47			Addressing these response times with the contractor. Possible error in how the times are recorded.
Number of dry weather sewerage overflows from sewerage scheme	Number of dry weather sewerage overflows \leq 1 per 1000 connections	0.27	0.67			

STORMWATER						
Measure	Target	Q1	Q2	Q3	Q4	Comments
Compliance with discharge consents	Number of abatement notices = 0 Number of infringement notices = 0 Number of enforcement orders = 0 Number of successful prosecutions = 0 Total for all enforcement actions = 0	Nil	Nil			
Number of flooding events that occurred and habitable floors affected	Target number of habitable floors affected ≤ 1 per 1000 properties	Nil	Nil			
Response time to attend flood events	Target median time to get to site ≤ 2 hours	N/A	N/A			
Number of complaints received about stormwater performance	Total number of customer complaints ≤ 2 per 1000 properties	0.23	0.12			

Three Waters (Water, Wastewater, Stormwater)

We manage nine public water supply schemes, servicing approximately 13,500 residents. We **supply the community with treated water** at a suitable pressure and quantity. Each scheme is different but operates under the same basic process. Water is drawn from a lake, river or bore before being treated to a required standard. Treated water is then pumped to elevated storage reservoirs for distribution. The reservoirs **ensure sufficient quantities are available for consumption and firefighting** while the elevation produces the required pressure.

We manage eight public wastewater schemes, servicing approximately 12,500 residents. Each scheme **pumps, reticulates and treats the wastewater** generated by your household as well as from businesses and industrial processes. Wastewater is **treated to a statutory standard and then discharged into a nearby water body or onto land**. Privately owned septic tanks are used in townships without reticulated schemes.

Our stormwater activity provides for the **safe removal of excess rainfall** that does not naturally permeate into the ground. We manage stormwater for 10 townships.

Stormwater is conveyed directly to waterways using piped infrastructure, natural water courses and open channels. We have a responsibility to **ensure communities are not adversely impacted by localised flooding**. This includes liaising closely with the roading activity on ponding issues. Flood risks from large catchments, like the Clutha and Taieri rivers for instance, are managed by the Otago Regional Council (ORC).

This activity contributes to the following community outcomes:



Poplar Grove Stormwater

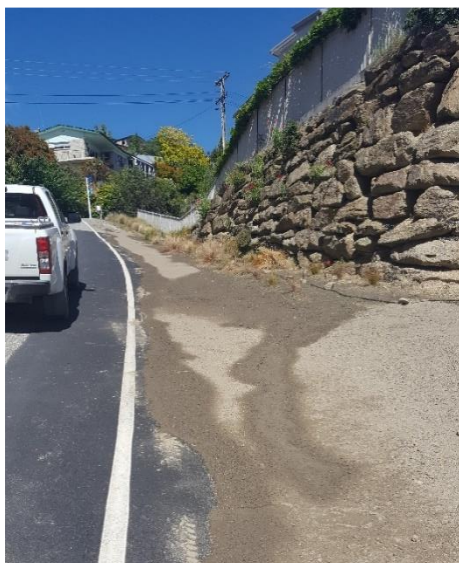
The upgrades to the Poplar Grove stormwater pipes and outlet have been completed. This involved upgrading the pipe from 450mm to 600mm and the installation of an improved outlet structure, which will help prevent erosion of the land around the outlet.



Old outlet.



New outlet structure.



Reinstatement of road and reserve.



Improved road entrance and catchpit.

Lake Roxburgh Reservoir

The water storage reservoir at Lake Roxburgh Village had several significant leaks resulting in a high level of water loss. The reservoir required an internal coating to seal the reservoir and stop the leaks. This has now been completed and initial results are very successful. The reservoir will continue to be monitored over the next several months to ensure no leaks develop.



Prior to sealing.



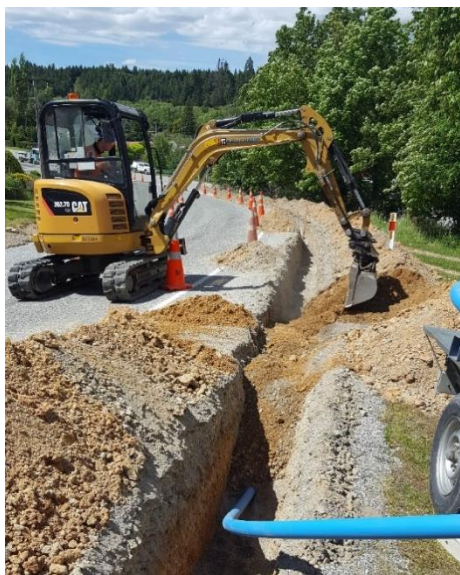
After sealing.

Naseby Water Main Renewal

Renewal of an old water main has been completed in Naseby. The old water main was in a poor location that made it difficult to access for maintenance works. The new main has been placed in the road side for easy access in the future. The connected properties were reconnected with new meters at the property boundary. There is some minor works remaining to tidy up the site but the major work has been completed.



Trench for the new main next to the road.



New main being installed.

Patearoa Water Reservoir

Work has been started on an upgrade to the Patearoa water reservoir facility. Work involved disconnecting an old set of tanks and installing a pressure regulating valve for the town supply. The old concrete tanks are to be removed and replacement tanks installed with some pipe work improvements completed to improve the flow of water through the tanks. The tanks changes will be started in January.



New pressure valve chamber.



Pressure regulating valve.



Old Concrete tanks to be replaced.



Old tanks to be removed.

ADD VALUE

Add value. Ask yourself is there a better way?

TRANSPORTATION

cycleways footpaths **car parks**
road safety bridges street lighting



Transportation

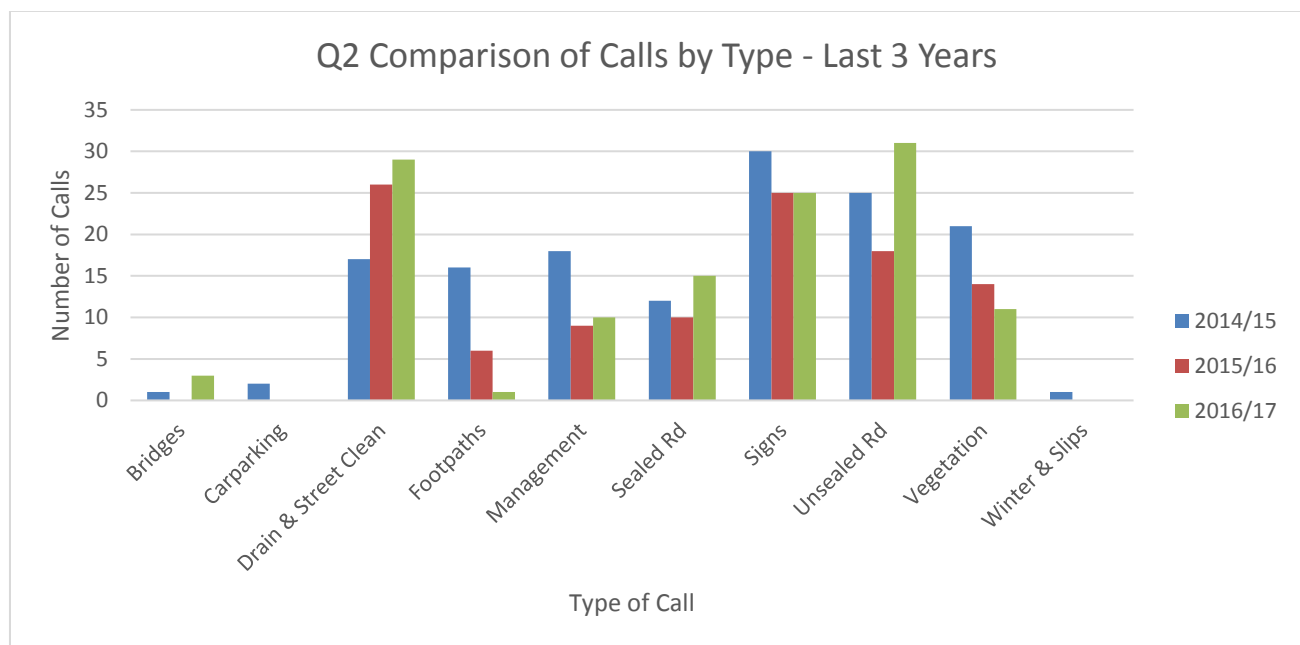
Our Transportation activity **enables the movement of goods, people and services across our district**. We have 1886km of roads spreading throughout the district, with 1739km of rural roads and 147km of urban streets.

We have 175 bridges, just under 5000 culverts and close to 12,000 hectares of road reserves. Our focus for the next 10 years is to **deliver an efficient, fully accessible, safe roading network**.

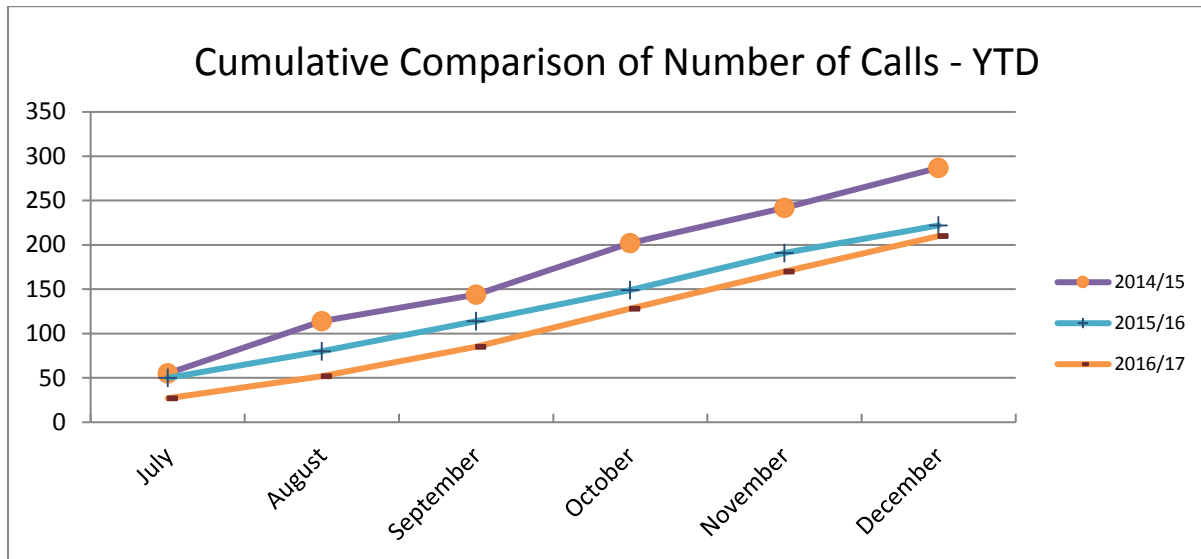
This activity contributes to the following community outcomes:



Customer Services



An unusually wet October and November led to an increase in the number of calls. Pavement repairs on both sealed and unsealed roads and drainage issues predominated.



Consents for Activities in Road Reserve

Type of Consent	2011-12	2012-13	2013-14	2014-15	2015/16	2016/17
Traffic management plans	40	53	45	70	64	58
Carriageway Access Requests	48	55	64	88	73	120
License to occupy	3	4	11	12	19	6
Yard encroachment	2	2	1	2	7	12
Vehicle crossings	14	15	17	22	20	66
Generic traffic management plans	5	3	8	8	14	14
Road closures	3	7	5	5	5	3
Total for Quarter	115	139	151	207	202	279

There has been an increase of 38% on total consents processed this year compared to last year. Ninety-nine consents were processed during the second quarter.

There have been significant increases in Carriageway Access Requests and Vehicle Crossing Permits. Carriageway Access Requests are required to be approved for any work that is being undertaken by a third party on, under or over a road. These are required for any work within the road reserve area, not just on the roadway.

The average response time to process consents reduced to 1.2 days. This improvement gives a year to date average response time of 2.0 days which meets the Long Term Plan performance measure target.

The improvement in response times for this quarter is due to improved familiarity of staff and contractors regarding 'Sitewise' requirements.

Performance Measures:

TRANSPORTATION						
Measure	Target	Q1	Q2	Q3	Q4	Comments
Percentage of budgeted capital works completed annually.	100% of the budgeted works completed and 100% of the budget spent	9% of budgeted works completed and 6% of budget spent	40% and 18%			Figures are cumulative
Average length of time to issue a consent for access to a road	≤ 2 days	2.4	1.2			
Percentage of sealed local road network that is resurfaced	≥ 20km per annum	0	0			Resurfacing programmed for Q3
Number of service requests	< 600	85	210			Figures are cumulative
Number of service requests from customers responded to within 10 days	≥ 90%	98%	91%			
Change from previous year in number of fatalities and serious injury crashes on local roading network	Stable or decreasing trend	*2 Serious crashes	** 1 Fatal crash			* April to June 2016 ** July to September 2016 Official records are 3 months behind
Number of journeys impacted by unplanned events	< 16,423	1,012	1,434			Figures are cumulative

Overview of Work Undertaken Last Quarter

Routine and cyclic work undertaken this quarter included pre-reseal repairs, drainage work on roads that are to be re-metalled in the Maniototo and St Bathans areas, and footpath repairs in Clyde, Cromwell and Omakau.



Fulton Hogan carrying out pre-reseal pavement repairs in Cromwell.



Surface water channel upgrading work in progress.

Work at the end of the second quarter is on target both in terms of programme and budget.

Work to be undertaken in the next quarter

The majority of the renewals programme is expected to be completed during the third quarter. This includes:

Sealed road resealing

Commencing on Cromwell sites then Earnsclough and Alexandra.

Bridge upgrading

Bridge deck joints on the Clyde Bridge will be renewed. This will be followed by resealing the bridge deck.

Track maintenance

Repair of scour damage on some of the high country tracks will be carried out.

Drainage

Replacement of broken kerb and channel will be undertaken at the entrance to the Alpha Street Reserve. A collapsed mudtank will also be replaced at this location.

Ferris Road

Realignment of a short section of Ferris Road will be carried out in March. This will correct an historical road/property boundary issue. This will enable metalling of Ferris Road to be undertaken.

Street Light Upgrade

The programme to replace all street lights with the new LED technology will begin in earnest during the third quarter. The first batch of lights were delivered to the Council in January. The work will be spread over a three-year period.



A new LED luminaire ready to light up Central Otago.

Car parks

Several car parks are programmed for resealing. These are:

- Thompson Street Car Park (the area immediately behind BNZ and Thrive, on Thompson Way)
- Poplar Grove and the Alexandra to Clyde Track Access parking (on the right bank of the river at Alexandra; the start of the Millennium Track)
- Clyde Bridge Car Park and Access (on the right bank of the river at Clyde; the end of the Millennium Track)
- Cromwell Swim Centre Car Park

Issues of interest

An additional Roding Engineer who has recently completed a Diploma in Civil Engineering joined the Roding team at the start of January.

Roding staff are currently collating and analysing data that will be used to develop the 2018 Long Term Plan.

The Community Road Safety Advisor is currently organising the 2017 Young Driver Training Programme, which will take place on 29 March and 2 April. This programme is targeted at working 16-25 year olds who live within the Central Otago district.

This event has wide involvement by a number of community groups, private individuals, Police and the NZ Transport Agency. It involves two days of practical and theory training at Highlands Motorsport Park on subjects such as winter driving, ABS brakes, insurance, tyres, first aid, packing and backing trailers, and gravel road driving.

CREATE GOOD INFRASTRUCTURE

Create good infrastructure in a non-invasive way

OTHER infrastructure

waste minimisation airports
elderly persons' housing public toilets
district/commercial property



Waste Minimisation

Through our Waste Management activity, **we collect and dispose of your rubbish**, and provide access to transfer stations, green waste sites and recycling drop-off facilities. In the Waste Minimisation side of our activity our focus is to lead, facilitate and **educate the community on wiser use of resources** and environmental sustainability.

This activity contributes to the following community outcomes:

SUSTAINABLE ENVIRONMENT

SAFE & HEALTHY COMMUNITY

Waste Minimisation Activities

Community Learning for Sustainability

Love Food Hate Waste (LFHW)

Workshops were held with the 'Choices' students. Choices is an NZQA approved education and training for adults course. 'Love Food Hate Waste' and sustainability topics were presented during their course. A large group of Tarras residents also enjoyed an educational morning sharing top tips to minimise food waste and developed skills and knowledge to become LFHW Campaign Ambassadors.

The Waste Minimisation Officer (WMO) was invited to discuss 'Love Food Hate Waste' and low carbon food choices with a large group of St Enochs church members. The group is planning to implement this new knowledge when making catering plans for church events.

MAD4CO (Making a Difference for Central Otago), the WMO and Wanaka Wastebusters were at the Cromwell Festive Fete, talking low waste festive tips and how to reduce food waste.



Love Food Hate Waste chat with MAD4CO members at the Festive Fete Cromwell.

Reusable Menstrual Products

The WMO presented to a local health and wellbeing group on options to minimise waste through the use of reusable feminine hygiene products. The group is keen to further these discussions within the community and ideas are being developed to work with young women in schools.



Alexandra Mind Body Soul Group talking reusable feminine hygiene products.

Thyme Festival

The annual Thyme Festival was held over 10 days in October and November. The festival aims to develop our skills of a sustainable, healthy, creative community. The Festival raises awareness and provides tools for change by showcasing leading solutions to ecological and social challenges and exemplifies sustainable practices. The theme 'Cherishing Our Environment' is reflected in the interactive workshops, walks, talks, demonstrations, working artists, exhibits, films and live performances. This year the WMO facilitated various waste minimisation and sustainability events during the festival including 'Love Food Hate Waste' workshops and demos, 'Lunchbox conversations' and food waste film presentations. Kate Meads (aka The Nappy Lady) ran waste free parenting classes at Alexandra, Cromwell and Roxburgh as well as a Foodlovers' Masterclass focusing on avoiding food waste.



The Mayor and WMO talking Love Food Hate Waste at the Friday Food Market during Thyme Festival, Pioneer Park, Alexandra.

WasteMINZ Conference 2016 and TA Forum

The WMO attended the annual WasteMINZ Conference and the bimonthly WasteMINZ Territorial Authority Forum. Highlights included meeting with Denise Roche Green Party Member and the Auckland City Council to discuss progress on campaigns to reduce plastics and to introduce product stewardship schemes for single use drink containers (e.g. deposits on bottles). In the TA Forum they discussed the national recycle campaign branding and the review of the Ministry for the Environment waste to landfill levy.



WMO with Denise Roche Green Party Spokesperson on waste at WasteMINZ 2016.

Clyde Railhead Community Native Nursery

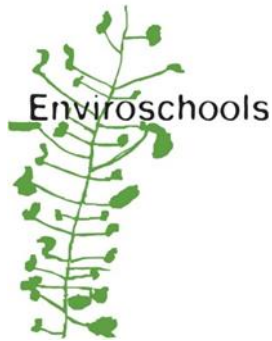
Supported by Te Kakano in Wanaka, the group has accessed funding for operations and community development. The group is working to become a trust and intends to register as a charity early in the new year. The group is still seeking stewardship groups for public plantings.

Climate Change

MAD4CO members met with Mayor Tim Cadogan to offer support for action on the Mayoral Climate declaration. This is being followed up at a national level.

Sustainable Living Programme Reference Group

The group comprising of Wastebusters, CO REAP, CODC and Central Stories has reconvened. The group met to brief the Council's Executive Manager - Infrastructure Services on how the group works, and for the group to identify sharing resources in sustainable living and learning in our communities.



Enviroschools Programme

At the forefront of this quarter was the involvement of schools with Thyme Festival. The Enviroschools were active at the festival for three days, with two schools each day co-hosting the activities, sharing workshop space and ideas with the other host schools. Activities included building predator tracking tunnels, native bird board and card games, and propagating kowhai.

A very special event saw two school groups taken on a tour of Pioneer Park gardens by Ruud Kleinpaste 'The Bug Man'. Entertaining as well as informative, Ruud invited the students to think creatively about the nature spaces observed, the wonder of nature and how as citizens we can enhance diversity and splendour in these spaces.



Ruud Kleinpaste 'The Bug Man' and Enviroschools students in Pioneer Park at Thyme Festival.

The Bug Man also held a workshop for the Enviroschools teachers. He offered inspiration and stories for getting confident outside the classroom. He even brought along a few bugs for the workshop who were passed around, including George the giant weta!



Ruud Kleinpaste 'The Bugman' public event with the Alexandra Garden Club at Thyme Festival.

The Enviroschools native bird competition was on display at Central Stories museum for four weeks. With more than 80 entries it generated a lot of interest and the community voted for a favourite. The winning entry came from Jackson Drake at Terrace School. He won prizes donated by Topflite and Bin Inn for himself and his school. This story attracted media interest with an article in the CO News.

Cromwell Primary reflected at Silver level in October. 'Reflection' is a student-led process to reflect on what the school has achieved and what it will focus on in regards to sustainability. Efforts continue in developing a school culture where sustainability comes naturally. This is already visible at Cromwell Primary. The sustainability tenets include: respect for diversity of people and culture, Maori perspectives, learning for sustainability, sustainable communities and empowered students.

Clyde Primary Envirogroup focussed on developing a predator free project, which they will carry into the new year. Tracking tunnels for predators sparked interest for many of the enviro-group students, and with collaboration from the Clyde community nursery and other local volunteers, this project looks promising as a relevant piece of citizen science in action.



Enviroschools students building predator tracking tools at Thyme Festival.

Drop-Off Facilities, Transfer Stations and Recycling

Recycling

Council recycling drop-off facilities were serviced by Wastebusters above the scheduled requirements during the last quarter. No complaints were received regarding overflow of materials at sites. A total of 61 new sets of kerbside collection bins have been issued by AllWaste this quarter.

Boundary Road Resource Recovery Park

Wastebusters is working with Boffa Miskell to create a master site plan to be used as a base for ongoing site development. Plans of the proposed changes were supplied to CODC. The focus is to create smooth traffic flow and the separation of processing areas from public reuse activities. The reuse shop building and admin/staff facilities will be second stage. The reuse shop will continue as a temporary facility using shipping containers through summer.

Illegal dumping

Five incidents of illegal dumping have been reported in the last quarter. Household rubbish, visitor/camping rubbish and old furniture have been removed and disposed.

Poolburn Recycling

The Poolburn Hall Committee has discussed plans with Wastebusters and the WMO to progress the development of a recycling drop-off facility at Poolburn Hall. The Hall Committee has consulted with the community and it is hoped that the facility will be up and running in early 2017. The facility will reduce the pressure on the Omakau drop-off and provide access to recycling for the Poolburn residents.

Greenwaste

Work has been completed at the Roxburgh, Ranfurly, Alexandra and Cromwell Transfer Stations to manage the greenwaste. The material at Alexandra and Cromwell is mulched and the product is used on site for closed landfill remediation and on Council reserves and parks.

Cromwell and Alexandra Transfer Stations

A review of the road markings and directional signage has been completed at both sites. New signs and markings will improve traffic flows and customer safety at the sites. The work will be carried in the next quarter. General maintenance work including weed control and gravelling at closed landfills, recycling drop offs, transfer stations and greenwaste sites has been discussed with Fulton Hogan. A programme will be identified to align with other Council programmed work across the district. Due to strong vegetation growth this spring, public sites were prioritised in December.

Closed Landfills

The December round of groundwater and compliance monitoring at all 15 closed landfills was completed by Council contractor Engeo. The annual report was completed and, as a requirement of consents, supplied to ORC in November. Various maintenance requirements have been identified and will be programmed. The results of the groundwater sampling are also included in the annual report. The results and analysis suggest that the samples are satisfactory or within historical ranges.

Work to be undertaken in the next quarter

MAD4CO intends to have a presence at the Central Otago A&P shows in February. The Waste Minimisation Officer will join MAD4CO to present 'Love Food Hate Waste' and waste minimisation tips in the home.

MAD4CO is planning a sustainability focussed business lunch with Professor David Griggs from Monash University. David Griggs will be discussing how the United Nations' sustainable development goals impact on business practice.

Planning is underway for next year's Thyme Festival.

Earth Hour 2017 will be observed in March with several community activities along with a sustainable house tour.

Schools.

Poolburn School has requested assistance to work on improving its recycling, waste reduction and composting systems.

Teviot Educare has requested help to learn more about recycling. The plan with this group is to support the Roxburgh Area School students become ambassadors who in turn will help the Educare children. St Gerards is planning to continue and develop its monitoring of the Manuherikia River. The school is looking further afield and wants to monitor water in the wider catchment area. The plan is to work in with other schools who are in the catchment.

Keep Alexandra Clyde Beautiful and the Clyde Community Nursery are being sought as collaborators to work on long term projects with the schools. The interest in 'Predator Free NZ' has sparked both St Gerards and Clyde School into looking at developing long-term projects.

Alexandra Primary was the recipient of the 'Treemendous Makeover' fund, and will have Ruud Kleinpaste, (the patron of the fund) come to the school for two days to run classes for students and help out with the makeover.

Tarras School has generated funds from its portaloo fund to purchase a tunnel house. This will be installed in the new year.

Cromwell Primary is redeveloping its vegetable garden area and has received funds to put irrigation in.

Terrace School will appeal to Dunstan High School for collaboration with its Envirogroup. The schools share a physical boundary so there are plans for collaboration on the redevelopment.

Millers Flat School is continuing to develop vegetable gardens and sustainable play areas. The school has community support for the gardens and in 2017 will develop their composting systems.

Performance Measures:

WASTE MINIMISATION						
Measure	Target	Q1	Q2	Q3	Q4	Comments
Total quantity to landfill (tonnes p.a.)	Incremental year on year reduction	1716T (1460T)	2115T (1839T)			15% increase on same period previous year (shown in brackets). Consumption of goods and services is a major driving force behind the generation of waste. Growth in the local economy and an increase in population is likely to be the main contributor to landfill waste increase. This is the first strong indication in 10 years that Central Otago district is producing more waste than previous years.
Total amount generated per rateable property	Incremental year on year reduction (measured as rubbish + recycling)	2302T/ 13,525 Properties = 170kg (152kg) p/property	2729T/ 13,525 Properties = 202kg (183kg) p/property			10% increase on same period previous year (shown in brackets).
Total amount recycled (tonnes p.a.)	Incremental year on year increase	586T (599kg)	614T (643kg)			4% decrease on same period previous year (shown in brackets). There is no clear indication why there has been a minor reduction in the tonnage of material recycled. It is likely that the tonnage of material recycled would increase if the frequency of the kerbside recycling collection service was increased. A review of the services will be completed during the Waste Minimisation and Management Plan review. This will focus on the best ways to achieve the statutory obligations in the Waste Minimisation Act of the waste hierarchy: Reduce, Reuse, Recycle.
Average rubbish wheelie bin weight (kg/bin collected)	Incremental year on year reduction in wheelie bin weight	20.44kg (17.51kg)	22.52kg (19.16kg)			17% increase on same period previous year (shown in brackets).

Other Infrastructure

We provide **community housing**, predominantly for the elderly. Council owns 98 flats located in Alexandra, Clyde, Cromwell, Ranfurly and Roxburgh. We provide **public toilets** in towns across the district and at recreation facilities and parks. We **own and lease a variety of commercial and farm properties**, and develop land for sale. The income from commercial property is used to fund other Council costs. We manage the assets at the **airports** at Alexandra, Cromwell and Roxburgh. The users are generally recreational private pilots and some commercial users. There is also an increasing interest in private hangers with residential annex. We hold a number of land parcels, currently being used as **forestry blocks**. These forests provide an amenity value for the community for walking and biking, and have potential for future development.

This activity contributes to the following community outcome:



Cromwell Service Centre and Cromwell Library

The Cromwell Service Centre barge boards and front and back pillars and the Cromwell Library front barge boards have been sanded and repainted as part of planned maintenance.



Alexandra Airport

The power upgrade and reticulation contract with Aurora was finalised in November and an estimated start confirmed by the contractor for February 2017.

The final water reticulation design was received at the end of November. Five contractors were invited to tender for the project by the end of December. Only one contractor was able to submit a price and complete the work within the required time frame. The price received was within budget. The water reticulation system installation will start in February 2017 and be carried out in conjunction with the power upgrade.

CLT approved a grant of \$13,400 towards the \$40,000 required for the upgrade of the flight navigational system in the Alexandra Basin allowing the system to be ordered. The contract will be signed in early 2017.

Cromwell Aerodrome

The team at Asplundh mowed the two airstrips. This season's rains resulted in significant growth compared to other years. Using three mowers it took approximately five hours.



Roxburgh Aerodrome

After a serious breach of CAA safety regulations, which involved a horse being ridden on the centre of the airstrip at the Roxburgh Aerodrome, the use of the land for other than aeronautical purposes has been reviewed.

In recognition of other community groups' use of the area, two memorandums of understandings have been negotiated. Underdog NZ Ltd to train husky sled dogs, and the Roxburgh Trotting Club for exercising of horses around the exterior of the land and not within 60m either side from the centre line of the runway as recommended by CAA.

An agreement is also in place for a local farmer to graze sheep to keep growth down and as a substitute for regular mowing.

Signs have been put up at the airport to highlight that unauthorised access is prohibited. This is in recognition there has been some vehicles on the airstrip including young driver lessons. The public has been notified by advertising in the local paper, and on the Council's Facebook page.

Elderly Persons' Housing

Occupancy Rates:

Area	Units	Occupancy rate-end July–Sept 2016		Occupancy rate-end of Oct –Dec 2016 quarter	
		Tenanted	Occupancy rate	Tenanted	Occupancy rate
Alexandra	23	22	95%	21	92%
Clyde	3	3	100%	3	100%
Cromwell	31	28	90%	30	97%
Roxburgh	15	14	93%	14	93%
Ranfurlly	26	16	61%	18	70%
Totals	98	83	84%	86	90%

The occupancy rate has increased by three tenancies over the last quarter. One Alexandra tenant relocated to Cromwell. Ranfurlly gained two new tenancies and two further tenants have committed to tenancies in Ranfurlly in February 2017.

A unit in Cromwell had a partial internal refurbishment in the lounge and kitchen and was tenanted immediately following the work.

Another unit in Cromwell has had the bathroom/laundry refurbished due to the old shower floor leaking.

Cromwell has quite a robust level of interest from applicants who have been approved for a tenancy when units become available. However, many of these applicants are waiting to sell property or recover from surgery so do not require immediate accommodation. While there has been some media

coverage of rent increases in Cromwell, there has been no push back regarding the level of rent from new tenant enquiries and the approved applicants on the waiting list.

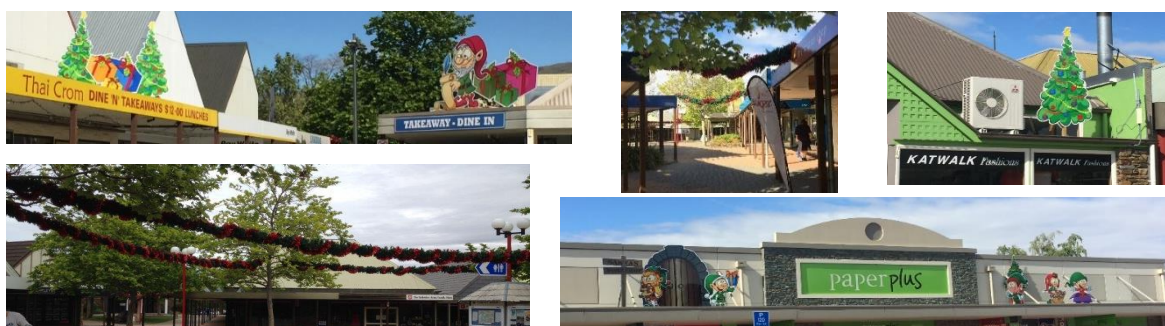
When the occupancy rates were really low in one of the Cromwell blocks, a tenancy was given to a younger person who is working full-time in the area. They have been given an informal "heads up" that they need to seek other accommodation as the unit is now required for elderly people. Once vacated the unit will need to be internally refurbished before it can be re-tenanted.

One of the vacant units in Alexandra is due for refurbishment in February/March before it can be tenanted.

Other planned minor maintenance has been carried out at the Alexandra units during this period.

Cromwell Mall

Christmas decorations were installed in the Mall mid November. Continuing on from the flat pack characters and garland theme, additional items were purchased and placed on the two shop roofs at the entrance to the Mall from Barry Avenue.



There were issues with the structure and/or unsafe access to some of the verandas previously used for decoration and displaying. These items were installed in the windows of empty shops within the Mall with the approval of the owners.



Other Property

Council's Tarbert Street Commercial Building Shop 2 (Ex Alexandra Real Estate), Tarbert Street

A one-month lease was signed for Shop 2. The lease was for a pop up outdoor clothing and accessories shop.

Cromwell Resource Centre

The Resource Centre offices door locks have been changed over to the Council security key system. This leaves only two buildings in Cromwell to be included in this system.

Pine Forest Volunteer Clean-up

John and Mary Fletcher often walk in the Bannockburn Road pine forest and kindly offered to clean the forest of scattered rubbish. Five trailer loads of appliances, bedding and general rubbish was taken to the transfer station with an estimate of total weight of 1.7 tonne. This was incorporated into the Keep New Zealand Beautiful clean-up week Council supports. John and Mary have offered to finish cleaning the smaller items on their regular visits to the forest.

Reclassification of Alexandra Recreation Reserve to Local Purpose Cemetery

The Central Otago District Council and the Vincent Community Board consulted on a proposal to

reclassify reserve land near Alexandra Cemetery from Recreation Reserve to Local Purpose Reserve (Cemetery). It is estimated that there is space for the next 25-30 years' in the Alexandra Cemetery. The adjoining recreation reserve has been identified as a suitable location for the future expansion of the cemetery. To achieve this the area needs to be reclassified.

Twelve submissions were received on the proposal. The Board heard submissions and after considering these resolved to continue with the reclassification of the land. Council ratified this change on behalf of the Minister of Conservation as required under the Reserves Act. Surveying work is in progress to enable the area to be reclassified by gazette notice.

Russel Street Walkway

The Council has entered into an agreement to purchase the Russel Street walkway between Dunstan Road and Russel Street. Surveying work is underway to enable a new title in the Council's name to be created.

Centennial Milkbar

The Maniototo Community Board approved an overspend of funds in December to replace the rotten window frames. This work will be carried out in May 2017.

YOU CAN HELP

You can help shape the future of Central Otago

COMMUNITY services

tourism libraries
swimming pools economic development cemeteries
visitor information centres central otago brand
community planning parks and recreation
promotion and grants community facilities



Parks, Reserves & Cemeteries

Access to parks, reserves, rivers and recreational facilities is important for our overall well-being. Maintaining a variety of high quality open spaces for the enjoyment of our community is what makes our district an attractive place to live, work and play.

Council's parks team looks after approximately 13 sport grounds or domains, more than 100 hectares of reserve land, eight cycling and walking tracks, 15 playgrounds, three skateboard facilities, a bike park and three swimming dams or lakes.

The **provision of cemeteries** assists with peace of mind for people, knowing their loved ones will rest in peaceful, well-kept environments. Council is responsible for nine cemeteries in our district, and cemetery trusts manage the balance of them.

This activity contributes to the following community outcomes:



Parks and Reserves

We experienced very changeable weather conditions over the spring and early summer. This wind turned up later than normal and rains continued right through to December. This meant the irrigation systems in many areas did not become fully operational until later in the quarter. It also meant grass and plant growth in the parks and gardens continued strongly through this quarter. Due to the high winds experienced over the quarter there was some damage to trees and vegetation at various times.



Fallen trees in Alexandra and surrounding areas.

Cromwell

Work continued on the Big Fruit frontage redevelopment. This quarter saw the finishing off of groundworks, commissioning of irrigation through to final finishing of the area. The project was substantially finished just before Christmas with some final touch ups required in the New Year. The area has been well used over the Christmas break with the carpark area getting significant use.



Bannockburn

Work on the track at Bannockburn commenced following the Education Camp Trust installing its sewerage system. The track is going along the same alignment with the work being undertaken by a local contractor.

Westmorland Street

Planting of the Westmorland Street garden bed in Cromwell, was carried out in November. About a dozen residents turned up to help plant low water tolerant species. For some residents it was the first time they have met neighbours who they have lived down the street from for years.

Anderson Park

Additional work was undertaken at Anderson Park including tidying up of the irrigation to the rose garden. This resulted in a much better display of roses this season.



The Anderson Park junior swing set was installed in early December.



Vincent

Rainbow Run

A Rainbow Run was held at Molyneux Park and the surrounding pines. From feedback the event went well with around 500 turning out for this inaugural event. Sport Otago hopes to include the event as part of Blossom Festival next year.



Pioneer Park

A new park bench was donated to Pioneer Park's McArthur Gardens in October. The seat was donated by the Central Otago Division of the Woman's Institute (WI), to mark 95 years of WI in New Zealand.

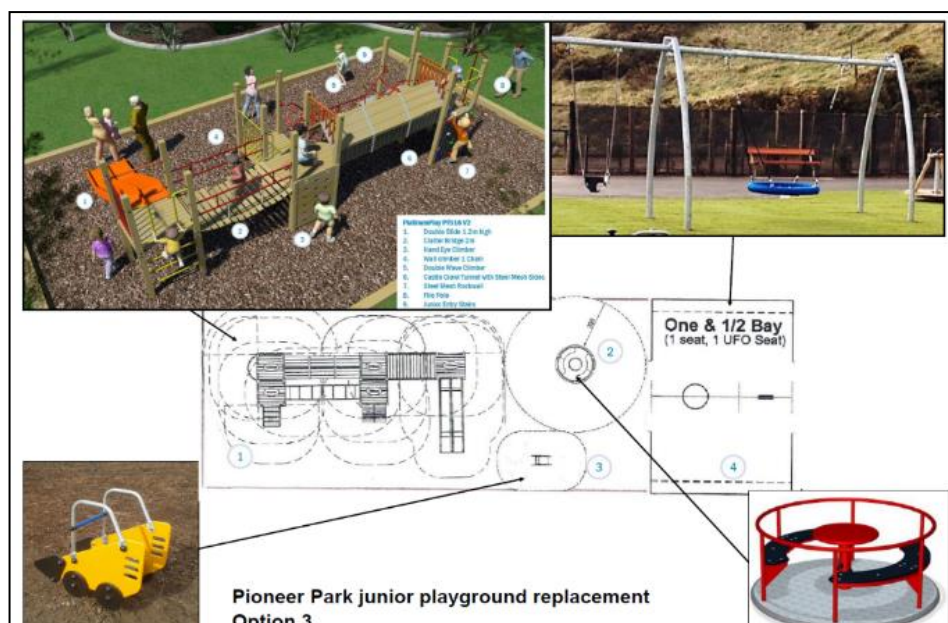


Photo above of Alexandra WI members.

Otago Goldfields Heritage Trust installed replacement heritage signs at Lanes Dam and Shaky Bridge.



An online survey for the community to choose their preferred options for the Pioneer Park junior playground was carried out in October. The Good in the Hood token display units were borrowed from Z in Alexandra and Cromwell for voting at Alexandra Library and Alexandra i-SITE. Voting closed at the end of October. 261 votes were received in total with 29 additional comments, the vast majority were really positive. The winning design was Option 3 with 44% of votes. There has been a number of comments on the need for shade sails in the summer. Although this was not originally budgeted for, Parks staff will consider these as part of the overall development.



The Central Otago Iris Society helped the Parks team to label the American Dyke Iris collection at McArthur Gardens as they flowered. The collection of award winning irises was donated to the community some years ago.

The SPARKS women's cricket team had match days at Molyneux Park on 2, 3 and 4 December.

The Otago Volts men's cricket team used Molyneux Park for two 20/20 games on 26 and 28 December with good crowds turning out for both games.

Teviot

Trees were planted on the Scotland Street entranceway to Roxburgh along with an irrigation system. The trees that regularly got caught in the power lines on the opposite side of Scotland Street were removed.

An extra tree was planted in the King George Park.

Maniototo

Fence and vegetation surrounding the Ranfurly Pool was removed and a new fence and shade sail installed for the start of the swimming season.



Following a submission to the Maniototo Reserve Management Plan, an old seat has been reinstated to its original location at the Naseby War Memorial Reserve. The seat was originally donated in 1924 in memory of the Late Trooper Alexandra Brown who fought in the Boer War. Brown settled in Naseby and ran the local Ancient Briton Tavern for many years.



Restoration of the Naseby War Memorial was carried out by Wainwright and Co. a Dunedin based company

who specialise in historic restoration work of buildings and memorials.



Clutha Management

A quiet quarter for Clutha Management.

The changeable weather has meant that use of the lake has not been as great as previous years. There has been significant use on the few good days but there have been many days where it has been too windy for lake users.

The lake enforcement officer assisted Police with the investigation of the drowning at Bannockburn Inlet.

Work began on pulling information together for a review of the Lake Dunstan Bylaw. A survey of lake users was carried out over the Christmas break which will assist in future decision making.

Cemeteries

It was a quiet quarter for the cemeteries in terms of burials and ashes burials with 8 burials or ashes.

October

	Ashes	Interment
Alexandra		1
Clyde	1	
Cromwell		
Ranfurly		
Totals	1	1

November

	Ashes	Interment
Alexandra	1	1
Clyde		
Cromwell		1
Naseby		
Ranfurly		
Totals	1	2

December

	Ashes	Interment
Alexandra		
Clyde		1
Cromwell	1	1
Naseby		
Ranfurly		
Totals	1	2

Work continued with the reclassification of the neighbouring Alexandra Cemetery land. Submissions were heard by the Vincent Community Board and a final layout and use of the site was determined. Work on legally changing the classification has begun and will continue through 2017.



Completion of the tree removal and replanting at the Omakau (Blacks) Cemetery.

Community Facilities, Libraries & Swimming Pools

Our community facilities and buildings **provide local community hubs** for social, sporting and cultural interaction.

CODC provides a **joint library service** with Queenstown Lakes District Council. In our district we run libraries in Alexandra, Clyde, Cromwell, Roxburgh and Maniototo, and we have a partnership with schools in Millers Flat and Omakau. We aim to provide our community with the highest quality library service to meet the informational, educational, recreational and cultural needs of the community.

Our **swimming pools** contribute to the health and well-being of our community and add to the attractiveness of the area. They provide a place for people to learn to swim, particularly for our young people, which we recognise as being vitally important when so much of our district is surrounded by water. We manage the Cromwell Swim Centre and Molyneux Aquatic Centre directly, along with a community swimming pool in Ranfurly. Millers Flat is operated by a community trust and the Teviot Valley Community Board financially supports the school to facilitate swimming.

This activity contributes to the following community outcomes:

THRIVING
ECONOMY

SAFE & HEALTHY
COMMUNITY

Community Facilities

Cromwell Memorial Hall

Five SiteWise registered and suitably experienced commercial building contractors were invited to tender for the Memorial Hall Refurbishment in September 2016 and three prices were received in October. Two prices were within the estimated budget. A report was presented to the Cromwell Community Board recommending that the lowest tenderer was accepted subject to 50% external community funding being approved. The Board declined to accept any tenders.

SeniorNet has vacated the room they leased at the Memorial Hall at the end of November. The Cromwell

Community Arts Society is storing its grand piano in this room until it gets shifted to Bannockburn Hall in February.

Roxburgh Entertainment Centre Earthquake Strengthening

Three contractors with appropriate experience were invited to price earthquake strengthening work just before Christmas. One price was received, which is over the available budget.

The shortfall is not significant and will be funded from the Roxburgh Entertainment Centre investment account. The work will be scheduled to be completed before 30 June 2017.

Alexandra Memorial Theatre and Cromwell Memorial Hall performance lighting bars.

The Alexandra Theatre underwent a safety review of the stage equipment by Theatre Systems and Design Ltd. The consultant has raised serious concerns around the safety of the lighting bars and stage grid.

Further investigation by an engineer is going to be required but as a precaution the hanging lighting bars have been removed until further notice. For stage props nothing over 50kg is to hang off the stage rods, nothing is to fly off these, and installation/removal of static hanging props must be done with no one on the stage. The side lighting bars have been given the all clear for use. Users have been notified that if additional stage lighting is required it will need to be hung off these.

While the theatre equipment specialist was in the area he also looked at Cromwell and raised concerns there also. Further details are to be provided.

Alexandra Community Centre - Earthquake Strengthening

Three contractors with appropriate experience were invited to price earthquake strengthening work just before Christmas Two prices were received that were significantly over the estimated budget.

The work involves installing large sheets of bracing plywood in an enclosed ceiling space including removal of part of the roof for access, resulting in increased time and costs. A budget overspend approval from the Vincent Community Board will be required to proceed with the work.

In addition, changes in the earthquake prone buildings legislation from May 2017 may mean increased strengthening is required for 'priority' buildings. This could include the Community Centre so more investigation is required in terms of defining what are priority buildings in the area.

Millers Flat Hall recladding

A budget of \$71,000 was included in the Annual Plan 2016/17 for the recladding of the Millers Flat Hall based on a consultant's estimate and report investigating the extensive deterioration of the existing timber weatherboard cladding. A percentage of this was to be funded by external community funding providers.

Central Lakes Trust approved a grant of \$30,000 towards the project at the end of October 2016.

Tenders were invited for the work in early December. One tender price was received which was approximately \$23,000 over budget. Other funding options will be investigated to enable the project to proceed.

Clyde Community Hall

A project to replace the roof, install heat pumps and varnish the floor at the Clyde Community Hall has been programmed for this financial year. This is to be funded by a combination of Council and external funding. Central Lakes Trust has agreed to fund \$40,000. An application from the Otago Community

Trust for \$20,000 has been made and a decision is expected in February.

Omakau Hall

A stormwater drain at the Omakau Hall has collapsed. The drain is currently pooling water onto the neighbouring Four Square property so urgent repairs have been carried out.

With regard to the future of the hall, given its earthquake prone nature, as a result of Community Plan and the rugby club who are proposing a club upgrade, a feasibility study brief has been drafted to consider the needs for community facilities in Omakau. Central Lakes Trust has indicated verbal support for potentially funding the study. Further work is being done on the progressing the proposal.

Alexandra Girl Guides - 65 Ventry Street

The sale of the Council property occurred on 25 November with the purchase price being paid.

Ophir Hall

Programmed maintenance to help preserve the exterior cladding of the Ophir Hall has been completed. This work included washing down of the exterior and painting of the roof, and replacing and painting rotten timber on the front of the building.



Maniototo Park Stadium

Replacement of the carpet at the facility has been completed. All the work was able to be undertaken this financial year. The funds set aside for the completion of the carpet replacement programme in 2017/18 will not be required. It was fortunate that financial savings were able to be made by taking advantage of a large run of rubber backed carpet that was being prepared for another commercial entity.

Wallace Memorial Rooms

The unisex toilet at the back of the rooms was made operational mid-December for the users of John St Playground. Positive comments have been received by parents about the convenience of having the toilet operational for their toddlers to use. The children

especially enjoy the Disney characters that are on the walls and door.

Ranfurly Art Centre

The insurance claim for the fire damage that occurred in November has been approved. Contractors are expected to undertake the repairs in the new year, but a commencement date has yet to be confirmed by the insurance company’s project manager.

The fire damaged area has been isolated to prohibit entry. Power has been restored to the rest of the building. Once the water and sewerage lines have been repaired users will be able to use the rest of the building. Given there is no local Ranfurly plumber, the insurance company’s project manager was to arrange this work as soon as possible.

Clyde Museum – Blyth St Museum

Through a regular check and empty, the septic tank at the Blyth Street museum was found to be leaking due to root invasion and required replacement. This urgent unplanned work will result in an overspend of the cost centre.



As part of the programmed maintenance for this building the entrance way vinyl has been lifted and floors sanded and polyurethane applied. Building repairs required before the old ablution block and historic Jailhouse can be painted have been completed. Painting is programmed to occur in the new year.



Millers Flat Bowling Club

After 92 years of operation the Millers Flat Bowling Club confirmed that they are looking to wind up their

club. The Millers Flat Bowling Club Articles of Association provides for any funds and property (after payment of all liabilities) to become the property of the Millers Flat Domain Board (now CODC). The land is a Crown derived reserve. The Teviot Valley Young Farmers have expressed an interest in the building and a resolution to allow for the lease to be assigned to them has been passed. The assignment document now sits with the Young Farmers and Bowling Club to sign and return to Council.

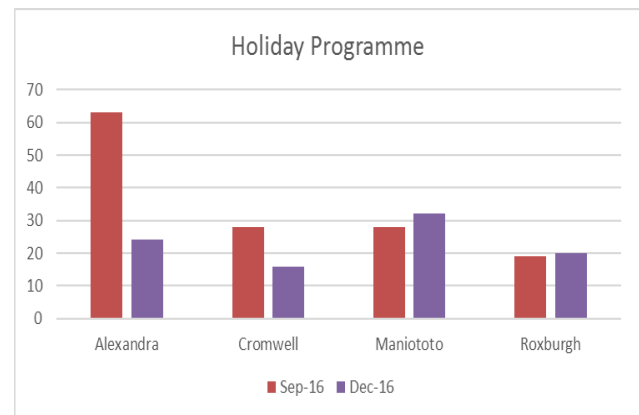
Libraries

Health and Safety

No incidents to report. Small improvements made to Libraries’ Health and Safety process. The Collection Development Manager is involved with the CODC Wellness month initiative.

Events and outreach

School Holiday programmes

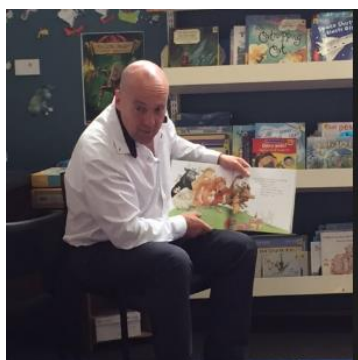


Spring Holiday Programme



We had 92 children in the second week of the spring school holiday programme and we had a blast. Good numbers generated by excellent ‘marine themed’ activities and a good promotion.

Christmas storytime with the Mayor and Santa



Storyteller Mayor Tim was a big hit with many delighted children enjoying the stories read and engaging with them beautifully. One customer came into the library and commented how wonderful it was to

see the Mayor in the library reading to the children.

Displays



The libraries looked very festive with a Christmas holiday reading display along with a New Zealand summer Christmas beach scene. Staff also created a Christmas Tree made from books from our deleted stock)

Meetings

At the CQ (CODC & QLDC) Bi-Monthly Meeting, on 19 October the main item discussed was the joint website and steps to refresh the site and upgrade the Content Management System. The QLDC Team let us know about the changes to their structure and who we are best to contact in the meantime.

Maintenance

CODC Libraries have had multiple problems with printing and scanning devices, requiring maintenance and causing delay to customer service. After discussion IS and the District Library Manager have agreed to streamline the provision of printing and scanning hardware across all libraries. Costs and contracts are being handled by IS. This may be delivered with proposed changes to the way Wifi is delivered across library services.

Self-checks are working well across the district. Moving the self-check in Cromwell Library has increased use by 20%.

Staff Training

CODC Staff attendees of the LIANZA Reference Training Day in Gore, passed on learnings to their teams, including taking them through the process of a good and bad reference interview and what to watch out for.

Round up of individual Libraries

Alexandra Library

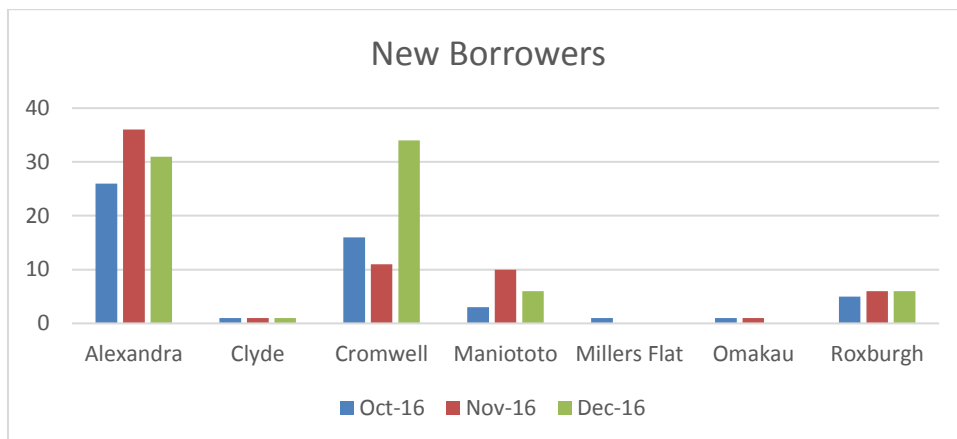
Staff are working hard to support the Refurbishment Project, while maintaining excellent customer services. Changes to staff have improved moral and engagement.

Clyde Library

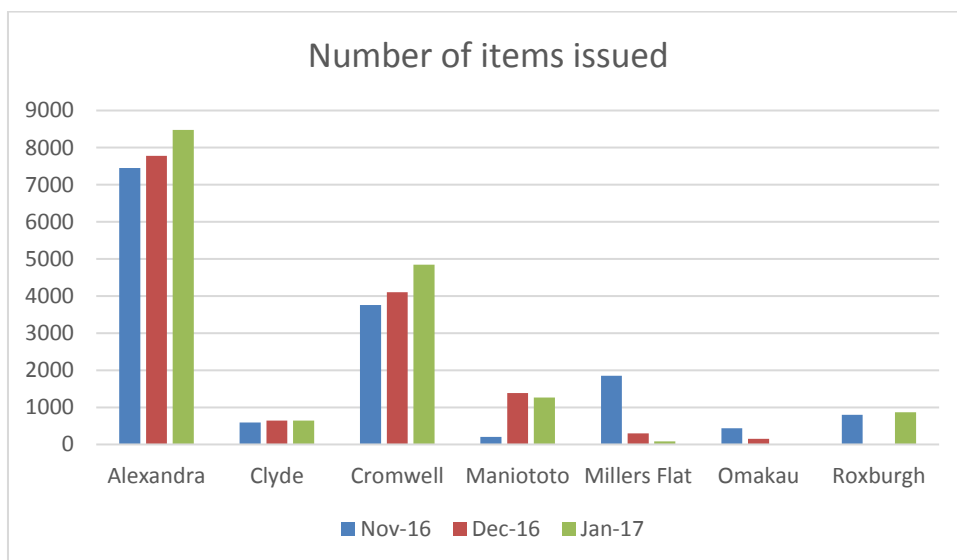
The book club that meets at Oliver's continues to be well attended with an average of 18 people at each session. Books are supplied from Clyde Library.

Maniototo Community Library

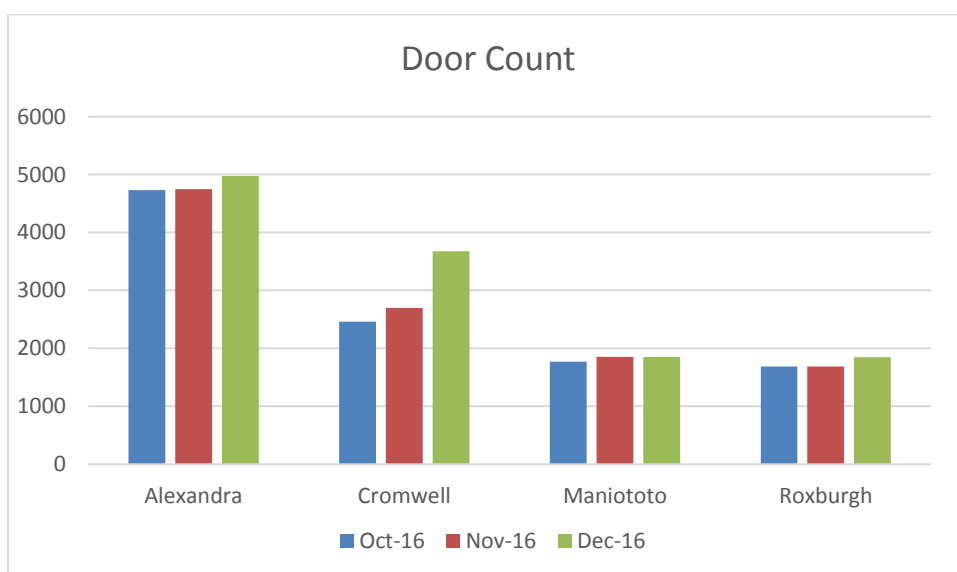
The District Library Manager and Chief Financial Officer met with Patsy Inder on Thursday 27 October with a view to improving the relationship between the Library and the School. A further meeting with a wider group of teaching staff was held on 24 November. The meeting was constructive and we look forward to further positive outcomes for increased use of the library by the school.



196 people joined the library in the last quarter.



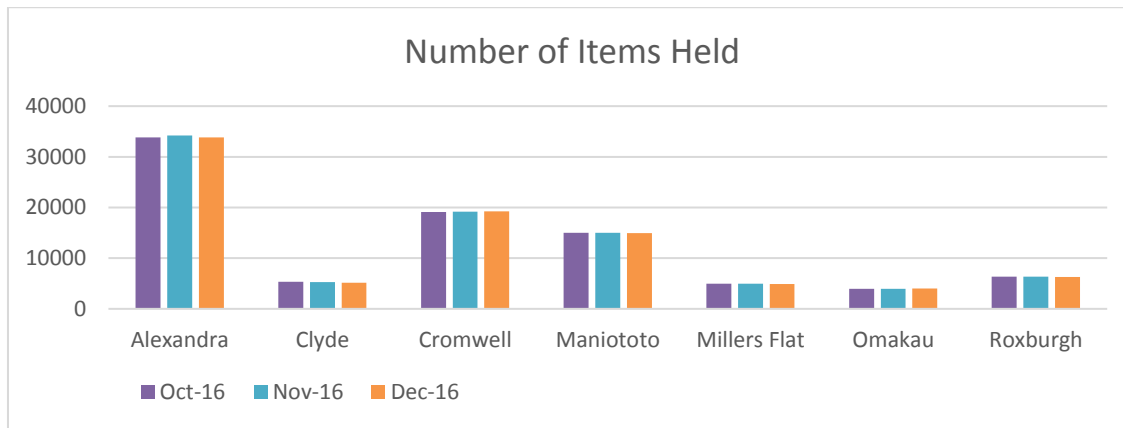
A total of 44,975 items were issued across the seven Central Otago Libraries branch this quarter.



34,006 people came through our doors in the last quarter.

Collection

During the last three months the library team has worked hard to review the range and delivery of magazines lead by the Collection Services Manager. The Review is in the final stages and ready for delivery in the 17/18 financial year.



Governance

Alexandra Refurbishment

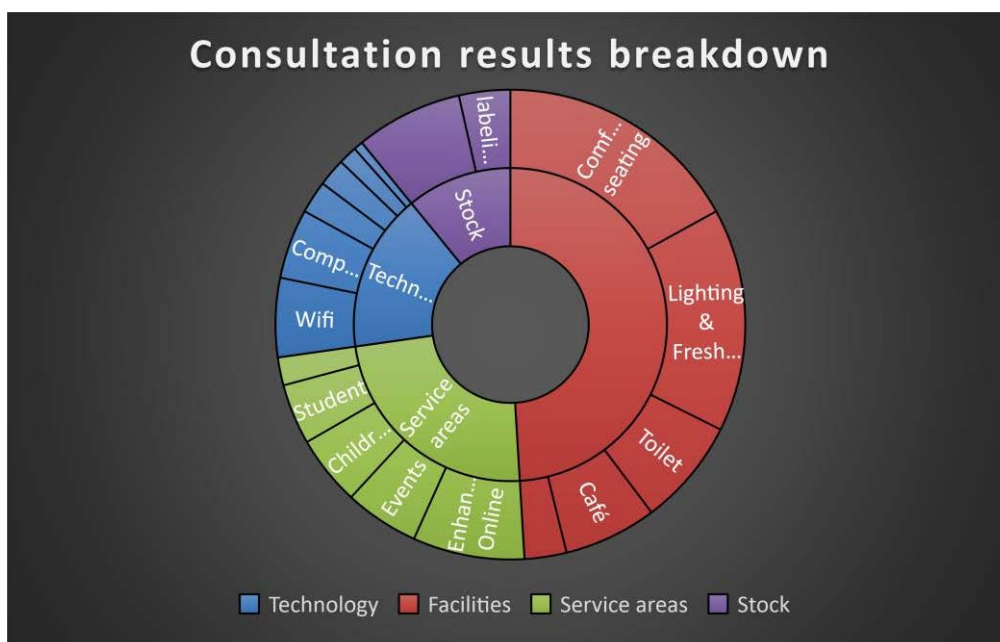
Over the last three months the District Library Manger has undertaken and directed research to inform the refurbishment of the library.

The following research and analysis tasks are complete:

- Consultation with the Alexandra Community and staff
- Demand Analysis of requirement of the borrowers at Alexandra Library
- Linear Measure of book stock at Alexandra Library
- Costing of carpet replacement and repaint at Alexandra Library

A report is being prepared to inform the design phase of this project.

Alexandra Library staff are fully engaged with the refurbishment process collecting the raw data for the Demand Analysis, which tells which services our customers are currently using. The survey has given the community the opportunity to confirm what we are currently offering and expand on services they would like us to concentrate on. The Alexandra Library Staff prepared a display to support the survey form, which was used by borrowers who did not want to complete the survey online. Both online and in hardcopy 249 people and groups responded to the survey. A visual representation of the survey results is given below.



Swimming Pools

Staffing has been steady over the quarter. Interviewing for the Cromwell team leader occurred early in the quarter with the appointment beginning early in 2017.

Overall numbers using the Molyneux Aquatic Centre are up 1.5% for this quarter compared with the previous year. Swim School numbers continue to recover but there was a noticeable decrease in adults and children in December with the poor weather limiting use of the outdoor pool and not making this an attraction.

Cromwell Swim Centre numbers are up 10% for the quarter. The number of children and members using the facility was up along with people using the pool for showers again with this charging option now available.

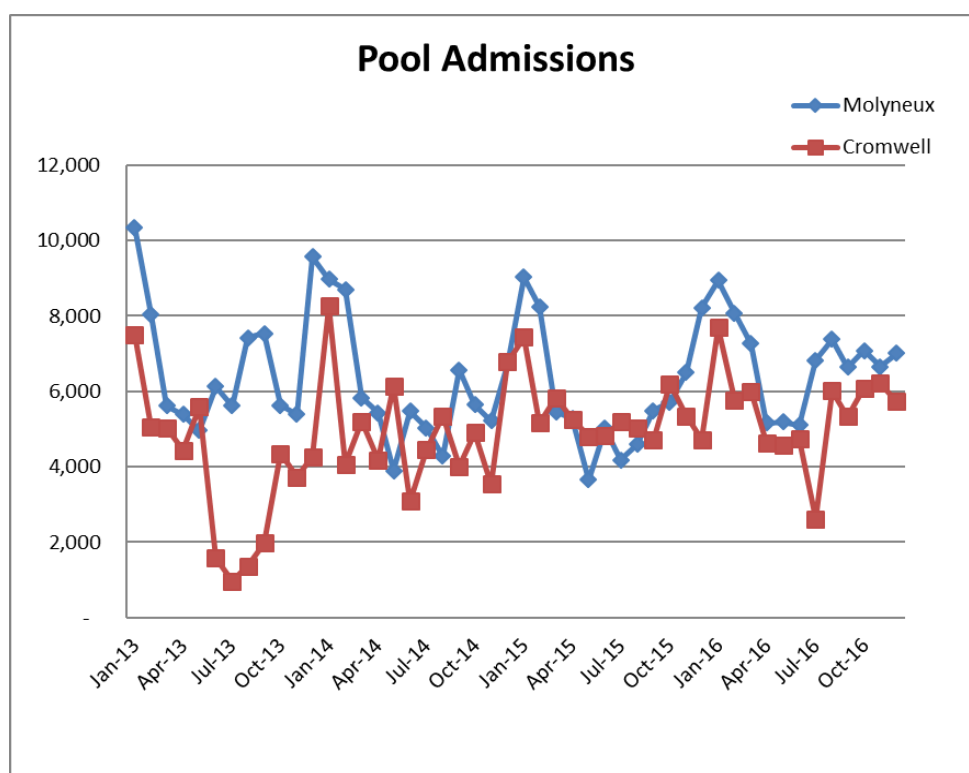
Advertising for the pools and swim school was carried out in local papers, radio, at the i-SITES on the One lan screens, Central Otago visitor guide, tear-off note pads available in Central Otago, aquatic centre rack cards at the visitor information centres, information on the CODC website and CODC Facebook page.

Central Otago Swim School numbers enrolled in Term 4 are steadily rebuilding with the 299 students at Molyneux Aquatic Centre (186 in 2015) and Cromwell Swim Centre having 200 students (159 in 2015). This is the largest term 4 intake for Molyneux in six years and is a reflection of the hard work the swim school has done in building up a roster of top quality teachers.

Overall for the 2016 year numbers were up 45% for Molyneux Aquatic Centre as the swim school rebuilt after its teacher shortage. Cromwell was up 8.5% for the year.

The Swim Safe Programme for Term 4 was undertaken with the local schools. This has seen years 5-8 students finishing their lessons and, where required, 5 year olds getting their first lesson. This included Alexandra, Clyde and Cromwell schools. This has seen over 1894 lessons at Molyneux and 1709 lessons delivered at Cromwell over the last three months as part of this programme.

Results Summary



Note Cromwell Swim Centre July 2016 figures were down due to the gas boiler breakdown that closed the complex.

Cromwell

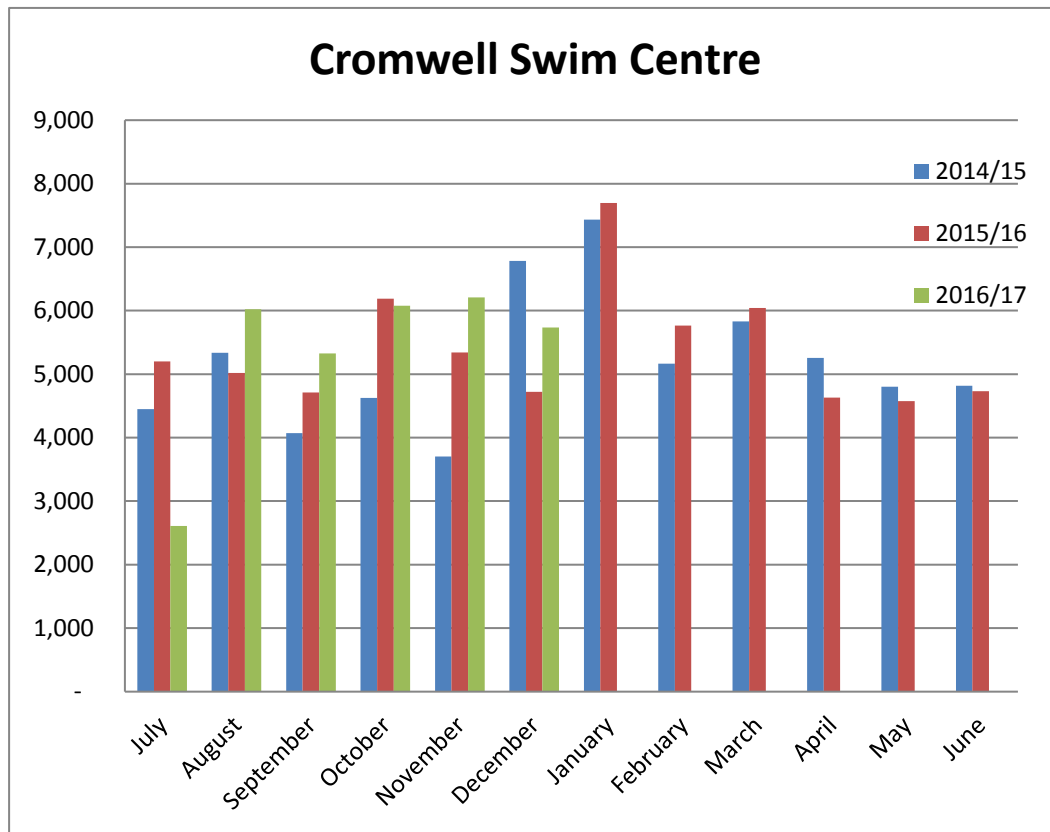
Cromwell pool numbers are up 10% for the quarter. The number of children and members using the facility was up along with people using the pool for showers again with this charging option now available.

A new team leader for the pool was recruited and is due to start in January 2017.

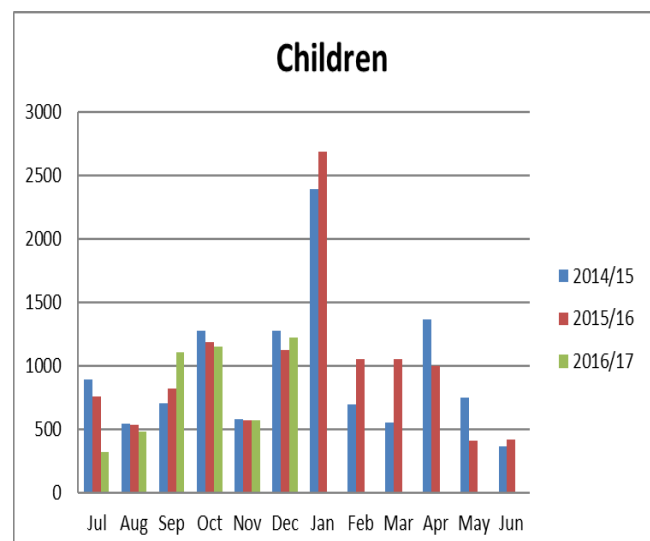
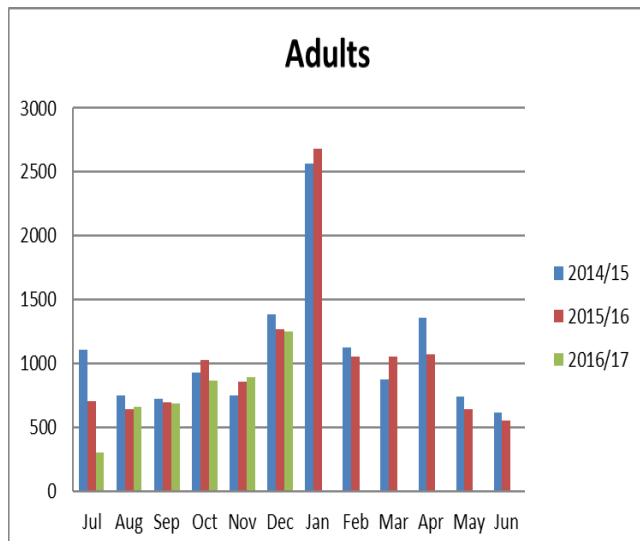
The upgrade of the building management system controller was carried out in November 2016.

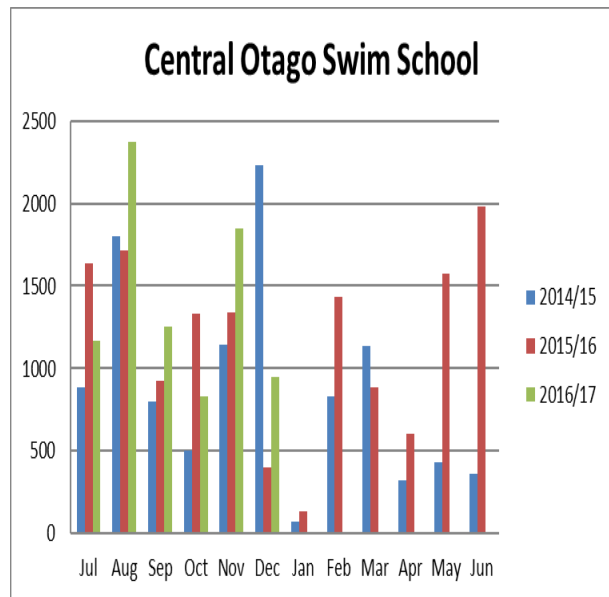
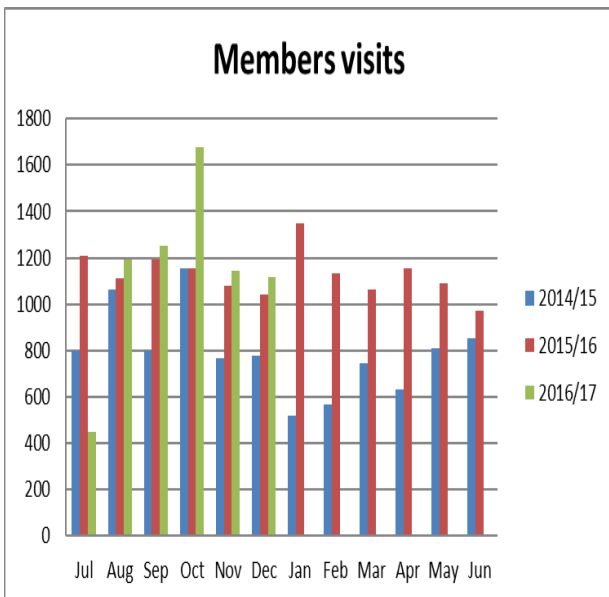
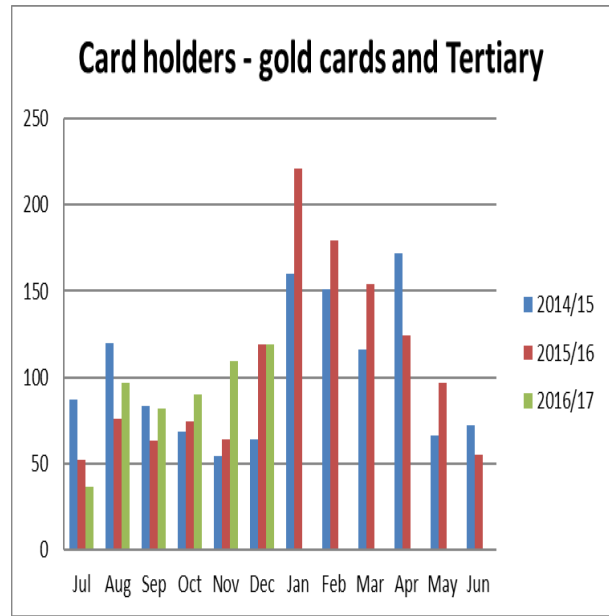
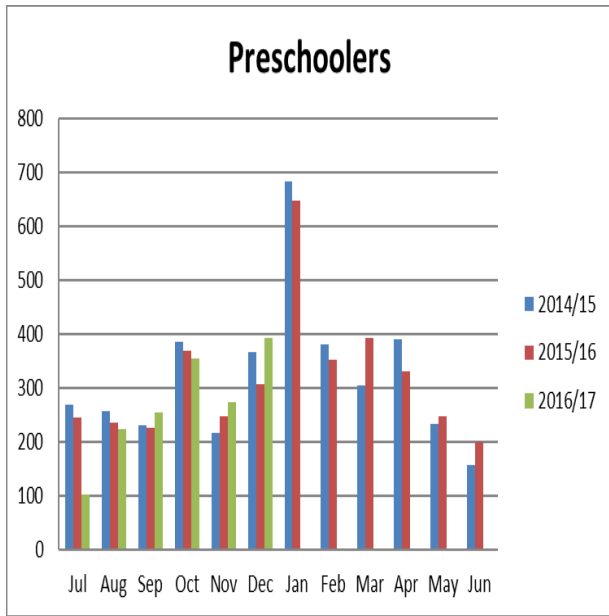
Cromwell Swim Club held a successful club meeting in November with a full day of swimming being undertaken.

The admissions to the facility per month.



Some breakdowns of the above figures for people using the facility for the last year include:





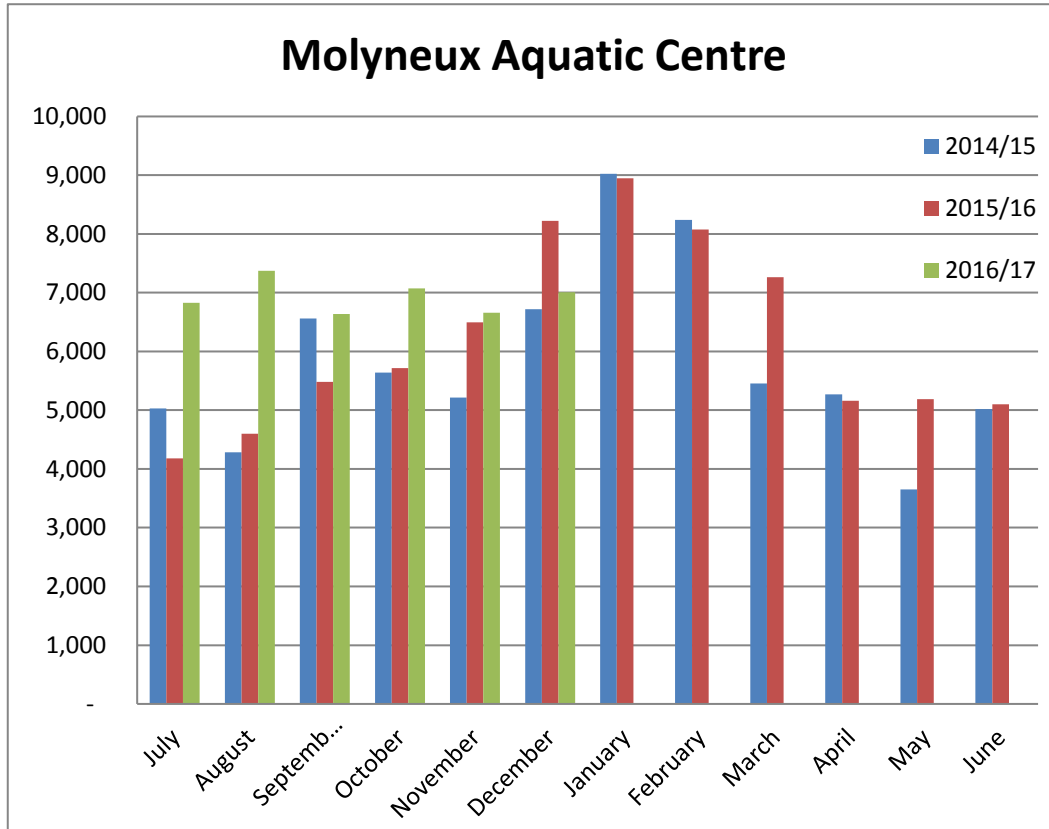
Molyneux Aquatic Centre

Overall numbers using the Molyneux Aquatic Centre are up 1.5% for this quarter compared with the previous year. Swim School numbers continue to recover but there was a noticeable decrease in adults and children in December with the poor weather limiting use of the outdoor pool and not making this an attraction.

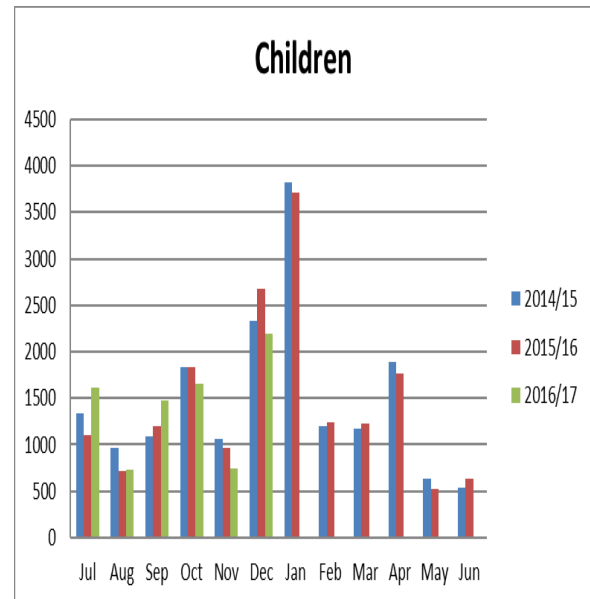
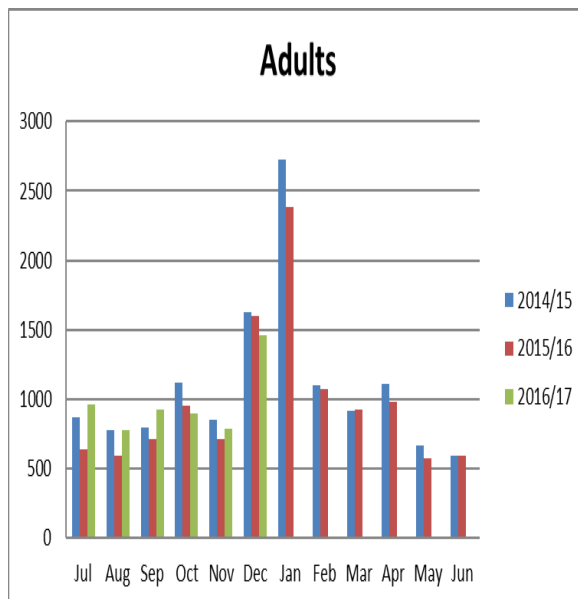
Both the family rooms at the Aquatic Centre were upgraded with showers being tiled, new shower units installed and a full repaint.

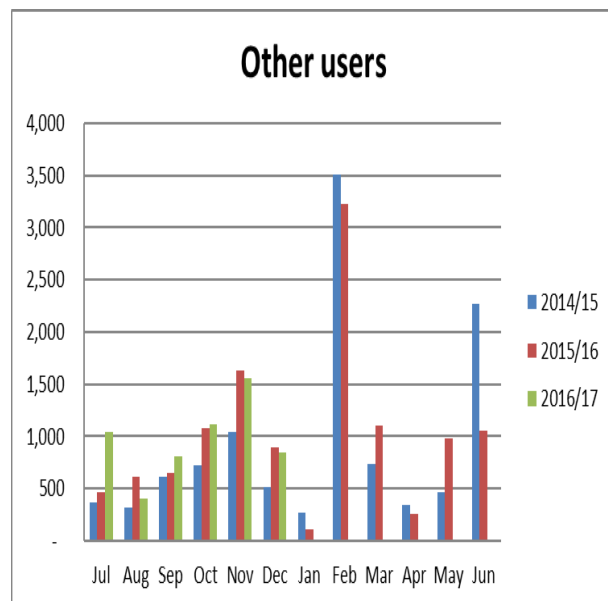
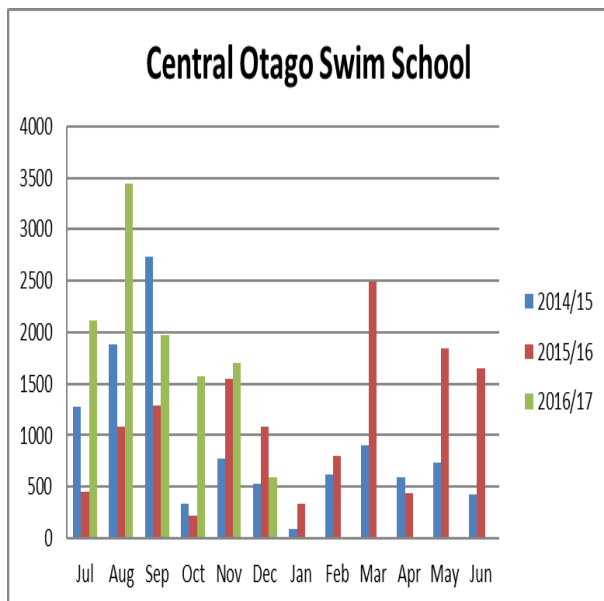
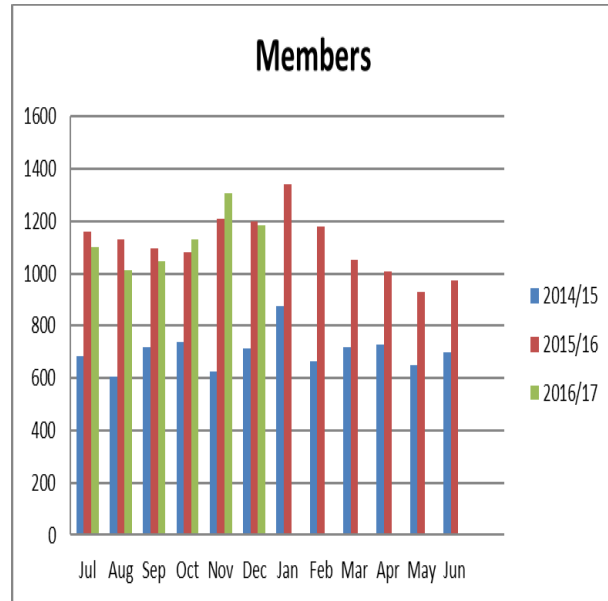
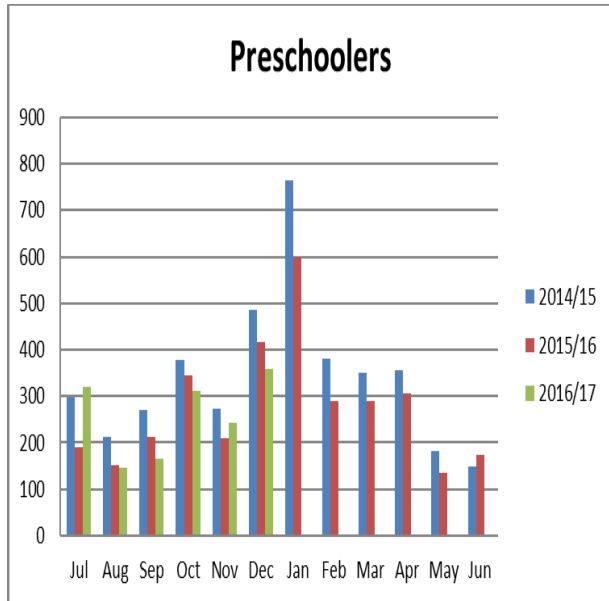
Upgraded controllers for the building management system were installed in November.

The Community Board confirmed further support of the Ice in Line proposal to upgrade the cooling plant at the ice rink and transport surplus heat to the swimming pool.



Some breakdowns of the above figures and admissions to the facility per month.





Ranfurly Pool

Ranfurly Pool opened in mid December with the poor weather meaning it opened at least a week later than normal.

DATE	Season Pass	Pre School (Free)	Adults Admission	Children Admission	TOTAL
DEC 16	142	56	92	50	340

As previously mentioned there was a new fence and shade sails put in at the front of the swimming pool. There have been five staff available for duty over the holiday break to ensure the pool has been well maintained.

District Development

We facilitate economic opportunity indirectly with the provision of infrastructure, recreational and cultural assets. We directly facilitate **economic opportunity** with the provision of an economic development programme, a regional **tourism** organisation, **community planning, visitor information centres**, managing the **regional identity** and a modest **promotional grants** fund.

This activity contributes to the following community outcomes:



Centre for Space Science Technology

Central Otago’s proposal led by Greg Bodeker of Bodeker Scientific for a Centre for Space Science Technology which was supported by Council has been selected to become New Zealand’s second Regional Research Institute. The then Minister for Science and Innovation, Hon Stephen Joyce, made the announcement at a function in Alexandra on 15 November. The Centre will be headquartered in Alexandra and will research the use of space-based measurements and satellite imagery unique to New Zealand to meet the specific needs of New Zealand’s regional industries. Government will provide \$14.7 million over four years to meet initial establishment and operation costs.



Mayor Tim Cadogan, Hon Jackie Dean MP, Greg Bodeker, Hon Stephen Joyce MP at CSST announcement function

New Zealand Tourism Investment Summit

The Economic Development Manager participated in the Queenstown session of the inaugural New Zealand Tourism Investment Summit, which was organised by the China Chamber of Commerce in New Zealand with support from the Bank of China (New Zealand) and the China Travel Service (NZ). The aim of the event was to explore how New Zealand businesses can gain a better understanding of the new wave of affluent Chinese tourists and to target the free independent travellers of tomorrow while ensuring the burgeoning tourist market grows in a way that is sustainable. The second objective was to attract overseas investment to help New Zealand infrastructure keep up with the increasing tourist numbers. Other participants included some of China’s top investment advisors as well as Chinese investors who have expressed interest in opportunities in New Zealand.

Manuherikia Catchment Water Strategy Group

The Manuherikia Catchment Water Strategy Group project has taken a significant step forward. Farmers and irrigators in the catchment have lodged Expressions of Interest that are sufficient to support the construction of a new mid-level Falls Dam. Any uncertainties about farmer support for the project, which is seeking to build a consensus on rural water use in the Manuherikia and Ida Valleys, have been cleared away. Work over the next few months will focus on design of the water distribution system and a number of environmental and social impact issues. The Manuherikia Catchment Water Strategy Group is also following closely the Otago Regional Council consultation on Manuherikia river minimum flows, which will contribute to the development of a new Otago Regional Plan – Water. If the Manuherikia minimum flow is set too high, it could impact on the economic viability of the group's project. The Central Otago District Council supports the Manuherikia Catchment Water Strategy Group by contracting on its behalf and through administrative support provided by the Economic Development Manager.



Regional Business Partners

Council has renewed the agreement under which it helps Central Otago businesses access support from the Regional Business Partner, Callaghan Innovation and Business Mentor New Zealand programmes. Alexandra based consultant Tara Druce has been employed on a part-time basis to promote the programmes in the district and to act as the initial contact point for firms wishing to access the schemes. 135 Central Otago businesses have engaged with Regional Business Partners since 2001. 55 of these have received New Zealand Trade and Enterprise capability vouchers, which have been redeemed to subsidise development and training opportunities to the value of nearly \$110,000.

Rural Broadband Initiative and the Mobile Black Spot Fund

Council has taken up an invitation from Government to nominate propriety areas in the district for extending the Rural Broadband Initiative (wireless broadband) and for roll-out of the Mobile Black Spot fund. Much of the Ida Valley can't currently access the RRBI wireless broadband and coverage is poor around St Bathans and Cambrians. There are also some significant gaps in mobile phone coverage along the state highway network in the district and at popular tourist locations. At the same time as councils were invited to nominate proprieties for coverage the providers such as Chorus, Spark and Vodafone were invited to put in bids for doing the work. Crown Fibre Holdings is managing the process and expects the first contracts with successful respondents to be executive around the middle of 2017.

Visitor Information Centres

Highlights

Growth in overall visitor numbers is up by 1% compared with the same period last year.

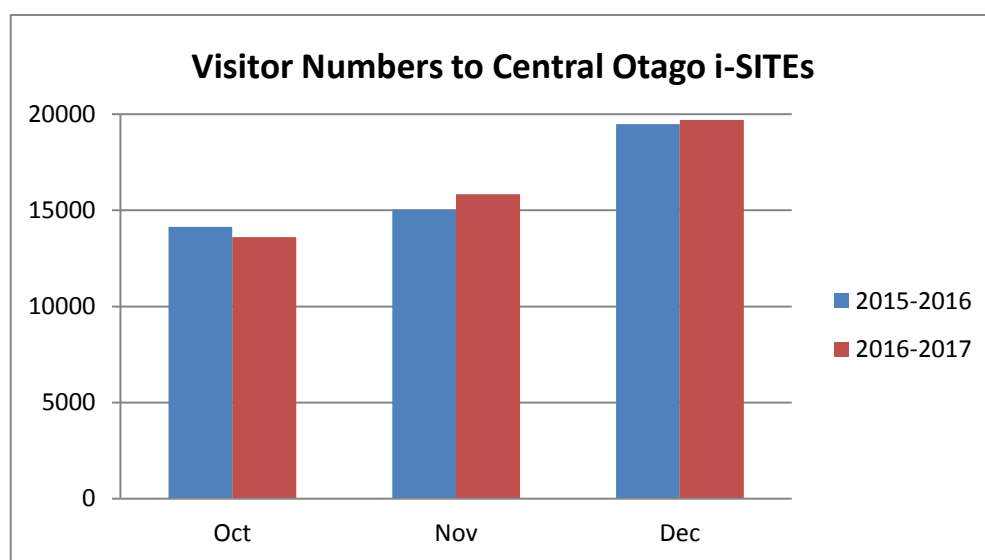
Revenue is up by 2.8% largely driven by growth in value per booking. Growth in revenue and changes in the customer mix (with a substantial increase in domestic) are high due to the i-SITE conference bookings being handled through our Centres.

Excluding CODC funding and advertising/display sales, i-SITE revenue is a mix of travel bookings, event

ticket sales and retail (souvenirs). Revenue from travel bookings and event ticket sales has increased, while revenue from retail is lagging. We have undertaken a review of our retail offering and strategy across the Centres and are now putting it into action.

Year to date visitor numbers are up by 1% and total revenue has increased by 4.2%

Outlook for the next quarter is likely to continue to be flat. Other i-SITES around New Zealand have confirmed a similar trend and we are working with i-SITE NZ to understand whether the trend is a consequence of people pre-booking more of their trip before arriving in peak season versus taking a chance that they can "walk up" and book.



Overview of Visitor Numbers

Alexandra

Visitor numbers stayed the same. Overall bookings by origin were distributed between locals (42%), domestic (34%) and international visitors (23%).

Cromwell

Visitor numbers decreased 6.9% on the same period last year. Overall bookings by visitor origin were locals (40%), followed by domestic visitors (20%) and international visitors (39%).

Ranfurly

Visitor numbers decreased 9.1%. Domestic (44%) were the largest proportion making bookings, followed by locals (30%) and international visitors (27%).

Roxburgh

Roxburgh Centre (library, service centre and visitor centre) visitor numbers increased 30%. The increase in door numbers is due to the centre being open at weekends earlier this year. Most bookings made at the Roxburgh Centre were made by international visitors (37%) followed by locals (35%) and domestic visitors (28%).

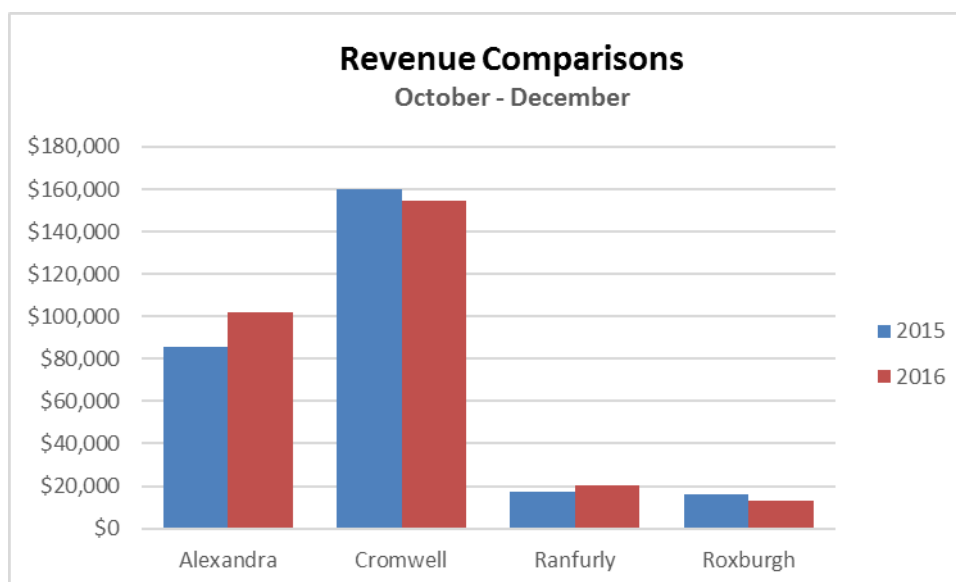
While the total number of visitor to the centres were slightly up, the overall number of bookings for the quarter decreased 11.7%.

The breakdown of visitors making bookings shows increases in the value of the average booking sale to all visitor segments. The large increase in the average booking sale by domestic visitors can be attributed to accommodation bookings for the i-SITE conference. The strong growth in average booking sales value continues for international visitors.

Average Booking Sale by Origin of Visitor			
October – December	2015	2016	% Increase
Local - Central Otago	\$67.79	\$69.23	2.0%
Domestic	\$164.49	\$244.97	48.9%
International	\$175.32	\$189.73	8.2%

Visitor Bookings Origin		
October - December	2015	2016
Local - Central Otago	40.4%	40.2%
Domestic	18.6%	26.5%
International	41.1%	33.3%

REVENUE:



Overall revenue increased 2.8% (\$8,008) compared to the same quarter last year. Revenue growth was subdued due to fewer bookings taken in December.

Bookings

Total bookings for all centres increased by 5.4% (\$11,732). Bookings accounted for 80% of revenue. Alexandra i-SITE handled all the delegate bookings for the i-SITE conference a number of these bookings fell in to this reporting quarter.

Alexandra: Bookings increased 26% compared with the same period last year.

Cromwell: Bookings decreased 4.9% compared with the same period last year.

Ranfurly: Bookings increased 72% compared with the same period last year.

Roxburgh: Bookings decreased 37.5% compared with the same period last year.

Retail Sales

Total retail sales for all four centres decreased by 9.6% (\$4,248) from the same period last year.

Alexandra: Retail sales decreased 13.9% this quarter compared to last year.

Cromwell: Retail sales decreased 12.3% this quarter compared to last year.

Ranfurly: Retail sales decreased 12.4% this quarter compared to last year.

Roxburgh: Retail sales increased 15.5% this quarter compared to last year.

Event Sales

Event ticket sales increased 2.8% (\$525) this quarter compared to the same period last year. The majority of the event tickets were sold through the Cromwell i-SITE.

Oct - Nov

Alexandra

Oct - Dec 2016	Visitors	13,844
Oct - Dec 2015	Visitors	13,858
Visitor numbers decreased by		-0.1%
	Gross Revenue	% of total sales
Bookings	\$ 82,461.20	81%
Retail	\$ 15,141.49	15%
Event Tickets	\$ 4,230.00	4%
Display Rental	\$ -	0%
REVENUE 2016	\$ 101,832.69	100%
REVENUE 2015	\$ 89,303.41	100%
Revenue increased by		14%
Cost of retail goods sold		72%
Commission earned		\$ 8,454.96

Ranfurly

Oct - Dec 2016	Visitors	8,076
Oct - Dec 2015	Visitors	8,889
Visitor numbers decreased by		-9.1%
	Gross Revenue	% of total sales
Bookings	\$ 10,735.90	53%
Retail	\$ 9,343.00	46%
Event Tickets	\$ 75.00	0%
Display Rental	\$ -	0%
REVENUE 2016	\$ 20,153.90	100%
REVENUE 2015	\$ 17,338.26	100%
Revenue increased by		16%
Cost of retail goods sold		68%
Commission earned		\$ 936.59

Cromwell

Oct - Dec 2016	Visitors	20,864
Oct - Dec 2015	Visitors	20,992
Visitor numbers decreased by		-0.6%
	Gross Revenue	% of total sales
Bookings	\$ 130,857.15	84%
Retail	\$ 9,220.90	6%
Event Tickets	\$ 14,905.00	10%
Display Rental	\$ 396.00	0%
REVENUE 2016	\$ 155,379.05	100%
REVENUE 2015	\$ 159,873.46	100%
Revenue decreased by		-3%
Cost of retail goods sold		61%
Commission earned		\$ 15,172.92

Roxburgh

Oct - Dec 2016	Visitors	6,370
Oct - Dec 2015	Visitors	4,903
Visitor numbers increased by		29.9%
	Gross Revenue	% of total sales
Bookings	\$ 6,854.00	53%
Retail	\$ 6,131.50	47%
Event Tickets	\$ -	0%
Display Rental	\$ -	0%
REVENUE 2016	\$ 12,985.50	100%
REVENUE 2015	\$ 16,271.78	100%
Revenue decreased by		-20%
Cost of retail goods sold		90%
Commission earned		\$ 741.80

Note: commission earned is on bookings and events

One Epic Team Award

The i-SITE team were awarded the One Epic Team award at the CODC awards. The award was based on communication, customer service, working together as one team, and delivering on key projects.

Hours of Operation

Alexandra – open 9am – 5pm daily.

Cromwell – open 9am – 5pm daily.

Ranfurly – open 9am – 5pm daily (closed one hour daily for lunch/jobs).

Roxburgh – open 9am – 5pm daily.

As of 26 December Alexandra, Cromwell, and Ranfurly moved to summer hours.

Alexandra – open 9am – 6pm daily.

Cromwell – open 9am – 7pm daily.

Ranfurly – open 9am – 5.30pm daily (closed one hour daily for lunch/jobs).

Roxburgh – open 9am – 5pm daily.

Tourism Central Otago (TCO)

Operator Workshop

Tourism Central Otago (TCO) held a workshop in October 2016 to assist local tourism operators with pre-season content to enhance their businesses. A mix of internal and guest speakers from Central Otago District Council, Tourism Central Otago (TCO), Tourism New Zealand, Olivers, Haka Tours and Regional Business Partners delivered varied content with an invigorated Question and Answer Panel made up of four key guest speakers. Fifty operators attended the workshop providing positive feedback to TCO that the content and speakers had added value highlighting numerous opportunities to build their profile to the visitor market.

Workshop Programme:

- Tourism Central Otago – Seasonal update and Activity Plan
- Central Otago Regional Identity – Shirley Howden
- Taking the next step in the Travel Trade – Paul Trowell and Faith Dennis, Tourism New Zealand
- Quality Customer Experiences – David Ritchie, Olivers Central Otago
- The Haka Tours Story from start up to creative marketing and delivering quality experiences – Ryan Sanders
- Health & Safety Tips and practicalities – Bernie Scurr
- Regional Business Partners Programme – Tara Druce
- Getting the most out of your i-SITES – Nick Lanham



Media:

TCO had a particularly busy quarter with domestic and international media.

Jon Underwood – Traveltalk Australia. Hosted 27 – 28 September. Itinerary developed as part of the South Island Road Trip campaign. The publication will feature the Central Otago content in its March 2017 edition, which is both a travel industry and consumer edition.

Jetstar Inflight Magazine – Danielle Wright. Hosted 3 – 6 October. The publication will feature the Central Otago content in the December Inflight magazine which is on Australian domestic, Trans Tasman and

New Zealand domestic flights. Danielle operates as a freelance journalist and will pitch additional articles to other Australian publications where possible.

Escape Australia – Rowena Ryan. Hosted 6 – 7 October. This itinerary was developed to showcase the South Island Road Trip journey campaign facilitated by Tourism New Zealand and Christchurch International Airport in Australia.

Spartacus – Germany – Tobias Sauer. Hosted 20 – 22 October. A Tourism New Zealand International Media File introducing NZ destinations to the Gay / Lesbian community in Europe.

The Café – TV3 - Debbie Griffiths. Hosted 26 – 27 October. Filming for three 4-minute plus travel segments to show on the mid-morning café style show during November / December 2016. The segments may be viewed here: <http://www.centralotagonz.com/trade-and-media/media/results/2016>

Australian Motorcycle News – hosted 20 – 21 November. This media opportunity was jointly managed by Venture Southland and the journalist and photographer were completing an itinerary that included the Burt Munro Challenge.

Backpacker Guide NZ - 24 – 30 November. Showcasing experiences suited to the growing backpacker market through Central Otago. The writers are completing a project called New Zealand's biggest gap year and their online guide recently reached over 100,000 unique visitors in a month.

Australian Mountain Bike Magazine 4 – 12 December. Tourism Central Otago hosted Australian Mountain Bike Magazine for a week of riding across Central Otago. Their trip featured the diversity of options available for all levels of mountain bike enthusiasts including our three great rides, mountain biking in Alexandra and Naseby, and heli-biking in Cromwell.

There are four feature articles scheduled to be published across 2017 in the magazine, which will then be released online.

AA Directions – Fiona Terry. Hosted 17 – 22 December. This itinerary was developed to showcase a family friendly trip on the Otago Central Rail Trail. Publication date is yet to be confirmed. Fiona is also a freelance journalist and has agreed to pitch articles to other publications where she can.

Otago Central Rail Trail Photoshoot

TCO partnered with Enterprise Dunedin, Otago Central Rail Trail Trust and Tourism New Zealand on a professional photoshoot by photographer Miles Holden on 1 – 3 November. The aim was to secure a set of spring images that also met the needs of Tourism New Zealand for use as hero imagery in offshore marketing campaigns. The image selects are now available on the Tourism New Zealand online visual Library <http://visuals.newzealand.com/assets?tags=Otago%20Central%20Rail%20Trail> . An additional five hero images are secured by partners for sole use.

TripAdvisor Operator Workshops

TCO held a series of TripAdvisor Masterclasses in Alexandra, Cromwell, Ranfurly and Roxburgh in November and December. Through the workshops participants were assisted with getting setup on the TripAdvisor platform and understand the benefits and power of online review sites. The workshops were attended by 30 operators across the four sessions.

Central Otago NZ - Through Local Eyes Video Series Launched

A new project to capture local personalities sharing their knowledge and love of Central Otago was launched by Tourism Central Otago in October via the Central Otago NZ social media pages, website and key online media. The first two videos featured local mountain biking personality Phil Oliver showcasing the single-track mountain bike trails at Flat Top Hill near Alexandra, and Liz Perkins' passion for road cycling across the region.

The aim of the new project is to create a series of videos focussed on the key elements and experiences that make Central Otago unique. The initial videos are focussed on why Central is one of New Zealand's best places to cycle from a local's perspective. Through the videos and words of locals TCO will build on the overall stories and key characteristics of Central Otago as a destination for all types of cycling.

Plans are also being made by TCO for future videos that can highlight other regional attractions and locations including our wine and food, walking and running trails, events, arts and culture.

Cycle Campaign

Tourism Central Otago exhibited at the 40th anniversary of the Lake Taupo Cycle Challenge Expo on Friday, 25 November, showcasing the region’s cycling highlights and offering participants a chance to win a “Taste of Central Otago” in time for Christmas (Central Otago Cherries – delivered within NZ only).

A small volume of new season cherries was also offered as tasters at the booth, much to the delight of passers-by who engaged with our iconic summer flavour and were excited to hear they were already being picked for the season.

The TCO team talked with many participants who mostly hailed from the North Island and Australia. There was continued recognition from both countries of the Otago Central Rail Trail being a key bucket list item with many participants booked for this season

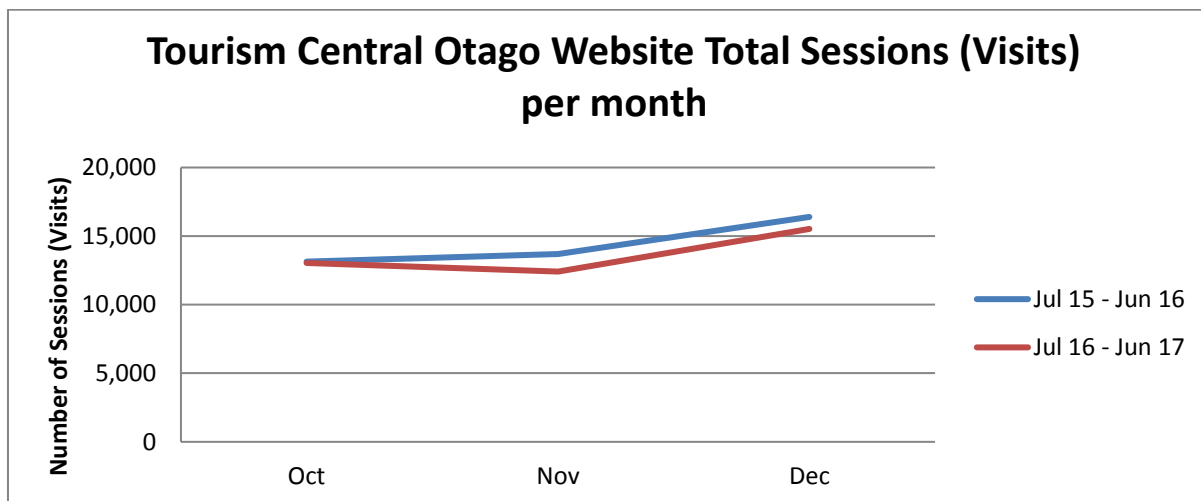
and others keen for details on how to manage the trips with younger family members, or ideas for self-drive options with campervans. TCO also provided participants with certainty around the suitability of trails for walking and availability/usage of e bikes.



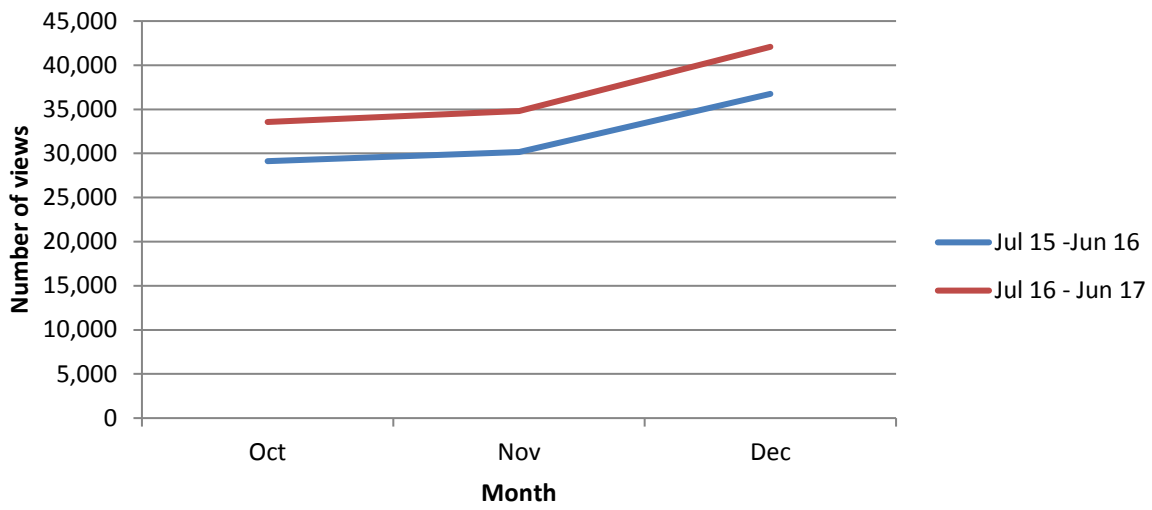
Central Otago NZ Website Statistics

The following statistics compare the number of visitors, sessions and time on page for www.centralotagonz.com for the July - September quarter in the last two years.

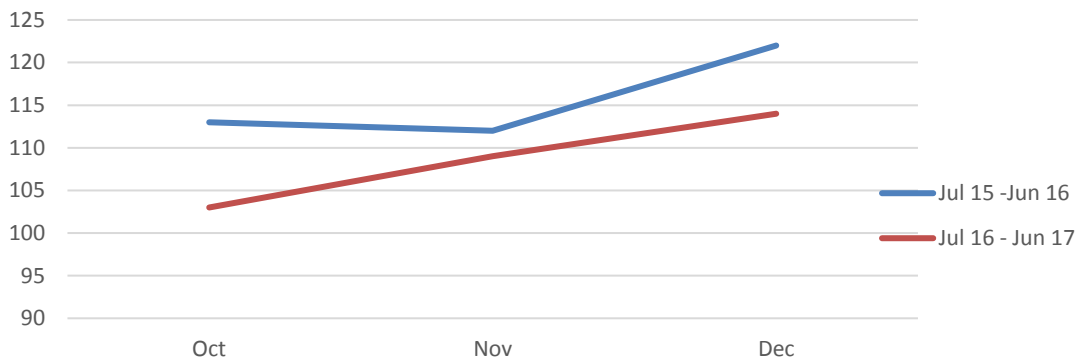
Comparison of the Central Otago NZ website over the quarter compared to the same period in 2015 shows that overall visitor numbers are down 5% but the total number of pages viewed by visitors has increased 15%.



Tourism Central Otago Website Page views per month



Tourism Central Otago Website - Average time on page



Community Development

Teviot Valley Community Development Scheme

In September 2015 the Teviot Valley community was successful in obtaining funding through the Department of Internal Affairs' Community Development Scheme. The grant of \$80,000 is to assist the community in developing projects that enhance self-reliance and community sustainability. Council is supporting the community's governance group for this fund by providing work spaces, financial and employment structures, plus and administrative support.

The Teviot Valley Community Development Scheme has completed its first year, and a number of projects are now underway. The initial focus has been on gathering information so that activities can be developed that best support the project's primary objectives:

1. Promoting the integration of seasonal workers into the community;
2. Building capability around the Teviot Valley cycle trails;
3. Understanding and utilising digital technology;
4. Creating destinations events from 'grass roots' activities;
5. Celebrating the region's heritage values.

Activities so far include:

- An online survey of local businesses to assess training needs, particularly in relation to the Valley's cycle trails
- Facebook training sessions, for local businesses and the wider community
- An accommodation provider business "famil", where operators got to view a range of facilities and discuss delivery practices
- Development of a suite of unique stories for the Clutha Gold and Roxburgh Gorge Cycle Trails that can be used for promotional material, media stories, etc.
- The screening of *Tanna*, an Australian-made movie featuring and set in Vanuatu, in conjunction with the Baptist Church welcoming dinner for Ni-Van employees
- The development of surveys for seasonal workers and for the fruit growers employing workers, to understand current needs and identify opportunities that can make the Teviot Valley known as a great place for seasonal workers to work and recreate (due to be distributed Jan / Feb)

- Support for the annual Teviot Valley Cherry Chaos event
- Investigation into current digital connection capabilities within the Valley and opportunities for improvement (tenders currently being talked for the development of a concept plan)
- Investigation into the development of a Community Hub for access and training in digital technology (concept plan currently being developed)
- Working alongside Council's regional identity programme to develop the unique stories for the Teviot Valley

Much of this work has been championed by Community Development Officer Jennie Clarke, who has been employed through the Scheme. Scheme funds have also been used to contract writers and training facilitators, as needed.

Grants

Local Government Youth Project Fund

Central Otago District Council has been successful in gaining a \$10,000 grant from the Ministry of Social Development, on behalf of the Alexandra Youth Base and Sticks n' Stones. The funds were made available through the newly developed Local Government Youth Project Fund, which supersedes the Ministry's Youth Development Fund. This will be an annual fund, with the next funding round currently scheduled for later in 2017.

Alexandra Youth Base and Sticks n' Stones will be using the grant to develop a Youth Empowerment Programme. The YEP trains and supports youth mentors who will be paired with younger students experiencing challenges or difficulties (such as anxiety, bullying or social harassment). The intention of the programme is to develop youth leadership, mentoring skills, volunteering and community involvement, while at the same time supporting our vulnerable young people to develop resilience and other strategies that can positively impact on youths' personal growth and capability.

Eden Hore Collection

Loan Requests

Two formal loan requests were received from first tier institutions for specific garments in the Collection.

The first request came from Objectspace, a public gallery in Ponsonby, Auckland. Co-curators Cerys Dallaway-Davidson, the Collections Manager at Auckland War Memorial Museum, and Doris de Pont, founder of the New Zealand Fashion Museum, planned to hold an exhibition on fabric artist Susan Holmes from 18 November to 4 February 2017.

Susan is one of the most awarded World of WearableArt designers in New Zealand and the gallery wanted to include her award winning garment for the Fashion and Fantasy section of the 1978 Benson and Hedges Fashion Design Awards which is the only Susan Holmes garment in the Collection. Central Otago District Council is credited in the programme for the loan of this garment which also includes the Eden Hore Collection logo.



Not only is this award winning garment exhibited in Objectspace, Cerys Dallaway-Davidson has just released a book titled *Susan Holmes Fabric Artist* which features this same garment. This book is available in the Central Otago District Libraries.



Garment worn at the 1978 Benson and Hedges Fashion Awards

The second loan request came from the Dunedin Public Art Gallery. It plans to hold an exhibition titled '*When dreams turn to gold – the Benson and Hedges Fashion Design Awards*' and requested two of the Benson and Hedges Award winning garments that form part of the Collection.

Like the Auckland exhibition, the Eden Hore Collection logo and the Central Otago District Council will be acknowledged as part of the programme. The exhibition runs from 11 March - 25 June 2017.

Regional Identity

Our Communities

As part of the ongoing work of developing the unique stories associated with each community, the key stories for the Cromwell Basin have been drafted and cover:

- Home of New Zealand's premium quality cherries
- Major hub for the Central Otago wine region
- Furthest inland town in New Zealand
- The formation of Lake Dunstan and now playground to a range recreational activities
- Sugar Loaf – a strikingly different land formation
- The mystery of the chafer beetle
- Cromwell heritage precinct – past and present
- Motorsport – spoilt for choice.
- Inland links golf course
- Home of world famous Shrek the sheep
- The Junction of two powerful rivers – the Clutha Mata-au and Kawarau Rivers.

Once a set of images have been sourced to complement each story, the overarching story for the Cromwell Basin will be uploaded onto the www.aworldofdifference.co.nz website. Having these stories will help to reinforce and celebrate the unique qualities associated with each community.

In addition to the Cromwell Stories, two workshops were held in Roxburgh to help identify their unique qualities and stories associated with the Teviot Valley. To date the key stories for the Teviot Valley have been identified and are currently being researched to develop the story lines.

Fashion Story

Work on developing a narrated slide show to complement the Central Otago fashion story that will feature on the www.aworldofdifference.co.nz website under 'Our Stories' is underway.

World of Difference Website

The Central Otago regional identity website – www.aworldofdifference.co.nz analysis for the Oct – December quarter covers the average number of pages that were visited each session, the average length of time spent on this website and the website content or pages viewed.

- The average number of pages visited each session was 2.29, compared to 1.94, 2.16, 2.12 and 1.73 for the last four quarters.
- The average length of time on this website was 2.02 minutes compared to 1.34, 1.50, 1.38 and 1.28 minutes for the last four quarters.
- In terms of the content, the key pages viewed included 'Our Journey' with the average length of time spent on this page being 2.33 minutes, this was followed by the Olivers profile (1.52 minutes), the introductory section to 'Our Stories' (0.34 minutes), the introductory section to 'Our Partners' (1.12 minutes), 'Our Place' (1.12 minutes), 'Our People' (0.42 minutes), the Real Dog Company (2.53 minutes).

Central Otago Awards

Preparation for the 2017 Central Otago Awards has started to be scoped and will begin in earnest in the next quarter. These Awards are based around our regional identity values. This biennial event is an opportunity for Council to recognise and celebrate the amazing contribution, talents and achievements in excellence and innovation in the local community.

The Awards ceremony is planned for Friday 8 September when all finalists and winners will be recognised and honoured on the night.

Facebook

Each week a post is made on the Central Otago A World of Difference Facebook - www.facebook.com/centralotagoaworldofdifference. This features some of the special qualities associated with Central Otago, the Central Otago regional

identity partner profiles, links back to pages on the regional identity website. Using this platform is useful to trigger people's memories about the special qualities associated with Central Otago as a way to both celebrate and protect that which is special to this place.

The screenshot shows the Facebook page for 'Central Otago - A World of Difference'. The page header includes the Facebook logo, the page name, a search bar, and navigation options like 'Home', 'Find Friends', 'Settings', and 'Help'. Below the header, there are tabs for 'Page', 'Messages', 'Notifications', 'Insights', and 'Publishing Tools'. The main content area features a post from 'Central Otago - A World of Difference' published by Shirley Howden on September 9, 2016. The post text reads: 'There is a special kind of earthiness about this place that's unmistakably Central Otago.' Below the text are three photos: a large landscape photo of rolling hills, and two smaller photos showing a rocky outcrop and a lake. The post has 13 likes and 2 comments. To the right of the post, there is a 'Call Now' button and a list of 'PEOPLE ALSO LIKE' including 'Trail Fund NZ', 'Otago Central Rail Trail', and 'Local Radio Central'. Below that is a list of 'LIKED BY THIS PAGE' including 'Harmony Skin and Beauty', 'Terra Erema Farm and Lodge', and 'Drumsara Wines - Central Otago P...'. The page footer shows the language settings as 'English (US)'. The page also has a 'Boost Post' button and a '7,993 people reached' indicator.

MAKE WISE CHOICES

Make wise choices that last beyond your lifetime

PLANNING and environment

planning emergency management
building control
alcohol licensing dog control and registration
environmental health



Planning and Environment

Our **planners prepare and implement the District Plan** under the Resource Management Act. The District Plan is applied through processing of resource consents. We provide advice to our customers seeking to subdivide or develop their land. We also monitor conditions of resource consents and District Plan provisions to ensure any effects on the environment are managed appropriately.

Our Building Control team help people build in a safe and compliant manner through a streamlined and cost-effective process. We carry out **building inspections, issue building consents and respond to building-related enquiries**. We issue Land Information Memoranda for customers who are intending to purchase property, and monitor Building Warrants of Fitness for commercial buildings in accordance with the Building Act.

The environmental health activity provides confidence to the community and visitors to our region that our food premises, hairdressers, camping grounds and funeral directors are safe and clean. We **licence and annually inspect registered premises to manage the public health risks** of food and water contamination. We undertake water testing of public and private water supplies. We also respond to noise complaints to minimise nuisance to the community.

This activity contributes to the following community outcomes:



Building Control

Number of Consents Processed and Value of Building Work

In the period **1 October to 31 December 2016** a total of 250 Building Consents were issued at a value of \$42,352,346.

An analysis of trends in building consent numbers and their values indicates that the number of consents received in this quarter was up 37% and the value had an increase of 47% when compared to the same period last year.

Processing Times

The end to end processing times for building consents was an average processing time of 25.9 customer days including weekends (not statutory processing days).

In term of statutory processing time frames the average processing time for the quarter was 15 working days, still within the statutory requirement of 20 working days.

99.2% of all consents issued were issued within statutory time frames. The increase in processing times from 9 -15 days for the same quarter last year is mainly due to the increase in complexity and number of consent applications processed.

Capacity

The processing times indicate that our capacity to process building consents is still at a manageable level to meet customer demands in terms of the amount of building activity in the region.

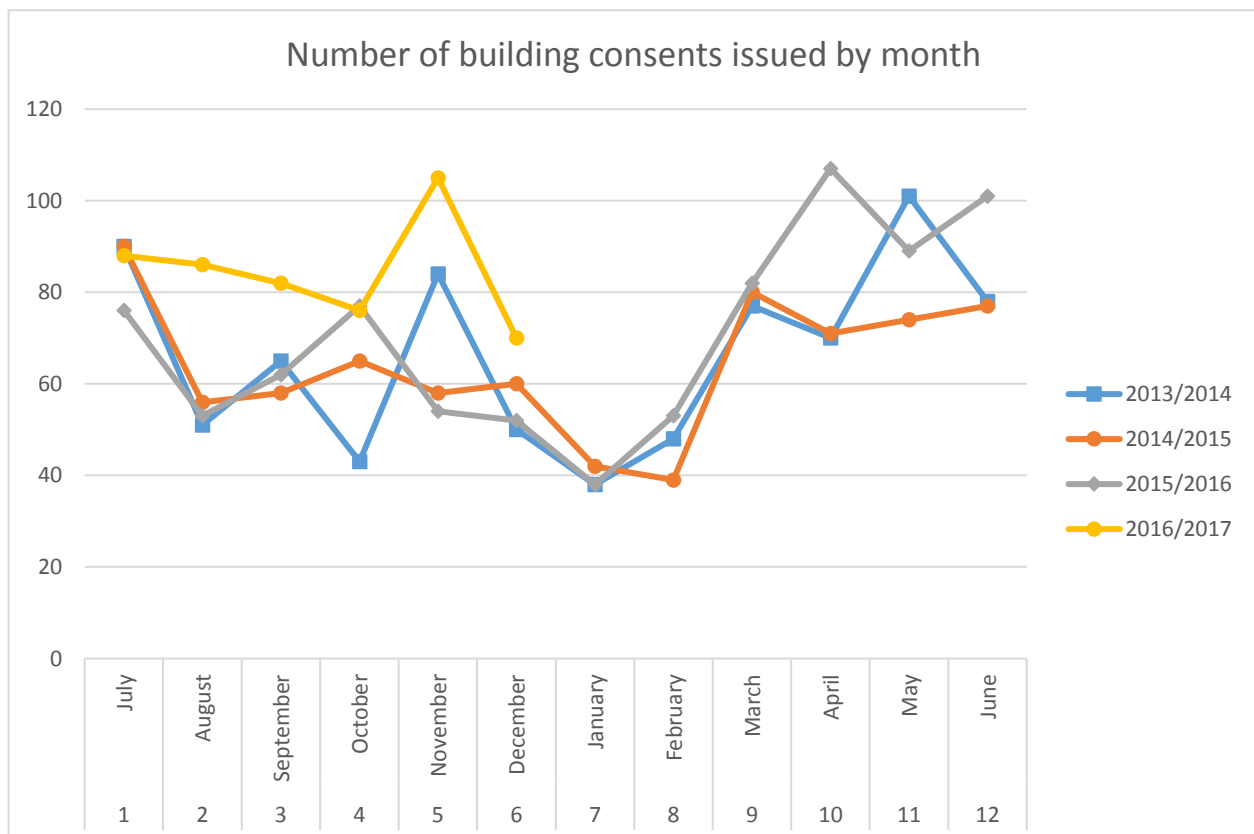
Staff

During this quarter we have received two Building Control Officers' resignations due to retirement. We have employed a new senior building control officer based out of Cromwell to replace one of these positions and are currently advertising for another.

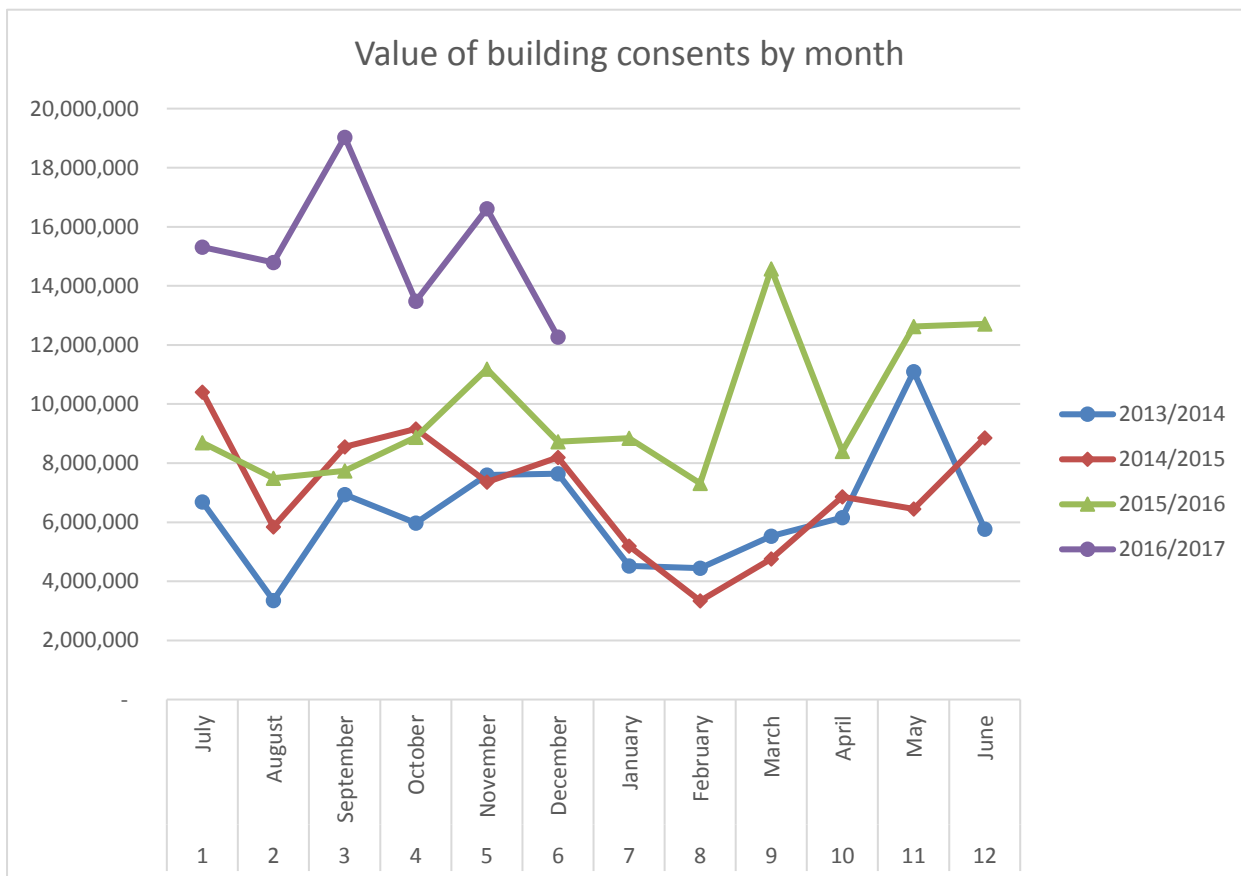
LIMs

246 LIMs during 1 October – 31 December.

Number Issued by Month					
Month	2013/2014		2014/2015	2015/2016	2016/2017
July	90		90	76	88
August	51		56	53	86
September	65		58	62	82
October	43		65	77	76
November	84		59	54	105
December	50		60	52	70
January	38		42	38	
February	48		39	53	
March	77		80	82	
April	70		71	107	
May	101		74	89	
June	78		77	101	
Grand Total	795		771	844	507



Number Issued by Value				
Month	2013/2014	2014/2015	2015/2016	2016/2017
July	6,689,217	10,410,031	8,691,463	15,316,389
August	3,355,376	5,846,351	7,490,249	14,798,895
September	6,944,115	8,551,268	7,746,178	19,035,423
October	5,974,252	9,160,165	8,880,789	13,481,879
November	7,594,899	7,368,192	11,185,486	16,609,418
December	7,642,416	8,198,023	8,730,997	12,268,049
January	4,521,211	5,192,937	8,843,449	
February	4,448,432	3,339,327	7,316,512	
March	5,533,098	4,762,850	14,576,248	
April	6,160,388	6,861,907	8,404,614	
May	11,102,742	6,452,630	12,630,872	
June	5,767,356	8,852,602	12,711,327	
Grand Total	75,733,502	84,996,283	117,208,184	91,510,053



VINCENT		\$
Alexandra Ward		
Agricultural - New farm shed	3	89,780
Residential - Dwelling alteration (internal only)	4	57,500
Residential - New Dwelling	5	2,363,000
Residential - New garage	3	111,500
Residential - Plumbing and drainage only	1	8,000
Alexandra Ward Total	16	2,629,780
Earnsclough-Manuherika Ward		
Agricultural - New farm shed	1	35,000
Residential - New Dwelling	1	260,000
Earnsclough-Manuherikia Ward Total	2	295,000
CROMWELL		\$
Agricultural - New farm shed	3	225,000
Commercial - New industrial	1	200,000
Commercial - Other	1	8,000
Commercial - Retail/cafe/restaurant/bar - additions and alterations	1	35,500
Residential - Dwelling additions and alterations	1	360,000
Residential - Heating appliance	1	5,000
Residential - New carport	1	5,000
Residential - New Dwelling	14	4,574,569
Residential - New units (multi-unit)	6	30,000
Cromwell Ward Total	29	5,443,069
MANIOTOTO		\$
Commercial - New retail/cafe/restaurant/bar	1	117,000
Commercial - Other	1	40,000
Residential - Dwelling alteration (internal only)	2	29,000
Residential - Heating appliance	2	6,300
Residential - Outbuilding alterations	1	50,000
Residential - Residential	1	30,000
Maniototo Ward Total	3	272,300
TEVIOT VALLEY		\$
Commercial - Education/childcare facilities - additions and	1	450,000
Residential - Dwelling additions and alterations	1	10,000
Residential - Dwelling alteration (internal only)	2	29,900
Residential - Heating appliance	1	4,000
Residential - New Dwelling	7	3,074,000
Residential - New garage	2	40,000
Teviot Valley Ward Total	14	3,607,900
Total for October to December 2016	69	12,248,049

ANALYSIS FOR JULY TO SEPTEMBER		\$
Agricultural - New farm shed	7	349,780
Commercial - Education/childcare facilities - additions and alterations	1	450,000
Commercial - New industrial	1	200,000
Commercial - New retail/cafe/restaurant/bar	1	117,000
Commercial - Other	2	48,000
Commercial - Retail/cafe/restaurant/bar - additions and alterations	1	35,500
Residential - Dwelling additions and alterations	2	370,000
Residential - Dwelling alteration (internal only)	8	116,400
Residential - Heating appliance	4	15,300
Residential - New carport	1	5,000
Residential - New Dwelling	27	10,271,569
Residential - New garage	5	151,500
Residential - New units (multi-unit)	6	30,000
Residential - Outbuilding alterations	1	50,000
Residential - Plumbing and drainage only	1	8,000
Residential - Residential	1	30,000
Total	69	1,224,809

Resource Consent

Number of Resource Consents Processed

In the period **1 October - 31 December 2016** a total of 134 resource consents were processed which is an increase of 32.7% on the same quarter in 2015 (101 resource consents), and up 21.8% from the previous quarter (110 resource consents processed for July to September quarter). The consents issued during this period were as follows:

- Non-notified delegated authority 119
- Non-notified to hearing 4
- Limited Notified (to hearing) 2
- Publicly Notified (to hearing) 4
- Outline Plans 5

Decision Processing Times

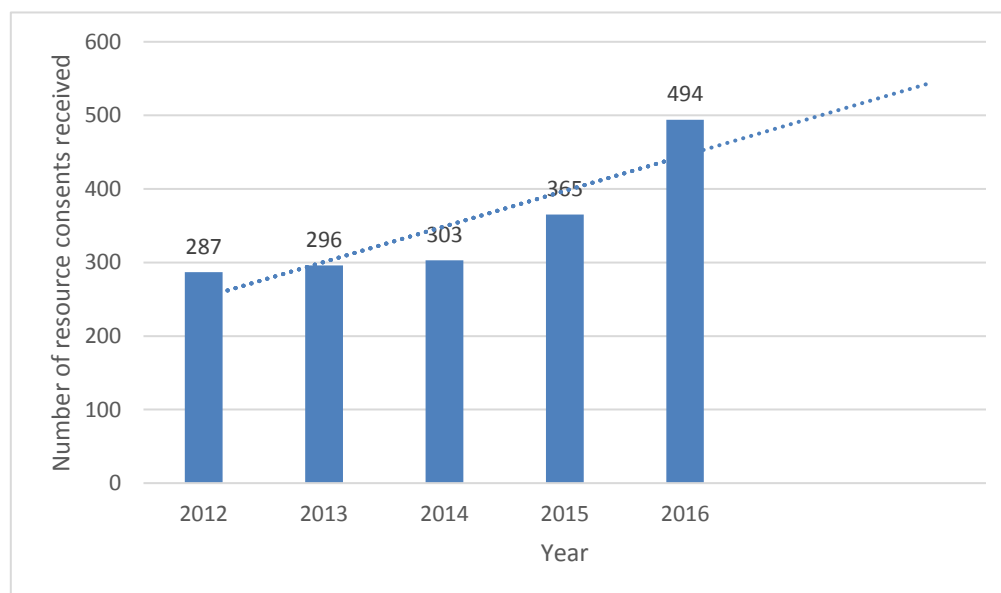
Of the 119 non notified delegated authority decisions notified, 95.16% were processed within statutory time frames. This decline in processing consent timeframes from the previous quarter was due to the resignation of the Planning Team Leader and a staff member away on leave. All of the non notified applications that went to hearing were processed within the statutory timeframes. All of the limited and notified applications were processed within the statutory timeframes. Overall for this quarter 2 of the 134 resource consents were not processed within the statutory timeframes (these applications were overtime by 3 to 5 days), resulting in overall 95.16% compliance with timeframes.

Resource Consents Numbers and Public Enquiries

For the year of 2016, a total of 494 applications were received, up 129 applications from the year before, representing nearly a 35.3% increase in applications from the previous year. Since 2012, resource consent applications received have been steadily increasing for each year (a 72.1% increase in four years from 287 in 2012). The numbers of applications received each year are outlined in the graph below, along with a predicting trend line.

The Planning Team answered 3,864 public enquiries this year and answered 1,234 enquires for this quarter which is down 8.9% on the previous quarter where 1,355 enquiries were answered. On average we received 14.5 enquiries per day over this quarter (excluding public holidays and Christmas break).

The number of resource consents received for this quarter totalled 138. a 1.5% increase on the previous quarter.



Alcohol Licensing

In May 2014 the Medical Officer of Health (MOH) appealed a decision by the District Licensing Committee to grant an off-licence to Alexandra Four Square. This has been sitting with them since that time awaiting a high court decision regarding a similar case.

A decision was issued in December that gave guidelines to the reporting agencies as to what was acceptable in respect to the layout of these premises. Consequently the MOH has withdrawn its appeal and we await its advice regarding renewals of that

application and the other grocery shop style off-licences which it has opposed.

District Licensing Committee

The hearing of the special licence application for the Omakau Trots which was adjourned on 27 June was reconvened. Initially the Police were concerned that by allowing a mix of on-site sales and BYO there would not be adequate measures in place to meet the object of the Act. As a result of discussions between the racing industry and the Police Commissioner, the opposition was subsequently withdrawn and the licence was approved as per the application.

Alcohol licensing quarterly statistics report for 1/10/16 to 31/12/16

On-licence, off-licence and club licence applications received:

Application Type	Risk Category				
	Very Low \$368.00	Low \$609.50	Medium \$816.50	High \$1,025.50	Very High \$1,207.50
On-licence new	2	3			
On-licence variation					
On-licence renewal	4	3			
Off-licence new	2	2			
Off-licence variation					
Off-licence renewal	8	2	1		
Club licence new					
Club licence variation					
Club licence renewal	2				
Total number	18	10	1		

Annual fees received:

Application Type	Risk Category				
	Very Low \$161.00	Low \$391.00	Medium \$632.50	High \$1,035.00	Very High \$1,437.50
On-licence	11	12			
Off-licence	25	6	1		
Club licence	6				
Total number	42	18	1		

Managers' certificate applications received:

Manager's certificates - new (\$316.25)	30
Manager's certificates - renewal (\$316.25)	44
Total number	74

Special licence applications received:

	Class 1 (\$575.00)	Class 2 (\$207.00)	Class 3 (\$63.25)
Special licences	12	11	17

Temporary authority applications received:

Temporary authority orders (\$296.70)	4
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At this stage we are ahead of budget having received 62% of our budgeted revenue and expenses being as per our half year expectation. Should this trend continue for the remainder of the year it is unlikely there will be a need to increase fees by rescinding the fee reduction motion moved by Council in 2013.

Environmental Health

With the recent employment of another Environmental Health Officer we should be well positioned for the future to meet Council's responsibilities under the Food Act 2014.

Recently MPI has sought submissions on proposals to replace the Food (Safety) Regulations 2002 and improve clarity on how businesses can meet the high-level outcomes of the Food Regulations 2015.

The submission made on behalf of Council supports:

- Simplifying the process for the lower risk activities.
- Lowering compliance costs for small operators.
- Removing the requirement for councils to develop and maintain a costly Quality Management Plan to allow them to verify low-risk operations.
- Giving councils the authority to manage verification and compliance time frames which suit the client, objective of the regulations and council resources.

The submission aims to minimise unnecessary process with the intention of reducing costs and processing times to customers. A decision on the review of this legislation is due by March 2017.

Shop Trading Hours Amendment Act 2016

The Shop Trading Hours Amendment Act 2016 came into effect on 30 August 2016. The Act provides that a territorial authority may have a Local Easter Sunday Trading Policy for the whole or part of their district, which would allow shops to trade on Easter Sunday. Following public notification of the draft policy seven submissions were received, five in support and two opposing the proposal. A hearing of the submissions and decision as to whether to adopt the policy has been set down for 25 January 2017.

MAKE THIS A BETTER WORLD

Make this a better world for those that succeed us

GOVERNANCE and corporate services

communications
administration buildings accounting
financial planning and reporting elected members' support
customer service and administration rates information systems
personnel



Governance & Corporate Services

The governance activity is at the forefront of everything we do. While the Council provides many different services, it is the governance activity that supports elected members to be effective and responsible decision-makers. Within this activity we **facilitate and support Council and community boards**, ensure agendas are published and available to the public, and run local body elections every three years.

The corporate services activities **provide support across the organisation** that allows Council to function efficiently and effectively. It includes our accounting, financial planning and reporting, rating, policy, information systems, communications, and customer service and administration activities.

This activity contributes to the following community outcomes:



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Communications

Customer use of our Council website continues to track upwards with 131,568 page views in this quarter (up 48% on the same quarter in 2015). The CODC Facebook page had climbed to 2392 page likes by the end of 2016 and this continues to be a popular platform for people to comment on and share Council news. The most popular post from the quarter was the video we made in November starring CEO Leanne Mash advertising our new Council cadet programme. The post had a reach of more than 10,000 people with 5500 views of the video and 70 shares and comments including "Very cool advert... CODC has become very sassy!"; "Cute way of advertising"; "Great opportunity for our local youth thanks CODC"; "Super cool approach to recruiting a couple of school leavers from the region"; "Very clever idea! Appropriate approach and cheap too!"

A special issue of the Council newsletter, *The FlipSide*, was published in November featuring profiles and contact details of the newly elected community board members and councillors. With the new team came some new opportunities for the public to engage with their elected representatives. Mayor Tim Cadogan introduced 'Councillor Connection' – an opportunity for individuals or groups to speak to Council prior to every Council meeting about any topic they

wish. Mayor Cadogan has also introduced regular Coffee & Chat sessions around the district.

The Welcome to Central Guide for new residents was updated and reprinted during the quarter, with a mayoral welcome and a few timely text updates to reflect changes since the last print – including the shared service arrangement with the Otago Regional Council and the new Otago emergency management website www.otagocdem.govt.nz.

The Central App was launched late 2016. It's described as "everything you need to know about what's happening in Central Otago, all in ONE place". The app, which is free to download, features local news, weather, sport, deals, information, events and much more including handy links to Council services and activities. The app is not a Council initiative but we are supporting it and liaising closely with the team behind it to provide information to add value to the app.

