



April to June 2018

QUARTERLY

ACTIVITIES
REPORT

Central Otago District Council

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OUR ACTIVITIES

This section provides a detailed overview of our activities from the last quarter and looks ahead to planned work for the next three months.

The groups of activities incorporate the core services we deliver. We give consideration to how these services contribute to community well-being in our decision-making process.

Governance and Corporate Services provides the internal processes and support required for the organisation to carry out its activities.

Three Waters Water / Wastewater / Stormwater

Drinking Water Supply, Legislative Monitoring and Reporting, New Connections, Maintenance, Replacement, Renewals, Resource Consent Monitoring and Renewals, Treatment and Management, Trade Waste Management, System Development, Connections, Open Channel Maintenance, Drain Clearance, Reticulation Management

Transportation

Sealed and Unsealed Roads, Signage and Traffic Services, Bridges, Maintenance and Renewals, Drainage, Vegetation Control, Street Cleaning, Minor Improvement Projects, Footpaths and Carparks, Winter Maintenance, Emergency Works, Asset Management, Road Safety

Other Infrastructure

Waste Minimisation, Elderly Persons' Housing, District/Commercial Property, Public Toilets, Airports

Community Services

Parks and Recreation, Cemeteries, Community Facilities, Libraries, Swimming Pools

District Development: Economic Development, Tourism, Community Planning, Visitor Information Centres, Central Otago Regional Identity, Promotions and Grants

Planning and Environment

Resource Management, Building Control, Alcohol Licensing, Dog Control and Registration, Environmental Health, Emergency Management

Governance and Corporate Services

Elected Members' Support, Administration Buildings, Personnel, Communications, Customer Services and Administration, Financial Planning & Reports, Information Systems

DECISIONS MADE TODAY

Decisions made today will affect tomorrow

THREE waters

Water Wastewater
Stormwater



THREE WATERS

Water, Wastewater, Stormwater

The water services activity provides water, wastewater, and stormwater services to the urban areas of Central Otago.

The water service team's goal is to operate and maintain the water systems and to provide water and wastewater services that meet the standards required by central and regional government public health and environmental quality standards at the lowest possible cost.

Our goal is to provide certainty in the quality and availability of residential water supplies, as well as education on water conservation.

We manage nine public water supply schemes, servicing approximately 14,500 residents. We supply the community with treated water at a suitable pressure and quantity. Each scheme is different but operates under the same basic process. Water is drawn from a lake, river or bore before being treated to a required standard. Treated water is then pumped to elevated storage reservoirs for distribution. The reservoirs ensure sufficient quantities are available for consumption and firefighting while the elevation produces the required pressure.

We manage eight public wastewater schemes, servicing approximately 12,500 residents. Each scheme pumps, reticulates and treats the wastewater generated by your household as well as from businesses and industrial processes. Wastewater is treated to a statutory standard and then discharged into a nearby water body or onto land. Privately owned septic tanks are used in townships without reticulated schemes.

Our stormwater activity provides for the safe removal of excess rainfall that does not naturally permeate into the ground. We manage stormwater for 10 townships. Stormwater is conveyed directly to waterways using piped infrastructure, natural water courses and open channels. We have a responsibility to ensure communities are not adversely impacted by localised flooding. This includes liaising closely with the roading activity on ponding issues. Flood risks from large catchments, like the Clutha and Taieri rivers for instance, are managed by the Otago Regional Council (ORC).

THIS ACTIVITY CONTRIBUTES TO THE FOLLOWING COMMUNITY OUTCOMES:

**THRIVING
ECONOMY**

**SUSTAINABLE
ENVIRONMENT**

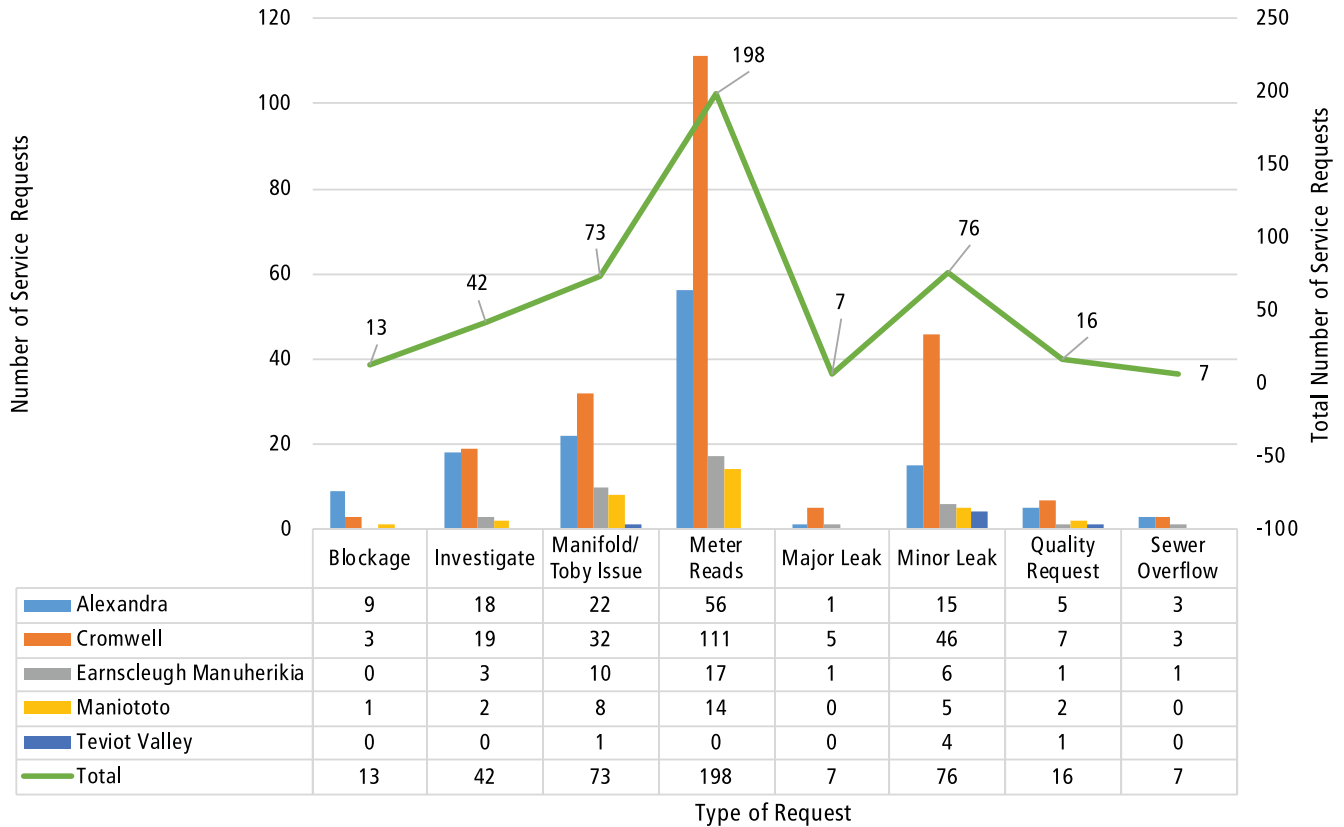
**SAFE & HEALTHY
COMMUNITY**

Water

Customer Services

Analysis of customer service requests for water, wastewater and stormwater over this quarter shows the majority of service requests relate to water meters and minor leaks. Typically water meter requests that relate to final meter reads are for property settlements, with the majority of these being in Cromwell and Alexandra. Manifold/toby issues generally relate to minor leaks.

Customer Service Requets - Apr - May-Jun 2018

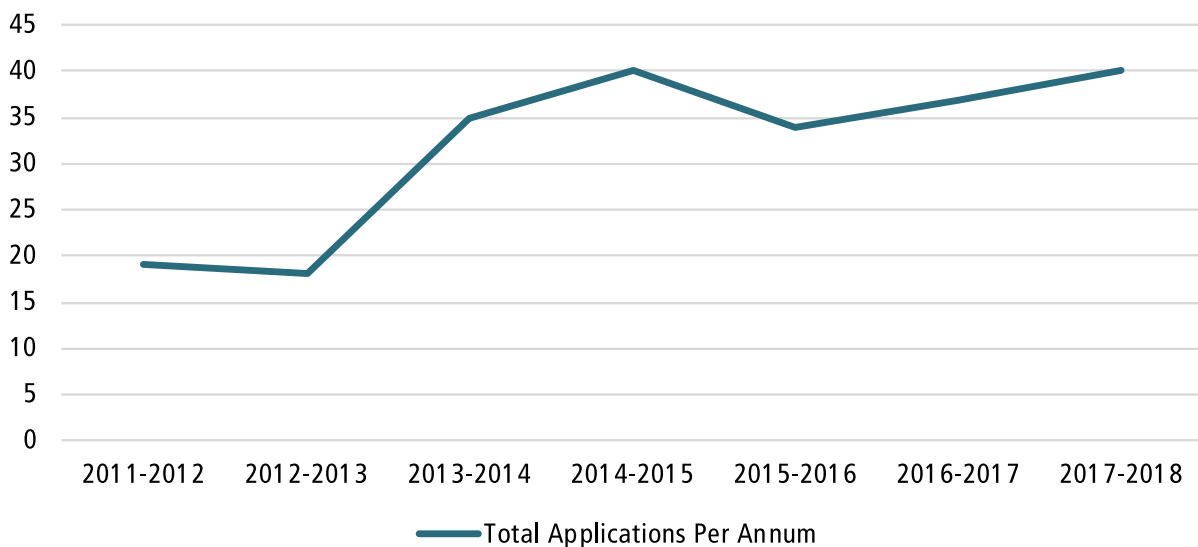


The high number of meter reads is a result of continued growth within the district where residents are requesting final meter reads prior to transfer of property ownership.

Consents/Activity Levels

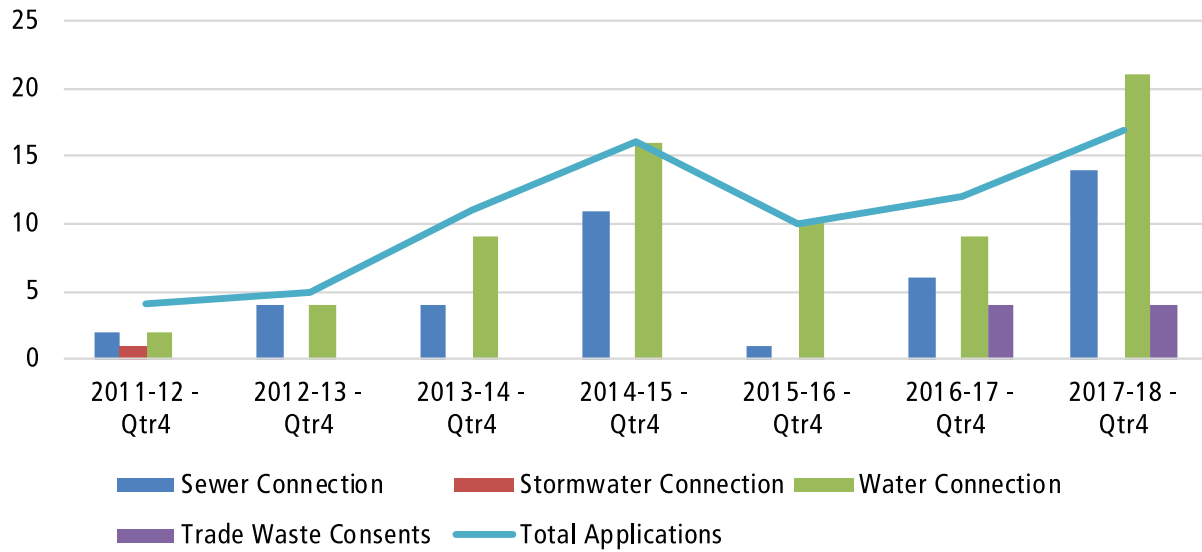
Council receives and processes applications for connection to the water, stormwater and wastewater reticulated networks. We also manage applications for consent to discharge trade waste to the wastewater network.

Water Application Received



The applications received for the 2017/18 financial year show an increase on the last couple of years and is similar to that of 2014/15.

Historic 3 Water Applications for Fourth Quarter



Connection applications can include a number of water, wastewater and stormwater connections on a single application. The total applications received in this quarter shows an increase in water and wastewater connections.

Omakau Water Supply

A temporary portable treatment plant has been connected to the existing plant in Omakau to reduce the likelihood of a boil water notice due to dirty water from the Manuherikia River. This is operating very well.



Inside the portable water treatment plant

Omakau Wastewater Ponds

The concrete wave band has been repaired after flood damage last year. The wave band stops the pond edge from eroding due to waves, wind and rain.

The level of one of the ponds was lowered to allow the repair of the concrete waveband. Sludge is also being removed from the ponds while the pond level is reduced for wave band repairs.

Two new baffle curtains have also been installed on one of the ponds to help in the operation of the Omakau Wastewater Plant while the concrete wave band repairs are finalised and sludge is removed. These baffles will help in the ongoing operation when repairs are completed. The baffles slow the pathway of the wastewater to enable better retention times and improve the biological treatment of the wastewater prior to discharge. 7



Repaired wave band in Pond 2



Baffles installed on Pond 1

Alexandra and Ranfurly Wastewater

The new inlet screens for Alexandra and Ranfurly wastewater treatment plants have been installed and are currently being commissioned. These screens will greatly improve the capture of contaminants and improve the entire treatment process at both plants.



Alexandra Screen



Ranfurly Screen

Alexandra Wastewater

The planned renewals of the four aerators is progressing and construction works is expected to begin next quarter. This work also involves some control changes to improve the overall performance of the treatment plant. This will address the continuous failures of the aerators in the aeration ditch.



Aeration ditch with four aerators

Clyde Wastewater

The significant project around the implementation of the Clyde wastewater scheme is starting with development of the full business case. This documents the reasons for the project, options considered, the expected costs, how the project will be funded, procurement plan, contracting strategy and measures of success.

A project governance group will convene within the next quarter. A dedicated project manager is also to be appointed.

Work is continuing on preparing the resource consent application and design of the pipeline to connect Clyde to the Alexandra wastewater treatment plant.

The pipeline design is progressing in conjunction with the Lake Dunstan Water Supply Pipeline as the two pipeline routes will likely share a similar path.



Draft Clyde Wastewater Network Layout

Ranfurly Stormwater

Recent rain in the Ranfurly area showed an issue with stormwater removal at the rear of the Ranfurly Stadium complex. The contractor has been inspecting the stormwater system and clearing blocked inlet grates and checking pipes for blockages.

A scruffy dome (yes this is an actual term) has also been installed onto a stormwater inlet to reduce the occurrence of blockages. The scruffy dome allows stormwater to enter while blocking larger debris. Due to its shape it performs much better than a flat grille. Further improvements to inlet and outlet grills are planned for late 2018.



Clearing a blocked stormwater inlet grate



Scruffy dome on stormwater inlet



Roxburgh Wastewater

The electrical switchboard and control box for the Roxburgh Tweed Street wastewater pumpstation is in a very poor condition. The renewal of this switchboard has been planned and will be installed and tested in the next quarter.

Tweed St Pump Station Switchboard

Pipe Renewals

Water main renewals for the 2017/18 year have been completed and the 2018/19 year programme is now underway.

Sites for wastewater and stormwater renewals are currently being prioritised. A full list of pipe renewal sites will be included in the October - December Quarterly Report.



Schaumann Street



Fox Street

Performance Measures: Water

Measure	Target	Q1	Q2	Q3	Q4	Comments
The percentage of real water loss from the network reticulation system (leaks, metering inaccuracies)	Target Current water loss <20%					Annual Measure, Visibility of this measure is not currently available per quarter.
Percentage of budgeted capital works completed annually	To complete more than 90% of budgeted capital works	15%	28%	38%	67%	Year to date expenditure vs annual plan budget.
Percentage of budgeted renewals completed annually	To complete more than 90% of budgeted renewals	21%	39%	56%	98%	Year to date expenditure vs annual plan budget.
Time with water per customer per annum (planned and unplanned)	To maintain supply to customers for $\geq 99\%$ of the time	99.9%	99.9%	99.9%	99.9%	
Fault response time to urgent call-outs Attendance: Resolution:	Target median time to get to site ≤ 2 hours Target median time to resolve ≤ 8 hours	N/A	236.87 238.37	186.92 188.92	70.03 149.98	Issues with recording of time to be addressed with the contractor. Generally actual response and resolution times are significantly better than the times recorded for these calls.
Fault response time to non-urgent call-outs Attendance: Resolution:	Target median time to get to site ≤ 24 hours Target median time to resolve ≤ 72 hours	20.83 24.42	43.04 49.06	98.78 116.97	49.76 54.03	Some issues with recording of time to be addressed with the contractor, however response times are not meeting the target and needs to be addressed.
The average consumption of water per day per resident	To maintain water demand at <600 L/person/day					Annual Measure, visibility of this measure is not currently available per quarter.
Total number of customer complaints for: • Water clarity • Water taste • Water odour • Water pressure and flow • Continuity of water supply • Responses to water service requests	≤ 13 per 1000 connections	0.44	2.19	3.73	5.27	Year to date.
Compliance with the NZ Drinking Water Standards Pt4: Bacterial: Pt5: Protozoal:	Compliance with Part 4: Bacterial All = Yes Compliance with Part 5: Protozoal All = No apart from Roxburgh	All = No All = No	All = No All = No	All = No All = No	All = Yes All = No	All treatment plants and distribution zones Comply with Part 4 Bacterial Compliance. No treatment plants comply with Part 5 Protozoal Compliance.

Performance Measures: Wastewater

Measure	Target	Q1	Q2	Q3	Q4	Comments
Number of complaints received from customers per 1000 connections	Number of sewage odour complaints \leq 1 per 1000 connections	0	0.26	0.38	0.64	Year to date
	Number of sewerage system faults and blockage complaints \leq 11 per 1000 connections	1.92	4.35	7.55	10.88	
	Number of complaints regarding responses to sewer service requests \leq 1 per 1000	0	0	0	0	
Percentage of budgeted capital works completed annually	To complete more than 90% of budgeted capital	19%	41%	69%	87%	Year to date expenditure vs annual plan budget.
Percentage of budgeted renewals completed annually	To complete more than 90% of budgeted renewals	7%	24%	47%	133%	Year to date expenditure vs annual plan budget. Expenditure includes carryover budgets from previous years.
Compliance with discharge consents	Number of abatement notices = 0	Nil	Nil	Nil	Nil	
	Number of infringement notices = 0					
	Number of enforcement orders = 0					
	Number of successful prosecutions = 0 Council target (all enforcement actions) = 0					
Fault response times	Target median time to get to site \leq 2 hours	0.23	21.93	1.92	1.00	Recording of attendance and resolution times improving.
	Target median time to resolve the problem \leq 8 hours	10.42	23.64	14.41	4.82	Continued work required to address these issues.
Number of dry weather sewerage overflows from sewerage scheme	Number of dry weather sewerage overflows \leq 1 per 1000 connections	0.38	1.28	2.18	3.2	Year to date

Performance Measures: Stormwater

Measure	Target	Q1	Q2	Q3	Q4	Comments
Percentage of budgeted capital works completed annually	To complete more than 90% of budgeted capital works	0%	0%	0%	0%	Heavy stormwater flows have restricted access to programmed work sites.
Percentage of budgeted renewals completed annually	To complete more than 90% of budgeted renewals	0%	0%	0%	0%	Heavy stormwater flows have restricted access to programmed work sites.
Compliance with discharge consents	Number of abatement notices = 0 Number of infringement notices = 0 Number of enforcement orders = 0 Number of successful prosecutions = 0 Total for all enforcement actions = 0	Nil	Nil	Nil	Nil	
Number of flooding events that occurred and habitable floors affected	Target number of habitable floors affected ≤1 per 1000 properties	Nil	Nil	Nil	Nil	
Response time to attend flood events	Target median time to get to site ≤ 2 hours	N/A	N/A	N/A	N/A	
Number of complaints received about stormwater performance	Total number of customer complaints ≤ 2 per 1000 properties	0.77	1.21	2.41	2.96	Year to date

ADD VALUE

Add value. Ask yourself is there a better way?

TRANSPORTATION

cycleways footpaths **car parks**
road safety **bridges** street lighting



TRANSPORTATION

Our Transportation activity enables the movement of goods, people and services across our district. We have 1886km of roads spreading throughout the district, with 1739km of rural roads and 147km of urban streets.

We have 175 bridges, just under 5000 culverts and close to 12,000 hectares of road reserves. Our focus for the next 10 years is to deliver an efficient, fully accessible, safe roading network.

THIS ACTIVITY CONTRIBUTES TO THE FOLLOWING COMMUNITY OUTCOMES:



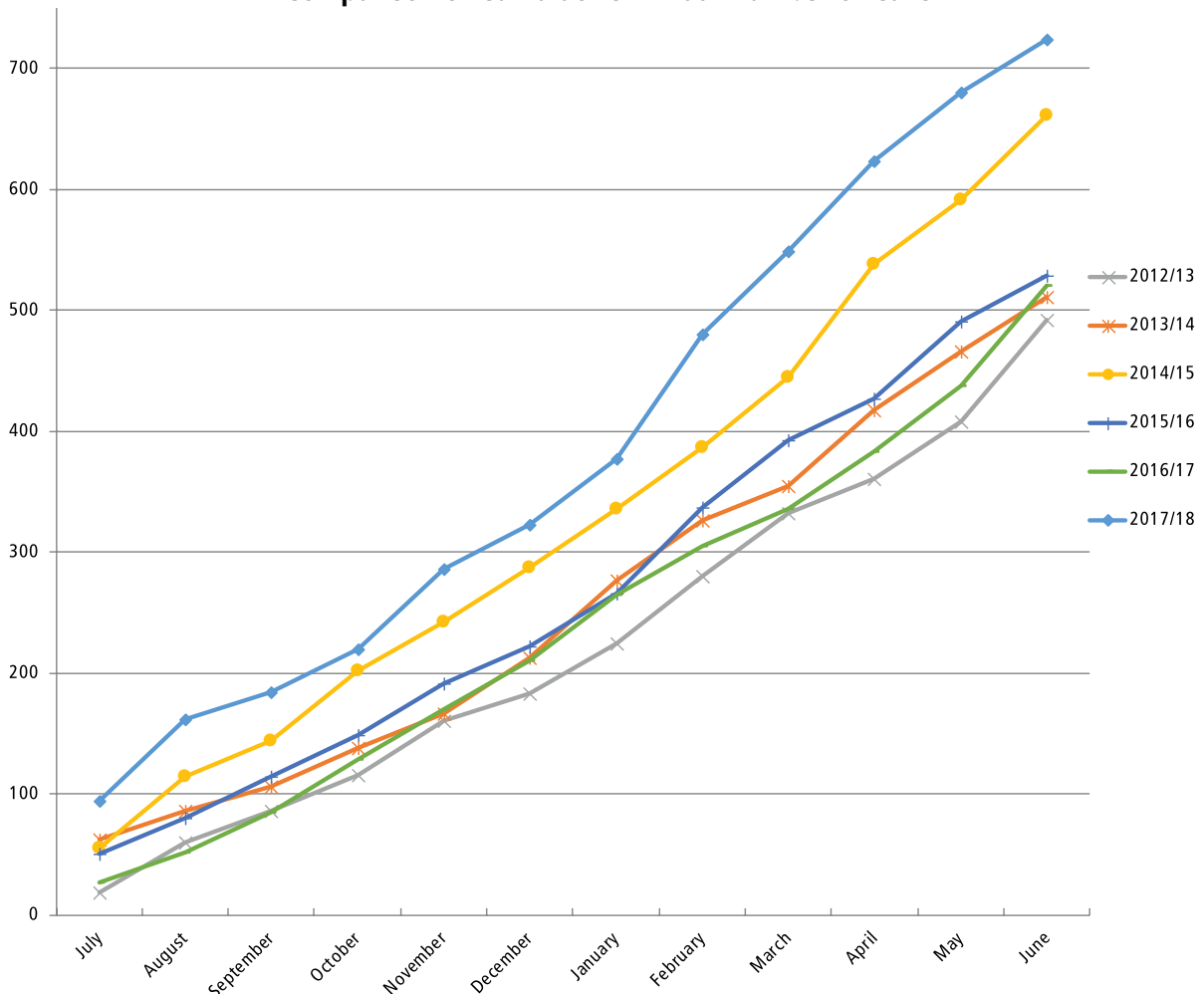
Timely Intervention

There has been a 24% increase in public calls during 2017-18 compared to 2016-17.

Much of the increase is from calls reporting drainage, bridging and flooding issues in July 2017 and February 2018. This was when several severe weather events occurred in the Maniototo, Manuherikia and Vincent wards.

The November 2017 flood event in Roxburgh did not result in a significant increase in customer calls.

Comparison of Cumulative Annual Number of Calls

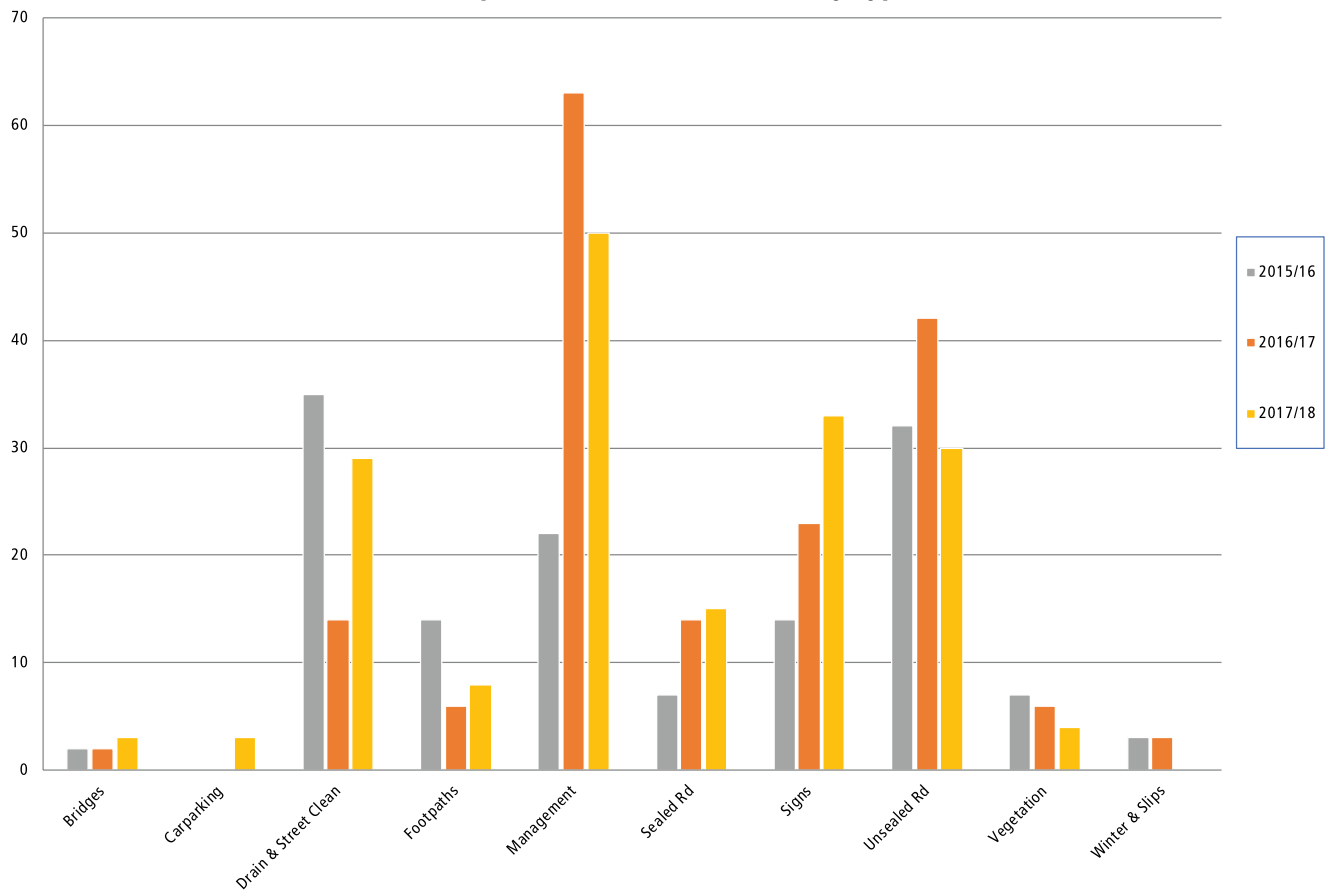


The total annual number of customer calls for the fourth quarter have remained largely unchanged from last year.

Year	2012/13	2013/14	2014/15	2015/16	2016/17	2017/18
Number of calls (fourth quarter)	160	154	216	136	184	175

Winter weather conditions experienced during the fourth quarter has driven a number of customer service calls for unsealed roads and road management issues. Road temperatures have ranged from -4° to 6°, which has created some localised issues with “freeze/thaw”.

Comparison of Quarter 4 Calls by Type



St Bathans Loop Road – 26 June 2018



Ida Valley Omakau Road – 26 June 2018

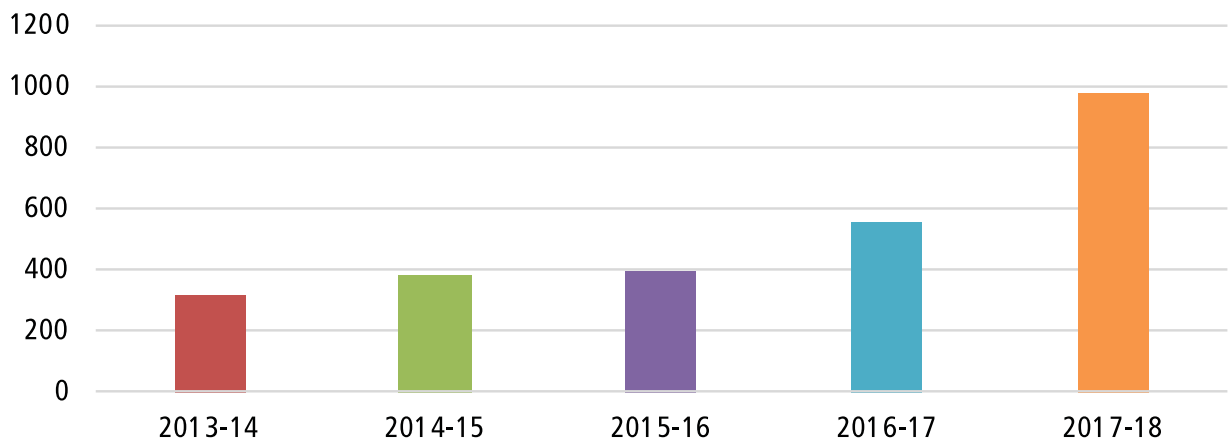


Hoar frost – 2 June 2018

Quick Response

The comparison of the number of consent applications received and processed in 2017-18 has almost doubled that received in 2016-17. The total numbers of consent applications have increased three-fold in the last five years.

Comparative Consent Numbers for Financial Year



Response times have remained below the two day average required to process an application despite this huge increase in workload. Council staff began using online systems in 2017-18 to assist with managing applications for Corridor Access Requests and Traffic Management Plans.

Type of Consent	Number of Applications Received				
	2013-14	2014-15	2015-16	2016-17	2017-18
Traffic Management Plans	92	127	112	124	234
Corridor Access Requests	142	170	148	245	587
License to Occupy	26	23	33	23	33
Yard encroachment	2	6	12	22	31
Vehicle crossings	30	34	63	116	60
Generic Traffic Management Plans	18	17	23	21	30
Road closures	8	6	6	6	9
Total Consent Numbers for Year	318	383	397	557	984
Total Processing Days for Year	511	227	247	1180	1644

Safety Outcomes

One serious crash occurred on a road managed by Council during the fourth quarter of this year.

In the same period last year, a number of serious crashes occurred. Three of these were likely to have involved riders attending the Brass Monkey motorcycle rally. This year Council staff worked with both the organisers of the rally and NZ Police to improve information and management of the key routes used by the majority of riders. Provisional data for June suggests that no serious crashes occurred involving motorcyclists.

Two fatalities occurred on local roads in 2017-18. One of these occurred on Coates Road (Alexandra Airport access) and the other was at the Clutha Street/Ventry Street intersection in Alexandra.

Overall trends on Central Otago District Council roads are showing an increase in the number of fatal and serious injury crashes over the last five years.

Council staff will prepare a report outlining causes and identify if there are any measures that could be taken to reverse this trend. This will include engineering, education and enforcement opportunities.

Comparison of Annual Crash Statistics on Local Roads (from 1 April to 31 March)*	2013/14	2014/15	2015/16	2016/17	2017/18
Number of serious crashes on local roads	5	7	10	7	10
Number of fatal crashes on local roads	1	0	0	2	2
Number of people seriously injured on local roads	5	7	11	8	12
Number of fatalities on local roads	1	0	0	2	2

* Confirmed crash data for serious injury crashes is only made available up to three months after the end of the financial year. Council reports cumulative figures based on the fourth quarter of the previous year, and the first three quarters of the current year.

2017/18 Renewals Programme

Reseal Programme

Due to budget constraints reseals programmed for completion in Naseby, rural areas of the Maniototo and Ophir needed to be deferred in 2017-18. One road in Ranfurly was also deferred to allow for water main works programmed for completion early in 2018-19. Overall, 18.9 kilometres of resealing was completed in the district by the end of the fourth quarter, compared with the total programme length of 20.9 kilometres.

All sites deferred in 2017-18 will be included in the 2018-19 reseal programme.

Metalling Programme

100.8 kilometres of metalling was constructed within the original budget.

A total of 92 kilometres of roads were re-metalled, with work completed in April. This excludes re-metalling work that was undertaken on roads classified as 'tracks' following the July floods.

Work to inspect and prepare the 2018-19 metalling programmes was undertaken in May and June. The sites for metalling in 2018/19 is now being finalised and will be included in the October - December Quarterly report.

Eco Seal Programme

The eco seal programme was completed in the second quarter of 2017-18, with all 2.1 kilometres constructed. A further site was added to the programme and completed in the third quarter.

The Eco seal budget for 2017-18 was originally \$76,000. Completion of all the sites cost a total of \$115,000. This was managed as part of the overall unsealed roads metalling costs.

Footpath Renewals

Footpath renewals have been undertaken in Roxburgh and Cromwell during this quarter. This has included footpath work included in the safety programme, as part of Council's roading Low-Cost Low Risk projects.



*Pedestrian crossing point kerb build-outs
- Waenga Drive, Cromwell*



*Footpath construction - Barry Ave
(Butchers Drive to Richards Beach Road)*

Bridges

Council staff have completed detailed assessment of three of the district's most significant bridges in 2017-18. Work to make these structures accessible to most heavy vehicles, including 50Max trucks, is now at detailed design stage.

Final designs for the strengthening work at Jedburgh Street Bridge in Roxburgh are substantially complete, with additional funding requested from the NZTA to enable construction in 2018-19.

Planned renewals work at Millers Flat Bridge is also due to be completed next year. This involves resurfacing of the deck to remove the bumps that occur when driving over the bridge.

Strengthening of the deck of the Green Bridge at Waipiata will be programmed as budgets and resources allow.

Work to improve the bridge approaches and deck joints at the Omakau Bridge over the Manuherikia River in response to customer concerns was substantially completed in this quarter.

In addition to the above works, the proposal to replace Bridge 94 on St Bathans Loop Road has been approved by Council and the NZTA as part of Emergency Works funding. This bridge was damaged by the July floods and the most cost-effective option being full replacement. Replacement of the bridge is programmed for 2018-19.

Street Lighting

A full audit of Council's street lights has been completed this quarter. This information is being used to confirm the work that has been completed as part of Council's LED street lighting upgrades to date, provide a validated inventory to Council's electricity supplier for billing purposes and plan the final phase of the LED upgrade programmed in 2018-19.

The NZTA have approved Council's request for the work to be funded at the increased Financial Assistance Rate of 85%. This has allowed Council to receive increased Financial Assistance on the \$511,000 spent to date. The estimated \$306,000 required to complete the upgrade will also receive this increased level of co-funding.

By 30 June, around 1,060 street lights had been re-fitted or replaced as LED lights. A further 680 LED lights were either held in stock or ordered. Approximately 100 LED lights for greenways and paths are still to be ordered. Work to install these lights is on going, and will represent nearly 95% of the street lighting owned and maintained by Council. All work regarding the LED programme will be completed in 2018/19.

Minor Improvement Programme

Fulton Hogan has been busy with construction of a number of projects this quarter that were included in Minor Improvements programme.

These projects are:

- Bannockburn wineries information kiosk
- Richards Beach Road turning area
- Bannockburn Road / Richards Beach Road intersection upgrade
- Bannockburn Road cycle path (Cromwell to Bannockburn Bridge section)
- Pedestrian crossing point upgrades, Waenga Drive (with an additional site on Gair Avenue identified and completed)

Work on the Roxburgh Campervan Dump Station upgrade and Sunderland Street parking provision in Clyde have been deferred until 2018-19 to align with other work programmes and weather.



Richards Beach Turning Circle ready for resurfacing – surfacing to be completed Spring 2018.



Grader shaping the cycleway on Bannockburn Road



Cycle Trail section (between Bannockburn Bridge and Pearson Road)

Performance Measures: Transportation

Measure	Target	Q1	Q2	Q3	Q4	Comments
Percentage of budgeted capital works completed annually.	100% of the budgeted works completed and 100% of the budget spent				94% of budgeted works completed. 94% of budget spent.	Not achieved Figures are cumulative. Response to repair July's flood damage impacted confirmation of renewals/improvements works and budgets for annual programme.
Average length of time to issue a consent for access to a road	≤ 2 days	1.6	2.8	2.1	1.7	Achieved 984 consents processed. 1644 days cumulative processing time to issue.
Percentage of sealed local road network that is resurfaced	≥ 3.8% (20km) per annum	0	0	2.4% (12.5km)	3.6% (18.9km)	Not achieved Anticipated 17-18 reseal length of 20.9km.
Number of service requests	< 600	184	323	549	724	Not achieved Figures are cumulative and include all Road Management category calls.
Number of service requests from customers responded to within 10 days	≥ 90%	91%	81%	94%	96%	Achieved 8/179 (including Road Management calls) outside of 10 day target in Q4.
Change from previous year in number of fatalities and serious injury crashes on local road network	Stable or decreasing trend	+1 fatalities and serious injury crashes	+4 fatalities and serious injury crashes	+2 fatalities and serious injury crashes	+4 fatalities and serious injury crashes	Not achieved Numbers are cumulative across the year Number of fatal and serious injury crashes (April 2017 – March 2018) = 14. Increase of 4 from previous year (confirmed data).
Number of journeys impacted by unplanned events (Resilience)	< 16,423	13,773	14,692	14,692	15,285	Achieved Q1 figure includes all July flood event closures. No unplanned closures occurred in Q3. Closures in Q4 related to snow closures on Danseys Pass and Moa Flat Road. Figures are cumulative and measure road closures as a result of resilience issues on the network.

CREATE GOOD INFRASTRUCTURE

Create good infrastructure in a non-invasive way

OTHER infrastructure

waste minimisation airports
elderly persons' housing public toilets
district/commercial property



WASTE MINIMISATION

Through our Waste Management activity, we collect and dispose of your rubbish, and provide access to transfer stations, green waste sites and recycling drop-off facilities. In the Waste Minimisation side of our activity our focus is to lead, facilitate and educate the community on wiser use of resources and environmental sustainability.

THIS ACTIVITY CONTRIBUTES TO THE FOLLOWING COMMUNITY OUTCOMES:

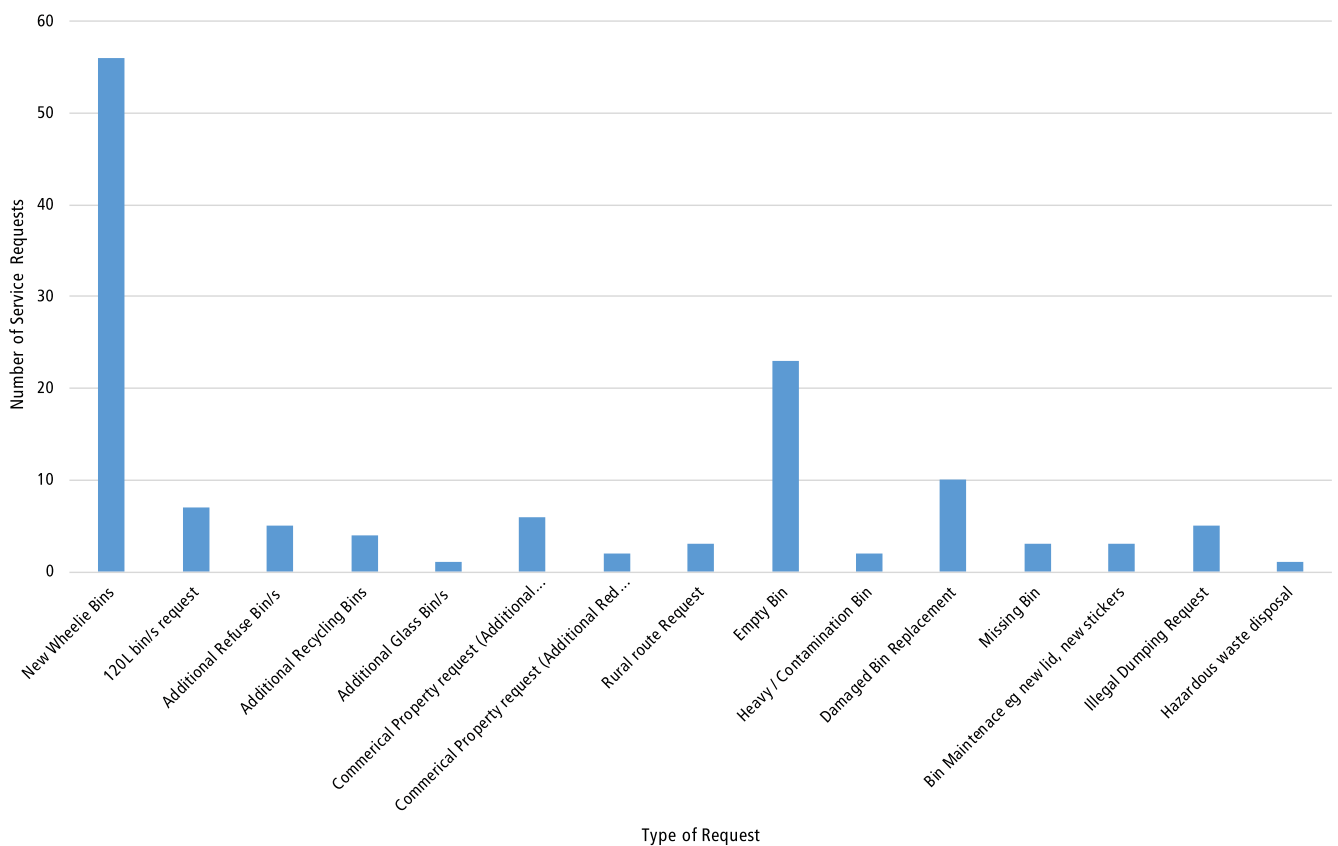
SUSTAINABLE ENVIRONMENT

SAFE & HEALTHY COMMUNITY

Customer Service Requests

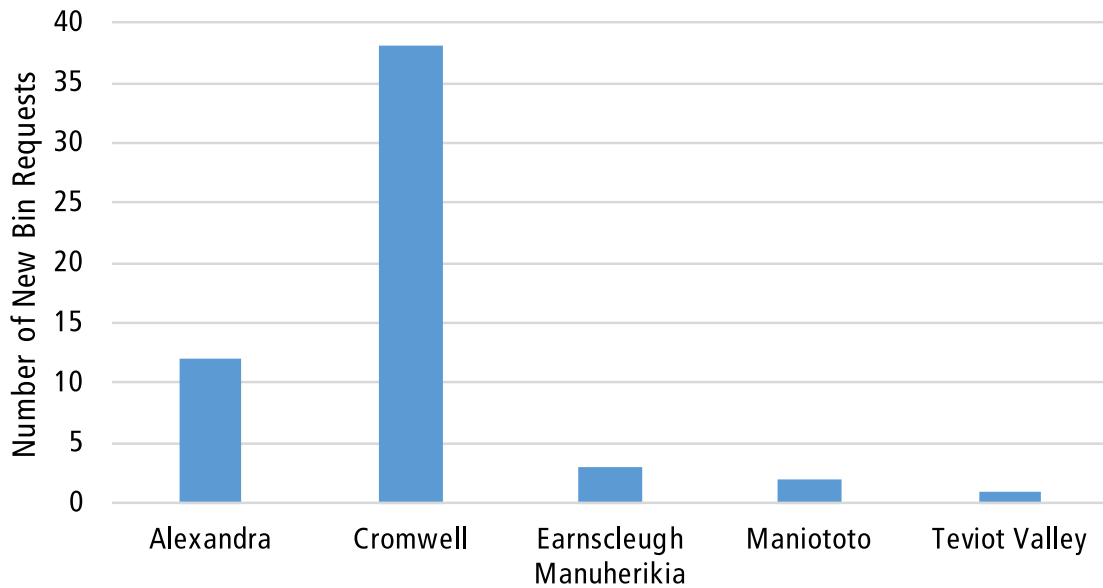
Analysis of customer service requests for waste services over this quarter show the majority of requests relate to new bin services.

Customer Service Requests: Jan - March 2018



New bin requests are typically for new builds with the majority of these being in Cromwell. This reflects the continued growth within the district.

New Wheelie Bins



Work undertaken last quarter

Waste Management and Minimisation Plan 2018

The Waste and Property Infrastructure Committee approved the Waste Management and Minimisation Plan 2018. Thirteen submissions were considered as part of the consultation process. The plan can be found on the Central Otago District Council website.

Smart Bins

Installation of the solar powered compacting bins have been established at Omakau.

Transfer Stations

Issues with the soak-hole outside the boundary of the Cromwell transfer station results in water backing up to the drain outside the weighbridge booth when it rains. Fulton Hogan is working on resolving this.

Hazardous waste training has been undertaken by six transfer station staff. Purchase of the two lockable hazardous waste containers for chemical storage at Cromwell and Alexandra Transfer Stations is underway. The new service for disposal of hazardous waste will be introduced in the 2018/19 financial year.

Asbestos

Some material dumped in the cleanfill area has been found that was confirmed as containing asbestos. The area has been cordoned off and closed to the public. The material was cleaned up by Southern Insulation and disposed of in the landfill as Special Waste.



Smart Bins at Omakau



Flooding at the Cromwell Transfer Station weighbridge

Kerbside Collection Services

New initiatives from the 2018 Waste Management and Minimisation Plan have been implemented. The kerbside collection changed to a two-weekly collection for mixed recycling (yellow bin) and an 8-weekly collection for glass (blue bin).

An extension to the rural routes refuse and recycling routes is being phased in from 1 July 2018. Feedback from rural residents has been positive and there has been a steady stream of residents moving from the private refuse collection to the three bin Council service.

Kerbside calendars have been updated with the new recycling information. Calendars have been made available through service centres, Central App and the CODC website. Delivery of the calendars to households will be undertaken during the first week of August.

Kerbside Bin Survey

Six weeks of glass and mixed recycling bin surveys were undertaken in sample areas in Alexandra, Clyde and Cromwell. Bin contamination was assessed visually and bins tagged with labels to provide feedback and give information on how residents were going with their recycling. Classification of contamination in the bins ranged from no contamination ("Wow" bin tag); single or small item of contamination ("Ooops" bin tag); and many or large items of contamination ("On No!" bin tag).

Most of the residents are doing a great job with the glass and mixed recycling bins. The response from householders has been positive.

The team tagged 305 glass bins in the survey area and preliminary results found 74% of the bins had no visible contamination; 18% of bins had single or minor contamination and 9% of bins had high contamination. In the high contamination category the breakdown consisted of 22% cans; 5% food; 29% cardboard/paper; 25% soft plastics (bags) 18% plastic; 1% other such as meat trays, sheet glass.



Bin survey team tagging a Wow bin



Bin survey team tagging an Ooops bin



Contaminated glass bin

Education

REAP Community Education for Sustainable Living Programme

New staff member Abi Hawkins started work as Community Sustainability Facilitator in May. Abi's background is in Environmental Biology and Environmental Education.



Waste Free Living workshops with Kate Meads

Four workshops were held in Alexandra, Cromwell and Ranfurly. Workshop numbers have shown a steady increase from 45 attendees in 2016, 53 attendees in 2017 and 63 this year.

The workshops this year had 29 people attending in Cromwell, eight in Ranfurly and 26 in Alexandra.

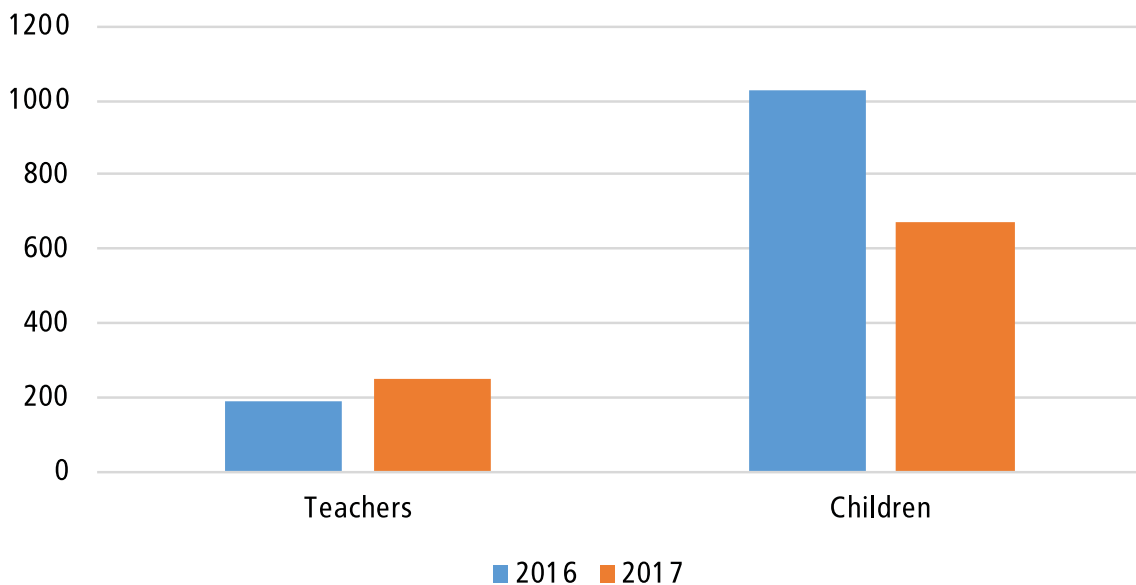


The Central Otago EnviroSchools Programme

The EnviroSchools programme is working with 11 of the 22 schools in the Central Otago district. A session is carried out with the Early Childhood teachers once every term.

The graph below indicates the number of participants in the EnviroSchools activities in 2016 and 2017.

Number involved in EnviroSchools Activities



A full day student and teacher workshop with the theme of 'Waste' was held in Frankton for all Central Otago EnviroSchools. Over 40 students attended the day with a visit to Victoria Flat landfill and the trial worm farm also on this site. Terrace School visited Wastebusters to understand recycling in our region. St Gerard's, Clyde and Tarras Schools have been busy with waste reduction and have signed onto Plastic Free July.

Work to be undertaken next quarter

Waste Management

- Close landfill monitoring continues in September.

Transfer Station

- Line marking to be undertaken in September when the ground temperature increases.
- A new speed hump will be installed in July at Alexandra Transfer Station. This will remedy the problem of vehicles speeding in the weigh station area.

Kerbside Collection Services

- The kerbside recycling and glass bin survey will be undertaken again later in the year. This will be used to monitor the impact of changes to the kerbside bin frequency.
- Visual assessment of the glass at the transfer stations to be undertaken – this is ongoing work in resolving

issues with contamination in the glass bin and work towards re-establishing recycling of Central Otago District Council glass.

Education

- Clyde, St Gerard's and Tarras Schools will continue their Plastic Free quest in term three.
- A principal's workshop is being planned for August. This will take the form of a business breakfast and will give principals the opportunity to share a space to discuss EnviroSchools and strategies.
- Central Otago Reap are undertaking planning for activities at the Thyme and Blossom Festivals.

∞ Performance Measures: Waste Minimisation

Measure	Target	2017/18	Comments
Total quantity to landfill in tonnes per year	Incremental year on year reduction	9,208 Tonnes	There was an increase of 16% (1,299 Tonnes) more material sent to Victoria Flats landfill this year as compared to last year. This increase includes the growth in demand at the transfer stations and the increase in number of kerbside collection wheelie bins. Glass tonnage to landfill since the rejection of Central Otago District Council glass in Q2 from Parkburn Quarry has increased in the landfill totals. This amounts to 525.04 tonnes. Construction and demolition waste has been unaccounted for since July 2017. This material is diverted from the Cromwell Transfer Station and amounts to 730.45 tonnes for 2017/18. Wastewater sludge and screenings is also accounted for in this total. This amounts to 220.78 tonnes.
Total amount of rubbish and recycling generated per rateable property	Incremental year on year reduction (measured as rubbish + recycling)	11,719 Tonnes / 13,525 Properties = 866 kg / property	The total tonnage of waste and recyclables generated per rateable property in the district has increased by 8% in comparison with the corresponding period of the previous year.
Total amount recycled in tonnes per year	Incremental year on year increase	2,511 Tonnes	There was a 15% decrease in the quantity of recycling recorded during the period compared to the same period in the previous year.
Average weight of the kerbside collection rubbish bin	Incremental year on year reduction in wheelie bin weight (kg/# of bins collected)	22 kg	The average weight of the kerbside rubbish collection bins remained the same as compared to last year.
Percentage of residents satisfied with CODC's waste minimisation education	Customer satisfaction ≥ 90%	94% Satisfaction	The 'CODC Residents Survey August 2018' report indicated a 94% satisfaction with CODC's 'Waste Minimisation Education' service.

OTHER INFRASTRUCTURE

We provide community housing, predominantly for the elderly. Council owns 98 flats located in Alexandra, Clyde, Cromwell, Ranfurly and Roxburgh. We provide public toilets in towns across the district and at recreation facilities and parks. We own and lease a variety of commercial and farm properties, and develop land for sale. The income from commercial property is used to fund other Council costs. We manage the assets at the airports at Alexandra, Cromwell and Roxburgh. The users are generally recreational private pilots and some commercial users. There is also an increasing interest in private hangers with residential annex. We hold a number of land parcels, currently being used as forestry blocks. These forests provide an amenity value for the community for walking and biking, and have potential for future development.

THIS ACTIVITY CONTRIBUTES TO THE FOLLOWING COMMUNITY OUTCOME



THRIVING ECONOMY

Alexandra Airport

Replacement of the bi-folding doors between the terminal and the Aero Club area was completed at the beginning of May.

In late June, late July and early August 2018 Alexandra Airport will be the base for testing and development of unmanned aircraft. This is for outside of sight drone testing as part of a proposal to deliver products.

While not requiring Council consent, it is happening in our district and the Alexandra Ward from the Airport. The operator is putting out notices to advise the community of the activity. The scheduled activity periods are over 21 - 28 June, 21 - 26 July and 5 - 17 August. The use of the airspace is dealt with by the Civil Aviation Authority.

This will be another opportunity to put Central Otago and the Alexandra Airport in the news.

[Click here](#) to read the Community Notice content.

[Click here](#) to read a recent article in the IEEE (an online technology advancement publicity website) describing how this technology is intended to be used in the Vanuatu Islands for vaccine delivery.

There may be enquiries from residents who are concerned about drones for no other reason than that they are drones.

Some key messages would be:

- The activities are approved by the Civil Aviation Authority of NZ.
- The activities are in accordance with the NZ Privacy Act 1993.
- Skybase has aviation-industry best practice Safety Management Systems.
- The airspace test area will be a restricted area and is located such that there will be no imposition to any current airspace user. Manned aircraft always have right of way.
- Agricultural activities will not be affected.
- This is one activity that does have the potential to lead to commercial proposals here.
- The project is already being noticed on a global scale.

Elderly Persons' Housing

Annual smoke alarm checks

Annual smoke alarm checks were carried out in each of the units in early April. All units were fitted with one photoelectric smoke alarm with long life batteries which have a minimum lifespan of eight years. This is a

legislative requirement that came into force on 1 July 2016.

The annual Council Unit Survey forms were also posted out to all 90 tenants who had until 20 April 2018 to respond.

54 were returned, giving a return rate of 60%.

The questions focused on:

- internal décor
- the unit being warm and dry
- catering for mobility issues
- maintenance of grassed areas
- responsiveness and timelessness of maintenance repairs reported
- overall satisfaction with Council units.

The overall satisfaction level is 91% but this has been dropping since 2014/15 when it was sitting at 98%. The steady rental increases may be driving the tenant's expectation of what is being delivered to them in terms of service.

The level of dissatisfaction with the warmth and dryness of the units increased from 2.04% to 9.26%. This could be attributed to the increasing cost of electricity and increased media attention on poor conditions in rental units nationally. It is hoped the current lining and insulating of exterior concrete walls and the double glazing programme that has been promoted in the draft 10-Year Plan will help to address this.

The dissatisfaction level of the maintenance of the grassed areas increased from 20.41% to 27.78%.

The dissatisfaction for timeliness of maintenance repairs increased from 4.08% to 9.26%. This result was disappointing and needs to be improved on. We may need to look at a robust tracking system of the Service Requests and how we arrange the work moving forward, in conjunction with advising the tenant that if the issue is not considered urgent what the expected time frame for action will be.

The last question in the survey asked "How would you rate your overall satisfaction with Council units?" It is interesting that this result was 98% opposed to the average satisfaction rate of 91% across the other five questions. So while this is a general question, the targeted questions also assist to understand tenant's satisfaction.

Rent Increase - 1 July 2018

Council policy states: "rent will be increased by the annual increase in market rental from one year to the next. Also, tenants who are paying under the market rental shall also have a shortfall catch up of no more than \$5.00 per week applied."

Council considered the implications of the 1 July 2018 market rent increase during its 10-Year Plan workshop in January 2018 and made no change to the policy.

The table below shows a summary of the rent increase per week by area given that the rent increase policy affects tenants differently.

No. tenants: No change	7		3	2	12
No. tenants: Catch up amount only	3		3		
Increase per week	\$3		\$5		
No. tenants: Market rent increase only	10	3	21	10	8
Increase range per week	\$10 - \$15	\$15	\$10 - \$15	\$5	\$5
No. tenants: Market rent and catch up	3		2	1	
Increase range per week	14-\$20		\$18 - \$20	\$10	
Vacant	0	0	2	2	6

The provisions of the Residential Tenancies Act 1986 require the landlord to give the tenant at least (60) days' notice of the intention to increase the rent on a property. Accordingly letters were delivered by hand on Friday 29 June 2018. If the tenant was not home the letter was left in their mailbox.

The letter also refers the tenant to Work and Income New Zealand for advice regarding eligibility for the accommodation supplement.

Along with the letter, a copy of the new Kerbside Collection calendar will be handed out to the tenants.

Alexandra Units

Scoping work to undertake insulation, board and battening on internal concrete block walls was completed and work at four units was undertaken in June.

Usually, this work would be undertaken when units become vacant and an internal refurbishment is done. However, the occupancy in the units is settled and not presenting an opportunity to do the work.

In order for the work to be done with the tenant in situ, MDF board was used rather than gib board.

Cromwell Units

Two units were vacated early May.

One of these tenancies was for a very long time. A letter received from the tenant's niece stated 'Best Regards and many thanks for being part of the happiness of my aunt's life'.

Ranfurlly Units

A long-term tenant vacated one of the units at the beginning of May.

Public Toilets

New Cromwell Public Toilets (Murray Terrace)

Photofilm images were installed early March.



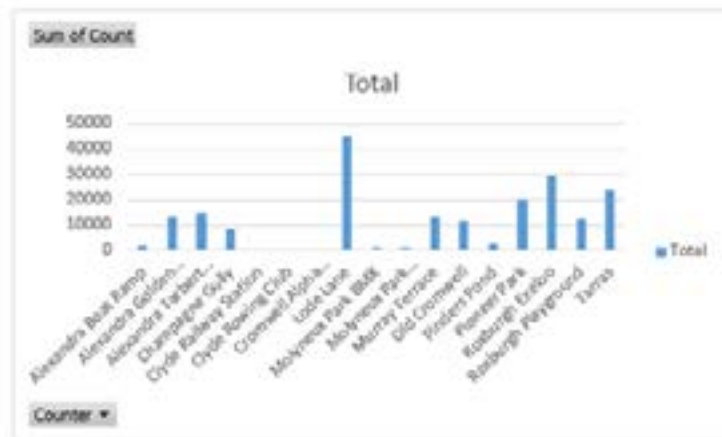
Tarras Public Toilets

Landscaping around the treatment plant was completed.



Public Toilet Data Report

Row Labels	Sum of Count
Alexandra Boat Ramp	1723
Alexandra Golden Block	12893
Alexandra Tarbert Street	14580
Champagne Gully	8525
Clyde Railway Station	176
Clyde Rowing Club	42
Cromwell Alpha Street	233
Lode Lane	45102
Molyneux Park BMX	1054
Molyneux Park Playground	930
Murray Terrace	12991
Old Cromwell	11761
Pinders Pond	2396
Pioneer Park	20310
Roxburgh Exeloo	29555
Roxburgh Playground	12234
Tarras	23607
Grand Total	198112



Cromwell Mall

Fulton Hogan completed the repair to the pavers within Cromwell Mall in mid-June.

Contractors brought to Council's attention the root systems that were the cause of many trip hazards being reported within the mall area.



Cromwell Service Centre

The Chambers was set up as a temporary meeting room that can now be booked through the Cromwell Chambers Meeting room calendar.

Having this space helps free up more room in the main Cromwell office.

Cromwell Community Board meetings are now being held in the Cromwell Hall Supper Room. This room can be booked through the Cromwell Memorial Hall calendar.

A new bike rack was installed in late April located by the back door of the Service Centre. The old one was offered to the BMX bike park.



Other Property

Central Stories Building

The Central Cultural Centre Trust approved its residual funds to be used on heating and ventilation maintenance, exterior plaster repairs and painting with the remaining balance to be put towards the replacement of the leaking flat roof.

The property team is now working on securing contractors to carry out this work in the coming months.

The Central Stories building was tagged with graffiti on the wall facing the tennis courts. This was reported to Alexandra Police, who met with the Central Otago District Council Property team onsite. The police advised they would increase their presence within Pioneer Park over the following few weeks with nightly patrols around the building.

The majority of the graffiti can be seen in the image (right) and the full repaint of the building will take care of it.



Clyde Museum Feasibility Study

The feasibility study to help determine the future of the Clyde Museum's buildings and collection is well underway. The first community workshop was organised for Sunday 1 July. The workshop was presented to the public as an I ♥ Clyde Heritage Day run by the Clyde Historical Museum Incorporated.

All three Museums were to be open to the public and brochures given out for the walk around the "4th Museum" – Clyde's Historic Precinct. Local café owners and businesses came on board for the event and offered specials on the day.

The community were asked to answer four key questions:

- ♥ Is having a museum in Clyde important to you and why?
- ♥ What would you like to see in your Clyde Museums?
- ♥ Did you have a favourite item on display in the Clyde Museums today? What was it and why?
- ♥ Is there a story you would like the museums to tell?

The community could complete the survey online, on the day at the museums, or on hardcopy which was delivered to Clyde households.

The Pines Alexandra

Transpower contracted Electrix to remove any trees within fall distance of the transmission lines in the corridor between Dunstan Road and the river.

This work will occur during the week of 2 July. Felled trees will be donated to the Salvation Army. Messaging will go out to the public.



YOU CAN HELP

You can help shape the future of Central Otago

COMMUNITY

services

Tourism Libraries swimming pools
economic development cemeteries visitor information centres
Central Otago Regional Identity
community planning Parks and recreation
promotion and grants community facilities



PARKS, RESERVES & CEMETERIES

Access to parks, reserves, rivers and recreational facilities is important for our overall well-being. Maintaining a variety of high quality open spaces for the enjoyment of our community is what makes our district an attractive place to live, work and play.

Council's parks team looks after 13 sport grounds or domains, more than 200 hectares of reserve land, eight cycling and walking tracks, 15 playgrounds, three skateboard facilities, a bike park and swimming dams or lakes.

The provision of cemeteries assists with peace of mind for people, knowing their loved ones will rest in peaceful, well-kept environments. Council is responsible for nine cemeteries in our district, and cemetery trusts manage the balance of them.

THIS ACTIVITY CONTRIBUTES TO THE FOLLOWING COMMUNITY OUTCOMES:



**THRIVING
ECONOMY**

**SUSTAINABLE
ENVIRONMENT**

**SAFE & HEALTHY
COMMUNITY**

Parks and Reserves

Central Otago District Council has employed a new Parks and Recreation Manager. Gordon Bailey has previously held positions at councils in Queenstown and Gore.

- Activities for the Open Spaces contract this quarter include – ensuring irrigation systems are ready for winter, autumn tidy up across all parks, remove bulrushes from Lanes Dam, preparations and ongoing sportsground maintenance for winter codes and annual bedding planted for spring display.
- Cromwell – improvements have been made to the irrigation around the flower beds at Anderson Park Rose Garden, replacement roses have been planted and compost added.
- We are having continued issues with loss of water at Lanes Dam, which was identified when the water race was closed off for maintenance. Suspected leaks will be monitored in conjunction with the race company once the dam is full again for spring.
- River track work completed to reinstate a section after slumping following the Roxburgh floods including installation of a culvert under the track.
- Worked with the local RSAs to supply and install flagpoles ahead of Anzac Day at Ranfurly, Roxburgh and Millers Flat War Memorials.
- Signs have been installed along Butcher Drive, Cromwell advising there is to be no parking on the grass and no fires to mitigate the fire risk on this grass slope.
- After an extensive consultation period the Clyde Reserves Management Plan was adopted and is now available on Councils website.
- The Parks Team recognise the loss of Jolyon Manning in April, who established Jolendale Park and bequeathed it to the community under a QE11 covenant.

Cemeteries

Burials for April 2018

	Ashes	Grave	Total
Alexandra	2	1	3
Clyde	0	0	0
Cromwell	1	1	2
Naseby	0	0	0
Omakau	0	0	0
Ranfurly	0	1	1

Burials for May 2018

	Ashes	Grave	Total
Alexandra	1	2	3
Clyde	0	1	1
Cromwell	1	2	3
Naseby	0	0	0
Omakau	0	0	0
Ranfurly	1	0	1

Burials for June 2018

	Ashes	Grave	Total
Alexandra	1	2	3
Clyde	0	1	1
Cromwell	0	2	2
Naseby	0	0	0
Omakau	0	0	0
Ranfurly	1	0	1

Cemetery records for Alexandra, Clyde, Omakau (Blacks) and Nevis have been available online since March 2018.

COMMUNITY FACILITIES, LIBRARIES & SWIMMING POOLS

Our community facilities and buildings provide local community hubs for social, sporting and cultural interaction.

CODC provides a joint library service with Queenstown Lakes District Council. In our district we run libraries in Alexandra, Clyde, Cromwell, Roxburgh and Maniototo, and we have a partnership with schools in Millers Flat and Omakau. We aim to provide our community with the highest quality library service to meet the informational, educational, recreational and cultural needs of the community.

Our swimming pools contribute to the health and well-being of our community and add to the attractiveness of the area. They provide a place for people to learn to swim, particularly for our young people, which we recognise as being vitally important when so much of our district is surrounded by water. We manage the Cromwell Swim Centre and Molyneux Aquatic Centre directly, along with a community swimming pool in Ranfurly. Millers Flat is operated by a community trust and the Teviot Valley Community Board financially supports the school to facilitate swimming.

THIS ACTIVITY CONTRIBUTES TO THE FOLLOWING COMMUNITY OUTCOMES:

**THRIVING
ECONOMY**

**SAFE & HEALTHY
COMMUNITY**

Alexandra Community Centre

The Dunstan High School Formal was held at the Alexandra Community Centre on 5 May. There were 220 students in attendance at this event and it was reported that all went well.



Cromwell Memorial Hall

The Cromwell Memorial Hall was rekeyed to the Council security key system late April leaving only two Council buildings remaining to be changed over.

Lowburn Hall - Girl Guides Thinking Day Event



The Cromwell Girl Guide and Brownie units hosted the International World Association of Girl Guides and Girl Scouts Thinking Day activity at the Lowburn Hall on Saturday 3 March. This included participants from Wanaka and Queenstown.

The Cromwell College Art Teacher has designed the mural from the guides' ideas and the girls spent the day on Saturday 3 March painting.

With the consent of the Lowburn Hall Committee and the Cromwell Community Board, it was agreed to erect the mural on the exterior wall of the Lowburn Public Toilets. The finished wall painting can be seen on the Lowburn Hall facing the playground.

Maniototo Stadium

As part of the planned maintenance schedule, the mezzanine floors and wooden stairway were sanded down and recoated with polyurethane in early April. The court's surface is scheduled for July.

Naseby Public Toilets

The soak pit at the toilet block was no longer draining during rainfall causing stormwater to flow back into the disabled toilet block. Work was authorised to clear and reset the soak pit.

Naseby Swimming Dam – Amenity Block

The amenity block was open from December until after Easter while the dam was full. The amenity block was then drained down and closed for the season. The Naseby Dam was also drained down for the season.



Naseby Town Hall

The Red Cross used the Naseby Town Hall as a day base for an exercise that it undertook in early May.

The group was also given permission to use the vacant section behind the Town Hall to erect their "Air Shelter" as seen in the photos below.



Ophir Hall

The project to renovate the kitchen at the Ophir Hall was completed by late April. The kitchen was then used for a community dinner and was hailed as a huge success.

This project was made possible due to funding from The Ophir Hall Committee Ophir Welfare Committee, Central Lakes Trust, Otago Community Trust and the Bob Turnbull Trust.



Before



After

Ranfurly Town Hall

The hall was the venue for the Maniototo Area School Formal held on 6 April.

Wallace Memorial Rooms and Rental Unit

After ongoing wastewater blockage issues, it was identified at the beginning of April that the clay pipe network under and behind the building had partially collapsed in several places.

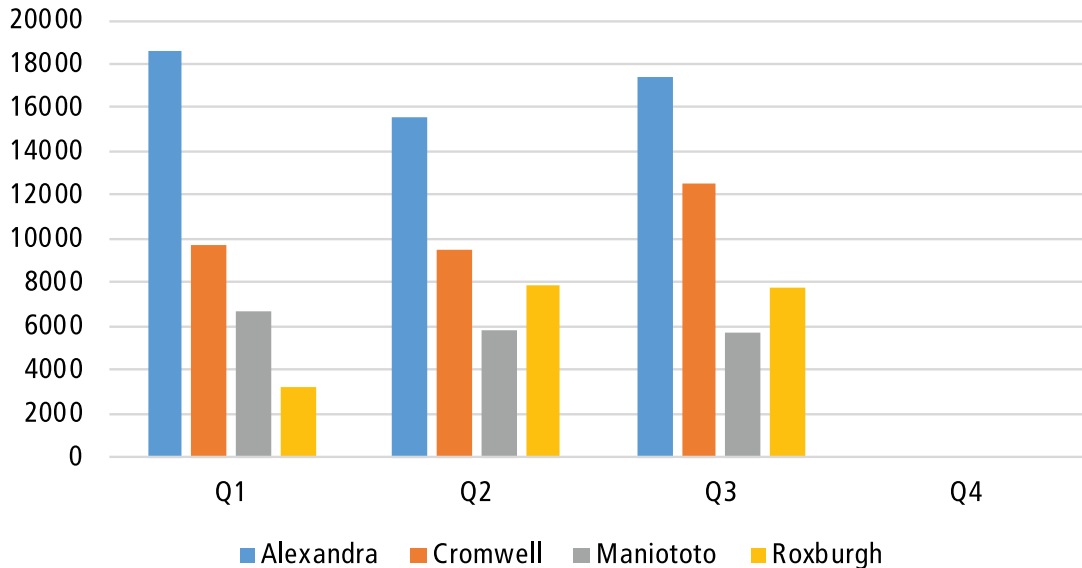
This clay network serviced four toilets, two kitchens and one bathroom. The pipes have been replaced with PVC. Remedial concrete work was then undertaken by Council's maintenance officer over the following few weeks.

Central Otago Libraries

Visitors

Library visitors this quarter shows the expected drop off in numbers, with seasonal workers and holidaymakers leaving for the winter season. When compared with the same period last year however, visitors have increased by over 22%. Maniototo Public Library visitors increase in the cooler months, as children spend time in the library at lunchtimes. A total of 36,919 people passed through the doors of our four largest branches, which have door counters available.

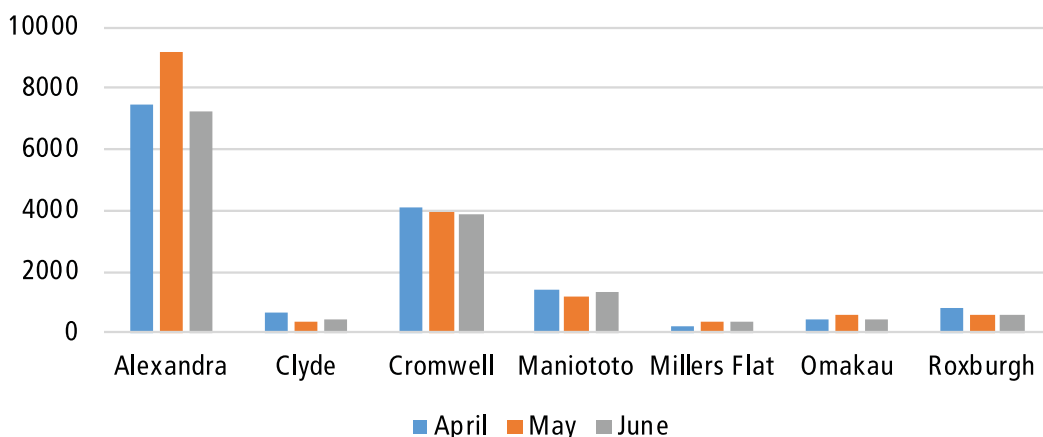
Door Counters 2017/18



Physical Items Issued

Our libraries have had a busy quarter with over 45,000 checkouts. The checkouts in May peaked with 16,209 items issued, while June was quieter with 14,156 items issued.

Checkouts by branch



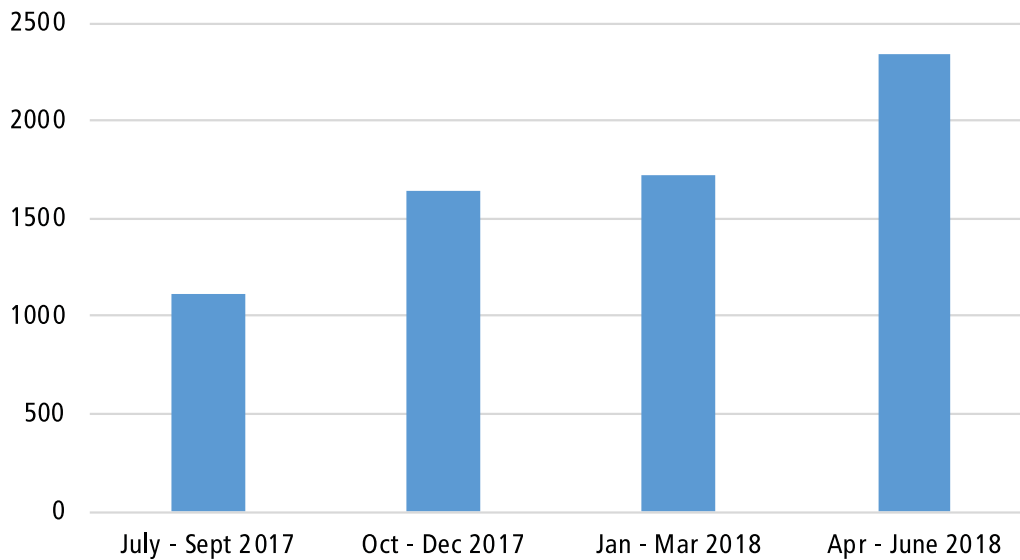
New Borrowers

205 new borrowers have joined Central Otago Libraries this quarter, on par with the same period last year (206). The majority of new borrowers register online, rather than using the paper-based form. Borrowers then come to the library to have contact details verified and a card issued.

New Items Added

The fourth quarter traditionally sees the largest number of new items added to our collection, as our suppliers work to process all items within the current financial year. In the fourth quarter this year 2,340 new items were added across our seven branches, including books for all ages, DVD's, magazines and talking books.

New Items Added



Items Held

A total of 78,649 physical items are held in Central Otago Libraries. Our most popular genres are General Fiction, Thrillers, Crime and Romances.

Digital Collections

ePlatform

Whealers ePlatform now holds 1,753 eBook titles in our shared platform with Queenstown Lakes Libraries.

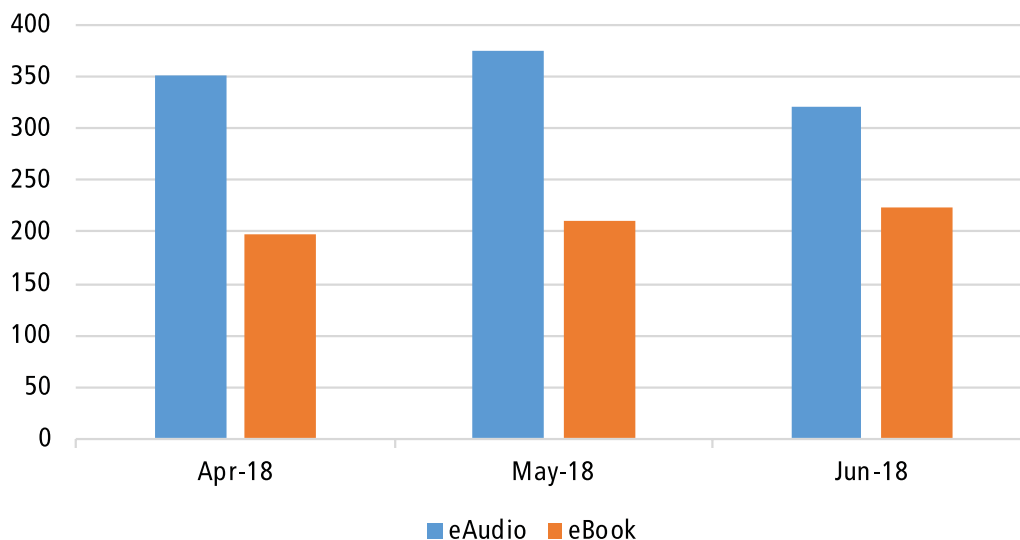
This platform is not performing as well as our others and we are investigating ways to boost usage, including better marketing to improve customer awareness. We believe our new website will help visibility of this platform.

BorrowBox

This platform goes from strength to strength, with borrowers from across the district eagerly waiting for new titles to be added.

The Southlib Consortium holds 1,452 eAudiobooks and 1,790 eBooks in its shared collection.

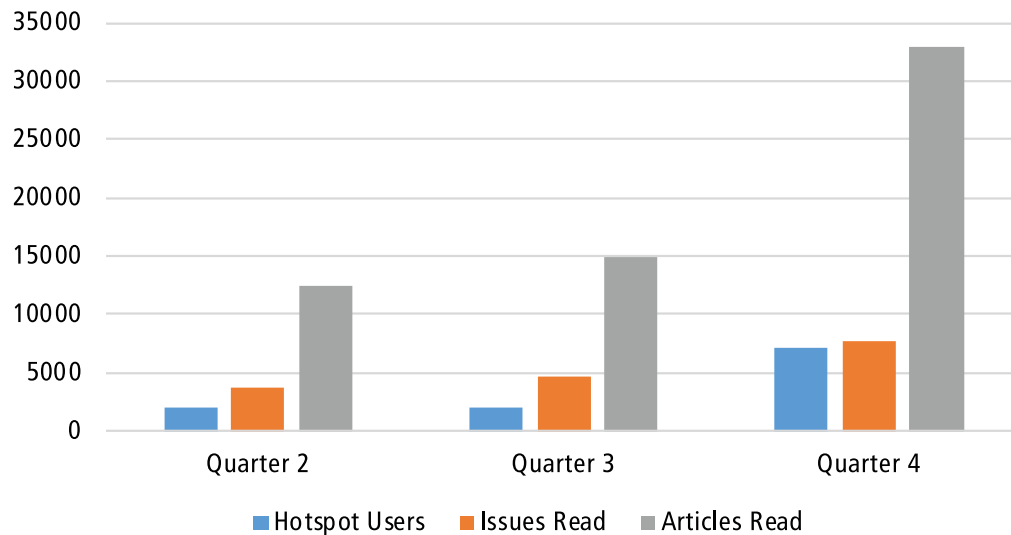
Borrow Box



PressReader

Our platform for online newspapers and magazines is growing rapidly with our hotspot users growing from 2,079 in the first three months to 7,109 in this quarter, a rise of over 237%. The number of issues read has more than doubled and the number of articles read has grown by 164%. Our most popular publications continue to be the *Otago Daily Times*, the *Southland Times* and the *New Zealand Woman's Weekly*. Newspapers and magazines from around the world, including USA and the UK have been downloaded by our borrowers.

Press Reader

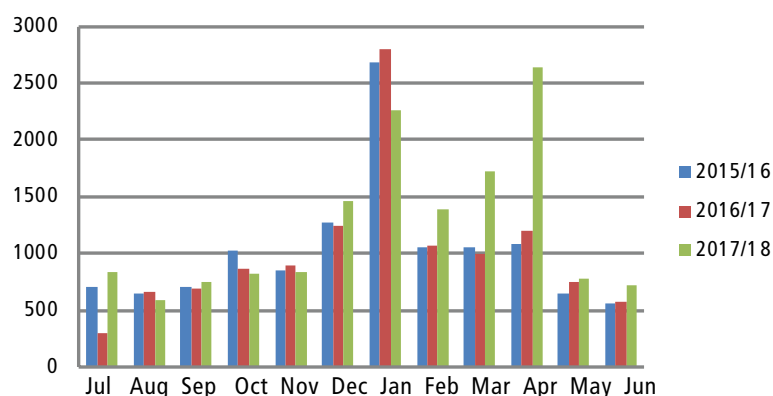


Swim Centres

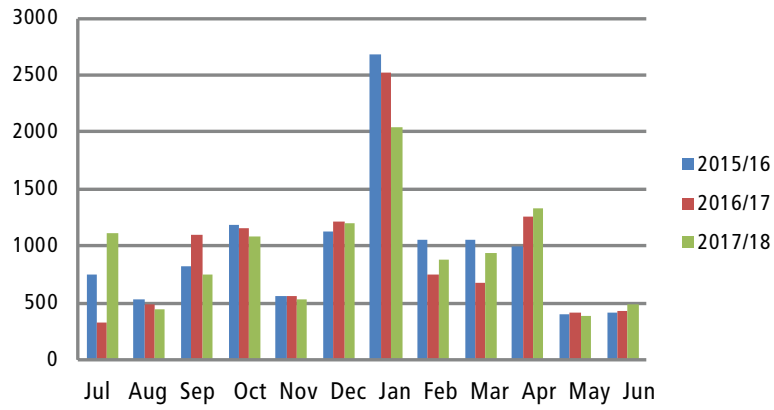
- Both the Cromwell Swim Centre and Molyneux Aquatic Centre have had steady patronage over the last quarter but with winter arriving some numbers have dropped a little.
- The Molyneux Aquatic Centre outdoor pool closed during the period following another successful Soggy Doggy Splash event.
- Cromwell Swim Centre lost its team leader however a replacement has been appointed and will start mid-July.
- Planned maintenance shutdowns for both pools will take place in July.
- Both pools hold good stocks of swimming gear and associated equipment for sale.

Cromwell Swim Centre

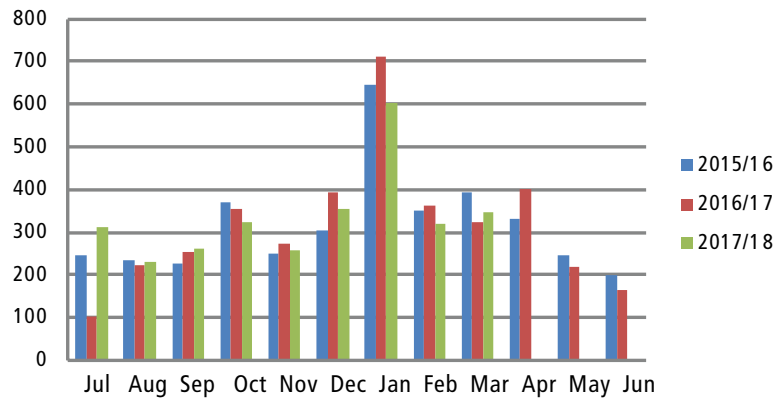
Adults



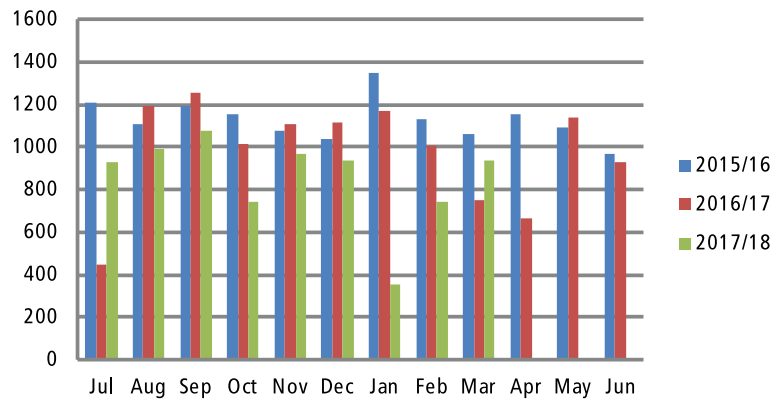
Children



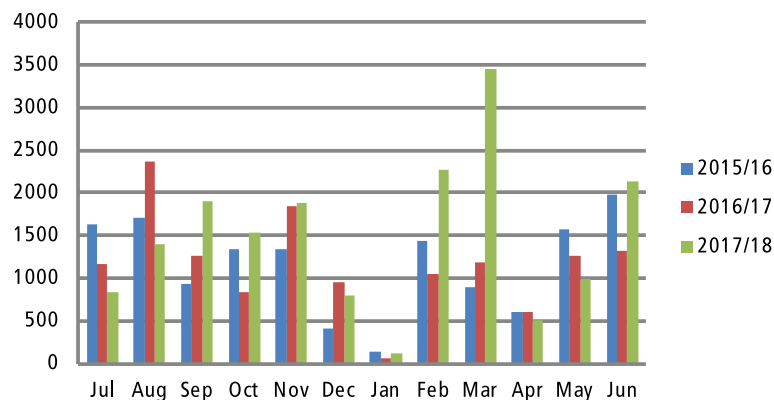
Preschoolers



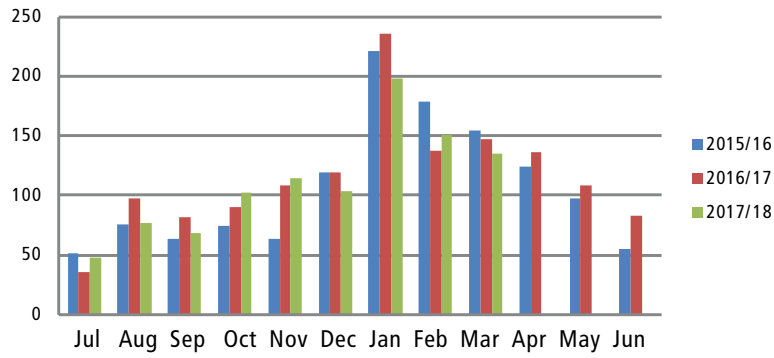
Members Visits



Central Otago Swim School

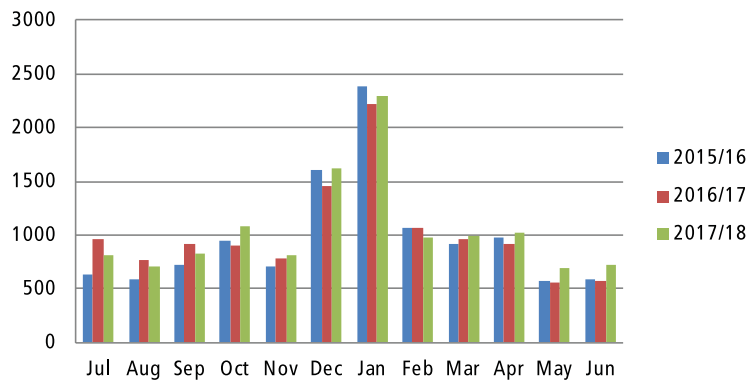


Card Holders - Gold cards and Tertiary

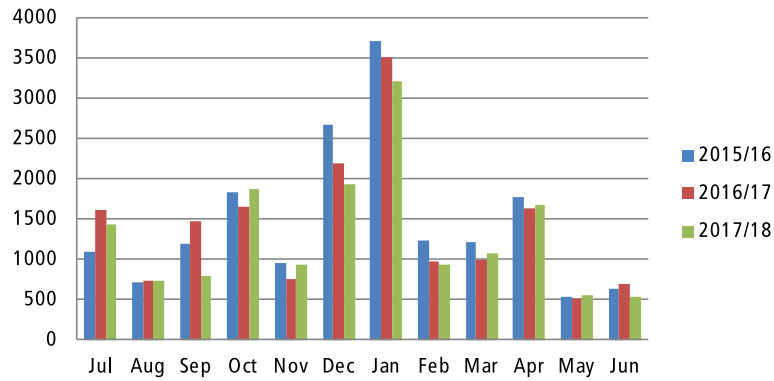


Molyneux Aquatic Centre

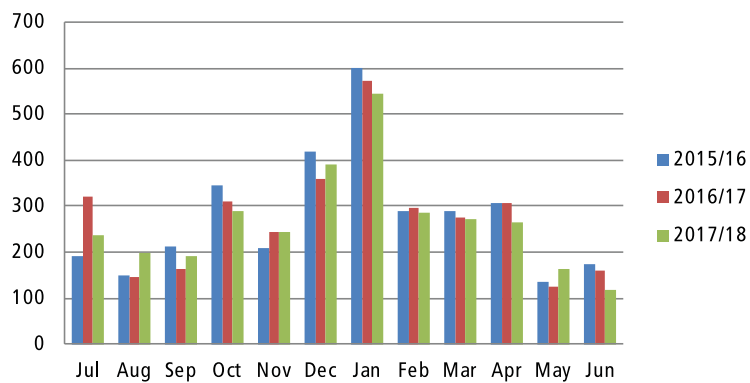
Adults



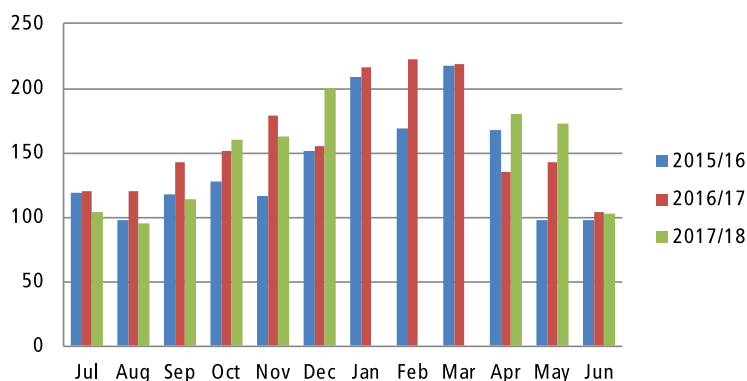
Children



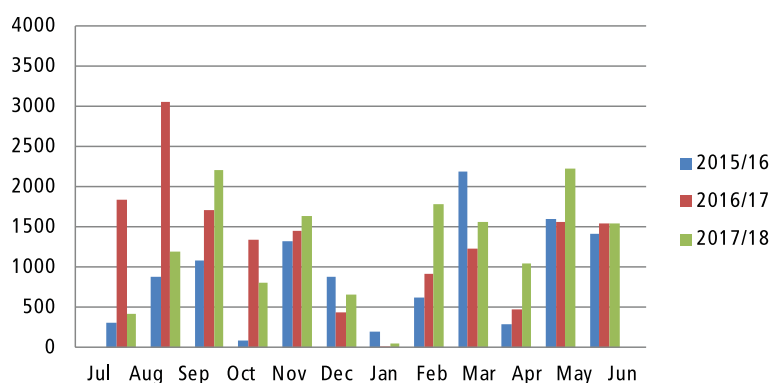
Preschoolers



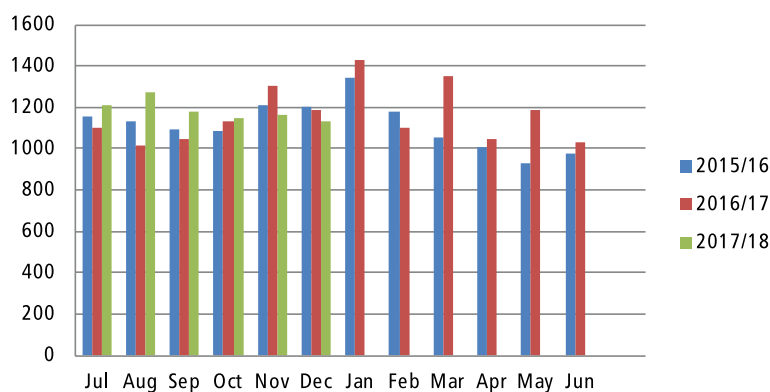
Cardholders



Central Otago Swim School



Members



Central Otago Swim School

- The winter term has been a little quiet to date.
- The "Make a Sea Monster" competition was very well received, with lots of clever and creative entries. The competition was judged by Council's CEO Sanchia Jacobs who found the judging challenging due to the quality of the entries received.
- The new Water Safe programme presented to schools during term two generated a lot of positive feedback from teachers and parents. Several parents sent emails praising the programme. This is very gratifying for all connected to the programme.
- The swim school will be looking for more staff in the near future so if you or someone you know has a passion for teaching and swimming, we would love to hear from you.

DISTRICT DEVELOPMENT

We facilitate economic opportunity indirectly with the provision of infrastructure, recreational and cultural assets. We directly facilitate economic opportunity with the provision of an economic development programme, a regional tourism organisation, community planning, visitor information centres, managing the regional identity and a modest promotional grants fund.

THIS ACTIVITY CONTRIBUTES TO THE FOLLOWING COMMUNITY OUTCOMES:



Community Development

Naseby application to become an International Dark Skies Community

Community group Naseby Vision has submitted an application to the International Dark Skies Association (IDA) to become an accredited International Dark Skies Community. The application process is rigorous and requires the community to demonstrate quality dark sky readings, processes to limit night sky light pollution and wider community buy-in to the project. Community representatives have devoted endless hours and have pulled numerous experts into the process.

Naseby Vision members do not expect to hear the results of their application until the end of the year. If they do gain accreditation, Naseby will be the first registered Dark Skies Community in the southern hemisphere.

Otago University Masters of Planning Students – research project

The University of Otago Masters of Planning students have completed research projects on Central Otago communities. The 30 post-graduate students were split into five groups to undertake research on the following topics:

1. Amenity issues – Omakau, Pisa Moorings
2. Heritage issues and opportunities – Ophir, Bannockburn
3. Identity/value/place issues – Alexandra
4. Retaining identity and heritage values through growth – Clyde
5. Growth issues and housing affordability – Cromwell

The research programme was designed to assess and understand community perspectives on these topics. The students spent a week in the region during May, and met with key community representatives and organisations to hear their views.

The findings have been collated into written reports and these will contribute towards the students' year-end assessment. To mark the end of their research process, the students provided a ten-minute oral presentation on each project in Dunedin last month. The written reports are now being marked and are expected to be available for public viewing in November this year.

Cromwell on track for Community-led Development Programme

A newly formed sub-group of the Cromwell Community Trust has been provisionally accepted into the Department of Internal Affairs' Community-led Development Programme. Connect Cromwell has been created by an independent group of Cromwell residents, who are interested in developing ways to hear and understand community views on local issues.

The Community-led Development Programme uses a community-led approach to support communities in achieving their goals by working together, building on their strengths, encouraging wide participation, developing local leaders and action plans to measure and celebrate achievements. Through this partnership,

the Department of Internal Affairs will offer intensive advice and support and will work with other agencies to support the community achieve their locally-led initiatives.

One of Connect Cromwell's first engagement projects is assisting in growing public awareness of and engagement into the Central Otago District Council's Cromwell Masterplan programme.

IT Hub for Roxburgh

The Teviot Valley Community Development Scheme (TVCDs) has installed a high-speed internet connection into the Roxburgh Service Centre that is available for community use.

It is widely acknowledged that internet connection capabilities are extremely variable throughout the Teviot Valley. The TVCDs governance group has been concerned that this may impede the community's ability to evolve with new technologies as they become available. The group is investigating the possibility of installing high speed quality internet connections throughout the entire Teviot Valley, but this is not without its challenges. Until this can be achieved, a centralised 'hub' has been established for the community to utilise at will. The community is encouraged to utilise this service for their own personal activities or to run their business activities. The meeting room behind the community library is generally available for people to use. There are a couple of computers set up for public use, or people can bring their own devices if preferred.

IT training and support is also being provided at the Service Centre. REAP has run three five-week-long fully-subscribed i-Pad and Samsung beginner courses. Due to their success, a further set of training courses is scheduled for August. The governance group will be investigating if there are other training opportunities that could be explored for their community.

Community Engagement in Council Projects

Council's Community Development Manager has been working alongside the Cromwell Masterplan and Clyde Museum feasibility study projects to assist with community engagement processes. Activities within the Cromwell Masterplan project have included engagement with community groups, assistance with community drop-in sessions and stakeholder workshops, and facilitating community surveys. Support for the Clyde Museum project has included community surveys, 'I Love Clyde Heritage' community day, as well as facilitating support to the Clyde Museum committee in its collection assessment.

Tourism Central Otago

Operator Contributions 2017-18

The following information details the 'in kind' contribution made by operators who assisted Tourism Central Otago (TCO) with promotional activities through the year. The term 'in kind' refers to the commercial value of operators contributions and is the difference between the normal retail price of a product or service and the discounted costs charged to TCO as well as product or services provided at no charge.

Campaign, industry and media activities during the 2017-18 financial year received significant support from Central Otago operators and industry partners. The total in kind contributions increased from \$43,024 in 2016-17 to \$71,761 in 2017-18 – an increase of 66.7%.

During the 2017-18 financial year 32 media, campaign and trade files or visits were managed. This amounted to 29 media, 174 travel trade and 4 consumers hosted in the region. It provided promotional opportunities for 82 individual tourism providers. The largest change over the 2016-17 year was an increase in travel trade activity. This was partially driven by TRENZ being hosted in Dunedin and involved larger numbers of participants than would normally be hosted.

The file split was:

- 3 x Domestic media
- 9 x International Media (Include Tourism New Zealand International Media team famil)
- 3 x Domestic / International marketing activities
- 17 x International Travel Trade

Operator 'In Kind' Contributions 2017-18			
Audiences	Accommodation	Activities	Total In Kind
Media	\$6,813	\$13,761	\$20,574
Trade	\$2,912	\$36,212	\$39,124
Consumer Marketing Campaigns	\$1,555	\$10,508	\$12,063
Total	\$11,280	\$60,481	\$71,761

Tourism New Zealand with other industry partners also contributed to TCO's programme with a combined value of \$22,768.

The total external contributions for 2017-18 financial year equates to \$94,529.

This impressive level of support given to TCO by operators and partners significantly adds to the marketing of the region and its attractions; leading to continued growth across the visitor sector.

TCO acknowledges and appreciates the ongoing support it receives. Our recently approved tourism strategy is designed to see the value of operator and external partnerships continue to grow.

Travel Trade

Regional Tourism Organisation Workshop, Auckland – 10-12 April 2018

Tourism Central Otago (TCO) attended the Regional Tourism Organisation (RTO) Workshop in Auckland. This trade workshop provides an opportunity for TCO staff to promote trade-ready activities, accommodation and the region to senior travel buyers from key New Zealand based Inbound Tour companies in advance of TRENZ meetings with international buyers. Inbound tour companies are a vital link in tourism distribution channels.

100% Pure NZ Australian Sales Agents Famil* and Training – 19-22 April 2018

TCO hosted a group of Australian frontline sales agents on a famil on the Roxburgh Gorge Trail followed by an overnight stay in Clyde. TCO's Trade Manager then travelled to Wellington on 22 April to train 100 Australian front-line agents across 10 sessions. Central Otago was positioned alongside the Mackenzie and Aoraki regions which was well received by the agents.

Feedback was positive with a number of agents making a point of saying they had learnt a lot about the type of activities and accommodation available in Central Otago and that they would be more confident to encourage their clients to visit Central.

*A famil is a familiarisation or educational visit.

TRENZ 2018

Six Central Otago tourism operators joined TCO to attend TRENZ in Dunedin from 7-10 May 2018. Central Otago's booth had great visibility with a 9.6m footprint, cohesively branded and furnished. It had strong geographical proximity to neighbours, Wanaka and Queenstown and close to host city Dunedin.

Pre and post TRENZ famils provided TCO with the opportunity to host 85 wholesalers and inbound tour operators spread across six separate itineraries. Company directors, product managers and sales staff were invited to participate in a range of unique experiences available in Central Otago as well as be hosted to luncheons and dinners and undertake a variety of site inspections.



Latin American Travel Buyers FAMIL – post-TRENZ 2018

Another exciting opportunity for TCO was co-ordinating and hosting a formal activities afternoon at TRENZ. Working with a variety of partners, TCO hosted a Central Otago Wine & Food Masterclass. Two Central Otago Winemakers and two Central Otago Executive Chefs entertained a group of international buyers to a Wine & Food Tasting. All those who attended were delighted with the quality of the food and wine they tasted and were quick to acknowledge that the quality would be exactly what their visitors are looking for.



Travel buyers attending the Central Otago Wine & Food Masterclass – TRENZ 2018

Operator Workshops

TCO held tourism operator workshops in Alexandra (June 6), Cromwell (June 7) and Naseby (June 18) to provide an update on trade, digital and media activity achieved this year followed by a presentation by Cristine Angus, Managing Director of Angus & Associates, who presented on visitor research undertaken and spoke about visitor personas. Glenys Coughlan, General Manager of TCO presented the Tourism Strategy inviting feedback from all operators.

Media & PR

TCO worked closely with Heritage Hotel's Group Communications Manager to leverage value of visiting media at their Cromwell property. Heritage brought the media to Central Otago and TCO facilitated ground activities based on the audience they were producing content for.

Jaymie Hooper, writer for Body and Soul Australia was hosted 1-3 May on cycling, food and wine and wellness experiences. This article has not yet been published.

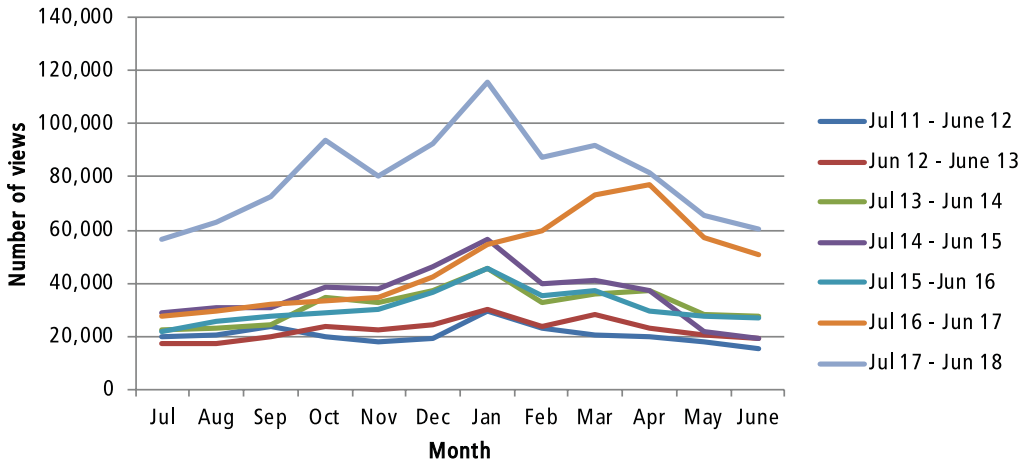
Brooke Sabin and Radha Engling writers for Stuff Travel were hosted 18-20 June on a cycle experience and at Highlands. Brooke's article and video were published on Stuff website and Facebook pages 29 June – the video can be viewed here: <https://www.facebook.com/Stuff.co.nz/videos/10156614575954268/>. This video had received 323,000 views at 26 July.

TCO also hosted North and South writer Mike White in region 8-11 May. Mike is continuing his series of small town destination articles. This time he focussed on Clyde. The seven page article was published in the July 2018 magazine.

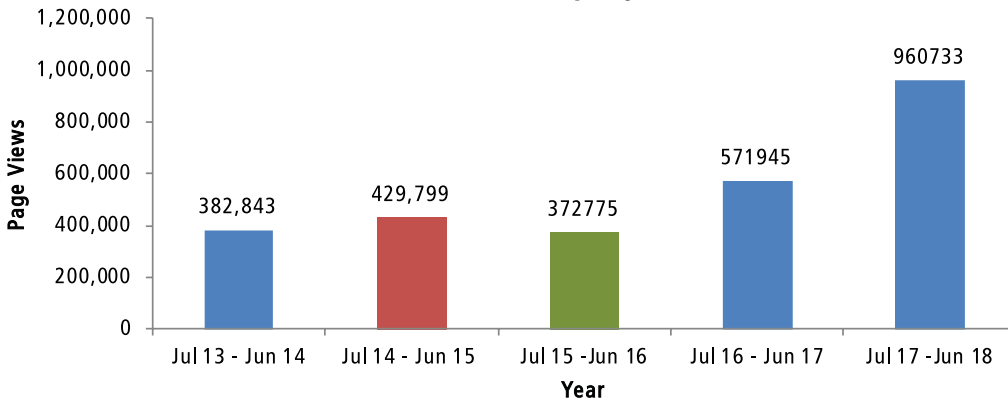
Central Otago NZ Website Statistics

The Central Otago website has had consistent increases in both user sessions (visits) and total page views throughout the 2017/2018 year. Distinct peaks in usage align with TCO campaign and media activity in Spring and Autumn.

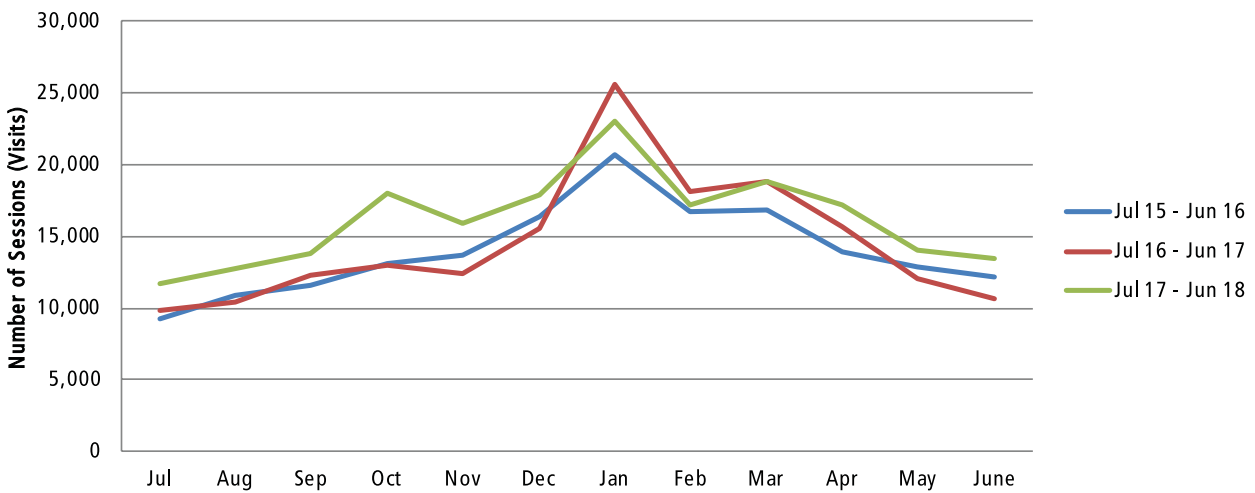
Tourism Central Otago Website Page Views per month



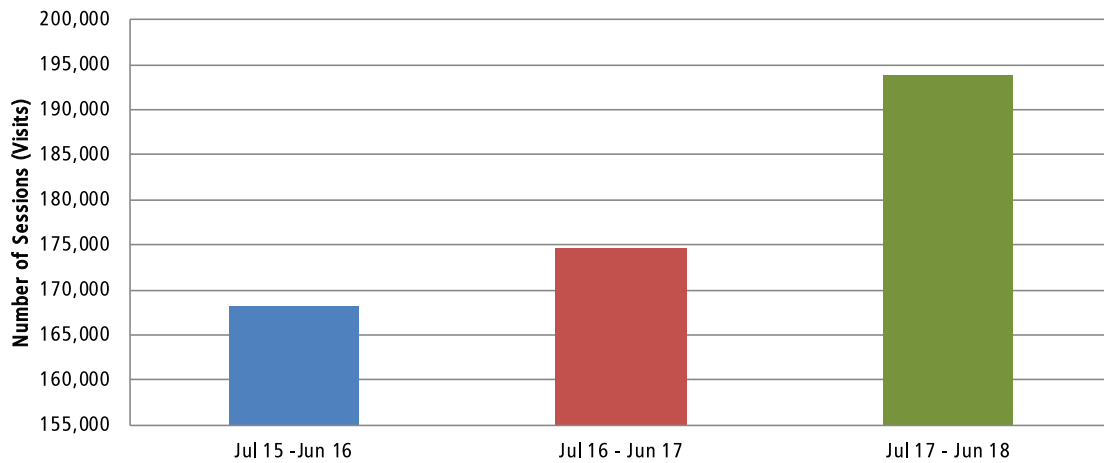
Tourism Central Otago Website Page Views per year



Tourism Central Otago Website Total Sessions (Visits) per Month



Tourism Central Otago Website Total Sessions (Visits) per Year



Regional Identity

Our Communities

Finalising the key stories associated with the Manuherikia and Ida Valleys has been a key focus for this quarter, along with sourcing a range of images to complement each of those unique stories. Along with finalising the individual stories, the overarching story for these two valleys was also completed and now features on the regional identity website. www.aworldofdifference.co.nz/our-place

Getting the right image set is also an important part of telling a story. This was highlighted by a recent Facebook post featuring the banner image for this story, which certainly attracted interest. The post reached 8,143 people, got 196 'Likes' and 75 'Shares'.



Finding out the unique stories for the Maniototo community is the next key project. Work is underway for organising workshops to be held later in the year.

Up until now the individual stories that shape each community have yet to be published in book form. These include the stories unique to the Teviot Valley, Cromwell Basin and now the Manuherikia and Ida Valleys. Work is well underway with developing a template design for an A5 booklet that features the key stories for an area, with the Teviot Valley being the current focus. The intention is to have these booklets available to the local community, accommodation providers and various food outlets or businesses as well as in the i-SITES.

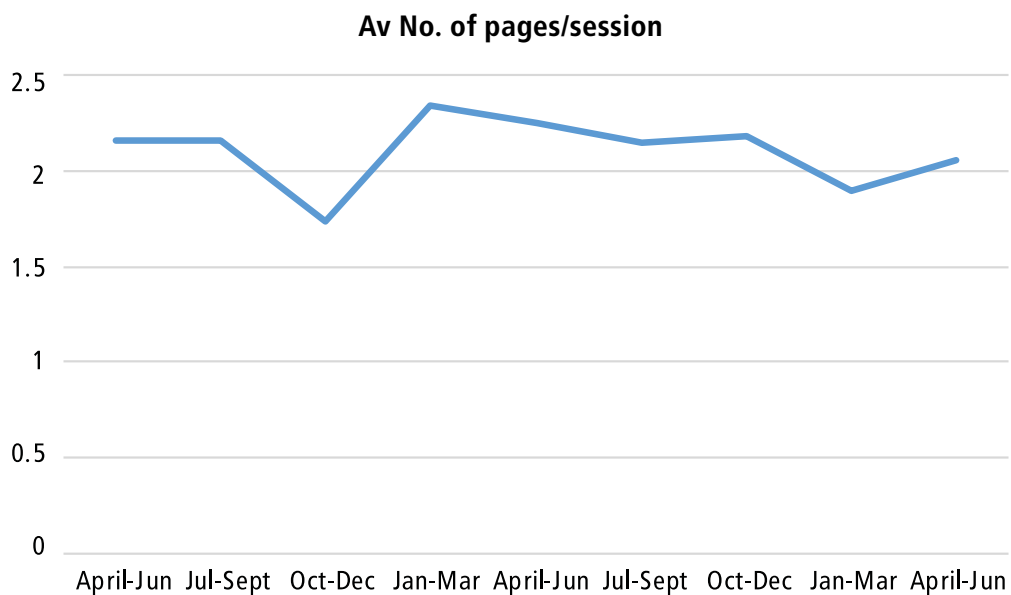
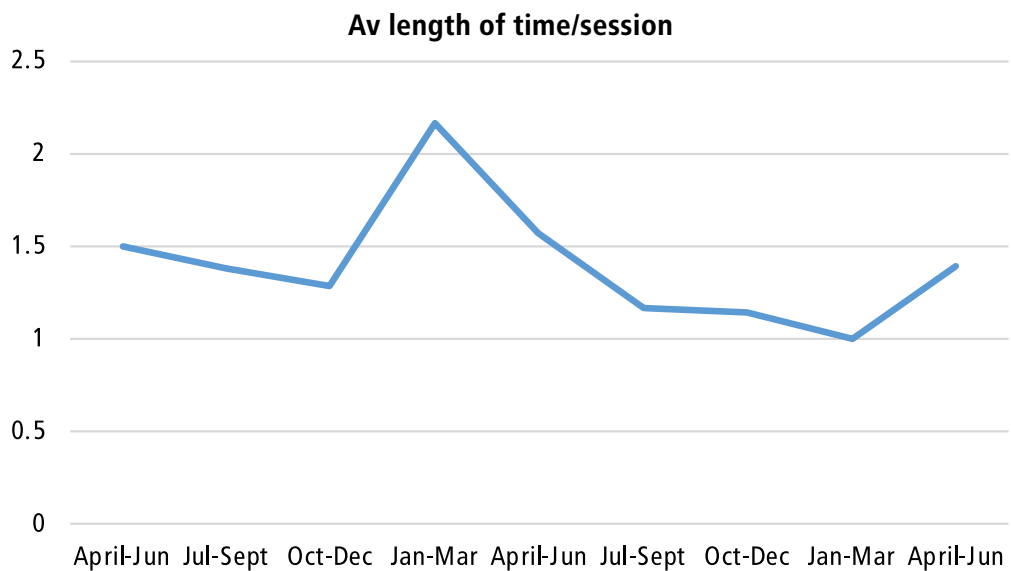
Our Stories

Finalising the Central Otago artisan food story was also another focus during this quarter. This involved sourcing the right images to support the story. This story celebrates our artisan food producers, their passion for excellence, their sense of place, and their ability to manage the vagaries of nature here. The story now features on our regional identity website www.aworldofdifference.co.nz/our-stories



World of Difference Website

The Central Otago regional identity website – www.aworldofdifference.co.nz analysis for the April – June quarter cover the average number of pages visited each session, the average length of time spent on this website and the key website pages viewed.



The total number of visits for this quarter was 5,551. In terms of the key pages viewed, they were: 'Our Journey' (1:13mins), followed by the Manuherikia and Ida Valley Stories (3:42mins.), Our Stories (0:41 mins.), Our Place (0.40mins.) and Our Partners (1:16mins).

According to Google Analytics, Facebook posts are the strongest driver of traffic to the website.

Economic Development

Central Otago Labour Market Survey (Horticulture and Viticulture)

The Central Otago Labour Market Survey (Horticulture & Viticulture) is a key Central Otago contribution to the national discussion about the labour shortage in the horticulture and viticulture sectors and what can be done about it. To ensure information on crop plantings and associated labour demand, accommodation and other related issues is up-to-date orchards and vineyards in the district are being surveyed.

Attracting more New Zealanders to become involved in these sectors is the priority but it seems clear temporary workers including from the Pacific Islands under the Regional Seasonal Employment Scheme (RSE) and young backpackers on working holiday visas will continue to make an essential contribution. Immigration New Zealand policy settings for the various types of work visas also has a major influence on satisfying the demand in our orchards and vineyards for particular skill sets.

Irrigation New Zealand Conference 2018

Nearly 500 delegates attended the Irrigation New Zealand's 40th anniversary conference and expo in Alexandra during April. Delegates enjoyed the chance to discuss the future of irrigation and see how it is used in New Zealand's driest region. The conference and expo was a great success. A big thanks to Dunstan High School for making its facilities available.

Alipay

Alipay, the world's largest mobile payment platform, was explained to Central Otago businesses at a workshop held in Alexandra in February. Alipay is the preferred means of making payment for Chinese consumers, both at home and when travelling, with over 520 million users. Payment using apps on mobile phones dominates the Chinese market as only 15 percent of Chinese adults now use credit cards. Central Otago businesses and service providers will increasingly miss out if they are unable to provide Chinese guests with this convenient payment option.

The idea for the workshop resulted from a presentation by the Alibaba Group at the second New Zealand China Mayoral Forum in which Mayor Tim Cadogan participated. Christchurch International Airport has a contract with Alipay to facilitate up-take of the platform in New Zealand. Council is collaborating with Christchurch International Airport to help Central Otago businesses and service providers get on board.

Cromwell fibre broadband rollout

Rollout of ultra-fast broadband (UFB2) fibre in Cromwell is progressing well. The area to the east of Barry Avenue between Neplusultra and Inniscort Streets has been commissioned and is now available to internet service providers to provide connections to customers.

Areas at the north end of Barry Avenue including the Cromwell Mall and adjacent commercial area and also the area between the eastern ends of Molyneux Avenue and Inniscort Street are in the process of being commissioned and will be available in April.

Chorus has provided this updated timetable, which shows the ultra-fast broadband coverage of Cromwell and the build order for the various parts of the town.

UFB2 fibre Cromwell

FFP ID	Build Start	Build Complete
CMW/FFP02		Completed
CMW/FFP11		Completed
CMW/FFP13		Completed
CMW/FFP03	07/11/17	16/03/18
CMW/FFP10	14/11/17	23/05/18
CMW/FFP14	21/11/17	28/03/18
CMW/FFP04	13/12/17	30/03/18
CMW/FFP12	20/12/17	26/04/18
CMW/FFP15	09/01/18	14/05/18
CMW/FFP01	2/02/18	18/04/18
CMW/FFP09	7/02/18	25/04/18
CMW/FFP16		Completed
CMW/FFP05	08/05/18	18/07/18
CMW/FFP06	12/03/18	22/05/18
CMW/FFP07	21/05/18	31/07/18
CMW/FFP08	28/05/18	31/07/18
CMW/FFP17	24/04/18	28/06/18



Economic Statistics

Council has renewed its subscription to the Central Otago District Economic Profile produced by Informetrics Ltd to ensure it has up-to-date data on what is happening in the district. The profile includes sections on the economy, employment, productivity, population, businesses, living standards and tourism. The site is interactive and it is possible to explore what is happening in the various sections and compare Central Otago data with that of other districts across New Zealand. An example is the employment tab where it is possible to drill down to look at employment growth, the industries in which employment is growing/declining, the largest employers by industry sector, self-employment and unemployment. It is also possible to explore what is happening in different parts of the district with data available on the Cromwell, Maniototo, Teviot Valley and Vincent areas.

Council makes the profile available to the community via a link on the Central Otago District Council website – click on the Services tab at the top of the Home page and then the Economic Development tab. There is a link to the profile at the bottom of the Economic Development page.

Council uses these statistics to keep us informed and make appropriate decisions.

Visitor Information Centres

Overall visitor numbers to centres were down 3% compared with the 2017 April - June quarter.

This quarter's revenue is down 7% (\$10,441) on the same period last year.

Nationally the i-SITE network was down 2.3% on sales for the same quarter. Part of the decrease in sales is due to the Lions Tour in June 2017 (not repeated this year), and Easter falling end of March 2018 as opposed to mid-April in 2017.

A new event ticketing system is being trialled aimed at producing a more professional, streamlined event ticketing process and linked with online sales.

Team Leaders and i-SITE Manager established a weekly slot on Radio Central promoting events in Central for the coming week.

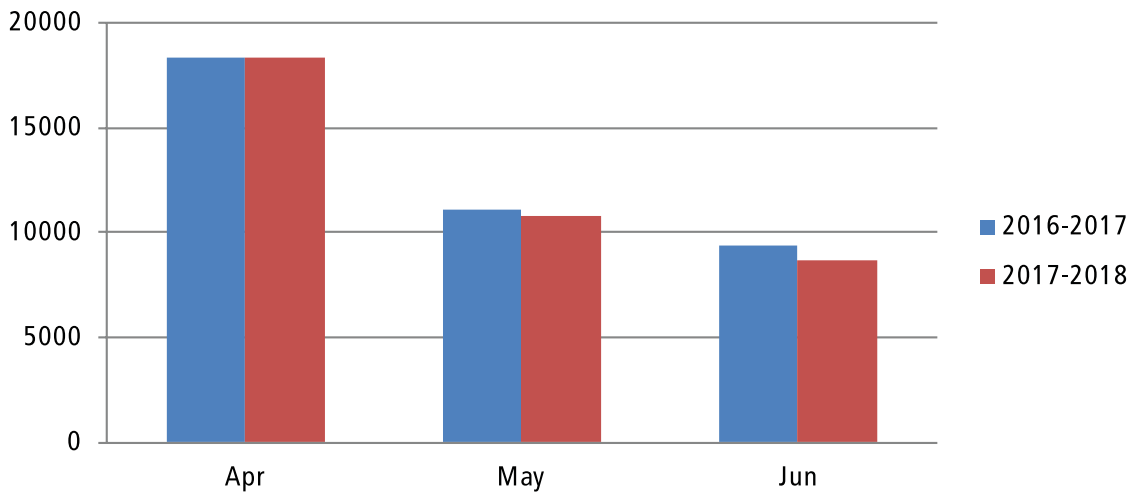
All four i-SITEs passed their annual Qualmark assessment. Qualmark is the national quality assurance programme for the tourism industry.

As part of the new Tourism Strategy the i-SITEs are moving into the business events (conferences and

meetings) space. Conferences and meetings is an opportunity for the i-SITEs to grow bookings through coordinating delegate's accommodation. The new initiative is already working well with the team in discussion with organisers looking to hold conferences in Central Otago in 2019 and 2020.

The outlook for next quarter is for modest growth.

Visitor Numbers to Central Otago i-SITEs



Overview of Visitor Numbers

Alexandra

Visitor numbers decreased by 8%. Overall bookings by origin were distributed between locals (49%), domestic (31%) and international visitors (20%).

Cromwell

Visitor numbers decreased 6% on the same period last year. Overall bookings by visitor origin were locals (59%), followed by domestic visitors (21%) and international visitors (20%).

Ranfurly

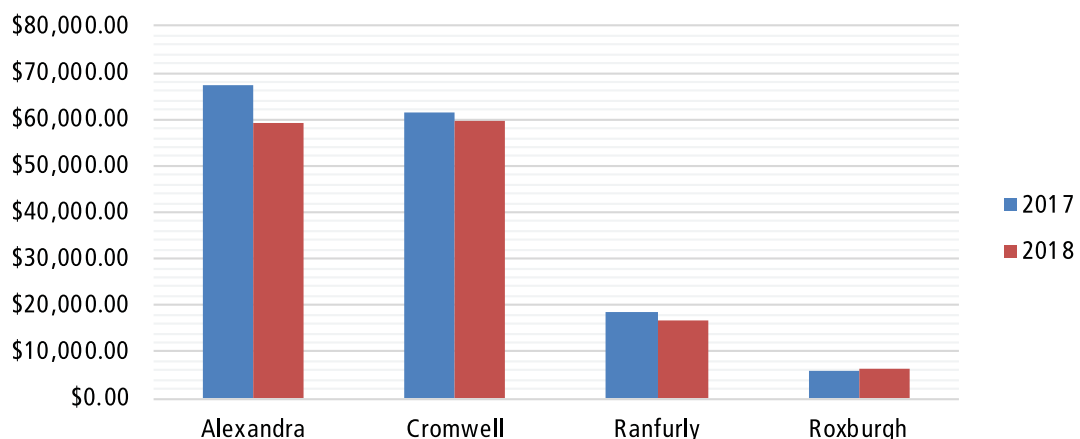
Visitor numbers decreased 2%. Domestic visitors (54%) were the largest proportion making bookings, followed by international visitors (34%) and locals (11%).

Roxburgh

Roxburgh Centre (library, service centre and visitor centre) visitor numbers increased 3%. Bookings made at the Roxburgh Centre were split between locals (57%), domestic visitors (22%) and international visitors (22%).

Revenue

Revenue Comparisons April - June



Excluding Central Otago District Council funding and advertising/display sales, i-SITE revenue is a mix of travel bookings, event ticket sales and retail (souvenirs).

Overall revenue decreased 7% (\$10,441) against the same period last year due to a drop in the number of event tickets sold and bookings made.

Event ticket sales were down 15% (\$4,125) for the quarter due to the timing of ticket sales for Wool On (earlier last year) this quarter and some organisers choosing alternative outlets to sell tickets.

Total retail sales were up 3% on last year with an 11% increase in sales of retail merchandise sold (excludes stamps and Fish and Game licenses). A retail strategy implemented in 2017 to grow retail merchandise sales continues to have a positive effect.

The average booking sale decreased across locals, domestic and international visitors with domestic visitors accounting for a greater share of spending than in the previous year.

Average Booking Sale by Origin of Visitor			
April – June	2017	2018	% Increase
Local - Central Otago	\$68	\$57	-16%
Domestic	\$182	\$166	-9%
International	\$162	\$157	-3%

Visitor Bookings by Origin		
April – June	2017	2018
Local - Central Otago	57%	52%
Domestic	23%	28%
International	19%	20%

Bookings

Total bookings for all centres decreased by 7% (\$6,961). Bookings accounted for 70% of revenue.

- Alexandra:** Bookings decreased 1% compared with the same period last year.
- Cromwell:** Bookings decreased 13% compared with the same period last year.
- Ranfurly:** Bookings decreased 11% compared with the same period last year.
- Roxburgh:** Bookings increased 24% compared with the same period last year.

Retail Sales

Total retail sales for all four centres increased by 3% (\$646) from the same period last year.

- Alexandra:** Retail sales decreased 8% this quarter compared to last year.
- Cromwell:** Retail sales increased 6% this quarter compared to last year.
- Ranfurly:** Retail sales increased 21% this quarter compared to last year.
- Roxburgh:** Retail sales decreased 24% this quarter compared to last year.

Event Sales

Event ticket sales decreased 15% (\$4,125) this quarter compared to the same period last year.

MAKE WISE CHOICES

Make wise choices that last beyond your lifetime

PLANNING and environment

planning emergency management
building control **alcohol licensing**
dog control and registration environmental health



PLANNING AND ENVIRONMENT

Our planners prepare and implement the District Plan under the Resource Management Act. The District Plan is applied through processing of resource consents. We provide advice to our customers seeking to subdivide or develop their land. We also monitor conditions of resource consents and District Plan provisions to ensure any effects on the environment are managed appropriately.

Our Building Control team help people build in a safe and compliant manner through a streamlined and cost-effective process. We carry out building inspections, issue building consents and respond to building-related enquiries. We issue Land Information Memoranda for customers who are intending to purchase property, and monitor Building Warrants of Fitness for commercial buildings in accordance with the Building Act.

The environmental health activity provides confidence to the community and visitors to our region that our food premises, hairdressers, camping grounds and funeral directors are safe and clean. We licence and annually inspect registered premises to manage the public health risks of food and water contamination. We undertake water testing of public and private water supplies. We provide a 24/7 noise complaint service in response to antisocial behavior regarding noise.

THIS ACTIVITY CONTRIBUTES TO THE FOLLOWING COMMUNITY OUTCOMES:



**THRIVING
ECONOMY**

**SUSTAINABLE
ENVIRONMENT**

**SAFE & HEALTHY
COMMUNITY**

Building Control Activity

Number of Building Consents Processed and Value of Building Work

In the period 01 April to 30 June 2018 a total of 337 Building Consents were issued at a value of \$50,812,182.

An analysis of trends in building consent numbers and their values indicates that the number of consents received in this quarter had an increase of 17.4% and the value had decreased by 4.5% when compared to the same period last year.

Processing Times

End-to-end processing times for building consents was an average processing time of 26 customer days (not statutory processing days).

In term of statutory processing time frames, the average processing time for the quarter was 11 working days which is well within the statutory requirement of 20 working days.

92.97% of all consents issued were issued within the 20 day statutory time frame.

LIMs

During the last quarter there were 174 LIMs issued, which was a decrease of 13.86% when compared to the same quarter last year.

Capacity

The current processing times indicate that our capacity to process building consents is at a reasonable level to meet our customer demands in terms of the amount of building activity within the region.

Staff

During this quarter we have employed two new Building Control Officers due to the forecasted increase in building control activity.

Statistics

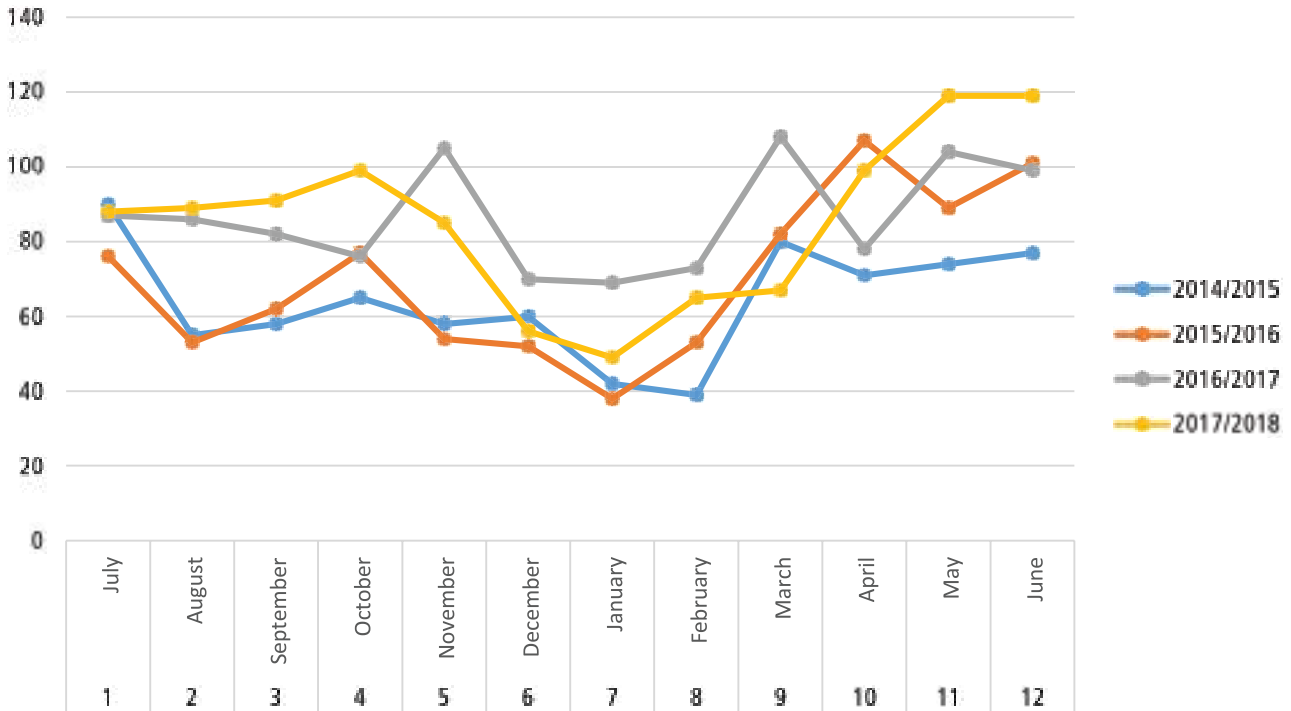
Number Issued by month		Financial Year			
Month	Month Name	2014/2015	2015/2016	2016/2017	2017/2018
1	July	90	76	87	88
2	August	55	53	86	89
3	September	58	62	82	91
4	October	65	77	76	99
5	November	58	54	105	85
6	December	60	52	70	56
7	January	42	38	69	49
8	February	39	53	73	65
9	March	80	82	108	67
10	April	71	107	78	99
11	May	74	89	104	119
12	June	77	101	99	119
Grand Total		769	844	1037	1026
Change from Previous Year			10%	23%	

Total value by month		Financial Year			
Month	Month Name	2014/2015	2015/2016	2016/2017	2017/2018
1	July	10,410,031	8,691,463	14,736,389	15,194,377
2	August	5,846,350	7,490,249	14,798,895	15,497,109
3	September	8,551,268	7,746,178	19,035,423	19,768,706
4	October	9,160,165	8,880,789	13,481,879	16,909,081
5	November	7,361,192	11,185,486	16,609,418	16,037,202
6	December	8,198,023	8,730,997	12,268,049	10,141,247
7	January	5,192,937	8,843,449	12,479,465	9,958,401
8	February	3,339,327	7,316,512	22,245,787	6,425,189
9	March	4,762,850	14,576,248	19,293,263	7,801,521
10	April	6,861,907	8,404,614	18,084,173	19,757,030
11	May	6,452,630	12,630,872	19,721,186	15,916,011
12	June	8,852,602	12,711,327	15,370,567	15,139,141
Grand Total		84,989,282	117,208,184	198,124,494	168,545,015
Change from Previous Year			38%	69%	

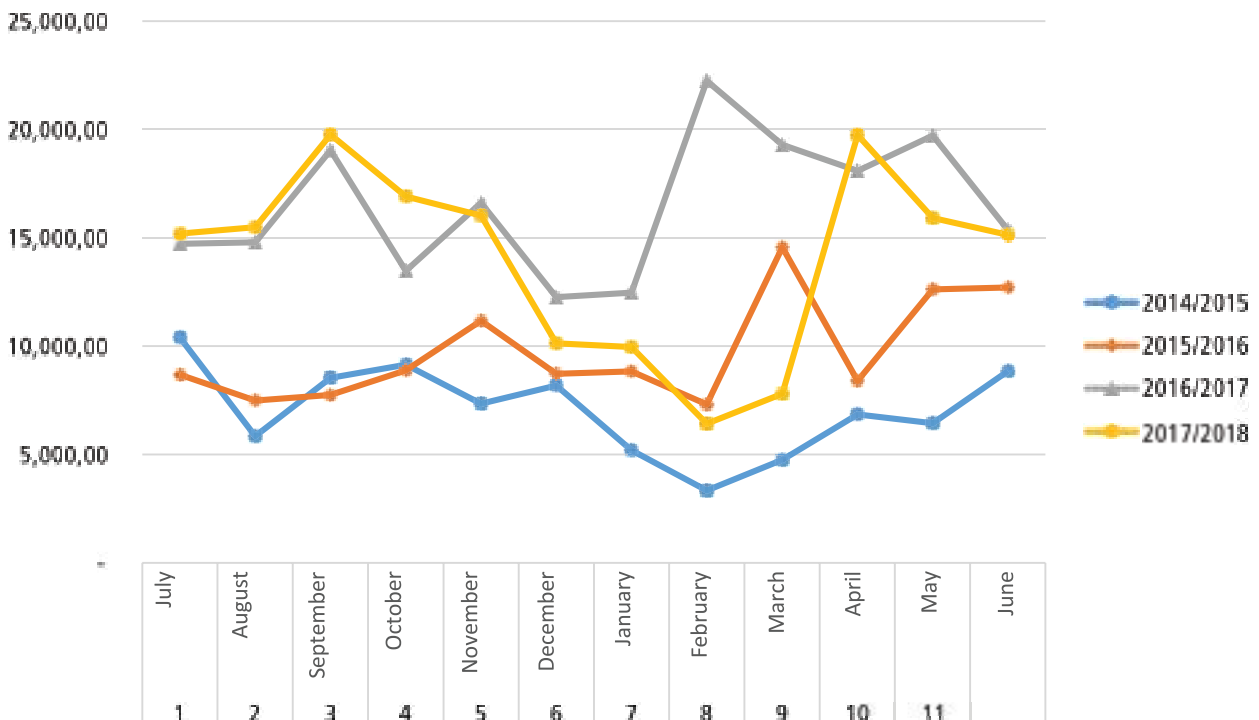
Number Issued by quarter		Financial Year			
Quarter	2014/2015	2015/2016	2016/2017	2017/2018	
1	203	191	255	268	
2	183	183	251	240	
3	161	173	250	181	
4	222	297	281	337	
Grand Total	769	844	1037	1026	

Total value by quarter	Financial Year			
	2014/2015	2015/2016	2016/2017	2017/2018
1	24,807,649	23,927,890	48,570,707	50,460,192
2	24,719,380	28,797,272	42,359,346	43,087,530
3	13,295,114	30,736,209	54,018,515	24,185,111
4	22,167,139	33,746,813	53,175,926	50,812,182
Grand Total	84,989,282	117,208,184	198,124,494	168,545,015

Number of building consents issued by month



Value of building consents by



Analysis by Ward	Number	Value
Vincent		
Total for April to June 2018	146	14,435,015
Alexandra Ward		
Agricultural - New farm shed	3	95,500
Agricultural - Wind machine	2	6,000
Commercial - Community building (eg. church/clubrooms/toilet)	1	15,000
Commercial - Education/childcare facilities - additions and	1	80,000
Commercial - Marquee	1	500
Commercial - Motel/hotel/accommodation building - additions	2	340,001
Commercial - New industrial	2	380,000
Residential - Dwelling additions and alterations	2	92,000
Residential - Dwelling alteration (internal only)	8	74,502
Residential - Foundations only	1	3,000
Residential - Heating appliance	24	119,500
Residential - New carport	1	4,000
Residential - New Dwelling	17	4,883,975
Residential - New garage	4	178,116
Residential - New sleep-out	1	50,000
Residential - Outbuilding alterations	2	14,995
Alexandra Ward Total	72	6,337,089
Earnscliffe-Manuherikia Ward		
Agricultural - New farm shed	14	656,740
Agricultural - New hay barn	1	50,000
Agricultural - Other	1	90,000
Agricultural - Wind machine	2	6,500
Residential - Dwelling additions and alterations	2	150,001
Residential - Dwelling alteration (internal only)	7	184,951
Residential - Heating appliance	20	80,500
Residential - New Dwelling	14	5,906,796
Residential - New garage	5	74,627
Residential - New units (multi-unit)	2	700,001
Residential - Outbuilding alterations	1	50,000
Residential - Plumbing and drainage only	1	1
Residential - Relocate dwelling on to site (site-works)	3	130,001
Residential - Retaining wall	1	17,808
Earnscliffe-Manuherikia Ward Total	74	8,097,926
Cromwell Ward		
Agricultural - New farm shed	9	763,117
Agricultural - Wind machine	1	3,000
Commercial - Community building (eg. church/clubrooms/toilet)	1	15,000

Commercial - Education/childcare facilities - additions and	2	2,400,000
Commercial - Industrial additions and alterations	2	5,001
Commercial - New education/childcare facilities	1	650,000
Commercial - New industrial	3	2,250,000
Commercial - New motel/hotel/accommodation building	1	500,000
Commercial - New warehouse/showroom/offices	1	1,500,000
Commercial - Other	3	114,900
Commercial - Retail/cafe/restaurant/bar - additions and alte	1	234,211
Commercial - Warehouse/showroom/offices - additions and alte	1	500,000
Residential - Dwelling additions and alterations	13	1,272,500
Residential - Dwelling alteration (internal only)	2	100,000
Residential - Foundations only	1	500,000
Residential - Heating appliance	31	142,200
Residential - New Dwelling	47	16,630,143
Residential - New garage	9	434,090
Residential - New sleep-out	1	19,000
Residential - New units (multi-unit)	3	2,310,000
Residential - Outbuilding alterations	3	69,000
Residential - Plumbing and drainage only	3	26,356
Residential - Pool / spa pool	2	128,098
Residential - Relocate dwelling on to site (site-works)	1	12,000
Residential - Residential	1	79,500
Residential - Retaining wall	1	21,000
Cromwell Ward Total	144	30,679,116

Maniototo Ward

Agricultural - New farm shed	4	182,995
Agricultural - New wool/shearing shed	1	195,500
Commercial - New community building (eg. church/clubrooms/to	2	4,500,001
Commercial - Other	1	25,000
Residential - Dwelling additions and alterations	1	100,000
Residential - Dwelling alteration (internal only)	1	26,000
Residential - Heating appliance	14	64,000
Residential - New Dwelling	1	150,000
Residential - New garage	1	30,000
Residential - Relocate dwelling on to site (site-works)	2	75,614
Maniototo Ward Total	28	5,349,110

Teviot Valley Ward

Agricultural - New farm shed	3	136,000
Commercial - New industrial	1	19,500
Residential - Dwelling additions and alterations	3	63,990
Residential - Dwelling alteration (internal only)	1	5,000
Residential - Heating appliance	7	34,450

Residential - New sleep-out	2	75,000
Residential - Outbuilding alterations	1	15,000
Residential - Relocate dwelling on to site (site-works)	1	1
Teviot Valley Ward Total	19	348,941
Grand Total	337	50,812,182

Alcohol Licensing and Environmental Health

Alcohol Licensing Fees

Last year it was reported that the Ministry of Justice was reviewing the statutorily set fee regime that had remain unchanged since December 2013. Having completed that review they have advised there was insufficient evidence to support an increase in the fees this financial year.

With increased costs causing a funding shortfall for the financial year, Council will need to consider revoking the February 2014 Council resolution to reduce fees set by the Sale and Supply of Alcohol (Fees) Regulations 2013 by one risk level.

District Licensing Committee

One hearing has been held during this quarter as a result of public objections to the granting of an on-licence for a restaurant in Bannockburn. The Committee approved the application subject to conditions that reinforced the requirement to comply with the Resource Consent granted for the activity.

Local Alcohol Policy

A report outlining the various advantages and disadvantages of progressing with the development of a Local Alcohol Plan will be presented to Council later this year.

Alcohol Licensing Quarterly Statistics

Period covering 1 April to 30 June 2018.

Application Type	Risk Category						
	Very Low \$368.00		Low \$609.50		Medium \$816.50	High \$1,025.50	Very High \$1,207.50
	2017	2018	2017	2018			
On-licence new	1		2	3			
On-licence variation							
On-licence renewal	1	1	4	4			
Off-licence new	2		2	1			
Off-licence variation							
Off-licence renewal	7	4	3	5			
Club licence new							
Club licence variation							
Club licence renewal		3		1			
Total number	11	8	11	14			

Annual Fees Received

Application Type	Risk Category						
	Very Low \$161.00		Low \$91.00		Medium \$632.50	High \$1,035.00	Very High \$1,437.50
	2017	2018	2017	2018	2017	2018	
On-licence	6	3	11	11	1	2	
Off-licence	18	13	9	10			
Club licence	1	4	1	1			
Total number	25	20	21	22	1	2	

Manager's Certificate Applications Received

Type of Certificate	Number of Applications	
Cost - \$316.25	2017	2018
New	20	19
Renewal	33	37
Total number	53	56

Special Licence Applications Received

	Category					
	Class 1 - \$575.00		Class 2 - \$207.00		Class 3 - \$63.25	
	2017	2018	2017	2018	2017	2018
Applications Received			12	7	12	12

Temporary Authority applications received

There were three Temporary Authority applications received in 2018 which compares against 1 for 2017 at a cost of \$296.70 each.

Environmental Health

Food Premises

In April 2014 we developed an implementation plan for the transitioning of food premises registered under the Food Hygiene Regulations Act 1974 to the appropriate system of food control under the Food Act 2014.

The object of the plan was to meet the transition timeframes and regulations of the Food Act 2014.

Implementation Plan:

Year One: March 2015 to March 2016; introduce up to 50% of the current food premises in the food service sector to Food Control Plans under the VIP system.

Year Two: March 2016 to March 2017; complete the transition of food sector premises from Food Hygiene to Food Control plans. Introduce food sectors subject to level 3 National Programmes to the Food Act 2014 requirements.

Year Three: March 2017 to March 2018; complete the transition of food sectors subject to level 3 National Programmes to the Food Act 2014 requirements. Introduce food sectors subject to level 1 and 2 of the National Programmes to the Food Act 2014 requirements.

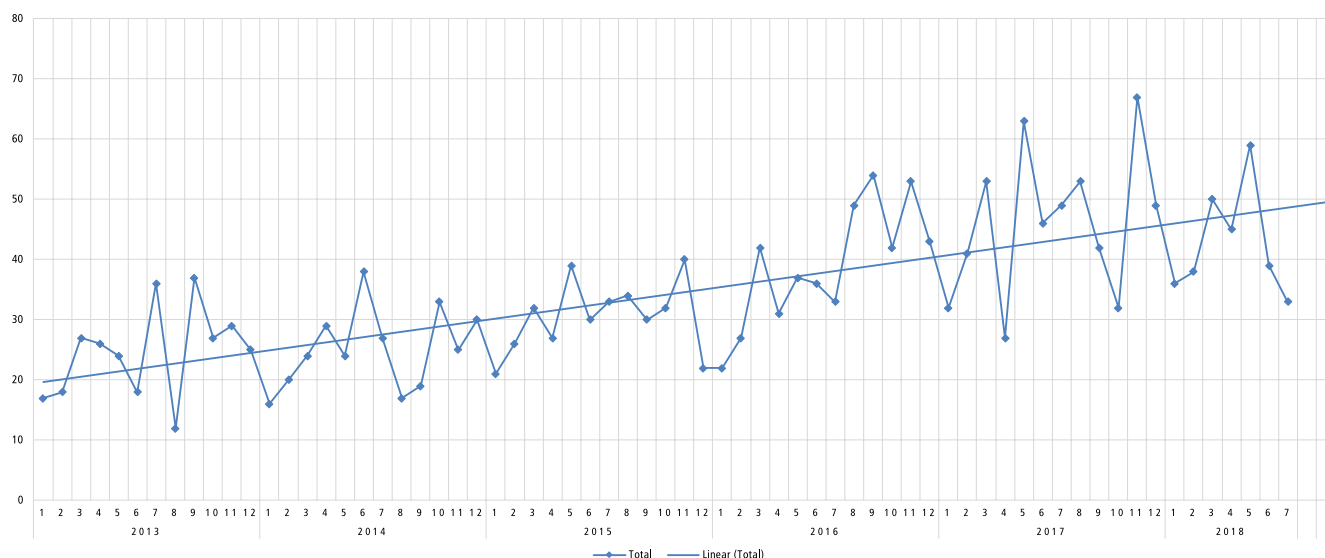
Year Four: March 2018 to March 2019; complete the transition of food sectors subject to level 1 and 2 of the National Programmes to the Food Act 2014 requirements.

By 30 June 2018 we had completed the registration transition phase eight months ahead of schedule, which is a great success for the team. As a consequence of this we have a backlog of approximately 70 premises requiring an audit which puts us six months behind schedule. We are currently exploring ways to reduce this backlog.

Planning

Resource Consent Activity – Over time with linear trend line

Total



The above graph shows the number of resource consents received over time and illustrates a steep upwards trend in the number of consents received, which has continued to put pressure on resources and timeframes.

Resource Consents Received in Quarter

A total of 151 resource consent applications were received during this quarter which is up approximately 16% on the first quarter of this year and 10% up on the same quarter in 2017.

Large numbers of the consents received are incomplete or do not contain sufficient information to process which causes delays and results in additional time spent on processing.

Number of Resource Consents Processed

In the period 1 April – 30 June 2018 a total of 128 resource consents were processed which is up 26% on the previous quarter.

The consents issued during this period were as follows:

• Non-notified delegated authority	114
• Non-notified to hearing	6
• Limited Notified (to hearing)	4
• Publicly Notified (no hearing)	2
• Publicly Notified (to hearing)	2

What is noticeable is the number of consents that require a hearing has increased indicating the nature and scope of the applications we are receiving is changing. We are seeing a lot more non-complying activities.

Decision Processing Times

The non-notified delegated authority decisions issued in this quarter had an average processing time of 18.31 days, with 82.46% of all delegated consents processed within statutory timeframes.

We are currently operating two fewer staff overall, but have been fortunate enough to secure the services of an experienced consultant planner from Dunedin who has assisted us by keeping consents processing.

Sarah Davidson will re-join our team in the first week of August, which will make a significant difference to our capacity, alongside the consultant from Dunedin.

Other Planning work

- Cromwell Masterplan – ongoing
- Private Plan Changes
 - Wooing Tree decision issued and now subject to appeal in the Environment Court, a decision is expected soon.
 - River Terrace Plan Change Cromwell, has been notified and around 400 submissions received. The submissions will be summarised and the summary notified for further submissions late August/early September. An independent commissioner has been requested and hearing is likely to be late November.
- National Cycle Trail
 - An application for the latest section from Clyde to Bannockburn has been lodged and publicly notified. An independent commissioner will be appointed as Council has a conflict (holder of the easement for the trail).
- Notice of Requirement has been received from Council's Infrastructure team for a Designation to construct and operate water supply infrastructure in Clyde to serve the proposed pipeline to Alexandra. An independent commissioner will be required.

National Planning Standards

The Ministry for the Environment has recently undertaken a nationwide roadshow presenting proposed changes to the way in which District Plans are developed.

The Ministries' aim with the proposed standards is to make plans that are easier to use and prepare under the Resource Management Act (RMA).

The proposal is to develop consistent mapping, structure, spatial terminology and definitions that will apply nationwide.

Submissions have been called for and close 17 August.

MAKE THIS A BETTER WORLD

Make this a better world for those that succeed us

GOVERNANCE and corporate services

Communications administration buildings
accounting Financial planning and reporting
elected members' support **Customer Service and administration**
rates Information systems **personnel**



Communications

Digital Media

Page views on our Council website totalled 148,357 for this quarter (up 9.4% on the same quarter in 2017). The CODC Facebook page reached 4265 likes by the end of this quarter.

10-Year Plan Consultation

The key focus for the Communications team over the final quarter of the 2017/18 year was the 10-Year Plan consultation.

We organised a number of public engagement opportunities while consultation was open fronted by Council staff and elected members.

These included:

- two drop-in sessions in Clyde;
- a lunchtime pop up outside the Ranfurly i-SITE;
- a yellow flash mob by Teviot Valley Community Board members at the Roxburgh Pumpkin Festival;
- a drop-in session in Council Chambers in Alexandra; and
- a pop up at the Cromwell Farmers and Craft Market.

These sessions helped raise the profile of the consultation, as well as being an opportunity for people to find out more and clarify anything they needed to help make an informed submission.

The public engagement opportunities were well attended on the whole and with plenty of traditional media and social media coverage of the 10-Year Plan engagement we received comments that this was the most visible consultation campaign this Council had ever had.

This resulted in a record number of submissions received for a consultation by Central Otago District Council – 478 in total.

The communications team teamed with finance to manage the submissions and hearings process, followed by pulling together the final 10-Year Plan document and responding to all submitters.



Residents Survey

During this quarter we also conducted our 2018 CODC Residents' Survey. We had 641 people complete the survey and share their views on Council services and amenities, just up on the 628 who completed it the previous year. A report will go to Council in August summarising the survey results.

How to keep in touch

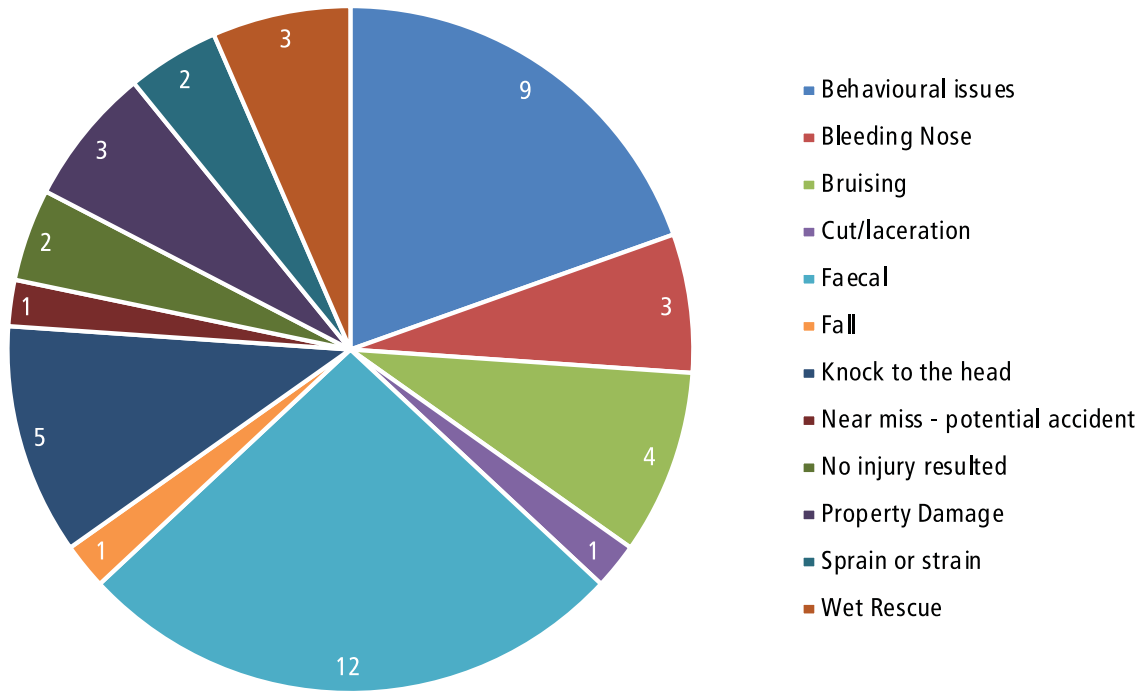
In April, in lieu of the usual residents' letter The FlipSide, the Communication team produced a postcard (see images) to go in with the rates mailout targeted to our out-of-district ratepayers to let them know how to keep in touch with Council and Central Otago news from afar.



Health and Safety

Statistics this quarter

**All 73 Incidents
1 April - 30 June 2018**

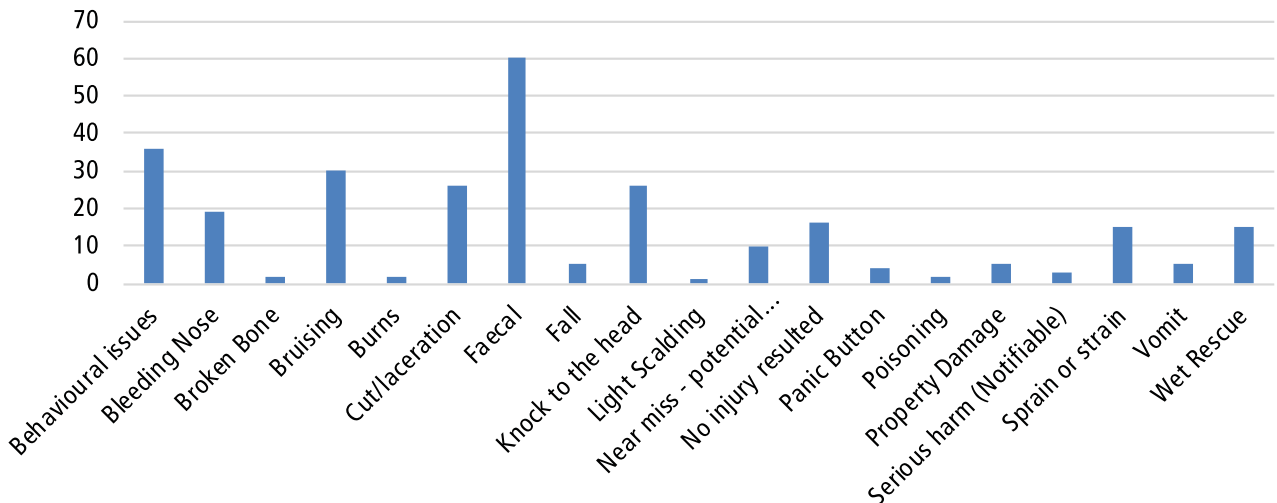


Recorded incidents:

- 3 staff
- 39 customers
- 4 public

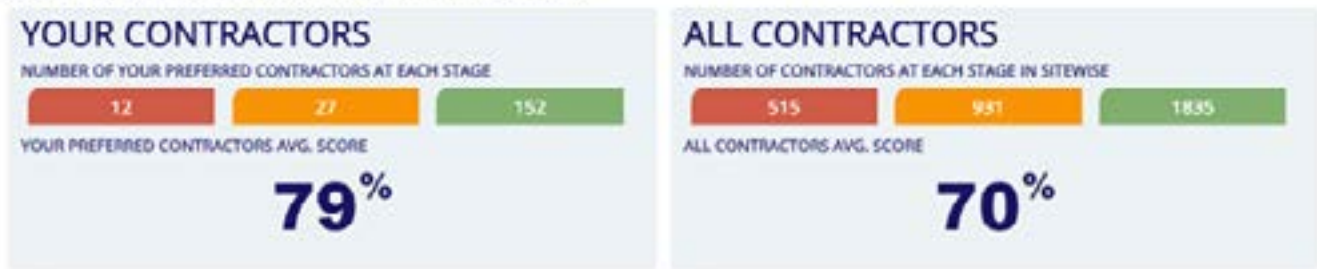
Forty of the 46 incidents occurred at the swimming pools.

Incidents YTD



SiteWise - Contractor Management and Prequalification

CONTRACTOR ASSESSMENT SCORES



Continuing promotion of Council's requirement for contractors to have SiteWise prequalification, the average score for Council contractors remains high at 79%, 9% higher than the national average of 70%.

Future Initiatives

The Health and Safety information management system is currently being setup. The back loading of all incident, training and risk data is proceeding and the anticipated "go live" date is 1 September 2018.

Information Services

Central Otago Urban Aerials capture

Otago Aerial Imagery Consortium, made up of Otago Regional Council, Clutha District Council, Queenstown Lakes District Council and Central Otago District Council has completed the aerial photography capture of the Central Otago district urban aerials.

These are now available on Council public Geographic Information System (GIS) on Council website www.codc.govt.nz/maps



1 Dunorling Street, PO Box 122, Alexandra
03 440 0056 | info@codc.govt.nz | www.codc.govt.nz